

Boonli Instructions

STEP ONE:

If you are applying for free or reduced lunch, you need to do that online at mymealtime.com. You need to enter your child's 4 digit student ID that was emailed to you and their first name only. If you cannot locate it, please contact the school office. If you are not applying, but wish to order lunches at full price, skip to step two.

STEP TWO:

ALREADY REGISTERED ACCOUNT HOLDERS: DO NOT SET UP A NEW ACCOUNT: log in using your existing account information on <https://gva.boonli.com> and update your child's teacher information and add any new GVA siblings that started with us this year. If you forgot your password, click on "forgot password" on the Boonli website, GVA does not know your password. Your email address on file should be your login.

NEW ACCOUNTS: go to <https://gva.boonli.com> and enter the school code that was sent to you. If you cannot locate it, please contact the school office. Follow the instructions for setting up a new account.

FOR FREE AND REDUCED LUNCHES THE OFFICE HAS TO CHANGE YOUR STATUS IN BOONLI before you order. If you are set up and do not see the correct status, contact the school office. Please keep in mind the process for free and reduced lunches is kept confidential. When ordering, once the meals are in your cart, you **MUST** hit **COMPLETE** for it to be processed (a good check is your cart should be empty once it is processed).

STEP THREE:

Order your lunches at <https://gva.boonli.com>. You must place the lunch order the Tuesday prior, before 9:00 a.m. for the following week's lunches. If you child is absent and you want a credit on your account, you must email Kasie Jones in the district office by 9:00 a.m. the day of their absence at k.jones@greatvalleyacademy.com.
