

Great Valley Academy Charter School

SPECIAL BOARD MEETING

August 20, 2012

Monday, 12:00 pm

El Sol Restaurant

500 9th Street

Modesto, CA 95354

1. CALL TO ORDER

2. COMMUNICATIONS

a. WRITTEN COMMUNICATION

b. PUBLIC PARTICIPATION

Agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

3. ACTION ITEMS

- a.** Approval of utilizing Eldon Rosenow's building as collateral for the Bank of Stockton loan.

4. INFORMATION AND DISCUSSION

CLOSED SESSION

- a.** Evaluation of management, Government code section 54957

4. RETURN TO OPEN SESSION

5. FINAL ADJOURNMENT

GREAT VALLEY ACADEMY
SPECIAL MEETING OF THE BOARD TRUSTEES
August 20, 2012

MINUTES

Members Present: Ryan Swehla, Michael Gianelli, Fred Bigler, John Kramer, Chad Wolf

Members Absent: None

**Great Valley
Academy Staff
Present:** Eldon Rosenow

Audience Present: None

Call to Order: The meeting was called to order at 12:00 p.m.

Communications: **COMMUNICATIONS**

**Written
Communications:** None

Public Participation: None

Action Items: **ACTION ITEMS**

- a. The motion was made by Mr. Wolf, seconded by Mr. Gianelli to deny the approval of the utilizing Eldon Rosenow's building as collateral for the Bank of Stockton loan.

AYES: None

NOES: Swehla, Bigler, Kramer, Wolf, Gianelli

ABSENT: None

ABSTENTIONS: None

The board moved into a closed session.

**Information and
Discussion:** **INFORMATION AND DISCUSSION**

- a. Evaluation of management

**Future Agenda
Items:** **FUTURE AGENDA ITEMS**

- Next Board Meeting: August 27, 2012

Final Adjournment: The meeting was adjourned by Mr. Swehla at 1:45p.m.

Regular Meeting of the Board of Trustees

August 27, 2012

Monday, 5:30 PM

Great Valley Academy

3200 Tully Road

Modesto, CA 95350

1. CALL TO ORDER

2. PLEDGE OF ALLIGIENCE

4. COMMUNICATIONS

a. WRITTEN COMMUNICATION

b. PUBLIC PARTICIPATION

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

c. CHIEF EDUCATIONAL OFFICER'S REPORT

d. CHIEF ADMINISTRATIVE OFFICER'S REPORT

5. CONSENT AGENDA

a. Adoption of the Minutes of the Special Board Meeting of August 20, 2012

b. Adoption of the Minutes of the Regular Board Meeting of July 30, 2012

6. ACTION ITEMS

a. Designate board representative to discuss bank loan collateral

b. Approval of contract to hire Vogel & Associates to lead our search efforts for a CFO

c. Approval of the start date for the home school

7. INFORMATION AND DISCUSSION

- a. Monthly financial report
- b. Enrollment summary
- c. Teleconference with Cathi Vogel

CLOSED SESSION

- d. Employment matter: Hiring
- e. Employment matter: CEO

8. FUTURE AGENDA ITEMS

- a. **NEXT REGULAR BOARD MEETING-** *September 24, 2012*

9. FINAL ADJOURNMENT

GREAT VALLEY ACADEMY
REGULAR MEETING OF THE BOARD TRUSTEES
August 27, 2012

MINUTES

Members Present: Ryan Swehla, Chad Wolf, John Kramer, Michael Gianelli, Fred Bigler

Members Absent: None

Great Valley Academy Staff Present: Amy Gross, Russ Howell, Eldon Rosenow, Sherry Smith, Cy Cole, Kasie Lahman, David Franklin, Lea Anne Iles

Audience Present: None

Call to Order: The meeting was called to order at 5:43 p.m.

Pledge of Allegiance: Mr. Swehla welcomed everyone and led the Pledge of Allegiance.

Communications: **COMMUNICATIONS**

Written Communications: None

Public Participation: None

Public Hearing was opened for the General Waiver Request for a multi-track calendar for GVA Manteca during the 2012-2013 school year.

No comments.

Public Hearing was closed.

Chief Educational Officer's Report: Mr. Cole presented the board with API growth charts. He discussed the test results and explained the data. He cautioned the board that these were projected numbers.

Amy Gross explained to the board that Sue Rich had visited the previous Friday and administered a survey. The results should be available at the next board meeting.

Russ Howell explained to the board that he views his school's expected API of 802 as a baseline. He believes that the first year is about culture. He reported that he already sees the benefit of looping, with lower levels of anxiety and the teachers are already aware of a student's strengths and weaknesses.

Sherry Smith reported that the home school has started with an enrollment of 14.

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Regular Meeting of the Board

August 27, 2012

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Chief Administrative Officer's Report: Dr. Rosenow presented the board with his report. He presented to the board the idea of dedicating the auditorium the Jane Johnston. Mr. Gianelli stated that this would be a great idea, that she was an institution. Mr. Swehla agreed and placed emphasis that it be done well.

Mr. Gianelli asked Dr. Rosenow about the New Jerusalem representative for our board. Dr. Rosenow responded that the unconfirmed choice is Steve Pain, and that he should be here at the next meeting. Mr. Swehla asked that we get his information.

Consent Agenda:

CONSENT AGENDA

The motion was made by Mr. Gianelli, seconded by Mr. Kramer approving the consent agenda items.

- a. The Minutes of the Special Board Meeting of August 20, 2012
- b. The Minutes of the Regular Board Meeting of July 30, 2012

Action Items:

ACTION ITEMS

- a. The motion was made by Mr. Wolf, seconded by Mr. Swehla, designating a board representative to discuss bank loan collateral.

AYES: Swehla, Gianelli, Kramer, Wolf, Bigler

NOES: None

ABSENT: None

ABSTENTIONS: None

- b. The motion was made by Mr. Kramer, seconded by Mr. Bigler, giving approval to hire Vogel & Associates to lead the search efforts for a CFO.

AYES: Swehla, Gianelli, Kramer, Wolf, Bigler

NOES: None

ABSENT: None

ABSTENTIONS: None

- c. The motion was made by Mr. Wolf, seconded by Mr. Kramer, giving approval of the General Waiver Request for a multi-track calendar for GVA Manteca for the 2012/2013 school year.

AYES: Swehla, Gianelli, Kramer, Wolf, Bigler

NOES: None

ABSENT: None

ABSTENTIONS: None

MINUTES

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August 27, 2012

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Information and

INFORMATION AND DISCUSSION

Discussion:

a. The board was informed that the previous month the HR/Payroll position had been filled. Mr. Swehla asked about concerns about the November ballot. Mrs. Cooper explained that Ms. Vogel wrote that passage, but she believes it to be about the tax cut. Mr. Swehla asked how much of the line of credit will be utilized to get through the next year. Mrs. Cooper explained that she had no way to know that. Based on her previous experience she believes that GVA will be hurting in June. She continued on and explained that the construction loan and grant were not included in the budget. Mr. Swehla wanted to know if the money from the construction loan had been earmarked yet. Mr. Gianelli suggested that we go light on construction in order to get through November. Dr. Rosenow explained that the money was to be spent on finishing up a few projects, landscaping in Manteca and moving portables. He reassured the board that there would be no frivolous spending. Mr. Gianelli reminded the board about the \$500,000 balloon payment.

b. Amy Gross responded to the board concerning the low enrollment numbers at the Modesto campus. She explained that steps were being taken to enroll more students. Mr. Gianelli stated that we need more positive publicity. The board recommended that David Jones be contacted; Dr. Rosenow responded that they already had. Mr. Howell explained that he was keeping 3rd grade under enrolled, but increasing the class size in the younger grades. Mr. Swehla stated that he wanted the school sites to start tracking the reasons for disenrolls, with graphical representations along with something showing the fiscal impact.

Cathi Vogel was teleconferenced in.

c. Mr. Swehla asked to start with the financial report. Dr. Rosenow stated that there is still no progress with the PCSGP. Ms. Vogel suggested that legislators be contacted and that the progress be monitored. Mr. Swehla asked where Ms. Vogel and Mrs. Cooper were on the monthly financial reports. Ms. Vogel responded that they weren't there yet. They needed to have the yearend close. She continued that she only had the cash flow through July and that she and Ms. Cooper needed to work on it. Mrs. Cooper stated that the loan was paid off that month and that it wouldn't be needed again until October. Ms. Vogel asked if Mrs. Cooper could get a 1 page estimate to the nearest thousand showing that. Mr. Swehla stated that starting at the next board meeting there was to be a monthly financial report. Ms. Vogel then presented

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Regular Meeting of the Board

August 27, 2012

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Information and

Discussion cont.:

the board with a handout. Mr. Swehla asked for an overview. Ms. Vogel responded that it was just for informational purposes and that it would be best read on their own. Mr. Swehla stated that the item would be taken as food for thought and used to prompt questions.

The board moved into a closed session.

Future Agenda

Items:

FUTURE AGENDA ITEMS

- Next Regular Board Meeting: September 24, 2012
- Sue Rich report on survey results
- Enrollment update
- Cash flow projections
- Staffing changes
- Bank of Stockton loan breakdown

Final Adjournment: The meeting was adjourned by Mr. Swehla at 9:00 p.m.

Regular Meeting of the Board of Trustees

September 24, 2012

Monday, 5:30 PM

Great Valley Academy

3200 Tully Road

Modesto, CA 95350

1. CALL TO ORDER

2. PLEDGE OF ALLIGIENCE

4. COMMUNICATIONS

a. WRITTEN COMMUNICATION

b. PUBLIC PARTICIPATION

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

c. CHIEF ACADEMIC OFFICER'S REPORT

d. CHIEF EXECUTIVE OFFICER'S REPORT

5. CONSENT AGENDA

a. Adoption of the Minutes of the Regular Board Meeting of August 27, 2012

6. ACTION ITEMS

a. Approval of 2011-12 Unaudited Financial Report for GVA Modesto and Manteca

7. INFORMATION AND DISCUSSION

a. Staff survey results from Sue Rich

b. Selection of Staff Liaison

- c. Monthly financial report with cash flow projections
- d. Status update on CA School Finance
- e. Overview of how Bank of Stockton loan will be spent
- f. Approval of MOU between GVA and New Jerusalem
- g. Perpetual enrollment summary

CLOSED SESSION

- f. Employment matter: Staffing changes

8. FUTURE AGENDA ITEMS

- a. **NEXT REGULAR BOARD MEETING-** *October 29, 2012*

9. FINAL ADJOURNMENT

GREAT VALLEY ACADEMY
REGULAR MEETING OF THE BOARD TRUSTEES
September 24, 2012

MINUTES

Members Present: Ryan Swehla, John Kramer, Michael Gianelli, Fred Bigler

Members Absent: Chad Wolf

Great Valley Academy Staff Present: Russ Howell, Eldon Rosenow, Sherry Smith, Cy Cole, Kasie Lahman, Lea Anne Iles, Susan Cooper, Christine Frost

Audience Present: Sue Rich, Mark Peters, Steve Payne, Ken Bondi

Call to Order: The meeting was called to order at 5:44 p.m.

Pledge of Allegiance: Mr. Swehla welcomed everyone and led the Pledge of Allegiance.

Communications: **COMMUNICATIONS**

Written Communications: None

Public Participation: None

Dr. Rosenow introduced Steve Payne, from New Jerusalem, to the board. He also introduced Sue Rich, who is the coordinator from SCOE and Lea Anne Iles, who is the teacher liaison from Modesto GVA.

Chief Academic Officer's Report: Mr. Cole stated that he had a busy week and had nothing prepared.

Chief Executive Officer's Report: Dr. Rosenow presented his report to the board. He invited the board to the GVA-New Jerusalem board social evening on October 27, 2012. He informed the board that Manteca GVA has been awarded the \$3.75 million dollar grant. Currently, Dr. Rosenow and Jeff Sales have been looking at portables that the Patterson School District are giving away.

Dr. Rosenow explained that he has began to send out letters to all of the Stanislaus and San Joaquin County school districts claiming first rights to any public property that has been declared surplus, however he holds doubts that it will happen. He also stated that he has begun working with David Jones to start a promotional program. The board was informed that the search for an operations manager has began.

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September 24, 2012

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Consent Agenda:

Action Items:

***Information and
Discussion:***

MINUTES

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CONSENT AGENDA She doesn't believe that the final would be sent to GVA but simply sent on to the state.

