

Regular Meeting of the Board of Trustees

August 28th, 2017

Monday, 5:30 PM

Great Valley Academy

3200 Tully Rd.

Modesto, CA 95350

a. CALL TO ORDER

b. PLEDGE OF ALLEGIANCE

c. COMMUNICATIONS

a. WRITTEN COMMUNICATION

b. PUBLIC PARTICIPATION

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

In compliance with the Americans with Disabilities Act (ADA) and upon request, Great Valley Academy ("GVA") may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the GVA main office in person or by calling 209-576-2283.

c. MODESTO PRINCIPAL'S REPORT

d. SALIDA PRINCIPAL'S REPORT

e. HOMESCHOOL PRINCIPAL'S REPORT

f. CHIEF OPERATING OFFICER'S REPORT

g. CHIEF EXECUTIVE OFFICER'S REPORT

h. FOUNDER'S REPORT

d. APPROVAL OF AGENDA AND ORDER OF AGENDA

e. CONSENT AGENDA

Consent Agenda information has been forwarded to each Board Member prior to this meeting for study and is on file at the Great Valley Academy office, 3200 Tully Road, Modesto. Copies of the complete agenda are available at the Board meeting. The Board in one motion acts on items listed on the Consent Agenda. There is no discussion of these items prior to the Board vote unless a member of the Board, staff or the public requests special items be discussed or removed from the Consent Agenda

- a. Adoption of the Minutes of the Regular Board Meeting of June 26, 2017
- b. Adoption of the Minutes of the Special Board Meeting of July 31, 2017
- c. Adoption of the Minutes of the Closed Session Minutes of July 31, 2017
- d. Ratify SCOE Master Agreement
- e. Ratify Modesto psychologist agreement

f. ACTION ITEMS

- a. Approval of term extension of Chad Wolf – Final term expires 6/30/20
- b. Approval of Principals Salary Schedule
- c. Approval of Section 125 Premium Only Plan
- d. Approval of Modesto Unaudited Actuals
- e. Approval of Salida Unaudited Actuals
- f. Approval of Modesto 3 year Audit Engagement Agreement with Nigro & Nigro
- g. Approval of Salida 3 year Audit Engagement Agreement with Nigro & Nigro
- h. Approval of Western University's, Dr. Kristy Remick-Waltman, OD's sabbatical research project

g. INFORMATION AND DISCUSSION

- a. Committee Update
- b. Board Member Binder Distribution

h. FUTURE AGENDA ITEMS

- a. NEXT REGULAR BOARD MEETING** - September 25, 2017
~Modesto Campus

i. CLOSED SESSION

- a. Real Property
- b. Personnel

ii. FINAL ADJOURNMENT

Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 3200 Tully Rd., Modesto CA 95350.

Great Valley Academy Modesto

Charter School Monthly Summary Report

August 28, 2017

1. Enrollment Breakdown by Grade, Enrollment, ADA and ADA%.

Note: Enrollment shows [Aug. 9th- Aug. 18th]

Grade	Enrollment	ADA	ADA %	YTD ADA	YTD ADA%
K	88	85.5	98.1%	85.5	98.1%
1	67	65	97.6%	65	97.6%
2	87	84.875	98.1%	84.875	98.1%
3	95	94	98.9%	94	98.9%
4	100	97.5	97.9%	97.5	97.9%
5	104	100.5	97%	100.5	97%
6	104	100.25	96.9%	100.25	96.9%
7	103	100.125	97.5%	100.125	97.5%
8	101	98.5	97.5%	98.5	97.5%
Total	849	826.25	97.7%	826.25	97.7%

2. Key Accomplishments:

Aug. 7th Meet and Greet – several parents signed up for Parent Square and Food Program

Aug. 9th- First day of School

Aug. 14th- Fire Drill- All students safely made it to the field in 4 minutes.

Aug. 15th-16th- School Pictures

Aug. 22nd- NWEA started

Aug. 25th- Spirit Day- Color Day

3. Upcoming Key Events/Activities:

Aug. 21s-Aug. 31st – 8:30-1:00- NWEA Testing

Aug. 29th- Teens Run Modesto Parent Meeting

Sept. 1st – SRS Scores Due

Sept. 8th- Dinner Night Out- Texas Roadhouse Drive Thru

Sept. 11th- GIG Meeting

Sept. 12th- Dental Education (Kinder)

Sept. 25th- Teacher In Service Day (No School)

Sept. 15th- Reading Scores Due

Sept. 19th- Lockdown Drill

Sept. 20th- Character Reports Sent Home

Sept. 20th-21- Norma Foote Rehearsals

Sept. 22nd- 1st Grade Citizenship and Community Culminating Event

Sept. 25th-27th- 6th Grade Camp Sea Lab

Sept. 26th- Coffee with Ruehle

Sept. 26th- Norman Foote Performance @ Gallo 7:00 p.m.-9:00p.m.

Sept. 28th- K-2nd Parent Meeting @ 6:00 p.m.

Sept. 29th- Spirit Day- College Day

Sept 29th- Jog-a-Thon Kick Off

Great Valley Academy Salida

Charter School Monthly Summary Report

August 28, 2017

1. Enrollment Breakdown by Grade, Enrollment, ADA and ADA%.

Grade	Enrollment	ADA	ADA %	YTD ADA	YTD ADA %
K	94	91.30	97.12	91.30	97.12
1	99	98.10	98.29	98.10	98.29
2	99	95.50	96.95	95.50	96.95
3	99	97.30	98.68	97.30	98.68
4	99	95.20	98.96	95.20	98.96
5	100	96.30	97.17	96.30	97.17
6	99	97.10	98.08	97.10	98.08
7	93	91.70	98.08	91.70	98.08
8	54	53.30	98.70	53.30	98.70
Total	839	815.80	98.07	815.80	98.70

2. Key Accomplishments:

- a. June 6th – 8th – M7 Leadership Retreat
- b. June – Mrs. Wahid, Mrs. Pannu, and Mr. Franklin attend National Charter School Conference in Washington D.C.
- c. July – Outdoor stage built, all portable classrooms painted, playground installed
- d. July – Proposal accepted for Salida team to present at CSDC Conference
- e. July 31st – Salida M7 leadership TEAMS kick-off
- f. August 1st – August 8th – Staff Training
- g. August 3rd – 5th – 8th Back to School Night
- h. August 4th – K – 4th Back to School Night
- i. August 7th – Staff Kick-off Party
- j. August 9th – First Day of School
- k. August 18th – PLC Kick-off
- l. August 21st – Solar Eclipse

3. Upcoming Key Events/Activities:

- a. August 28th – Sept. 14th – NWEA Assessment
- b. Sept. 4th – Labor Day
- c. Sept. 6th – Collaborative Coffee
- d. Sept. 11th – Grandparent Day (Kindergarten)
- e. Sept. 12th – 13th – Fall pictures
- f. Sept. 14th – Journey to the Center of the Earth (6th)
- g. Sept. 15th – Teacher In-service
- h. Sept 15th – Fishing Elective Field Trip
- i. Sept. 19th – Salida Board Tour
- j. Sept. 22nd – Market Day

Great Valley Academy Homeschool

Charter School Monthly Summary Report

August 28, 2017

1. Enrollment Breakdown by Grade, Enrollment, ADA and ADA%. ADA goal is 96%.

Please Note: There is no attendance to report as the Homeschool Attendance Period does not end until September 13th.

Grade	Enrollment	ADA	ADA %
K			
1			
2			
3			
4			
5			
6			
7			
8			
Total			

2. Key Accomplishments:

- a. Aug. 1 – We welcomed our newest teacher, Stella Hernandez
- b. Aug. 1 – 8 Professional Development for all staff –
 - b.i. great training with the Modesto Campus
 - b.ii. All District Training was well done; Thank you to the District Office Staff!
- c. Aug. 9 – First day of school and our Back to School Picnic at Stouffer Park
- d. July 28, August 10 – First two monthly Orientations (required for Enrollment)

3. Upcoming Key Events/Activities:

- a. September 5, 2017 Orientation – More families enrolling
- b. September 5th week, Off-campus classes begin
- c. September 14, Enrichment (on campus) Classes begin
- d. September 22, Field trip to Cover's Apple Ranch!

Chief Operating Officer's Report
August 28, 2017
Board Meeting



Process and Policy Updates

- ❖ Development and implementation of new payroll procedures
- ❖ Document scanning and archiving – Multi-tiered project
- ❖ Cash investment options and planning
- ❖ Fiscal and Human Resource policy manuals
- ❖ CalSTRS training, processes and updates
- ❖ Facilities/Maintenance planning, budgeting and organization
- ❖ KidsCare billing reconciliation
- ❖ Beginning evaluations of new Student Information System (SIS)

District Responsibilities

- ❖ Paychex time, attendance and payroll system launched
- ❖ Online health benefit enrollment completed
- ❖ 2017-18 Employee Handbook released
- ❖ 2017-18 Mandatory SafeSchool training released
- ❖ Implementation of new benefit options, i.e. Net Deferred Pay, LTD, Life, InShape, Employee Assistance Program
- ❖ Development of a master finance/payroll/reporting calendar
 - Including principal apportionment dates for 2017/18
- ❖ 2017/18 fiscal plan and budget revisions and training for admins
- ❖ Website planning, development and implementation

Training

- ❖ CSDC Conference – November 2017
- ❖ LCAP training
- ❖ SCOE CalSTRS meetings

Upcoming

- ❖ Volunteer and Suicide prevention policies
- ❖ Revised 2017/18 budgets

Chief Executive Officer's Report
August 28, 2017
Board Meeting



Salida Campus

- Construction updates
 - Landscaping (south side of campus) basic complete, improvements to follow
 - Permanent perimeter fencing-installation in process
 - Playground installation-Complete
 - Stage construction-Complete
 - Painting of modular classrooms-Complete
- Road, sidewalk, gutter etc. improvements being required
 - Meeting with Public Works (ongoing)
 - Engineering team (ours & County's) meeting in smaller meetings with the goal of moving a mutually agreed up plan forward
 - Plan meeting county basic plan requirements completed, being reviewed with public works
 - Cost estimate for basic plan being solicited

Strategic Plan

- Detailed overall implementation planning in process
 - Homeschool plan specific planning in process
 - School leader strategic plan goal drafting in progress

Board Governance

- First new board member training session completed
- First board member binders completed (distributed tonight)

Embargoed CAASPP test results show overall growth in both ELA and Math on both campuses, details will be presented at September meeting

Both site based leaders enrolled in charter specific Central Valley Leadership Program. This was created in partnership with 99 Accelerator Cadre and 3rd plateau. 2017-2018 is pilot year, and we plan to send homeschool principal and teacher leaders in subsequent years.

Charter school related legislation

AB 1360 (Bonta): Charter schools: pupil admissions, suspensions, and expulsions.

- AB 1360 clarifies due process procedures for charter school student expulsions and dismissals, strengthens access for students in charter school admissions procedures, and clarifies allowable enrollment preferences for siblings, and students of staff and school founders.

AB 1528 (Acosta): Virtual or online charter schools: average daily attendance: report.

- AB 1528 extends the sunset on a provision that allows students in virtual charter schools, who move outside the attendance boundaries of their virtual charter schools during the school year, to remain at the school until they finish the school year.

AB 318 (Caballero): Pupil instruction: independent study: visual contact with pupil.

- AB 318 would reduce flexibility at independent study charter schools by requiring face to face or live-visual meetings between students and their teachers every two weeks. These requirements place additional burdens on students, teachers, and schools.

SB 607 (Skinner): Willful Defiance.

- SB 607 prohibits charter schools from suspending or expelling students in grades K-12 for willful defiance.' CCSA opposes SB 607 because it would take away charter schools' flexibility and autonomy to craft policies tailored to their schools' mission and the needs of their school community.

SB 328 (Portantino): School Start Time.

- SB 328 requires schools do not start before 8:30 a.m. CCSA is closely watching this bill as we are concerned it would limit charter schools' flexibility and could negatively impact many specialized programs charter schools offer.



Report to the School Board of Great Valley Academy August 28, 2017

The follow is a summary of the month's highlights in my schedule.

1. 99 Cadre meeting with the faculty and administrators of Fresno Pacific University in Fresno. The goal is to create a teacher pipeline and leadership training program for the Cadre's charter schools. There was enough interest on both sides to continue talks.
2. Attended the Chamber of Commerce Business and Education Breakfast with Leah Franklin.
3. Enjoyed a meeting with new board members to answer questions about GVA/GVS.
4. Attended a tour of the new progressive playground developed by occupational therapists in our area.
5. Worked with Tony Jordan and Jewelee Hotchkiss on a new GVA/Head Start contract for next year. This year's program was so successful with 3 and 4

year olds Head Start decided to expand the program to other facilities in Stanislaus County.

Respectfully Submitted,

Eldon Rosenow

**GREAT VALLEY ACADEMY
REGULAR MEETING OF THE BOARD OF TRUSTEES
June 26, 2017**

MINUTES

Members Present: Chad Wolf, Michael Gianelli, Steve Payne, John Kramer

Members Absent: Ryan Swehla, Susan Nisan, Twila Tosh

***Great Valley
Academy Staff Present:*** Leah Silvestre Franklin, Marisa Meeks, Dr. Eldon Rosenow, Kelli Rupe

Audience Present: None

Call to Order: The meeting was called to order at 5:50 pm

Pledge of Allegiance: Mr. Payne welcomed everyone and led the Pledge of Allegiance.

Communications: **COMMUNICATIONS**

***Written
Communications:*** None

Public Participation: None

***Approval of Agenda/
Order of Agenda:*** The motion was made by Mr. Gianelli, seconded by Mr. Kramer approving the Agenda/Order of Agenda. A roll call vote was taken.

AYES: Wolf, Payne, Gianelli, Kramer

NOES: None

ABSENT: Swehla, Tosh, Nisan

ABSTENTIONS: None

MINUTES

Regular Meeting of the Board

June 26, 2017

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Consent Agenda:

CONSENT AGENDA

The motion was made by Mr. Gianelli, seconded by Mr. Wolf approving the consent agenda items. A roll call vote was taken. A roll call vote was taken.

AYES: Wolf, Payne, Gianelli, Kramer

NOES: None

ABSENT: Swehla, Tosh, Nisan

ABSTENTIONS: None

Action Items:

ACTION ITEMS

The motion was made by Mr. Wolf, seconded by Mr. Kramer approving the EPA – Educational Protection Act 2017/2018 (Resolution 16.01). A roll call vote was taken.

AYES: Wolf, Payne, Gianelli, Kramer

NOES: None

ABSENT: Swehla, Tosh, Nisan

ABSTENTIONS: None

The motion was made by Mr. Wolf, seconded by Mr. Gianelli approving the 2017 Salida LCAP. A roll call vote was taken.

AYES: Wolf, Payne, Gianelli, Kramer

NOES: None

ABSENT: Swehla, Tosh, Nisan

ABSTENTIONS: None

The motion was made by Mr. Kramer, seconded Mr. Wolf approving the Salida Budget. A roll call vote was taken.

AYES: Wolf, Payne, Gianelli, Kramer

NOES: None

ABSENT: Swehla, Tosh, Nisan

ABSTENTIONS: None

MINUTES

Regular Meeting of the Board

June 26, 2017

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The motion was made by Mr. Wolf, seconded by Mr. Gianelli approving the 2017 Modesto LCAP. A roll call vote was taken.

AYES: Wolf, Payne, Gianelli, Kramer

NOES: None

ABSENT: Swehla, Tosh, Nisan

ABSTENTIONS: None

The motion was made by Mr. Kramer, seconded by Mr. Gianelli approving the Modesto Budget. A roll call vote was taken.

AYES: Wolf, Payne, Gianelli, Kramer

NOES: None

ABSENT: Swehla, Tosh, Nisan

ABSTENTIONS: None

The motion was made by Mr. Wolf, seconded by Mr. Gianelli approving the Suicide Prevention Policy #2017.039 with the change in language noted by Mr. Gianelli. A roll call vote was taken.

AYES: Wolf, Payne, Gianelli, Kramer

NOES: None

ABSENT: Swehla, Tosh, Nisan

ABSTENTIONS: None

The motion was made by Mr. Kramer, seconded by Mr. Wolf approving the Great Valley Academy Employee Handbook revisions. A roll call vote was taken.

AYES: Wolf, Payne, Gianelli, Kramer

NOES: None

ABSENT: Swehla, Tosh, Nisan

ABSTENTIONS: None

MINUTES

Regular Meeting of the Board

June 26, 2017

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The motion was made by Mr. Wolf, seconded by Mr. Kramer approving Michelle Barton as a new Board Member for the term of July 1, 2017-June 30, 2020. A roll call vote was taken.

AYES: Wolf, Payne, Gianelli, Kramer

NOES: None

ABSENT: Swehla, Tosh, Nisan

ABSTENTIONS: None

The motion was made by Mr. Kramer, seconded by Mr. Wolf approving Vince Jamison as a new Board Member for the term of July 1, 2017-June 30, 2020. A roll call vote was taken.

AYES: Wolf, Payne, Gianelli, Kramer

NOES: None

ABSENT: Swehla, Tosh, Nisan

ABSTENTIONS: None

Information and Discussion:

Monthly Financials

Modesto will come in a little under but still at 4% of minimum expense and 3.3 million in cash. Salida will come in ahead of revised budget at 1.9% ahead of expenses to bottom line and 1.3 million in cash.

Future Agenda Items:

FUTURE AGENDA ITEMS

Next Regular Board Meeting – August 28th, 2017

– Modesto Campus

Adjournment:

The meeting was adjourned at 7:05 p.m.

**GREAT VALLEY ACADEMY
SPECIAL MEETING OF THE BOARD OF TRUSTEES
July 31, 2017**

MINUTES

Members Present: Chad Wolf, Vince Jamison, Twila Tosh, Susan Nisan, Michael Gianelli, John Kramer, Steve Payne, Michelle Barton

Members Absent: Ryan Swehla, Yolanda Meraz

Great Valley Academy Staff Present: Mike Ruelhe, Russ Howell, Sherry Smith, Marisa Meeks, Leah Silvestre Franklin, Bev Broedlow, Dr. Rosenow, Kelli Rupe

Audience Present: Ari Eisenstadt, Somoh Supharukchinda, Annie Crangle (via satellite)

Call to Order: The meeting was called to order at 5:35 p.m.

Pledge of Allegiance: Mr. Payne welcomed everyone and led the Pledge of Allegiance

Communications: **COMMUNICATIONS**

Written Communications: None

Public Participation: Third Plateau led the presentation of the 2017-2022 Strategic Plan to the Board.

Action Items: **ACTION ITEMS**

The motion was made by Ms. Tosh, seconded by Ms. Nisan approving the 2017-2022 Strategic Plan.

AYES: Wolf, Jamison, Tosh, Nisan, Gianelli, Kramer, Payne, Barton

NOES: None

ABSENT: Swehla, Meraz

ABSTENTIONS: None

MINUTES

Regular Meeting of the Board

July 31, 2017

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:

Future Agenda

Items:

FUTURE AGENDA ITEMS

Next Regular Board Meeting – August 28th, 2017

Adjournment:

The meeting was adjourned at 6:38 p.m. and the board moved into Closed Session.

GREAT VALLEY ACADEMY
CLOSED SESSION OF THE BOARD OF TRUSTEES
July 31, 2017

MINUTES

Members Present: Chad Wolf, Vince Jamison, Twila Tosh, Susan Nisan, Michael Gianelli, John Kramer, Steve Payne, Michelle Barton

Members Absent: Ryan Swehla, Yolanda Meraz

**Great Valley
Academy Staff
Present:** Leah Silvestre Franklin, Mike Ruehle

Call to Order: 6:45 pm

Action Items: **ACTION ITEMS**

The board voted unanimously to deny the enrollment of Pupil MODEN 100.
The motion was made by Mr. Gianelli and seconded by Mrs. Barton.

AYES: Gianelli, Payne, Wolf, Nisan, Kramer, Tosh, Barton, Jamison

NOES: None

ABSENT: Swehla, Meraz

ABSTENTIONS: None

The board voted unanimously to deny the enrollment of Pupil MODEN 101. The motion was made by Mr. Wolf and seconded by Mr. Kramer.

AYES: Gianelli, Payne, Wolf, Nisan, Kramer, Tosh, Barton, Jamison

NOES: None

ABSENT: Swehla, Meraz

ABSTENTIONS: None

Adjournment: The meeting was adjourned at 6:55 pm

Date: January 15, 2017

To: District Superintendents
Chief Business Officials
SCOE Managers

From: Don Gatti
Deputy Superintendent, Business Services

RE: Charges for contract services for 2017-2018

The following rates for contracted services provided by the Stanislaus County Office of Education have been set for the 2017-2018 fiscal year. We have endeavored to contain costs wherever possible. Some increases may be necessary in order to partially cover costs.

All services, unless otherwise specified, are available to all districts, charters, and other schools. In order to avail yourselves of the services, the master agreement needs to be submitted prior to service use. Many services are available without subscription. There are specific services, however, where we need your best estimate of your contracted usage in the upcoming year to ensure that we have the appropriate amount of staffing available. Failure to accurately estimate need could mean that we will not be able to provide you with the service due to lack of appropriate staffing.

Be sure to review the offerings in the School Climate/Safety and Mental Health areas. Trainings can be brought to you for Campus Supervisors, Bullying Prevention, School Site Safety Prevention and lots more!

As always, we appreciate your dedication to the families in Stanislaus County as both employers and educators. We strive to provide the excellence of service that supports your dedication.

**DISTRICTS: PLEASE RETURN COMPLETED MASTER AGREEMENT
TO TAMI THOMASON, ROUTE #000
PRIOR TO APRIL 28, 2017**

SCOE DEPARTMENTS INCLUDE IN BUDGET PACKET SUBMISSION

If you have changes to your Master Agreement after it's been submitted please request a Master Agreement Amendment from Tami Thomason at 238-1933.

SCOE SERVICES AVAILABLE

Service	Rate
---------	------

BUSINESS AND HUMAN RESOURCE SERVICES

- | | |
|---|----------|
| 1. Human Resources/NCLB
NCLB Para Educator Test (2 Sessions) | \$20.00 |
| 2. Human Resources/Substitute Teacher Clearinghouse
Certificate of Employability | \$25.00 |
| Subsequent Arrest/Conviction notification | \$25.00 |
| 3. Maintenance Services (hourly shop rates)
Skilled Maintenance Worker per hour | \$38.66 |
| Utility Worker & Grounds per hour | \$35.38 |
| 4. School Attorney (DISTRICT SERVICE ONLY)
Annual Cost per P-2 ADA | \$9.55 |
| 5. Substitute Placement Service
Annual Cost per teacher | \$110.00 |
| Annual Cost per Instructional Aide (SCOE only) | \$110.00 |
| Supplemental Assignments (EACH ASSIGNMENT) | \$20.00 |

EARLY CHILDHOOD EDUCATION TRAININGS

- | | |
|---|-------------------------|
| 6. Specialized Trainings Available
Eligibility and Needs Regulations
Projecting and Earning Center-based contracts
Monitoring and Self-Assessment/Evaluation | \$49 - \$99/participant |
|---|-------------------------|

SPECIAL EDUCATION & HEALTH SERVICES

7.	Board Certified Behavior Analyst	
	1 day per week (36 days of service/year)	\$24,500.00
	½ day per week (18 days of service/year)	\$12,250.00
	¼ day per week (9 days of service/year)	\$6,125.00
8.	Hearing Screening	
	Hearing checks/child	\$4.40
	Students in wheelchairs/child	\$8.51
9.	School Nurse – Existing Clients Only	
	1 day per week (36 days of service/year)	\$25,000.00
	½ day per week (18 days of service/year)	\$12,500.00
	½ day every other week (9 days of service/year)	\$6,250.00
10.	School Psychologist	
	1 day per week (36 days of service/year)	\$28,250.00
	½ day per week (18 days of service/year)	\$14,125.00
	¼ day per week (9 days of service/year)	\$7,062.50
11.	Trainings	
	Behavior and Instructional Support	Contact Krissy Zapien@541-2215
	Full day, 2 part, or 2-4 hour trainings available	

HEALTH SERVICES FOR SCOE DEPARTMENTS ONLY

12.	Educational Audiologist (SCOE Only)	
	1 day per week (36 days of service/year)	\$24,500.00
	½ day per week (18 days of service/year)	\$12,250.00
	¼ day per week (9 days of service/year)	\$6,125.00
13.	LVN (SCOE Only)	
	1 day per week (36 days of service/year)	\$12,250.00
14.	Registered Nurse (SCOE Only)	
	1 day per week (36 days of service/year)	\$18,000.00

INSTRUCTIONAL SUPPORT SERVICES

- | | | |
|-----|---|------------|
| 15. | Learning to Teach Continuum (Teacher Induction) | |
| | Tuition per Year per Teacher | \$3,000.00 |
| 16. | Learning to Lead Continuum (Admin Induction) | |
| | Tuition per Year per Administrator | \$3,500.00 |

STUDENT EDUCATIONAL SERVICES

- | | | |
|-----|--|---|
| 17. | College and Career Planning (formerly CAN) | See service page for rates |
| 18. | Community School Education | |
| | Services per ADA | District LCFF Rate calculated by grade span |
| 19. | Outdoor Education | See Individual Contracts |

STUDENT WELLNESS AND SCHOOL SAFETY

- | | | |
|-----|--|--|
| 20. | Technical Assistance/Consulting Services | |
| | Local, On-site trainings, customized to District needs | Contact Ken Fitzgerald
kfitzgerald@stancoe.org |
| | Comprehensive School Safety Assessments/Day | \$650.00 |
| | Safety Planning Facilitation/Day | \$650.00 |
| 21. | Mental Health and Suicide Prevention Trainings | |
| | Applied Suicide Intervention Skills Training (ASIST) 12 Hrs
over 2 days (up to 15 people) | \$3,900.00 |
| | Plus Materials Fee (per person) | \$40.00 |
| | Mental Health First Aid Training – 8 hrs (up to 35 people) | \$1,300.00 |
| | Plus Materials Fee (per person) | \$15.00 |
| | QPR Gatekeeper Training - 1.5 hrs (up to 40 people) | \$325.00 |
| | Plus Materials fee (per person) | \$2.00 |
| 22. | School Climate, Safety and Crises Response Trainings | |
| | School Safety Planning Workshop – 6.5 hrs (up to 200
people) | \$1,300.00 |
| | Plus Materials Fee (per person) | \$5.00 |

School Crisis Response Training – 6.5 hrs (up to 200 people)	\$1,300.00
Plus Materials Fee (per person)	\$5.00
Bullying Prevention and Intervention Strategies – 6.5 hrs (up to 200 people)	\$1,300.00
Plus Materials Fee (per person)	\$5.00
Positive Behavior Intervention and Support (PBIS) Implementation Team Training – 4 days each year for 3 years. Price is per year.	\$6,000

TECHNOLOGY AND LEARNING SERVICES

23. Information Systems	
Human Resources/Financial Information Systems, Future replacement model, Laserfiche	See Schedule
24. Internet Services (DISTRICT SERVICE ONLY)	
Internet access per T-1	\$1,500.00
Internet access via Fiber	\$10,000.00
SCOE maintains E-Mail inboxes for district	\$120.00
Web Filtering (Pass thru actual costs) per internet connected workstation	\$4.00
SCOE maintains basic website hosting	\$120.00
Mainframe/QCC access only without Internet per T-1	\$1,500.00
Technician (Non-Engineering Services) per day	\$400.00
25. Graphics	Price quoted by job
26. Library	
Per member pupil	\$17.21
27. Mailing, Handling & Delivery	See page for rates
28. Media Services	
Streaming Media only per ADA type	\$1.25
29. Network Services (SCOE Departments Only)	
2017-18 Menu of Services	See Budget Development Documents

30.	Educational Technology Center (ETC)	
	Customized Professional Development Trainings	
	Half Day Training	\$350.00
	Full Day Training	\$700.00
31.	BrightBytes Licensing (Research and Data Collection software). Per ADA	\$1.50

STANISLAUS COUNTY OFFICE OF EDUCATION
2017-18
MASTER AGREEMENT

This Agreement, by and between the Stanislaus County Superintendent of Schools, hereinafter referred to as SUPERINTENDENT and the following school district, hereinafter referred to as DISTRICT, or SCOE Department, hereinafter referred to as DEPARTMENT is for the services that are specific in this Agreement and in the attached appendices pursuant to the following terms and conditions.

District/Department: Great Valley Academy

1. SUPERINTENDENT will perform or make available to DISTRICT OR DEPARTMENT those services that are specified in the appropriate appendices.
2. DISTRICT or DEPARTMENT will pay SUPERINTENDENT for services provided according to this Agreement.
3. For DISTRICTS, for all services unless otherwise stipulated on the service specific page, SUPERINTENDENT will transfer funds from DISTRICT or DEPARTMENT in January for July - December, based off of estimates. Final transfer for the year will occur in June. Final transfer will be based on final data and will be adjusted for payments previously made.
4. Unless otherwise stated on the service specific page, fees based on ADA will be based on P-2 ADA as certified @ P-2.
5. For DEPARTMENTS, funds will be transferred on a monthly/yearly basis for services provided to DEPARTMENT based on the service.
6. This Agreement is for the 2017-18 fiscal year.
7. All services in this Agreement are available to all DISTRICTS and/or DEPARTMENTS unless otherwise noted on service specific page or by separate notification/Agreement. Failure to subscribe for a service does not negate terms of Agreement should the DISTRICT or DEPARTMENT utilize said service. Utilization of SCOE service constitutes agreement to abide by terms of this Agreement for said service including terms of payment.
8. This Agreement supersedes any previous agreement for services enumerated in this Agreement.
9. Amendments. Amendments may be made to this Agreement only upon agreement by BOTH SUPERINTENDENT and DISTRICT or DEPARTMENT. In such cases, an Amendment to Master

Agreement Form shall be completed and signed by both parties **prior** to service being rendered.

10. **Mutual Indemnification.** The parties agree to defend, indemnify and hold harmless the other parties, their governing boards, officers, and employees from every claim or demand and every liability, loss, damage, cost, expense, action, cause of action, or judgment of any nature whatsoever, arising from the willful misconduct or negligent act or negligent omission of the other parties in the performance of this agreement.
11. **Insurance.** The SCOE and District have and agree to maintain, in full force and effect, a policy or policies of insurance evidencing all coverages and endorsements necessary, in each party's sole discretion, for purposes of effectuating the purposes of this Agreement. An appropriate self-insurance program shall be acceptable. Copies of the certificates of insurance for each party shall be provided upon written request of any party to this Agreement.
12. **Independent Contractors.** The SCOE and District, in the performance of services pursuant to this Agreement, shall be and act as an independent contractor. Each party understands and agrees that it and all of its employees shall not be considered officers, employees or agents of either of the parties to this Agreement. Each party assumes the full responsibility for the acts and/or omissions of its employees as they relate to the services to be provided under this Agreement. Each party shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to the party's employees.
13. **Assignment.** This Agreement and the services provided herein shall not be assigned by the District or SCOE.
14. **Applicable Laws.** SCOE and District agree to comply with all laws, rules and regulations applicable to these services.
15. **Governing Law.** This Agreement shall be governed by the laws of the State of California, with venue in Stanislaus County, California.
16. **Entire Agreement.** This Agreement constitutes the entire agreement between SCOE and the District. However, it does not supersede any prior, current or subsequent written agreement entered into by SCOE and the District with regard to any alternative, additional, or specialized agreement between DISTRICT and SCOE.

MEDIA SERVICES

Great Valley Academy

The Stanislaus County Office of Education, hereinafter referred to as SCOE, agrees to supply technology learning resources access to DISTRICT/DEPARTMENT.

DISTRICT/DEPARTMENT agrees to prohibit the unauthorized copying of any SCOE owned and/or licensed materials, including but not limited to, videotaping, audio taping and photocopying; to conform to current laws and policies regarding copyright and fair use.

Consultant assistance for workshops is available from SCOE through Media Services. Sample topics include: techniques for using video effectively in the classroom and use of standards alignments in selecting titles.

Media services shall be provided to those DISTRICT programs that generate DISTRICT and Charter School average daily attendance (ADA).

Streaming Only Media Services Membership: unlimited video stream of California Streaming titles to all schools. Student/home accounts available upon request.

	# ADA	Rate	Acct. #	Total \$
Estimated Total ADA:		1.25		0.00
		1.25		0.00
		1.25		0.00
TOTAL:	0.00			0.00

LIBRARY SERVICES

The SCOE agrees to provide to DISTRICT library services and books as available.

	#ADA	Rate	Acct. #	Total \$
Estimated K-12 ADA		17.21		0.00
Estimated Charter Schools ADA		17.21		0.00
TOTAL:	0.00			0.00

MAIL HANDLING & DELIVERY SERVICES Great Valley Academy

The SCOE agrees to supply mail handling and delivery services to DISTRICT/DEPARTMENT per the schedules below.

DELIVERY DAYS	
One delivery per week per site	\$460
Additional delivery day to same address per week add per day	\$200
Example: School site receives one delivery per week	\$460
Example: District/SCOE receives three deliveries per week	\$460+\$200+\$200=\$860
Mail for several sites delivered to one location	\$460+\$200+\$200=\$860 <i>Plus</i> choice of sort option below
UNSORTED: Each additional site included in the delivery (Unsorted means that mail will not be presorted and bundled by site)	\$200 per site

For questions and clarifications, please contact Joan Binczek at 238-6930.

Option 1: **Delivery to D.O. and School Sites**

	Days/ Sites	Rate	Total \$
To D.O. one delivery day per week		460.00	0.00
Additional day(s) to D.O.		200.00	0.00
Number of school sites	2	460.00	920.00
TOTAL:		\$ 920.00	\$ 920.00

Salida
Modesto

Option 2: **All district mail delivered to one site**

	Days/ Sites	Rate	Total \$
To D.O. one delivery day per week		460.00	0.00
Additional day(s) to D.O.		200.00	0.00
Number of school sites		200.00	0.00
TOTAL:			\$ 0.00

Acct. #	Amount
TOTAL:	0.00

INTERNET SERVICES Great Valley Academy

The SCOE agrees to supply WAN access to DISTRICT as shown in the following paragraphs.

The SCOE will provide full WAN access to the Internet, based upon the choice by the district in the Master Agreement.

DISTRICT agrees to conform to the Network Services Practices and Procedures and further agrees to:

1. Conduct, or cause to be conducted, in-service workshops for teachers on the acceptable use and care of Internet resources.
2. DISTRICT will provide Internet connectivity from DISTRICT TO SCOE.

Consultant assistance for in-service workshops is available from the SCOE through the Technology & Learning Resource division SCOE (238-1400).

Type of Service	Amount	Rate	Total \$
Internet access per T-1		\$ 1,500.00	\$ 0.00
Internet access via Fiber		\$ 10,000.00	\$ 0.00
SCOE maintains E-mail boxes for district		\$ 120.00	\$ 0.00
Web Filtering (Pass-through actual cost) Per Internet connected workstation		\$ 4.00	\$ 0.00
SCOE maintains basic website hosting for district		\$ 120.00	\$ 0.00
Mainframe/QSS access only without Internet per T-1		\$ 1,500.00	\$ 0.00
Technician (Non-Engineering Services)/Day		\$ 400.00	\$ 0.00
Total			\$ 0.00

Acct. #	Amount
Total	\$ 0.00

The SCOE agrees to provide school information systems to DISTRICT as shown in the following paragraphs. SCOE shall provide to DISTRICT those usual and customary electronic data processing support services necessary to support the services specified in the basic agreement. Services shall include the following:

1. Data storage up to the level available on July 1 of the fiscal year of this Agreement.
2. Central Processing Unit (CPU) time.
3. Printing of payroll warrants.
4. Printing of general expense warrants.
5. Use of computer programs available on July 1 of the fiscal year of this Agreement, or made available during the fiscal year of this agreement.
6. Training to DISTRICT personnel by SCOE staff specific to the software systems in use under this section of the Agreement.
7. Reserving prior agreed to amounts for future replacement.
8. Access electronic files using current document management system (Laserfiche).
9. Utilize the functionality of Laserfiche via client/web based manner.

DISTRICT shall pay for all staff needed for data entry and retrieval and the printing of reports and forms at the local level. DISTRICT shall also provide its own printer supplies, paper, and maintenance agreements on equipment owned by DISTRICT.

DISTRICT shall pay the cost of printing all special forms, including but not limited to, report cards, purchase orders and personnel records. SCOE shall pay for the cost and printing of payroll and general expense warrants and reports related to payroll and general expense warrant processing when electronic forms of the reports are not available.

DISTRICT shall update and maintain employee data in the SCOE Online Directory. Employee data includes: First Name, Last Name, Work Site Name, Work Email, and Work Phone Number.

Nothing in this Agreement shall prohibit two or more districts from joining together to share in the costs of peripheral equipment, data entry and retrieval or printing.

SCOE shall provide DISTRICT with the services specified in the basic agreement.

If DISTRICT should request support services in addition to those usual and customary services referred to in this Agreement, including programming new programs and reports, DISTRICT shall pay an additional amount for said additional service at actual cost to SCOE, plus an overhead charge of 9.8% of the cost of the requested additional services.

If DISTRICT requests SCOE to provide services which would normally be provided by DISTRICT, DISTRICT shall be required to pay an additional amount for said additional services at actual cost to SCOE, plus an overhead charge of 9.8% of the cost of the requested additional service. See attached schedule for schedule of rates.

Acct. #	Amount
Total	\$ 0.00

INFORMATION SYSTEMS TRANSFER TO FUND OPERATING COSTS AND FUTURE REPLACEMENT FISCAL YEAR 2017-18

<u>District</u>	2015-16 Actual General Fund Operating Expenditures	Pro-Rated District Share	Replacement Reserve Contribution	Operating Costs	2017-18 Transfer
Ceres	135,229,985.79	8.9703412%	\$12,558	\$147,831	\$160,389
Chatom	6,512,370.43	0.4319914%	\$604	\$7,119	\$7,723
Denair	11,602,601.93	0.7696466%	\$1,077	\$12,684	\$13,761
Empire	29,482,078.42	1.9556632%	\$2,738	\$32,229	\$34,967
Gratton	1,512,777.14	0.1003485%	\$140	\$1,654	\$1,794
Hart Ransom	6,918,887.01	0.4589572%	\$643	\$7,564	\$8,207
Hickman	8,601,763.47	0.5705891%	\$799	\$9,403	\$10,202
Hughson	22,233,990.77	1.4748688%	\$2,065	\$24,306	\$26,371
Keyes	7,903,886.99	0.5242962%	\$734	\$8,640	\$9,374
Knights Ferry	938,285.67	0.0622402%	\$87	\$1,026	\$1,113
Newman	30,754,862.33	2.0400920%	\$2,856	\$33,621	\$36,477
Oakdale	50,190,930.02	3.3293634%	\$4,661	\$54,868	\$59,529
Paradise	1,956,922.90	0.1298105%	\$182	\$2,139	\$2,321
Patterson	55,504,930.71	3.6818621%	\$5,155	\$60,677	\$65,832
Riverbank	26,938,353.59	1.7869278%	\$2,502	\$29,449	\$31,951
Roberts Ferry	1,449,485.81	0.0961501%	\$135	\$1,585	\$1,720
Salida	22,897,157.51	1.5188592%	\$2,126	\$25,031	\$27,157
Shiloh	1,599,223.38	0.1060828%	\$149	\$1,748	\$1,897
Stanislaus	30,059,949.41	1.9939956%	\$2,792	\$32,861	\$35,653
Sylvan	75,104,966.53	4.9820102%	\$6,975	\$82,104	\$89,079
Turlock	128,401,783.40	8.5173994%	\$11,924	\$140,366	\$152,290
Valley Home	1,499,230.89	0.0994499%	\$139	\$1,639	\$1,778
Waterford	21,091,074.73	1.3990546%	\$1,959	\$23,056	\$25,015
District Total	\$678,385,498.83	45.0000000%	\$63,000	\$741,600	\$804,600
Stanislaus COE	n/a	55.0000000%	\$77,000	\$906,400	\$983,400
Total	n/a	100.0000000%	\$140,000	\$1,648,000	\$1,788,000

Notes

Interest does not accrue to these accounts

Differences from above transfer amounts may differ due to rounding.

Auto increase resumed 16-17; reduced to 3% from 5% 1,648,000.00

LEGAL SERVICES Great Valley Academy

The SCOE agrees to supply legal services to DISTRICT as shown in the following paragraphs.

SCOE shall provide legal services to DISTRICT through the placement of an attorney from the education law firm of Atkinson, Andelson, Loya, Ruud & Romo ("Law Firm") in SCOE for not less than one day per week. Attorney office hours will normally be all day Tuesday, although DISTRICT can contact attorney on any day for services at no additional charge. Normally, the attorney staffing the office shall be either Chesley ("Chet") Quaide or Georgelle Cuevas.

DISTRICT agrees that legal services provided pursuant to this Agreement are basic services. The fee for said basic services is \$9.55 per Agreement Year Actual P-2 ADA, which include the following:

1. Reviewing and advising regarding contracts and drafting simple contracts where appropriate.
2. Providing up to six (6) workshops per year on requested topics.
3. Advice on student and personnel matters to the point of significant work being required focusing on an individual (significant work is drafting language, investigation, preparing pleadings, etc).
4. Telephone advice, other than on the subject of specific labor negotiations. This service includes calls for member districts to attorneys at the attorney's office on days when the attorney is not on site.
5. Preparation of written opinions by the attorneys who staff the Office as identified above. In response to a request for an opinion (other than on questions which are basically labor negotiation issues).
6. SCOE overhead costs for housing attorney.

The basic level of services shall not include:

1. Conduct labor negotiations.
2. Representation in hearings, whether court, unfair practice charges, arbitration, layoffs, employee or student discipline, or other forms of representation.
3. Highly specialized areas of law, which include but are not limited to bankruptcy, intellectual property, financing and tax and bond counsel work.
4. Legal matters other than those included in basic legal services above.
5. Special education or facilities and land use legal services other than telephone advice.
6. Appearances at school board meetings.
7. Services, other than telephone advice, where the attorney providing the service is a specialist other than the attorneys who normally staff the office at SCOE as identified above.

In addition to the above referenced basic services, additional legal services will be billed to DISTRICT at the rate of \$270 per hour for senior partners, \$255 per hour for partners or senior associates, \$230 per hour for associates or paralegals providing investigatory services, and \$170 per hour for other services provided by paralegals or legal assistants, plus expenses. Office overhead fees do not apply to these costs.

Fee Arrangements for Specialized Legal Services:

For specialized litigation and transactional services in the areas of construction, procurement, technology, prevailing wage, real property, CEQA, mitigation negotiations, school and college finance, tax, bankruptcy, copyright, non-profit organizations, immigration and appellate law, the DISTRICT agrees to pay Law Firm at rates higher than the standard hourly rates for special projects or particular scopes of work. The Law Firm shall inform the DISTRICT of the rates for specialized services and the Superintendent or designee shall agree to such rates in writing prior to any billings by the Law Firm.

Fixed Fee Services:

The services listed in Exhibit A shall be performed by Attorney for the fixed fees described therein during 2017-2018.

Costs and Expenses:

In addition to the fees described above, DISTRICT agrees to pay five percent (5%) "administrative fee" calculated and based on the total monthly billed fees to cover certain operating expenses of the Law Firm incurred in providing services to the Consortium. This administrative fee is in lieu of the Law Firm charging DISTRICT for telephone charges (\$.07 per minute), incoming and outgoing faxes (\$2.00 per page), photocopies (\$.20 per page), mailing fees, messenger services, computer database (e.g., Westlaw) searches (billed at vendor's standard retail rate), word processing (\$40.00 per hour), and travel expenses including mileage at IRS rate, parking, meals, and lodging (excluding airfare).

Costs relating to fees charged by third parties retained to perform services ancillary to the Law Firm's representation of DISTRICT are not included in the administrative fee and are charged separately. These include, but are not limited to; deposition and court reported fees, transcripts costs, witness fees (including expert witnesses), process server fees, and other similar third party fees. The Law Firm shall not be obligated to advance costs on behalf of DISTRICT; however, for purposes of convenience and in order to expedite matters, the Law Firm reserves the right to advance costs on behalf of DISTRICT with the prior approval of the Superintendent or designee in the event a particular cost item exceeds \$2,000 in amount, and without the prior approval of the Superintendent or designee in the event a particular cost item totals \$2,000 or less.

If the Law Firm retains, with authorization from DISTRICT, experts or outside consultants for the benefit of DISTRICT, rather than DISTRICT contracting directly with any expert or outside consultant, the DISTRICT agrees to pay a five percent (5%) "consultant processing fee" in addition to the actual costs paid by the Law Firm to the expert or outside consultant in order to offset certain costs to the Law Firm resulting from administering and initially paying such expert and outside consultant fees on behalf of DISTRICT. This fee shall not apply to the services of Law Firm-provided non-legal consultants as set below.

Billing Practices

A detailed description of the work performed and the costs and expenses advanced by the Law Firm will be prepared on a monthly basis as of the last day of the month and will be mailed to DISTRICT on or about the 15th of the following month, unless other arrangements are made. Payment of the full amount due, as reflected on the monthly statement, will be due to the Law Firm from DISTRICT by the 10th of the month following delivery of the statement, unless other arrangements are made. In the event that there are funds of DISTRICT in the Law Firm's Trust Account at the time a monthly billing statement is prepared, funds will be transferred from the Law Firm's Trust Account to the Law Firm's

General Account to the extent of the balance due on the monthly statement and a credit will be reflected on the monthly statement. Any balance of fees or costs advanced remaining unpaid for a period of 30 days will be subject to a 1% per month service charge.

The Law Firm shall bill in one-quarter hour increments.

Certain tasks shall be billed at established minimum time increments. These include: (a) telephone conference (.25 hour), (b) electronic correspondence (.25 hour), (c) standard written correspondence (.50 hour), (d) provide a document (.50 hour).

The Law Firm may charge the full hourly rate to more than one client for services provided during the same time period. Examples include, but are not limited to: (a) providing telephone advice to a client while traveling in connection with representing another client, (b) providing written email advice to a DISTRICT while representing another client in labor negotiations.

DISTRICT agrees to review the Law Firm's monthly statements promptly upon receipt and to notify the Law Firm, in writing, with respect to any disagreement with the monthly statement. Failure to communicate written disagreement with the Law Firm's monthly statement within thirty (30) days of DISTRICT's receipt thereof shall be deemed to signify DISTRICT's agreement that the monthly billing statement accurately reflects the services performed; and the proper charge for those services.