The motion was made by Mr. Gianelli, seconded by Mr. Kramer approving the consent agenda items.

- a. The motion was made by Mr. Gianelli, seconded by Mr. Kramer, approving the 2011-12 Unaudited Financial Report for GVA Modesto and Manteca.

AYES: Swehla, Gianelli, Kramer, Bigler

NOES: None

ABSENT: Wolf

ABSTENTIONS: None

- a. The Minutes of the Regular Board Meeting of August 27, 2012

The item was mislabeled on the agenda as Information and Discussion (item 7 f.); it should be an action item. The only changes to the MOU was that section K was added.

- b. The motion was made by Mr. Kramer, seconded by Mr. Bigler, approving the MOU between GVA and New Jerusalem

ACTION ITEMS

Susan Cooper explained to the board that there are lots of unknowns and she is still waiting on budget

cuts. Modesto has a reserve of \$2.6 million. Manteca has a good start with \$478,000 which is approximately 20% of budget.

Authorizers have reviewed the Financial Reports. The auditors will be reviewing the reports and making a few changes such as adding in depreciation. She said she will check with the auditor for the projection of when the audited budget will be done.

AYES: Swehla, Gianelli, Kramer, Bigler

NOES: None

ABSENT: Wolf

ABSTENTIONS: None

INFORMATION AND DISCUSSION

- a. Sue Rich presented the board with a power point presentation of the staff survey results. She informed the board that the Modesto staff took the survey seriously and expressed thanks. She stated that the Manteca staff was very patient and took the survey on their own time due to the fact that there were technical difficulties that interfered with the survey taking place on campus.

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September 24, 2012

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**Information and
Discussion cont.:**

She explained that the range for the answers was 1-4, with 1 being the lowest. She presented the board with a list of highlights and concerns for each campus. Additionally she gave a list of the comments that she felt there was resounding agreement on.

Mr. Gianelli asked what other schools are doing as far as struggling students. Ms. Rich replied that some schools are trying RTI, smaller groups, implementation of more time for some students with the same curriculum, extra time with a parent volunteer or paraprofessional and in some cases they are pulled out of the grade level core and then returned as soon as they can. Mr. Cole stated that many of the methods that are being outlined are ones that are already being implemented. He went on to say that with the standardized curriculum that is now being used there is a need to do this and that the programs are being revised.

Dr. Rosenow stated that he and Mr. Cole would put together a response to the survey. Mr. Kramer asked that they choose a few things to address and that this process will take time and a plan. He also stated that there is no norm for which to compare these results to.

Sue Rich outlined a few issues, starting with the teachers are requesting breaks. She went on to the lack of communication and information pertaining to the special services that the students are receiving and the lack of this information being distributed in a timely manner. She asked that there be more focus and don't overwhelm the teachers.

Ms. Rich went on to say that GVA, on both sites, has a large number of new teachers. She stated that her personal experience is that no one claims that their first year teaching was their best year. New teachers don't have a lot of experience to pull from. She believes that getting the teachers feedback, using the BTSA standards for reviews would give the new teachers better focus. Ms. Rich stated that discipline issues and techniques were mentioned in the survey. She asked that the connecting room be reviewed.

She also stated that the staff has been promised a liaison to meet with the teacher representatives. The board requested that this liaison report to the board. Ms. Rich recommended a person who is a good listener, reflective thinker, who can brainstorm with administration to address issues. This liaison would be paid for by SCOE, so the liaison would only service Modesto. If Manteca decides to use a liaison then Manteca would be responsible for payment.

Sue Rich explained to the board that the staff had been told the results of the survey would be made available to them. She said that typically they would strike out any names that had been named. Mr. Gianelli stated that he didn't want the results shared until there was a plan in place. Mr. Swehla said that he would like to have the comment section removed. Mrs. Iles explained that the teachers wanted to see the results and knew that the survey was to be released to the staff. She continued that if a person made a comment that made it apparent as to who wrote it, that it was already apparent to the administration.

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September 24, 2012

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**Information and
Discussion cont.:**

b. The discussion moved back to the liaison. Mr. Howell expressed concern. He stated that he wanted to create a leadership team. He believes that the teachers provided many good ideas as to how to improve. He wants to create ownership and have his staff feel as though they are a part of a team. Mr. Kramer stated that the best answers are found in the field. He also stated that a liaison could change the culture of the campus. Mr. Swehla stated that the liaison might not be needed in Manteca, however with the concerns at the Modesto campus a liaison is needed there. Mr. Kramer asked that the liaison be portrayed as a temporary solution. He believes that in the long term a liaison would be robbing the administration of the opportunity to build relationships. Mr. Howell explained that a liaison would provide a path of least resistance and that people who come to him now might not come to him when there is the option of a liaison. Mr. Swehla stated that it seems like the board agrees that the liaison will report to the site administration and be a temporary solution. Mr. Bigler stated that since he is a representative of SCOE he would abstain from the discussion.

Mr. Swehla then asked if there were any thoughts as to the survey results being released. Mr. Kramer stated that he had fears of what people would do with the information if they don't understand it fully. He continued that valuable information could be given out without giving out verbatim results. Mr. Gianelli stated that if the teacher's expectations were that they would be getting the results, unfiltered, then they should be. He also stated that he didn't want to give out the results until there was a plan and a decision as to the liaison. Mr. Swehla said he shares Mr. Kramer's concerns about giving out the entire survey. Mr. Kramer explained that he wanted to give out an aggregate of what the survey results were. Mr. Gianelli stated that he disagreed but it was 2 to 1. Mr. Swehla stated that GVA would be collaborating with SCOE to develop a teacher evaluation process.

g. Sherri Smith explained to the board that enrollment in the homeschool was currently at 14, however she had students enrolling and should be up to 22. She also stated that there might be an additional student enrolling. The board was also informed by Mr. Cole that the Manteca waitlist was being contacted in order to help increase enrollment at Modesto.
Cathi Vogel was teleconferenced in.

c. Ms. Vogel explained that in the Modesto cash flow there is a lot of cash right now and Modesto should be getting money consistently. Ms. Cooper stated that Modesto should be self sufficient between the reserve and deferrals. She went on to state that Modesto shouldn't need to borrow money until June. She also cautioned that this all assumes that there will be no cuts. Mr. Bigler commented that this was much better than last year.

Ms. Cooper stated that the grant is not reflected in the Manteca budget. Dr. Rosenow explained that the budget could be better by \$250,000 tomorrow or once the grant has been received.

End of teleconference.

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September 24, 2012

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Information and Discussion cont.:

e. Mr. Swehla asked what the construction needs were on the Modesto Campus. Mr. Cole explained that a total of 3 more classrooms were needed, 1 for this year, 2 for the next. Dr. Rosenow stated that this wasn't in our cash flow for this year. Mr. Swehla asked about repaving. Dr. Rosenow stated that the paver's quote was \$85,000 and now it was too late in the season, that it was more of a June project. He also explained that there are some upgrades needed in order to be ADA compliant, such as filling in potholes. The roof of the sanctuary, he also stated, was leaking when GVA moved in and it hasn't gotten any worse, so it can wait. Mr. Swehla said but the classrooms, those can't wait. No, Dr. Rosenow agreed, those can't. Dr. Rosenow told the board he would be getting the numbers on the needed classrooms to them.

The board moved into a closed session.

Future Agenda Items:

FUTURE AGENDA ITEMS

- Next Regular Board Meeting: October 29, 2012
- Adding Steve Payne to the board
- Approval of revised SCOE MOU

Final Adjournment: The meeting was adjourned by Mr. Swehla at 9:00 p.m.

Regular Meeting of the Board of Trustees

October 29, 2012

Monday, 5:30 PM

Great Valley Academy

3200 Tully Road

Modesto, CA 95350

1. CALL TO ORDER

2. PLEDGE OF ALLIGIENCE

4. COMMUNICATIONS

a. WRITTEN COMMUNICATION

b. PUBLIC PARTICIPATION

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

c. CHIEF ACADEMIC OFFICER'S REPORT

d. PRINCIPAL'S REPORT

e. CHIEF EXECUTIVE OFFICER'S REPORT

5. CONSENT AGENDA

a. Adoption of the Minutes of the Regular Board Meeting of September 24, 2012

6. ACTION ITEMS

a. Election of Steve Payne to the GVA Board

b. Approval of the revised New Jerusalem Memorandum of Understanding

c. Approval of the At Will Agreement for Dr. Rosenow as IVL Advisor

- d. Approval of the Independent Study Policy for GVA Homeschool
- e. Formation of an ad-hoc budget committee to respond to the November election results
- f. Approval of the Job Description, Chief Operations Officer

7. INFORMATION AND DISCUSSION

- a. Status update on CA School Finance
- b. September 2012 Financial Report with Cash Flow Projections
- c. Perpetual Enrollment Summary

CLOSED SESSION

- a. Chief Operational Officer
- b. Employment matter: Staffing changes

8. FUTURE AGENDA ITEMS

- a. **NEXT REGULAR BOARD MEETING-** *November 26, 2012*

9. FINAL ADJOURNMENT

GREAT VALLEY ACADEMY
REGULAR MEETING OF THE BOARD TRUSTEES
October 29, 2012

MINUTES

Members Present: Ryan Swehla, John Kramer, Michael Gianelli, Fred Bigler, Chad Wolf, Steve Payne

Members Absent: None

Great Valley Academy Staff Present: Russ Howell, Eldon Rosenow, Sherry Smith, Cy Cole, Kasie Lahman, Lea Anne Iles, Susan Cooper, David Franklin

Audience Present: Ken Bondi

Call to Order: The meeting was called to order at 5:46 p.m.

Pledge of Allegiance: Mr. Swehla welcomed everyone and led the Pledge of Allegiance.

Communications: **COMMUNICATIONS**

Written Communications: None

Public Participation: None

Principal's Report: Russ Howell reported that \$33,418 was the total from the jog a thon. This money will be going to extracurricular activities, girls' and boys' basketball, field trips, music and band program, and campus beautification. This will help create a better culture and atmosphere. They are investing in items we can take with us such as benches. The school is having a GVA night at the library to help with the goal of reading 20 minutes a night. There is a sock drive by the 4th graders for the less privileged. They are currently over enrolled by 1 with an extra 8th grader. Mr. Howell also stated that they have been in the news due to the 800 API score.

Sherry Smith reported that by October 4th the homeschool enrollment was up to 25 and by October 29th enrollment was at 26. She stated that she is working at getting her students assessed in IVL and any other services they might need. She is pleased with the way things are going.

Cy Cole provided the board with the administration's answer to content of the survey. He used Rich's responses to the survey to formulate the plan. In response to the suggestion to provide more support for student discipline the admin has

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Regular Meeting of the Board

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Principal's Report

cont:

refined the Character Program, provided Conscious Discipline training and implemented leadership redesign. This has lead to a 50% decrease in referrals to the principal and the connecting room. In response to the suggestion to simply focus, the admin have held effective trainings, provided weekly staff newsletters and have an annual calendar with training dates and other due dates. In response to the suggestion for communication, the admin has implemented several things, including clarifying the referral/services program and have a predetermined schedule of meetings that include the support staff and the principals. In response to the suggestion of safe, loved and learning for teachers the admin have found that the biggest issue is trust. The leadership redesign will lend itself to building trust. The admin are refining the teacher evaluation process. Also, two periods a week, twice a week and three Fridays a month the teachers meet in grade level groups which are called professional learning communities.

Mr. Howell stated that six teachers on our leadership team will be meeting later this week for the first time.

Mr. Gianelli asked if the survey results get handed out. Mr. Cole stated that they had. Mr. Gianelli then asked if there were any comments from the teachers and Mr. Cole replied that no, not much was said.

Chief Academic Officer's Report:

Mr. Cole presented the board with the School Quality Snapshots for each school. He explained that Manteca's report has limited information since there is only 1 year of data. In Modesto he explained that the bar graph showing the STAR test results, we are way above the average because the SCOE scores are comprised of schools with special programs. The similar school ranks are from last year, and he expects the rank to go up to a 4 or 5 for state rank, similar school will stay the same. He stated that Modesto did meet all of the subgroup growth performance. He explained that he hasn't shared this publicly because he doesn't like the similar rank of 1.

Mr. Swehla asked if anything had been done about having a PR person or something like that. Mr. Cole stated that we posted on facebook and sent out an email. Mr. Swehla asked, wasn't David Jones working on something? Dr. Rosenow explained that he's working on the long range plan and hasn't done anything with this particular piece of information.

Mr. Cole explained the new common core that is going to be implemented in 2 years. He stated that teachers are being trained, poised already from the way GVA operates. He also stated that Modesto GVA exceeded their goal in the jog a thon and will be using the money for enrichment.

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Chief Executive

Officer's Report:

Dr. Rosenow presented his report to the board. He explained that he will be getting a few more externs in a couple weeks. Mr. Bigler stated that he wanted to thank Dr. Rosenow for coming to his Ceres schools and helping to set up an IVL lab and will be setting up a lab at a Turlock school. Dr. Rosenow continued on explaining that the 4 portable classroom pads have been put in place. He also explained that in Manteca 6 portables are being moved in from Patterson. In Modesto, the ground has been broken for the shade structure. Mrs. Cooper and Mr. Howell have completed the reporting for the first 3 quarters of the startup grant for Manteca. Manteca should be receiving the first \$225,000 of the grant in the next few weeks.

Consent Agenda:

CONSENT AGENDA

The motion was made by Mr. Gianelli, seconded by Mr. Bigler approving the consent agenda items.

- a. The Minutes of the Regular Board Meeting of September 24, 2012

Action Items:

ACTION ITEMS

- a. The motion was made by Mr. Kramer, seconded by Mr. Gianelli, approving the election of Steve Payne to the GVA Board.

AYES: Swehla, Gianelli, Kramer, Bigler, Wolf

NOES: None

ABSENT: None

ABSTENTIONS: None

Mr. Swehla explained that item b was related to the IVL training that we will be providing to New Jerusalem. Dr. Rosenow stated that this item was approved by our board a month ago. The only addition is the last paragraph which contains financial information.

- b. The motion was made by Mr. Bigler, seconded by Mr. Wolf, approving the MOU between GVA and New Jerusalem

AYES: Swehla, Gianelli, Kramer, Bigler, Wolf

NOES: None

ABSENT: None

ABSTENTIONS: None

MINUTES

Regular Meeting of the Board

October 29, 2012

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Action Items cont.: Dr. Rosenow informed the board that this item is for completing the MOU to New Jerusalem. He explained that so far he and the externs have been going out there to implement this and basically it is just approving the contract. Mr. Cole stated that the contract shouldn't be a public document. Mr. Swehla stated the reason that this is coming about is because we discussed the compensation be done through GVA.

- c. The motion was made by Mr. Wolf, seconded by Mr. Bigler, approving the At Will Agreement for Dr. Rosenow as an IVL advisor

AYES: Swehla, Gianelli, Kramer, Bigler, Wolf

NOES: None

ABSENT: None

ABSTENTIONS: None

- d. The item was tabled.

Mr. Swehla explained that Cathi Vogel recommended that there be 2 board members to meet with administration after the elections, before the next board meeting as to how to approach the election results. Mr. Bigler suggested Mr. Kramer, Mr. Gianelli and Mr. Swehla, with 1 extra in case someone can't make it. Mr. Swehla agreed, stating that he and Mr. Kramer would be on the committee with Mr. Gianelli as the alternate.

- e. The motion was made by Mr. Gianelli, seconded by Mr. Kramer, approving the formation of an ad-hoc budget committee to respond to the November elections

AYES: Swehla, Gianelli, Kramer, Bigler, Wolf

NOES: None

ABSENT: None

ABSTENTIONS: None

Mr. Swehla explained that this job description is the result of meetings that Cathi Vogel, Mr. Gianelli, Dr. Rosenow, Mr. Cole and he have had to finalize this. This is just the job description, which is based heavily on the job descriptions we had approved before.

- f. The motion was made by Mr. Gianelli, seconded by Mr. Kramer, approving the job description of the Chief Operations Officer

AYES: Swehla, Gianelli, Kramer, Bigler, Wolf

NOES: None

ABSENT: None

ABSTENTIONS: None

MINUTES

Regular Meeting of the Board

October 29, 2012

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*Information and
Discussion:*

INFORMATION AND DISCUSSION

c. The board was presented with the perpetual enrollment summary.

Cathi Vogel was teleconferenced in.

a. Ms. Vogel explained to the board that insanity continues, she thinks the largest situation that needs to be dealt with is what to do after the November elections. If prop 30 passes then we won't have to implement the cut and it will give us breathing room until the end of the year. If it doesn't pass then we need to know what steps to take to form the committee. We will have to increase revenue or decrease spending or bring down the end of year. There will be a web cast that will be informational and she encouraged anyone who has the time to do that.

b. Ms. Vogel reported to the board that we haven't finalized the cash flow. Mrs. Cooper stated that Ms. Vogel is tied to her numbers. Mr. Swehla stated that we need to fine tune this procedure. Mrs. Cooper explained that she had her computer crash and was replaced this month. Also the grant work she did took a lot of time. She continued that we did receive the grant award letter, but it was after she had closed my books at year end. They said the grant is retroactive to January. Cathi doesn't have a lot of experience with this end of it. There are a lot of programs to help with grant writing, but not a lot of help as far as reporting. Every expenditure that we make has to refer back to the narrative that Cy had written (30 pages). If you deviate from the original budget, you have to go back and validate that. Her spending has to match the budget. Mr. Swehla asked if we can open our books back up from last year. Mrs. Cooper stated that the items you have purchased have to have triplicate bids and it's a process. Mr. Howell came in and helped her to write up stuff. She feels good on her limited scope about the work that she has done as far as getting that 3rd quarter in there. So we have the award letter, but they haven't released any money. She feels confident but there's no one to be a sounding board. Mr. Bigler stated that it looks like no one else knows either. Mr. Swehla stated that they give the requirements at every other school and they have the same issues. Mrs. Cooper said that she's been told by others that the process is a daunting process. She continued that until she sees a check it's not reflected in the cash flow. She explained that she does have expenses showing under the grant, but for her purposes it's a memo that she's shown that to the state. If they approve it, it will stay there. She told the board that Modesto is very self sufficient due to the deferrals. Modesto has a good reserve to carry them through. In Manteca she explained that they won't need to borrow any money until December. Mr. Swehla asked how many lines of credit do

MINUTES

Regular Meeting of the Board

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Information and

Discussion cont.:

we have? Mrs. Cooper responded that we have the 420 term loan for construction, state revolving for ¼ million, and a million line of credit, so only 1 line of credit. This is assuming the waivers get us through until they open up the application time for the next deferrals. We anticipate getting more deferrals, but only the ones we've been approved for are on there. Mr. Swehla asked for the bank of Stockton construction loan, are we using any of it in Modesto? Mrs. Cooper explained that we put it all in Manteca because she thinks we will reach that much there, and she doesn't anticipate much building in Modesto. Mr. Swehla asked if the Modesto capital outlay includes everything we plan on doing. Mrs. Cooper stated that it's everything she has been given so far. Mr. Swehla asked how the breakdown Dr. Rosenow gave us last meeting, how does that work with what's in the budget? Dr. Rosenow stated that it's about right. It's probably closer to about 50k here in Modesto. Mr. Swehla stated that the ADA upgrades had been mentioned in Dr. Rosenow's last report. Dr. Rosenow explained that the department of state architecture won't allow us to continue building unless we have become ADA compliant. They are putting in a change order with the 4 portables so we can get them in before addressing the ADA issues, which we would do this summer. He continued that we are looking at a new parking lot that will run us about \$85,000, which we could put into next fiscal year. Mr. Swehla asked if we would need any more classrooms after these 4. Dr. Rosenow stated that there was also the roof, however it was leaking when we moved in and it's still leaking. Mr. Swehla said it looks like the November board meeting will be a lot of numbers. Ms. Vogel stated that in the long run prop 30 only prevents the trigger being pulled this year. She stated that prop 38 is better for schools in the long run.

The board moved into a closed session.

Future Agenda

Items:

FUTURE AGENDA ITEMS

- Next Regular Board Meeting: November 26, 2012

Final Adjournment:

The meeting was adjourned by Mr. Swehla at 9:00 p.m.

Regular Meeting of the Board of Trustees

December 3, 2012

Monday, 5:30 PM

Great Valley Academy

3200 Tully Road

Modesto, CA 95350

1. CALL TO ORDER

2. PLEDGE OF ALLIGIENCE

4. COMMUNICATIONS

a. WRITTEN COMMUNICATION

b. PUBLIC PARTICIPATION

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

c. CHIEF ACADEMIC OFFICER'S REPORT

d. PRINCIPAL'S REPORT

e. CHIEF EXECUTIVE OFFICER'S REPORT

f. Special Presentation to the Board by David Thoming-

5. CONSENT AGENDA

a. Adoption of the Minutes of the Regular Board Meeting of October 29, 2012

6. INFORMATION AND DISCUSSION

a. Update from SCOE liaison

b. October 2012 Financial Report with Cash Flow Projections

c. Perpetual Enrollment Summary

6. ACTION ITEMS

a. Re appointment of Chad Wolf to the Great Valley Academy Board

b. Approval of the final New Jerusalem Memorandum of Understanding

c. Approval of Stanislaus County Office of Education MOU

d. Approval of the Amended Independent Study Policy for GVA Homeschool

e. Approval of First Interim Reports

f. Approval of Revised Annual Budget

8. INFORMATION AND DISCUSSION

CLOSED SESSION

a. Employment matter: Staffing changes

8. FUTURE AGENDA ITEMS

a. **NEXT REGULAR BOARD MEETING-** *December 17, 2012*

9. FINAL ADJOURNMENT

EMPLOYMENT COMMITTEE MEETING

December 3rd, 2012

Monday, 5:00 pm

Great Valley Academy

3200 Tully Road

Modesto, CA 95350

1. CALL TO ORDER

2. COMMUNICATIONS

a. WRITTEN COMMUNICATION

b. PUBLIC PARTICIPATION

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

3. INFORMATION AND DISCUSSION

CLOSED SESSION

a. Chief Operational Officer recruitment update

4. FINAL ADJOURNMENT

GREAT VALLEY ACADEMY
REGULAR MEETING OF THE BOARD TRUSTEES
December 3, 2012

MINUTES

Members Present: Ryan Swehla, John Kramer, Fred Bigler, Chad Wolf, Steve Payne

Members Absent: Michael Gianelli

Great Valley Academy Staff Present: Eldon Rosenow, Sherry Smith, Cy Cole, Kasie Lahman, Lea Anne Iles, Susan Cooper, David Franklin

Audience Present: David Thoming, Dr. Jeff Tilton, Bill Redford, Craig Hunnel, Ken Bondi, Linda Erickson, Sue Rich

Call to Order: The meeting was called to order at 5:31 p.m.

Pledge of Allegiance: Mr. Swehla welcomed everyone and led the Pledge of Allegiance.

Communications: **COMMUNICATIONS**

Written Communications: None

Public Participation: None

Chief Academic Officer's Report: Mr. Cole reported to the board that Modesto has completed the NWEA assessment. The NWEA is a midyear assessment that is aligned with California state standards and national norms. It is adaptive. Manteca has not taken the NWEA. In order to take this test, you need internet connectivity and computers. The Manteca site does not have sufficient facilities as of yet. They are still waiting on grant money to get these.

Principal's Report: Sherry Smith reported to the board that things are going smoothly for the homeschool. Enrollment is currently at 29 and she is really pushing to get to 40.

Chief Executive Officer's Report: Dr. Rosenow reported that things are going well. He is looking forward to going out and doing more promoting. He wants to go out and build interest. Mr. Swehla asked if funding comes in a month, would Manteca be able to do the NWEA testing. Mr. Cole responded with a no. Mr. Thoming stated that we should look into e-rate funding, based on your free and reduced count. This would allow you to recoup some costs.