Termination of Representation on a Particular Matter:

The Law Firm reserves the right to discontinue the performance of legal services on behalf of DISTRICT on a particular matter upon the occurrence of any one or more of the following events:

Upon order of a court of law requiring the Law Firm to discontinue the performance of legal services;

Upon a determination by the Law Firm in the exercise of its reasonable and sole discretion, that state or federal legal ethical principles require it to discontinue the performance of legal services;

Upon a determination by the Law Firm in the exercise of its reasonable and sole discretion, that state or federal legal ethical principles require it to discontinue the performance of legal services;

Upon a failure of DISTRICT to perform any of DISTRICT's obligations with respect to the payment of the Law Firm's fees, costs or expenses as reflected on the monthly bill;

Upon a failure of DISTRICT to perform any of DISTRICT's obligations with respect to the duty of cooperation with the Law Firm in connection with the Law Firm's representation of DISTRICT.

In the event that the Law Firm ceases to perform services for DISTRICT on a matter, DISTRICT agrees that it will promptly pay to the Law Firm any and all unpaid fees and costs advance, and retrieve all of its files, signing a receipt therefor. Further, DISTRICT agrees that, with respect to any litigation where the Law Firm has made an appearance in a court of law on its behalf, DISTRICT will promptly execute an appropriate Substitution of Attorney form. Any termination of Law Firm's representation on such a matter may be subject to approval by the applicable court of law.

Consent to Joint Representation:

DISTRICT acknowledges that from time to time Law Firm may be asked to perform legal services on a matter affecting two or more DISTRICTS. In such situations before proceeding with representation, Law Firm shall seek separate written consent to joint representation from all involved parties if permissible according to ethical principles applicable to attorneys. DISTRICT acknowledges that it is often in the best interest of DISTRICT for such representation to commence without undue delay which may result from waiting until a regularly scheduled Board meeting. Therefore, pursuant to Education Code section 7, the Governing Board of DISTRICT hereby delegates to the Superintendent or designee authority to consent to joint representation in the circumstances described in this paragraph.

Client Cooperation:

The Consortium agrees to fully cooperate with the Law Firm in connection with the Law Firm's representation of DISTRICT, including but not limited to, attending mandatory court hearings and other appearances, making its employees and officials available, and providing accurate information documentation necessary to enable the Law Firm to adequately represent DISTRICT.

Services Performed by Law Firm-provided Non-legal Consultants:

The Law Firm has an affiliation with non-legal consultants who are available to provide services in areas including, but not limited to, personnel/business office audits, human resources/collective bargaining consultation, public/employee relations surveys and communications, media and public relations, budget analysis/support services, instructional coaching/counseling at school improvement sites, leadership coaching, board/superintendent relations and best practices, and interim management placement.

Because the Law Firm has a financial interest in DISTRICT's use of these affiliated non-legal consultants, the rules of the State Bar of California require that the client provide its informed written consent to this arrangement prior to utilizing these services. Execution of this Agreement shall be deemed "informed consent" for the purpose of this paragraph. DISTRICT is hereby advised that it may seek the advice of an independent attorney of your choice prior to providing such written consent.

Please also be advised that because these non-legal consultants are provided to DISTRICTS outside of the attorney-client relationship, communications with these non-legal consultants will not be protected from disclosure by the attorney-client privilege.

Binding Arbitration:

DISTRICT agrees that all disputes which arise between DISTRICT and law firm, whether financial or otherwise regarding the attorney-client relationship, shall be resolved by binding arbitration. The parties agree to waive their right to a jury trial and to an appeal.

Miscellaneous:

The Law Firm maintains errors and omissions insurance coverage applicable to the services to be rendered.

	# ADA	Rate/ADA	Acct. #	Total \$
Estimated P-2 ADA of		\$ 9.55		\$ 0.00
Estimated P-2 Charter Schools ADA		\$ 9.55		\$ 0.00
TOTAL:	0.00			\$ 0.00

LEGAL SERVICES EXHIBIT A

FIXED FEE SERVICES

1.	1 full day of training (up to 8 hours)	\$3,500.00
2.	½ day of training (up to 4 hours)	\$2,500.00
3.	2 hour training	\$2,000.00
4.	1 hour training	\$1,500.00
5.	Architect's Agreement	\$500.00
6.	Front-end Bid Documents for School Construction Project	\$1,000.00
7.	Disability Accommodation Forms and Policies	\$500.00
8.	Student Expulsion Forms Packet	\$1,000.00

SCHOOL NURSE SERVICES Great Valley Academy

The SCOE agrees to provide School Nurse services to DISTRICT or DEPARTMENT as shown in the following paragraphs. For more information, please contact Kristy Mabee at 238-1784.

SCOE will pay all costs of School Nurse, including salary, fringe, benefits, and travel costs, if any.

DISTRICT or DEPARTMENT will pay costs of (1) first aid materials and supplies and (2) other supplies and materials used by the nurse in fulfillment of responsibilities for DISTRICT or DEPARTMENT.

2 days - Modesto
1 day - Salida

Days per week	Rate	Total \$
3	\$ 25,000.00	\$ 0.00

75,000

Acct. #	Amount
TOTAL:	\$ 0.00

At this time, this service is for Districts with existing contracts only. All others interested, please contact Kristy Mabee for more information

THIS PAGE FOR SCOE DEPARTMENTS ONLY

NURSING SERVICES

Great Valley Academy

SCOE agrees to provide Registered Nurse services or LVN services to DEPARTMENT as shown in the following paragraphs. For more information, please contact Kristy Mabee at 238-1784.

SCOE will pay all costs of nurse, including salary, fringe benefits, and travel costs, if any.

DEPARTMENT will pay costs of (1) first aid materials and supplies and (2) other supplies and materials used by the nurse in fulfillment of responsibilities for DEPARTMENT.

REGISTERED NURSE SERVICES – SCOE ONLY

Days per week	Rate	Total \$
	\$ 18,000.00	\$ 0.00

Acct. #	Amount
TOTAL:	\$ 0.00

LVN SERVICES – SCOE ONLY

Days per week	Rate	Total \$
	\$ 12,250.00	\$ 0.00

Acct. #	Amount
TOTAL:	\$ 0.00

SCHOOL PSYCHOLOGIST SERVICES Great Valley Academy

SCOE agrees to provide school psychologist services to DISTRICT or DEPARTMENT as shown in the following paragraph. For more information, please contact Sarah Grantano at 541-2216.

SCOE will pay all costs of school psychologist, including salary, fringe benefits, testing supplies and materials, typing of psychological reports and travel costs, if any.

DISTRICT or DEPARTMENT will provide adequate accommodations for the School Psychologist to conduct client interviews and perform other confidential duties.

Salida

Days per week	Rate	Total \$
2	\$ 28,250.00	\$ 0.00

56,500

Acct. #	Amount
TOTAL:	\$ 0.00

AUDIOLOGICAL SERVICES Great Valley Academy

The purpose of the Hearing Conservation program is to provide State mandated hearing screening for regular and special education students. Such service is provided on a contractual basis to districts and counties upon request. Specially equipped hearing vans travel from school site to school site providing these screenings. For more information, please contact Kristy Mabee at 238-1784.

The SCOE agrees to provide audiological services to DISTRICT or DEPARTMENT as shown in the following paragraphs.

SCOE will pay all costs of audiological services staff, including salary, fringe benefits, and travel costs is any.

DISTRICT or DEPARTMENT will pay for actual students screened by SCOE. Below is an estimate which will be trued up at year end.

*Modesto
&
Salida*

	<i>Estimated</i> # of	Rate/person	Total \$
Number of regular ed. students screened	<i>700</i>	\$ 4.40	\$ 0.00
Number of non-SDC SH students		\$ 4.40	\$ 0.00
Number of SDC SH students screened		\$ 4.40	\$ 0.00
Number of Wheel Chair students		\$ 8.51	\$ 0.00
TOTAL:	0.00		\$ 0.00

3,080

Acct. #	Amount
TOTAL:	\$ 0.00

EDUCATIONAL AUDIOLOGIST SERVICES Great Valley Academy

SCOE DEPARTMENTS ONLY

The SCOE agrees to provide educational audiologist services to DEPARTMENT as shown in the following paragraph. For more information, please contact Kristy Mabee at 238-1784.

SCOE will pay all costs of educational audiologist, including salary, fringe benefits, testing supplies and materials, typing of audiological reports and travel costs, if any.

DEPARTMENT will provide accommodations for the educational audiologist to conduct client interview and perform other confidential duties.

Days per week	Rate	Total \$
	\$ 24,500.00	\$ 0.00

Acct. #	Amount
TOTAL:	\$ 0.00

BOARD CERTIFIED BEHAVIOR ANALYST

Great Valley Academy

The SCOE agrees to provide board certified behavior analyst services to support student behavior plans per IEP, consult with staff and provide training as requested to DISTRICT or DEPARTMENT as shown in the following paragraph. For more information, please contact Krissy Zapien at 541-2215.

SCOE will pay all costs of board certified behavior analyst services, including salary, fringe benefits, testing supplies and materials, behavioral intervention plans as necessary and travel costs, if any.

DISTRICT or DEPARTMENT will provide adequate accommodations for the behavioral intervention care management services to conduct client interviews and perform other confidential duties.

2 days Modesto
1 day Salida

Days per week	Rate	Total \$
3	\$ 24,500.00	\$ 0.00

73,500

Acct. #	Amount
TOTAL:	\$ 0.00

SUBSTITUTE PLACEMENT SERVICE Great Valley Academy

The SCOE agrees to provide substitute placement services to DISTRICT or DEPARTMENT. DISTRICT or DEPARTMENT agrees to pay for the service based on the total number of faculty members employed by the DISTRICT or DEPARTMENT during the school year. Such number of faculty members shall be based on the CalPads 4.2 Staff County Unduplicated Total (less Administrators) or that maximum number employed by DISTRICT or DEPARTMENT during the school year under contract, whichever is greater.

The SCOE agrees to perform the following services:

1. Receive and record requests for substitute teachers and from contracted district schools and teachers.
2. Contact and assign appropriately qualified and available substitute teachers. The Substitute Placement Service will only confirm the initial date of needed service. Continuing assignments must be affirmed by district or school officials in accordance with local policies and procedures.
3. Report to assigned substitutes the information provided by the district staff.
4. Districts may access the Absence Management system to obtain information regarding their districts's absences, daily reports or supplementary assignments.
5. Verify and monitor credential, DOJ clearance and tuberculosis clearance requirements of qualified substitute teachers.
6. Maintain a current schedule of rates of pay for substitute teachers in subscriber districts.
7. Receive and record requests for supplementary assignments from SCOE and contracted campus users.

The DISTRICT or DEPARTMENT agrees to the following conditions:

1. Employ substitute teachers referred to the DISTRICT or the DEPARTMENT by the SCOE based on requests from DISTRICT or DEPARTMENT staff.
2. The DISTRICT or SCOE DEPARTMENT may record an absence on the Absence Management system at any time.

3. Instruct DISTRICT or DEPARTMENT teachers as to the procedures for requesting the services of the Substitute Placement Service.
 - a. Teachers and DISTRICT/DEPARTMENT/School Site Personnel call Absence Management at:
800-942-3767 to report an absence.
 - b. Staff and campus users having difficulties with the system may call the Substitute Service HELP line at **238-4265**.
 - c. **SCOE ONLY** para educator employees and substitute para educators may call the Substitute Service HELP line at **238-4266**.
 - d. **SCOE ONLY** other classified staff requiring a substitute may call the Substitute Service HELP line at **238-4275**.
 - e. **WHEN CALLING THE HELP LINE** Please give the following information:
 - i. State the date of the absence.
 - ii. First and Last name (Please use the name used by the district payroll office) and spelling of each.
 - iii. Name of district and name of school (site).
 - iv. Teaching assignment:
 1. Elementary: indicate grade level.
 2. Secondary: indicate grade(s) and subject(s) taught.
 - v. Reporting and ending time.
 - vi. Indicate name of preferred substitute teacher, if any:
 1. No change of preference will be accepted.
 2. Preference cannot be guaranteed.
 - vii. State reason for absence.
4. Contact the assigned substitute **before 3:00 p.m.** to indicate whether or not he/she should return on the following day and enter the assignment into the system.
5. Maintain records of attendance and reasons for absence of district teachers.
6. Maintain records of attendance and assessment of assigned substitutes.
7. Enforce local policies with regard to teachers' obligations to properly report absences.
8. Determine contact personnel at each site to receive, orient and assign substitute teachers.

9. Teachers and campus users are encouraged to call the Substitute Placement Service as early as possible if assistance is needed regarding details of assignments.
10. Supply the SCOE Substitute Service with the following information **at least ten (10) working days prior to the start of the school year:**
 - a. Updated site contact information.
 - b. School site calendar for current year.
 - c. List of teachers with current assignment information including reporting times.
 - d. Updated site exclusion lists.
11. DISTRICTS/DEPARTMENTS electing to discontinue Substitute Placement Services must notify the SCOE in writing by February 1 of each year.

	# Of Staff	Rate	Total \$
ALL: # of Teachers		\$ 110.00	\$ 0.00
SCOE Est # of Assistants		\$ 110.00	\$ 0.00
TOTAL:	0.00		\$ 0.00

Acct. #	Amount
TOTAL:	\$ 0.00

COLLEGE AND CAREER PLANNING Great Valley Academy (Formerly CAN)

The SCOE agrees to provide the following services to DISTRICT throughout the term of this agreement:

1. Coordinate College Awareness event with local CSU and UC Systems, as well as MJC and other public and private colleges, universities, trade and vocational schools to ensure appropriate representation.
2. Promote the event to community agencies and coordinate their participation and support.
3. Coordinate advertising of the event with local newspaper and radio stations.
4. Provide all districts with electronic access to flyers, posters, and all other communications in support of the event.
5. Coordinate with the site and/or district administrator for the participation of student leadership to work at the event.
6. Coordinate presentations and speakers for the event; with assistance from the site/district for the keynote speaker.
7. Provide setup materials to include but not be limited to:
 - a. Sign in sheets, directional signs, extension cords, power strips, tape to secure cords, table cloths, balloons
 - b. 2 laptops and 2 projectors
8. Provide the district/site with access to the recommended informational materials for registration packets.
9. Will scan completed sign in sheets and send to the district/site electronically for school records
10. Create all flyers, posters, parent letters, auto-dial scripts, etc. and provide to the district/site for final approval and reproduction by the district/site.
11. All fees shall be journaled after event.

The DISTRICT agrees to:

1. Provide 2 large rooms at the same school location for the event i.e. large gym, small gym, cafeteria and have the rooms set up by 3:00 p.m. the day of the event and available to SCOE staff and leadership students for further setup.

2. Promote the event within the district and encourage participation by students, parents, and staff, including using the auto-dial or attendance system for outreach and communication at all middle and high school sites within the district.
3. Ensure that the date for the event is not in direct conflict with other site, district, and/or community events.
4. Provide the district sites with flyers, posters, parent letters, registration packets, and all other communications in support of the event for students in grades 6 through 12. The original documents will be created by SCOE for the district/site approval and printing.
5. Provide and contract for any additional maintenance staff needed to prepare for and cover the event, including set up of tables and chairs and any other costs associated with equipment rentals as needed.
6. Provide and contract for any security if needed for the event as determined by the district/site.
7. Provide floor covering for gymnasium and/or multi-purpose rooms if required by the district/site.
8. Provide for additional outdoor lighting if deemed necessary by the district/site.
9. Provide refreshments for the event (bottled water, cookies, coffee) for up to approx. 500 attendees (150-200 for coffee).
10. Provide seating for the event in 2 separate rooms, i.e. multi-purpose room and gymnasium at the site.
11. Provide tables for all organizations being represented at the event. Approximately 25-30 tables (tables can be 5 – 6 foot or rounds. If 8 ft. tables are used, they would be considered 2 tables).
12. Assist with the selection of a local keynote speaker for the event.
13. Identify 15 leadership students to work at the event and assist with set up and cleanup and other tasks as assigned.
14. Provide items to be used as door prizes at the event in increments of 2 each (to be drawn during the English and Spanish presentations) example: SAT test prep books, graphing calculators, back packs, school supplies.
15. Provide student incentives for leadership student working the event, i.e. Barnes and Nobel gift cards, etc., or reimburse SCOE for same.
16. Provide 3 – 4 childcare workers with DOJ clearance or reimburse SCOE for CFS division childcare staff to provide childcare at the event:
 - a. Provide 2 rooms to be used for childcare purposes – no science rooms or science labs.
 - b. Staff to provide activities for the children, i.e. puzzles, color books, games, etc.

17. Provide on-site technical support and equipment during the event:

- a. A district/site staff person to set up all equipment, have knowledge of sound systems, lighting, internet access, and remain on-site during the event.
- b. Provide 2 microphones and sound systems, 2 podiums or stands, 2 AV screens.

Costs are estimated and depend on DISTRICT enrollment and estimated attendance at the event.

Child Care	\$1,000	\$1,500
Custodial Services	\$ 250	\$ 500
Door prize items (graphing calculators, SAT test prep books, backpacks	\$ 450	\$ 600
Graphics	\$1,000	\$3,000
Refreshments	\$ 250	\$ 500
Rentals (chairs, tables, lights, sound equipment)	\$ 250	\$ 750
Student incentives (gift cards for Leadership students to work the event	\$ 300	\$ 400

Services listed below are available as follows:

College Planning

- College exploration
- College majors linked to career path
- College application process
- Financial aid advising
- FAFSA / Dream Act / Cal-Grant workshops for students and parents
- Staff training

Career Planning

- Career Assessment and exploration
- Education requirements linked to career path
- Resume building
- Interview skills
- Job search
- Staff training

	½ day or less	Full day
15 or fewer participants	\$250	\$500
16 or more participants	\$250 + materials	\$500 + materials
For travel outside the county	\$500 + per diem and travel expenses	\$1000 + per diem and travel expenses

Acct. #	Amount
TOTAL:	\$ 0.00

LEARNING TO TEACH CONTINUUM PROGRAMS TEACHER INDUCTION

Districts utilizing the Stanislaus COE Learning to Teach Continuum Programs (GenEd Induction and SpEd Induction) are co-sponsors of the programs and, as such, have certain responsibilities in regards to the effective implementation of these programs and their ability to recommend candidates for the appropriate professional clear credential.

District responsibilities include:

1. Designating a primary contact person from the district to the program to serve as a District Coordinator (DC) and designating a Lead Mentor according to specified program criteria. One person may hold both titles or a consortium of small districts may designate one District Coordinator and Lead Mentor to serve several small districts.
2. Pairing candidates with qualified mentors according to program-specified ratios (no more than three for a full-time teacher mentor, no more than twenty-three for a full-time released mentor with commensurate ratios for part-time teacher mentors) taking into consideration like credential, grade or content expertise, geographic proximity, and school schedules. **The pairing will be completed within 30 days of the start of the teaching contract.** Please see document titled *Mentor Responsibilities* for detailed mentor qualifications.
3. Identifying eligible candidates to the program leadership prior to their participation in induction.
4. Providing representation at **all** Advisory Council meetings to receive pertinent program information.
5. Communicating with eligible candidates at point of hire that they must enroll in an approved induction program within 30 days of the start of the teaching contract and that they must complete a two-year induction program to be recommended for a professional clear credential.
6. Informing candidate(s) of any financial responsibility at point of hire.
7. Informing eligible candidates in writing of the completion requirements of the SCOE Induction Program.
8. Providing eligible candidates with information regarding dates of induction events.
9. Selecting and providing stipends to suitable mentors from within or without of district for candidates according to specified criteria. Contact program staff for names of suitable out of district mentors if needed.

10. Ensuring candidates teach in a context using state adopted academic standards.
11. Sending site administrators (who have candidates on site) to attend one half day Administrators' Academy Breakfast.
12. Support candidates and mentors in scheduling and holding a TRIAD CONVERSATION with site administration BEFORE attending an Orientation.
13. Ensuring candidate attendance at an Orientation in order to develop the ILP **within 60 days** of the start of school. If a candidate is a late hire and cannot attend the last Orientation date, the district must provide "just in time" support for that teacher until enrollment in induction the following school year.
14. Providing substitute release time for:
 - Candidates to attend required events and ensure that they have the opportunity to complete the induction program's requirements for the recommendation for a professional clear credential.
 - Mentors to attend required events, complete observations and complete the plan, teach, reflect, apply cycle with candidates.
 - Both mentors and candidates to observe colleagues and peers.
15. Ensuring that every candidate in his or her first year, on site or in the district, is provided with an orientation for new teachers that includes policies, procedures, and site resources. Candidates must be provided information regarding:
 - Accident prevention strategies on site
 - School's crisis response plan (including procedures for responding to emergency health situations, procedures for contacting staff identified as first aid and CPR certified, and any conflict resolution strategies or techniques for defusing potentially violent situations)
 - School policies regarding accessing health and mental health resources
 - Adopted health curriculum
 - State and local policy regarding permitted health topics, family life and sex education, and procedures for notifying parents, and parents' rights regarding instruction in health
 - State and federal reporting requirements relating to child abuse and neglect
 - Guidelines for accessing and using outside speakers
 - Adopted instructional program for the teaching and support of English language learners
 - Referring students for special education services
 - District retention and promotion policies
16. Providing candidates with student data from various sources to be used for the plan, teach, reflect, apply cycle.

17. Recognizing that work done in induction, including the ILP and CGE, is for professional growth and development of the candidate and not for evaluation for employment purposes.
18. Providing support to mentors so that they may provide both "just in time" support and longer term analysis of teaching practice to help candidates develop enduring professional skills.
19. Ensuring dedicated time for regular mentor and candidate interactions; no less than one (1) hour per week on average of individualized support/mentoring as required by program standards.
20. Assessing or responding to information about the success of the pairing and having a plan for reassignment, if necessary. Candidates will have input regarding the pairing and the district will retain only those mentors who are successful. Districts will need to reassign candidates to a new mentor if requested by the program.
21. Ensuring district representation accreditation interviews (every seven years), and responding to surveys and questionnaires for the purpose of determining program effectiveness.
22. Ensuring district representation at the Read event:
 - Districts are responsible for providing one reader for every four candidates enrolled in the program.
 - Districts that have less than four candidates in the program must provide at least one reader.

The DISTRICT will choose one option below regarding the establishment of tuition protocols for SCOE's Induction Programs. Full annual tuition will be journaled in January of each year.

- a. ☒ Our district will be paying the SCOE Induction tuition for all candidates.
- b. ☐ Our district will be paying the SCOE Induction tuition for all candidates, and will be seeking full or partial reimbursement from the candidates.

Estimated
7 Salida
3 Modesto

Financial responsibilities for candidates who drop or withdraw will be handled on a case by case basis.

Acct. #	Cost Per Candidate	Est # Candidates	Amount
	\$ 3,000.00	10	30,000.00
	\$ 3,000.00	0.00	\$ 0.00
	\$ 3,000.00	0.00	\$ 0.00
	\$ 3,000.00	0.00	\$ 0.00
	\$ 3,000.00	0.00	\$ 0.00
TOTAL:		0.00	\$ 0.00

LEARNING TO LEAD CONTINUUM PROGRAMS

ADMINISTRATOR INDUCTION

Stanislaus County Office of Education, hereinafter called Program, is providing an Administrator Induction Program for its districts. Districts may utilize the Program by allowing their newly hired administrators to attend the Program and their administrative employees to serve as Lead Coaches. As such, the District has certain responsibilities in regard to the effective implementation of the Program and the Program's ability to recommend Candidates for a Clear Administrative Services Credential.

District Agrees to:

1. Designate a District Coordinator (DC) to serve as a liaison between the District and the Program and to serve as the district signatory in decision-making.
2. Identify and communicate with eligible administrative Candidates at the point of hire that an approved Administrator Induction Program is available to them and that the Candidates may complete the two-year Program to be recommended for the Clear Administrative Services Credential through SCOE.
3. Provide Program information regarding dates for the initial Program opportunities such that Candidates may attend the Orientation within 120 days of hire to complete the Candidate Self-Assessment as per state guidelines.
4. Provide the Candidates access to Program events and support for completion of the Program requirements within two years.
5. Designate district option(s) for the Lead Coach assigned to its current Candidates:
 - ☒ a) a current, District-employed administrator as Lead Coach
 - ☐ b) a retired, previously district-employed administrator as Lead Coach
 - ☒ c) a Lead Coach from the Program's pool of Lead Coaches
6. If the District chooses options 1 or 2, then it must identify and verify eligibility of Lead Coach (as stated in the Lead Coach MOU) in a timely manner such that the Lead Coach can attend and successfully complete the two-day Coach training before the Candidate and Lead Coach are paired prior to the IIP Drafting event.
7. If the District chooses to use a currently-employed Lead Coach, the following will apply. Lead Coaches will:
 - a. be limited to one (1) Candidate
 - b. not be in a position to formally evaluate or have direct influence over the hiring/firing of the Candidate
 - c. be available to attend Program events and spend time with the Candidate in order to complete Program requirements in a timely manner

8. If the District chooses to use currently-employed or previously district-employed Lead Coaches, then the following will apply.
Lead Coaches must:
 - a. have or had experience in an administrative position as similar as possible to that of the Candidate
 - b. have geographic proximity (reasonable and feasible) to the Candidate
 - c. have completed a minimum of 5 years of successful administrative work
 - d. hold a current Clear Administrative Services Credential
 - e. have served as an administrator during the Standards and Accountability era (post 1997)
 - f. had experience serving in a Coaching role either formally or informally
 - g. demonstrate 'ease of interaction' with Candidate in the working context and inter-personal relationship
9. That Lead Coaches are under contract with the Program to:
 - a. support the Candidate beginning and completing the Program within the 2 year timeframe
 - b. attend the required sessions structured within the Program
 - c. successfully complete the full day Lead Coach training (plus an additional ½ day follow-up later in the year)
 - d. submit Program-required documents in a timely manner
 - e. maintain a professional working relationship with the Candidate(s) during the two year Program
 - f. participate in the Program evaluation through (a) responding to Program and state requests for evaluation of the Program through the annual survey, and (b) ensuring representation at the Unit Accreditation visits (every seven years) and responding to surveys and questionnaires
10. That the Program assesses the quality of services provided by Lead Coaches using multiple sources including information from Candidates.
 - a. The Program provides formative feedback to Lead Coaches on their work and will retain only those that are successful
 - b. If a mismatch occurs between the Lead Coach and the Candidate, protocols within the Program will be followed that may lead to an assignment of a new Lead Coach to the Candidate
 - c. Removal of a Lead Coach from the pool of Lead Coaches may be an option and will be done at the Programs discretion
11. Understand that the district will be given an opportunity to evaluate, to give input, or request a change of Lead Coach assigned to the Candidate.

12. The district will choose one option below regarding the establishment of tuition protocols for SCOE's Induction Programs.

- ☒ Our district will be paying the SCOE Administrator Induction tuition for all participating candidates (\$3,500 per year or \$7,000 for the two year program).
- ☐ Our district will be paying the SCOE Administrator Induction tuition for all participating candidates, and will be seeking full or partial reimbursement from the participating candidates.
- ☐ Our district candidates are responsible for 100% of the SCOE Administrator Induction program tuition.
- ☐ Our district will be paying _____ % of the SCOE Administrator Induction tuition.

Varies depending on candidate

Acct. #	Cost Per Candidate	Est # Candidates	Amount
	\$ 3,500.00	4	\$ 14,000.00
	\$ 3,500.00		\$ 0.00
	\$ 3,500.00		\$ 0.00
	\$ 3,500.00		\$ 0.00
	\$ 3,500.00		\$ 0.00
TOTAL:		0.00	\$ 0.00

COMMUNITY SCHOOL SERVICES Great Valley Academy

The SCOE and DISTRICT are mutually interested in ensuring that educational opportunities are provided for all students in Stanislaus County. In order to avoid any disruption of services related to the transfer of students to SCOE's Alternative, Community, and Correctional Education schools and Services, SCOE agrees to provide Community School services to DISTRICT under the provisions of the terms of this agreement:

1. DISTRICT students will have access to the SCOE community school programs upon referral from the DISTRICT.
2. DISTRICT agrees to provide a DISTRICT initiated "SCOE Referral Form" for each student the DISTRICT refers to the SCOE Community School program.
3. DISTRICT shall use the "SCOE Referral Form" when referring students to SCOE under sections 1981(a), (b), and (d) of the California Education Code even when not expressly required by said code.
4. SCOE is required to report ADA earned by E.C. 1981 (a), (b), (d) students under the district of residence of said student. In the case of homeless students, the district of residence is the last district to provide educational services to said student, if known. If not known, the school district with the largest average daily attendance in the county that serves the grade level in which the homeless child would be enrolled is the District of Residence.
5. SCOE, in accordance with the Local Control Funding Formula, shall calculate the LCFF Transfer Rate by grade span using the latest LCFF data elements and exhibits published by CDE. Elements include but are not limited to COLA, GAP %, DISTRICT Unduplicated Pupil Count, Supplemental and Concentration percentage figures. Initial rates will be calculated using the SCOE FCMAT Calculator Local Tab 1. Final rates will use official CDE posted calculations at each apportionment certification.
6. DISTRICT agrees to the automated fund transfer of this LCFF rate generated under paragraph 5 using the automated transfer mechanism as developed by CDE.
7. The SCOE shall provide the DISTRICT with attendance reports showing the average daily attendance (ADA) for all referred students at each attendance certification period and CalPads Unduplicated Figures at the CalPads Recertification period.

Acct. #

STUDENT WELLNESS AND SCHOOL SAFETY Great Valley Academy

The SCOE will provide trainings to support student wellness and school safety efforts according to the paragraphs below.

SCOE can provide all necessary equipment, upon advance request, if room does not have a system that meets the needs of the training.

SCOE will pay for all costs of trainers, including salary, fringe benefits, and travel costs, if any.

SCOE will journal cost of training and materials upon completion of training.

DISTRICT will provide training location. Trainings can be held in school, community or workplace settings. SCOE can assist in holding location if space is available.

DISTRICT is responsible for participant recruitment and registration, facility reservation and room setup. Upon advance request, SCOE can assist in these areas.

Available Training: Below is a list of trainings and services that are available. See the official course descriptions for more comprehensive training descriptions. List subject to change and expansion. Contact Ken Fitzgerald, Director of Student Services and Support for more information at 238-1381 or kfitzgerald@stancoe.org

TECHNICAL ASSISTANCE/CONSULTING SERVICES:

Comprehensive School Safety Assessments and Safety Planning Facilitation: As mandated by Ed Code 32280-32289, schools are required to update their Comprehensive Safe Schools plan every year. These plans must be developed in collaboration with a diverse planning team and include a thorough assessment of school safety.

MENTAL HEALTH AND SUICIDE PREVENTION COURSES:

Applied Suicide Intervention Skills Training (ASIST): ASIST provides practical training for caregivers seeking to prevent the immediate risk of suicide. Working mostly in small groups of no more than 15 participants, ASIST uses many different teaching processes to create a practice oriented and interactive learning experience.

Mental Health First Aid Training: Mental Health First Aid is a public education program that introduces participants to risk factors and warning signs of mental illnesses, builds understanding of their impact, and overviews common supports. This 8 hour course uses role-playing and simulations to demonstrate how to offer initial help in a mental health crises situation. There are two versions of this course: one designed for the general population and the other for adults who work with youth.

QPR Gatekeeper Training: QPR stands for Question, Persuade and Refer-three simple steps that anyone can learn to help save a life from suicide. Learn how to recognize the warning signs of a suicide crisis and then question, persuade and refer someone to help.

SCHOOL CLIMATE, SAFETY AND CRISIS RESPONSE COURSES:

Bullying Prevention and Intervention Strategies Workshop: This workshop will provide a thorough overview of bullying including working definitions and legal mandates, prevention and intervention strategies, and a variety of resources to help address the issue in schools.

School Crisis Response Training: This training will raise awareness and build participants' skills for developing effective crisis response or disaster preparedness plans that meet Federal and State requirements.

School Safety Planning Workshop: This workshop will help prepare participants to develop and maintain a comprehensive school safety plan.

Positive Behavior Intervention and Support (PBIS) Implementation Training: School wide leadership teams will be trained to implement PBIS according to the national implementation blueprint. School teams will participate in four days of training each year for three consecutive years for a full implementation of a multi-tiered system of supports through PBIS.

Acct. #

2017-18 MASTER AGREEMENT

SIGNATURE PAGE

TOTAL OF MASTER AGREEMENT

\$ 239,000 0.00

District/Department

Stanislaus County Office of Education

Great Valley Academy

Tom Changnon

School District Name

Stanislaus County Superintendent of Schools

By:

Ms. Silvestro-Fantini

By:

Superintendent

Don Gatti, Deputy Superintendent,
Business Services

4-20-2017

Date

Date

Kelli Rupe

Contact Person

576-2283

Contact Phone

INDEPENDENT CONTRACTOR AGREEMENT
BETWEEN
GREAT VALLEY ACADEMY AND BILL D. SANBORN

This Agreement is made between Great Valley Academy ("GVA" or "School"), a California non-profit corporation with its principal place of business at 3200 Tully Road, Modesto, CA 95350 and Bill D. Sanborn ("Independent Contractor").

It is the desire of GVA to engage the services of Independent Contractor. Such services and the relationship between GVA and Independent Contractor shall be governed according to the following terms and conditions:

SECTION 1. SERVICES TO BE PERFORMED. From July 1, 2017 through June 30, 2018, Independent Contractor agrees to perform the services detailed in **Attachment A** on GVA's behalf.

SECTION 2. PAYMENT. In consideration for the services to be performed by Independent Contractor, GVA agrees to pay Independent Contractor at the rate of \$550 per day, billed monthly, not to exceed \$50,000 for the term of this Agreement.

SECTION 3. EXPENSES. Independent Contractor shall be responsible for all expenses incurred while performing services under this Agreement. However, GVA shall reimburse Independent Contractor for all reasonable and approved out-of-pocket expenses necessarily incurred in connection with the performance of services under this Agreement. Independent Contractor shall submit an itemized statement of such expenses. GVA shall pay Contractor within thirty (30) days from the date of each statement.

SECTION 4. MATERIALS. Independent Contractor will furnish all materials, equipment and supplies used to provide the services required by this Agreement.

SECTION 5. CONDITIONS OF INDEPENDENT CONTRACTOR SERVICES. As a condition of Independent Contractor being selected to provide the services detailed in **Attachment A**, Independent Contractor shall provide GVA with the following:

- Negative tuberculosis ("TB") test results for all employees and/or volunteers;
- Completion of the live scan background checks (paid for by Independent Contractor) for all employees and/or volunteers;
- Copy of qualifications, including resume, credential, license(s), or certification for Independent Contractor as they relate to the services provided under **Attachment A**;
- Proof of Certificate of general liability, automotive and professional malpractice insurance as it relates to the services provided under **Attachment A**, with GVA named as an additional insured under the policy; and
- IRS Form W-9.

SECTION 6. INTELLECTUAL PROPERTY OWNERSHIP. Independent Contractor assigns to GVA all patent, copyright and trade secret rights in anything created or developed by Independent Contractor for GVA under this Agreement. This assignment is conditioned upon full payment of the compensation due Independent Contractor under this Agreement. Independent Contractor shall help prepare any documents GVA considers necessary to secure

any copyright, patent, or other intellectual property rights at no charge to GVA. Independent Contractor agrees to honor the proprietary information of GVA and shall not disclose or circumvent such proprietary information now or in the future. Upon the conclusion of this Agreement, Independent Contractor shall return all records, files, contacts and other proprietary information of GVA to GVA. However, GVA shall reimburse Independent Contractor for all reasonable actual expenses necessary to carry out the terms of this Section.

SECTION 7. TERM OF AGREEMENT. This agreement will become effective when signed by both parties and will terminate the date either party terminates the Agreement as provided below.

SECTION 8. TERMINATING THE AGREEMENT. During the term of this Agreement, either party may terminate the Agreement without cause or advance notice at any time by providing written notice to the other party.

This Agreement terminates automatically on the occurrence of any of the following events: (a) the bankruptcy or insolvency of either party; (b) sale of business of either party; (c) the death or permanent disability of either party; (d) material breach of any term or condition of this Agreement; or (e) revocation or nonrenewal of the GVA charter.

SECTION 9. INDEPENDENT CONTRACTOR STATUS. Independent Contractor is an independent contractor, not an employee of GVA. Independent Contractor's employees or subcontractors are not GVA's employees. Independent Contractor and GVA agree to the following rights consistent with an independent contractor relationship:

- (a) Independent Contractor has the right to perform services for others during the term of this Agreement.
- (b) Independent Contractor has the sole right to control and direct the means, manner and method by which the services required by this Agreement will be performed to the extent the provision of Independent Contractor's services are consistent with the responsibilities set forth herein at **Attachment A** as dictated by GVA.
- (c) Independent Contractor has the right to hire assistants as subcontractors, or to use employees to provide the services required by this Agreement.
- (d) Independent Contractor or Independent Contractor's employees or subcontractors shall perform the services required by this Agreement; GVA shall not hire, supervise or pay any assistants to help Independent Contractor.
- (e) Neither Independent Contractor nor Independent Contractor's employees or subcontractors shall receive any training from GVA in the skills necessary to perform the services required by this Agreement.
- (f) GVA shall not require Independent Contractor or Independent Contractor's employees or subcontractors to devote full time to performing the services required by this Agreement.
- (g) Neither Independent Contractor nor Independent Contractor's employees or

subcontractors are eligible to participate in any employee pension, health, vacation pay, sick pay or other fringe benefit plan of GVA.

SECTION 10. WORKERS' COMPENSATION. GVA shall not obtain workers' compensation insurance on behalf of Independent Contractor or Independent Contractor's employees. If Independent Contractor hires employees to perform any work under this Agreement, Independent Contractor will obtain workers' compensation insurance for those employees to the extent required by law.

SECTION 11. LOCAL, STATE AND FEDERAL TAXES. Independent Contractor shall pay all income taxes and FICA (Social Security and Medicare taxes) incurred while performing services under this Agreement. GVA will not:

- (a) Withhold FICA from Independent Contractor's payments or make FICA payments on Independent Contractor's behalf;
- (b) Make state or federal unemployment compensation contributions on Independent Contractor's behalf; or
- (c) Withhold state or federal income tax from Independent Contractor's payments.

If Independent Contractor is required to pay any federal, state or local sales, use, property, or value added taxes based on the services provided under this Agreement, the taxes shall be separately billed to GVA. Independent Contractor shall not pay any interest or penalties incurred due to late payment or nonpayment of any taxes by GVA.

SECTION 12. CONFIDENTIALITY. Independent Contractor acknowledges that during the engagement it will have access to and become acquainted with various trade secrets, inventions, innovations, processes, information, records and specifications owned or licensed by GVA and/or used by GVA in connection with the operation of its business including, without limitation, GVA's business and product processes, methods, pupil/personnel record information, accounts and procedures.

SECTION 13. EXCLUSIVE AGREEMENT. This is the entire Agreement between Independent Contractor and GVA. All previous agreements between the parties, if any, whether written or oral, are merged herein and superseded hereby.

SECTION 14. MODIFYING THE AGREEMENT. This Agreement may be supplemented, amended, or modified only by the mutual agreement of both parties. No modification of this Agreement shall be binding unless in writing and expressing an intent to modify the Agreement and signed by both parties.

SECTION 15. DISPUTE RESOLUTION. If a dispute arises under this Agreement, the parties agree to first try to resolve the dispute with the help of a mutually agreed-upon mediator in Stanislaus County. Any costs and fees other than attorneys' fees associated with the mediation shall be shared equally by the parties. If it proves impossible to arrive at a mutually satisfactory solution through mediation, the parties agree to submit the dispute to a mutually agreed-upon arbitrator in Stanislaus County. Judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction to do so. Costs of arbitration, including attorneys' fees,

will be allocated by the arbitrator.

SECTION 16. LIMITED LIABILITY. This provision allocates the risks under this Agreement between Independent Contractor and GVA. Independent Contractor's pricing reflects the allocation of risk and limitation of liability specified below. However, Independent Contractor shall remain liable for bodily injury or personal property damage resulting from grossly negligent or willful actions of Independent Contractor or Independent Contractor's employees or agents while on GVA's premises to the extent such actions or omissions were not caused by GVA. NEITHER PARTY TO THIS AGREEMENT SHALL BE LIABLE FOR THE OTHER'S LOST PROFITS, OR SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES, WHETHER IN AN ACTION IN CONTRACT OR TORT, EVEN IF THE PARTY HAS BEEN HAS BEEN ADVISED BY THE OTHER PARTY OF THE POSSIBILITY OF SUCH DAMAGES.

SECTION 17. LIABILITY AND INDEMNIFICATION. With regard to the services to be performed by the Independent Contractor pursuant to the terms of this Agreement, GVA shall not be liable to the Independent Contractor, or to anyone who may claim any right due to any relationship with the Independent Contractor, for any acts or omissions of GVA, except when said acts or omissions of GVA are due to willful misconduct or gross negligence. Independent Contractor shall hold GVA free and harmless from any obligations, costs, claims, judgments, attorneys' fees, and attachments arising from or growing out of the services rendered by Independent Contractor pursuant to the terms of this agreement or in any way connected with the rendering of services, except when the same shall arise due to the willful misconduct or gross negligence of GVA and GVA is adjudged to be guilty of willful misconduct or gross negligence by a court of competent jurisdiction.

SECTION 18. NOTICES. All notices and other communications in connection with this Agreement shall be in writing and shall be considered given as follows:

- (a) When delivered personally to the recipient's address as stated on this Agreement;
- (b) Three days after being deposited in the United States mail, with postage prepaid to the recipient's address as stated on this Agreement, or
- (c) When sent by fax to the last fax number of the recipient known to the person giving notice.

Notice is effective upon receipt provided that a duplicate copy of the notice is promptly given by first class mail, or the recipient delivers a written confirmation of receipt.

If to Independent Contractor:
Bill D. Sanborn

If to GVA:
Leah Silvestre Franklin, Chief Executive Officer
3200 Tully Road
Modesto, CA 95350
l.franklin@greatvalleyacademy.com
(209) 576-2283

SECTION 19. No PARTNERSHIP. This Agreement does not create a partnership relationship. Neither party has authority to enter into contracts on the other's behalf.

SECTION 20. INTERPRETATION AND OPPORTUNITY FOR COUNSEL. In the event of a controversy or dispute between the parties concerning the provisions herein, this document shall be interpreted according to the provisions herein. The parties hereto acknowledge and agree that each has been given an opportunity to independently review this Agreement with legal counsel.

SECTION 21. APPLICABLE LAW. This Agreement will be governed by the laws of the State of California.

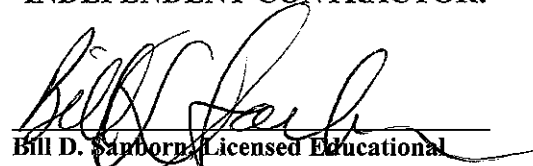
SIGNATURES

ON BEHALF OF GVA:


Leah Silvestre Franklin, CEO

Date: 7.28.2017

INDEPENDENT CONTRACTOR:


Bill D. Sanborn, Licensed Educational
Psychologist
Taxpayer ID Number _____

Date: 7-28-17

Attachment A
Scope of Services

Provision of school based, educational psychological services, including (not limited to):

- Psychological assessment, documentation and recommendation
- IEP participation and reporting



- a. Approval of term extension of Chad Wolf
 - Term ending 6/30/20



2017-2018 Salary Schedule Principal/Vice Principal

Vice Principal	\$75,000 - \$105,000
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Principal	\$90,000 - \$120,000
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Board Approved_____

**GREAT VALLEY ACADEMY
FORMAL RECORD OF ACTION**

The following is a formal record of action taken by the governing body of Great Valley Academy (the "Company").

With respect to the adoption of the Great Valley Academy Section 125 Premium Only Plan (the "Plan"), the following resolutions are hereby adopted:

RESOLVED: That the Plan be adopted in the form attached hereto, which Plan is hereby adopted and approved;

RESOLVED FURTHER: That the appropriate officers of the Company be, and they hereby are, authorized and directed to execute the Plan on behalf of the Company;

RESOLVED FURTHER: That the officers of the Company be, and they hereby are, authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to effect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports, documents or other information as may be required under applicable law.

Dated this _____ day of _____, 2017.

GREAT VALLEY ACADEMY
SECTION 125 PREMIUM ONLY PLAN
SUMMARY PLAN DESCRIPTION

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INTRODUCTION

Great Valley Academy (the "Company") established the Great Valley Academy Section 125 Premium Only Plan (the "Plan") effective August 1, 2017.

Although the purpose of this document is to summarize the more significant provisions of the Plan, the Plan document will prevail in the event of any inconsistency.

ELIGIBILITY FOR PARTICIPATION

Eligible Employee

You are an "Eligible Employee" on the date you become eligible to receive benefits from the contracts described in the Section titled "BENEFITS" below.

Date of Participation

You will become a Participant eligible to receive benefits from the Plan on the date you become eligible to receive benefits from the contracts described in the Section titled "BENEFITS" below.

You will stop being a participant eligible to receive benefits from the Plan on the date you are no longer an Eligible Employee or the date you terminate employment with the Company.

Enrollment

You are deemed to elect to contribute the entire amount of any participant-paid premiums unless you otherwise elect in writing.

In addition, your election for your Premium Conversion Account will be automatically adjusted for any change in the cost of contracts as permitted by applicable law.

If, as of the start of a Plan Year, you have not returned an election form by its due date, you will be deemed to have elected to continue with the same elections as the prior Plan Year.

Modification of Elections

Generally speaking, you may only revise your elections as of the start of a Plan Year. However, in certain situations you may modify your elections upon a "change in status". A brief listing of events that constitute a change in status follows. Please note that there are several conditions and/or limitations that apply to the events listed below. Please contact the Plan Administrator if you have any questions or believe that you may qualify for an election change. A change in status includes:

Change in your marital status.

Change in the number of your dependents.

Change in employment status.

A dependent satisfies or ceases to satisfy eligibility requirements.

Change in your place of residence.

Commencement or termination of an adoption proceeding.

Court judgment, decree, or order.

Entitlement to Medicare or Medicaid.

Significant cost or other coverage changes.

You take leave under the FMLA

You are permitted to revoke an election of coverage under a group health plan due to reduction in hours of service. In order to revoke an election of coverage under a group health plan due to reduction in hours of service, you must have been in an employment status under which you were reasonably expected to average at least 30 hours of service per week and there is a change in your status so that you will reasonably be expected to average less than 30 hours of service per week after the change. In addition, your revocation of the election of coverage under the group health plan must correspond to your intended enrollment (and any related individuals who cease coverage due to the revocation) in another plan that provides minimum essential coverage with the new coverage effective no later than the first day of the second month following the month that includes the date the original coverage is revoked.

You are permitted to revoke an election of coverage under a group health plan due to enrollment in a qualified health plan offered through the Health Insurance Marketplace. In order to revoke an election of coverage under a group health plan due to enrollment in a qualified health plan offered through the Health Insurance Marketplace, you must be eligible for a special enrollment period to enroll in a qualified health plan through the marketplace or during the marketplace's annual enrollment period. In addition, the revocation of the election of coverage under the group health plan must correspond to your intended enrollment (and any related individuals who cease coverage due to the revocation) in a qualified health plan through a marketplace for new coverage that is effective no later than the day immediately following the last day of the original coverage that is revoked.