MINUTES

Regular Meeting of the Board

December 3, 2012

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Special Presentation I'm here to talk to you about our plans to start a high school here in Modesto. We are looking towards opening a Stanislaus early college high school. We currently have 400 students in our high school program. We have done this once in Stockton and we have recently opened one out in Brentwood. Starting a charter high school is very difficult. First you have to find a district sponsor. This is hard to do. As an existing charter we can go ahead. It's almost unaffordable to start a high school. There's a lot of things that are needed, WASC accreditation, NCAA accreditation, develop relationships with military for tier 1 status, all subjects covered with teachers. High school credentialing is complex in order to be NCLB compliant. So you either need a large pot of money knowing you will lose money, or do like we propose, and that's to open it under our existing charter. But have it with a different feel, it's already preapproved, and we will be able to take advantage of our existing staff. The reason we are coming to you guys is because your parents are coming to you asking for a high school that is closely aligned with GVA. We are excited at moving forward with you. The goal would be to become the preferred high school for GVA students. We want to be able to specifically work with your families to see that this is their high school. It's really important that if we are going to do that that we have some sort of advisory board to insure that the vision stays consistent over time. We want to develop a school that when your families leave here they walk onto that campus they feel like they are home, a natural extension. Have what's logical to take from a K-8 to the high school.

Mr. Bigler asked what your time frame is. Mr. Thoming responded Fall of 2013. Mr. Bigler asked how many students? Mr. Thoming responded with 125. Mr. Thoming continued, stating that they were currently in talks for a site north of the mall. Our main focus will be early college, recently teamed with a college to take classes for college credit and career technical education, working with local businesses through internships. Mr. Swehla asked are you looking for something from GVA. Mr. Thoming stated, I want to meet with parents, the board, and staff, to help to put this together. I would think that if you guys think that this is a direction you want to move towards, I can put something together with a framework. We want to start aggressively promoting and advertising in January. Mr. Bigler asked when will you know where the school will be located. Mr. Thoming responded with 3 weeks or so. Mr. Thoming explained that we have contingencies in place if that falls through. Mr. Bigler stated that you have a lot of families looking forward to this. Mr. Cole asked if the school would be site based or independent study. Mr. Thoming stated that it would technically be independent study, but it would be a hybrid, with an average of 4.5 days on site. Mr. Bigler asked aren't you doing this now? So it is a proven model for you. Mr. Thoming stated yes.

MINUTES

Regular Meeting of the Board

December 3, 2012

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Consent Agenda: **CONSENT AGENDA**

The motion was made by Mr. Bigler, seconded by Mr. Wolf approving the consent agenda items.

- a. The Minutes of the Regular Board Meeting of October 29, 2012

**Information and
Discussion:**

INFORMATION AND DISCUSSION

a. Sue Rich introduced Linda Erickson as the liaison. She explained that 2 months ago Erickson met with the 2 teacher representatives and went over protocol. She made sure that when issues are brought forth there would be anonymity.

Linda Erickson reported to the board. When we first met with the teacher reps I had developed a template. We will quantify the concerns, don't just say everyone, is it 1, a few or some. And also to qualify the concern, what is it in reference to? Be non judgmental. You have to rep concerns that we might not share, but I still have an obligation to share it. It's also about things that are going well, that I call "keepers". There are 3 areas of concern, keeping in mind that we won't always have something in each. The areas are curriculum and classroom, students or parents, and administration and staff. It's very free flowing. So far we have met 3 times and we are making good progress. Then I try to follow that with a meeting with Cy. Then he and I talk about the concerns. That's what we have been doing, it's going well, but these things take time. We are looking at meeting a couple times a month.

Sue Rich stated that she would like to remind the board that Linda is under contract with Stanislaus County Office of Ed, for 8 hours a month. The new position is embedded in the new MOU. Linda Erickson explained that eventually there would be a leadership team that Cy would be chairing, starting where it's me, Cy and the team and eventually Cy and the team. Mr. Cole stated that this is similar to what we are doing in Manteca. He continued on, explaining that this is the goal of the leadership team to make the school better and more efficient and developing leaders. Lea Anne Iles commented to the board that she thinks the process is going well. She also stated that as they move on and see changes made from the issues that are brought forward. Mrs. Iles also stated that Linda does a good job at listening. Mr. Kramer asked how do we measure the success of this as we go. He asked if the results from the end of the year survey would arrive too late to course correct. Mr. Kramer also asked if feedback from teachers could

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Regular Meeting of the Board

December 3, 2012

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**Information and
Discussion cont.:**

provide the measure. Mr. Cole stated that the teachers themselves will say this is obsolete, that's when it's successful. Ms. Erickson explained that she has had years of experience, and will be able to sense as the concerns diminish and lessen in their intensity. And the survey at the end will allow you to measure the change in the responses. Mr. Swehla stated, so you are saying the course correcting is happening already through dialogue and the survey will be the validation of that.

b. The board was presented with the October 2012 Financial Report.

c. The board was presented with the Perpetual Enrollment Summary. The Modesto campus is 10 students under-enrolled. The Manteca campus is at full enrollment. The Homeschool Program is under-enrolled but the enrollment has been increasing, as evidence by the increase of 4 students since the last meeting.

Action Items:

ACTION ITEMS

- a. The motion was made by Mr. Bigler, seconded by Mr. Swehla, approving the re appointment of Chad Wolf to the Great Valley Academy Board.

AYES: Swehla, Payne, Kramer, Bigler,

NOES: None

ABSENT: Gianelli

ABSTENTIONS: Wolf

Dr. Rosenow explained that the only thing that has been added is the integration of the IVL program into the school.

- b. The motion was made by Mr. Kramer, seconded by Mr. Wolf, approving the final New Jerusalem Memorandum of Understanding.

AYES: Swehla, Payne, Kramer, Bigler, Wolf

NOES: None

ABSENT: Gianelli

ABSTENTIONS: None

Mr. Cole explained that this was basically unchanged. He stated that it contains quite a bit of stuff about special education that at some point in the next year, he would like to revisit. He continued that some things in here are there because it was an issue, but it's no longer an issue. He is looking to streamline it later on, especially in the area of special education. Ms. Rich added that the whole section P is new.

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Action Items cont.:

- c. The motion was made by Mr. Wolf, seconded by Mr. Kramer, giving approval of the Stanislaus County Office of Education Memorandum of Understanding.

AYES: Swehla, Payne, Kramer, Bigler, Wolf

NOES: None

ABSENT: Gianelli

ABSTENTIONS: None

Mr. Cole stated that we have an existing independent study policy. And rather than create a whole new policy we are using the existing policy and thus far the homeschool has been compliant, but we want to add more flexibility. 3b is the addition. It allows for more time to lapse between the parent teacher meeting. Mrs. Smith stated that she typically meets more often.

- d. The motion was made by Mr. Wolf, seconded by Mr. Payne, approving amended Independent Study Policy for GVA.

AYES: Swehla, Payne, Kramer, Bigler, Wolf

NOES: None

ABSENT: Gianelli

ABSTENTIONS: None

Cathi Vogel explained to the board that both schools are in a good financial position. We are still waiting on the PCSPG in Manteca. Prop 30 did pass and we do expect that this will have an unknown impact. What is believed will happen is that some of the deferrals may not happen. Another factor is that we need to start deferring the payment of some bills, exclude payroll, but for books, supplies and construction. Change payment from 30 days to 45 or 60. Mr. Swehla stated that he thought that we do this already. Ms. Vogel continued on, stating that some expenditures were planned to be paid for through the PCSPG, that will not be able to be covered, i.e. the Vice Principal. She stated that the board might want to do a special program report, informal, to give you better confidence and give you info about the profitability of the homeschool. Mrs. Cooper stated that a rough estimate would be \$150,000, minus \$80,000 for salary, and \$20,000 for supplies. Mr. Swehla stated, so not a loss, and Mrs. Cooper agreed. Mr. Swehla asked, so if generally, if we had to summarize, net operations is what we make at the end of the year? Ms. Vogel stated yes, it's still very strong. Mr. Wolf asked, I'm curious, how is our budget compared to other schools? Ms. Vogel explained that you are running more like a business, so your ending balance is much healthier. Mr. Swehla stated that he had some questions about the cash flow charts, he was trying to add up the line of credit and loans and what not. He continued, stating

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Action Items cont.: that it looks like in Manteca we are borrowing \$900,000 by the end of the year and in Modesto we need \$500,000 at the end of the year, which is more than our line of credit. Ms. Vogel stated that this is where a number of things are important to recognize. She explained that this doesn't reflect the PCSPG, it doesn't show changing rules and deferrals. She stated that she was not concerned and we need to have an action plan ready. Mr. Swehla stated, so we expect changes relative to deferrals before then, this doesn't include any of our expense deferrals. Mrs. Cooper explained that we get it down to 1.1 with deferrals. Dr. Rosenow elaborated, stating that Ms. Vogel has salaries paid out in June, however Mrs. Cooper tracks it as in July. Mrs. Cooper stated that she books it as a liability, more cash in the bank so we don't borrow as much.

- e. The motion was made by Mr. Bigler, seconded by Mr. Payne, approving the First Interim Reports.

AYES: Swehla, Payne, Kramer, Bigler, Wolf

NOES: None

ABSENT: Gianelli

ABSTENTIONS: None

- f. The motion was made by Mr. Bigler, seconded by Mr. Payne, approving the Revised Annual Budget.

AYES: Swehla, Payne, Kramer, Bigler, Wolf

NOES: None

ABSENT: Gianelli

ABSTENTIONS: None

Information and Discussion:

INFORMATION AND DISCUSSION

The board moved into a closed session.

Future Agenda Items:

FUTURE AGENDA ITEMS

- Next Regular Board Meeting: December 17, 2012

The meeting was adjourned by Mr. Swehla at 9:00 p.m.

Great Valley Academy Charter School

SPECIAL BOARD MEETING

December 21, 2012

Friday, 5:00 pm

3200 Tully Road

Modesto, CA 9530

1. CALL TO ORDER

2. COMMUNICATIONS

a. WRITTEN COMMUNICATION

b. PUBLIC PARTICIPATION

Agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

3. INFORMATION AND DISCUSSION

CLOSED SESSION

a. Hiring of Chief Operation Officer

4. RETURN TO OPEN SESSION

5. FINAL ADJOURNMENT

GREAT VALLEY ACADEMY
REGULAR MEETING OF THE BOARD TRUSTEES
December 17, 2012

MINUTES

Members Present: Ryan Swehla, John Kramer, Chad Wolf, Michael Gianelli

Members Absent: Steve Payne, Fred Bigler

Great Valley Academy Staff Present: Eldon Rosenow, Cy Cole, Kasie Lahman, Lea Anne Iles, Jennifer Steger

Audience Present: None

Call to Order: The meeting was called to order at 5:38 p.m.

Pledge of Allegiance: Mr. Swehla welcomed everyone and led the Pledge of Allegiance.

Communications: **COMMUNICATIONS**

Written Communications: None

Public Participation: None

Chief Academic Officer's Report: Mr. Cole presented the board with NWEA reports. He explained that GVA is outscoring national norms.

Principal's Report: None

Chief Executive Officer's Report: Dr. Rosenow presented the board with the final plan for the Manteca campus. He explained that the plan is to build it out to accommodate 800 students. Dr. Rosenow explained that he and David Jones have been working on a strategic plan. He also mentioned that there may be an opportunity for a charter school in Lodi. He added that he will keep the board in the loop as things progress and it was an option for not next year, but the following.

MINUTES

Regular Meeting of the Board

December 17, 2012

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Consent Agenda: **CONSENT AGENDA**

The motion was made by Mr. Swehla, seconded by Mr. Wolf approving the consent agenda items.

- a. The Minutes of the Regular Board Meeting of December 3, 2012

Information and Discussion:

INFORMATION AND DISCUSSION

The board moved into a closed session.

Action Items:

ACTION ITEMS

- a. The motion was made by Mr. Bigler, seconded by Mr. Swehla, approving the appointment of Leah Silvestre as Chief Operating Officer.

AYES: Swehla, Kramer, Gianelli, Wolf

NOES: None

ABSENT: Payne, Bigler

ABSTENTIONS: None

Future Agenda Items:

FUTURE AGENDA ITEMS

- Next Regular Board Meeting: January 25, 2013

The meeting was adjourned by Mr. Swehla at 9:00 p.m.

Regular Meeting of the Board of Trustees

January 28, 2013

Monday, 5:30 PM

Great Valley Academy

3200 Tully Road

Modesto, CA 95350

1. CALL TO ORDER

2. PLEDGE OF ALLIGIENCE

4. COMMUNICATIONS

a. WRITTEN COMMUNICATION

b. PUBLIC PARTICIPATION

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

c. CHIEF ACADEMIC OFFICER'S REPORT

d. CHIEF EXECUTIVE OFFICER'S REPORT

e. CHIEF OPERATING OFFICER'S REPORT

5. CONSENT AGENDA

a. Adoption of the Minutes of the Regular Board Meeting of December 17, 2012

6. ACTION ITEMS

None at this time

7. INFORMATION AND DISCUSSION

a. Perpetual enrollment summary

CLOSED SESSION

b. Employee Benefits

8. FUTURE AGENDA ITEMS

a. NEXT REGULAR BOARD MEETING- *February 25, 2013*

9. FINAL ADJOURNMENT

GREAT VALLEY ACADEMY
REGULAR MEETING OF THE BOARD TRUSTEES
January 28, 2013

MINUTES

Members Present: John Kramer, Chad Wolf, Michael Gianelli, Steve Payne, Fred Bigler

Members Absent: Ryan Swehla

Great Valley Academy Staff Present: Leah Silvestre, Eldon Rosenow, Cy Cole, Kasie Lahman, Lea Anne Iles

Audience Present: None

Call to Order: The meeting was called to order at 5:36 p.m.

Pledge of Allegiance: Mr. Gianelli welcomed everyone and led the Pledge of Allegiance.

Communications: **COMMUNICATIONS**

Written Communications: None

Public Participation: None

Chief Academic Officer's Report: Mr. Cole explained that he had been going over and reviewing the security at both sites. He stated that both sites are insufficient and he is currently looking for the next best steps to take. He told the board that Mr. Franklin will be attending security training at the Stanislaus County Offices on Wednesday. Mr. Cole outlined to the board the issues with special events that Manteca has been having. The site doesn't have a space to hold these events. They have looked into options, but oftentimes the cost is prohibitive. They are looking now for sites that are free or under \$100. Additionally, Manteca has a 1st grade teacher leaving.

Chief Executive Officer's Report: Dr. Rosenow explained that the owners of the Modesto campus are willing to entertain changing the terms of the loan that we are using. He is hoping to lower the balloon payment and the interest rate. Mr. Gianelli stated that this is worth exploring and the sooner the better. Dr. Rosenow wants to meet with the finance committee and work on a proposal. Mr. Gianelli asked if he had a conversation with Mr. Changnon and if Dr. Rosenow would elaborate on that conversation.

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Regular Meeting of the Board

January 28, 2012

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Chief Executive Officer's Report continued:

Dr. Rosenow told the board that Mr. Changnon would like to see more Great Valley Academies. He explained that once the board is done with the investigation, if it's favorable, Mr. Changnon would like to push for more schools in the valley. Mr. Gianelli asked is there anything that we need to be doing. Dr. Rosenow stated that inviting the board to our musical events would be something. Also, he still wants to do a dedication event to Jane Johnston. He stated that we need to do more inviting, whether they come or not, just extending ourselves. Mr. Bigler asked if with the closure of Perkins, is enrollment increasing to Stanislaus county. Mr. Bigler feels like it's a decrease. He continued on, asking and if so, how is that going to impact our desire to grow? Dr. Rosenow replied that parents are looking for choice as long as we are giving them a good alternative. Mr. Cole stated that we have increased our enrollment numbers and maintained a waitlist. Dr. Rosenow explained that as long as we get some stability in staff and keep increasing our test scores we will always be a good draw. He continued on, stating that we have been working with David Jones and our new website is up and running. Mr. Cole explained that the website content is desirable to people and now its design is too. Mr. Kramer stated that it would be a nice gesture to the board to ask them what we can be doing and also introduce them to Leah Silvestre. There was a discussion about the timing of the invitation and it was decided to plan for late March or early April.

At this time Mr. Kramer had to leave.

Chief Operating Officer's Report:

Ms. Silvestre stated to the board that her start date is February 4th. She then outlined the initial areas that she would be looking at. These were the strategic plan, the areas of her responsibility, learning about charter schools with the specifics and agreements and looking into financials.

Consent Agenda:

CONSENT AGENDA

The motion was made by Mr. Wolf, seconded by Mr. Payne approving the consent agenda items.

- a. The Minutes of the Regular Board Meeting of December 17, 2012

Action Items:

ACTION ITEMS

None

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Regular Meeting of the Board

January 28, 2012

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Information and

INFORMATION AND DISCUSSION

Discussion:

a. The board was presented with the perpetual enrollment summary. Mr. Cole explained that two families left because they have been here since the beginning and they are frustrated by having newer teachers. He continued on stating that both families had a teacher that had recently left. When this teacher left there was a change in the classroom, a lowering of production and they were tired of it. Mr. Cole stated that we need to create more confidence in our parents. The most critical part of this is what teachers say and he really believes that our teachers are saying the right things to the parents and that they are onboard. Mrs. Iles commented that we are hiring mostly really young women who don't have life experience and they don't know how to deal with people. Mr. Bigler related his own experience with his program that is similar to GVA. Ms. Silvestre asked if they are going to local schools or other charter school. Mr. Cole responded that traditionally it was students who left because of the economy, but the disenrolls here have been local schools. Mr. Gianelli asked if there was a way to do better with our younger teachers. Mr. Bigler asked if there is a way to explain this better to the parents. Mr. Payne stated that he doubts they would care, even as a parent he understands how they feel. Mr. Payne then asked if the salaries here are competitive. Mr. Cole responded that we are looking into it, but he thinks as a whole, with benefits, it's equal. Mr. Cole stated to the board that his take on this, and really it boils down to, if money wasn't an issue, it comes down to having a place where people like to be, where they feel valued and want to be. He explained that we are throwing everything up in the air this year and all the things that we say that make GVA and try to figure out what is most important and if some things can be put to the side and make it easier for teachers. We need to reevaluate. Also we need to give kudos to Manteca because these issues that we have here are non issues there. Mrs. Iles commented that it is a difficult place to teach, you have to work hard. The way the credentialing program has taught discipline in a certain way and GVA does it differently. With the curriculum that we have had for the past 2 years has made teaching easier. Mr. Cole commented that typically we don't enroll students after Christmas, but we have decided to start enrolling more students this week, but after this, that's it. It's not beneficial to the student or the school. Mr. Gianelli stated that he has observed that we ask more of our teachers here and it's up to us to figure out what we need to about teacher retention. He continued on stating, that there's a lot of things going on, it's what is going on in the media. It's what people are saying and we can't ignore the financial side of it.

The board moved into a closed session.

MINUTES

Regular Meeting of the Board

January 28, 2012

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Future Agenda

FUTURE AGENDA ITEMS

Items:

- Next Regular Board Meeting: February 25, 2013

The meeting was adjourned by Mr. Gianelli at 7:00 p.m.

Regular Meeting of the Board of Trustees

February 25, 2013

Monday, 5:30 PM

Great Valley Academy

3200 Tully Road

Modesto, CA 95350

1. CALL TO ORDER

2. PLEDGE OF ALLIGIENCE

4. COMMUNICATIONS

a. WRITTEN COMMUNICATION

b. PUBLIC PARTICIPATION

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

c. CHIEF ACADEMIC OFFICER'S REPORT

d. CHIEF EXECUTIVE OFFICER'S REPORT

e. CHIEF OPERATING OFFICER'S REPORT

5. CONSENT AGENDA

a. Adoption of the Minutes of the Regular Board Meeting of January 28, 2013

6. ACTION ITEMS

a. Approval of Second Interim Reports for Modesto GVA

b. Approval of Second Interim Reports for Manteca GVA

c. Approval of the appointment of Susan Nisan to the Board

- d. Approval of the authorization of Leah Silvestre as a signatory on bank accounts
- e. Approval to investigate opportunities to start a Lodi site for the 2014 school year (no financial impact)

7. INFORMATION AND DISCUSSION

- a. Linda Erickson's report
- b. Follow up about open house meet and greet
- c. Update on GVA's unique programs
- d. Perpetual enrollment summary
- e. Discussion of new board members

CLOSED SESSION

- a. Legal matters
- b. Linda Erickson's report

8. FUTURE AGENDA ITEMS

- a. **NEXT REGULAR BOARD MEETING-** *March 25, 2013*

9. FINAL ADJOURNMENT

GREAT VALLEY ACADEMY
REGULAR MEETING OF THE BOARD TRUSTEES
February 25, 2013

MINUTES

Members Present: Ryan Swehla, John Kramer, Michael Gianelli, Steve Payne

Members Absent: Fred Bigler, Chad Wolf

Great Valley Academy Staff Present: Leah Silvestre, Eldon Rosenow, Cy Cole, Kasie Lahman, Lea Anne Iles, Jennifer Steger, David Franklin

Audience Present: Sue Rich, Linda Erickson

Call to Order: The meeting was called to order at 5:38 p.m.

Pledge of Allegiance: Mr. Swehla welcomed everyone and led the Pledge of Allegiance.

Communications: **COMMUNICATIONS**

Written Communications: None

Public Participation: None

Chief Academic Officer's Report: Mr. Cole introduced Meg Cole. Mrs. Cole related her early experiences with the way physical education is taught in schools. She stated that she has been documenting this year the correlation between perceptual motor skills, academic and behavior. She explained that this is an informal study, but it brings them one step closer to getting a university student to do a formal study. She presented the board with the physical fitness test results for 5th and 7th grade. She outlined how every year the students have exceeded the state and county levels. This year the formula used to compute the results has changed to include either BMI or caliper measurements. The fact that the students have a higher muscle mass has thrown off the measurements. Next year the department plans to use the caliper measurement. Mrs. Cole also informed the board that there are plans for a health fair to kick off a month long fitness challenge. She hopes to get parents and staff involved.

Mr. Cole reported to the board that the campuses have finished open enrollment. Modesto campus had 200 applications and the Manteca campus had 320.

MINUTES

Regular Meeting of the Board

February 25, 2013

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**Chief Academic
Officer's Report
cont.:**

Mr. Cole reported that he has been meeting with Sue Rich and they were finalizing the teacher performance and evaluation process. Mr. Cole will be giving a GVA way meeting later this week at the Modesto campus and another, later on, at the Manteca campus. He explained that the purpose of the meetings is to provide a platform for parent questions. He also made a correction to statistics that he had given at the last meeting. He had stated there was an attrition rate of 12% when it was actually 18%.

**Chief Executive
Officer's Report:**

Dr. Rosenow stated that he had nothing new beyond his written report. Mr. Swehla asked for more detail about meeting with the Manteca Planning Department. Dr. Rosenow explained that notices will be sent out to the surrounding neighbors to ask for input on the change of plans for the Manteca campus. If there are any issues resulting from this they will mitigate those issues. Mr. Swehla asked if this would go through city council. Dr. Rosenow explained that he didn't see that happening.

**Chief Operating
Officer's Report:**

Leah Silvestre reported to the board that a big item she is currently working on it the software conversion which is effective July 1st. She stated the conversion would be done in a compressed schedule, but it wasn't undoable. She is working with the company to set up the training schedule. Ms. Silvestre stated that this particular package allows for growth and will probably be the last thing we will have to buy. Mr. Swehla asked why the conversion was taking place now. Ms. Silvestre responded that it was at the strong request of the authorizing district for Manteca GVA. Ms. Silvestre also explained that she is going to do a detailed scrub of expenses in order to get a good idea of where we are going. A decentralized budget is going to be implemented that will have the principals responsible for their own budgets.

Consent Agenda:

CONSENT AGENDA

The motion was made by Mr. Gianelli, seconded by Mr. Kramer approving the consent agenda items.

The Minutes of the Regular Board Meeting of January 28, 2013

MINUTES

Regular Meeting of the Board

February 25, 2013

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Action Items:

ACTION ITEMS

- a. The motion was made by Mr. Kramer, seconded by Mr. Payne, approving the Second Interim Reports for Modesto GVA

AYES: Swehla, Gianelli, Kramer, Payne

NOES: None

ABSENT: Bigler, Wolf

ABSTENTIONS: None

- b. The motion was made by Mr. Gianelli, seconded by Mr. Payne, approving the Second Interim Reports for Manteca GVA

AYES: Swehla, Gianelli, Kramer, Payne

NOES: None

ABSENT: Bigler, Wolf

ABSTENTIONS: None

Mr. Swehla stated to the board that Mr. Bigler has served on the board and is now trying to lessen his extracurricular activities. Mr. Swehla stated that Mr. Bigler has asked for someone to replace him. Mr. Changnon suggested Susan Nisan to be the SCOE representative on the board. Mr. Swehla stated that not only does there need to be a vote to approve her appointment, there needs to be a vote to approve Mr. Bigler's resignation.