HSA Special Rules. You may modify your election to make contributions to a health savings account ("HSA") at any time as long as the change is effective prospectively (i.e., after the request for the change is received). The Plan Administrator may place additional restrictions on the election of HSA contributions.

BENEFITS

In General

When you become eligible to participate in the Plan, the Company will automatically deduct participant-paid premiums from your pay. The deduction will be used to automatically pay participant-paid premiums for the contracts listed below.

Employer Group Medical

Employer Dental

Employer Vision

The amount paid for premiums may not exceed the employee-paid portion of premiums payable under the contracts listed above. In addition, total premium payments will not be greater than the deductions from your pay. Premiums will only be paid when you are actively participating in the Plan.

If a contract is offered in conjunction with a Company-sponsored benefit plan, you will be eligible to make contributions to the Premium Conversion Account only if you are also eligible to participate in the applicable Company-sponsored plan, it is described above and you are eligible to participate in this Plan.

In the event of a conflict between the terms of this Plan and the terms of a contract, the terms of the contract (or the benefit plan under which it is established) will control.

Health Savings Accounts

In addition, the Plan allows you to make pre-tax contributions to an HSA.

Coordination with Other Plans

All claims for benefits that are covered by an insurance policy must be made to the insurance company issuing such insurance policy.

Limits on Certain Employees

If you are a highly paid employee or an owner of the Company, federal law may impose limits on your eligibility to participate in the Plan and/or the benefits you may receive from the Plan.

FORFEITURES

Plan Year/Termination

Except as provided below, any amounts remaining in your account at the end of the Plan Year will be forfeited after all premiums are paid. In addition, any balance remaining in your account on the date you terminate employment with the Company will be forfeited after all premiums are paid.

CONTINUATION RIGHTS

Military Service

If you serve in the United States Armed Forces and must miss work as a result of such service, you may be eligible to continue to receive benefits with respect to any qualified military service.

FMLA

If you go on unpaid leave that qualifies as family leave under the Family and Medical Leave Act you may be able to continue receiving benefits.

MISCELLANEOUS

Amendment and Termination

The Company may amend, terminate or merge the Plan at any time.

Administrator Discretion

The Plan Administrator has the authority to make factual determinations, to construe and interpret the provisions of the Plan, to correct defects and resolve ambiguities in the Plan and to supply omissions to the Plan. Any construction, interpretation or application of the Plan by the Plan Administrator is final, conclusive and binding.

Taxation

The Company intends that all benefits provided under the Plan will not be taxable to you under federal tax law. However, the Company does not represent or guarantee that any particular federal, state or local income, payroll, personal property or other tax consequence will result from participation in this Plan. You should consult with your professional tax advisor to determine the tax consequences of your participation in this Plan.

ADMINISTRATIVE INFORMATION

1. The Plan Sponsor and Plan Administrator is Great Valley Academy.

Its address is 3200 Tully Rd, Modesto, California 95350.

Its telephone number is 209-576-2283.

Its Employer Identification Number is 61-1506412.

2. The Plan is a cafeteria plan under section 125 of the Internal Revenue Code.
3. The Plan's designated agent for service of legal process is the chief officer of the entity named in number 1. Any legal papers should be delivered to him or her at the address listed in number 1. However, service may also be made upon the Plan Administrator.
4. The Company's fiscal year ends on June 30 and the plan year ends on July 31.

V-3.00

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2016 to June 30, 2017

Charter School Name: Great Valley Academy

CDS #: 50105040117457 (6)

Charter Approving Entity: Stanislaus County Office of Ed

County: Stanislaus

Charter #: 0985

This charter school uses the following basis of accounting:

(Please enter an "X" in the applicable box below; check only one box)

☒ **Accrual Basis** (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900, 7438, 9400-9489, 9660-9669, 9796, and 9797)

☐ **Modified Accrual Basis** (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 7438, 7439, and 9711-9789)

Description	Object Code	Unrestricted	Restricted	Total
A. REVENUES				
1. LCFF Sources				
State Aid - Current Year	8011	4,316,387.00		4,316,387.00
Education Protection Account State Aid - Current Year	8012	1,094,032.00		1,094,032.00
State Aid - Prior Years	8019	0.00		0.00
Transfers to Charter Schools in Lieu of Property Taxes	8096	1,310,423.00		1,310,423.00
Other LCFF Transfers	8091, 8097	0.00	205,184.00	205,184.00
Total, LCFF Sources		6,720,842.00	205,184.00	6,926,026.00
2. Federal Revenues (see NOTE in Section L)				
No Child Left Behind/Every Student Succeeds Act	8290		0.00	0.00
Special Education - Federal	8181, 8182		121,291.00	121,291.00
Child Nutrition - Federal	8220		97,555.38	97,555.38
Donated Food Commodities	8221		0.00	0.00
Other Federal Revenues	8110, 8260-8299	0.00	0.00	0.00
Total, Federal Revenues		0.00	218,846.38	218,846.38
3. Other State Revenues				
Special Education - State	StateRevSE		344,875.78	344,875.78
All Other State Revenues	StateRevAO	344,153.14	61,321.13	405,474.27
Total, Other State Revenues		344,153.14	406,196.91	750,350.05
4. Other Local Revenues				
All Other Local Revenues	LocalRevAO	388,314.20	23,884.80	412,199.00
Total, Local Revenues		388,314.20	23,884.80	412,199.00
5. TOTAL REVENUES		7,453,309.34	854,112.09	8,307,421.43
B. EXPENDITURES (see NOTE in Section L)				
1. Certificated Salaries				
Certificated Teachers' Salaries	1100	2,347,303.04	270,138.35	2,617,441.39
Certificated Pupil Support Salaries	1200	0.00	0.00	0.00
Certificated Supervisors' and Administrators' Salaries	1300	277,300.00	0.00	277,300.00
Other Certificated Salaries	1900	0.00	0.00	0.00
Total, Certificated Salaries		2,624,603.04	270,138.35	2,894,741.39
2. Noncertificated Salaries				
Noncertificated Instructional Salaries	2100	599,176.08	0.00	599,176.08
Noncertificated Support Salaries	2200	171,875.63	27,465.67	199,341.30
Noncertificated Supervisors' and Administrators' Salaries	2300	222,227.08	0.00	222,227.08
Clerical and Office Salaries	2400	344,195.34	0.00	344,195.34
Other Noncertificated Salaries	2900	213,642.01	0.00	213,642.01
Total, Noncertificated Salaries		1,551,116.14	27,465.67	1,578,581.81

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2016 to June 30, 2017

Charter School Name: Great Valley Academy

CDS #: 50105040117457 (6)

Description	Object Code	Unrestricted	Restricted	Total
3. Employee Benefits				
STRS	3101-3102	312,801.94	22,499.40	335,301.34
PERS	3201-3202	0.00	0.00	0.00
OASDI / Medicare / Alternative	3301-3302	148,064.54	11,023.75	159,088.29
Health and Welfare Benefits	3401-3402	462,069.15	33,681.89	495,751.04
Unemployment Insurance	3501-3502	34,393.21	1,814.78	36,207.99
Workers' Compensation Insurance	3601-3602	54,777.82	0.00	54,777.82
OPEB, Allocated	3701-3702	35,528.55	2,856.41	38,384.96
OPEB, Active Employees	3751-3752	0.00	0.00	0.00
Other Employee Benefits	3901-3902	2,308.25	0.00	2,308.25
Total, Employee Benefits		1,049,943.46	71,876.23	1,121,819.69
4. Books and Supplies				
Approved Textbooks and Core Curricula Materials	4100	42,945.67	55,217.83	98,163.50
Books and Other Reference Materials	4200	6,222.80	0.00	6,222.80
Materials and Supplies	4300	292,712.63	4,393.88	297,106.51
Noncapitalized Equipment	4400	57,258.50	312.14	57,570.64
Food	4700	0.00	117,571.87	117,571.87
Total, Books and Supplies		399,139.60	177,495.72	576,635.32
5. Services and Other Operating Expenditures				
Subagreements for Services	5100	66,121.72	157,425.32	223,547.04
Travel and Conferences	5200	17,250.05	50,383.70	67,633.75
Dues and Memberships	5300	9,862.41	0.00	9,862.41
Insurance	5400	59,751.49	0.00	59,751.49
Operations and Housekeeping Services	5500	144,412.01	0.00	144,412.01
Rentals, Leases, Repairs, and Noncap. Improvements	5600	78,885.13	0.00	78,885.13
Transfers of Direct Costs	5700-5799	0.00	0.00	0.00
Professional/Consulting Services and Operating Expend.	5800	247,960.53	185,196.19	433,156.72
Communications	5900	21,960.42	0.00	21,960.42
Total, Services and Other Operating Expenditures		646,203.76	393,005.21	1,039,208.97
6. Capital Outlay				
(Objects 6100-6170, 6200-6500 modified accrual basis only)				
Land and Land Improvements	6100-6170			0.00
Buildings and Improvements of Buildings	6200			0.00
Books and Media for New School Libraries or Major Expansion of School Libraries	6300			0.00
Equipment	6400			0.00
Equipment Replacement	6500			0.00
Depreciation Expense (accrual basis only)	6900	181,983.63	0.00	181,983.63
Total, Capital Outlay		181,983.63	0.00	181,983.63
7. Other Outgo				
Tuition to Other Schools	7110-7143	0.00	59,829.30	59,829.30
Transfers of Pass-Through Revenues to Other LEAs	7211-7213	0.00	0.00	0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	0.00	0.00	0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	0.00	0.00	0.00
All Other Transfers	7281-7299	0.00	0.00	0.00
Transfers of Indirect Costs	7300-7399	(31,612.87)	31,612.87	0.00
Debt Service:				
Interest	7438	99,032.54	0.00	99,032.54
Principal (for modified accrual basis only)	7439			0.00
Total Debt Service		99,032.54	0.00	99,032.54
Total, Other Outgo		67,419.67	91,442.17	158,861.84
8. TOTAL EXPENDITURES		6,520,409.30	1,031,423.35	7,551,832.65

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2016 to June 30, 2017

Charter School Name: Great Valley Academy

CDS #: 50105040117457 (6)

Description	Object Code	Unrestricted	Restricted	Total
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		932,900.04	(177,311.26)	755,588.78
D. OTHER FINANCING SOURCES / USES				
1. Other Sources	8930-8979	0.00		0.00
2. Less: Other Uses	7630-7699	0.00		0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	(127,123.35)	127,123.35	0.00
4. TOTAL OTHER FINANCING SOURCES / USES		(127,123.35)	127,123.35	0.00
E. NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)		805,776.69	(50,187.91)	755,588.78
F. FUND BALANCE / NET POSITION				
1. Beginning Fund Balance/Net Position				
a. As of July 1	9791	6,011,520.83	118,404.00	6,129,924.83
b. Adjustments/Restatements	9793, 9795	(2.51)		(2.51)
c. Adjusted Beginning Fund Balance /Net Position		6,011,518.32	118,404.00	6,129,922.32
2. Ending Fund Balance /Net Position, June 30 (E+F1c)		6,817,295.01	68,216.09	6,885,511.10
Components of Ending Fund Balance (Modified Accrual Basis only)				
a. Nonspendable				
1. Revolving Cash (equals Object 9130)	9711			0.00
2. Stores (equals Object 9320)	9712			0.00
3. Prepaid Expenditures (equals Object 9330)	9713			0.00
4. All Others	9719			0.00
b. Restricted	9740			0.00
c. Committed				
1. Stabilization Arrangements	9750			0.00
2. Other Commitments	9760			0.00
d. Assigned	9780			0.00
e. Unassigned/Unappropriated				0.00
1. Reserve for Economic Uncertainties	9789			0.00
2. Unassigned/Unappropriated Amount	9790M			0.00
3. Components of Ending Net Position (Accrual Basis only)				
a. Net Investment in Capital Assets	9796	2,471,441.78	0.00	2,471,441.78
b. Restricted Net Position	9797		68,216.09	68,216.09
c. Unrestricted Net Position	9790A	4,345,853.23	0.00	4,345,853.23

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2016 to June 30, 2017

Charter School Name: Great Valley Academy

CDS #: 50105040117457 (6)

Description	Object Code	Unrestricted	Restricted	Total
G. ASSETS				
1. Cash				
In County Treasury	9110	0.00	0.00	0.00
Fair Value Adjustment to Cash in County Treasury	9111	0.00	0.00	0.00
In Banks	9120	3,548,634.29	(18,037.35)	3,530,596.94
In Revolving Fund	9130	0.00	0.00	0.00
With Fiscal Agent/Trustee	9135	0.00	0.00	0.00
Collections Awaiting Deposit	9140	0.00	0.00	0.00
2. Investments	9150	0.00	0.00	0.00
3. Accounts Receivable	9200	946,355.31	185,847.51	1,132,202.82
4. Due from Grantor Governments	9290	0.00	0.00	0.00
5. Stores	9320	0.00	0.00	0.00
6. Prepaid Expenditures (Expenses)	9330	0.00	0.00	0.00
7. Other Current Assets	9340	19,402.34	0.00	19,402.34
8. Capital Assets (accrual basis only)	9400-9489	4,340,649.93	42,131.41	4,382,781.34
9. TOTAL ASSETS		8,855,041.87	209,941.57	9,064,983.44
H. DEFERRED OUTFLOWS OF RESOURCES				
1. Deferred Outflows of Resources	9490	0.00	0.00	0.00
2. TOTAL DEFERRED OUTFLOWS		0.00	0.00	0.00
I. LIABILITIES				
1. Accounts Payable	9500	119,274.21	141,725.48	260,999.69
2. Due to Grantor Governments	9590	0.00	0.00	0.00
3. Current Loans	9640	0.00	0.00	0.00
4. Unearned Revenue	9650	7,133.09	0.00	7,133.09
5. Long-Term Liabilities (accrual basis only)	9660-9669	1,911,339.56	0.00	1,911,339.56
6. TOTAL LIABILITIES		2,037,746.86	141,725.48	2,179,472.34
J. DEFERRED INFLOWS OF RESOURCES				
1. Deferred Inflows of Resources	9690	0.00	0.00	0.00
2. TOTAL DEFERRED INFLOWS		0.00	0.00	0.00
K. FUND BALANCE /NET POSITION				
Ending Fund Balance /Net Position, June 30 (G9 + H2) - (I6 + J2) (must agree with Line F2)		6,817,295.01	68,216.09	6,885,511.10

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2016 to June 30, 2017

Charter School Name: Great Valley Academy

CDS #: 50105040117457 (6)

L. FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT

NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED IN ORDER FOR THE CDE TO CALCULATE COMPLIANCE WITH THE FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT:

1. Federal Revenue Used for Capital Outlay and Debt Service

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Federal Program Name (If no amounts, indicate "NONE")	Capital Outlay	Debt Service	Total
a. None	\$ 0.00	0.00	0.00
b.	0.00	0.00	0.00
c.	0.00	0.00	0.00
d.	0.00	0.00	0.00
e.	0.00	0.00	0.00
f.	0.00	0.00	0.00
g.	0.00	0.00	0.00
h.	0.00	0.00	0.00
i.	0.00	0.00	0.00
j.	0.00	0.00	0.00
TOTAL FEDERAL REVENUES USED FOR CAPITAL OUTLAY AND DEBT SERVICE	0.00	0.00	0.00

2. Community Services Expenditures

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Objects of Expenditures	Amount (Enter "0.00" if none)
a. Certificated Salaries	1000-1999 0.00
b. Noncertificated Salaries	2000-2999 0.00
c. Employee Benefits	3000-3999 0.00
d. Books and Supplies	4000-4999 0.00
e. Services and Other Operating Expenditures	5000-5999 0.00
TOTAL COMMUNITY SERVICES EXPENDITURES	0.00

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2016 to June 30, 2017

Charter School Name: Great Valley Academy

CDS #: 50105040117457 (6)

3. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:

Results of this calculation will be used for comparison with 2015-16 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis will result in reduction to allocations for covered programs in 2018-19.

a. Total Expenditures (B8)	7,551,832.65
b. Less Federal Expenditures (Total A2) [Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	218,846.38
c. Subtotal of State & Local Expenditures [a minus b]	7,332,986.27
d. Less Community Services [L2 Total]	0.00
e. Less Capital Outlay & Debt Service [Total B6 plus objects 7438 and 7439, less L1 Total]	281,016.17
TOTAL STATE & LOCAL EXPENDITURES SUBJECT TO MOE [c minus d minus e]	\$ 7,051,970.10

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2016 to June 30, 2017

Charter School Name: Great Valley Academy Salida

CDS #: 50712660124768

Charter Approving Entity: Salida Union School District

County: Stanislaus

Charter #: 1819

This charter school uses the following basis of accounting:

(Please enter an "X" in the applicable box below; check only one box)

☒ **Accrual Basis** (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900, 7438, 9400-9489, 9660-9669, 9796, and 9797)

☐ **Modified Accrual Basis** (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 7438, 7439, and 9711-9789)

Description	Object Code	Unrestricted	Restricted	Total
A. REVENUES				
1. LCFF Sources				
State Aid - Current Year	8011	4,942,173.00		4,942,173.00
Education Protection Account State Aid - Current Year	8012	151,300.00		151,300.00
State Aid - Prior Years	8019	0.00		0.00
Transfers to Charter Schools in Lieu of Property Taxes	8096	879,878.00		879,878.00
Other LCFF Transfers	8091, 8097	0.00	0.00	0.00
Total, LCFF Sources		5,973,351.00	0.00	5,973,351.00
2. Federal Revenues (see NOTE in Section L)				
No Child Left Behind/Every Student Succeeds Act	8290		0.00	0.00
Special Education - Federal	8181, 8182		0.00	0.00
Child Nutrition - Federal	8220		36,907.78	36,907.78
Donated Food Commodities	8221		0.00	0.00
Other Federal Revenues	8110, 8260-8299	0.00	0.00	0.00
Total, Federal Revenues		0.00	36,907.78	36,907.78
3. Other State Revenues				
Special Education - State	StateRevSE		9,819.86	9,819.86
All Other State Revenues	StateRevAO	119,026.23	(8,013.89)	111,012.34
Total, Other State Revenues		119,026.23	1,805.97	120,832.20
4. Other Local Revenues				
All Other Local Revenues	LocalRevAO	296,439.19	27,456.06	323,895.25
Total, Local Revenues		296,439.19	27,456.06	323,895.25
5. TOTAL REVENUES		6,388,816.42	66,169.81	6,454,986.23
B. EXPENDITURES (see NOTE in Section L)				
1. Certificated Salaries				
Certificated Teachers' Salaries	1100	1,939,065.38	95,389.24	2,034,454.62
Certificated Pupil Support Salaries	1200	0.00	0.00	0.00
Certificated Supervisors' and Administrators' Salaries	1300	204,640.04	0.00	204,640.04
Other Certificated Salaries	1900	0.00	0.00	0.00
Total, Certificated Salaries		2,143,705.42	95,389.24	2,239,094.66
2. Noncertificated Salaries				
Noncertificated Instructional Salaries	2100	507,872.84	23,375.01	531,247.85
Noncertificated Support Salaries	2200	207,413.84	13,871.48	221,285.32
Noncertificated Supervisors' and Administrators' Salaries	2300	155,826.75	0.00	155,826.75
Clerical and Office Salaries	2400	332,766.60	0.00	332,766.60
Other Noncertificated Salaries	2900	147,980.21	0.00	147,980.21
Total, Noncertificated Salaries		1,351,860.24	37,246.49	1,389,106.73

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2016 to June 30, 2017

Charter School Name: Great Valley Academy Salida

CDS #: 50712660124768

Description	Object Code	Unrestricted	Restricted	Total
3. Employee Benefits				
STRS	3101-3102	244,291.61	6,180.06	250,471.67
PERS	3201-3202	0.00	0.00	0.00
OASDI / Medicare / Alternative	3301-3302	127,368.82	4,061.69	131,430.51
Health and Welfare Benefits	3401-3402	386,622.54	12,110.30	398,732.84
Unemployment Insurance	3501-3502	27,873.01	1,858.04	29,731.05
Workers' Compensation Insurance	3601-3602	54,776.83	0.00	54,776.83
OPEB, Allocated	3701-3702	32,094.20	476.91	32,571.11
OPEB, Active Employees	3751-3752	0.00	0.00	0.00
Other Employee Benefits	3901-3902	548.25	0.00	548.25
Total, Employee Benefits		873,575.26	24,687.00	898,262.26
4. Books and Supplies				
Approved Textbooks and Core Curricula Materials	4100	193,500.82	51,344.10	244,844.92
Books and Other Reference Materials	4200	1,299.21	0.00	1,299.21
Materials and Supplies	4300	248,867.59	2,970.85	251,838.44
Noncapitalized Equipment	4400	19,960.00	5,262.79	25,222.79
Food	4700	0.00	64,144.50	64,144.50
Total, Books and Supplies		463,627.62	123,722.24	587,349.86
5. Services and Other Operating Expenditures				
Subagreements for Services	5100	49,421.73	42,507.42	91,929.15
Travel and Conferences	5200	8,891.59	55,575.49	64,467.08
Dues and Memberships	5300	8,189.00	0.00	8,189.00
Insurance	5400	64,220.61	0.00	64,220.61
Operations and Housekeeping Services	5500	107,878.72	0.00	107,878.72
Rentals, Leases, Repairs, and Noncap. Improvements	5600	206,027.06	0.00	206,027.06
Transfers of Direct Costs	5700-5799	0.00	0.00	0.00
Professional/Consulting Services and Operating Expend.	5800	238,193.33	178,959.73	417,153.06
Communications	5900	19,372.28	0.00	19,372.28
Total, Services and Other Operating Expenditures		702,194.32	277,042.64	979,236.96
6. Capital Outlay				
(Objects 6100-6170, 6200-6500 modified accrual basis only)				
Land and Land Improvements	6100-6170			0.00
Buildings and Improvements of Buildings	6200			0.00
Books and Media for New School Libraries or Major Expansion of School Libraries	6300			0.00
Equipment	6400			0.00
Equipment Replacement	6500			0.00
Depreciation Expense (accrual basis only)	6900	127,408.65	0.00	127,408.65
Total, Capital Outlay		127,408.65	0.00	127,408.65
7. Other Outgo				
Tuition to Other Schools	7110-7143	0.00	0.00	0.00
Transfers of Pass-Through Revenues to Other LEAs	7211-7213	0.00	0.00	0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE	0.00	0.00	0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	0.00	0.00	0.00
All Other Transfers	7281-7299	0.00	0.00	0.00
Transfers of Indirect Costs	7300-7399	(29,662.41)	29,662.41	0.00
Debt Service:				
Interest	7438	193,606.63	0.00	193,606.63
Principal (for modified accrual basis only)	7439			0.00
Total Debt Service		193,606.63	0.00	193,606.63
Total, Other Outgo		163,944.22	29,662.41	193,606.63
8. TOTAL EXPENDITURES		5,826,315.73	587,750.02	6,414,065.75

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2016 to June 30, 2017

Charter School Name: Great Valley Academy Salida

CDS #: 50712660124768

Description	Object Code	Unrestricted	Restricted	Total
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		562,500.69	(521,580.21)	40,920.48
D. OTHER FINANCING SOURCES / USES				
1. Other Sources	8930-8979	0.00	0.00	0.00
2. Less: Other Uses	7630-7699	0.00	0.00	0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	(413,802.72)	413,802.72	0.00
4. TOTAL OTHER FINANCING SOURCES / USES		(413,802.72)	413,802.72	0.00
E. NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)		148,697.97	(107,777.49)	40,920.48
F. FUND BALANCE / NET POSITION				
1. Beginning Fund Balance/Net Position				
a. As of July 1	9791	3,287,281.23	107,929.51	3,395,210.74
b. Adjustments/Restatements	9793, 9795	(58,750.50)	0.49	(58,750.01)
c. Adjusted Beginning Fund Balance /Net Position		3,228,530.73	107,930.00	3,336,460.73
2. Ending Fund Balance /Net Position, June 30 (E+F1c)		3,377,228.70	152.51	3,377,381.21
Components of Ending Fund Balance (Modified Accrual Basis only)				
a. Nonspendable				
1. Revolving Cash (equals Object 9130)	9711			0.00
2. Stores (equals Object 9320)	9712			0.00
3. Prepaid Expenditures (equals Object 9330)	9713			0.00
4. All Others	9719			0.00
b. Restricted	9740			0.00
c. Committed				
1. Stabilization Arrangements	9750			0.00
2. Other Commitments	9760			0.00
d. Assigned	9780			0.00
e. Unassigned/Unappropriated				0.00
1. Reserve for Economic Uncertainties	9789			0.00
2. Unassigned/Unappropriated Amount	9790M			0.00
3. Components of Ending Net Position (Accrual Basis only)				
a. Net Investment in Capital Assets	9796	3,062,766.64		3,062,766.64
b. Restricted Net Position	9797		152.51	152.51
c. Unrestricted Net Position	9790A	314,462.06	0.00	314,462.06

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2016 to June 30, 2017

Charter School Name: Great Valley Academy Salida

CDS #: 50712660124768

Description	Object Code	Unrestricted	Restricted	Total
G. ASSETS				
1. Cash				
In County Treasury	9110	0.00	0.00	0.00
Fair Value Adjustment to Cash in County Treasury	9111	0.00	0.00	0.00
In Banks	9120	1,018,053.05	10,082.46	1,028,135.51
In Revolving Fund	9130	0.00	0.00	0.00
With Fiscal Agent/Trustee	9135	223,669.43	0.00	223,669.43
Collections Awaiting Deposit	9140	0.00	0.00	0.00
2. Investments	9150	0.00	0.00	0.00
3. Accounts Receivable	9200	130,907.57	34,281.88	165,189.45
4. Due from Grantor Governments	9290	0.00	0.00	0.00
5. Stores	9320	0.00	0.00	0.00
6. Prepaid Expenditures (Expenses)	9330	0.00	0.00	0.00
7. Other Current Assets	9340	7,677.99	0.00	7,677.99
8. Capital Assets (accrual basis only)	9400-9489	7,931,887.79	0.00	7,931,887.79
9. TOTAL ASSETS		9,312,195.83	44,364.34	9,356,560.17
H. DEFERRED OUTFLOWS OF RESOURCES				
1. Deferred Outflows of Resources	9490	0.00	0.00	0.00
2. TOTAL DEFERRED OUTFLOWS		0.00	0.00	0.00
I. LIABILITIES				
1. Accounts Payable	9500	1,059,067.99	44,211.83	1,103,279.82
2. Due to Grantor Governments	9590	0.00	0.00	0.00
3. Current Loans	9640	0.00	0.00	0.00
4. Unearned Revenue	9650	6,777.99	0.00	6,777.99
5. Long-Term Liabilities (accrual basis only)	9660-9669	4,869,121.15	0.00	4,869,121.15
6. TOTAL LIABILITIES		5,934,967.13	44,211.83	5,979,178.96
J. DEFERRED INFLOWS OF RESOURCES				
1. Deferred Inflows of Resources	9690	0.00		0.00
2. TOTAL DEFERRED INFLOWS		0.00	0.00	0.00
K. FUND BALANCE /NET POSITION				
Ending Fund Balance /Net Position, June 30 (G9 + H2) - (I6 + J2) (must agree with Line F2)		3,377,228.70	152.51	3,377,381.21

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2016 to June 30, 2017

Charter School Name: Great Valley Academy Salida

CDS #: 50712660124768

L. FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT

NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED IN ORDER FOR THE CDE TO CALCULATE COMPLIANCE WITH THE FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT:

1. Federal Revenue Used for Capital Outlay and Debt Service

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Federal Program Name (If no amounts, indicate "NONE")	Capital Outlay	Debt Service	Total
a. None	\$ 0.00	0.00	0.00
b.	0.00	0.00	0.00
c.	0.00	0.00	0.00
d.	0.00	0.00	0.00
e.	0.00	0.00	0.00
f.	0.00	0.00	0.00
g.	0.00	0.00	0.00
h.	0.00	0.00	0.00
i.	0.00	0.00	0.00
j.	0.00	0.00	0.00
TOTAL FEDERAL REVENUES USED FOR CAPITAL OUTLAY AND DEBT SERVICE	0.00	0.00	0.00

2. Community Services Expenditures

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Objects of Expenditures	Amount (Enter "0.00" if none)
a. Certificated Salaries	1000-1999 0.00
b. Noncertificated Salaries	2000-2999 0.00
c. Employee Benefits	3000-3999 0.00
d. Books and Supplies	4000-4999 0.00
e. Services and Other Operating Expenditures	5000-5999 0.00
TOTAL COMMUNITY SERVICES EXPENDITURES	0.00

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2016 to June 30, 2017

Charter School Name: Great Valley Academy Salida

CDS #: 50712660124768

3. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:

Results of this calculation will be used for comparison with 2015-16 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis will result in reduction to allocations for covered programs in 2018-19.

a. Total Expenditures (B8)	6,414,065.75
b. Less Federal Expenditures (Total A2) [Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	36,907.78
c. Subtotal of State & Local Expenditures [a minus b]	6,377,157.97
d. Less Community Services [L2 Total]	0.00
e. Less Capital Outlay & Debt Service [Total B6 plus objects 7438 and 7439, less L1 Total]	321,015.28
TOTAL STATE & LOCAL EXPENDITURES SUBJECT TO MOE [c minus d minus e]	\$ 6,056,142.69



NIGRO & NIGRO^{PC}

A PROFESSIONAL ACCOUNTANCY CORPORATION

August 21, 2017

To the Board of Directors and Management

Great Valley Academy
3200 Tully Road
Modesto, CA 95350

We are pleased to confirm our understanding of the services we are to provide for Great Valley Academy – Modesto Campus for the fiscal years ended June 30, 2018 through June 30, 2020.

We will audit the financial statements of Great Valley Academy – Modesto Campus, which comprise the statement of financial position as of June 30, 2018 through June 30, 2020, and the related statements of activities, functional expenses, and cash flows for the years ended, and the related notes to the financial statements. Also, the following supplementary information accompanying the financial statements will be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

- 1) Supplemental statements provided by the charter school
- 2) Schedule of Expenditures of Federal Awards
- 3) Other schedules and/or information as required by the State Controller's Office, including the Schedule of Instructional Time and Schedule of ADA

Audit Objectives

The objective of our audit is the expression of an opinion about whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion. We will issue a written report upon completion of our audit of Great Valley Academy – Modesto Campus' financial statements. Our report will be addressed to the Board of Directors of Great Valley Academy – Modesto Campus. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add an emphasis-of-matter or other-matter paragraph. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or issue reports, or we may withdraw from this engagement.

We will also provide a report (which does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that Great Valley Academy – Modesto Campus is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Jeff Nigro, CPA, CFE | Elizabeth Nigro, CPA | CJ Gaunder Singh, CPA | Kevin Brejnak, CPA, CFE | James Whittington, CPA, CFE, CGFM

MURRIETA OFFICE 25220 Hancock Avenue, Suite 400, Murrieta, CA 92562 • P: (951) 698-8783 • F: (951) 699-1064

OAKLAND OFFICE 333 Hegenberger Road, Suite 388, Oakland, CA 94621 • P: (844) 557-3111 • F: (844) 557-3444

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Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Organization or to acts by management or employees acting on behalf of the Organization. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from the Organization's attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the Organization and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Great Valley Academy – Modesto Campus' compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will prepare the Organization's federal and state information returns for the years ended June 30, 2018 through June 30, 2020, for the State of California based on information provided by you. We will also assist in preparing the financial statements and related notes of the Organization in conformity with U.S. generally accepted accounting

principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*.

We will perform the services in accordance with applicable professional standards, including the Statements on Standards for Tax Services issued by the American Institute of Certified Public Accountants. The other services are limited to the financial statement and tax services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities. We will advise management with regard to tax positions taken in the preparation of the tax return, but management must make all decisions with regard to those matters.

Management Responsibilities

Management is responsible for (1) designing, implementing, and maintaining effective internal controls, including monitoring ongoing activities and helping to ensure that appropriate goals and objectives are met; (2) following laws and regulations; and (3) ensuring that management is reliable and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the organization from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the organization involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Organization received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the Organization complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud, noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other engagements or studies. The Organization is also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the tax services, financial statements, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter the tax services provided and our assistance with the preparation of the financial statements and related notes and that you have evaluated the adequacy of our services and have reviewed and approved the results of the services, the financial statements, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to assume all management responsibilities for the tax services, financial statement preparation services, and any other nonattest services we provide; you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, and other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the Organization; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Nigro & Nigro, PC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to respective State oversight agencies or their designees, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Nigro & Nigro personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the respective State agency. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

CJ Gaunder Singh is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit on approximately April 1 of each year under this agreement and to complete your information returns and issue our report no later than December 15 of each year under this agreement.

We estimate that our fees for the audit and other services other than the preparation of the information returns will be:

FY 2017-18 \$15,000

FY 2018-19 \$15,600

FY 2019-20 \$16,250

and \$1,200 for the preparation of the combined information returns. You will also be billed for travel and other out-of-pocket costs such as report production, word processing, postage, etc. Additional expenses are estimated to be \$4,000 for both campuses. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation.

If any dispute arises among the parties hereto, the parties agree to first try in good faith to settle the dispute by mediation administered by the American Arbitration Association under Rules for Professional Accounting and Related Services Disputes before resorting to litigation. Costs of any mediation proceeding shall be shared equally by all parties.

Client and accountant both agree that any disputes over fees charged by the accountant to the client will be submitted for resolution by arbitration in accordance with the Rules of Professional Accounting and Related Services Disputes of the American Arbitration Association. Such arbitration shall be binding and final. IN AGREEING TO ARBITRATION WE BOTH ACKNOWLEDGE THAT IN THE EVENT OF A DISPUTE OVER FEES CHARGED BY THE ACCOUNTANT, EACH OF US IS GIVING UP THE RIGHT TO HAVE THE DISPUTE DECIDED IN A COURT OF LAW BEFORE A JUDGE OR JURY AND INSTEAD WE ARE ACCEPTING THE USE OF ARBITRATION FOR RESOLUTION.

We appreciate the opportunity to be of service to Great Valley Academy – Modesto Campus and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

A handwritten signature in dark ink that reads "Nigro & Nigro, PC". The signature is written in a cursive, flowing style.

Nigro & Nigro, PC

RESPONSE:

This letter correctly sets forth the understanding of Great Valley Academy – Modesto Campus.

Management signature:

Title:

Date:



Great Valley Academy School Board

Dear Board Members,

Following one of the directives of our long range plan for Great Valley Academy, is to start the process of validating the different components of what we do to make students successful.

Part of this plan is to do research on the Great Valley Smart program. Great Valley Smart (GVS) is unique in that we are the only public school in the United States that has as one of its founding pillars visual learning. In school visual care, classroom and pull out interventions to enhance the development of visual attention for improved learning, a reading program specifically designed to promote visual development to meet the demands of learning to read and then reading to learn, and the belief that the purpose of written and oral language is to transfer visual imagery from one mind to another.

One avenue of research has been to collaborate with UC Merced and the California Collaborative on Educational Excellence in order to implement well designed studies to determine if GVS is a viable program.

A second avenue is to do an initial retroactive study on GVA students by Dr. Kristy Remick-Waltman, OD, FCOVD., FAAO. She is a professor and director of Outreach for Western University of Health Sciences, School of Optometry in Pomona, California. She is requesting that the GVA School Board grant her permission to spend approximately 5 months (January 2018-May 2018) on the GVA campuses. She will be doing statistical analysis using student visual findings that have already been collected by the GVS staff. The goal is to determine the prevalence of left eye dominant students and/or convergence insufficiency students in 3rd through 8th grade and the effect of these conditions on reading level.

The study is titled "The Prevalence of Students in grades 3-8 with left Eye Dominance and/or Convergence Insufficiency (CI) in the Great Valley Academy charter school Population, and the Effect on Reading Level". This is the first step in preparation for a study showing the efficacy of GVS in treating these common visual issues that contribute to academic problems.

As of this date, the GVS staff has already collected the data for Dr. Remick's study. GVS will keep track of the information to design intervention programs for students who show left eye preference and/or convergence insufficiency. We will get reading scores for the students who show difficulty in these visual areas to see if there is correlation. The names will be redacted and the raw data given to Dr. Remick for analysis. She will then create a research paper to be published in educational and optometric journals.

The GVS staff will treat the students who have difficulty in these areas to see if there is improvement in school performance and specifically reading ability.

In order to complete the process for Western University to approve her request for a sabbatical at GVA, the GVA board needs to approve a letter stating that Dr. Remick-Waltman has your permission to do statistical analysis on student information that was taken previously by the GVS staff. It is also understood that no student names will be shared in doing this research.

Thank you for your help with this critical issue.

Sincerely,

Eldon Rosenow, OD., FCOVD.

Founder



Western University of Health Sciences
Institutional Review Board

Re: Research Proposal by Dr. Kristy Remick-Waltman, OD.

Title: The Prevalence of Students in grades 3rd through 8th with left Eye Dominance and/or Convergence Insufficiency (CI) in Great Valley Academy charter school Population and the Effect on Reading Level

Dear Review Board,

Great Valley Academy is a public charter network that is comprised of 2 Kindergarten through 8th grade schools. The school population is about 1700 students from the local area.

The Great Valley Academy School Board and give approval to Dr. Remick-Waltman to conduct her retrospective study on our campuses. We also give permission to publish the results of this study in appropriate educational and optometric journals, providing all data to GVA for review prior to publishing.

We recognize that she will be doing her research project with test results previously collected by Great Valley Academy staff and that no names will be shared with her in this project. We also recognize that she will be doing this during a sabbatical at GVA and she will not be working directly with students.

Sincerely,

Steve Payne,
Great Valley Academy
Board President

WESTERN UNIVERSITY OF HEALTH SCIENCES

Institutional Review Board for the Protection of Human Subjects

IRB Protocol Application

This application is for: (Check only one)

- | | |
|--|--|
| <input type="checkbox"/> Full Board Review
<input checked="" type="checkbox"/> Expedited Review
<input type="checkbox"/> Change in Protocol/Consent Form
<input type="checkbox"/> Report of Injury/Unanticipated Event
<input type="checkbox"/> Project Completed/Terminated | <input type="checkbox"/> Annual Status Report/Project Extension Request
<input type="checkbox"/> Exempt Status (Check all appropriate boxes below)
<input type="checkbox"/> Criteria Code 1: (Studies involving normal classroom activities)
<input type="checkbox"/> Criteria Code 2: (Surveys, educational tests)
<input type="checkbox"/> Criteria Code 4: (Study of existing data or specimens, chart reviews)
<input type="checkbox"/> Other (See Section 5, Pages 5 and 6 of Western U IRB Manual) Code No. |
|--|--|

Investigator's Name: **Kristy Remick-Waltman, OD** Department: **Optometry**

Address for receiving IRB correspondence: **kremick@westernu.edu** Phone: (909) 706-3856

Cell : (916) 208- 6558

Project Title: **The Prevalence of Students in grades 3 – 8 with Left Eye Dominance and/or Convergence Insufficiency (CI) in the Great Valley Academy charter school Population, and the Effect on Reading Level**

Is project funded? Yes ☐ No ☒ If yes, give name, contact and phone # of sponsor:

Location of Project: **Modesto, CA** Is another IRB Involved? Yes ☐ No ☒

Training Certificates are required for all human subject investigators. Certificates can be obtained by visiting: <http://phrp.nihtraining.com> and completing the IRB Tutorial Designed by the National Institute of Health. Copies of Training Certificates are to be forwarded to the IRB Office in order to receive IRB approval.

PI Certification

I certify that the information contained herein, including attachments is true and accurate to the best of my knowledge. In signing this description of the research project, I agree to accept primary responsibility for its scientific and ethical conduct as approved by the IRB. The project cannot begin until the PI has received documentation of IRB review and final approval.

Kristy Remick-Waltman, OD, FCOVD, FAAO

Type or Print Name

Signature of Principal Investigator

Date

Type or Print Name

Department Chair or Dean's Signature

Date

FOR STUDENTS, a WesternU faculty project advisor's signature is required certifying that they have reviewed the research plan and approved the scientific and ethical aspects of this research. The faculty project advisor will supervise all compliance with the human subjects' guidelines. For student dissertation/thesis projects, the dissertation/thesis committee chair is deemed by the IRB to be a Co-Principal Investigator on the project.

Faculty Advisor's Name (Type or Print)

Date

Faculty Advisor's Signature

Date

FOR IRB OFFICE USE ONLY

Date Received: _____

Date of IRB Approval: _____

Investigator Completed: <http://phrp.nihtraining.com> on: _____

Comments: _____

Instructions for Submitting a Request for Review

All requests for IRB review of research involving human subjects **must include a hard-copy of the completed and signed IRB Protocol Application Coversheet.** In addition, investigators must submit the following as a Word document to IRBSubmission@westernu.edu:

- Completed IRB Checklist
- Completed IRB Project Application
- Consent forms (the use of WesternU's IRB consent templates is preferred)
- All material to be distributed to subjects
- Copy of the full protocol, if applicable

Investigators should file a request for IRB review well before the planned research is to begin. For exempt projects, allow at **least one month** for IRB exempt certification. Expedited review takes at **least two months**. If many changes are required to consent forms or protocols, expect **five to six weeks** to obtain approval from expedited review. **Projects to be reviewed by the full board should be submitted to the IRB at least four weeks before the next scheduled IRB meeting, which is held on the third Thursday of each month.** Full Board review of a project could take up to **four months** from the time the project is initially submitted to the IRB Office.

Format: Project descriptions must be submitted using the following template. **All 18 questions must be answered. If a question is not applicable, indicate so by typing "N/A" and justify this answer.** Incomplete information or submissions may result in the material being returned without review.

A well-written consent form using the IRB Informed Consent Form Template should include most of the information requested below. Please include appropriate cross-references to the protocol and consent form in your summary. As the Board has laypersons, and some members may not have expertise in your subject area, the summary should be written with minimum use of technical terms where possible.

PROJECT DESCRIPTION

- 1. Purpose of the study:** What are the goals, specific aims and/or hypotheses of this project/course? Include pertinent background information and describe how your study will contribute to existing scientific knowledge. Provide a non-technical synopsis of this project.

Goal Of Project:

The goal of the project is to determine if students with left eye dominance and/or convergence insufficiency (CI) score lower on standardized reading tests. This knowledge will help to determine if left eye dominance and/or convergence insufficiency (CI) need to be identified and/or remediated before formal reading instruction/intervention begins. No treatment is provided in this study. This study will contribute to existing scientific knowledge to the readers of educational literature, with the ultimate goal of bringing awareness to educators about these visual conditions that cause reading problems.

Research questions: Is there any association between left eye dominance and reading level? Is there any association between convergence insufficiency (CI) and reading level?

Current Knowledge of conditions being studied: There are references in the optometric literature that left eye dominance and/or convergence insufficiency (CI) contribute to difficulties with reading. There are studies regarding prevalence of these two conditions, and this study will validate this data. Research has shown that convergence insufficiency (CI) is successfully remediated with in-office optometric vision therapy. There is no awareness in education about the vision conditions of left eye dominance and/or convergence insufficiency (CI) and their effects on reading levels. This novel study will identify students with these visual conditions and demonstrate a correlation with their performance on standardized achievement and/or reading tests.

Hypothesis/goals/expected outcomes:

The project hypothesis is that the prevalence of left eye dominance will be similar to the prevalence of left eye dominance in the PUSD population, approximately 27%. The project hypothesis is also that the prevalence of convergence insufficiency (CI) will be similar to the prevalence of convergence insufficiency in the general pediatric population. This project

also hypothesizes that students identified with left eye dominance and/or convergence insufficiency (CI), will have lower scores on standardized achievement and/or reading tests as compared to students without these conditions.

Synopsis of Project:

The data measurements for left eye dominance and convergence insufficiency (CI) have already been collected and/or measured by official school personnel on approximately 1,000 students enrolled at 2 different locations at Great Valley Academy charter schools in Modesto, CA. The DRA or A to Z standardized reading tests have already been administered to the students. The data is stored by student ID#'s, not as names, to provide HIPAA protection. The research variables to be studied and compared are ocular dominance, convergence insufficiency, and DRA or A to Z reading test scores.

2. **Characteristics of subject population:** Include anticipated number, age ranges, sex, ethnic background, health status, and other inclusion criteria. Describe any exclusion criteria. Justify the inclusion of any special classes of subjects such as pregnant women, fetuses, children, mentally disabled, or others who are likely to be vulnerable. WesternU has a general policy of nondiscrimination on the basis of race, color, national origin, religion, disability, gender or sexual orientation. Use of minors (under the age of 18) requires full Board review except for the following instances in exempt projects: 1) when subjects to be used are students currently enrolled at WESTERNU; or 2) research in which the only use of minors involves observation of public behavior and the investigator or his/her assistant(s) is (are) not participating in the activities being observed.

Approximately 1,000 students **were already** tested for eye dominance and convergence insufficiency (CI) in Grades 3-8 enrolled at the public Great Valley Academy charter school in either the Modesto, CA or Salida, CA location. These same students were tested with either the DRA or A to Z standardized reading test. All data has already been collected.

3. **Method of subject selection:** Describe the method(s) to be employed in the identification/recruitment of potential subjects.

All students enrolled at the public Great Valley Academy charter school in either the Modesto, CA or Salida, CA location and are in grades 3 – 8 are included in the study, approximately 1,000. Exclusions include students with strabismus or learning-disabled students that have an official California State I.E.P. (Individual Educational Program).

4. **Method/procedure of experiment:** Describe how the experiment will be conducted. Include all relevant methodology (design, procedures, questionnaires, and data analysis, etc.). Include supporting data where applicable.

School personnel, supervised and trained by optometrist, test for eye dominance utilizing the tube method and perform the test for convergence insufficiency (CI). The test utilized for CI is the N.P.C., near point of convergence, using a measuring device with an accommodative target. Normative value is 7 cm. or less for the break point of fusion (recognition of exotropia). CI is considered greater than 10 cm. for break. Students wearing prescription glasses were tested with the glasses on.

The results are compiled from a record review of the above visual tests and standardized reading test scores.

Statistical analysis includes independent samples or paired t-test, and/or F Test.

5. **Risks to subjects:** Describe all potential risks: physical, psychological, social, legal, or other. Assess the probability, severity, potential duration, and reversibility of each risk

The investigator is not working directly with the subjects, this is a retrospective study.

6. **Protection against risks:** Describe the procedures utilized to prevent or minimize any potential risks. Include names and involvement with the project of any physicians or other professionals.

There are no potential risk factors.

7. **Benefits:** Describe any potential benefits to be gained by the subject as well as benefits that may accrue to society in general.

The benefit to the subject is the identification of the potential risk factors for reading instruction; these include left eye dominance and/or convergence insufficiency.

The benefit to society is the publication of this research in educational journals so that educators are aware of these visual factors that can impact a child's ability to be a successful reader.

8. **Risk-benefit analysis:** State why the risks to subjects are reasonable in relation to the anticipated benefit(s) to the subjects and/or in relation to the importance of the knowledge they may reasonably be expected to results.

There are no potential risk factors.

9. **Compensation:** If subjects will be paid or given other forms of compensation (such as class credit), provide details.

N/A

10. **Therapeutic alternatives:** Describe any therapeutic alternatives that may be advantageous to the subjects.

N/A

11. **Information purposely withheld:** State any information purposely withheld from the subjects, justify and explain how and when full disclosure will be made to subjects.

N/A

12. **Informed consent:** All studies require an informed consent, unless a waiver is requested and granted by the IRB. Describe the circumstances under which informed consent will be obtained, who will seek it, and attach a copy of consent form(s) to be used. Refer to Section 8 of the IRB Manual entitled "Requirements for Informed Consent" for consent form format.

N/A; data already collected.

12a. **Full Board Review – Attach informed consent**

12b. **Studies with an informational coversheet (that do not require subject signature): Attach informed consent**

12c. **Request a waiver of informed consent:** You must certify that each of the following criteria is true. Waivers of informed consent are **USUALLY** reserved for one-time surveys and chart review/retrospective studies (including analysis of de-identified datasets).

You MUST check all boxes below as being accurate and appropriate in order to be considered for a waiver of informed consent.

- ☒ 1) The research involves no more than minimal risk to the subjects
- ☒ 2) The waiver will not adversely affect the rights and welfare of the subjects
- ☒ 3) The research could not practicably be carried on without a waiver
- ☒ 4) Whenever appropriate, the subjects will be provided with additional pertinent information after participation

13. **Research site:** Describe the location/institution where research will be conducted. If research is being conducted at or in conjunction with an institution that is administratively separate from WesternU indicate whether letters of cooperation are attached, forthcoming or unnecessary (if unnecessary, explain why).

Public Elementary Schools; letters of cooperation from the 2 listed schools below are included in this IRB application.

Great Valley Academy; letter attached approving of this research.
3200 Tully Road
Modesto, CA 95350

Great Valley Academy at Salida; letter attached approving of this research.
5901 Sisk Road
Modesto, CA 95356

14. **Confidentiality:** Describe how confidentiality will be maintained

Student ID#'s are utilized instead of names

15. **HIPAA:** Describe how your study is designed to be compliant with HIPAA regulations, or if HIPAA regulations are not relevant for this study.

Student ID#'s are utilized instead of names

16. **For Dissertation/Thesis Projects Only:** Please describe the monitoring plan the Thesis/Dissertation committee will employ to oversee compliance with human subjects' guideline on this project. While the monitoring plan will vary, based upon the nature of the risks to human subjects generated by this project, the plan at a minimum should insure that proper protocol is being followed in obtaining informed consent from the subjects/subjects' guardians and that data collection and storage is sufficient to meet subject privacy concerns. The IRB also requires that a project update report be filed on a quarterly basis (update form is available from the IRB Office).

N/A

17. **For Student Projects:** Please briefly summarize your role on this project (for example: developing survey, consenting subjects, managing data, analyzing data or flow cytometry and PCR lab experiments).

N/A

18. **Bibliography of relevant literature**

Remick-Waltman, K., Davey, P. Prevalence of Eye Hand Dominance in Pomona Unified School District in California, 2016; *The Association for Research in Vision and Ophthalmology Abstract 1519-A0313*.

Amonoo-Monney, S, Hoppe, E., Remick-Waltman, K. Screening for Convergence Insufficiency symptoms among Optometry students: Effect of CI on OAT Reading Comprehension Scores, 2016; 47 Abstract.

Wold RM, Kane M, Koetting JF. Dominance-fact or fancy: its significance in learning disabilities. In: Wold RM, ed. Visual and perceptual aspects for the achieving and underachieving child. Seattle: Special Child Publications,

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Flax N. Eye dominance and reading. In: Orem RC, ed. Learning to see and seeing to learn. Johnstown PA: Mafex Associates, 1971:221-224.

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Kundart J. Eye, hand and hemisphere: unraveling laterality and learning disabilities. Part I-etiology and diagnosis. J Optom Vis Dev 2001;32:26-32.

Von Noorden GK. *Binocular Vision & Ocular Motility: Theory & Management of Strabismus*. 5th ed. Mosby-Year Book; 1995. 468-476.

Khawam E, Abiad B, Boughannam A, Saade J, Alameddine R. Convergence Insufficiency/Divergence Insufficiency Convergence Excess/Divergence Excess: Some Facts and Fictions. *Case Rep Ophthalmol Med*. 2015. 2015:680474. [Medline].

White, S., Wood, J., Black, A., Hopkins, S. Classroom study measures vision and NAPLAN achievement. International journal of Education Research, 2017.

Lavich JB. Convergence insufficiency and its current treatment. *Curr Opin Ophthalmol* 2010; 21(5):356-360.

Scheiman, M, Mitchell GL, Cotter S, et al. A randomized clinical trial of treatments for convergence insufficiency in children, *Arch Ophthalmol* 2005; 123:14-24.

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Wright KW, Spiegel PH. *Pediatric Ophthalmology and Strabismus*, second edition. New York: Springer, 2003.

Scheiman M, Gwiazda J, Li T. Non-surgical Intervention for Convergence Insufficiency. Cochrane Database of Systematic Reviews. 2011; 3: No CD006768.

Dusek, W., Pierscionek, B., McClelland, J. An evaluation of clinical treatment of convergence insufficiency for children with reading difficulties. BMC Ophthalmology. 2011; 11: 21.

Convergence Insufficiency Treatment Trial Group. The convergence insufficiency treatment trial: design, methods, and baseline data. Ophthalmic Epidemiol 2008; 15:24–36.

Porac C, Coren S. “Is Eye Dominance a Part of Generalized Laterality?” Percept Mot Skills 40, 1975 (3): 763 – 9.

Chaurasia BD, Mathur BB. “Eyedness.” Acta Anat (Basel) 96, 1976 (2): 301 – 5.

Maples, WC. A comparison of visual abilities, race and socio-economic factors as predictors of academic achievement. J Behav Optom 2001;12:60-65.

Maples, WC. Handedness, Eyedness, Hand-Eye Dominance & Academic Performance. J Behav Optom 2001; 13: 87 -91.

Regular Meeting of the Board of Trustees

September 25, 2017

Monday, 5:30 PM

Great Valley Academy

3200 Tully Rd.

Modesto, CA 95350

a. CALL TO ORDER

b. PLEDGE OF ALLEGIANCE

c. CLOSED SESSION

- a. Conference With Legal Counsel – Anticipated Litigation
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One Case

d. RE-OPEN GENERAL SESSION

e. COMMUNICATIONS

a. WRITTEN COMMUNICATION

b. PUBLIC PARTICIPATION

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

In compliance with the Americans with Disabilities Act (ADA) and upon request, Great Valley Academy ("GVA") may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the GVA main office in person or by calling 209-576-2283.

c. MODESTO PRINCIPAL'S REPORT

d. SALIDA PRINCIPAL'S REPORT

e. HOMESCHOOL PRINCIPAL'S REPORT

f. CHIEF OPERATING OFFICER'S REPORT

g. CHIEF EXECUTIVE OFFICER'S REPORT

f. APPROVAL OF AGENDA AND ORDER OF AGENDA

g. CONSENT AGENDA

Consent Agenda information has been forwarded to each Board Member prior to this meeting for study and is on file at the Great Valley Academy office, 3200 Tully Road, Modesto. Copies of the complete agenda are available at the Board meeting. The Board in one motion acts on items listed on the Consent Agenda. There is no discussion of these items prior to the Board vote unless a member of the Board, staff or the public requests special items be discussed or removed from the Consent Agenda

- a. Adoption of the Minutes of the Regular Board Meeting of August 28, 2017
- b. Adoption of the Minutes of the Closed Session Meeting of August 28, 2017

h. ACTION ITEMS

None

i. INFORMATION AND DISCUSSION

- a. Monthly Financials
- b. Committee Update

j. FUTURE AGENDA ITEMS

- a. **NEXT REGULAR BOARD MEETING - October 30, 2017**
~Salida Campus

I. FINAL ADJOURNMENT

Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 3200 Tully Rd., Modesto CA 95350.

Great Valley Academy Modesto

Charter School Monthly Summary Report

September 25th, 2017

1. Enrollment Breakdown by Grade, Enrollment, ADA and ADA%.

Note: Enrollment shows August 21, 2017 – September 15, 2017

Grade	Enrollment	ADA	ADA %	YTD ADA	YTD ADA%
K	88	85.777	97.22%	85.692	97.5%
1	67	65.555	97.76%	65.423	97.69%
2	87	84.055	95.75%	84.307	96.47%
3	95	91.666	96.99%	92.423	97.59%
4	100	96.333	96.16%	96.692	96.68%
5	104	99.555	96.13	100.192	96.39%
6	104	100.666	96.47	100.769	96.59%
7	104	101.000	96.74	100.961	96.99%
8	101	96.555	95.48%	97.538	96.11%
Total	850	821.166	96.47%	824.000	96.85%

2. Key Accomplishments:

- a. Texas Roadhouse Dinner Fundraiser –Sept. 8th (raised \$900)
- b. GLAD training All Teaching Staff – Sept. 15th
- c. First Lockdown Drill of the Year – Sept. 19th
- d. Character Report Cards – Sept. 20th
- e. School Pictures Completed – Sept. 21st
- f. Volleyball/ Cross Country Ongoing Games/Meets

3. Upcoming Key Events/Activities:

- a. 6th Grade Camp Sea Lab – Sept. 25th- 27th
- b. Coffee with Ruehle – Sept. 26th
- c. Volleyball Games – Sept. 26th

- d. Norman Foote Performance 6:30 – Sept. 26th
- e. K-2nd Parent Meeting @ 6:00 – Sept. 28th
- f. Spirit Day- College Day – Sept. 29th
- g. Jog –A – Thon Kick Off – Sept. 29th
- h. Parent Conferences- Minimum Days – Oct. 4th-6th
- i. Fall Break- No School – Oct. 9th-13th
- j. Family Fitness Night @ 6:00 – Oct. 26th
- k. Spirit Day- Character Dress Day – Oct. 27th

Great Valley Academy Salida

Charter School Monthly Summary Report

September 25, 2017

ADA 09/01/17-09/19/17

YTD ADA 08/09/2017-09/19/2017

1. Enrollment Breakdown by Grade, Enrollment, ADA and ADA%.

Grade	Enrollment	ADA	ADA %	YTD ADA	YTD ADA%
K	93	89.45	96.18	91.00	97.97
1	100	96.54	96.45	97.25	96.89
2	100	96.73	96.72	96.28	96.87
3	100	98.00	98.00	96.93	97.59
4	100	96.36	96.27	96.14	97.28
5	100	97.09	97.09	97.61	96.13
6	100	95.09	95.52	95.89	96.29
7	93	89.73	96.85	90.50	97.61
8	54	52.09	96.46	52.36	96.95
Total	840	811.09	96.63	813.96	96.94

2. Key Accomplishments:

- a. August 28th – Sept. 14th – NWEA Assessment
- b. Sept. 4th – Labor Day
- c. Sept. 5th – District SRS Meeting
- d. Sept. 6th – Collaborative Coffee
- e. Sept. 11th – Grandparent Day (Kindergarten)
- f. Sept. 12th – 13th – Fall pictures
- g. Sept. 13th – Author's Visit
- h. Sept. 14th – Journey to the Center of the Earth (6th)
- i. Sept. 15th – Teacher In-service
- j. Sept 15th – Fishing Elective Field Trip

- k. Sept. 18th – M7 Connect
 - l. Sept. 19th – Salida Board Tour
 - m. Sept. 22nd – Spirit Day
 - n. Sept. 22nd – Market Day
 - o. Sept. 22nd – Kindergarten Shoot Out
3. Upcoming Key Events/Activities:
- a. Sept. 25th – 29th – Book Fair
 - b. Sept. 25th – 29th – Peer Observations
 - c. Sept. 29th – Jog-a-thon Kick-off
 - d. Oct. 3rd – Collaborative Coffee
 - e. Oct. 4th – 6th – Parent Teacher Conferences
 - f. Oct. 6th – Fishing Elective Field Trip
 - g. Oct. 9th – 13th – Fall Break
 - h. Oct. 17th – District SRS Meeting
 - i. Oct. 18th – ARC Night
 - j. Oct. 19th – Out of this World Culminating Event
 - k. Oct. 23rd – Site Leadership Meeting
 - l. Oct. 27th – Jog-a-thon

Great Valley Academy Homeschool

Charter School Monthly Summary Report

September 25, 2017

1. Enrollment Breakdown by Grade, Enrollment, ADA and ADA%. ADA goal is 96%.

Grade	Enrollment	ADA	ADA %
K	12	10.92	100
1	10	8.64	100
2	13	13	100
3	8	8	100
4	6	5	95.41
5	5	4.56	100
6	8	7.96	99.5
7	3	3	100
8	4	4	100
Total	69	65	99.43

2. Key Accomplishments:

- a. September 5, Orientation for new students
- b. September 5, off-campus classes began
- c. September 13, First Learning Period ended
 - c.i. Meeting with families, collecting work
- d. September 12, Second Tuesday of the Month – Park Day
- e. September 14, Enrichment (Salida campus) began with a full class of 32
- f. September 14, Art-History Class began
- g. September 15, In-Service Training – Visual Learning; Empowering All Learners
- h. September 21 Picture Make-ups
- i. September 22, Field Trip to Cover's Apple Ranch

3. Upcoming Key Events/Activities:

- a. **October 3, 2017** Orientation
- b. **Oct, 9 – 13** Fall Break

- c. **Oct. 20, 2016** - Field trip to Resendiz Farms Field Trip in Turlock – Join us!
 - c.i. Planting Broccoli, select a pumpkin
- d. **Oct. 24** – Math Fun Monster Cookie Take n Bake
- e. **Oct. 27** - Jog a Thon Salida
- f. **Nov. 3** – Jog a Thon Modesto

Chief Operating Officer's Report
September 25, 2017
Board Meeting



Process and Policy Updates

- ❖ Development and implementation of new payroll procedures
- ❖ Document scanning and archiving – Started Sept. 2017
- ❖ Cash investment options and planning
- ❖ Fiscal and Human Resource policy manuals
- ❖ CalSTRS training, processes and updates – Bi-monthly meetings
- ❖ Facilities/Maintenance planning, budgeting and organization
- ❖ KidsCare billing reconciliation
- ❖ Beginning evaluations of new Student Information System (SIS)

District Responsibilities

- ❖ Paychex – completed second monthly and third semi-monthly cycle
 - ❑ Continue to train staff and make improvements
- ❖ 2017-18 budget updates and revisions
 - ❑ For board review
- ❖ 2017-18 Mandatory SafeSchool training completed
- ❖ Development of a master finance/payroll/reporting calendar completed
- ❖ 2017/18 budget review and training for admins
- ❖ Website planning, development and implementation

Training

- ❖ CSDC Conference – November 2017
- ❖ LCAP training
- ❖ Teacher credentialing types and requirements
- ❖ SCOE CalSTRS meetings – Bi-monthly

Upcoming

- ❖ Volunteer and Suicide prevention policies
- ❖ Paychex data entry forms and processes

Chief Executive Officer's Report
September 25, 2017
Board Meeting



Salida Campus

- Construction updates
 - Landscaping (south side of campus) basic complete, improvements to follow
 - Permanent perimeter fencing-installation in process
 - Playground installation-Complete
 - Stage construction-Complete
 - Painting of modular classrooms-Complete
- Road, sidewalk, gutter etc. improvements being required
 - Meeting with Public Works (ongoing)
 - Engineering team (ours & County's) meeting in smaller meetings with the goal of moving a mutually agreed up plan forward
 - Plan meeting county basic plan requirements completed, being reviewed with public works
 - Cost estimate for basic plan being solicited-**REQUEST OUT, AWAITING RESPONSE**

Strategic Plan

- Detailed overall implementation planning in process
 - Homeschool plan specific planning in process
 - School leader strategic plan goal drafting in progress

Board Governance

- Next meeting 10/10/17

Embargoed CAASPP test results show overall growth in both ELA and Math on both campuses, details will be presented at September meeting.

UPDATE-Data release further delayed, no estimate released

Both site based leaders enrolled in charter specific Central Valley Leadership Program. This was created in partnership with 99 Accelerator Cadre and 3rd plateau. 2017-2018 is pilot year, and we plan to send homeschool principal and teacher leaders in subsequent years.

**UPDATE-GVA hosts on 11/9/17 (Modesto) and 4/12/18 (Salida)
More info to follow**

Prop 39 Energy Expenditure plan for Modesto-Approved by CDE
Will partially pay for auditorium HVAC
Will pay for some lighting upgrade

3200 Tully Road, Modesto, CA 95350 (209) 576-2283, FAX (209) 576-2838

Charter school related legislation

[AB 1360 \(Bonta\)](#): Charter schools: pupil admissions, suspensions, and expulsions.

- AB 1360 clarifies due process procedures for charter school student expulsions and dismissals, strengthens access for students in charter school admissions procedures, and clarifies allowable enrollment preferences for siblings, and students of staff and school founders.

UPDATE-Item passed, on Governor's desk for signature

[AB 1528 \(Acosta\)](#): Virtual or online charter schools: average daily attendance: report.

- AB 1528 extends the sunset on a provision that allows students in virtual charter schools, who move outside the attendance boundaries of their virtual charter schools during the school year, to remain at the school until they finish the school year.

UPDATE-Referred to appropriations, in suspense file

[AB 318 \(Caballero\)](#): Pupil instruction: independent study: visual contact with pupil.

- AB 318 would reduce flexibility at independent study charter schools by requiring face to face or live-visual meetings between students and their teachers every two weeks. These requirements place additional burdens on students, teachers, and schools.

UPDATE-Held in appropriations, dead for this year

[SB 607 \(Skinner\)](#): Willful Defiance.

- SB 607 prohibits charter schools from suspending or expelling students in grades K-12 for willful defiance.' CCSA opposes SB 607 because it would take away charter schools' flexibility and autonomy to craft policies tailored to their schools' mission and the needs of their school community.

UPDATE-Assembly inactive file, two year bill, may move forward in January

[SB 328 \(Portantino\)](#): School Start Time.

- SB 328 requires schools do not start before 8:30 a.m. CCSA is closely watching this bill as we are concerned it would limit charter schools' flexibility and could negatively impact many specialized programs charter schools offer.

UPDATE-Two year bill, may move forward in January

GREAT VALLEY ACADEMY
REGULAR MEETING OF THE BOARD OF TRUSTEES
August 28, 2017

MINUTES

<i>Members Present:</i>	Chad Wolf, Susan Nisan, Ryan Swehla, Vince Jamison, Michelle Barton, Mike Gianelli, Yolanda Meraz, John Kramer, Steve Payne
<i>Members Absent:</i>	Twila Tosh
<i>Great Valley Academy Staff Present:</i>	Leah Silvestre Franklin, Marisa Meeks, Christine Frost, Mike Ruehle, Eldon Rosenow, Megan Anderson, Sherry Smith, Kelli Rupe
<i>Audience Present:</i>	None
<i>Call to Order:</i>	The meeting was called to order at 5:42 pm
<i>Pledge of Allegiance:</i>	Mr. Payne welcomed everyone and led the Pledge of Allegiance
<i>Communications:</i>	COMMUNICATIONS
<i>Written Communications:</i>	None
<i>Public Participation:</i>	None
<i>Modesto Principal's Report:</i>	Mr. Ruehle presented his report to the board. He reported that the Wi-Fi capabilities had been upgraded and 12 rooms were able to test with no limitations and that ADA numbers are solid.
<i>Salida Principal's Report:</i>	Ms. Frost presented her report to the board. She reported that the facilities improvements are going well. There is a new stage, all portables are painted and the new playground was installed in time for back to school night. She also said that Lindsey Duran will be presenting at the CSDC Conference in San Diego in November.

MINUTES

Regular Meeting of the Board

August 28, 2017

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Homeschool

Principal's Report:

Mrs. Smith presented her report to the board. She reported that the first outing of the year was at a park in Ripon. There was a great turnout and a great way to kick off the new year!

Chief Operating Officer's Report:

Mrs. Meeks presented her report to the board. She talked about the implementation of the new Paychex system. The first payday went smoothly and the staff feedback was mostly positive.

Chief Executive Officer's Report:

Mrs. Silvestre Franklin presented her report to the board. She noted that she had attached pending legislation regarding charter schools to her report. She also stated that Modesto enrollment is around 850 with a wait list of 142 and Salida enrollment is around 840 with a wait list of 97.

Founder's Report:

Dr. Rosenow presented his report to the board. He spoke about a company called I Hear It that may be interested in using GVA as their school model.

Approval of Agenda/ Order of Agenda:

The motion was made by Mr. Swehla, seconded by Mr. Wolf approving the Agenda/Order of Agenda. A roll call vote was taken.

AYES: Wolf, Gianelli, Payne, Nisan, Jamison, Kramer, Swehla, Meraz, Barton

NOES: None

ABSENT: Tosh

ABSTENTIONS: None

Consent Agenda:

CONSENT AGENDA

The motion was made by Mr. Wolf, seconded by Mr. Kramer approving the consent agenda items. A roll call vote was taken.

AYES: Wolf, Gianelli, Payne, Nisan, Jamison, Kramer, Swehla, Meraz, Barton

NOES: None

ABSENT: Tosh

ABSTENTIONS: None

MINUTES

Regular Meeting of the Board

August 28, 2017

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Action Items:

ACTION ITEMS

- a. The motion was made by Mr. Gianelli, seconded by Mr. Swehla approving the term extension of Chad Wolf. A roll call vote was taken.

AYES: Gianelli, Payne, Nisan, Jamison, Kramer, Swehla, Meraz, Barton

NOES: None

ABSENT: Tosh

ABSTENTIONS: Wolf

- b. The motion was made by Ms. Nisan, seconded by Mr. Payne approving the Principals Salary Schedule. A roll call vote was taken.

AYES: Gianelli, Payne, Nisan, Jamison, Kramer, Swehla, Meraz, Barton, Wolf

NOES: None

ABSENT: Tosh

ABSTENTIONS: None

- c. The motion was made by Mr. Swehla, seconded by Mr. Gianelli approving the Section 125 Premium Only Plan. A roll call vote was taken.

AYES: Gianelli, Payne, Nisan, Jamison, Kramer, Swehla, Meraz, Barton, Wolf

NOES: None

ABSENT: Tosh

ABSTENTIONS: None

- d. The motion was made by Mr. Swehla, seconded by Mr. Wolf approving the Modesto Unaudited Actuals. A roll call vote was taken.

AYES: Gianelli, Payne, Nisan, Jamison, Kramer, Swehla, Meraz, Barton, Wolf

NOES: None

ABSENT: Tosh

ABSTENTIONS: None

- e. The motion was made by Mr. Wolf, seconded by Mr. Gianelli approving the Salida Unaudited Actuals. A roll call vote was taken.

AYES: Gianelli, Payne, Nisan, Jamison, Kramer, Swehla, Meraz, Barton, Wolf

NOES: None

ABSENT: Tosh

ABSTENTIONS: None

MINUTES

Regular Meeting of the Board

August 28, 2017

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- f. The motion was made by Mr. Gianelli, seconded by Mr. Wolf approving the Modesto 3 Year Audit Engagement Agreement with Nigro & Nigro. A roll call vote was taken.

AYES: Gianelli, Payne, Nisan, Jamison, Kramer, Swehla, Meraz, Barton, Wolf

NOES: None

ABSENT: Tosh

ABSTENTIONS: None

- g. The motion was made by Mr. Gianelli, seconded by Mr. Wolf approving the Salida 3 Year Audit Engagement Agreement with Nigro & Nigro. A roll call vote was taken.

AYES: Gianelli, Payne, Nisan, Jamison, Kramer, Swehla, Meraz, Barton, Wolf

NOES: None

ABSENT: Tosh

ABSTENTIONS: None

- h. The motion was made by Ms. Nisan, seconded by Mr. Wolf approving the Sabbatical Research Project by Dr. Kristy Remick-Waltman, O.D. pending the suggested changes made to agreement. A roll call vote was taken.

AYES: Gianelli, Payne, Nisan, Jamison, Kramer, Swehla, Meraz, Barton, Wolf

NOES: None

ABSENT: Tosh

ABSTENTIONS: None

Future Agenda

Items:

FUTURE AGENDA ITEMS

Next Regular Board Meeting – September 25th, 2017

~Modesto Campus

Adjournment:

The meeting was adjourned at 7:00 p.m. and the board moved into Closed Session.

GREAT VALLEY ACADEMY
CLOSED SESSION OF THE BOARD OF TRUSTEES
August 28, 2017

MINUTES

Members Present: Chad Wolf, Ryan Swehla, Susan Nisan, John Kramer, Mike Gianelli, Michelle Barton, Vince Jamison, Yolanda Meraz, Steve Payne

Members Absent: Twila Tosh

**Great Valley
Academy Staff
Present:** Leah Silvestre Franklin

Call to Order: 7:05 pm

Action Items: **ACTION ITEMS**

No action was taken

Adjournment: The meeting was adjourned at 7:35 pm
Re-open general session at 7:36 pm
Adjourned open general session at 7:37 pm

Great Valley Academy Modesto
July 2017

	A Actual YTD Jul 17	B Original Budget YTD Jul 17	C Estimated Balance of year Aug 17-Jun 18	D Original Budget Balance of year Aug 17-Jun 18	F Original Annual Operating Budget	G Revised Annual Operating Budget	E Estimated Annual Spending A + C
Ordinary Income/Expense							
Income							
8000 · Revenue Limit Sources	224,739	215,819	6,962,345	6,971,264	7,187,084		7,187,084
8100 · Federal Revenue	0	0	164,013	164,013	164,013		164,013
8300 · Other State Revenues	19,526	0	165,237	184,763	184,763		184,763
8600 · Other Local Revenue	15,738	20,000	309,262	305,000	325,000		325,000
8700 · Selpa	15,810	0	324,546	340,356	340,356		340,356
Total Income	275,813	235,819	7,925,403	7,965,396	8,201,216	0	8,201,216
 Gross Profit	 275,813	 235,819	 7,925,403	 7,965,396	 8,201,216	 0	 8,201,216
Expense							
1000 · Certificated Salaries	25,486	30,000	2,950,236	2,945,722	2,975,722		2,975,722
2000 · Classified Salaries	89,741	90,000	1,733,255	1,732,996	1,822,996		1,822,996
3000 · Employee Benefits	36,625	35,000	1,281,300	1,282,926	1,317,926		1,317,926
4000 · Books & Supplies	20,876	50,000	546,739	517,615	567,615		567,615
5000 · Services & Other Operating Exp	31,284	50,000	1,022,943	1,004,227	1,054,227		1,054,227
6000 · Capital Outlay	11,954	90,000	109,435	31,389	121,389		121,389
7430 · All Other Financing Uses	17,672	17,672	259,412	259,412	277,084		277,084
Total Expense	233,638	362,672	7,903,321	7,774,287	8,136,959	0	8,136,958
 Net Ordinary Income	 42,175	 -126,852	 22,082	 191,109	 64,257	 0	 64,257

2017-2018
General Fund - Cash Flow
Great Valley Academy
Modesto

Description	Object Codes	July	August	September	October	November	December	January	February	March	April	May	June	Accrued	Total
BEGINNING CASH FUND BALANCE	9110	3,530,596.94	3,651,206.09	3,473,625.95	3,667,364.78	3,539,178.69	3,518,061.15	3,578,383.06	3,537,508.73	3,458,232.29	3,758,506.93	3,760,920.25	3,750,643.80		
LCFF Revenue	8011	224,739.00	215,819.35	388,474.83	388,474.83	388,474.83	388,474.83	388,474.83	452,886.46	452,886.46	452,886.46	452,886.46	452,886.46	0.00	4,647,364.79
EPA Funding	8012			273,508.00			273,508.00			270,219.22				263,641.67	1,080,876.89
In-Lieu of Taxes Charter Funding	8096	0.00	78,625.38	157,250.76	104,833.84	104,833.84	104,833.84	104,833.84	94,331.86	188,663.72	94,331.86	94,331.86	94,331.86	126,395.34	1,347,598.00
Selma Prop Tax	8097							55,622.00						55,622.00	111,244.00
Federal IDEA	8181												34,506.50	34,506.50	69,013.00
Federal Food	8220	0.00	0.00	9,500.00	9,500.00	9,500.00	9,500.00	9,500.00	9,500.00	9,500.00	9,500.00	9,500.00	9,500.00	0.00	95,000.00
State Food Revenue	8520	0.00	0.00	677.00	677.00	677.00	677.00	677.00	677.00	677.00	677.00	677.00	677.00	0.00	6,777.00
Educator Effectiveness	8550													0.00	
Mandated Cost Reimb	8550					12,068.55								0.00	12,068.55
One Time Funds	8590													0.00	
Lottery	8560							36,689.76			36,689.76			48,919.68	122,299.20
Lottery, prop 20	8561													38,218.50	38,218.50
Other	8590													5,400.00	5,400.00
Prior Year Payments	prior year	19,526.06												(19,526.06)	
Other Local (Kids Care)	8689	9,083.64	22,000.00	22,000.00	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00	25,000.00	16,000.00	18,916.36	225,000.00
Other Local (Fundraiser +)	8600-8699	6,654.08	5,000.00	5,000.00	5,000.00	40,000.00	10,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	(1,654.08)	100,000.00
Selma	8792	15,810.00	15,000.00	45,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	25,000.00	25,000.00	25,000.00	55,356.00	(15,810.00)	340,356.00
TOTAL REVENUES		275,812.78	336,444.73	901,410.59	554,485.67	601,554.22	832,993.67	646,797.43	608,395.32	967,946.40	640,085.08	612,395.32	668,264.82	554,629.91	8,201,215.93
EXPENDITURES															
Certificated Salaries	1000-1999	25,485.90	260,000.00	260,000.00	260,000.00	260,000.00	260,000.00	260,000.00	260,000.00	260,000.00	260,000.00	260,000.00	350,235.86	0.00	2,975,721.76
Classified Salaries	2000-2999	89,740.66	125,000.00	155,000.00	155,000.00	155,000.00	155,000.00	155,000.00	155,000.00	155,000.00	155,000.00	155,000.00	213,254.98	0.00	1,822,995.64
Employee Benefits	3000-3999	36,625.46	110,000.00	150,000.00	100,000.00	100,000.00	100,000.00	115,000.00	115,000.00	115,000.00	115,000.00	100,000.00	161,300.18	0.00	1,317,925.64
Books & Supplies	4000-4999	20,875.85	50,000.00	75,000.00	75,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	66,739.15	0.00	567,615.00
Services & Other Operating Expenses	5000-5999	31,283.95	75,000.00	50,000.00	75,000.00	50,000.00	200,000.00	100,000.00	100,000.00	80,000.00	50,000.00	50,000.00	192,943.45	0.00	1,054,227.40
Capital Outlay	6000-6999	11,954.00	20,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	89,435.00	0.00	121,389.00
Other Outgo	7100-7499	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	82,694.64	0.00	277,084.00
TOTAL EXPENDITURES		233,637.58	657,671.76	707,671.76	682,671.76	622,671.76	772,671.76	687,671.76	687,671.76	667,671.76	637,671.76	622,671.76	1,156,603.26		8,136,958.44
NET INCREASE/DECREASE		42,175.20	(321,227.03)	193,738.83	(128,186.09)	(21,117.54)	60,321.91	(40,874.33)	(79,276.44)	300,274.64	2,413.32	(10,276.44)	(488,338.44)	554,629.91	64,257.49
Accruals Received		186,299.71	143,646.89	0.00											329,946.60
Liabilities		(107,865.76)													0.00
Line of Credit (1,000,000)															
Loan From Manteca (to Manteca)	-750,000														(750,000.00)
ENDING CASH BALANCE		3,651,206.09	3,473,625.95	3,667,364.78	3,539,178.69	3,518,061.15	3,578,383.06	3,537,508.73	3,458,232.29	3,758,506.93	3,760,920.25	3,750,643.80	3,262,305.36		

Great Valley Academy Salida
July 2017

	A Actual YTD Jul 17	B Original Budget YTD Jul 17	C Estimated Balance of year Aug 17-Jun 18	D Original Budget Balance of year Aug 17-June 18	F Original Annual Operating Budget	G Revised Annual Operating Budget	E Estimated Annual Spending A + C
Ordinary Income/Expense							
Income							
8000 · Revenue Limit Sources	251,768	247,109	6,350,149	6,354,808	6,601,917		6,601,917
8100 · Federal Revenue	0	0	132,574	132,574	132,574		132,574
8300 · Other State Revenues	65	0	157,663	157,728	157,728		157,728
8600 · Other Local Revenue	11,545	6,000	273,455	279,000	285,000		285,000
8700 · SELPA	13,987	0	265,472	279,459	279,459		279,459
Total Income	277,365	253,109	7,179,313	7,203,569	7,456,678	0	7,456,678
 Gross Profit	 277,365	 253,109	 7,179,313	 7,203,569	 7,456,678	 0	 7,456,678
Expense							
1000 · Certificated Salaries	17,402	25,000	2,542,722	2,535,124	2,560,124		2,560,124
2000 · Classified Salaries	70,730	70,000	1,421,508	1,422,238	1,492,238		1,492,238
3000 · Employee Benefits	29,112	33,000	1,094,495	1,090,607	1,123,607		1,123,607
4000 · Books & Supplies	14,072	75,000	606,828	545,900	620,900		620,900
5000 · Services & Other Operating Exp	38,804	50,000	963,258	952,062	1,002,062		1,002,062
6000 · Capital Outlay	0	10,000	200,700	190,700	200,700		200,700
7430 · All Other Financing Uses	37,904	37,900	377,044	377,048	414,948		414,948
Total Expense	208,024	300,900	7,206,555	7,113,679	7,414,579	0	7,414,579
 Net Ordinary Income	 69,341	 -47,791	 -27,242	 89,890	 42,099	 0	 42,099

2017 -2018
General Fund - Cash Flow
Great Valley Academy
Salida

Description	Object Codes	July	August	September	October	November	December	January	February	March	April	May	June	Accrued	Total
BEGINNING CASH FUND BALANCE	9110	1,251,804.94	1,031,233.13	769,234.46	808,234.39	788,390.20	804,295.88	687,276.69	699,625.50	469,869.83	1,077,863.39	905,401.72	710,606.04		
LCFF Revenue	8011	251,768.00	247,108.65	444,795.57	444,795.57	444,795.57	444,795.57	444,795.57	273,325.10	273,325.10	273,325.10	273,325.10	273,325.10	0.00	4,089,479.98
EPA Funding	8012			37,825.00		37,825.00				766,170.01				766,170.01	1,607,990.02
In-Lieu of Taxes Charter Funding	8096		52,792.68	105,585.36	70,390.24	70,390.24	70,390.24	70,390.24	56,419.23	112,838.46	56,419.23	56,419.23	56,419.23	27,534.62	805,989.00
Selpa Prop Tax	8097							49,229.00						49,229.00	98,458.00
Federal IDEA	8100-8299												33,787.00	33,787.00	67,574.00
Federal Food	8220			3,500.00	7,500.00	7,500.00	7,500.00	3,500.00	7,200.00	7,200.00	7,100.00	7,000.00	7,000.00	0.00	65,000.00
State Food Revenue	8520			250.00	470.00	470.00	470.00	200.00	300.00	460.00	460.00	460.00	460.00	0.00	4,000.00
Other St Revenue	8434													0.00	0.00
Mandated Cost Reimb	8550					10,749.87								0.00	10,749.87
One Time Funds	8590													0.00	0.00
Lottery	8560							27,234.00			27,234.00			0.00	0.00
Lottery, prop 20	8561													34,042.50	34,042.50
Other	8590													0.00	0.00
Prior Year Payments	prior year	65.00											(65.00)	0.00	0.00
Other Local (Kids Care)	8689	10,597.00	20,000.00	12,000.00	12,000.00	12,000.00	12,000.00	12,000.00	13,000.00	13,000.00	13,000.00	13,000.00	7,403.00	0.00	150,000.00
Other Local (Fundraiser +)	8600-8699	948.33	1,000.00	25,000.00	40,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	5,000.00	3,051.67	0.00	135,000.00
Selpa	8792	13,987.00	10,000.00	40,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	20,000.00	20,000.00	20,000.00	30,472.00	0.00	279,459.00
TOTAL REVENUES		277,365.33	330,901.33	668,955.93	600,155.81	580,905.68	607,980.81	642,348.81	385,244.33	1,202,993.57	407,538.33	375,204.33	411,853.00	965,231.13	7,456,678.37
EXPENDITURES															
Certificated Salaries	1000-1999	17,401.70	220,000.00	220,000.00	220,000.00	220,000.00	220,000.00	220,000.00	220,000.00	220,000.00	220,000.00	220,000.00	342,722.30	0.00	2,560,124.00
Classified Salaries	2000-2999	70,730.48	130,000.00	130,000.00	130,000.00	130,000.00	130,000.00	130,000.00	130,000.00	130,000.00	130,000.00	130,000.00	121,507.52	0.00	1,492,238.00
Employee Benefits	3000-3999	29,111.58	80,000.00	120,000.00	80,000.00	85,000.00	85,000.00	95,000.00	95,000.00	95,000.00	85,000.00	85,000.00	189,495.42	0.00	1,123,607.00
Books & Supplies	4000-4999	14,072.49	100,000.00	100,000.00	75,000.00	40,000.00	50,000.00	50,000.00	35,000.00	35,000.00	30,000.00	20,000.00	71,827.51	0.00	620,900.00
Services & Other Operating Expen	5000-5999	38,803.94	75,000.00	50,000.00	75,000.00	50,000.00	200,000.00	100,000.00	100,000.00	80,000.00	80,000.00	80,000.00	73,258.06	0.00	1,002,062.00
Capital Outlay	6000-6999	-	-	10,000.00	10,000.00	10,000.00	10,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	135,700.00	0.00	200,700.00
Other Outgo	7100-7499	37,903.86	37,900.00	33,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	66,144.14	0.00	414,948.00
TOTAL EXPENDITURES		208,024.05	642,900.00	663,000.00	620,000.00	565,000.00	725,000.00	630,000.00	615,000.00	595,000.00	580,000.00	570,000.00	1,000,654.95		7,414,579.00
NET INCREASE/DECREASE		69,341.28	(311,998.67)	5,955.93	(19,844.19)	15,905.68	(117,019.19)	12,348.81	(229,755.67)	607,993.57	(172,461.67)	(194,795.67)	(588,801.95)	965,231.13	42,099.37
Accruals Received			50,000.00	33,044.00											83,044.00
Liabilities Accrued (Paid)		(289,913.09)													
Note Payable for Curriculum From Modesto (to Modesto)	\$ 750,000														0.00
Mortgage & Const Loan (Paid)															750,000.00
Const costs from loan to BS															0.00
Cash held by BofSt	\$ 223,669	223,669.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Cash in hand		807,563.70	769,234.46	808,234.39	788,390.20	804,295.88	687,276.69	699,625.50	469,869.83	1,077,863.39	905,401.72	710,606.04	121,804.09		
ENDING CASH BALANCE		1,031,233.13	769,234.46	808,234.39	788,390.20	804,295.88	687,276.69	699,625.50	469,869.83	1,077,863.39	905,401.72	710,606.04	121,804.09		

Regular Meeting of the Board of Trustees

October 30, 2017

Monday, 5:30 PM

Great Valley Academy

5901 Sisk Rd.

Modesto, CA 95356

- a. CALL TO ORDER**
- b. PLEDGE OF ALLEGIANCE**
- c. STUDENT PRESENTATION**
- d. COMMUNICATIONS**
 - a. WRITTEN COMMUNICATION**
 - b. PUBLIC PARTICIPATION**

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

In compliance with the Americans with Disabilities Act (ADA) and upon request, Great Valley Academy ("GVA") may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the GVA main office in person or by calling 209-576-2283.

- c. MODESTO PRINCIPAL'S REPORT**
 - d. SALIDA PRINCIPAL'S REPORT**
 - e. HOMESCHOOL PRINCIPAL'S REPORT**
 - f. CHIEF OPERATING OFFICER'S REPORT**
 - g. CHIEF EXECUTIVE OFFICER'S REPORT**
 - h. FOUNDER'S REPORT**
-
- e. APPROVAL OF AGENDA AND ORDER OF AGENDA**

e. CONSENT AGENDA

Consent Agenda information has been forwarded to each Board Member prior to this meeting for study and is on file at the Great Valley Academy office, 3200 Tully Road, Modesto. Copies of the complete agenda are available at the Board meeting. The Board in one motion acts on items listed on the Consent Agenda. There is no discussion of these items prior to the Board vote unless a member of the Board, staff or the public requests special items be discussed or removed from the Consent Agenda

- a. Adoption of the Minutes of the Regular Board Meeting of September 25, 2017

f. ACTION ITEMS

- a. Approval of Modesto Revised Budget
- b. Approval of Salida Revised Budget
- c. Update Secretary of State, Statement of Information (Form SI 100)
 - ~ Chad Wolf, Secretary
 - ~ Marisa Jacobson, Chief Financial Officer

g. INFORMATION AND DISCUSSION

- a. Monthly Financials

h. FUTURE AGENDA ITEMS

a. NEXT REGULAR BOARD MEETING

~ December 4, 2017 – Modesto Campus

i. CLOSED SESSION

- a. Real Property
- b. Personnel

j. FINAL ADJOURNMENT

Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 3200 Tully Rd., Modesto CA 95350.

Great Valley Academy Modesto

Charter School Monthly Summary Report

[October 30, 2017]

1. Enrollment Breakdown by Grade, Enrollment, ADA and ADA%.

Note: Enrollment shows [9/18/17- 10/20/17]

Grade	Enrollment	ADA	ADA %	YTD ADA	YTD ADA%
K	88	82.600	93.88%	84.347	95.93%
1	67	64.750	95.59%	65.130	96.75%
2	88	87.400	95.90%	84.869	96.22%
3	94	89.500	95.87%	91.478	96.85%
4	100	96.450	96.87%	96.782	96.76%
5	103	99.400	95.24%	99.934	95.89%
6	104	99.850	95.76%	100.391	96.23%
7	104	99.550	95.84%	100.391	96.49%
8	101	95.600	95.21%	96.695	95.72%
Total	849	812.400	95.59%	820.021	96.30%

2. Key Accomplishments:

- a. 6th Grade Return from Camp Sea Lab
- b. Volleyball Games Season Ended – 7th grade got 3rd place
- c. Cross Country Season Ended
- d. Norman Foote Performance w
- e. Jog A Thon kick off and currently raising money
- f. 2nd Annual Spelling Bee- 1st place- Juan Ramirez 2nd Place- Sofia Valenzuela 3rd place- Cassidy Quinton

3. Upcoming Key Events/Activities:

- a. Family Fitness Night @ 6:00 – Oct. 26th
- b. Spirit Day- Character Dress Day – Oct. 27th
- c. Coffee with Ruehle- Oct. 31st

- d. Culminating Event (1st and 2nd Grade) Nov. 2nd
- e. Jog A Thon- Nov. 3
- f. Talent Show Rehearsals – Nov. 3rd
- g. Clean Classroom Contest – Nov. 6th-17th
- h. Ukulele Performance- Nov. 8th
- i. Leadership Cohort Visit – Nov. 9th
- j. Earthquake Drill- Nov. 14th
- k. Academic Report Cards – Nov. 15th
- l. NED Show – Anti Bullying Show – Nov. 16th
- m. Spirit Day- Patriotic Day – Nov. 17th
- n. Fall Boutique – Nov. 17th
- o. Thanksgiving Holiday- No School- Nov. 22nd-24th

Great Valley Academy Salida

Charter School Monthly Summary Report

October 30, 2017

1. Enrollment Breakdown by Grade, Enrollment, ADA and ADA%.

ADA 10/01-10/25

Grade	Enrollment	ADA	ADA %	YTD ADA	YTD ADA%
K	94	88.31	94.00	90.061	95.97
1	100	93.31	92.92	96.37	95.79
2	100	94.54	95.19	95.90	95.54
3	100	96.15	96.15	96.73	97.11
4	98	94.92	96.48	96.00	97.06
5	101	95.69	95.32	97.12	96.54
6	100	94.85	95.42	95.94	96.27
7	91	87.46	96.11	89.26	96.83
8	54	49.23	91.16	51.35	95.08
Total	838	794.46	94.93	808.73	96.42

2. Key Accomplishments:

- a. Sept. 25th – 29th – Book Fair
- b. Sept. 25th – 29th – Peer Observations
- c. Sept. 29th – Jog-a-thon Kick-off
- d. Sept. 29th – GVA District Fun Day
- e. Oct. 3rd – Collaborative Coffee
- f. Oct. 4th – 6th – Parent Teacher Conferences
- g. Oct. 6th – Fishing Elective Field Trip: Mavis Stouffer Park
- h. Oct. 9th – 13th – Fall Break
- i. Oct. 17th – District SRS Meeting
- j. Oct. 18th – ARC Night (About Recognizing Character)
- k. Oct. 19th – Out of this World Culminating Event (3rd grade)
- l. Oct. 20th – Author visit (7th grade)
- m. Oct. 20th – Staff break-out training sessions

- n. Oct. 23rd – Field Trip to Gallo Center (5th grade)
- o. Oct. 23rd – Site Leadership Meeting
- p. Oct. 27th – Jog-a-thon

3. Upcoming Key Events/Activities:

- a. Numerous fall festival activities
- b. Oct. 31st – Field Trip to Dutch Hollow (Kinder)
- c. Nov 2nd – “Journey to the Center of the Earth” Culminating Event (6th grade)
- d. Nov. 3rd – History Culminating Event (5th grade)
- e. Nov. 3rd – Fishing elective field trip
- f. Nov. 8th – Collaborative Coffee
- g. Nov. 8th – Field trip – World of Wonders Museum (2nd grade)
- h. Nov. 15th – Chipotle fundraiser (Manteca)
- i. Nov 15th – 17th – GVA Salida team presenting at CSDC in San Diego
- j. Nov. 21st – Field trip to state capital and Sutters Fort (4th grade)
- k. Nov. 22nd – 24th – Thanksgiving break
- l. Dec. 2nd – Omelet and pancake breakfast fundraiser (6th grade Science Camp)

Great Valley Academy Homeschool

Charter School Monthly Summary Report

October 30, 2017

1. Enrollment Breakdown by Grade, Enrollment, ADA and ADA%. ADA goal is 96%.

Grade	Enrollment	ADA	ADA %	YTD ADA	YTD ADA%
K	12	10.92	100	10.92	100
1	10	8.64	100	8.64	100
2	13	13	100	13	100
3	8	8	100	8	100
4	6	5	95.41	5	95.41
5	5	4.56	100	4.56	100
6	8	7.96	99.5	7.96	99.5
7	3	3	100	3	100
8	3	3	100	3	100
Total	68	64	99.56	64	99.56

2. Key Accomplishments:

a. **Facebook Page** is informative and fun! "Like" us on FB: *GVA Charter Homeschool*

a.i. I have attached our QR so you can easily scan and locate us with your QR reader app!



b. **October 3, 2017** Orientation

c. **Oct, 9 – 13** Fall Break

d. **Oct. 17** – Piano Class begins on our campus

e. **Oct. 20, 2016** - Field trip to Resendiz Farms Field Trip in Turlock

e.i. Tour, Planted Broccoli, selected a pumpkin and will return in February to collect broccoli we planted so the students will get to eat it!

f. **Oct. 24** – Math Fun Monster Cookie Take n Bake

g. **Oct. 25** – AWR's due second Learning Period – meetings and great work being accomplished and shared

- h. **Weekly Constitution Class** – Competition and fun to learn the test facts
 - i. **Oct. 27** - Jog a Thon Salida
 - j. **Every Thursday:** Enrichment building on Character in a thematic format, Sign Language with reports that the students are using what they learned at home! STEM projects in the Works
 - k. **Fridays:** GVSmart and Lego Robotics with great attendance
3. Upcoming Key Events/Activities:
- a. **Nov. 3** – Jog a Thon Modesto
 - b. **Nov. 14** – Constitution Test – required for 8th and open to 7th and 8th culmination of the 4 week class taught by Mrs. George
 - c. **Nov. 14** Park Day – inspiring parents to connect, kids to play and for all to build relationships
 - d. **Nov. 16 – 17** - CSDC Conference in San Diego
 - e. **Nov. 17** – WOW Museum (World of Wonders) Field Trip
 - f. **Dec. 6** – Winter Reception – at our Modesto Resource Center – Join us!