- c. The motion was made by Mr. Swehla, seconded by Mr. Gianelli, approving the appointment of Susan Nisan to the Board

AYES: Swehla, Gianelli, Kramer, Payne

NOES: None

ABSENT: Bigler, Wolf

ABSTENTIONS: None

Out of Order

The motion was made by Mr. Gianelli, seconded by Mr. Kramer, approving the resignation of Mr. Bigler from the GVA Board.

AYES: Swehla, Gianelli, Kramer, Payne

NOES: None

ABSENT: Bigler, Wolf

ABSTENTIONS: None

MINUTES

Regular Meeting of the Board

February 25, 2013

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Action Items cont.:

- d. The motion was made by Mr. Swehla, seconded by Mr. Kramer, approving the authorization of Leah Silvestre as a signatory on bank accounts

AYES: Swehla, Gianelli, Kramer, Payne

NOES: None

ABSENT: Bigler, Wolf

ABSTENTIONS: None

Dr. Rosenow explained to the board that the big thing with charters is the facilities. He then outlined an opportunity of a site in Lodi with 20 classrooms and an administration building. He is considering to do a standard lease with an MOU and to start recruiting students. Then he could go to the Lodi School District to ask for charter approval. Dr. Rosenow explained that the first year there would be a need for 12 classrooms, so there won't be a need for portables. Mr. Gianelli stated that his feeling at this point is that we need to pay attention to the schools we have and really work on those. He would like to get our act together before venturing out. He stated that there is a lot of work to do. We just hired Leah and there is a learning curve here. We need to get past that transition before we go forward. Mr. Cole reminded the board that this would be for the 2014-2015 school year. Mr. Swehla asked that the option be explored, but not to sign any leases. He then asked for a report back to the board along with a budget. Mr. Kramer asked for a really thorough business plan for the campus. Mr. Swehla stated that he is in favor of moving forward to explore.

- e. The motion was made by Mr. Swehla, seconded by Mr. Payne, approving the investigation of opportunities to start a Lodi site for the 2014 school year (no fiscal impact)

AYES: Swehla, Gianelli, Kramer, Payne

NOES: None

ABSENT: Bigler, Wolf

ABSTENTIONS: None

Information and Discussion:

INFORMATION AND DISCUSSION

- a. Linda Erickson reported to the board that last November she started. Since then she has had nine meetings with teachers and nine with Mr. Cole. She hears the teachers concerns and then meets with Mr. Cole to go over what we can do. The four big issues are communication, evaluation, new teachers and discipline. The WAAG has been circulated and leadership teams have been formed. There is a K-2nd, 3rd-5th and 6th-8th representative. This group has met at least three times. Mr. Cole mentioned what he's working on as far as evaluations, will include the county office. This has allowed people to voice their concerns and allowed Mr. Cole to brainstorm how to solve them. We are going to talk more in closed session and I will go into a more detailed report.

MINUTES

Regular Meeting of the Board

February 25, 2013

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Information and

Discussion cont.:

b. Ms. Silvestre stated that the board had mentioned at the last meeting to bring in the county board to do a meeting. Mr. Gianelli stated that we wanted to do a follow up from the meeting we had 6 months ago. The board discussed the logistics and options that were available. Ms. Silvestre will be in contact with Sue Rich to determine the best time.

c. Dr. Rosenow gave a report on the IVL program. The IVL program is changing, it's evolving. One of things that have really helped is Leah being here and freeing me up to work with teachers. We found that the best program was to go into the classroom and work with the students and the teachers. We started doing that in New Jerusalem, working with the kinder teachers in the classroom. The results have been going well. We are going into 1st and 2nd and the 5th grade teacher asked us to as well. We started going into a 4th grade class, half the class was getting pulled for IVL, so now we go to them. We are splitting the IVL team up into 2; they go into each class 20-30 minutes at least once a week. This helps the teachers to incorporate stuff in the daily. Now if we can get these kids a real solid foundation from kinder through hopefully 3rd, this should cut down on smart healthy kids who shouldn't have learning problems. This helps prevent the need for special education and IEPs. Kids don't have the skills that they need. We are doing path to reading, which aids in brain timing. It's a contrast sensitivity training program. The program improves reading without reading tutoring. As soon as we get computers in Manteca we can start the program out there. I want to make this program more accessible.

e. Mr. Swehla stated that we have been down one board member for a while, and he was looking for input for the next member. Mr. Swehla explained that he leans towards finding someone who has influence, to elevate the board. Ms. Silvestre commented that some diversity would be good. Dr. Rosenow pointed out that the bylaws state the board needs to be comprised of 7-11 members. Ms. Silvestre suggested that the board think strategically, looking at what we would like to have and recruiting in that direction. Mr. Gianelli asked that each member try to come up with 3 suggestions. Mr. Swehla asked that we have a closed session at the next board meeting and have everyone bring in suggestions. He asked if Ms. Silvestre would send out questions for the board to consider while looking for members.

The board moved into a closed session.

Future Agenda

Items:

FUTURE AGENDA ITEMS

- Next Regular Board Meeting: March 25, 2013

The meeting was adjourned by Mr. Swehla at 9:30 p.m.

Great Valley Academy Charter School

SPECIAL BOARD MEETING

March 11, 2013

Monday, 11:30 am

El Rosal Restaurant

1101 N Carpenter Rd

Modesto, CA 95351

1. CALL TO ORDER

2. COMMUNICATIONS

a. WRITTEN COMMUNICATION

b. PUBLIC PARTICIPATION

Agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

3. ACTION ITEMS

a. Approval of the revised Manteca calendar

4. INFORMATION AND DISCUSSION

CLOSED SESSION

a. Personnel Matters

5. RETURN TO OPEN SESSION

6. FINAL ADJOURNMENT

Regular Meeting of the Board of Trustees

March 25, 2013

Monday, 5:30 PM

Great Valley Academy

3200 Tully Road

Modesto, CA 95350

1. CALL TO ORDER

2. PLEDGE OF ALLIGIENCE

4. COMMUNICATIONS

a. WRITTEN COMMUNICATION

b. PUBLIC PARTICIPATION

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

c. MODESTO PRINCIPAL'S REPORT

d. MANTECA PRINCIPAL'S REPORT

e. HOMESCHOOL PRINCIPAL'S REPORT

f. CHIEF EXECUTIVE OFFICER'S REPORT

g. CHIEF OPERATING OFFICER'S REPORT

5. CONSENT AGENDA

a. Adoption of the Minutes of the Regular Board Meeting of February 25, 2013

6. ACTION ITEMS

a. Appointment of board representative to be on new principal interview panel

7. INFORMATION AND DISCUSSION

- a. Overview of principal hiring process
- b. Monthly financials
- c. Update on GVA's unique programs
- d. Perpetual enrollment summary
- e. Discussion of new board members recruitment

CLOSED SESSION

- a. Personnel matters

8. FUTURE AGENDA ITEMS

- a. **NEXT REGULAR BOARD MEETING-** *April 29, 2013*

9. FINAL ADJOURNMENT

GREAT VALLEY ACADEMY
REGULAR MEETING OF THE BOARD TRUSTEES
March 25, 2013

MINUTES

Members Present: Ryan Swehla, John Kramer, Michael Gianelli, Steve Payne, Chad Wolf, Susan Nisan

Members Absent: None

Great Valley

Academy Staff Present: Leah Silvestre, Eldon Rosenow, Kasie Lahman, Lea Anne Iles, Jennifer Steger, David Franklin, Susan Cooper, Russell Howell, Sherry Smith

Audience Present: Ken Bondi, David Smith, Kristi Sherman, Greg Sherman and others

Call to Order: The meeting was called to order at 5:30 p.m.

Pledge of Allegiance: Mr. Swehla welcomed everyone and led the Pledge of Allegiance.

Communications: **COMMUNICATIONS**

Written

Communications: None

Public Participation: None

Modesto Principal's Report: Mr. Franklin presented the board with a power point presentation. He outlined key facets of the culture of GVA.

Manteca Principal's Report: Mr. Howell asked the board what they are looking for as far as the monthly principal reports are concerned. Mr. Wolf responded that he wanted to know about anything abnormal that is being worked on. Mr. Gianelli responded that he wanted measures of success. Mr. Payne responded that he wanted upcoming events.

Mr. Howell reported on the leadership team. He expanded on the teacher friendly lunch schedule that has been implemented. He gave an overview of the upcoming events. He then explained recent facility improvements that have been taking place. He also updated the board on the parent survey regarding the current uniform provider.

Homeschool Principal's Report: Mrs. Smith gave her report to the board. She explained that they are preparing for the STAR test. She also gave an overview of recent events.

MINUTES

Regular Meeting of the Board

March 25, 2013

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Chief Operating

Officer's Report:

Ms. Silvestre outlined her current areas of focus. The implementation of the new software is set for July 1, 2013. The first project planning meeting has been held and the training schedule has been created. The staff evaluation process and salary schedules are being worked on, as well as the employee handbook. The district wide leadership team had its first meeting. She reported that woodchips are being delivered to Manteca and the 4 modular buildings are being set in Modesto. Mr. Swehla asked when the budget was expected and Ms. Silvestre responded that there will be a first pass at the April board meeting.

Chief Executive

Officer's Report:

Beyond his written report, Dr. Rosenow stated that his goals are to have a parent meeting every quarter. He has been working with David Jones to help with public relations to increase the image in the community. He has implemented a K-2 push in program in IVL.

Consent Agenda:

CONSENT AGENDA

The motion was made by Mr. Kramer, seconded by Mr. Gianelli approving the consent agenda items.

The Minutes of the Regular Board Meeting of February 25, 2013

Action Items:

ACTION ITEMS

- a. The motion was made by Mr. Swehla, seconded by Mr. Gianelli, approving the appointment of Mr. Payne to be the board representative on the principal interview panel

AYES: Swehla, Gianelli, Kramer, Wolf, Nisan

NOES: None

ABSENT: None

ABSTENTIONS: Payne

Information and

Discussion:

INFORMATION AND DISCUSSION

a. Ms. Silvestre informed the board that she is looking to have the interview panel for the new principal established by next week. She also stated that the job would be posted next week as well. The goal is to have interviews in May and the start date for the position will be July 1.

b. Ms. Silvestre explained that the Manteca site did not qualify for the deferrals. The site did not use all of its resources and only used half of the line of credit. The cash balance is healthy. Mrs. Cooper has updated all the number with the currently known info. The money from the federal grant came in and will be mostly used on 2 mobile computer labs, common core transition and libraries.

MINUTES

Regular Meeting of the Board

March 25, 2013

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Information and Discussion cont.:

Mr. Swehla asked if the costs for next year's portables were in there. Ms. Silvestre responded yes. Mr. Gianelli asked if there was a solution for heating in the Modesto multipurpose room. Dr. Rosenow responded that the plan was to do large heaters hanging from the ceiling, as for cooling we would have to see. Ms. Silvestre added that we have those costs deferred to next fiscal year. She continued explaining that at the Modesto site there was no need for the use of the line of credit and no deferrals. She stated that the expenses were on target and there is a healthy cash balance.

c. Not discussed

d. The enrollment summary was given. The board requested that the number of students exited and enrolled per month also be provided along with the reasons for exiting.

e. The board briefly discussed new recruitment of members. They want to outline the goals of the board and what is the best composition to reach those goals. Also, the board would like to identify the strengths and weaknesses of the board and what to look for in order to build on that.

The board moved into a closed session.

Future Agenda Items:

FUTURE AGENDA ITEMS

- Next Regular Board Meeting: April 29, 2013

The meeting was adjourned by Mr. Swehla at 7:40 p.m.

Great Valley Academy Charter School

SPECIAL BOARD MEETING

April 1, 2013

Monday, 12:00 pm

El Rosal Restaurant

1101 N Carpenter Rd

Modesto, CA 95351

1. CALL TO ORDER

2. COMMUNICATIONS

a. WRITTEN COMMUNICATION

b. PUBLIC PARTICIPATION

Agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

3. INFORMATION AND DISCUSSION

CLOSED SESSION

a. Board member recruitment

4. RETURN TO OPEN SESSION

5. FINAL ADJOURNMENT

GREAT VALLEY ACADEMY
MEETING OF THE BOARD TRUSTEES
April 1, 2013

MINUTES

Members Present: Ryan Swehla, Michael Gianelli, John Kramer, Chad Wolf, Susan Nisan

Members Absent: Steve Payne

**Great Valley
Academy Staff
Present:** Eldon Rosenow, Leah Silvestre

Audience Present: None

Call to Order: The meeting was called to order at 12:20 p.m.

Communications: **COMMUNICATIONS**

**Written
Communications:** None

Public Participation: None

Action Items: **ACTION ITEMS**
None

**Information and
Discussion:** **INFORMATION AND DISCUSSION**

The board moved into a closed session.

a. Board member recruitment

Outreach to specific community members for board recruitment (either for recruiting or referrals)

Need board members:

Geographic diversity (San Joaquin County)

Relationships within the community

Marketing expertise

Fundraising/Philanthropic expertise

Specific contact/outreach assignments

Jerry Hauss-Gianelli

Judge Rose-Gianelli

Fritz Grupe-Rosenow, Swehla

MINUTES

Regular Meeting of the Board

April 1, 2013

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**Information and
Discussion cont.:**

Marian Kaanon-Silvestre, Swehla
Teresa Guerrero-Silvestre
Yamilet Vallidod-Silvestre
Nate Miller-Swehla
Clive Grimbleby-Rosenow, Gianelli, Swehla
Gene Hartjens-Kramer
Luis Molina-Silvestre
Mike Harden-Swehla
Bonner Murphy-Rosenow

**Future Agenda
Items:**

GVA needs to create an outreach plan for Hispanic community, including materials available in Spanish

Final Adjournment: FUTURE AGENDA ITEMS

➤ Next Board Meeting: April 29, 2013

The meeting was adjourned by Mr. Swehla at 1:20 p.m.

Regular Meeting of the Board of Trustees

April 29, 2013

Monday, 5:30 PM

Great Valley Academy

3200 Tully Road

Modesto, CA 95350

1. CALL TO ORDER

2. PLEDGE OF ALLIGIENCE

4. COMMUNICATIONS

a. WRITTEN COMMUNICATION

b. PUBLIC PARTICIPATION

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

c. MODESTO PRINCIPAL'S REPORT

d. MANTECA PRINCIPAL'S REPORT

e. HOMESCHOOL PRINCIPAL'S REPORT

f. CHIEF EXECUTIVE OFFICER'S REPORT

g. CHIEF OPERATING OFFICER'S REPORT

5. CONSENT AGENDA

a. Adoption of the Minutes of the Regular Board Meeting of March 25, 2013

b. Adoption of the Minutes of the Special Board Meeting of April 1, 2013

6. ACTION ITEMS

- a. Approval of Modesto and Manteca 2013/2014 school calendars
- b. Approval to engage Education Partners Inspiring Change (Charter School Expertise for Modesto campus) contract amount not to exceed \$25,000

7. INFORMATION AND DISCUSSION

- a. Budget update
- b. Monthly financials
- c. Perpetual enrollment summary

CLOSED SESSION

- a. Personnel matters

8. FUTURE AGENDA ITEMS

- a. **NEXT REGULAR BOARD MEETING-** *May 20, 2013*

9. FINAL ADJOURNMENT

GREAT VALLEY ACADEMY
REGULAR MEETING OF THE BOARD TRUSTEES
April 29, 2013

MINUTES

Members Present: Ryan Swehla, John Kramer, Michael Gianelli, Steve Payne, Chad Wolf, Susan Nisan

Members Absent: None

Great Valley Academy Staff Present: Leah Silvestre, Eldon Rosenow, Kasie Lahman, Lea Anne Iles, Jennifer Steger, David Franklin, Susan Cooper, Russell Howell, Sherry Smith

Audience Present: David Smith

Call to Order: The meeting was called to order at 5:30 p.m.

Pledge of Allegiance: Mr. Swehla welcomed everyone and led the Pledge of Allegiance.

Communications: **COMMUNICATIONS**

Written Communications: None

Public Participation: Mr. Swehla announced that plans were being made to hold a board meeting in Manteca. David Smith asked that the board meetings times be available online. He also pointed out that the Place of Refuge website has Great Valley Academy listed under schools.

Modesto Principal's Report: Mr. Franklin outlined a few of the events that are taking place at the Modesto campus. He spoke of the parents working on the graduation program. He also mentioned the training teachers are receiving for common core.

Manteca Principal's Report: Mr. Swehla asked if the two campuses are using a unified approach to common core and teacher evaluations. Mr. Howell responded that they are very much in sync, with both campuses working with Sue Rich on teacher evaluations, as for common core, not to the same degree, but coming together. Mr. Franklin stated that there are talks of a teacher training in August and there would be an attempt to try and link together for the common core. Mr. Swehla responded that it would be best to keep them in sync. Mr. Franklin stated that they want to appreciate the differences in each campus and have a common brand name.

MINUTES

Regular Meeting of the Board

April 29, 2013

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Homeschool

Principal's Report:

Mrs. Smith reported that the homeschool went on a field trip. She also reported that she expects almost all families to return for next year. Mr. Swehla asked how she was getting the word out. Mrs. Smith responded that it should be the website, but she is only getting calls via word of mouth. She is currently working on improving the website to help it to show up in searches.

Chief Executive Officer's Report:

Dr. Rosenow presented the board with his report. He then gave a brief presentation on Developing Intelligence. He also reported that next year he will be working with K-8 with concentration on K-3.

Chief Operating Officer's Report:

Ms. Silvestre reported to the board the status of the transition process in Modesto. She stated that there are 19 resumes being considered for the principal's position. She updated the status of the facilities for both campuses. In Modesto portables have been set and electricity ran. In Manteca the next phase of growth has been submitted to the Department of State Architecture. Ms. Silvestre also informed the board that the training for the new accounting software has begun.

Consent Agenda:

CONSENT AGENDA

The motion was made by Mr. Kramer, seconded by Mr. Payne approving the consent agenda items.

The Minutes of the Regular Board Meeting of March 25, 2013.

The Minutes of the Special Board Meeting of April 1, 2013.

Action Items:

ACTION ITEMS

- a. The motion was made by Mr. Wolf, seconded by Mr. Gianelli, approving the Modesto and Manteca 2103/2014 school calendars.

AYES: Swehla, Gianelli, Kramer, Wolf, Nisan, Payne

NOES: None

ABSENT: None

ABSTENTIONS: None

Dr. Rosenow explained to the board that GVA has encouraged our administrators to finish their credentials through a school in Sacramento. There is an instructor there who they would like to come in and do staff and teacher trainings to help develop a high academic school. He would also help to challenge the high achieving students. Ms. Silvestre stated he would help us to develop a plan to move forward. Mr. Swehla asked for a written proposal. Mr. Wolf asked if this person had worked with other schools before with success. Ms. Silvestre responded yes. Dr. Rosenow explained that we aren't looking to start a school like the ones he has created. He isn't looking to change the culture, just to add to

MINUTES

Regular Meeting of the Board

April 29, 2013

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Action Items cont.: what we already have. Mr. Kramer asked how we will know when we hit the \$25,000 limit. Mr. Payne stated that his thought would be, you are in the process of looking for a principal, you want to bring in an academic leader, and you might have a conflict meshing the vision of the new principal and the consultant. He continued stating that you could bring in a principal with past academic achievement.

- b. The motion was made by Mr. Gianelli, seconded by Mr. Wolf, giving approval to engage Education Partners Inspiring Change contract, not to exceed \$25,000

AYES: Wolf, Gianelli

NOES: Kramer, Swehla, Payne, Nisan

ABSENT: None

ABSTENTIONS: None

The motion did not pass.

Information and Discussion:

INFORMATION AND DISCUSSION

a. Ms. Silvestre informed the board that as far as the budget was concerned she still had no numbers because they are waiting on the approval of the salaries. She reported that the principals have all done priority based budgets and these will be used to help decide how the budgets will be built.

b. Ms. Silvestre explained that Manteca is still on target with income and the usage of the line of credit has gone from \$500,000 to \$350,000. Using the federal grant laptops and carts have been purchased for mobile labs. Mr. Gianelli asked why the Manteca site has become profitable more quickly than the Modesto site had. Ms. Silvestre responded that we don't know and that there is always a wild card of construction. Mr. Swehla asked if there could be percentages on the reports to help with comparisons between the campuses. Ms. Silvestre then reported that in Modesto there were still no changes, still on target for revenue and the forecast that there will be no need for the line of credit still holds true.

C. The board reviewed the report.

The board moved into a closed session.

Future Agenda Items:

FUTURE AGENDA ITEMS

- Next Regular Board Meeting: May 20, 2013

The meeting was adjourned by Mr. Swehla at 8:04 p.m.

Regular Meeting of the Board of Trustees

May 20, 2013

Monday, 5:30 PM

Great Valley Academy

3200 Tully Road

Modesto, CA 95350

1. CALL TO ORDER

2. PLEDGE OF ALLIGIENCE

3. COMMUNICATIONS

a. WRITTEN COMMUNICATION

b. PUBLIC PARTICIPATION

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

c. SCOE update

d. MODESTO PRINCIPAL'S REPORT

e. MANTECA PRINCIPAL'S REPORT

f. HOMESCHOOL PRINCIPAL'S REPORT

g. CHIEF EXECUTIVE OFFICER'S REPORT

h. CHIEF OPERATING OFFICER'S REPORT

4. CONSENT AGENDA

a. Adoption of the Minutes of the Regular Board Meeting of April 29, 2013

5. ACTION ITEMS

- a. Approval of the Modesto and Manteca budgets

6. INFORMATION AND DISCUSSION

- a. Review of Federal and State taxes
- b. Monthly financials
- c. Perpetual enrollment summary
- d. Common core update
- e. Board recruitment update

CLOSED SESSION

- a. Personnel matters

7. FUTURE AGENDA ITEMS

- a. **NEXT REGULAR BOARD MEETING-** *June 24, 2013*

8. FINAL ADJOURNMENT

GREAT VALLEY ACADEMY
REGULAR MEETING OF THE BOARD TRUSTEES
May 20, 2013

MINUTES

Members Present: John Kramer, Michael Gianelli, Steve Payne, Chad Wolf, Susan Nisan

Members Absent: Ryan Swehla

Great Valley Academy Staff Present: Leah Silvestre, Eldon Rosenow, Kasie Lahman, Lea Anne Iles, David Franklin, Susan Cooper, Russell Howell, Sherry Smith, Christine Frost, Brent Gilbreath

Audience Present: David Smith, Sue Rich, Linda Erickson

Call to Order: The meeting was called to order at 5:40 p.m.

Pledge of Allegiance: Mr. Gianelli welcomed everyone and led the Pledge of Allegiance.

Communications: **COMMUNICATIONS**

Written Communications: None

Public Participation: Mrs. Iles thanked the board for the new teacher's salary schedule and evaluation procedure. Dave Smith asked for the agenda to be posted in a different location at the Manteca campus.
Sue Rich and Linda Erickson gave the board an update.

Modesto Principal's Report: Mr. Franklin outlined a few of the events that are taking place at the Modesto campus. He explained that the site had just finished star testing and that the scores would come in the fall. He was working on a new teacher demonstration process. Mr. Franklin told the board that 6 teachers between 2 campuses attended 5 days of workshops concerning common core. He wants to spend time deciding what assessments to use to decide how the students are doing. He stated that we have to invest in our teachers in order to succeed with common core, to look at our books and curriculum, look into how we are going to communicate this to our parents and we need to have a budget to see how we are going to allocate the funds in order to be ready for common core. Mr. Gianelli asked if we are going to need to invest in computers. Mr. Franklin responded that yes it's very important and it's not the only component, I want to shift focus from that to professional development, we have to invest in our people and curriculum, and

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Modesto Principal's Report cont.: reflect on our instructional practices. Mr. Gianelli asked if there would be a need for computer donations to prepare for common core testing. Mr. Wolf asked how many would be needed. Mr. Franklin explained that there would be stations needed which can be done through infrastructure or software. Ms. Silvestre stated that Manteca would be using mobile labs and that there was a plan under development in order to do this.