Chief Operating Officer's Report
October 30, 2017
Board Meeting



Process and Policy Updates

- ❖ Development and implementation of new payroll procedures
- ❖ Document scanning and archiving – Started Sept. 2017
- ❖ Cash investment options and planning
- ❖ Fiscal and Human Resource policy manuals
- ❖ CalSTRS training, processes and updates – Bi-monthly meetings
- ❖ Facilities/Maintenance planning, budgeting and organization
- ❖ KidsCare billing reconciliation
- ❖ Begin evaluations of new Student Information System (SIS) – January 2018

District Responsibilities

- ❖ New website design and launch – December 22, 2017
- ❖ Reconciliation of all benefit deduction changes for employees in Paychex
- ❖ Paychex – completed third monthly and fifth semi-monthly cycle
 - ❑ Continue to train staff and make improvements
- ❖ 2017-18 budget updates and revisions
 - ❑ For board review
- ❖ 2017-18 Mandatory SafeSchool training completed for all staff
- ❖ Development of a master finance/payroll/reporting calendar completed
- ❖ 2017/18 budget review and training for admins

Training

- ❖ Received CBO Training Certificate – September 2017
- ❖ New Website Content Management System – November 2017
- ❖ CSDC Conference – November 2017
- ❖ LCAP training
- ❖ Teacher credentialing types and requirements
- ❖ SCOE CalSTRS meetings – Bi-monthly

Upcoming

- ❖ Volunteer and Suicide prevention policies
- ❖ Paychex data entry forms and processes

Chief Executive Officer's Report
October 30, 2017
Board Meeting



Salida Campus

- Construction updates
 - Landscaping (south side of campus) basic complete, improvements to follow
 - Permanent perimeter fencing-installation in process
- Road, sidewalk, gutter etc. improvements being required
 - Meeting with Public Works (ongoing)
 - Engineering team (ours & County's) meeting in smaller meetings with the goal of moving a mutually agreed up plan forward
 - Plan meeting county basic plan requirements completed, being reviewed with public works
 - Cost estimate for basic plan being solicited-**Seeking clarity, other bid possibilities**

Strategic Plan

- Detailed overall implementation planning in process
 - Homeschool plan specific planning in process
 - Phase 1 item, tactics details in process
 - School leader strategic plan goal drafting in progress

Board Governance

- Next meeting TBD

Embargoed CAASPP test results show overall growth in both ELA and Math on both campuses, details will be presented at September meeting.

UPDATE-Principals presenting @ 10/30 meeting

Both site based leaders enrolled in charter specific Central Valley Leadership Program. This was created in partnership with 99 Accelerator Cadre and 3rd plateau. 2017-2018 is pilot year, and we plan to send homeschool principal and teacher leaders in subsequent years.

UPDATE-GVA hosts on 11/9/17 (Modesto) and 4/12/18 (Salida)
More info to follow

99 Accelerator consortium applying for leadership development grant. If successful, it will be used to fund further development and higher ed linkages for what is now the Central Valley Leadership Program.

Prop 39 Energy Expenditure plan for Modesto-Approved by CDE

Will partially pay for auditorium HVAC

Will pay for some lighting upgrade

3200 Tully Road, Modesto, CA 95350 (209) 576-2283, FAX (209) 576-2838



Report to the Great Valley Academy School Board October 30, 2017

1. Attended the Central Valley Cadre meeting with Leah Franklin in Fresno
2. Attended the California Charter School Association regional meeting in Lathrop
3. Guest Lecture at MJC Kinesiology class with Brian Jillson, GVA PE instructor.
4. I have reconnected with Dr. Jeff Gilger at UC Merced, Dr. Susan Bunge at UC Berkeley, and Dr. Fumiko Hoeft at UC San Francisco. They are all members of a UC group studying learning difficulties in Kindergarten through 12 grade students. On October 31, 2017, Leah and I will meet with Dr. Hoeft at UCSF to discuss GVA, GVS and possible research projects.
5. Eye Carrot is getting closer to using GVA as a BETA site to test their new learning vision/sports vision program in education.
6. In collaboration with GVA administrators and the SRS (Smart Reading System) on both campuses, GVS is collecting data and refining systems for how students are evaluated, entered, treated and exited from GVS. It has been a lot of work but GVS is getting more organized to make expansion or dissemination of our unique intervention program easier.

Respectfully Submitted,

Eldon Rosenow, OD. FCOVD.

GREAT VALLEY ACADEMY
REGULAR MEETING OF THE BOARD OF TRUSTEES
September 25, 2017

MINUTES

Members Present: Chad Wolf, John Kramer, Vince Jamison, Michelle Barton, Susan Nisan, Mike Gianelli, Steve Payne, Ryan Swehla, Yolanda Meraz, Twila Tosh

Members Absent: None

Great Valley Academy Staff Present: Leah Silvestre Franklin, Mike Ruehle, Megan Anderson, Sherry Smith, Russ Howell, Eldon Rosenow, Kelli Rupe

Audience Present: None

Call to Order: The meeting was called to order at 5:32 PM

Pledge of Allegiance: Mr. Payne welcomed everyone and led the Pledge of Allegiance.

Closed Session was unnecessary

Communications: **COMMUNICATIONS**

Written Communications: None

Public Participation: None

Modesto Principal's Report: Mr. Ruehle presented his report to the board. He reported that SDAIE Strategies for Language Learners training is set up for their in-service day.

Manteca Principal's Report: Mr. Howell presented his report to the board. He reported that there is no longer any major construction on campus and the school has really settled in.

MINUTES

Regular Meeting of the Board

September 25, 2017

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Homeschool

Principal's Report:

Mrs. Smith presented her report to the board. She reported about the monthly park dates that happen with the intention of connecting parents and that the first one of this year was held on September 12th and was very successful.

Chief Operating

Officer's Report:

No oral report given as Mrs. Meeks was not present.

Chief Executive

Officer's Report:

Mrs. Silvestre Franklin gave her report to the board. She reported that the Prop 39 plan for \$258k was approved by the state for the Modesto campus.

Founder's Report:

No report given

Approval of Agenda/

Order of Agenda:

The motion was made by Mrs. Tosh, seconded by Mr. Swehla approving the Agenda/Order of Agenda. A roll call vote was taken.

AYES: Wolf, Kramer, Jamison, Barton, Nisan, Gianelli, Payne, Swehla, Meraz, Tosh

NOES: None

ABSENT: None

ABSTENTIONS: None

Consent Agenda:

CONSENT AGENDA

The motion was made by Mr. Swehla, seconded by Mr. Wolf approving the consent agenda items. A roll call vote was taken.

AYES: Wolf, Kramer, Jamison, Barton, Nisan, Gianelli, Payne, Swehla, Meraz, Tosh

NOES: None

ABSENT: None

ABSTENTIONS: None

MINUTES

Regular Meeting of the Board

September 25, 2017

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Action Items:

ACTION ITEMS

None

Information and Discussion:

Monthly Financials

Both schools will present budget revisions at the October Board Meeting.

Future Agenda Items:

FUTURE AGENDA ITEMS

Next Regular Board Meeting – October 30, 2017 in Salida

Adjournment:

The meeting was adjourned at 5:47 p.m

Modesto
Budget Comparison
2017-2018 Budget
2017-2018 Budget Revision - October 2017

	2017-2018 Approved Operating Budget Jun-17	2017-2018 Proposed Operating Budget Oct-17	\$ Variance	% Variance
<hr/>				
Ordinary Income/Expense				
Income				
8000 · LCFF, EPA, In Lieu, Prop tax	7,187,084	7,155,576	-31,508	-0.4%
8100 · Federal Revenue (Grant)	164,013	164,013	0	0.0%
8300 · Other State Revenues	184,763	191,673	6,910	3.7%
8590 · One Time funding	0	125,707	125,707	100.0%
8600 · Other Local Revenue	665,356	665,356	0	0.0%
Total Income	8,201,216	8,302,325	101,109	1.2%
<hr/>				
Gross Profit	8,201,216	8,302,325	101,109	1.2%
Expense				
1000 · Certificated Salaries	2,975,722	2,829,358	-146,364	-4.9%
2000 · Classified Salaries	1,822,996	1,846,057	23,061	1.3%
3000 · Employee Benefits	1,317,926	1,273,977	-43,949	-3.3%
4000 · Books & Supplies	567,615	567,615	0	0.0%
5000 · Services & Other Operating Exp	1,054,227	1,102,811	48,584	4.6%
6000 · Capital Outlay	121,389	152,511	31,122	25.6%
7430 · All Other Financing Uses	277,084	277,084	0	0.0%
Total Expense	8,136,958	8,049,412	-87,547	-1.1%
<hr/>				
Net Ordinary Income	64,257	252,913	188,656	293.6%
<hr/>				
	0.78%	3.05%		

Great Valley Academy-Modesto Campus

Budget Comparison-Narrative

Oct-17

Revenue

Decreased total enrollment from 929 to 925 (854 Modesto & 71 Homeschool)

Revenue figures updated with most recent LCFF calculation amounts - August Revise (LCFF 18.2a)

Addition of Mandate Block Grant - One Time Funds

Adjusted Lottery & Block Grant to reflect P2 ADA from 16/17

Net increase in revenue \$101K (1.2%)

Expenses

Salaries and benefit expenses include:

Adjusted salaries and health benefits to reflect actuals

Books and Supplies expenses include:

No adjustments

Services and other expense estimates include:

Increased audit expense to reflect actual contract

Increased SELPA by \$25K to account for unexpected direct student service costs

Increased professional development to include \$22K for SCOE services

Increased Homeschool lease cost to actual

Capital Outlay

Increased capital to include \$32K for sun shades over new concrete area

Othr Tuition, Exc csts, Deficit

No adjustments

All other financing uses

No adjustments

"Income"/increase in fund reserve amount

\$252,913 3.05% of expenses

Salida
Budget Comparison
2017-2018 Budget
2017-2018 Budget Revision - October 2017

	2017-2018 Approved Operating Budget Jun-17	2017-2018 Proposed Operating Budget Oct-17	\$ Variance	% Variance
Ordinary Income/Expense				
Income				
8000 · LCFF, EPA, In Lieu, Prop tax	6,601,917	6,546,424	-55,493	-0.8%
8100 · Federal Revenue (Grant)	132,574	132,574	0	0.0%
8300 · Other State Revenues	157,728	162,789	5,061	3.2%
8590 · One Time funding	0	111,206	111,206	100.0%
8600 · Other Local Revenue	564,459	564,459	0	0.0%
Total Income	7,456,678	7,517,452	60,773	0.8%
Gross Profit	7,456,678	7,517,452	60,773	0.8%
Expense				
1000 · Certificated Salaries	2,560,124	2,520,351	-39,773	-1.6%
2000 · Classified Salaries	1,492,238	1,538,651	46,413	3.1%
3000 · Employee Benefits	1,123,607	1,139,156	15,550	1.4%
4000 · Books & Supplies	620,900	589,418	-31,482	-5.1%
5000 · Services & Other Operating Exp	1,002,063	1,013,234	11,171	1.1%
6000 · Capital Outlay	200,700	181,000	-19,700	-9.8%
7430 · All Other Financing Uses	414,948	414,948	0	0.0%
Total Expense	7,414,579	7,396,758	-17,821	-0.2%
Net Ordinary Income	42,099	120,694	78,595	186.7%
	0.56%	1.61%		

Great Valley Academy-Salida Campus
Budget Comparison-Narrative
Oct-17

Revenue

Decreased total enrollment from 850 to 843

Revenue figures updated with most recent LCFF calculation amounts - August Revise (LCFF 18.2a)

Addition of Mandate Block Grant - One Time Funds

Adjusted Lottery & Block Grant to reflect P2 ADA from 16/17

Net increase in revenue \$61K (.8%)

Expenses

Salaries and benefit expenses include:

Adjusted salaries and benefits to reflect actual cost

Books and Supplies expenses include:

Reduced non-capitalized equipment (equipment, furniture and computer equip)

Services and other expense estimates include:

Decreased audit expense to represent new contract

Increased outside services to cover non-capital projects

Capital Outlay

Reduced capital outlay and allocated to outside services

Other Tuition, Exc csts, Deficit

No adjustments

All other financing uses

No adjustments

"Income"/increase in fund reserve amount

\$120,694 1.6% of expenses



Action Item C

Update Secretary of State, Statement of Information
(Form SI 100)

Chad Wolf, Secretary

Marisa Jacobson, Chief Financial Officer

Great Valley Academy Modesto
September 2017

	A Actual YTD	B Original Budget YTD	C Estimated Balance of year	D Original Budget Balance of year	F Original Annual Operating Budget	G Revised Annual Operating Budget	E Estimated Annual Spending
	Jul 17-Sept 17	Jul 17-Sept 17	Sept 17-Jun 18	Sept 17-Jun 18			A + C
Ordinary Income/Expense							
Income							
8000 · Revenue Limit Sources	1,340,616	1,329,498	5,846,468	5,857,586	7,187,084		7,187,084
8100 · Federal Revenue	0	9,500	164,013	154,513	164,013		164,013
8300 · Other State Revenues	35,541	677	149,222	184,086	184,763		184,763
8600 · Other Local Revenue	89,589	74,000	235,411	251,000	325,000		325,000
8700 · Selpa	60,079	60,000	280,277	280,356	340,356		340,356
Total Income	1,525,824	1,473,675	6,675,392	6,727,541	8,201,216	0	8,201,216
Gross Profit	1,525,824	1,473,675	6,675,392	6,727,541	8,201,216	0	8,201,216
Expense							
1000 · Certificated Salaries	564,699	550,000	2,411,023	2,425,722	2,975,722		2,975,722
2000 · Classified Salaries	329,911	370,000	1,493,085	1,452,996	1,822,996		1,822,996
3000 · Employee Benefits	283,431	295,000	1,034,495	1,022,926	1,317,926		1,317,926
4000 · Books & Supplies	124,476	175,000	443,139	392,615	567,615		567,615
5000 · Services & Other Operating Exp	151,198	175,000	903,030	879,227	1,054,227		1,054,227
6000 · Capital Outlay	102,489	110,000	18,900	11,389	121,389		121,389
7430 · All Other Financing Uses	53,015	53,015	224,069	224,069	277,084		277,084
Total Expense	1,609,219	1,728,015	6,527,740	6,408,943	8,136,959	0	8,136,958
Net Ordinary Income	-83,394	-254,341	147,652	318,598	64,257	0	64,257

2017-2018
General Fund - Cash Flow
Great Valley Academy
Modesto

Description	Object Codes	July	August	September	October	November	December	January	February	March	April	May	June	Accrued	Total
BEGINNING CASH FUND BALANCE	9110	3,530,596.94	3,651,206.09	3,189,161.08	3,446,455.60	3,338,269.51	3,387,027.62	3,442,349.53	P1 3,401,475.20	3,317,229.28	3,612,534.45	3,609,978.29	3,591,732.37		
LCFF Revenue	8011	224,739.00	224,739.00	404,402.56	388,474.83	388,474.83	388,474.83	388,474.83	447,916.98	447,916.98	447,916.98	447,916.98	447,916.98	0.00	4,647,364.79
EPA Funding	8012			264,394.00			273,508.00			270,219.22				272,755.67	1,080,876.89
In-Lieu of Taxes Charter Funding	8096	0.00	74,114.00	148,227.00	104,833.84	104,833.84	104,833.84	104,833.84	94,331.86	188,663.72	94,331.86	94,331.86	94,331.86	139,930.48	1,347,598.00
Selpa Prop Tax	8097							55,622.00						55,622.00	111,244.00
Federal IDEA	8181													34,506.50	69,013.00
Federal Food	8220	0.00	0.00	0.00	9,500.00	9,500.00	9,500.00	9,500.00	9,500.00	9,500.00	9,500.00	9,500.00	9,500.00	9,500.00	95,000.00
State Food Revenue	8520	0.00	0.00	0.00	677.00	677.00	677.00	677.00	677.00	677.00	677.00	677.00	684.00	677.00	6,777.00
Educator Effectiveness	8550													0.00	
Mandated Cost Reimb	8550					12,068.55								0.00	12,068.55
One Time Funds	8590													0.00	
Lottery	8560							36,689.76			36,689.76			48,919.68	122,299.20
Lottery, prop 20	8561													38,218.50	38,218.50
Other	8590		355.00											5,045.00	5,400.00
Prior Year Payments	prior year	19,526.06	11,336.82	4,323.39									(35,186.27)	0.00	
Other Local (Kids Care)	8689	9,083.64	27,668.27	11,795.54	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00	25,000.00	16,000.00	23,452.55	225,000.00
Other Local (Fundraiser +)	8600-8699	6,654.08	4,146.57	30,240.49	25,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	2,000.00	1,958.86	0.00	100,000.00
Selpa	8792	15,810.00	15,810.00	28,459.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	25,000.00	25,000.00	25,000.00	55,277.00	0.00	340,356.00
TOTAL REVENUES		275,812.78	358,169.66	891,841.98	574,485.67	566,554.22	827,993.67	646,797.43	603,425.84	962,976.92	635,115.60	604,425.84	624,988.93	628,627.38	8,201,215.93
EXPENDITURES															
Certificated Salaries	1000-1999	25,485.90	267,830.23	271,382.51	260,000.00	260,000.00	260,000.00	260,000.00	260,000.00	260,000.00	260,000.00	260,000.00	331,023.12	0.00	2,975,721.76
Classified Salaries	2000-2999	89,740.66	101,329.57	138,840.43	155,000.00	155,000.00	155,000.00	155,000.00	155,000.00	155,000.00	155,000.00	155,000.00	253,084.98	0.00	1,822,995.64
Employee Benefits	3000-3999	36,625.46	135,922.31	110,883.07	100,000.00	100,000.00	100,000.00	115,000.00	115,000.00	115,000.00	115,000.00	100,000.00	174,494.80	0.00	1,317,925.64
Books & Supplies	4000-4999	20,875.85	48,220.29	55,379.82	75,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	88,139.04	0.00	567,615.00
Services & Other Operating Expenses	5000-5999	31,283.95	35,093.11	84,820.81	75,000.00	50,000.00	200,000.00	100,000.00	100,000.00	80,000.00	50,000.00	50,000.00	198,029.53	0.00	1,054,227.40
Capital Outlay	6000-6999	11,954.00	70,196.64	20,338.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,899.67	0.00	121,389.00
Other Outgo	7100-7499	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	82,694.64	0.00	277,084.00
TOTAL EXPENDITURES		233,637.58	676,263.91	699,317.09	682,671.76	622,671.76	772,671.76	687,671.76	687,671.76	667,671.76	637,671.76	622,671.76	1,146,365.78		8,136,958.44
NET INCREASE/DECREASE		42,175.20	(318,094.25)	192,524.89	(108,186.09)	(56,117.54)	55,321.91	(40,874.33)	(84,245.92)	295,305.16	(2,556.16)	(18,245.92)	(521,376.85)	628,627.38	64,257.49
Accruals Received		186,299.71	0.00	38,771.24		104,875.65									329,946.60
Liabilities		(107,865.76)	(143,950.76)	25,998.39											0.00
Line of Credit (1,000,000)															
Loan From Manteca (to Manteca)	-750,000														(750,000.00)
ENDING CASH BALANCE		3,651,206.09	3,189,161.08	3,446,455.60	3,338,269.51	3,387,027.62	3,442,349.53	3,401,475.20	3,317,229.28	3,612,534.45	3,609,978.29	3,591,732.37	3,070,355.52		

Great Valley Academy Salida
September 2017

	A Actual YTD	B Original Budget YTD	C Estimated Balance of year	D Original Budget Balance of year	F Original Annual Operating Budget	G Revised Annual Operating Budget	E Estimated Annual Spending
	Jul - Sept 17	Jul - Sept 17	Oct 17-Jun 18	Oct 17-Jun 18			A + C
Ordinary Income/Expense							
Income							
8000 · Revenue Limit Sources	1,433,800	1,135,216	5,168,117	5,466,701	6,601,917		6,601,917
8100 · Federal Revenue	0	3,500	132,574	129,074	132,574		132,574
8300 · Other State Revenues	330	250	157,398	157,478	157,728		157,728
8600 · Other Local Revenue	63,088	61,000	221,912	224,000	285,000		285,000
8700 · SELPA	53,150	50,000	226,309	229,459	279,459		279,459
Total Income	1,550,368	1,249,966	5,906,310	6,206,712	7,456,678	0	7,456,678
Gross Profit	1,550,368	1,249,966	5,906,310	6,206,712	7,456,678	0	7,456,678
Expense							
1000 · Certificated Salaries	457,686	465,000	2,102,438	2,095,124	2,560,124		2,560,124
2000 · Classified Salaries	281,034	330,000	1,211,204	1,162,238	1,492,238		1,492,238
3000 · Employee Benefits	224,962	233,000	898,645	890,607	1,123,607		1,123,607
4000 · Books & Supplies	136,279	275,000	484,621	345,900	620,900		620,900
5000 · Services & Other Operating Exp	158,944	175,000	843,118	827,062	1,002,062		1,002,062
6000 · Capital Outlay	1,685	20,000	199,015	180,700	200,700		200,700
7430 · All Other Financing Uses	105,679	108,800	309,269	306,148	414,948		414,948
Total Expense	1,366,269	1,606,800	6,048,310	5,807,779	7,414,579	0	7,414,579
Net Ordinary Income	184,100	-356,834	-142,000	398,933	42,099	0	42,099

2017 -2018
General Fund - Cash Flow
Great Valley Academy
Salida

Description	Object Codes	July	August	September	October	November	December	January	February	March	April	May	June	Accrued	Total
BEGINNING CASH FUND BALANCE	9110	1,251,804.94	1,031,233.13	733,768.68	1,098,998.77	874,169.24	972,675.28	855,656.09	868,004.90	635,640.07	1,216,844.98	1,041,774.15	844,369.32		
LCFF Revenue	8011	251,768.00	251,768.00	453,182.00	444,795.57	444,795.57	444,795.57	444,795.57	270,715.94	270,715.94	270,715.94	270,715.94	270,715.94	0.00	4,089,479.98
EPA Funding	8012		48,359.00	37,825.00			37,825.00			741,990.51				741,990.51	1,607,990.02
In-Lieu of Taxes Charter Funding	8096		0.00	390,898.00	(134,595.10)	70,390.24	70,390.24	70,390.24	56,419.23	112,838.46	56,419.23	56,419.23	56,419.23	0.00	805,989.00
Selpa Prop Tax	8097						49,229.00							49,229.00	98,458.00
Federal IDEA	8100-8299												33,787.00	33,787.00	67,574.00
Federal Food	8220				7,500.00	7,500.00	7,500.00	3,500.00	7,200.00	7,200.00	7,100.00	7,000.00	7,000.00	3,500.00	65,000.00
State Food Revenue	8520				470.00	470.00	470.00	200.00	300.00	460.00	460.00	460.00	460.00	250.00	4,000.00
Other St Revenue	8434													0.00	0.00
Mandated Cost Reimb	8550					10,749.87								0.00	10,749.87
One Time Funds	8590													0.00	0.00
Lottery	8560							27,234.00			27,234.00			54,468.00	108,936.00
Lottery, prop 20	8561													34,042.50	34,042.50
Other	8590			265.00									(265.00)	0.00	0.00
Prior Year Payments	prior year	65.00											(65.00)	0.00	0.00
Other Local (Kids Care)	8689	10,597.00	23,456.50	12,726.00	12,000.00	12,000.00	12,000.00	12,000.00	13,000.00	13,000.00	13,000.00	13,000.00	3,220.50	0.00	150,000.00
Other Local (Fundraiser +)	8600-8699	948.33	4,322.83	11,037.66	40,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	5,000.00	3,051.67	10,639.51	135,000.00
Selpa	8792	13,987.00	13,987.00	25,176.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	20,000.00	20,000.00	20,000.00	30,472.00	10,837.00	279,459.00
TOTAL REVENUES		277,365.33	341,893.33	931,109.66	395,170.47	580,905.68	607,980.81	642,348.81	382,635.17	1,176,204.91	404,929.17	372,595.17	404,796.34	938,743.52	7,456,678.37
EXPENDITURES															
Certificated Salaries	1000-1999	17,401.70	228,551.58	211,733.07	220,000.00	220,000.00	220,000.00	220,000.00	220,000.00	220,000.00	220,000.00	220,000.00	342,437.65	0.00	2,560,124.00
Classified Salaries	2000-2999	70,730.48	78,926.28	131,376.90	130,000.00	130,000.00	130,000.00	130,000.00	130,000.00	130,000.00	130,000.00	130,000.00	171,204.34	0.00	1,492,238.00
Employee Benefits	3000-3999	29,111.58	111,131.36	84,718.86	80,000.00	85,000.00	85,000.00	95,000.00	95,000.00	95,000.00	85,000.00	85,000.00	193,645.20	0.00	1,123,607.00
Books & Supplies	4000-4999	14,072.49	85,005.75	37,200.77	70,627.83	40,000.00	50,000.00	50,000.00	35,000.00	35,000.00	30,000.00	20,000.00	153,993.16	0.00	620,900.00
Services & Other Operating Expens	5000-5999	38,803.94	53,642.75	66,497.58	73,700.00	50,000.00	200,000.00	100,000.00	100,000.00	80,000.00	80,000.00	80,000.00	79,417.73	0.00	1,002,062.00
Capital Outlay	6000-6999	-	1,000.00	685.00	10,000.00	10,000.00	10,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	144,015.00	0.00	200,700.00
Other Outgo	7100-7499	37,903.86	37,904.68	29,869.99	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	69,269.47	0.00	414,948.00
TOTAL EXPENDITURES		208,024.05	596,162.40	562,082.17	614,327.83	565,000.00	725,000.00	630,000.00	615,000.00	595,000.00	580,000.00	570,000.00	1,153,982.55		7,414,579.00
NET INCREASE/DECREASE		69,341.28	(254,269.07)	369,027.49	(219,157.36)	15,905.68	(117,019.19)	12,348.81	(232,364.83)	581,204.91	(175,070.83)	(197,404.83)	(749,186.21)	938,743.52	42,099.37
Accruals Received				443.64		82,600.36									83,044.00
Liabilities Accrued (Paid)		(289,913.09)	(35,069.94)	795.64											
Note Payable for Curriculum															0.00
From Modesto (to Modesto)	\$ 750,000														750,000.00
Mortgage & Const Loan (Paid)															
Const costs from loan to BS			8,125.44	5,036.68	5,672.17										18,834.29
Cash held by BofSt	\$ 223,669	223,669.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Cash reserved for construction			89,556.44	84,519.76	78,847.59	78,847.59									
Cash in hand		807,563.70	644,212.24	1,098,998.77	874,169.24	972,675.28	855,656.09	868,004.90	635,640.07	1,216,844.98	1,041,774.15	844,369.32	95,183.11		
ENDING CASH BALANCE		1,031,233.13	733,768.68	1,098,998.77	874,169.24	972,675.28	855,656.09	868,004.90	635,640.07	1,216,844.98	1,041,774.15	844,369.32	95,183.11		

Regular Meeting of the Board of Trustees

December 4th, 2017

Monday, 5:30 PM

Great Valley Academy

3200 Tully Rd.

Modesto, CA 95350

- a. CALL TO ORDER**
- b. PLEDGE OF ALLEGIANCE**
- c. STUDENT PRESENTATION (Modesto Campus Students)**
- d. COMMUNICATIONS**

- a. WRITTEN COMMUNICATION**

- b. PUBLIC PARTICIPATION**

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

In compliance with the Americans with Disabilities Act (ADA) and upon request, Great Valley Academy ("GVA") may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the GVA main office in person or by calling 209-576-2283.

- c. MODESTO PRINCIPAL'S REPORT**
 - d. SALIDA PRINCIPAL'S REPORT**
 - e. HOMESCHOOL PRINCIPAL'S REPORT**
 - f. CHIEF OPERATING OFFICER'S REPORT**
 - g. CHIEF EXECUTIVE OFFICER'S REPORT**
 - h. FOUNDER'S REPORT**
- e. APPROVAL OF AGENDA AND ORDER OF AGENDA**

e. CONSENT AGENDA

Consent Agenda information has been forwarded to each Board Member prior to this meeting for study and is on file at the Great Valley Academy office, 3200 Tully Road, Modesto. Copies of the complete agenda are available at the Board meeting. The Board in one motion acts on items listed on the Consent Agenda. There is no discussion of these items prior to the Board vote unless a member of the Board, staff or the public requests special items be discussed or removed from the Consent Agenda

- a. Adoption of the Minutes of the Regular Board Meeting of October 30, 2017

f. ACTION ITEMS

- a. Approval of Modesto 2016/2017 1st Interim Financials
- b. Approval of Salida 2016/2017 1st Interim Financials
- c. Acceptance of 2016-2017 Audit
- d. Approval of Highlands Energy Contract (Lighting)
- e. Approval of Pratt Architecture Contract (HVAC)
- f. Approval of Salida Campus Safety Plan

g. INFORMATION AND DISCUSSION

- a. Monthly Financials
- b. State Priority #2 (Implementation of Academic Standards)
- c. Committee/Board Member Reports

h. FUTURE AGENDA ITEMS

a. NEXT REGULAR BOARD MEETING

~ January 29th, 2018 – Modesto Campus

i. CLOSED SESSION

- a. Employee Performance Evaluation
Title: Chief Executive Officer

j. RETURN TO OPEN SESSION

- a. Report results of Closed Session

k. FINAL ADJOURNMENT

Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 3200 Tully Rd., Modesto CA 95350.

Great Valley Academy Modesto

Charter School Monthly Summary Report

December 4, 2017

1. Enrollment Breakdown by Grade, Enrollment, ADA and ADA%.

Note: Enrollment shows [10/31/17 – 11/27/17]

Grade	Enrollment	ADA	ADA %	YTD ADA	YTD ADA%
K	88	83.875	94.95	84.102	95.55
1	67	65	97.01	64.985	96.63
2	88	82.875	93.6	84.338	95.55
3	93	89.625	96.3	91.250	96.81
4	100	94.312	94.31	96.102	96.03
5	104	97.687	93.81	99.323	95.21
6	104	99.812	95.67	100.205	96.06
7	101	96.250	95.11	99.205	96.12
8	100	91.812	91.81	95.5	94.73
Total	845	801.25	94.64	815.014	95.82

2. Key Accomplishments:

- a. Jog A thon raised \$41,000
- b. Fall Boutique raised \$2,600
- c. Earthquake Drill complete
- d. NED anti-bullying show for grades 1-6

3. Upcoming Key Events/Activities:

- a. Talent Show Rehearsals - Dec. 6,7,14, 15
- b. Jr. High Social - Dec. 7th
- c. Spirit Day - Pajama Day & Pajama Drive - Dec. 15th
- d. Uniform Swap - Dec. 15
- e. Culminating Event (1st grade) - Dec. 15

- f. Culminating Event (4th grade) - Dec. 19
- g. Winter Break - Dec. 25- Jan. 5

Great Valley Academy Salida

Charter School Monthly Summary Report

November 30, 2017

1. Enrollment Breakdown by Grade, Enrollment, ADA and ADA%.

Grade	Enrollment	ADA	ADA %	YTD ADA	YTD ADA %
K	94	88.55	92.92	89.69	95.36
1	100	95.39	95.49	95.59	94.78
2	100	96.33	95.94	96.05	96.26
3	100	96.55	96.55	96.76	96.89
4	99	95.77	95.93	95.96	96.74
5	100	95.11	94.15	96.62	95.88
6	100	95.55	95.21	95.93	95.93
7	91	86.22	94.69	88.60	96.30
8	54	50.22	93.00	51.20	94.52
Total	838	799.72	94.99	51.97	94.52

2. Key Accomplishments:

- a. Oct. 31st – Filed Trip to Dutch Hollow (Kinder)
- b. Nov 2nd – “Journey to the Center of the Earth” Culminating Event (6th grade)
- c. Nov. 3rd – History Culminating Event (5th grade)
- d. Nov. 3rd – Fishing elective field trip
- e. Nov. 3rd – Staff Conscious Discipline book study
- f. Nov. 6th – Culminating Event: Habitat dioramas (2nd grade)
- g. Nov. 8th – Collaborative Coffee
- h. Nov. 8th – Filed trip – World of Wonders Museum (2nd grade)
- i. Nov. 15th – Character and Academic Report Cards go home
- j. Nov. 15th – Chipotle fundraiser (Manteca)
- k. Nov. 15th – 17th – GVA Salida team presenting at CSDC Conference in San Diego
- l. Nov. 20th – 21st – Numerous Thanksgiving activities
- m. Nov. 21st – Field trip to state capital and Sutters Fort (4th grade)

- n. Nov. 22nd – 24th – Thanksgiving break
- o. Dec. 2nd – Omelet and pancake breakfast fundraiser (6th grade Science Camp)

3. Upcoming Key Events/Activities:

- a. Dec. 5th – Bird presentation – 3rd grade
- b. Dec. 6th – Field trip to library and fire station – 1st grade
- c. Dec. 6th – ARC Night (About Recognizing Character)
- d. Dec. 7th – Holiday performance - Kinder
- e. Dec. 8th – Fishing elective field trip – Jr. High
- f. Dec. 11th – Leadership meeting
- g. Dec. 12th – Collaborative Coffee
- h. Dec. 12th – Beginning Band concert
- i. Dec. 13th – Field trip to Salida Library – 3rd grade
- j. Dec. 13th – Advanced Band concert
- k. Dec. 14th – Culminating Event: Environmental Issues – 6th grade
- l. Dec. 15th – Guest speaker Congressman Jeff Denham – Jr. High
- m. Dec. 19th – Fundraiser: Fagundes dinner – 4th grade Sutters Fort
- n. Dec. 21st – Numerous holiday celebrations
- o. Dec. 25th – Jan. 5th – Winter Break

Great Valley Academy Homeschool

Charter School Monthly Summary Report

December 4, 2017

1. Enrollment Breakdown by Grade, Enrollment, ADA and ADA%. ADA goal is 96%.

Grade	Enrollment	ADA	ADA %	YTD ADA	YTD ADA%
K	12	11	100	11	100
1	10	10	100	9	100
2	14	13	100	13	100
3	8	8	100	8	100
4	5	5	100	5	97
5	5	5	100	5	100
6	8	7	87	7	95
7	3	3	100	3	100
8	3	3	100	3	100
Total	68	65	98	64	99

2. Key Accomplishments:

- a. **Nov. 3** – Jog a Thon Modesto
- b. **Nov. 14** – Constitution Test – required for 8th and open to 7th and 8th culmination of the 4 week class taught by Mrs. George
- c. **Nov. 14** Park Day – inspiring parents to connect, kids to play and for all to build relationships
- d. **Nov. 14** – FitnessGram Practice Test for all 5th and 7th grade students
- e. **Nov. 16 – 17** - CSDC Conference in San Diego – Great Conference – Thank you for the opportunity to attend. Great team building as well.
- f. **Nov. 16** – Enrichment AND NED Talk. The students really enjoyed it!
- g. **Nov. 17** – WOW Museum (World of Wonders) Field Trip – Great Field Trip

3. Upcoming Key Events/Activities:

- a. **Dec. 6 – Winter Reception/Open House** – at our Modesto Resource Center – Please Join us! 10:30 – 1:00 PM Refreshments, Craft, Movie, Photo Booth and Friends!
 - a.i. **Time:** 10:30 – 1:00 sandwiches will be served

- b. **Dec. 7th** – Enrichment - End of Semester Celebration
- c. **Dec. 15** – GVS/Lego Robotics – 1st Semester Ends

Chief Operating Officer's Report
December 4, 2017
Board Meeting



Process and Policy Updates

- ❖ Development and implementation of new payroll procedures
- ❖ Update job applications for 2018
- ❖ Updated 18/19 student interest and enrollment forms
- ❖ Create duty statements/job descriptions for stipend positions
- ❖ Document scanning and archiving – Ongoing
- ❖ Cash investment options and planning
- ❖ Fiscal and Human Resource policy manuals
- ❖ Facilities/Maintenance planning, budgeting and organization
- ❖ KidsCare billing reconciliation
- ❖ Begin evaluations of new Student Information System (SIS) – January 2018

District Responsibilities

- ❖ New website design and launch – December 22, 2017
- ❖ Facility rental agreements for 2018
- ❖ First Interim Reports
 - ☐ For board review
- ❖ Final Audit Reports
 - ☐ For board review
- ❖ 2017/18 budget review and training for admins
- ❖ Paychex – continue to train staff and make improvements

Training

- ❖ New Website Content Management System – November 2017
- ❖ CSDC Conference – November 2017
- ❖ LCAP training
- ❖ Teacher credentialing types and requirements
- ❖ SCOE CalSTRS meetings – Bi-monthly

Upcoming

- ❖ Volunteer Policy including parent background clearance requirements
- ❖ Video Surveillance Policy
- ❖ CharterSafe facility inspections

Chief Executive Officer's Report
December 4, 2017
Board Meeting



Strategic Plan

- Detailed overall implementation planning in process
 - Homeschool plan specific planning complete
 - Phase 1 item, tactics details complete
 - Phase 2 item, tactics details in process
 - School leader strategic plan goal drafting in progress

Board Governance

- Next meeting TBD

State Accountability

- CAASPP data presented 10.30.2017
- Dashboard data (local indicator) input complete
- Dashboard data to be presented after updated to reflect changes resulting from SBE revision decision

External impact, linkages

- Actively involved in both California level charter school organizations
 - Legislative impact review, assessment
 - Provide advisory capacity as requested
- Regular meetings with SCOE Superintendent, cabinet members
- Ongoing participation in Central Valley Accelerator Cadre
 - Applied as consortium for leadership development grant
- Ongoing participation in Central Valley Leadership Program
 - GVA Salida hosting meeting (includes tour 4.12.2018)

Salida Campus

- Construction updates
 - Landscaping (south side of campus) basic complete, improvements to follow
 - Permanent perimeter fencing-installation in process
- Stanislaus County required Sisk Road improvements
 - Meeting with Public Works (ongoing)
 - County approved a phase I plan for our portion of Sisk Road improvements, next phase of conversation is regarding requirements to complete onsite school front parking work that will be needed upon completion of the road improvements
 - Initial cost & timeline estimate received, in process of soliciting others

Modesto Facilities

- Prop 39 Energy Effectiveness funding
 - Auditorium HVAC completion
 - Architect approval 12.4.17
 - Solicitation of project bids- December 2017-January 2018
 - Major lighting projects completed throughout campus
 - Balance of funding to be received December 2017



Founder's Report

Great Valley Academy School Board

December 4, 2017

- A. Attended the ground breaking for the new Aspire school at the old SOS club with Leah Franklin and Tom Changnon.
- B. Attended an all-day dyslexia training in Modesto, put on by the International Dyslexia Association. Also attending; Anita Ferrante, resource teacher and Bill Sandborn, school psychologist for GVA. The emphasis was on diagnosis and remediation.
- C. I and the GVS staff presented on a short program about GVS for the Central Valley Charter School Leadership meeting. The GVS staff discussed the importance of brain development as it relates to academic achievement.
- D. Attended and presented at the Charter School Development Center conference in San Diego. The presentation author was Lindsey Druan. Co-presenters, Russ Howell, Lindsey Duran, Terra Heilman and Kashni Wahid. The presentation represented GVA and GVS extremely well and received only excellent reviews from the attendees.

Respectfully Submitted,

Eldon Rosenow, OD, FCOVD.,
Founder

**GREAT VALLEY ACADEMY
REGULAR MEETING OF THE BOARD OF TRUSTEES
October 30, 2017**

MINUTES

Members Present: Steve Payne, Twila Tosh, Chad Wolf, Vince Jamison, Ryan Swehla, Michelle Barton, John Kramer, Susan Nisan, Yolanda Meraz

Members Absent: Mike Gianelli

Great Valley

Academy Staff Present: Leah Silvestre Franklin, Marisa Meeks, Kelli Rupe, Michael Ruehle, Russ Howell, Eldon Rosenow, John Miller, Sherry Smith, David Franklin, Chris Frost

Audience Present: Charlene Hoit, Bella Hoit, Emmy Hoit, Ed Plata, Jennefer Plata, Aubrey Sortaurus

Call to Order: The meeting was called to order at 5:34 pm.

Pledge of Allegiance: Mr. Payne welcomed everyone and led the Pledge of Allegiance.

Student Presentation: Students from GVA Salida presented their projects which earned them recognition for outstanding character.

Communications: **COMMUNICATIONS**

Written

Communications: None

Public Participation: None

Modesto

Principal's Report: Mr. Ruehle presented his report to the board. He presented a handout with ELA and Math CAASP 2016-17 results compared to other schools/districts and discussed GVA Modesto results as they are relative to others in the county.

Manteca

Principal's Report: Mr. Howell presented his report to the board. He collaborated with Mr. Ruehle on the ELA/Math CAASP handout and discussed how it related to GVA Salida.

MINUTES

Regular Meeting of the Board

October 30, 2017

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Homeschool

Principal's Report:

Mrs. Smith presented her report to the board. She reported that the CAASPP scores for Homeschool students are in with the GVA Modesto numbers. She stated that it is a challenge for some families to be able to do the testing but that being able to have testing spaces on each campus has helped.

Chief Operating Officer's Report:

Mrs. Meeks presented her report to the board. She reported that she is currently working with a website designer to design a new GVA website and will be going live with it on December 22nd.

Chief Executive Officer's Report:

Mrs. Silvestre Franklin presented her report to the board. She reported on her involvement in the 99 Cohort and the Central Valley Leadership Program.

Founder's Report:

Dr. Rosenow presented his report to the board. He reported that He and Mrs. Silvestre Franklin are meeting researcher at UCSF tomorrow (10/31/17).

Approval of Agenda/Order of Agenda:

The motion was made by Mr. Swehla, seconded by Mr. Jamison approving the Agenda/Order of Agenda. A roll call vote was taken.

AYES: Wolf, Jamison, Swehla, Barton, Meraz, Payne, Nisan, Kramer, Tosh

NOES: None

ABSENT: Gianelli

ABSTENTIONS: None

Consent Agenda:

CONSENT AGENDA

The motion was made by Mrs. Tosh, seconded by Mr. Kramer approving the consent agenda items. A roll call vote was taken.

AYES: Wolf, Jamison, Swehla, Barton, Meraz, Payne, Nisan, Kramer, Tosh

NOES: None

ABSENT: Gianelli

ABSTENTIONS: None

MINUTES

Regular Meeting of the Board

October 30, 2017

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Action Items:

ACTION ITEMS

a. The motion was made by Mr. Swehla, seconded by Mr. Jamison approving the Modesto Revised Budget. A roll call vote was taken.

AYES: Wolf, Jamison, Swehla, Barton, Meraz, Payne, Nisan, Kramer, Tosh

NOES: None

ABSENT: Gianelli

ABSTENTIONS: None

b. The motion was made by Mr. Jamison, seconded by Mr. Wolf approving the Salida Revised Budget. A roll call vote was taken.

AYES: Wolf, Jamison, Swehla, Barton, Meraz, Payne, Nisan, Kramer, Tosh

NOES: None

ABSENT: Gianelli

ABSTENTIONS: None

c. The motion was made by Ms. Meraz, seconded by Mrs. Barton approving the update of the Secretary of state form SI 100. A roll call vote was taken.

AYES: Wolf, Jamison, Swehla, Barton, Meraz, Payne, Nisan, Kramer, Tosh

NOES: None

ABSENT: Gianelli

ABSTENTIONS: None

Information and

Discussion:

Monthly Financials

End of year cash balance for Modesto is 3.6 million which is 36% cash reserve. Salidas projected end of year cash flow is just over 1 million.

Future Agenda

Items:

FUTURE AGENDA ITEMS

Next Regular Board Meeting

~ December 4, 2017 – Modesto Campus

Adjournment:

The meeting was adjourned at 7:02 p.m

Great Valley Academy-Modesto Campus
2017-2018 First Interim
General Fund
Revenues, Expenditures, and Changes in Fund Balance

UNRESTRICTED & RESTRICTED

Description	Object Codes	Original Budget (A)	Board Appr'd Operating Budget (B)	Actuals To Date (C)	Projected Yr Totals (D)
A. REVENUES					
1) Revenue Limit Sources	8010-8099	7,187,084	7,155,576	1,843,964	7,155,576
2) Federal Revenue	8100-8299	164,013	164,013	7,256	164,013
3) Other State Revenue	8300-8599	184,763	317,380	134,204	317,380
4) Other Local Revenue	8600-8799	665,356	665,356	140,484	665,356
5) TOTAL REVENUES		8,201,216	8,302,325	2,125,908	8,302,325
B. EXPENDITURES					
1) Certificated Salaries	1000-1999	2,975,722	2,829,358	836,555	2,829,358
2) Classified Salaries	2000-2999	1,822,995	1,846,057	441,079	1,846,057
3) Employee Benefits	3000-3999	1,317,926	1,273,977	369,575	1,273,977
4) Books and Supplies	4000-4999	567,615	567,615	170,613	567,615
5) Services & Other Operating Exp	5000-5999	1,054,227	1,102,811	249,912	1,102,811
6) Capital Outlay	6000-6999	121,389	152,511	102,489	152,511
7) Other Outgo (excluding Transfers of Indirect/ Direct Support Costs)	7100-7299	277,084	277,084	70,687	277,084
	7400-7499	0	0	0	0
8) Transfers of Indirect/Direct Support Costs	7300-7399	0	0	0	0
9) TOTAL EXPENDITURES		8,136,958	8,049,413	2,240,910	8,049,413
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)					
		64,258	252,912	(115,002)	252,912
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In	8910-8929	0	0	0	0
b) Transfers Out	7610-7629	0	0	0	0
2) Other Sources/Uses					
a) Sources	8930-8979	0	0	0	0
b) Uses	7630-7699	0	0	0	0
3) Contributions	8980-8999	0	0	0	0
4) TOTAL, OTHER FINANCING SOURCES/USES		0	0	0	0
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)					
		64,258	252,912	(115,002)	252,912
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited	9791	6,885,511	6,885,511		6,885,511
b) Audit Adjustments	9793	0	0		0
c) As of July 1, Audited (F1a + F1b)		6,885,511	6,885,511		6,885,511
d) Other Restatements	9795	0	0		0
e) Adjusted Beginning Balance (F1c+F1d)		6,885,511	6,885,511		6,885,511
2) Ending Balance, June 30 (E + F1e)		6,949,769	7,138,423		7,138,423

0

Great Valley Academy-Modesto Campus
2017-2018 First Interim
General Fund
Revenues, Expenditures, and Changes in Fund Balance

RESTRICTED

Description	Object Codes	Original Budget (A)	Board Appr'd Operating Budget (B)	Actuals To Date (C)	Projected Yr Totals (D)
A. REVENUES					
1) Revenue Limit Sources	8010-8099	111,244	111,244	0	111,244
2) Federal Revenue	8100-8299	164,013	164,013	7,256	164,013
3) Other State Revenue	8300-8599	50,396	53,244	110,229	53,244
4) Other Local Revenue	8600-8799	340,356	340,356	5,019	340,356
5) TOTAL REVENUES		666,009	668,857	122,504	668,857
B. EXPENDITURES					
1) Certificated Salaries	1000-1999	308,350	279,406	72,832	279,406
2) Classified Salaries	2000-2999	34,435	86,292	7,259	86,292
3) Employee Benefits	3000-3999	85,840	71,270	21,222	71,270
4) Books and Supplies	4000-4999	160,169	139,675	25,925	139,675
5) Services & Other Operating Exp	5000-5999	359,872	377,037	32,914	377,037
6) Capital Outlay	6000-6999	0	0	0	0
7) Other Outgo (excluding Transfers of Indirect/ Direct Support Costs)	7100-7299 7400-7499	82,500 0	62,084 0	0 0	62,084 0
8) Transfers of Indirect/Direct Support Costs	7300-7399	0	0	0	0
9) TOTAL EXPENDITURES		1,031,166	1,015,764	160,152	1,015,764
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)					
		(365,157)	(346,907)	(37,648)	(346,907)
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In	8910-8929	0	0	0	0
b) Transfers Out	7610-7629	0	0	0	0
2) Other Sources/Uses		0	0	0	0
a) Sources	8930-8979	0	0	0	0
b) Uses	7630-7699	0	0	0	0
3) Contributions	8980-8999	296,941	278,691	0	278,691
4) TOTAL, OTHER FINANCING SOURCES/USES		296,941	278,691	0	278,691
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)					
		(68,216)	(68,216)	(37,648)	(68,216)
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited	9791	68,216	68,216		68,216
b) Audit Adjustments	9793	0	0		0
c) As of July 1, Audited (F1a + F1b)		68,216	68,216		68,216
d) Other Restatements	9795	0	0		0
e) Adjusted Beginning Balance (F1c+F1d)		68,216	68,216		68,216
2) Ending Balance, June 30 (E + F1e)		0	0		0

Great Valley Academy-Modesto Campus
2017-2018 First Interim
General Fund
Revenues, Expenditures, and Changes in Fund Balance

UNRESTRICTED

Description	Object Codes	Original Budget (A)	Board Appr'd Operating Budget (B)	Actuals To Date (C)	Projected Yr Totals (D)
A. REVENUES					
1) Revenue Limit Sources	8010-8099	7,075,840	7,044,332	1,843,964	7,044,332
2) Federal Revenue	8100-8299	0	0	0	0
3) Other State Revenue	8300-8599	134,367	264,136	23,975	264,136
4) Other Local Revenue	8600-8799	325,000	325,000	135,465	325,000
5) TOTAL REVENUES		7,535,207	7,633,468	2,003,404	7,633,468
B. EXPENDITURES					
1) Certificated Salaries	1000-1999	2,667,372	2,549,952	763,723	2,549,952
2) Classified Salaries	2000-2999	1,788,560	1,759,765	433,820	1,759,765
3) Employee Benefits	3000-3999	1,232,086	1,202,707	348,353	1,202,707
4) Books and Supplies	4000-4999	407,446	427,940	144,688	427,940
5) Services & Other Operating Exp	5000-5999	694,355	725,774	216,998	725,774
6) Capital Outlay	6000-6999	121,389	152,511	102,489	152,511
7) Other Outgo (excluding Transfers of Indirect/ Direct Support Costs)	7100-7299 7400-7499	194,584 0	215,000 0	70,687 0	215,000 0
8) Transfers of Indirect/Direct Support Costs	7300-7399	0	0	0	0
9) TOTAL EXPENDITURES		7,105,792	7,033,649	2,080,758	7,033,649
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)					
		429,415	599,819	(77,354)	599,819
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In	8910-8929	0	0	0	0
b) Transfers Out	7610-7629	0	0	0	0
2) Other Sources/Uses		0	0	0	0
a) Sources	8930-8979	0	0	0	0
b) Uses	7630-7699	0	0	0	0
3) Contributions	8980-8999	(296,941)	(278,691)	0	(278,691)
4) TOTAL, OTHER FINANCING SOURCES/USES		(296,941)	(278,691)	0	(278,691)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)					
		132,474	321,128	(77,354)	321,128
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited	9791	6,817,295	6,817,295		6,817,295
b) Audit Adjustments	9793	0	0		0
c) As of July 1, Audited (F1a + F1b)		6,817,295	6,817,295		6,817,295
d) Other Restatements	9795	0	0		0
e) Adjusted Beginning Balance (F1c+F1d)		6,817,295	6,817,295		6,817,295
2) Ending Balance, June 30 (E + F1e)		6,949,769	7,138,423		7,138,423

FISCAL YEAR 2017-2020

11/28/17 3:05 PM

GENERAL FUND FINANCIAL PROJECTIONS

Great Valley AcademyModesto

		FISCAL YEAR 2017-18				FISCAL YEAR 2018-19				FISCAL YEAR 2019-20			
		SOURCE FOR PROJECTION				SOURCE FOR PROJECTION				SOURCE FOR PROJECTION			
Description	Account Codes	Projection Factors	Unrestr. 17-18 1st Yr. Proj.	Restr 17-18 1st Yr. Proj.	Total 17-18 1st Yr. Proj.	Projection Factors	Unrestr. 18-19 2nd Yr. Proj.	Restr 18-19 2nd Yr. Proj.	Total 18-19 2nd Yr. Proj.	Projection Factors	Unrestr. 19-20 3rd Yr. Proj.	Restr 19-20 3rd Yr. Proj.	Total 19-20 3rd Yr. Proj.
Fund Balance-July 1 Estimated			\$6,817,295	\$68,216	\$6,885,511		\$7,138,423	\$0	\$7,138,423		\$7,597,884	\$0	\$7,597,884
Unaudited Actual Adjustments			\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0
July 1 Unaudited	9791		\$6,817,295	\$68,216	\$6,885,511		\$7,138,423	\$0	\$7,138,423		\$7,597,884	\$0	\$7,597,884
Audit Adjustments	9793				\$0				\$0		\$0	\$0	\$0
Adjustment for Restatements	9795		\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0
Net Beginning Balance			\$6,817,295	\$68,216	\$6,885,511		\$7,138,423	\$0	\$7,138,423		\$7,597,884	\$0	\$7,597,884
Revenue Limit Sources	8010-8099	see notes	\$7,044,332	\$111,244	\$7,155,576	see notes	\$7,462,590	\$111,244	\$7,573,834	see notes	\$7,626,886	\$111,244	\$7,738,130
Federal Revenues	8100-8299	see notes	\$0	\$164,013	\$164,013	see notes	\$0	\$164,013	\$164,013	see notes	\$0	\$164,013	\$164,013
Other State Revenues	8300-8599	see notes	\$264,136	\$53,244	\$317,380	see notes	\$142,270	\$54,357	\$196,627	see notes	\$146,730	\$55,679	\$202,409
Other Local Revenues	8600-8799	see notes	\$325,000	\$340,356	\$665,356	see notes	\$336,250	\$340,356	\$676,606	see notes	\$336,250	\$340,356	\$676,606
Total Operating Revenues			\$7,633,468	\$668,857	\$8,302,325		\$7,941,110	\$669,970	\$8,611,080		\$8,109,866	\$671,292	\$8,781,158
Certificated Salaries	1000-1999	see notes	\$2,549,952	\$279,406	\$2,829,358	see notes	\$2,626,450	\$287,788	\$2,914,238	see notes	\$2,705,243	\$296,422	\$3,001,665
Classified Salaries	2000-2999	see notes	\$1,759,765	\$86,292	\$1,846,057	see notes	\$1,812,557	\$88,881	\$1,901,438	see notes	\$1,866,934	\$91,548	\$1,958,482
Employee Benefits	3000-3999	see notes	\$1,202,707	\$71,270	\$1,273,977	see notes	\$1,323,888	\$73,408	\$1,397,296	see notes	\$1,423,041	\$75,611	\$1,498,652
Books and Supplies	4000-4999	see notes	\$427,940	\$139,675	\$567,615	see notes	\$441,944	\$143,171	\$585,115	see notes	\$449,272	\$145,843	\$595,115
Services, Other Operating	5000-5999	see notes	\$725,774	\$377,037	\$1,102,811	see notes	\$671,495	\$377,037	\$1,048,532	see notes	\$679,516	\$377,037	\$1,056,553
Capital Outlay	6000-6999	see notes	\$152,511	\$0	\$152,511	see notes	\$25,000	\$0	\$25,000	see notes	\$40,000	\$0	\$40,000
Other Outgo	7100-7299 7400-7499	see notes	\$215,000	\$62,084	\$277,084	see notes	\$215,000	\$65,000	\$280,000	see notes	\$215,000	\$65,000	\$280,000
Direct Support/Indirect Costs	7300-7399		\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0
Total Operating Expenditures			\$7,033,649	\$1,015,764	\$8,049,413		\$7,116,334	\$1,035,285	\$8,151,619		\$7,379,006	\$1,051,461	\$8,430,467
Operating Excess (Deficit)			\$599,819	(\$346,907)	\$252,912		\$824,776	(\$365,315)	\$459,461		\$730,860	(\$380,169)	\$350,691
Transfers In	8910-8929		\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0
Transfers Out	7600-7629		\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0
Sources	8930-8979		\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0
Uses	7630-7699		\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0
Long Term Liability	9660-9669		\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0
Contrib. to Restricted Program	8980-8999		(\$278,691)	\$278,691	\$0		(\$365,315)	\$365,315	\$0		(\$380,169)	\$380,169	\$0
Net Increase (Decrease) to Fund Balance			\$321,128	(\$68,216)	\$252,912		\$459,461	\$0	\$459,461		\$350,691	\$0	\$350,691
Ending Fund Balance			\$7,138,423	\$0	\$7,138,423		\$7,597,884	\$0	\$7,597,884		\$7,948,575	\$0	\$7,948,575
Recommended Reserve (Unr)	3.00%		\$229,004				\$238,233				\$243,296		
Reserve			\$7,138,423				\$7,597,884				\$7,948,575		
Reserve %			88.68%				93.21%				94.28%		

GREAT VALLEY ACADEMY:

Budget Assumptions for MYP

2017-2018

UNRESTRICTED

REVENUES:

- 8010-8099** LCFF revenue is based on 878.75 ADA and 36.11% unduplicated count (includes Charter in lieu tax amount)
- 8100-8299** No unrestricted federal programs
- 8300-8599** State Lottery projection is based on 855.15 ADA @ \$146
- 8600-8799** Revenue projection of Kids Care Fees and Fundraising based on 2016/2017 experience

EXPENDITURES:

- 1000-1999** Salaries based on schedule
- 2000-2999** Salaries based on schedule
- 3000-3999** Assumes medical & retirement benefits applicable to certificated and classified salaries
- 4000-4999** Assumes text books and instructional materials for additional students, replacement of consumables
- 5000-5999** Assumes expenses based on 2016/2017 experience
- 6000-6999** Assumes facilities upgrades including paving and painting
- 7300-7399** Mortgage interest per amortization schedule

CONTRIBUTIONS TO RESTRICTED PROGRAMS:

- 8980-8999** Assumes covering special ed encroachment

RESTRICTED

REVENUES:

- 8010-8099** Revenue assumes SELPA Property Tax Transfer Per 2017/2018 SCOE Budget projections
- 8100-8299** Revenue assumes Federal IDEA SELPA income Per 2017/2018 SCOE Budget projections
- 8300-8599** Revenue assumes Restricted Lottery based on 855.15 ADA @ \$48
- 8600-8799** Revenue assumes SELPA Special Ed Funding Exhibit-PS/RS per 2017/2018 SCOE Budget projections

EXPENDITURES:

- 1000-1999** Salaries based on schedule - Special Ed
- 2000-2999** Salaries based on schedule - Special Ed and Food Services
- 3000-3999** Assumes medical and retirement benefits applicable to certificated and classified salaries
- 4000-4999** Assumes purchase of materials for Special Ed Services based on 2016/2017 experience
- 5000-5999** Assumes SCOE Individual Student Services and SELPA Administration Fees per 2017/2018 SCOE Budget projections
- 6000-6999** Assumes no continued expenditures in this category
- 7100-7299/**
- 7400-7499** SELPA Insurance Pool per 2017/2018 SCOE Budget projections
- 7300-7399** Assumes no continued expenditures in this category

CONTRIBUTIONS FROM UNRESTRICTED PROGRAMS:

- 8980-8999** Assumes covering special ed encroachment

GREAT VALLEY ACADEMY:

Budget Assumptions for MYP

2018-2019

UNRESTRICTED

REVENUES:

- 8010-8099** LCFF revenue is based on 906.33 ADA and 35.9% unduplicated count (includes Charter in lieu tax amount)
- 8100-8299** No unrestricted federal programs
- 8300-8599** State Lottery projection of 878.75 ADA @ \$146
- 8600-8799** Revenue projection of Kids Care Fees and Fundraising based on 2016/2017 experience

EXPENDITURES:

- 1000-1999** Salaries based on schedule
- 2000-2999** Salaries based on schedule
- 3000-3999** Assumes medical & retirement benefits applicable to certificated and classified salaries
- 4000-4999** Assumes text books and instructional materials for additional students, replacement of consumables
- 5000-5999** Assumes expenses based on 2016/2017 experience with growth
- 6000-6999** Assumes facilities upgrades
- 7300-7399** Mortgage interest per amortization schedule

CONTRIBUTIONS TO RESTRICTED PROGRAMS:

- 8980-8999** Assumes covering special ed encroachment

RESTRICTED

REVENUES:

- 8010-8099** Revenue assumes SELPA Property Tax Transfer Per 2016/2017 SCOE Budget projections
- 8100-8299** Revenue assumes Federal IDEA SELPA income Per 2016/2017 SCOE Budget projections
- 8300-8599** Revenue assumes Restricted Lottery based on 878.75 ADA @ \$48
- 8600-8799** Revenue assumes SELPA Special Ed Funding Exhibit-PS/RS per 2017/2018 SCOE Budget projections

EXPENDITURES:

- 1000-1999** Salaries based on schedule - Special Ed
- 2000-2999** Salaries based on schedule - Special Ed and Food Services
- 3000-3999** Assumes medical and retirement benefits for resources applicable to certificated and classified salaries
- 4000-4999** Assumes purchase of materials for Special Ed Services based on 2016/2017 experience
- 5000-5999** Assumes SCOE Individual Student Services and SELPA Administration Fees per 2017/2018 SCOE Budget projections
- 6000-6999** Assumes no continued expenditures in this category
- 7100-7299/**
- 7400-7499** SELPA Insurance Pool per 2017/2018 SCOE Budget projections
- 7300-7399** Assumes no continued expenditures in this category

CONTRIBUTIONS FROM UNRESTRICTED PROGRAMS:

- 8980-8999** Assumes covering special ed encroachment

GREAT VALLEY ACADEMY:

Budget Assumptions for MYP

2019-20

UNRESTRICTED

REVENUES:

- 8010-8099** LCFF revenue is based on 904.4 ADA and 36.03% unduplicated count (includes Charter in lieu tax amount)
- 8100-8299** No unrestricted federal programs
- 8300-8599** State Lottery projection of 906.33 ADA @ \$146
- 8600-8799** Revenue projection of Kids Care Fees and Fundraising based on 2016/2017 experience

EXPENDITURES:

- 1000-1999** Salaries based on schedule
- 2000-2999** Salaries based on schedule
- 3000-3999** Assumes medical & retirement benefits applicable to certificated and classified salaries
- 4000-4999** Assumes text books and instructional materials for additional students, replacement of consumables
- 5000-5999** Assumes expenses based on 2016/2017 experience
- 6000-6999** Assumes facilities upgrades
- 7300-7399** Mortgage interest per amortization schedule

CONTRIBUTIONS TO RESTRICTED PROGRAMS:

- 8980-8999** Assumes covering special ed encroachment

RESTRICTED

REVENUES:

- 8010-8099** Revenue assumes SELPA Property Tax Transfer Per 2016/2017 SCOE Budget projections
- 8100-8299** Revenue assumes Federal IDEA SELPA income Per 2016/2017 SCOE Budget projections
- 8300-8599** Revenue assumes Restricted Lottery based on 906.33 ADA @ \$48
- 8600-8799** Revenue assumes SELPA Special Ed Funding Exhibit-PS/RS per 2016/2017 SCOE Budget projections

EXPENDITURES:

- 1000-1999** Salaries based on schedule - Special Ed
- 2000-2999** Salaries based on schedule - Special Ed and Food Services
- 3000-3999** Assumes medical and retirement benefits for resources applicable to certificated and classified salaries
- 4000-4999** Assumes purchase of materials for Special Ed Services based on 2016/2017 experience
- 5000-5999** Assumes SCOE Individual Student Services and SELPA Administration Fees per 2017/2018 SCOE Budget projections
- 6000-6999** Assumes no continued expenditures in this category
- 7100-7299/**
- 7400-7499** SELPA Insurance Pool per 2017/2018 SCOE Budget projections
- 7300-7399** Assumes no continued expenditures in this category

CONTRIBUTIONS FROM UNRESTRICTED PROGRAMS:

- 8980-8999** Assumes covering special ed encroachment

Great Valley Academy-Salida
2017-2018 First Interim
General Fund
Revenues, Expenditures, and Changes in Fund Balance

UNRESTRICTED & RESTRICTED

Description	Object Codes	Original Budget (A)	Board Appr'd Operating Budget (B)	Actuals To Date (C)	Projected Yr Totals (D)
A. REVENUES					
1) Revenue Limit Sources	8010-8099	6,601,917	6,546,424	1,657,282	6,546,424
2) Federal Revenue	8100-8299	132,574	132,574	4,313	132,574
3) Other State Revenue	8300-8599	157,728	273,995	78,656	273,995
4) Other Local Revenue	8600-8799	564,459	564,459	139,146	564,459
5) TOTAL REVENUES		7,456,678	7,517,452	1,879,397	7,517,452
B. EXPENDITURES					
1) Certificated Salaries	1000-1999	2,560,124	2,520,351	630,258	2,520,351
2) Classified Salaries	2000-2999	1,492,238	1,538,651	439,438	1,538,651
3) Employee Benefits	3000-3999	1,123,607	1,139,156	310,274	1,139,156
4) Books and Supplies	4000-4999	620,900	589,418	180,030	589,418
5) Services & Other Operating Exp	5000-5999	1,002,063	1,013,234	249,256	1,013,234
6) Capital Outlay	6000-6999	200,700	181,000	1,885	181,000
7) Other Outgo (excluding Transfers of Indirect/ Direct Support Costs)	7100-7299	414,948	414,948	135,549	414,948
	7400-7499	0	0	0	0
8) Transfers of Indirect/Direct Support Costs	7300-7399	0	0	0	0
9) TOTAL EXPENDITURES		7,414,580	7,396,758	1,946,690	7,396,758
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)					
		42,098	120,694	(67,293)	120,694
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In	8910-8929	0	0	0	0
b) Transfers Out	7610-7629	0	0	0	0
2) Other Sources/Uses					
a) Sources	8930-8979	0	0	0	0
b) Uses	7630-7699	0	0	0	0
3) Contributions	8980-8999	0	0	0	0
4) TOTAL, OTHER FINANCING SOURCES/USES		0	0	0	0
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)					
		42,098	120,694	(67,293)	120,694
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited	9791	3,464,347	3,377,382		3,377,382
b) Audit Adjustments	9793	0	0		0
c) As of July 1, Audited (F1a + F1b)		3,464,347	3,377,382		3,377,382
d) Other Restatements	9795	0	0		0
e) Adjusted Beginning Balance (F1c+F1d)		3,464,347	3,377,382		3,377,382
2) Ending Balance, June 30 (E + F1e)		3,506,445	3,498,076		3,498,076

Great Valley Academy-Salida
2017-2018 First Interim
General Fund
Revenues, Expenditures, and Changes in Fund Balance

RESTRICTED

Description	Object Codes	Original Budget (A)	Board Appr'd Operating Budget (B)	Actuals To Date (C)	Projected Yr Totals (D)
A. REVENUES					
1) Revenue Limit Sources	8010-8099	98,458	98,458	0	98,458
2) Federal Revenue	8100-8299	132,574	132,574	4,313	132,574
3) Other State Revenue	8300-8599	38,043	40,312	78,391	40,312
4) Other Local Revenue	8600-8799	279,459	279,459	10,356	279,459
5) TOTAL REVENUES		548,534	550,803	93,060	550,803
B. EXPENDITURES					
1) Certificated Salaries	1000-1999	108,951	95,932	31,181	95,932
2) Classified Salaries	2000-2999	46,621	68,920	19,504	68,920
3) Employee Benefits	3000-3999	37,157	43,258	11,994	43,258
4) Books and Supplies	4000-4999	160,993	128,465	55,680	128,465
5) Services & Other Operating Exp	5000-5999	252,065	233,711	47,839	233,711
6) Capital Outlay	6000-6999	0	0	0	0
7) Other Outgo (excluding Transfers of Indirect/ Direct Support Costs)	7100-7299 7400-7499	0 0	54,948 0	0 0	54,948 0
8) Transfers of Indirect/Direct Support Costs	7300-7399	0	0	0	0
9) TOTAL EXPENDITURES		605,787	625,234	166,198	625,234
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)					
		(57,253)	(74,431)	(73,138)	(74,431)
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In	8910-8929	0	0	0	0
b) Transfers Out	7610-7629	0	0	0	0
2) Other Sources/Uses		0	0	0	0
a) Sources	8930-8979	0	0	0	0
b) Uses	7630-7699	0	0	0	0
3) Contributions	8980-8999	5,051	74,278	0	74,278
4) TOTAL, OTHER FINANCING SOURCES/USES		5,051	74,278	0	74,278
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)					
		(52,202)	(153)	(73,138)	(153)
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited	9791	52,202	153		153
b) Audit Adjustments	9793	0	0		0
c) As of July 1, Audited (F1a + F1b)		52,202	153		153
d) Other Restatements	9795	0	0		0
e) Adjusted Beginning Balance (F1c+F1d)		52,202	153		153
2) Ending Balance, June 30 (E + F1e)		0	0		0

Great Valley Academy-Salida
2017-2018 First Interim
General Fund
Revenues, Expenditures, and Changes in Fund Balance

UNRESTRICTED

Description	Object Codes	Original Budget (A)	Board Appr'd Operating Budget (B)	Actuals To Date (C)	Projected Yr Totals (D)
A. REVENUES					
1) Revenue Limit Sources	8010-8099	6,503,459	6,447,966	1,657,282	6,447,966
2) Federal Revenue	8100-8299	0	0	0	0
3) Other State Revenue	8300-8599	119,685	233,683	265	233,683
4) Other Local Revenue	8600-8799	285,000	285,000	128,790	285,000
5) TOTAL REVENUES		6,908,144	6,966,649	1,786,337	6,966,649
B. EXPENDITURES					
1) Certificated Salaries	1000-1999	2,451,173	2,424,419	599,077	2,424,419
2) Classified Salaries	2000-2999	1,445,617	1,469,731	419,934	1,469,731
3) Employee Benefits	3000-3999	1,086,450	1,095,898	298,280	1,095,898
4) Books and Supplies	4000-4999	459,907	460,953	124,350	460,953
5) Services & Other Operating Exp	5000-5999	749,998	779,523	201,417	779,523
6) Capital Outlay	6000-6999	200,700	181,000	1,885	181,000
7) Other Outgo (excluding Transfers of Indirect/ Direct Support Costs)	7100-7299 7400-7499	414,948 0	360,000 0	135,549 0	360,000 0
8) Transfers of Indirect/Direct Support Costs	7300-7399	0	0	0	0
9) TOTAL EXPENDITURES		6,808,793	6,771,524	1,780,492	6,771,524
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)					
		99,351	195,125	5,845	195,125
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In	8910-8929	0	0	0	0
b) Transfers Out	7610-7629	0	0	0	0
2) Other Sources/Uses		0	0	0	0
a) Sources	8930-8979	0	0	0	0
b) Uses	7630-7699	0	0	0	0
3) Contributions	8980-8999	(5,051)	(74,278)	0	(74,278)
4) TOTAL, OTHER FINANCING SOURCES/USES		(5,051)	(74,278)	0	(74,278)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)					
		94,300	120,847	5,845	120,847
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited	9791	3,412,145	3,377,229		3,377,229
b) Audit Adjustments	9793	0	0		0
c) As of July 1, Audited (F1a + F1b)		3,412,145	3,377,229		3,377,229
d) Other Restatements	9795	0	0		0
e) Adjusted Beginning Balance (F1c+F1d)		3,412,145	3,377,229		3,377,229
2) Ending Balance, June 30 (E + F1e)		3,506,445	3,498,076		3,498,076

FISCAL YEAR 2017-2018

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GENERAL FUND FINANCIAL PROJECTIONS

Great Valley AcademySalida

		FISCAL YEAR 2017-2018				FISCAL YEAR 2018-19				FISCAL YEAR 2019-2020			
		SOURCE FOR PROJECTION				SOURCE FOR PROJECTION				SOURCE FOR PROJECTION			
Description	Account Codes	Projection Factors	Unrestr. 17-18 1st Yr. Proj.	Restr 17-18 1st Yr. Proj.	Total 17-18 1st Yr. Proj.	Projection Factors	Unrestr. 18-19 2nd Yr. Proj.	Restr 18-19 2nd Yr. Proj.	Total 18-19 2nd Yr. Proj.	Projection Factors	Unrestr. 19-20 3rd Yr. Proj.	Restr 19-20 3rd Yr. Proj.	Total 19-20 3rd Yr. Proj.
Fund Balance-July 1 Estimated			\$3,377,229	\$153	\$3,377,382		\$3,498,076	(\$0)	\$3,498,076		\$3,581,772	(\$0)	\$3,581,772
Unaudited Actual Adjustments			\$0	\$0	\$0				\$0				\$0
July 1 Unaudited	9791		\$3,377,229	\$153	\$3,377,382		\$3,498,076	(\$0)	\$3,498,076		\$3,581,772	(\$0)	\$3,581,772
Audit Adjustments	9793		\$0	\$0	\$0				\$0				\$0
Adjustment for Restatements	9795		\$0	\$0	\$0				\$0				\$0
Net Beginning Balance			\$3,377,229	\$153	\$3,377,382		\$3,498,076	(\$0)	\$3,498,076		\$3,581,772	(\$0)	\$3,581,772
Revenue Limit Sources	8010-8099	see notes	\$6,447,966	\$98,458	\$6,546,424	see notes	\$6,799,148	\$98,458	\$6,897,606	see notes	\$7,152,312	\$98,458	\$7,250,770
Federal Revenues	8100-8299	see notes	\$0	\$132,574	\$132,574	see notes	\$0	\$132,574	\$132,574	see notes	\$0	\$132,574	\$132,574
Other State Revenues	8300-8599	see notes	\$233,683	\$40,312	\$273,995	see notes	\$130,734	\$42,760	\$173,494	see notes	\$134,579	\$43,900	\$178,479
Other Local Revenues	8600-8799	see notes	\$285,000	\$279,459	\$564,459	see notes	\$292,500	\$279,459	\$571,959	see notes	\$292,500	\$279,459	\$571,959
Total Operating Revenues			\$6,966,649	\$550,803	\$7,517,452		\$7,222,382	\$553,251	\$7,775,633		\$7,579,391	\$554,391	\$8,133,782
Certificated Salaries	1000-1999	see notes	\$2,424,419	\$95,932	\$2,520,351	see notes	\$2,497,151	\$98,810	\$2,595,961	see notes	\$2,572,066	\$101,774	\$2,673,840
Classified Salaries	2000-2999	see notes	\$1,469,731	\$68,920	\$1,538,651	see notes	\$1,513,823	\$70,988	\$1,584,811	see notes	\$1,559,238	\$73,117	\$1,632,355
Employee Benefits	3000-3999	see notes	\$1,095,898	\$43,258	\$1,139,156	see notes	\$1,247,916	\$44,556	\$1,292,472	see notes	\$1,314,575	\$45,893	\$1,360,468
Books and Supplies	4000-4999	see notes	\$460,953	\$128,465	\$589,418	see notes	\$497,605	\$134,313	\$631,918	see notes	\$473,465	\$133,453	\$606,918
Services, Other Operating	5000-5999	see notes	\$779,523	\$233,711	\$1,013,234	see notes	\$778,116	\$233,711	\$1,011,827	see notes	\$786,448	\$233,711	\$1,020,159
Capital Outlay	6000-6999	see notes	\$181,000	\$0	\$181,000	see notes	\$160,000	\$0	\$160,000	see notes	\$175,000	\$0	\$175,000
Other Outgo	7100-7299 7400-7499	see notes	\$360,000	\$54,948	\$414,948	see notes	\$360,000	\$54,948	\$414,948	see notes	\$420,000	\$54,948	\$474,948
Direct Support/Indirect Costs	7300-7399		\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0
Total Operating Expenditures			\$6,771,524	\$625,234	\$7,396,758		\$7,054,611	\$637,326	\$7,691,937		\$7,300,792	\$642,896	\$7,943,688
Operating Excess (Deficit)			\$195,125	(\$74,431)	\$120,694		\$167,771	(\$84,075)	\$83,696		\$278,599	(\$88,505)	\$190,095
Transfers In	8910-8929		\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0
Transfers Out	7600-7629		\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0
Sources	8930-8979		\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0
Uses	7630-7699		\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0
Long Term Liability	9660-9669		\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0
Contrib. to Restricted Program	8980-8999		(\$74,278)	\$74,278	\$0		(\$84,075)	\$84,075	\$0		(\$88,505)	\$88,505	\$0
Net Increase (Decrease) to Fund Balance			\$120,847	(\$153)	\$120,694		\$83,696	\$0	\$83,696		\$190,094	\$1	\$190,095
Ending Fund Balance			\$3,498,076	(\$0)	\$3,498,076		\$3,581,772	(\$0)	\$3,581,772		\$3,771,866	\$0	\$3,771,866
Recommended Reserve (Unr)	3.00%				\$208,999				\$216,671				\$227,382
Reserve					\$3,498,076				\$3,581,772				\$3,771,866
Reserve %					47.29%				46.57%				47.48%

GREAT VALLEY ACADEMY:

Budget Assumptions for MYP

2017-2018

UNRESTRICTED

REVENUES:

- 8010-8099** LCFF revenue is based on 800.85 ADA and 24.20% unduplicated count (includes Charter in lieu tax amount)
- 8100-8299** No unrestricted federal programs
- 8300-8599** State Lottery projection of 756.50 ADA @ \$146
- 8600-8799** Revenue projection of Kids Care Fees and Fundraising based on 2016/2017 experience

EXPENDITURES:

- 1000-1999** Salaries based on schedule
- 2000-2999** Salaries based on schedule
- 3000-3999** Assumes medical & retirement benefits applicable to certificated and classified salaries
- 4000-4999** Assumes text books and instructional materials for additional students, replacement of consumables
- 5000-5999** Assumes expenses based on 2016/2017 experience with growth
- 6000-6999** Assumes facilities upgrades
- 7300-7399** Mortgage interest per amortization schedule

CONTRIBUTIONS TO RESTRICTED PROGRAMS:

- 8980-8999** Assumes covering special ed encroachment

RESTRICTED

REVENUES:

- 8010-8099** Revenue assumes SELPA Property Tax Transfer for SCOE
- 8100-8299** Revenue assumes Federal IDEA SELPA for SCOE
- 8300-8599** Revenue assumes Restricted Lottery based on 756.50 ADA @ \$448
- 8600-8799** Revenue assumes SELPA Special Ed Funding

EXPENDITURES:

- 1000-1999** Salaries based on schedule - Special Ed
- 2000-2999** Salaries based on schedule - Special Ed and Food Service
- 3000-3999** Assumes medical and retirement benefits for resources applicable to certificated and classified salaries
- 4000-4999** Assumes purchase of materials for Special Ed Services
- 5000-5999** Assumes SELPA Administration Fees per SCOE
- 6000-6999** Assumes no continued expenditures in this category
- 7100-7299/**
- 7400-7499** SELPA Insurance pool
- 7300-7399** Assumes no continued expenditures in this category

CONTRIBUTIONS FROM UNRESTRICTED PROGRAMS:

- 8980-8999** Assumes covering special ed encroachment

GREAT VALLEY ACADEMY:

Budget Assumptions for MYP

2018-2019

UNRESTRICTED

REVENUES:

- 8010-8099** LCFF revenue is based on 831.25 ADA and 24% unduplicated count (includes Charter in lieu tax amount)
- 8100-8299** No unrestricted federal programs
- 8300-8599** State Lottery projection of 800.85 ADA @ \$146
- 8600-8799** Revenue projection of Kids Care Fees and Fundraising based on 2016/2017 experience

EXPENDITURES:

- 1000-1999** Salaries based on schedule including new teachers for student growth
- 2000-2999** Salaries based on schedule including new staff for student growth
- 3000-3999** Assumes medical & retirement benefits applicable to certificated and classified salaries
- 4000-4999** Assumes text books and instructional materials for additional students, replacement of consumables
- 5000-5999** Assumes expenses based on 2016/2017 experience with growth
- 6000-6999** Assumes facilities upgrades
- 7300-7399** Mortgage interest per amortization schedule

CONTRIBUTIONS TO RESTRICTED PROGRAMS:

- 8980-8999** Assumes covering special ed encroachment

RESTRICTED

REVENUES:

- 8010-8099** Revenue assumes SELPA Property Tax Transfer for SCOE
- 8100-8299** Revenue assumes Federal IDEA SELPA for SCOE
- 8300-8599** Revenue assumes Restricted Lottery based on 800.85 ADA @ \$48
- 8600-8799** Revenue assumes SELPA Special Ed Funding Exhibit

EXPENDITURES:

- 1000-1999** Salaries based on schedule - Special Ed
- 2000-2999** Salaries based on schedule - Special Ed and Food services
- 3000-3999** Assumes medical and retirement benefits for resources applicable to certificated and classified salaries
- 4000-4999** Assumes purchase of materials for Special Ed Services
- 5000-5999** Assumes SELPA Administration Fees per SCOE
- 6000-6999** Assumes no continued expenditures in this category
- 7100-7299/**
- 7400-7499** SELPA Insurance pool
- 7300-7399** Assumes no continued expenditures in this category

CONTRIBUTIONS FROM UNRESTRICTED PROGRAMS:

- 8980-8999** Assumes covering special ed encroachment

GREAT VALLEY ACADEMY:

Budget Assumptions for MYP

2019-2020

UNRESTRICTED

REVENUES:

- 8010-8099** LCFF revenue is based on 855.00 ADA and 24% unduplicated count (includes Charter in lieu tax amount)
- 8100-8299** No unrestricted federal programs
- 8300-8599** State Lottery projection of 831.25 ADA @ \$146
- 8600-8799** Revenue projection of Kids Care Fees and Fundraising based on 2016/2017 experience

EXPENDITURES:

- 1000-1999** Salaries based on schedule
- 2000-2999** Salaries based on schedule
- 3000-3999** Assumes medical & retirement benefits applicable to certificated and classified salaries
- 4000-4999** Assumes text books and instructional materials for additional students, replacement of consumables
- 5000-5999** Assumes expenses based on 2016/2017 experience with growth
- 6000-6999** Assumes facilities upgrades
- 7300-7399** Mortgage interest per amortization schedule

CONTRIBUTIONS TO RESTRICTED PROGRAMS:

- 8980-8999** Assumes covering special ed encroachment

RESTRICTED

REVENUES:

- 8010-8099** Revenue assumes SELPA Property Tax Transfer for SCOE
- 8100-8299** Revenue assumes Federal IDEA SELPA for SCOE
- 8300-8599** Revenue assumes Restricted Lottery based on 831.25 ADA @ \$48
- 8600-8799** Revenue assumes SELPA Special Ed Funding Exhibit

EXPENDITURES:

- 1000-1999** Salaries based on schedule - Special Ed
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- 4000-4999** Assumes purchase of materials for Special Ed Services
- 5000-5999** Assumes SELPA Administration Fees per SCOE
- 6000-6999** Assumes no continued expenditures in this category
- 7100-7299/**
- 7400-7499** SELPA Insurance pool
- 7300-7399** Assumes no continued expenditures in this category

CONTRIBUTIONS FROM UNRESTRICTED PROGRAMS:

- 8980-8999** Assumes covering special ed encroachment

GREAT VALLEY ACADEMY
AUDIT REPORT
For the Fiscal Year Ended
June 30, 2017

DRAFT

GREAT VALLEY ACADEMY

For the Fiscal Year Ended June 30, 2017

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Financial Section

DRAFT

INDEPENDENT AUDITORS' REPORT

Board of Directors
Great Valley Academy
Modesto, California

Report on the Financial Statements

We have audited the accompanying financial statements of Great Valley Academy (a California nonprofit Organization), which comprise the statement of financial position as of June 30, 2017, and the related statements of activities, cash flows, and functional expenses for the fiscal year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the *2016-17 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Great Valley Academy as of June 30, 2017, and the changes in its net assets and its cash flows for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the School's basic financial statements. The supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. The supplementary information on pages 17 to 22 is the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole. The information on page 16 has not been subjected to the auditing procedures applied in the audit of the basic financial statements and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated _____, 2017, on our consideration of the Great Valley Academy's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Charter's internal control over financial reporting and compliance.

Murrieta, California

_____, 2017

GREAT VALLEY ACADEMY
Statement of Financial Position
June 30, 2017

ASSETS

Cash	\$	4,782,401
Accounts receivable		547,392
Prepaid expenses		27,080
Capital assets:		
Non-depreciable assets		2,070,000
Depreciable assets		11,336,681
Less accumulated depreciation		<u>(1,092,012)</u>

Total Assets	\$	<u>17,671,542</u>
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LIABILITIES AND NET ASSETS

Liabilities

Accounts payable	\$	614,280
Unearned revenues		13,911
Long term liabilities:		
Portion due within one year		237,089
Portion due after one year		<u>6,543,363</u>
Total liabilities		<u>7,408,643</u>

Net assets

Unrestricted		10,194,683
Temporarily restricted		<u>68,216</u>
Total net assets		<u>10,262,899</u>

Total Liabilities and Net Assets	\$	<u>17,671,542</u>
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GREAT VALLEY ACADEMY*Statement of Activities**For the Fiscal Year Ended June 30, 2017*

	Unrestricted	Temporarily Restricted	Total
REVENUES, GAINS, AND OTHER SUPPORT			
LCFF apportionment	\$ 9,258,560	\$ -	\$ 9,258,560
Education Protection Account	1,245,332	-	1,245,332
In-lieu property tax transfers	2,190,301	-	2,190,301
Special education property tax transfers	-	205,184	205,184
Federal special education awards	121,291	-	121,291
Federal food program	134,463	-	134,463
State food program	9,260	-	9,260
Lottery	237,167	73,616	310,783
Other state sources	258,168	7,487	265,655
STRS on-behalf payment	318,097	-	318,097
Local special education transfers	-	337,686	337,686
Other local revenues	733,757	-	733,757
Interest earned	2,339	-	2,339
Net assets released from restrictions	782,091	(782,091)	-
Total revenues, gains, and other support	15,290,826	(158,118)	15,132,708
EXPENSES			
Program Services:			
Instruction	8,211,209	-	8,211,209
Instruction-related services	1,454,431	-	1,454,431
Pupil services	907,068	-	907,068
Ancillary services	543,773	-	543,773
Total Program Services	11,116,481	-	11,116,481
Management and General:			
General administration	1,372,504	-	1,372,504
Plant services	1,192,973	-	1,192,973
Depreciation	309,393	-	309,393
Interest expense	292,640	-	292,640
Total management and general	3,167,510	-	3,167,510
Total expenses	14,283,991	-	14,283,991
Change in net assets from operations	1,006,835	(158,118)	848,717
Repayment of State award (Note 11)	(52,202)	-	(52,202)
Change in net assets	954,633	(158,118)	796,515
Net assets, July 1, 2016	9,240,050	226,334	9,466,384
Net assets, June 30, 2017	\$ 10,194,683	\$ 68,216	\$ 10,262,899

See accompanying notes and auditors' report.

GREAT VALLEY ACADEMY*Statement of Cash Flows**For the Fiscal Year Ended June 30, 2017*

CASH FLOWS FROM OPERATING ACTIVITIES

Change in net assets	\$ 796,515
Adjustments to reconcile increase (decrease) in net assets to net cash provided (used) by operating activities	
Depreciation	309,393
(Increase) decrease in operating assets:	
Accounts receivable	(32,138)
Prepaid expenses	(15,075)
Increase (decrease) in operating liabilities:	
Accounts payable	(197,039)
Unearned revenue	2,806
Net cash provided (used) by operating activities	<u>864,462</u>

CASH FLOWS FROM INVESTING ACTIVITIES

Purchase of equipment, furniture and building improvements	<u>(2,895,829)</u>
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CASH FLOWS FROM FINANCING ACTIVITIES

Payments on Salida mortgage	(46,831)
Payments on construction loan	(92,640)
Payments on mortgage note	<u>(113,037)</u>
Net cash provided (used) by financing activities	<u>(252,508)</u>
Net increase (decrease) in cash	(2,283,875)
Beginning cash balance, July 1, 2016	<u>7,066,276</u>
Ending cash balance, June 30, 2017	<u><u>\$ 4,782,401</u></u>

SUPPLEMENTAL DISCLOSURE

Interest paid	<u><u>\$ 292,640</u></u>
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GREAT VALLEY ACADEMY*Statement of Functional Expenses**For the Fiscal Year Ended June 30, 2017*

	Program Services	Management and General	Total
Certificated salaries	\$ 5,133,836	\$ -	\$ 5,133,836
Classified salaries	1,922,816	1,044,872	2,967,688
Employee benefits	2,060,190	277,988	2,338,178
Total Salaries and Benefits	9,116,842	1,322,860	10,439,702
Books and supplies	969,951	194,026	1,163,977
Services and other operating expenses	1,029,688	1,048,591	2,078,279
Unallocated depreciation	-	309,393	309,393
Other outgo	-	292,640	292,640
Total Supplies and Operating Expenses	1,999,639	1,844,650	3,844,289
Totals	<u><u>\$ 11,116,481</u></u>	<u><u>\$ 3,167,510</u></u>	<u><u>\$ 14,283,991</u></u>

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES

A. Nature of Activities

In February 2008, Great Valley Academy (the Charter) was approved to operate as a California charter school by the Stanislaus County Office of Education. The Charter was formed as an Internal Revenue Code (IRC) Section 501(c)(3) non-profit public benefit corporation. The Charter operated a school with a classroom based education program, offering education to students in kindergarten and grades 1-8. The school began its operations in 2008-09. In 2016-17, the School closed its Manteca location and opened another school called Great Valley Academy-Salida. This new site was opened under the approval of the Salida Union Elementary School District and operated kindergarten and grades 1-8. The Modesto campus offers both classroom based and non-classroom based education programs, while the Salida campus offers all classroom based instruction. In addition, the Charter offers consulting services to other educational institutions, which is considered unrelated to the primary educational activity. Major sources of revenue for education comes from federal and state agencies.

B. Basis of Accounting

The Charter accounts for its financial transactions in accordance with the policies and procedures of the Department of Education's *California School Accounting Manual*. The accounting policies of the Charter conform to generally accepted accounting principles as prescribed by the Financial Accounting Standards Board (FASB) and the American Institute of Certified Public Accountants (AICPA).

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Financial statements are prepared using the accrual basis of accounting.

C. Basis of Presentation

The Charter reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Unrestricted: These net assets represent expendable funds for operations that are not otherwise limited by donor restrictions. These generally result from revenues generated by receiving contributions, providing services, and receiving interest from investments. These net assets also included expendable funds that are designated by the board, but do not meet the criteria to be classified as temporarily restricted.

Temporarily Restricted: The Charter reports gifts of cash and other assets as temporarily restricted when they are received with donor stipulations that limit the use of the donated asset. The specific donor imposed restrictions are often contingent upon specific performance of a future event or a specific passage of time before the organization may spend the funds.

Permanently Restricted: Assets subject to irrevocable donor restrictions requiring that the assets be maintained in perpetuity usually for the purpose of generating investment income to fund current operations.

At June 30, 2017, the Charter had unrestricted net assets of \$10,194,683 and temporarily restricted net assets of \$68,216.

D. Functional Allocation of Expenses

The Charter reports expenses by function. The costs of providing and supporting educational programs and other activities have been summarized on a functional basis in the Statement of Functional Expenses. Accordingly, certain costs have been allocated among the instructional program and supporting services benefited.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)

E. Cash

Cash consists of funds held in financial institutions. The Charter considers certificates of deposit with a maturity date of 90 days or longer to be investments. As of June 30, 2017, the Charter did not hold any cash as investments and \$223,669 of its cash held in financial institutions was designated for use to construct the new Salida campus.

Cash balances are insured up to \$250,000 by the Federal Depository Insurance Corporation (FDIC). Amounts above the FDIC limit are secured by pledged collateral by the financial institution. As of June 30, 2017, \$4,558,879 of the cash balance was exposed to custodial risk because it exceeded the \$250,000 FDIC coverage limit.

F. Prepaid Expenses

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items.

G. Fair Value Measurements

In accordance with fair value measurements, the Charter categorizes its assets and liabilities measured at fair value into a three-level hierarchy based on the priority of the inputs to the valuation technique used to determine fair value. The fair value hierarchy gives the highest priority to quoted prices in active markets for identical assets or liabilities (Level 1) and the lowest priority to unobservable inputs (Level 3). If the inputs used in the determination of the fair value measurement fall within different levels of the hierarchy, the categorization is based on the lowest level input that is significant to the fair value measurement.