Manteca Principal's Report: Mr. Howell presented his report to the board. He has offered additional uniform vendors for parents to choose from. The Manteca Bulletin ran photos from the recent 50's BBQ that was held. Mr. Howell stated that he believed it would be wise to join the Manteca Chamber of Commerce. Mr. Gianelli stated that when he was learning a little bit about common core, it seemed that it will be an advantage because of the GVA way. Mr. Howell stated that now there is less conflict, this was how we wanted to teach anyways. Mr. Payne commented that he thinks any school that has any focus on whole child type focus are ahead of the game because we had to follow state standards but philosophically, there was the underlying love of learning, whole child, and making connections with kids. Mr. Kramer stated that something he was interested in (principal reports in general) for him is what are we doing that sets us apart than what is going on in a traditional school. It is important for us to understand, some very specific examples, that we understand how GVA is GVA. He continued on asking what actions did we take that got us our results. Mr. Franklin responded that he would love to have you all here on the campus and sit in one of our classrooms, best way to know GVA is to be here.

Homeschool Principal's Report: Mrs. Smith shared the events for homeschool. They participated in the Color Run. The 5th and 7th grade students performed the state Physical Fitness Testing. She stated that she has most of her students reenrolling for next year as well as 15 new students enrolling. She explained that they have been doing assessments and working on getting curriculum lined up. Mr. Wolf asked if she had ways for the students to sign up for martial arts or other lessons and if there was funding for that. Mrs. Smith explained that she was looking to start that next year and she had contacted a dance teacher. She elaborated that in order to stay competitive we need to do that.

Chief Operating Officer's Report: Ms. Silvestre reported to the board that they were doing 6 interviews for the principal position and that the top 3 would be asked back. The Modesto campus has asphalt starting on the 10th of June. In Manteca approval was acquired from PG&E to start trenching for Comcast. She also reported that as of July 1 the Infinite Visions software would be implemented. She stated that the new teacher's evaluation and salary schedule had been given out.

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Chief Executive

Officer's Report:

Dr. Rosenow presented the board with his report. He then invited the board to the graduations at both sites. He explained that we are ramping up the homeschool program and will go back to SCOE to revamp our charter to include a homeschool. He then outlined plans for revamping the IVL program, starting GVA Smart, which will be another profit center for Great Valley. He also reported that as for the balloon payment, work was being done on different scenarios.

Consent Agenda:

CONSENT AGENDA

The motion was made by Mr. Wolf, seconded by Ms. Nisan, approving the consent agenda items.

The Minutes of the Regular Board Meeting of April 29, 2013

Action Items:

ACTION ITEMS

- a. The motion was made by Mr. Payne, seconded by Mr. Wolf, approving the Modesto and Manteca budgets.

AYES: Gianelli, Kramer, Wolf, Nisan, Payne

NOES: None

ABSENT: Swehla

ABSTENTIONS: None

Ms. Silvestre explained that seeing a big swing in salaries has helped with teacher retentions. She also explained that all the revenue numbers are going to change. Manteca campus has gone from 526 to 611 students and the Modesto campus has gone from 751 to 772 students. The budgets are bare bones in order to facilitate the salary increases. Mr. Kramer requested a 3-5 year budget in order to make good long term decisions.

Information and Discussion:

INFORMATION AND DISCUSSION

- a. The board was presented with the State and Federal taxes.
- b. Ms. Silvestre explained both campuses were on target. Manteca will need to borrow \$300,000 from the line of credit and Modesto will need to borrow \$100,000 in June.
- c. The board reviewed the report.
- d. Was reviewed during the SCOE report.
- e. Mr. Gianelli stated that he was approached by Jerry Ellman about being on the board. Ms. Silvestre reported that she had a tour and lunch scheduled with Mary

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Information and

Discussion cont.:

Ann Canyon, who has marketing expertise. She also reported that she would be having lunch with Luis Molina to ask for referrals of potential board members.

The board decided to postpone the closed session.

Future Agenda

Items:

FUTURE AGENDA ITEMS

- Next Regular Board Meeting: July 29, 2013

The meeting was adjourned by Mr. Gianelli at 8:03 p.m.

Great Valley Academy Charter School

SPECIAL BOARD MEETING

June 17, 2013

Monday, 12:00 pm

El Sol Restaurant

500 9th Street

Modesto, CA 95354

1. CALL TO ORDER

2. COMMUNICATIONS

a. WRITTEN COMMUNICATION

b. PUBLIC PARTICIPATION

Agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

3. INFORMATION AND DISCUSSION

CLOSED SESSION

a. Employment Matter

4. RETURN TO OPEN SESSION

5. FINAL ADJOURNMENT

Regular Meeting of the Board of Trustees

July 29, 2013

Monday, 5:30 PM

Great Valley Academy

3200 Tully Road

Modesto, CA 95350

1. CALL TO ORDER

2. PLEDGE OF ALLIGIENCE

3. COMMUNICATIONS

a. WRITTEN COMMUNICATION

b. PUBLIC PARTICIPATION

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

c. MODESTO PRINCIPAL'S REPORT

d. MANTECA PRINCIPAL'S REPORT

e. HOMESCHOOL PRINCIPAL'S REPORT

f. CHIEF EXECUTIVE OFFICER'S REPORT

g. CHIEF OPERATING OFFICER'S REPORT

4. CONSENT AGENDA

a. Adoption of the Minutes of the Regular Board Meeting of May 20, 2013

5. ACTION ITEMS

a. Approval of the Board Calendar dates

b. Adoption of the Education Protection Act Resolution

c. Approval of the process supporting compliance with “Safe Place to Learn Act” (CA ed code 234)

d. Approval of Employee Handbook

6. INFORMATION AND DISCUSSION

a. Monthly financials

CLOSED SESSION

a. Personnel matters

7. FUTURE AGENDA ITEMS

a. NEXT REGULAR BOARD MEETING- *August 26, 2013*

8. FINAL ADJOURNMENT

GREAT VALLEY ACADEMY
REGULAR MEETING OF THE BOARD TRUSTEES
July 29, 2013

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Members Present: Ryan Swehla, Michael Gianelli, Steve Payne, Susan Nisan

Members Absent: John Kramer, Chad Wolf

Great Valley Academy Staff Present: Leah Silvestre, Eldon Rosenow, Mike Ruehle, Kasie Lahman, David Franklin, Susan Cooper, Russell Howell, Christine Frost

Audience Present: David Smith, Sue Rich, Willy Stevens and others

Call to Order: The meeting was called to order at 5:41 p.m.

Pledge of Allegiance: Mr. Swehla welcomed everyone and led the Pledge of Allegiance.

Communications: **COMMUNICATIONS**

Written Communications: None

Public Participation: Mr. Smith asked what the board feels that GVA can do better and what the perceived weaknesses are. Mr. Gianelli responded that we have really been working hard and this includes SCOE's involvement and evaluation. Mr. Gianelli continued on explaining that the focus is on the children, we are always trying to do better and that it is an ongoing process.

Mr. Stevens addressed the board stating that at least 10 Modesto teachers have been lost. What he had heard was that there was a salary scale that wasn't what the teachers wanted, hence the mass exodus. Mr. Swehla responded that the major focus has been on teacher retention and one of the biggest issues has been communication and clear expectations. Mr. Swehla explained that SCOE has helped a lot with that and retention is a top goal. Ms. Silvestre added that the reasons the teachers left were varied, the bottom line is there has been a lot of change.

Sue Rich reported to the board the results of the teacher survey.

Modesto Principal's Report: Mr. Franklin outlined a few of the events that are taking place at the Modesto campus. August 1st is the first day of teacher training and August 14th is back to school night. He stated that STAR test results would arrive in August. He reported that 89% of parents that responded to the survey gave GVA an A or B.

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Manteca Principal's Report: Mr. Howell presented his report to the board. He stated that in the 2011-12 survey 96% of parents that responded to the survey gave GVA an A or B, but more significantly 68% gave an A. During the 2012-13 survey 98% of parents that responded gave GVA an A or B and of those 73% gave an A.

Mr. Swehla asked that the board be provided with graphical representations of the results of the survey from both campuses.

Homeschool Principal's Report: Mrs. Smith was not present, but the board was given her report.

Chief Executive Officer's Report: Dr. Rosenow presented his report to the board. He stated that he has done 2 lectures at the Monterey Bay Charter School and he has a 3rd scheduled. He is continuing the startup work with a charter group in Vancouver, Washington which was confirmed that day to be turning into a consulting contract. The state hearing he refers to in his report is concerning acuity testing.

Chief Operating Officer's Report: Ms. Silvestre began her report with explaining that the budgets for all sites are preliminary and that we are waiting on more information. She also stated that the internet upgrade hardware had been ordered for both campuses. In Modesto there was approval received and new asphalt along with 4 portables being put in. In Manteca there was approval on 5 portables. As for Homeschool, Ms. Silvestre explained that space was being established on both campuses and there would be an opportunity to partake in activities and IVL too.

Ms. Silvestre also reported that the 1st payroll had been completed using the new Infinite Visions software. She explained that she would be working with Sue Rich on the classified staff evaluations. Mr. Payne asked what was being done with the vacant space now that Delta Charter was leaving the Manteca site. Ms. Silvestre responded that it's in the lease that the church gets it to be used as a conference room for the interns. Mr. Payne asked if the church was starting a Kindergarten on the Manteca campus. Ms. Silvestre responded that the church would be providing classes for up the 6 year old students. Ms. Nisan asked if there was already a procedure in place for free and reduced reporting. Ms. Silvestre explained that there is a form that goes out, but it needed to be looked into. Ms. Nisan stated that the new budget would be tied to free and reduced lunch status.

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Consent Agenda: **CONSENT AGENDA**

The motion was made by Mr. Gianelli, seconded by Mr. Payne, approving the consent agenda items.

The Minutes of the Regular Board Meeting of May 20, 2013

Action Items:

ACTION ITEMS

- a. The motion was made by Mr. Gianelli, seconded by Mr. Payne, approving the board calendar dates.

AYES: Swehla, Gianelli, Nisan, Payne

NOES: None

ABSENT: Kramer, Wolf

ABSTENTIONS: None

- b. The motion was made by Mr. Payne, seconded by Mr. Gianelli, approving the adoption of the Education Protection Act Resolution.

AYES: Swehla, Gianelli, Nisan, Payne

NOES: None

ABSENT: Kramer, Wolf

ABSTENTIONS: None

- c. The motion was made by Mr. Gianelli, seconded by Mr. Payne, approving the process of supporting compliance with "Safe Place to Learn Act".

AYES: Swehla, Gianelli, Nisan, Payne

NOES: None

ABSENT: Kramer, Wolf

ABSTENTIONS: None

- d. The motion was made by Mr. Swehla, seconded by Ms. Nisan, approving the employee handbook contingent on the incorporation of external HR.

AYES: Swehla, Gianelli, Nisan, Payne

NOES: None

ABSENT: Kramer, Wolf

ABSTENTIONS: None

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**Information and
Discussion:**

INFORMATION AND DISCUSSION

a. The board was presented with the monthly financials. Mr. Swehla asked if revenue was distributed based on last year. Ms. Silvestre responded that it was based on the last apportionment schedule. The schedule will change but we don't know when. Ms. Nisan stated that SCOE is telling us to not even try yet. Ms. Silvestre added that it is not enough to build a budget on. Mr. Swehla stated that Modesto looks as if the reserve will get us through. Ms. Silvestre stated that at both sites they pulled money that was remaining into last year and that both sites have very strong bottom line projection. Mr. Swehla asked if our line of credit will be tapped on the Manteca site. Ms. Silvestre responded that we did and already paid it back. Ms. Cooper explained that it was borrowed to make June payroll, but then paid back on the 29th so we didn't actually need it. Mr. Swehla stated that it looks like both campuses will be able to carry themselves.

The board moved into closed session.

Closed Session:

CLOSED SESSION:

During the closed session it was resolved:

1. Eldon Rosenow is appointed to the position of Founder & Chief Visionary
2. Leah Silvestre is appointed to the position of Chief Executive Officer
3. Leah's salary is increased by \$10,000 annually
4. Approved of the job descriptions for CEO and Founder & Chief Visionary
5. Approved the revision of the employee policy subject to 3rd party HR consultant review

**Future Agenda
Items:**

FUTURE AGENDA ITEMS

- Next Regular Board Meeting: August 26, 2013

The meeting was adjourned by Mr. Swehla at 8:05 p.m.