Financial assets and liabilities recorded on the balance sheet are categorized based on the inputs to the valuation techniques as follows:

Level 1 – Inputs that reflect unadjusted quoted prices in active markets for identical investments, such as stocks, corporate and government bonds. The Charter has the ability to access the holding and quoted prices as of the measurement date.

Level 2 – Inputs, other than quoted prices, that are observable for the asset or liability either directly or indirectly, including inputs from markets that are not considered to be active.

Level 3 – Inputs that are unobservable. Unobservable inputs reflect the Charter's own assumptions about the factors market participants would use in pricing an investment, and is based on the best information available in the circumstances.

H. Contributions

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence or nature of any donor restrictions or conditions.

I. Non-Cash Donations

Donations of property and equipment are recorded as contributions at their estimated fair value at the date of donation. Such donations are reported as increases in unrestricted net assets unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted contributions.

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)

I. Non-Cash Donations (continued)

Absent donor stipulations regarding how long those donated assets must be maintained, the Charter reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The Charter reclassifies temporarily restricted net assets to unrestricted net assets at that time.

J. Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and revenues and expenses during the reporting period. Significant estimates include the lives used for depreciation of property and equipment and allocation of costs between the various programs and expense categories. Actual results could differ from those estimates.

K. Capital Assets

Capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated fixed assets are recorded at their fair market values as of the date received. The Charter maintains a capitalization threshold of \$20,000 for all capital assets, except equipment, which has a \$5,000 capitalization threshold. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized.

All reported capital assets, except for land and construction in progress, are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

Description	Estimated Lives
Buildings and Improvements	15-50 years
Land Improvements	20 years
Equipment	5-10 years

L. Income Taxes

The Charter is a non-profit entity exempt from the payment of income taxes under Internal Revenue Code Section 501(c)(3) and California Revenue and Taxation Code Section 23701d. Accordingly, no provision has been made for income taxes for its primary activity. However, the Charter also conducts unrelated consulting activities for which unrelated business income is generated. As a result, this income is taxable, however, management believes that no material income tax liability will arise for this fiscal year ending June 30, 2017, and therefore, no provision has been made for income taxes. Management has determined that all income tax positions are more likely than not of being sustained upon potential audit or examination; therefore, no disclosures of uncertain income tax positions are required. The Charter files information returns in the U.S. federal jurisdiction, and the state of California. The statute of limitations for federal and California state tax purposes is generally three and four years, respectively.

GREAT VALLEY ACADEMY
Notes to Financial Statements
June 30, 2017

NOTE 2 – ACCOUNTS RECEIVABLE

Accounts receivable outstanding at June 30, 2017, consisted of the following:

Federal Government:	
Food program	\$ 1,088
Special education entitlement	4,850
State Government:	
LCFF	96,837
Lottery	224,150
Food program	69
Local:	
Special education	140,506
GVS Consulting	31,500
Other	48,392
Total	<u>\$ 547,392</u>

NOTE 3 – JPA INFORMATION

The Great Valley Academy participates in a joint venture under a joint powers agreement (JPA) with Charter Safe. The Charter Safe JPA provides property and liability insurance and workers compensation coverage for its members. The JPA is governed by a board consisting of a representative from each member agency. The governing board controls the operations of the JPA independent of any influence by the member agencies beyond their representation on the governing board. Each member pays a premium commensurate with the level of coverage requested and shares surpluses and deficits proportionately to its participation in the JPA.

Condensed unaudited financial information for Charter Safe for the year ended June 30, 2017, is as follows:

	<u>Charter Safe</u>
Total Assets	\$ 24,747,747
Total Liabilities	<u>18,991,295</u>
Net Assets	<u>\$ 5,756,452</u>
Total Revenues	\$ 22,031,676
Cost of Sales	14,054,928
Total Expenses	<u>5,589,055</u>
Net Income (Loss)	<u>\$ 2,387,693</u>

GREAT VALLEY ACADEMY
Notes to Financial Statements
June 30, 2017

NOTE 4 – LONG TERM LIABILITIES

A schedule of changes in long-term liabilities for the year ended June 30, 2017, is shown below:

	Balance, July 1, 2016	Additions	Deductions	Balance, June 30, 2017	Amount Due in One Year
Charter school construction loan	\$ 108,592	\$ -	\$ 92,640	\$ 15,952	\$ 15,952
Mortgage note payable - Modesto	2,024,368	-	113,037	1,911,331	118,837
Mortgage note payable	4,900,000	-	46,831	4,853,169	102,300
Totals	<u>\$ 7,032,960</u>	<u>\$ -</u>	<u>\$ 252,508</u>	<u>\$ 6,780,452</u>	<u>\$ 237,089</u>

A. Mortgage Note

On May 14, 2010, Great Valley Academy completed the purchase of a building which it previously leased for its Modesto campus. The property was purchased for a price of \$3,250,000 from Modesto's Neighborhood Church. The agreement called for Great Valley Academy to carry a note payable to the Church in the amount of \$2,975,000. The terms of the note required monthly payments of \$17,512 beginning on June 14, 2010 and ending on May 14, 2015, including interest at a rate of 6.75%, and monthly payments of \$15,704 beginning on May 14, 2015 and ending on April 14, 2020, including interest at a rate of 8.0%.

On July 8, 2014, Great Valley Academy refinanced the mortgage note previously held with Modesto Neighborhood Church with the Bank of Stockton. The new mortgage note assumed is \$2,226,000 with monthly payments of \$17,672. The note matures on July 5, 2029 and bears a fixed rate of interest of 4.95%. At June 30, 2017, the total balance outstanding on the note was \$1,911,331. The amounts required to amortize the outstanding balance at June 30, 2017, are as follows:

Fiscal Year	Principal	Interest	Total
2017-18	\$ 118,837	\$ 93,224	\$ 212,061
2018-19	124,940	87,121	212,061
2019-20	131,137	80,924	212,061
2020-21	138,091	73,970	212,061
2021-22	145,184	66,877	212,061
2022-27	845,562	214,743	1,060,305
2026-30	407,580	21,983	429,563
Total	<u>\$ 1,911,331</u>	<u>\$ 638,842</u>	<u>\$ 2,550,173</u>

GREAT VALLEY ACADEMY
Notes to Financial Statements
June 30, 2017

NOTE 4 – LONG TERM LIABILITIES (continued)

B. Manteca Campus Loan

On August 20, 2012, the Great Valley Academy – Manteca entered into a loan in order to provide funds to build out the Manteca campus. The new Salida campus has assumed this liability. The terms of the note require monthly payments in the amount of \$8,029 beginning on September 20, 2012 and ending on August 20, 2017, including interest at a rate of 5.5%. At June 30, 2017, the total balance outstanding on the note was \$15,952 with amounts required to amortize as follows:

Fiscal Year	Principal	Interest	Total
2017-18	\$ 15,952	\$ 111	\$ 16,063

C. Mortgage Note - Salida

On June 30, 2016, Great Valley Academy assumed a mortgage note with the Bank of Stockton for \$4,900,000 for the purchase of property for its Salida school campus, which replaced the Manteca campus. The terms of the mortgage require interest-only payments through January, 2017; thereafter, payments are \$29,870 per month. The interest rate is 5.25% with note maturity expected at July, 2041. The balance outstanding at June 30, 2017, was \$4,853,169.

Fiscal Year	Principal	Interest	Total
2017-18	\$ 102,300	\$ 256,140	\$ 358,440
2018-19	107,880	250,560	358,440
2019-20	113,089	245,351	358,440
2020-21	119,934	238,506	358,440
2021-22	126,476	231,964	358,440
2022-27	742,998	1,049,201	1,792,199
2027-32	968,672	823,527	1,792,199
2032-37	1,264,056	528,143	1,792,199
2037-42	1,307,764	150,857	1,458,621
Total	\$ 4,853,169	\$ 3,774,249	\$ 8,627,418

GREAT VALLEY ACADEMY
Notes to Financial Statements
June 30, 2017

NOTE 5 – CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2017 was as follows:

	Balance, July 1, 2016	Additions	Retirements	Balance, June 30, 2017
Capital assets not being depreciated:				
Land	\$ 2,070,000	\$ -	\$ -	\$ 2,070,000
Construction in progress	614,493	-	614,493	-
Total capital assets not being depreciated	<u>2,684,493</u>	<u>-</u>	<u>614,493</u>	<u>2,070,000</u>
Capital assets being depreciated:				
Improvement of sites	1,529,153	3,475,308	-	5,004,461
Buildings	5,951,428	-	-	5,951,428
Equipment	345,778	35,014	-	380,792
Total capital assets being depreciated	<u>7,826,359</u>	<u>3,510,322</u>	<u>-</u>	<u>11,336,681</u>
Accumulated depreciation for:				
Improvement of sites	(311,644)	(112,075)	-	(423,719)
Buildings	(425,830)	(162,741)	-	(588,571)
Equipment	(45,145)	(34,577)	-	(79,722)
Total accumulated depreciation	<u>(782,619)</u>	<u>(309,393)</u>	<u>-</u>	<u>(1,092,012)</u>
Total capital assets being depreciated, net	<u>7,043,740</u>	<u>3,200,929</u>	<u>-</u>	<u>10,244,669</u>
Capital assets, net of depreciation	<u>\$ 9,728,233</u>	<u>\$ 3,200,929</u>	<u>\$ 614,493</u>	<u>\$ 12,314,669</u>

Depreciation expense for the year ending June 30, 2017, was \$309,393 and was not allocated by function.

The Charter completed construction of the Salida campus during the year, placing construction in progress of \$614,493 in use.

NOTE 6 – LINE OF CREDIT

The Charter entered into an agreement with the Bank of Stockton for a line of credit in the amount of \$1,000,000. The line of credit is secured by the Charter's assets. As of June 30, 2017, there was no balance owed on the line of credit. The line of credit carries an interest rate of 7.0% and requires monthly payments when there are balances owed.

NOTE 7 – GREAT VALLEY HOMESCHOOL PROGRAM OFFICE OPERATING LEASE

Great Valley Academy – Modesto entered into an operating lease agreement with Tully Manor Investments, LLC in August 2015 for office space for its homeschool program, located in Modesto, CA. Payments are required monthly and initial base rental fee is \$1,979 per month, with 3% increases annually. The initial term is five years with option to extend up to three years. Total operating lease expense for the facility for the year ending June 30, 2017 was \$24,346.

GREAT VALLEY ACADEMY
Notes to Financial Statements
June 30, 2017

NOTE 8 – EMPLOYEE RETIREMENT PLANS

Qualified employees are covered under multiple-employer defined benefit pension plans maintained by agencies of the State of California, as well as a defined contribution plan maintained by a separate plan sponsor and trust agreement. Certificated employees are members of the State Teachers' Retirement System (STRS), and eligible classified employees may contribute to the Great Valley Academy 401(k) Plan and Trust.

State Teachers' Retirement System (STRS)

Plan Description

The Charter contributes to the California State Teachers' Retirement System (CalSTRS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalSTRS. The plan provides retirement, disability and survivor benefits to beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the State Teachers' Retirement Law. CalSTRS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the comprehensive annual financial report may be obtained from CalSTRS, 100 Waterfront Place, West Sacramento, California 95605, or at www.calstrs.com.

The California Public Employees' Pension Reform Act (PEPRA), which took effect in January 2013, changes the way CalSTRS retirement benefits are applied, and places compensation limits on members. As a result of these changes since PEPRA's adoption in January 2013, the Charter now has two unique CalSTRS plans to which it makes contributions: the "classic" plan, which includes covered employees who have established membership in a CalSTRS plan prior to January 2013, as well as the "PEPRA/new" plan, which includes covered employees who have established membership in a CalSTRS plan after January 2013. Each plan or membership contains unique benefits levels, which can be obtained directly from CalSTRS.

Funding Policy

For the period ended June 30, 2017, the applicable employee and employer contribution rates for the Charter per membership level, are as follows:

	<i>CalSTRS Membership Level</i>	
	<i>"Classic"</i>	<i>"PEPRA/new"</i>
Active employee rate	9.205%	10.250%
Required employer rate	12.580%	12.580%

The contribution requirements of the plan members are established by State statute. The Charter's contributions to STRS for the last three fiscal years were as follows:

	Contribution			Percent of Required Contribution
	Modesto	Salida	Combined	
2016-17	\$ 335,801	\$ 250,472	\$ 586,273	100%
2015-16	\$ 255,325	\$ 202,131	\$ 457,456	100%
2014-15	\$ 176,432	\$ 153,151	\$ 329,583	100%

On-Behalf Payments

The Charter was the recipient of on-behalf payments made by the State of California to STRS for the benefit of covered employees' retirement savings. These payments consist of state General Fund contributions of \$170,283 for Modesto, \$147,814 for Salida, and \$318,097 combined to STRS. This estimate was based on 8.578248% of covered payroll expenses for the 2014-15 year.

GREAT VALLEY ACADEMY
Notes to Financial Statements
June 30, 2017

NOTE 8 – EMPLOYEE RETIREMENT PLANS (continued)

401(K) Plan

The Charter has established a 401K defined contribution retirement plan, whereby all eligible classified employees may elect to defer a portion of their salary into a separate retirement plan trust. Per the plan agreement, there is a requirement for the School to match employee salary elective deferrals up to 4.0%. For the year ending June 30, 2017, total employer contributions to the plan was \$70,479.

NOTE 9 – COMMITMENTS AND CONTINGENCIES

State and Federal Funds

The Charter has received state and federal funds for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, it is believed that any required reimbursement will not be material.

NOTE 10 – NET ASSET CLASSIFICATION

Temporarily restricted net assets consists of the following at June 30, 2017:

Educator Effectiveness	\$	13,606
Clean Energy Jobs Act		54,610
Total	\$	<u>68,216</u>

NOTE 11 – REPAYMENT OF STATE AWARD

Due to the closure and relocation of Great Valley Academy – Manteca as of June 30, 2016, and subsequent opening of the new school site at Great Valley Academy – Salida, the California Department of Education requested that the School repay Proposition 39 Clean Energy Job Creation Funds in the amount of \$52,202 that had been awarded during a prior fiscal year. As repayment of these funds is not a part of normal, recurring operations, they will be presented as other nonoperating expenses in the statement of activities.

NOTE 12 – BEGINNING OPERATIONS

Great Valley Academy closed and relocated its Manteca campus as of June 30, 2016, and ceased operations as of that date. A new campus, Great Valley Academy – Salida, replaced the Manteca campus and began operations in August 2016 for the 2016-2017 school year. All rights to assets and obligations of the Manteca campus passed to Salida starting July 1, 2016. Beginning net assets of the Salida campus were transferred from the Manteca campus at the close of operations on June 30, 2016.

NOTE 13 – SUBSEQUENT EVENTS

Events subsequent to June 30, 2017 have been evaluated through _____, 2017, the date at which the Charter's audited financial statements were available to be issued.

Supplementary Information

GREAT VALLEY ACADEMY

Organizational Structure

June 30, 2017

The Great Valley Academy (Charter No. 0985) was authorized as a California charter school in February 2008 by the Stanislaus County Office of Education. The School provides classroom and non-classroom based instruction to students in kindergarten and grades 1-8, and is located in Modesto. In 2016, a second school called Great Valley Academy Salida (Charter No. 1819) was approved by the Salida Union Elementary School District and operates classroom based instruction in kindergarten and grades 1-8. The school is located in Salida, which is in Stanislaus County.

BOARD OF DIRECTORS		
Member	Office	Term Expires
Ryan Swehla	President	June, 2018
Michael Gianelli	Vice President	June, 2019
Chad Wolf	Secretary	June, 2020
John Kramer	Treasurer	June, 2018
Twila Tosh	Salida Authorizing Agency Designee	August, 2018
Susan Nisan	Board Member	January, 2019
Steve Payne	Board Member	October, 2018

ADMINISTRATORS

Leah Silvestre Franklin,
Chief Executive Officer

Marisa Jacobson-Meeks,
Chief Operating Officer

Dr. Eldon Rosenow,
Founder

GREAT VALLEY ACADEMY*Combining Statement of Financial Position**June 30, 2017*

	Great Valley Academy - Modesto	Great Valley Academy - Salida	Totals
ASSETS			
Cash	\$ 3,530,596	\$ 1,251,805	\$ 4,782,401
Accounts receivable	382,203	165,189	547,392
Intercompany receivable	750,000	-	750,000
Prepaid expenses	19,402	7,678	27,080
Capital assets:			
Nondepreciable assets	1,120,000	950,000	2,070,000
Depreciable assets	4,193,528	7,143,153	11,336,681
Less accumulated depreciation	(930,748)	(161,264)	(1,092,012)
Total Assets	<u>\$ 9,064,981</u>	<u>\$ 9,356,561</u>	<u>\$ 18,421,542</u>
LIABILITIES AND NET ASSETS			
Liabilities			
Accounts payable	\$ 261,000	\$ 353,280	\$ 614,280
Unearned revenues	7,133	6,778	13,911
Intercompany payable	-	750,000	750,000
Long-term liabilities:			
Portion due within one year	118,837	118,252	237,089
Portion due after one year	1,792,494	4,750,869	6,543,363
Total liabilities	<u>2,179,464</u>	<u>5,979,179</u>	<u>8,158,643</u>
Net assets			
Unrestricted	6,817,301	3,377,382	10,194,683
Temporarily restricted	68,216	-	68,216
Total net assets	<u>6,885,517</u>	<u>3,377,382</u>	<u>10,262,899</u>
Total Liabilities and Net Assets	<u>\$ 9,064,981</u>	<u>\$ 9,356,561</u>	<u>\$ 18,421,542</u>

GREAT VALLEY ACADEMY*Combining Statement of Activities**For the Fiscal Year Ended June 30, 2017*

	Great Valley Academy - Modesto	Great Valley Academy - Salida	Totals
REVENUES, GAINS, AND OTHER SUPPORT			
LCFF apportionment	\$ 4,316,387	\$ 4,942,173	\$ 9,258,560
Education Protection Account	1,094,032	151,300	1,245,332
In-lieu property tax transfers	1,310,423	879,878	2,190,301
Special education property tax transfers	205,184	-	205,184
Federal special education awards	121,291	-	121,291
Federal food program	97,555	36,908	134,463
State food program	6,816	2,444	9,260
Lottery	168,728	142,055	310,783
Other state sources	242,757	22,898	265,655
STRS on-behalf payment	170,283	147,814	318,097
Local special education transfers	332,049	5,637	337,686
Other local revenues	410,972	322,785	733,757
Interest earned	1,228	1,111	2,339
Total revenues, gains, and other support	8,477,705	6,655,003	15,132,708
EXPENSES			
Certificated salaries	2,894,741	2,239,095	5,133,836
Classified salaries	1,578,582	1,389,106	2,967,688
Employee benefits	1,292,102	1,046,076	2,338,178
Books and supplies	576,629	587,348	1,163,977
Services and other operating expenses	1,099,038	979,241	2,078,279
Unallocated depreciation	181,985	127,408	309,393
Other outgo	99,033	193,607	292,640
Total expenses	7,722,110	6,561,881	14,283,991
Change in net assets from operations	755,595	93,122	848,717
Repayment of State award (Note 11)	-	(52,202)	(52,202)
Change in net assets	755,595	40,920	796,515
Net assets, July 1, 2016	6,129,922	3,336,462	9,466,384
Net assets, June 30, 2017	\$ 6,885,517	\$ 3,377,382	\$ 10,262,899

GREAT VALLEY ACADEMY
Combining Statement of Cash Flows
For the Fiscal Year Ended June 30, 2017

	Great Valley Academy - Modesto	Great Valley Academy - Salida	Totals
CASH FLOWS FROM OPERATING ACTIVITIES			
Change in net assets	\$ 755,595	\$ 40,920	\$ 796,515
Adjustments to reconcile increase (decrease) in net assets to net cash provided (used) by operating activities			
Depreciation	181,985	127,408	309,393
(Increase) decrease in operating assets:			
Accounts receivable	(37,329)	5,191	(32,138)
Intercompany receivable	-	7,515	7,515
Prepaid expenses	(12,482)	(2,593)	(15,075)
Increase (decrease) in operating liabilities:			
Accounts payable	110,903	(307,942)	(197,039)
Intercompany payable	(7,515)	-	(7,515)
Unearned revenue	213	2,593	2,806
Net cash provided (used) by operating activities	991,370	(126,908)	864,462
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchase of equipment, furniture and building improvements	(233,579)	(2,662,250)	(2,895,829)
CASH FLOWS FROM FINANCING ACTIVITIES			
Payments on Salida mortgage note	-	(46,831)	(46,831)
Payments on construction loan	-	(92,640)	(92,640)
Payment on Modesto mortgage note	(113,037)	-	(113,037)
Net cash provided (used) by financing activities	(113,037)	(139,471)	(252,508)
Net increase (decrease) in cash	644,754	(2,928,629)	(2,283,875)
Beginning cash balance, July 1, 2016	2,885,842	4,180,434	7,066,276
Ending cash balance, June 30, 2017	\$ 3,530,596	\$ 1,251,805	\$ 4,782,401
SUPPLEMENTAL DISCLOSURE			
Interest paid	\$ 99,033	\$ 193,607	\$ 292,640

GREAT VALLEY ACADEMY

Schedule of Average Daily Attendance For the Fiscal Year Ended June 30, 2017

Schedule of Average Daily Attendance (ADA)

Average daily attendance (ADA) is a measurement of the number of pupils attending classes of the Charter. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of State funds are made to charter schools. This schedule provides information regarding the attendance of students at various grade levels.

GREAT VALLEY ACADEMY - SALIDA

	Second Period Report	Annual Report
	Certificate No. 1068268B	Certificate No. 813478D7
	Total Regular ADA	Total Regular ADA
Regular ADA:		
Kindergarten through Third	368.85	368.52
Fourth through Sixth	281.20	281.17
Seventh through Eighth	106.45	105.67
Total Regular ADA	756.50	755.36

All average daily attendance is generated through classroom based instruction.

GREAT VALLEY ACADEMY - MODESTO

	Second Period Report		Annual Report	
	Certificate No. 47CDBFDE		Certificate No. 5063028D	
	Classroom- Based	Total Regular ADA	Classroom- Based	Total Regular ADA
Regular ADA:				
Kindergarten through Third	317.96	348.44	317.37	349.34
Fourth through Sixth	293.69	311.30	292.73	310.48
Seventh through Eighth	183.24	195.41	182.62	195.02
Total Regular ADA	794.89	855.15	792.72	854.84

GREAT VALLEY ACADEMY*Schedule of Instructional Time**For the Fiscal Year Ended June 30, 2017*

GREAT VALLEY ACADEMY - SALIDA

Grade Level	Required	2016-17 Actual Minutes	Number of Days Traditional Calendar	Status
Kindergarten	36,000	36,030	181	Complied
Grade 1	50,400	59,240	181	Complied
Grade 2	50,400	59,240	181	Complied
Grade 3	50,400	59,240	181	Complied
Grade 4	54,000	59,240	181	Complied
Grade 5	54,000	59,240	181	Complied
Grade 6	54,000	59,240	181	Complied
Grade 7	54,000	59,240	181	Complied
Grade 8	54,000	59,240	181	Complied

GREAT VALLEY ACADEMY - MODESTO

Grade Level	Required	2016-17 Actual Minutes	Number of Days Traditional Calendar	Status
Kindergarten	36,000	36,755	181	Complied
Grade 1	50,400	58,335	181	Complied
Grade 2	50,400	58,335	181	Complied
Grade 3	50,400	58,335	181	Complied
Grade 4	54,000	60,145	181	Complied
Grade 5	54,000	60,145	181	Complied
Grade 6	54,000	60,145	181	Complied
Grade 7	54,000	60,145	181	Complied
Grade 8	54,000	60,145	181	Complied

This schedule presents information on the amount of instructional time offered by the School and whether the School complied with the provisions of Education Code Sections 47612 and 47612.5.

GREAT VALLEY ACADEMY

*Reconciliation of Annual Financial and Budget Report with Audited Financial Statements
For the Fiscal Year Ended June 30, 2017*

This schedule provides the information necessary to reconcile the net assets reported on the Unaudited Actual Financial report to the audited financial statements.

***There were no differences between net assets reported on the Unaudited Actual Financial reports
and on the audited financial statements in 2016-17.***

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Other Independent Auditors' Reports

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS***

Board of Directors
Great Valley Academy
Modesto, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Great Valley Academy (a nonprofit organization), which comprise the statement of financial position as of June 30, 2017 and the related statement of activities, and cash flows for the fiscal year then ended, and the related notes to the financial statements, and have issued our report thereon dated _____, 2017.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Great Valley Academy's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Great Valley Academy's internal control. Accordingly, we do not express an opinion on the effectiveness of Great Valley Academy's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Great Valley Academy's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Murrieta, California

_____, 2017

INDEPENDENT AUDITORS' REPORT ON STATE COMPLIANCE

Board of Directors
Great Valley Academy
Modesto, California

Report on State Compliance

We have audited Great Valley Academy's compliance with the types of compliance requirements described in the *2016-17 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* that could have a direct and material effect on each of Great Valley Academy's state government programs as noted on the following page for the fiscal year ended June 30, 2017.

Management's Responsibility

Management is responsible for compliance with state laws, regulations, and the terms and conditions of its State programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of Great Valley Academy's State programs based on our audit of the types of compliance requirements referred to below. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and *2016-17 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to below occurred. An audit includes examining, on a test basis, evidence about Great Valley Academy's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each State program. However, our audit does not provide a legal determination of Great Valley Academy's compliance.

In connection with the audit referred to above, we selected and tested transactions and records to determine the School's compliance with the State laws and regulations applicable to the following items:

Description	Procedures Performed
Educator Effectiveness	Yes
California Clean Energy Jobs Act	No (see below)
After School Education and Safety Program	Not Applicable
Proper Expenditure of Education Protection Account Funds	Yes
Unduplicated Local Control Funding Formula Pupil Counts	Yes
Local Control and Accountability Plan	Yes
Independent Study - Course Based	Not Applicable
Immunizations	Yes
Charter Schools:	
Attendance	Yes
Mode of Instruction	Yes
Nonclassroom-Based Instruction/Independent Study	Yes
Determination of Funding for Nonclassroom-Based Instruction	Not Applicable
Annual Instructional Minutes – Classroom Based	Yes
Charter School Facility Grant Program	Not Applicable

We did not perform testing for California Clean Energy Jobs Act because the School did not spend any of these funds.

Unmodified Opinion on Compliance with State Programs

In our opinion, Great Valley Academy complied, in all material respects, with the types of compliance requirements referred to above for the year ended June 30, 2017.

Murrieta, California
_____, 2017

Findings and Recommendations

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GREAT VALLEY ACADEMY*Schedule of Audit Findings and Recommendations
For the Fiscal Year Ended June 30, 2017*

SECTION I - SUMMARY OF AUDITORS' RESULTS***Financial Statements***

Type of auditors' report issued	<u>Unmodified</u>
Internal control over financial reporting:	
Material weakness(es) identified?	<u>No</u>
Significant deficiency(s) identified not considered to be material weaknesses?	<u>None reported</u>
Noncompliance material to financial statements noted?	<u>No</u>

Federal Awards

*The School expended less than \$750,000 in federal awards in 2016-17;
therefore, a Single Audit pursuant to OMB Uniform Guidance was not performed.*

State Awards

Type of auditors' report issued on compliance for state programs:	<u>Unmodified</u>
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GREAT VALLEY ACADEMY

Schedule of Audit Findings and Recommendations

For the Fiscal Year Ended June 30, 2017

SECTION II - FINANCIAL STATEMENT FINDINGS

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards*. Pursuant to Assembly Bill (AB) 3627, all audit findings must be identified as one or more of the following categories:

<u>Five Digit Code</u>	<u>AB 3627 Finding Types</u>
10000	Attendance
20000	Inventory of Equipment
30000	Internal Control
40000	State Compliance
42000	Charter School Facilities Programs
50000	Federal Compliance
60000	Miscellaneous
61000	Classroom Teacher Salaries
62000	Local Control Accountability Plan
70000	Instructional Materials
71000	Teacher Misassignments
72000	School Accountability Report Card

There were no financial statement findings in 2016-17.

GREAT VALLEY ACADEMY

Schedule of Audit Findings and Recommendations For the Fiscal Year Ended June 30, 2017

SECTION III - FEDERAL AWARD FINDINGS AND RECOMMENDATIONS

This section identifies the audit findings required to be reported by the Uniform Guidance, Section 200.516 (e.g., significant deficiencies, material weaknesses, and instances of noncompliance, including questioned costs).

The Charter expended less than \$750,000 on federal awards in 2016-17, therefore, a Single Audit pursuant to OMB Uniform Guidance was not performed.

GREAT VALLEY ACADEMY

*Schedule of Audit Findings and Recommendations
For the Fiscal Year Ended June 30, 2017*

SECTION IV - STATE AWARD FINDINGS AND RECOMMENDATIONS

This section identifies the audit findings pertaining to noncompliance with state program rules and regulations.

There were no state award findings or recommendations in 2016-17.

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GREAT VALLEY ACADEMY

*Summary Schedule of Prior Audit Findings
For the Fiscal Year Ended June 30, 2017*

There were no findings or recommendations in 2015-16.

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GREAT VALLEY ACADEMY - MODESTO

AUDIT REPORT

**For the Fiscal Year Ended
June 30, 2017**

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GREAT VALLEY ACADEMY - MODESTO

For the Fiscal Year Ended June 30, 2017

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Financial Section

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INDEPENDENT AUDITORS' REPORT

Board of Directors
Great Valley Academy - Modesto
Modesto, California

Report on the Financial Statements

We have audited the accompanying financial statements of Great Valley Academy - Modesto (a California nonprofit Organization), which comprise the statement of financial position as of June 30, 2017, and the related statements of activities, cash flows, and functional expenses for the fiscal year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the *2016-17 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Great Valley Academy - Modesto as of June 30, 2017, and the changes in its net assets and its cash flows for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the School's basic financial statements. The supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. The supplementary information on pages 16 to 18 is the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole. The information on page 15 has not been subjected to the auditing procedures applied in the audit of the basic financial statements and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated _____, 2017, on our consideration of the Great Valley Academy - Modesto's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

Murrieta, California

_____, 2017

GREAT VALLEY ACADEMY - MODESTO*Statement of Financial Position**June 30, 2017*

ASSETS

Cash	\$	3,530,596
Accounts receivable		382,203
Intercompany receivable (see Note 3)		750,000
Prepaid expenses		19,402
Capital assets:		
Non-depreciable assets		1,120,000
Depreciable assets		4,193,528
Less accumulated depreciation		<u>(930,748)</u>

Total Assets	\$	<u><u>9,064,981</u></u>
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LIABILITIES AND NET ASSETS**Liabilities**

Accounts payable	261,000
Unearned revenues	7,133
Long term liabilities:	
Portion due within one year	118,837
Portion due after one year	<u>1,792,494</u>
Total liabilities	<u>2,179,464</u>

Net assets

Unrestricted	6,817,301
Temporarily restricted	<u>68,216</u>
Total net assets	<u>6,885,517</u>

Total Liabilities and Net Assets	\$	<u><u>9,064,981</u></u>
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GREAT VALLEY ACADEMY - MODESTO*Statement of Activities**For the Fiscal Year Ended June 30, 2017*

	Unrestricted	Temporarily Restricted	Total
REVENUES, GAINS, AND OTHER SUPPORT			
LCFF apportionment	\$ 4,316,387	\$ -	\$ 4,316,387
Education Protection Account	1,094,032	-	1,094,032
In-lieu property tax transfers	1,310,423	-	1,310,423
Special education property tax transfers	-	205,184	205,184
Federal special education awards	121,291	-	121,291
Federal food program	97,555	-	97,555
State food program	6,816	-	6,816
Lottery	128,950	39,778	168,728
Other state sources	235,270	7,487	242,757
STRS on-behalf payment	170,283	-	170,283
Local special education transfers	-	332,049	332,049
Other local revenues	410,972	-	410,972
Interest earned	1,228	-	1,228
Net assets released from restrictions	634,686	(634,686)	-
Total revenues, gains, and other support	8,527,893	(50,188)	8,477,705
EXPENSES			
Program services:			
Instruction	4,503,851	-	4,503,851
Instruction-related services	791,131	-	791,131
Pupil services	565,091	-	565,091
Ancillary services	306,756	-	306,756
Total program services	6,166,829	-	6,166,829
Management and general:			
General administration	757,569	-	757,569
Plant services	516,694	-	516,694
Depreciation	181,985	-	181,985
Interest expense	99,033	-	99,033
Total management and general	1,555,281	-	1,555,281
Total expenses	7,722,110	-	7,722,110
Change in net assets	805,783	(50,188)	755,595
Net assets, July 1, 2016	6,011,518	118,404	6,129,922
Net assets, June 30, 2017	\$ 6,817,301	\$ 68,216	\$ 6,885,517

GREAT VALLEY ACADEMY - MODESTO*Statement of Cash Flows**For the Fiscal Year Ended June 30, 2017*

CASH FLOWS FROM OPERATING ACTIVITIES

Change in net assets	\$	755,595
Adjustments to reconcile increase (decrease) in net assets to net cash provided (used) by operating activities		
Depreciation		181,985
(Increase) decrease in operating assets:		
Accounts receivable		(37,329)
Prepaid expenses		(12,482)
Increase (decrease) in operating liabilities:		
Accounts payable		110,903
Intercompany payable		(7,515)
Unearned revenue		213
Net cash provided (used) by operating activities		<u>991,370</u>

CASH FLOWS FROM INVESTING ACTIVITIES

Purchase of equipment, furniture and building improvements	<u>(233,579)</u>
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CASH FLOWS FROM FINANCING ACTIVITIES

Payment on mortgage note	<u>(113,037)</u>
Net increase (decrease) in cash	644,754
Beginning cash balance, July 1, 2016	<u>2,885,842</u>
Ending cash balance, June 30, 2017	<u><u>\$ 3,530,596</u></u>

SUIPPLEMENTAL DISCLOSURE

Interest paid	<u><u>\$ 99,033</u></u>
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GREAT VALLEY ACADEMY - MODESTO*Statement of Functional Expenses**For the Fiscal Year Ended June 30, 2017*

	Program Services	Management and General	Total
Certificated salaries	\$ 2,894,741	\$ -	\$ 2,894,741
Classified salaries	1,042,248	536,334	1,578,582
Employee benefits	1,151,201	140,901	1,292,102
Total Salaries and Benefits	5,088,190	677,235	5,765,425
Books and supplies	467,520	109,109	576,629
Services and other operating expenses	611,119	487,919	1,099,038
Unallocated depreciation	-	181,985	181,985
Other outgo	-	99,033	99,033
Total Supplies and Operating Expenses	1,078,639	878,046	1,956,685
Totals	\$ 6,166,829	\$ 1,555,281	\$ 7,722,110

GREAT VALLEY ACADEMY - MODESTO

Notes to Financial Statements

June 30, 2017

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES

A. Nature of Activities

In February 2008, Great Valley Academy - Modesto (the School) was approved to operate as a California charter school by the Stanislaus County Office of Education. The School was formed as an Internal Revenue Code (IRC) Section 501(c)(3) non-profit public benefit corporation. The School offers classroom and non-classroom based education programs, offering education to students in kindergarten and grades 1-8. The school began its operations in 2008-09. In addition, the School also offers consulting services to other educational institutions, which is considered unrelated to the primary educational activity. Major sources of revenue for education comes from federal and state agencies.

B. Basis of Accounting

The School accounts for its financial transactions in accordance with the policies and procedures of the Department of Education's *California School Accounting Manual*. The accounting policies of the School conform to generally accepted accounting principles as prescribed by the Financial Accounting Standards Board (FASB) and the American Institute of Certified Public Accountants (AICPA).

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Financial statements are prepared using the accrual basis of accounting.

C. Basis of Presentation

The School reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Unrestricted: These net assets represent expendable funds for operations that are not otherwise limited by donor restrictions. These generally result from revenues generated by receiving contributions, providing services, and receiving interest from investments. These net assets also included expendable funds that are designated by the board, but do not meet the criteria to be classified as temporarily restricted.

Temporarily Restricted: The School reports gifts of cash and other assets as temporarily restricted when they are received with donor stipulations that limit the use of the donated asset. The specific donor imposed restrictions are often contingent upon specific performance of a future event or a specific passage of time before the organization may spend the funds.

Permanently Restricted: Assets subject to irrevocable donor restrictions requiring that the assets be maintained in perpetuity usually for the purpose of generating investment income to fund current operations.

At June 30, 2017, the School had unrestricted net assets of \$6,817,301 and temporarily restricted net assets of \$68,216.

D. Functional Allocation of Expenses

The School reports expenses by function. The costs of providing and supporting educational programs and other activities have been summarized on a functional basis in the Statement of Functional Expenses. Accordingly, certain costs have been allocated among the instructional program and supporting services benefited.

GREAT VALLEY ACADEMY - MODESTO

Notes to Financial Statements

June 30, 2017

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)

E. Cash

Cash consists of funds held in financial institutions. The School considers certificates of deposit with a maturity date of 90 days or longer to be investments. As of June 30, 2017, the School did not hold any cash as investments.

Cash balances are insured up to \$250,000 by the Federal Depository Insurance Corporation (FDIC). Amounts above the FDIC limit are secured by pledged collateral by the financial institution. As of June 30, 2017, \$3,521,704 of the cash balance was exposed to custodial risk because it exceeded the \$250,000 FDIC coverage limit.

F. Prepaid Expenses

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items.

G. Fair Value Measurements

In accordance with fair value measurements, the School categorizes its assets and liabilities measured at fair value into a three-level hierarchy based on the priority of the inputs to the valuation technique used to determine fair value. The fair value hierarchy gives the highest priority to quoted prices in active markets for identical assets or liabilities (Level 1) and the lowest priority to unobservable inputs (Level 3). If the inputs used in the determination of the fair value measurement fall within different levels of the hierarchy, the categorization is based on the lowest level input that is significant to the fair value measurement.

Financial assets and liabilities recorded on the balance sheet are categorized based on the inputs to the valuation techniques as follows:

Level 1 – Inputs that reflect unadjusted quoted prices in active markets for identical investments, such as stocks, corporate and government bonds. The School has the ability to access the holding and quoted prices as of the measurement date.

Level 2 – Inputs, other than quoted prices, that are observable for the asset or liability either directly or indirectly, including inputs from markets that are not considered to be active.

Level 3 – Inputs that are unobservable. Unobservable inputs reflect the School's own assumptions about the factors market participants would use in pricing an investment, and is based on the best information available in the circumstances.

H. Contributions

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence or nature of any donor restrictions or conditions.

I. Non-Cash Donations

Donations of property and equipment are recorded as contributions at their estimated fair value at the date of donation. Such donations are reported as increases in unrestricted net assets unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted contributions.

GREAT VALLEY ACADEMY - MODESTO

Notes to Financial Statements

June 30, 2017

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)

I. Non-Cash Donations (continued)

Absent donor stipulations regarding how long those donated assets must be maintained, the School reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The School reclassifies temporarily restricted net assets to unrestricted net assets at that time.

J. Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and revenues and expenses during the reporting period. Significant estimates include the lives used for depreciation of property and equipment and allocation of costs between the various programs and expense categories. Actual results could differ from those estimates.

K. Capital Assets

Capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated fixed assets are recorded at their fair market values as of the date received. The School maintains a capitalization threshold of \$20,000 for all capital assets, except equipment, which has a \$5,000 capitalization threshold. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized.

All reported capital assets, except for land and construction in progress, are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<u>Estimated Lives</u>
Buildings and Improvements	15-50 years
Land Improvements	20 years
Equipment	8-20 years

L. Income Taxes

The School is a non-profit entity exempt from the payment of income taxes under Internal Revenue Code Section 501(c)(3) and California Revenue and Taxation Code Section 23701d. Accordingly, no provision has been made for income taxes for its primary activity. However, the School also conducts unrelated consulting activities for which unrelated business income is generated. As a result, this income is taxable, however, management believes that no material income tax liability will arise for the fiscal year ending June 30, 2017, and therefore, no provision has been made for income taxes. Management has determined that all income tax positions are more likely than not of being sustained upon potential audit or examination; therefore, no disclosures of uncertain income tax positions are required. The School files information returns in the U.S. federal jurisdiction, and the state of California. The statute of limitations for federal and California state tax purposes is generally three and four years, respectively.

GREAT VALLEY ACADEMY - MODESTO

Notes to Financial Statements

June 30, 2017

NOTE 2 – ACCOUNTS RECEIVABLE

Accounts receivable outstanding at June 30, 2017, consisted of the following:

Federal Government:	
Food program	\$ 670
Special education entitlement	4,850
State Government:	
LCFF	96,837
Lottery	82,095
Food program	43
Local:	
Special education	140,506
GVS Consulting	31,500
Other	25,702
Total	<u>\$ 382,203</u>

NOTE 3 – INTERCOMPANY RECEIVABLE/PAYABLE

As of June 30, 2017, the Salida campus had an obligation to repay the Modesto campus \$750,000 to reimburse the down payment paid on its behalf for acquisition of the Salida property. There is no agreed repayment schedule. There is no stated interest rate for these obligations; however, the effective interest rate is not material and will not be recorded. The Salida campus is a related party under common control of the board of directors.

NOTE 4 – LONG TERM LIABILITIES

A schedule of change in long-term liabilities for the year ended June 30, 2017, is shown below:

	Balance, July 1, 2016	Additions	Deductions	Balance, June 30, 2017	Amount Due in One Year
Mortgage note payable	<u>\$ 2,024,368</u>	<u>\$ -</u>	<u>\$ 113,037</u>	<u>\$ 1,911,331</u>	<u>\$ 118,837</u>

Mortgage Note

On May 14, 2010, Great Valley Academy - Modesto completed the purchase of the building which it had previously been leasing. The property was purchased for a price of \$3,250,000 from Modesto's Neighborhood Church. The agreement called for Great Valley Academy - Modesto to carry a note payable to the Church in the amount of \$2,975,000. The terms of the note required monthly payments of \$17,512 beginning on June 14, 2010 and ending on May 14, 2015, including interest at a rate of 6.75%, and monthly payments of \$15,704 beginning on May 14, 2015 and ending on April 14, 2020, including interest at a rate of 8.0%.

GREAT VALLEY ACADEMY - MODESTO

Notes to Financial Statements

June 30, 2017

NOTE 4 – LONG TERM LIABILITIES (continued)

Mortgage Note (continued)

On July 8, 2014, Great Valley Academy refinanced the mortgage note previously held with Modesto Neighborhood Church with the Bank of Stockton. The new mortgage note assumed is \$2,226,000 with monthly payments of \$17,672. The note matures on July 5, 2029 and bears a fixed rate of interest of 4.95%. At June 30, 2017, the total balance outstanding on the note was \$1,911,331. The amounts required to amortize the outstanding balance at June 30, 2017, are as follows:

Fiscal Year	Principal	Interest	Total
2017-18	\$ 118,837	\$ 93,224	\$ 212,061
2018-19	124,940	87,121	212,061
2019-20	131,137	80,924	212,061
2020-21	138,091	73,970	212,061
2021-22	145,184	66,877	212,061
2022-27	845,562	214,743	1,060,305
2027-30	407,580	21,983	429,563
Total	\$ 1,911,331	\$ 638,842	\$ 2,550,173

NOTE 5 – CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2017, was as follows:

	Balance, July 1, 2016	Additions	Retirements	Balance, June 30, 2017
Capital assets not being depreciated:				
Land	\$ 1,120,000	\$ -	\$ -	\$ 1,120,000
Total capital assets not being depreciated	1,120,000	-	-	1,120,000
Capital assets being depreciated:				
Improvement of sites	1,352,208	198,565	-	1,550,773
Buildings	2,401,428	-	-	2,401,428
Equipment	206,313	35,014	-	241,327
Total capital assets being depreciated	3,959,949	233,579	-	4,193,528
Accumulated depreciation for:				
Improvement of sites	(300,027)	(89,639)	-	(389,666)
Buildings	(425,830)	(71,715)	-	(497,545)
Equipment	(22,906)	(20,631)	-	(43,537)
Total accumulated depreciation	(748,763)	(181,985)	-	(930,748)
Total capital assets being depreciated, net	3,211,186	51,594	-	3,262,780
Capital assets, net of depreciation	\$ 4,331,186	\$ 51,594	\$ -	\$ 4,382,780

Depreciation expense for the year ending June 30, 2017, was \$181,985 and was not allocated by function.

GREAT VALLEY ACADEMY - MODESTO

Notes to Financial Statements

June 30, 2017

NOTE 6 – LINE OF CREDIT

The School maintains an agreement with the Bank of Stockton for a line of credit in the amount of \$1,000,000. The line of credit is secured by the School's assets. As of June 30, 2017, there was no balance owed on the line of credit. The line of credit carries an interest rate of 7.0% and requires monthly payments when balances are owed.

NOTE 7 – COMMITMENTS AND CONTINGENCIES

State and Federal Funds

The School has received state and federal funds for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, it is believed that any required reimbursement will not be material.

NOTE 8 – EMPLOYEE RETIREMENT PLANS

Qualified employees are covered under multiple-employer defined benefit pension plans maintained by agencies of the State of California, as well as a defined contribution plan monitored by a separate plan sponsor and trust agreement. Certificated employees are members of the State Teachers' Retirement System (STRS), and eligible classified employees may contribute to the Great Valley Academy 401 (k) Plan and Trust.

State Teachers' Retirement System (STRS)

Plan Description

The School contributes to the California State Teachers' Retirement System (CalSTRS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalSTRS. The plan provides retirement, disability and survivor benefits to beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the State Teachers' Retirement Law. CalSTRS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the comprehensive annual financial report may be obtained from CalSTRS, 100 Waterfront Place, West Sacramento, California 95605, or at www.calstrs.com.

The California Public Employees' Pension Reform Act (PEPRA), which took effect in January 2013, changes the way CalSTRS retirement benefits are applied, and places compensation limits on members. As a result of these changes since PEPRA's adoption in January 2013, the Charter now has two unique CalSTRS plans to which it makes contributions: the "classic" plan, which includes covered employees who have established membership in a CalSTRS plan prior to January 2013, as well as the "PEPRA/new" plan, which includes covered employees who have established membership in a CalSTRS plan after January 2013. Each plan or membership contains unique benefits levels, which can be obtained directly from CalSTRS.

GREAT VALLEY ACADEMY - MODESTO

Notes to Financial Statements

June 30, 2017

NOTE 8 – EMPLOYEE RETIREMENT PLANS (continued)

State Teachers' Retirement System (STRS) (continued)

Funding Policy

For the period ended June 30, 2017, the applicable employee and employer contribution rates for the School per membership level, are as follows:

	<i>CalSTRS Membership Level</i>	
	<i>"Classic"</i>	<i>"PEPRA/new"</i>
Active employee rate	9.205%	10.250%
Required employer rate	12.580%	12.580%

The contribution requirements of the plan members are established by State statute. The School's contributions to STRS for the last three fiscal years were as follows:

	Contribution	Percent of Required Contribution
2016-17	\$ 335,301	100%
2015-16	\$ 255,325	100%
2014-15	\$ 176,432	100%

On-Behalf Payments

The School was the recipient of on-behalf payments made by the State of California to STRS for the benefit of covered employees' retirement savings. These payments consist of state General Fund contributions of \$170,283 to STRS. This estimate was based on 8.578248% of covered payroll expenses for the 2014-15 year.

401(k) Plan

The School has established a 401K defined contribution retirement plan, whereby all eligible classified employees may elect to defer a portion of their salary into a separate retirement plan trust. Per the plan agreement, there is a requirement for the School to match employee salary elective deferrals up to 4%. For the year ending June 30, 2017, total employer contributions to the plan was \$38,385.

NOTE 9 – NET ASSET CLASSIFICATION

Temporarily restricted net assets consists of the following at June 30, 2017:

Educator Effectiveness	\$ 13,606
Clean Energy Jobs Act	54,610
Total	<u>\$ 68,216</u>

GREAT VALLEY ACADEMY - MODESTO

Notes to Financial Statements

June 30, 2017

NOTE 10 – JPA INFORMATION

The Great Valley Academy - Modesto participates in a joint venture under a joint powers agreement (JPA) with Charter Safe. The Charter Safe JPA provides property and liability insurance and workers compensation coverage for its members. The JPA is governed by a board consisting of a representative from each member agency. The governing board controls the operations of the JPA independent of any influence by the member agencies beyond their representation on the governing board. Each member pays a premium commensurate with the level of coverage requested and shares surpluses and deficits proportionately to its participation in the JPA.

Condensed unaudited financial information for Charter Safe for the year ended June 30, 2017, is as follows:

	Charter Safe
Total Assets	<u>\$ 24,747,747</u>
Total Liabilities	<u>18,991,295</u>
Net Assets	<u><u>\$ 5,756,452</u></u>
 Total Revenues	 \$ 22,031,676
Cost of Sales	14,054,928
Total Expenses	<u>5,589,055</u>
Net Income (Loss)	<u><u>\$ 2,387,693</u></u>

NOTE 11 – GREAT VALLEY HOMESCHOOL PROGRAM OFFICE OPERATING LEASE

Great Valley Academy – Modesto entered into an operating lease agreement with Tully Manor Investments, LLC in August 2015 for office space for its homeschool program, located in Modesto, CA. Payments are required monthly and initial base rental fee is \$1,979 per month, with 3% increases annually. The initial term is five years with option to extend up to three years. Total operating lease expense for the facility for the year ending June 30, 2017 was \$24,346.

NOTE 12 – SUBSEQUENT EVENTS

Events subsequent to June 30, 2017, have been evaluated through _____, 2017, the date at which the School's audited financial statements were available to be issued.

Supplementary Information

DRAFT

GREAT VALLEY ACADEMY - MODESTO

Organizational Structure

June 30, 2017

The Great Valley Academy - Modesto (Charter No. 0985) was authorized as a California charter school in February, 2008 by the Stanislaus County Office of Education. The School provides classroom and non-classroom based instruction to students in kindergarten and grades 1-8, and is located in Modesto, California.

BOARD OF DIRECTORS		
Member	Office	Term Expires
Ryan Swehla	President	June, 2018
Michael Gianelli	Vice President	June, 2019
Chad Wolf	Secretary	June, 2020
John Kramer	Treasurer	June, 2018
Twila Tosh	Salida Authorizing Agency Designee	August, 2019
Susan Nisan	Board Member	January, 2019
Steve Payne	Board Member	October, 2018

ADMINISTRATORS

Leah Silvestre Franklin,
Chief Executive Officer

Marisa Jacobson-Meeks,
Chief Operating Officer

Dr. Eldon Rosenow,
Founder

GREAT VALLEY ACADEMY - MODESTO

Schedule of Average Daily Attendance For the Fiscal Year Ended June 30, 2017

Schedule of Average Daily Attendance (ADA)

Average daily attendance (ADA) is a measurement of the number of pupils attending classes of the School. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of State funds are made to charter schools. This schedule provides information regarding the attendance of students at various grade levels.

	Second Period Report		Annual Report	
	Certificate No. 47CDBFDE		Certificate No. 5063028D	
	Classroom- Based	Total Regular ADA	Classroom- Based	Total Regular ADA
Regular ADA:				
Kindergarten through Third	317.96	348.44	317.37	349.34
Fourth through Sixth	293.69	311.30	292.73	310.48
Seventh through Eighth	183.24	195.41	182.62	195.02
Total Regular ADA	794.89	855.15	792.72	854.84

GREAT VALLEY ACADEMY - MODESTO*Schedule of Instructional Time**For the Fiscal Year Ended June 30, 2017*

Grade Level	Required	2016-17 Actual Minutes	Number of Days Traditional Calendar	Status
Kindergarten	36,000	36,755	181	Complied
Grade 1	50,400	58,335	181	Complied
Grade 2	50,400	58,335	181	Complied
Grade 3	50,400	58,335	181	Complied
Grade 4	54,000	60,145	181	Complied
Grade 5	54,000	60,145	181	Complied
Grade 6	54,000	60,145	181	Complied
Grade 7	54,000	60,145	181	Complied
Grade 8	54,000	60,145	181	Complied

This schedule presents information on the amount of instructional time offered by the School and whether the School complied with the provisions of Education Code Sections 47612 and 47612.5.

GREAT VALLEY ACADEMY - MODESTO

*Reconciliation of Annual Financial and Budget Report with Audited Financial Statements
For the Fiscal Year Ended June 30, 2017*

This schedule provides the information necessary to reconcile the net assets reported on the Unaudited Actual Financial report to the audited financial statements.

***There were no differences between net assets reported on the Unaudited Actual Financial reports
and on the Audited Financial Statements in 2016-17.***

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Other Independent Auditors' Reports

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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS***

Board of Directors
Great Valley Academy - Modesto
Modesto, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Great Valley Academy - Modesto (a nonprofit organization), which comprise the statement of financial position as of June 30, 2017 and the related statement of activities, statement of functional expenses, and cash flows for the fiscal year then ended, and the related notes to the financial statements, and have issued our report thereon dated _____, 2017.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Great Valley Academy - Modesto's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Great Valley Academy - Modesto's internal control. Accordingly, we do not express an opinion on the effectiveness of Great Valley Academy - Modesto's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Great Valley Academy - Modesto's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Murrieta, California

_____, 2017

INDEPENDENT AUDITORS' REPORT ON STATE COMPLIANCE

Board of Directors
Great Valley Academy - Modesto
Modesto, California

Report on State Compliance

We have audited Great Valley Academy - Modesto's compliance with the types of compliance requirements described in the *2016-17 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* that could have a direct and material effect on each of Great Valley Academy - Modesto's state government programs as noted on the following page for the fiscal year ended June 30, 2017.

Management's Responsibility

Management is responsible for compliance with state laws, regulations, and the terms and conditions of its State programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of Great Valley Academy - Modesto's State programs based on our audit of the types of compliance requirements referred to below. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and *2016-17 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to below occurred. An audit includes examining, on a test basis, evidence about Great Valley Academy - Modesto's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each State program. However, our audit does not provide a legal determination of Great Valley Academy - Modesto's compliance.

In connection with the audit referred to above, we selected and tested transactions and records to determine the School's compliance with the State laws and regulations applicable to the following items:

Description	Procedures Performed
Educator Effectiveness	Yes
California Clean Energy Jobs Act	No (see below)
After School Education and Safety Program	Not Applicable
Proper Expenditure of Education Protection Account Funds	Yes
Unduplicated Local Control Funding Formula Pupil Counts	Yes
Local Control and Accountability Plan	Yes
Independent Study - Course Based	Not Applicable
Immunizations	Yes
Charter Schools:	
Attendance	Yes
Mode of Instruction	Yes
Nonclassroom-Based Instruction/Independent Study	Yes
Determination of Funding for Nonclassroom-Based Instruction	Not Applicable
Annual Instructional Minutes – Classroom Based	Yes
Charter School Facility Grant Program	Not Applicable

We did not perform testing for California Clean Energy Jobs Act because the School did not spend any of these funds.

Unmodified Opinion on Compliance with State Programs

In our opinion, Great Valley Academy - Modesto complied, in all material respects, with the types of compliance requirements referred to above for the year ended June 30, 2017.

Murrieta, California
_____, 2017

Findings and Recommendations

DRAFT

GREAT VALLEY ACADEMY - MODESTO

Schedule of Audit Findings and Recommendations For the Fiscal Year Ended June 30, 2017

SECTION I - SUMMARY OF AUDITORS' RESULTS

Financial Statements

Type of auditors' report issued	<u>Unmodified</u>
Internal control over financial reporting:	
Material weakness(es) identified?	<u>No</u>
Significant deficiency(s) identified not considered to be material weaknesses?	<u>None reported</u>
Noncompliance material to financial statements noted?	<u>No</u>

Federal Awards

*The School expended less than \$750,000 in federal awards in 2016-17;
therefore, a Single Audit pursuant to OMB Uniform Guidance was not performed.*

State Awards

Type of auditors' report issued on compliance for state programs:	<u>Unmodified</u>
--	-------------------

GREAT VALLEY ACADEMY - MODESTO

Schedule of Audit Findings and Recommendations

For the Fiscal Year Ended June 30, 2017

SECTION II - FINANCIAL STATEMENT FINDINGS

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards*. Pursuant to Assembly Bill (AB) 3627, all audit findings must be identified as one or more of the following categories:

<u>Five Digit Code</u>	<u>AB 3627 Finding Types</u>
10000	Attendance
20000	Inventory of Equipment
30000	Internal Control
40000	State Compliance
42000	Charter School Facilities Programs
50000	Federal Compliance
60000	Miscellaneous
61000	Classroom Teacher Salaries
62000	Local Control Accountability Plan
70000	Instructional Materials
71000	Teacher Misassignments
72000	School Accountability Report Card

There were no financial statement findings in 2016-17.

GREAT VALLEY ACADEMY - MODESTO

Schedule of Audit Findings and Recommendations

For the Fiscal Year Ended June 30, 2017

SECTION III - FEDERAL AWARD FINDINGS AND RECOMMENDATIONS

This section identifies the audit findings required to be reported by the Uniform Guidance, Section 200.516 (e.g., significant deficiencies, material weaknesses, and instances of noncompliance, including questioned costs).

The School expended less than \$750,000 on federal awards in 2016-17, therefore, a Single Audit pursuant to OMB Uniform Guidance was not performed.

GREAT VALLEY ACADEMY - MODESTO

Schedule of Audit Findings and Recommendations

For the Fiscal Year Ended June 30, 2017

SECTION IV - STATE AWARD FINDINGS AND RECOMMENDATIONS

This section identifies the audit findings pertaining to noncompliance with state program rules and regulations.

There were no state award findings or recommendations in 2016-17.

DRAFT

GREAT VALLEY ACADEMY - MODESTO
Summary Schedule of Prior Audit Findings
For the Fiscal Year Ended June 30, 2017

There were no audit findings or recommendations in 2015-16.

DRAFT

GREAT VALLEY ACADEMY - SALIDA

AUDIT REPORT

**For the Fiscal Year Ended
June 30, 2017**

DRAFT

GREAT VALLEY ACADEMY - SALIDA
For the Fiscal Year Ended June 30, 2017
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Financial Section

DRAFT

INDEPENDENT AUDITORS' REPORT

Board of Directors
Great Valley Academy - Salida
Modesto, California

Report on the Financial Statements

We have audited the accompanying financial statements of Great Valley Academy - Salida (a California nonprofit Organization), which comprise the statement of financial position as of June 30, 2017, and the related statements of activities, cash flows, and functional expenses for the fiscal year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the *2016-17 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Great Valley Academy - Salida as of June 30, 2017, and the changes in its net assets and its cash flows for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the School's basic financial statements. The supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. The supplementary information on pages 16 to 18 is the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic financial statements as a whole. The information on page 15 has not been subjected to the auditing procedures applied in the audit of the basic financial statements and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated _____, 2017, on our consideration of the Great Valley Academy - Salida's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control over financial reporting and compliance.

Murrieta, California
_____, 2017

GREAT VALLEY ACADEMY - SALIDA*Statement of Financial Position**June 30, 2017*

ASSETS

Cash	\$	1,251,805
Accounts receivable		165,189
Prepaid expenses		7,678
Capital assets:		
Non-depreciable assets		950,000
Depreciable assets		7,143,153
Less accumulated depreciation		<u>(161,264)</u>
Total Assets	\$	<u><u>9,356,561</u></u>

LIABILITIES AND NET ASSETS**Liabilities**

Accounts payable	\$	353,280
Unearned revenues		6,778
Intercompany payable (see Note 3)		750,000
Long term liabilities:		
Portion due within one year		118,252
Portion due after one year		<u>4,750,869</u>
Total liabilities		<u>5,979,179</u>

Net assets

Unrestricted		<u>3,377,382</u>
Total Liabilities and Net Assets	\$	<u><u>9,356,561</u></u>

GREAT VALLEY ACADEMY - SALIDA
Statement of Activities
For the Fiscal Year Ended June 30, 2017

	Unrestricted	Temporarily Restricted	Total
REVENUES, GAINS, AND OTHER SUPPORT			
LCFF apportionment	\$ 4,942,173	\$ -	\$ 4,942,173
Education Protection Account	151,300	-	151,300
In-lieu property tax transfers	879,878	-	879,878
Federal food program	36,908	-	36,908
State food program	2,444	-	2,444
Lottery	108,217	33,838	142,055
Other state sources	22,898	-	22,898
STRS on-behalf payment	147,814	-	147,814
Local special education transfers	-	5,637	5,637
Other local revenues	322,785	-	322,785
Interest earned	1,111	-	1,111
Net assets released from restrictions	147,405	(147,405)	-
Total revenues, gains, and other support	6,762,933	(107,930)	6,655,003
EXPENSES			
Program services:			
Instruction	3,707,358	-	3,707,358
Instruction-related services	663,300	-	663,300
Pupil services	341,977	-	341,977
Ancillary services	237,017	-	237,017
Total program services	4,949,652	-	4,949,652
Management and general:			
General administration	614,935	-	614,935
Plant services	676,279	-	676,279
Depreciation	127,408	-	127,408
Interest expense	193,607	-	193,607
Total management and general	1,612,229	-	1,612,229
Total expenses	6,561,881	-	6,561,881
Change in net assets from operations	201,052	(107,930)	93,122
Repayment of State award (Note 10)	(52,202)	-	(52,202)
Change in net assets	148,850	(107,930)	40,920
Net assets, July 1, 2016	3,228,532	107,930	3,336,462
Net assets, June 30, 2017	\$ 3,377,382	\$ -	\$ 3,377,382

See accompanying notes and auditors' report.

GREAT VALLEY ACADEMY - SALIDA
Statement of Cash Flows
For the Fiscal Year Ended June 30, 2017

CASH FLOWS FROM OPERATING ACTIVITIES

Change in net assets	\$ 40,920
Adjustments to reconcile increase (decrease) in net assets to net cash provided (used) by operating activities	
Depreciation	127,408
(Increase) decrease in operating assets:	
Accounts receivable	5,191
Intercompany receivable	7,515
Prepaid expenses	(2,593)
Increase (decrease) in operating liabilities:	
Accounts payable	(307,942)
Unearned revenue	2,593
Net cash provided (used) by operating activities	<u>(126,908)</u>

CASH FLOWS FROM INVESTING ACTIVITIES

Purchase of equipment, furniture and building improvements	<u>(2,662,250)</u>
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CASH FLOWS FROM FINANCING ACTIVITIES

Payments on Salida mortgage	(46,831)
Payments on construction loan	<u>(92,640)</u>
Net cash provided (used) by financing activities	<u>(139,471)</u>

Net increase (decrease) in cash	(2,928,629)
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Beginning cash balance, July 1, 2016	<u>4,180,434</u>
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Ending cash balance, June 30, 2017	<u><u>\$ 1,251,805</u></u>
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SUPPLEMENTAL DISCLOSURE

Interest paid	<u><u>\$ 193,607</u></u>
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GREAT VALLEY ACADEMY - SALIDA
Statement of Functional Expenses
For the Fiscal Year Ended June 30, 2017

	Program Services	Management and General	Total
Certificated salaries	\$ 2,239,095	\$ -	\$ 2,239,095
Classified salaries	880,568	508,538	1,389,106
Employee benefits	908,989	137,087	1,046,076
Total Salaries and Benefits	4,028,652	645,625	4,674,277
Books and supplies	502,431	84,917	587,348
Services and other operating expenses	418,569	560,672	979,241
Unallocated depreciation	-	127,408	127,408
Other outgo	-	193,607	193,607
Total Supplies and Operating Expenses	921,000	966,604	1,887,604
Totals	\$ 4,949,652	\$ 1,612,229	\$ 6,561,881

GREAT VALLEY ACADEMY - SALIDA

Notes to Financial Statements

June 30, 2017

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES

A. Nature of Activities

In February 2008, Great Valley Academy was approved to operate as a California charter school by the Stanislaus County Office of Education. The School was formed as an Internal Revenue Code (IRC) Section 501(c)(3) non-profit public benefit corporation. In 2016-17, the School closed its Manteca location and opened another school called Great Valley Academy – Salida. The School was opened under the approval of the Salida Union Elementary School District and operated kindergarten and grades 1-8. This school offers all classroom based education programs. The primary source of revenue for the School comes from federal and state contract payments.

B. Basis of Accounting

The School accounts for its financial transactions in accordance with the policies and procedures of the Department of Education's *California School Accounting Manual*. The accounting policies of the School conform to generally accepted accounting principles as prescribed by the Financial Accounting Standards Board (FASB) and the American Institute of Certified Public Accountants (AICPA).

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Financial statements are prepared using the accrual basis of accounting.

C. Basis of Presentation

The School reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

Unrestricted: These net assets represent expendable funds for operations that are not otherwise limited by donor restrictions. These generally result from revenues generated by receiving contributions, providing services, and receiving interest from investments. These net assets also included expendable funds that are designated by the board, but do not meet the criteria to be classified as temporarily restricted.

Temporarily Restricted: The School reports gifts of cash and other assets as temporarily restricted when they are received with donor stipulations that limit the use of the donated asset. The specific donor imposed restrictions are often contingent upon specific performance of a future event or a specific passage of time before the organization may spend the funds.

Permanently Restricted: Assets subject to irrevocable donor restrictions requiring that the assets be maintained in perpetuity usually for the purpose of generating investment income to fund current operations.

At June 30, 2017, the School had unrestricted net assets of \$3,377,382 and did not report any temporarily restricted net assets.

D. Functional Allocation of Expenses

The School reports expenses by function. The costs of providing and supporting educational programs and other activities have been summarized on a functional basis in the Statement of Functional Expenses. Accordingly, certain costs have been allocated among the instructional program and supporting services benefited.

GREAT VALLEY ACADEMY - SALIDA

Notes to Financial Statements

June 30, 2017

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)

E. Cash

Cash consists of funds held in financial institutions. The School considers certificates of deposit with a maturity date of 90 days or longer to be investments. At year-end and throughout the year, the School's cash balances were deposited in one financial institution. As of June 30, 2017, the School did not hold any cash as investments and \$223,669 of its cash held in financial institutions was designated for use to construct and improve the new Salida campus.

Cash balances are insured up to \$250,000 by the Federal Depository Insurance Corporation (FDIC). Amounts above the FDIC limit are secured by pledged collateral by the financial institution. As of June 30, 2017, \$1,037,175 of the cash balance was exposed to custodial risk because it exceeded the \$250,000 FDIC coverage limit.

F. Prepaid Expenses

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items.

G. Fair Value Measurements

In accordance with fair value measurements, the School categorizes its assets and liabilities measured at fair value into a three-level hierarchy based on the priority of the inputs to the valuation technique used to determine fair value. The fair value hierarchy gives the highest priority to quoted prices in active markets for identical assets or liabilities (Level 1) and the lowest priority to unobservable inputs (Level 3). If the inputs used in the determination of the fair value measurement fall within different levels of the hierarchy, the categorization is based on the lowest level input that is significant to the fair value measurement.

Financial assets and liabilities recorded on the balance sheet are categorized based on the inputs to the valuation techniques as follows:

Level 1 – Inputs that reflect unadjusted quoted prices in active markets for identical investments, such as stocks, corporate and government bonds. The School has the ability to access the holding and quoted prices as of the measurement date.

Level 2 – Inputs, other than quoted prices, that are observable for the asset or liability either directly or indirectly, including inputs from markets that are not considered to be active.

Level 3 – Inputs that are unobservable. Unobservable inputs reflect the School's own assumptions about the factors market participants would use in pricing an investment, and is based on the best information available in the circumstances.

H. Contributions

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support depending on the existence or nature of any donor restrictions or conditions.

GREAT VALLEY ACADEMY - SALIDA

Notes to Financial Statements

June 30, 2017

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES (continued)

I. Non-Cash Donations

Donations of property and equipment are recorded as contributions at their estimated fair value at the date of donation. Such donations are reported as increases in unrestricted net assets unless the donor has restricted the donated asset to a specific purpose. Assets donated with explicit restrictions regarding their use and contributions of cash that must be used to acquire property and equipment are reported as restricted contributions.

Absent donor stipulations regarding how long those donated assets must be maintained, the School reports expirations of donor restrictions when the donated or acquired assets are placed in service as instructed by the donor. The School reclassifies temporarily restricted net assets to unrestricted net assets at that time.

J. Estimates

The preparation of financial statements in conformity with U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and revenues and expenses during the reporting period. Significant estimates include the lives used for depreciation of property and equipment and allocation of costs between the various programs and expense categories. Actual results could differ from those estimates.

K. Capital Assets

Capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated fixed assets are recorded at their fair market values as of the date received. The School maintains a capitalization threshold of \$20,000 for all capital assets, except equipment, which has a \$5,000 capitalization threshold. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized.

All reported capital assets, except for land and construction in progress, are depreciated. Improvements are depreciated over the remaining useful lives of the related capital assets. Depreciation is computed using the straight-line method over the following useful lives:

Description	Estimated Lives
Buildings and Improvements	15-50 years
Land Improvements	20 years
Equipment	5-10 years

L. Income Taxes

The School is a non-profit entity exempt from the payment of income taxes under Internal Revenue Code Section 501(c)(3) and California Revenue and Taxation Code Section 23701d. Accordingly, no provision has been made for income taxes. Management has determined that all income tax positions are more likely than not of being sustained upon potential audit or examination; therefore, no disclosures of uncertain income tax positions are required. The School files information returns in the U.S. federal jurisdiction, and the state of California. The statute of limitations for federal and California state tax purposes is generally three and four years, respectively.

GREAT VALLEY ACADEMY - SALIDA

Notes to Financial Statements

June 30, 2017

NOTE 2 – ACCOUNTS RECEIVABLE

Accounts receivable outstanding at June 30, 2017, consisted of the following:

Federal Government:	
Food program	\$ 418
State Government:	
Lottery	142,055
Food program	26
Local:	
Other	22,690
Total	<u>\$ 165,189</u>

NOTE 3 – INTERCOMPANY RECEIVABLE/PAYABLE

As of June 30, 2017, the Salida campus had an obligation to repay the Modesto campus \$750,000 to reimburse the down payment paid on its behalf for acquisition of the Salida property. There is no agreed repayment schedule. There is no stated interest rate for these obligations, however, the effective interest rate is not material and will not be recorded. The Modesto campus is a related party under common control of the board of directors.

NOTE 4 – LONG TERM LIABILITIES

A schedule of changes in long-term liabilities for the year ended June 30, 2017, is shown below:

	Balance, July 1, 2016	Additions	Deductions	Balance, June 30, 2017	Amount Due in One Year
Charter school construction loan	\$ 108,592	\$ -	\$ 92,640	\$ 15,952	\$ 15,952
Mortgage note payable	4,900,000	-	46,831	4,853,169	102,300
Totals	<u>\$ 5,008,592</u>	<u>\$ -</u>	<u>\$ 139,471</u>	<u>\$ 4,869,121</u>	<u>\$ 118,252</u>

A. Manteca Campus Construction Loan

On August 20, 2012, the Great Valley Academy – Manteca entered into a loan in order to provide funds to build out the Manteca campus. With the relocation of the Manteca campus to Salida, the new Salida campus has assumed this liability. The terms of the note require monthly payments in the amount of \$8,029 beginning on September 20, 2012, and ending on August 20, 2017, including interest at a rate of 5.5%.

At June 30, 2017, the total balance outstanding on the note was \$15,952. The amounts required to amortize the outstanding balance at June 30, 2017, was as follows:

Fiscal Year	Principal	Interest	Total
2017-18	<u>\$ 15,952</u>	<u>\$ 111</u>	<u>\$ 16,063</u>

GREAT VALLEY ACADEMY - SALIDA*Notes to Financial Statements**June 30, 2017***NOTE 4 – LONG TERM LIABILITIES (continued)****B. Mortgage Note**

On June 30, 2016, Great Valley Academy assumed a mortgage note with the Bank of Stockton for \$4,900,000 for the purchase of property for its Salida school campus, which replaced the Manteca campus. The terms of the mortgage require interest-only payments through January, 2017; thereafter, payments are \$29,870 per month. The interest rate is fixed at 5.25% with note maturity expected at July, 2041.

Fiscal Year	Principal	Interest	Total
2017-18	\$ 102,300	\$ 256,140	\$ 358,440
2018-19	107,880	250,560	358,440
2019-20	113,089	245,351	358,440
2020-21	119,934	238,506	358,440
2021-22	126,476	231,964	358,440
2022-27	742,998	1,049,201	1,792,199
2027-32	968,672	823,527	1,792,199
2032-37	1,264,056	528,143	1,792,199
2037-42	1,307,764	150,857	1,458,621
Total	<u>\$ 4,853,169</u>	<u>\$ 3,774,249</u>	<u>\$ 8,627,418</u>

NOTE 5 – CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2017, was as follows:

	Balance, July 1, 2016	Additions	Retirements	Balance, June 30, 2017
Capital assets not being depreciated:				
Land	\$ 950,000	\$ -	\$ -	\$ 950,000
Construction in progress	614,493	-	614,493	-
Total capital assets not being depreciated	<u>1,564,493</u>	<u>-</u>	<u>614,493</u>	<u>950,000</u>
Capital assets being depreciated:				
Improvement of sites	176,945	3,276,743	-	3,453,688
Buildings	3,550,000	-	-	3,550,000
Equipment	139,465	-	-	139,465
Total capital assets being depreciated	<u>3,866,410</u>	<u>3,276,743</u>	<u>-</u>	<u>7,143,153</u>
Accumulated depreciation for:				
Improvement of sites	(11,617)	(22,436)	-	(34,053)
Buildings	-	(91,026)	-	(91,026)
Equipment	(22,239)	(13,946)	-	(36,185)
Total accumulated depreciation	<u>(33,856)</u>	<u>(127,408)</u>	<u>-</u>	<u>(161,264)</u>
Total capital assets being depreciated, net	<u>3,832,554</u>	<u>3,149,335</u>	<u>-</u>	<u>6,981,889</u>
Capital assets, net of depreciation	<u>\$ 5,397,047</u>	<u>\$ 3,149,335</u>	<u>\$ 614,493</u>	<u>\$ 7,931,889</u>

GREAT VALLEY ACADEMY - SALIDA

Notes to Financial Statements

June 30, 2017

NOTE 5 – CAPITAL ASSETS (continued)

Depreciation expense for the year ending June 30, 2017, was \$127,408 and was not allocated by function.

The School completed construction of the Salida campus during the year, placing construction in progress of \$614,493 in use.

NOTE 6 – LINE OF CREDIT

The School maintains an agreement with the Bank of Stockton for a line of credit in the amount of \$1,000,000. The line of credit is secured by the School's assets. As of June 30, 2017, there was no balance owed on the line of credit. The line of credit carries an interest rate of 7.0% and requires monthly payments when there are balances owed.

NOTE 7 – EMPLOYEE RETIREMENT PLANS

Qualified employees are covered under multiple-employer defined benefit pension plans maintained by agencies of the State of California as well as a defined contribution plan maintained by a separate plan and trust agreement. Certificated employees are members of the State Teachers' Retirement System (STRS), and eligible classified employees may contribute to the Great Valley Academy 401(k) Plan and Trust.

State Teachers' Retirement System (STRS)

Plan Description

The School contributes to the California State Teachers' Retirement System (CalSTRS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalSTRS. The plan provides retirement, disability and survivor benefits to beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the State Teachers' Retirement Law. CalSTRS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information. Copies of the comprehensive annual financial report may be obtained from CalSTRS, 100 Waterfront Place, West Sacramento, California 95605, or at www.calstrs.com.

The California Public Employees' Pension Reform Act (PEPRA), which took effect in January 2013, changes the way CalSTRS retirement benefits are applied, and places compensation limits on members. As a result of these changes since PEPRA's adoption in January 2013, the Charter now has two unique CalSTRS plans to which it makes contributions: the "classic" plan, which includes covered employees who have established membership in a CalSTRS plan prior to January 2013, as well as the "PEPRA/new" plan, which includes covered employees who have established membership in a CalSTRS plan after January 2013. Each plan or membership contains unique benefits levels, which can be obtained directly from CalSTRS.

GREAT VALLEY ACADEMY - SALIDA

Notes to Financial Statements

June 30, 2017

NOTE 7 – EMPLOYEE RETIREMENT PLANS (continued)

State Teachers' Retirement System (STRS) (continued)

Funding Policy (continued)

For the period ended June 30, 2017, the applicable employee and employer contribution rates for the School per membership level, are as follows:

	<i>CalSTRS Membership Level</i>	
	<i>"Classic"</i>	<i>"PEPRA/new"</i>
Active employee rate	9.205%	10.250%
Required employer rate	12.580%	12.580%

The contribution requirements of the plan members are established by State statute. The School's contributions to STRS for the last three fiscal years were as follows:

	Contribution	Percent of Required Contribution
2016-17	\$ 250,472	100%
2015-16	\$ 202,131	100%
2014-15	\$ 153,151	100%

On-Behalf Payments

The School was the recipient of on-behalf payments made by the State of California to STRS for the benefit of covered employees' retirement savings. These payments consist of state General Fund contributions of \$147,814 to STRS. This estimate was based on 8.578248% of covered payroll expenses for the 2014-15 year.

401(k) Plan

The School has established a 401K defined contribution retirement plan, whereby all eligible classified employees may elect to defer a portion of their salary into a separate retirement plan trust. Per the plan agreement, there is a requirement for the School to match employee salary elective deferrals up to 4%. For the year ending June 30, 2017, total employer contributions to the plan was \$32,094.

NOTE 8 – COMMITMENTS AND CONTINGENCIES

State and Federal Funds

The School has received state and federal funds for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could generate expenditure disallowances under terms of the grants, it is believed that any required reimbursement will not be material.

GREAT VALLEY ACADEMY - SALIDA

Notes to Financial Statements

June 30, 2017

NOTE 9 – JPA INFORMATION

The Great Valley Academy - Salida participates in a joint venture under a joint powers agreement (JPA) with Charter Safe. The Charter Safe JPA provides property and liability insurance and workers compensation coverage for its members. The JPA is governed by a board consisting of a representative from each member agency. The governing board controls the operations of the JPA independent of any influence by the member agencies beyond their representation on the governing board. Each member pays a premium commensurate with the level of coverage requested and shares surpluses and deficits proportionately to its participation in the JPA.

Condensed unaudited financial information for Charter Safe for the year ended June 30, 2017, is as follows:

	Charter Safe
Total Assets	\$ 24,747,747
Total Liabilities	18,991,295
Net Assets	<u>\$ 5,756,452</u>
Total Revenues	\$ 22,031,676
Cost of Sales	14,054,928
Total Expenses	<u>5,589,055</u>
Net Income (Loss)	<u>\$ 2,387,693</u>

NOTE 10 – REPAYMENT OF STATE AWARD

Due to the closure and relocation of Great Valley Academy – Manteca as of June 30, 2016, and subsequent opening of the new school site at Great Valley Academy – Salida, the California Department of Education requested that the School repay Proposition 39 Clean Energy Job Creation Funds in the amount of \$52,202 that had been awarded during a prior fiscal year. As repayment of these funds is not a part of normal, recurring operations, they will be presented as other nonoperating expenses in the statement of activities.

NOTE 11 – BEGINNING OPERATIONS

Great Valley Academy closed and relocated its Manteca campus as of June 30, 2016, and ceased operations as of that date. A new campus, Great Valley Academy – Salida, replaced the Manteca campus and began operations in August 2016 for the 2016-2017 school year. All rights to assets and obligations of the Manteca campus passed to Salida starting July 1, 2016. Beginning net assets of the Salida campus were transferred from the Manteca campus at the close of operations on June 30, 2016.

NOTE 12 – SUBSEQUENT EVENTS

Events subsequent to June 30, 2017, have been evaluated through _____, 2017, the date at which the School's audited financial statements were available to be issued. No events requiring disclosures have occurred through this date.

Supplementary Information

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GREAT VALLEY ACADEMY - SALIDA

Organizational Structure

June 30, 2017

In 2016, Great Valley Academy - Salida (Charter No. 1819) was approved by the Salida Union Elementary School District and operates classroom based instruction in kindergarten and grades 1-8. The school is located in Salida, which is in Stanislaus County, California.

BOARD OF DIRECTORS		
Member	Office	Term Expires
Ryan Swehla	President	June, 2018
Michael Gianelli	Vice President	June, 2019
Chad Wolf	Secretary	June, 2020
John Kramer	Treasurer	June, 2018
Twila Tosh	Salida Authorizing Agency Designee	August, 2019
Susan Nisan	Board Member	January, 2019
Steve Payne	Board Member	October, 2018

ADMINISTRATORS

Leah Silvestre Franklin,
Chief Executive Officer

Marisa Jacobson-Meeks,
Chief Operating Officer

Dr. Eldon Rosenow,
Founder

GREAT VALLEY ACADEMY - SALIDA
Schedule of Average Daily Attendance
For the Fiscal Year Ended June 30, 2017

Schedule of Average Daily Attendance (ADA)

Average daily attendance (ADA) is a measurement of the number of pupils attending classes of the School. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of State funds are made to charter schools. This schedule provides information regarding the attendance of students at various grade levels.

	Second Period Report	Annual Report
	Certificate No. 1068268B	Certificate No. 813478D7
	Total Regular ADA	Total Regular ADA
Regular ADA:		
Kindergarten through Third	368.85	368.52
Fourth through Sixth	281.20	281.17
Seventh through Eighth	106.45	105.67
Total Regular ADA	756.50	755.36

All average daily attendance is generated through classroom based instruction.

GREAT VALLEY ACADEMY - SALIDA
Schedule of Instructional Time
For the Fiscal Year Ended June 30, 2017

Grade Level	Required	2016-17 Actual Minutes	Number of Days Traditional Calendar	Status
Kindergarten	36,000	36,030	181	Complied
Grade 1	50,400	59,240	181	Complied
Grade 2	50,400	59,240	181	Complied
Grade 3	50,400	59,240	181	Complied
Grade 4	54,000	59,240	181	Complied
Grade 5	54,000	59,240	181	Complied
Grade 6	54,000	59,240	181	Complied
Grade 7	54,000	59,240	181	Complied
Grade 8	54,000	59,240	181	Complied

This schedule presents information on the amount of instructional time offered by the School and whether the School complied with the provisions of Education Code Sections 47612 and 47612.5.

GREAT VALLEY ACADEMY - SALIDA

*Reconciliation of Annual Financial and Budget Report with Audited Financial Statements
For the Fiscal Year Ended June 30, 2017*

This schedule provides the information necessary to reconcile the net assets reported on the Unaudited Actual Financial report to the audited financial statements.

***There were no differences between net assets reported on the Unaudited Actual Financial reports
and on the audited financial statements in 2016-17.***

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Other Independent Auditors' Reports

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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors
Great Valley Academy - Salida
Modesto, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Great Valley Academy - Salida (a nonprofit organization), which comprise the statement of financial position as of June 30, 2017 and the related statement of activities, statement of functional expenses, and cash flows for the fiscal year then ended, and the related notes to the financial statements, and have issued our report thereon dated _____, 2017.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Great Valley Academy - Salida's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Great Valley Academy - Salida's internal control. Accordingly, we do not express an opinion on the effectiveness of Great Valley Academy - Salida's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the School's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Great Valley Academy - Salida's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the School's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Murrieta, California
_____, 2017

INDEPENDENT AUDITORS' REPORT ON STATE COMPLIANCE

Board of Directors
Great Valley Academy - Salida
Modesto, California

Report on State Compliance

We have audited Great Valley Academy - Salida's compliance with the types of compliance requirements described in the *2016-17 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* that could have a direct and material effect on each of Great Valley Academy - Salida's state government programs as noted on the following page for the fiscal year ended June 30, 2017.

Management's Responsibility

Management is responsible for compliance with state laws, regulations, and the terms and conditions of its State programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of Great Valley Academy - Salida's State programs based on our audit of the types of compliance requirements referred to below. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and *2016-17 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to below occurred. An audit includes examining, on a test basis, evidence about Great Valley Academy - Salida's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each State program. However, our audit does not provide a legal determination of Great Valley Academy - Salida's compliance.

In connection with the audit referred to above, we selected and tested transactions and records to determine the School's compliance with the State laws and regulations applicable to the following items:

Description	Procedures Performed
Educator Effectiveness	Yes
California Clean Energy Jobs Act	Not Applicable
After School Education and Safety Program	Not Applicable
Proper Expenditure of Education Protection Account Funds	Yes
Unduplicated Local Control Funding Formula Pupil Counts	Yes
Local Control and Accountability Plan	Yes
Independent Study - Course Based	Not Applicable
Immunizations	Yes
Charter Schools:	
Attendance	Yes
Mode of Instruction	Yes
Nonclassroom-Based Instruction/Independent Study	Yes
Determination of Funding for Nonclassroom-Based Instruction	Not Applicable
Annual Instructional Minutes – Classroom Based	Yes
Charter School Facility Grant Program	Not Applicable

Unmodified Opinion on Compliance with State Programs

In our opinion, Great Valley Academy - Salida complied, in all material respects, with the types of compliance requirements referred to above for the year ended June 30, 2017.

Murrieta, California
_____, 2017

Findings and Recommendations

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GREAT VALLEY ACADEMY - SALIDA

Schedule of Audit Findings and Recommendations For the Fiscal Year Ended June 30, 2017

SECTION I - SUMMARY OF AUDITORS' RESULTS

Financial Statements

Type of auditors' report issued	<u>Unmodified</u>
Internal control over financial reporting:	
Material weakness(es) identified?	<u>No</u>
Significant deficiency(s) identified not considered to be material weaknesses?	<u>None reported</u>
Noncompliance material to financial statements noted?	<u>No</u>

Federal Awards

*The School expended less than \$750,000 in federal awards in 2016-17;
therefore, a Single Audit pursuant to OMB Uniform Guidance was not performed.*

State Awards

Type of auditors' report issued on compliance for state programs:	<u>Unmodified</u>
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GREAT VALLEY ACADEMY - SALIDA

Schedule of Audit Findings and Recommendations

For the Fiscal Year Ended June 30, 2017

SECTION II - FINANCIAL STATEMENT FINDINGS

This section identifies the significant deficiencies, material weaknesses, and instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards*. Pursuant to Assembly Bill (AB) 3627, all audit findings must be identified as one or more of the following categories:

<u>Five Digit Code</u>	<u>AB 3627 Finding Types</u>
10000	Attendance
20000	Inventory of Equipment
30000	Internal Control
40000	State Compliance
42000	Charter School Facilities Programs
50000	Federal Compliance
60000	Miscellaneous
61000	Classroom Teacher Salaries
62000	Local Control Accountability Plan
70000	Instructional Materials
71000	Teacher Misassignments
72000	School Accountability Report Card

There were no financial statement findings in 2016-17.

GREAT VALLEY ACADEMY - SALIDA

Schedule of Audit Findings and Recommendations

For the Fiscal Year Ended June 30, 2017

SECTION III - FEDERAL AWARD FINDINGS AND RECOMMENDATIONS

This section identifies the audit findings required to be reported by the Uniform Guidance, Section 200.516 (e.g., significant deficiencies, material weaknesses, and instances of noncompliance, including questioned costs).

The School expended less than \$750,000 on federal awards in 2016-17, therefore, a Single Audit pursuant to OMB Uniform Guidance was not performed.

GREAT VALLEY ACADEMY - SALIDA

Schedule of Audit Findings and Recommendations

For the Fiscal Year Ended June 30, 2017

SECTION IV - STATE AWARD FINDINGS AND RECOMMENDATIONS

This section identifies the audit findings pertaining to noncompliance with state program rules and regulations.

There were no state award findings or recommendations in 2016-17.

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GREAT VALLEY ACADEMY - SALIDA
Summary Schedule of Prior Audit Findings
For the Fiscal Year Ended June 30, 2017

There were no audit findings or recommendations in 2015-16.

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CONSTRUCTION CONTRACT

LUMP SUM – FIXED PRICE

THIS CONSTRUCTION CONTRACT (this "Agreement") is entered into on this (Date):

Date: October 10, 2017

Between the "Owner": Great Valley Academy Charter
 3200 Tully Road
 Modesto, CA 95350

And the "Contractor": **Highlands Diversified, Inc. dba Highlands Trade Partners**
 License Number #: 861507
 5114 E. Clinton Way, Suite 111
 Fresno, CA 93727
 Phone: (559) 455-1700

RECITALS

- A. Owner desires to contract with Contractor for Project No. 814066
 Proposition 39 Implementation Project (the "Project"), Located at:
 Great Valley Academy Charter
 3200 Tully Road
 Modesto, CA 95350
- B. Contractor desires to construct the Project on the terms and conditions contained herein.
 NOW THEREFORE, for good and valuable consideration the receipt and adequacy of
 which are hereby acknowledged, the parties agree as following.

Section 1

1. DEFINITIONS.

- A. *Work*. As used herein the "Work" shall mean all labor and materials, or both, necessary to perform the Project, to full completion, and shall consist of the components described in the attached "Exhibit A – Scope of Work" the agreed scope of work.
- B. *Schedule of Values*. As used herein, the "Scope of Work & Schedule of Values" means a schedule of values prepared by Contractor and approved by Owner allocating the fixed price (as hereinafter defined).

Section 2

2. OBLIGATIONS OF CONTRACTOR.

- A. Contractor agrees to furnish all labor, materials and equipment necessary to perform and finish the Work to industry standards and all applicable codes, free of any and all liens and claims of laborers, materialmen, suppliers, and subcontractors, free from any and all defects or deficiencies. Contractor shall further endeavor to use its best faith efforts to complete the Project timely, and continually keep Owner apprised of the status of the Project.

Section 3

3. THE WORK.

- A. Contractor has reviewed the "Scope of Work" (Exhibit A) and ALL Contract Documents and represents that:
 - i. if the Work is performed in accordance therewith, the Work shall have been constructed in accordance with all applicable state, county, and municipal laws, codes, and regulations, including, but not limited to, all applicable building codes, see "DSA Exemption" (Exhibit B1);
 - ii. the Scope of Work is sufficiently complete and detailed to permit Contractor to perform the entire Work for the Fixed Price Cost. No changes in the Scope of Work or Fixed Price shall be made unless in a Change Order signed by both parties;
 - iii. the Contractor will be provided with information from the Owner locating all utilities to the best of the Owners knowledge; and
 - iv. the Owner will provide the Contractor with an Asbestos Report if applicable, see "Asbestos Notification" (Exhibit B2). Any abatement required will be at the sole cost of the Owner per California law.

B. If at any time or times during the process of the Work, Owner desires to add to, alter, deviate from, or make omissions from the Work to be performed under the Scope of Work, Owner shall be at liberty to do so and the same shall in no way make void this Agreement. Any such alterations to the Scope of Work, or deviations from said Scope shall be made only in a writing signed by both parties. Any verbal changes in the Scope of Work of the Plans and Specifications shall be of no force nor effect.

This Agreement shall be considered completed when:

- i. the Work is finished in accordance with the Scope of Work and Schedule of Values as amended by any written Change Order;
- ii. the Owner approves of the Work;
- iii. a notice of completion has been issued; and
- iv. the Contractor has received final payment.

Section 4

4. CONTRACT TIME.

A. Contractor agrees to commence the Work for each phase or as mutually agreed after receiving written notification to proceed from Owner, and shall complete the Work in no event later than 180 days per phase from the Notice to Proceed (the "Completion Date"). Contractor shall carry out the Work at all times with the greatest possible dispatch and diligence. If Contractor has not completed the Work by the Completion Date, then Owner may terminate this Agreement, Contractor shall immediately terminate its Work, Contractor will be entitled to payment in full for any and all work completed according to the Scope of Work and Schedule of Values Fixed Price.

Section 5

5. FIXED PRICE.

A. Owner agrees, in consideration of Contractor's performance of this Agreement, to pay Contractor the Fixed Price of one hundred nine thousand, six hundred thirty-five dollars and no/00. (\$109,635.00) (the "Fixed Price"). This sum shall constitute payment in full for all costs incurred by Contractor under this Agreement in performing and completing the Work, including, but not limited to, the costs incurred for insurance, overhead, subcontractor's materials, supplies, bonds (if any are required by Owner), permits and compliance with all building codes and laws, and Social Security, unemployment, labor laws, sales, use, and all other taxes and costs.

B. Progress payments for the Fixed Price cost shall be made as follows:

- i. Applications for payment will be based on Percentage of Completion and made to Owner on the 15th and at the end of each month during commission of project or 100% upon completion, whichever is first. Payments are due within 30 days of date of invoice.
- ii. Retention, if any, shall be held at an amount no greater than 10% of the total contract value and shall be payable no later than 30 days after completion of work. As a condition precedent to Owner's obligation to make retention payment in full, Contractor shall provide Owner with the following documents upon Owner's written request:
 - a) Conditional mechanics' lien release from material supplier, and any subcontractor who provided labor, materials, or supplies for the component(s) of the Work covered by such payment.
- iii. As an additional condition precedent to Contractor's right to receive final payment, Contractor shall discharge and release the Work from any and all claims or liens that may have accrued from the performance of this Agreement.
 - a) An unconditional mechanics' lien release from each such claimant who provided a conditional mechanics' lien release for the payment due (if any) to such claimant from the immediately preceding final payment once the funds clear the contractors account.
 - b) A filed notice of completion.
 - c) "As built" drawings only in the event that any drawings were utilized in the installation of work. Reference "Preliminary Lien Information Request" (Exhibit D).

C. If at any time during the progress of the Work or before the final payment is made, any lien or claim or lien is filed, or notification to withhold money for labor or material furnished by Contractor under this Agreement is served on Owner, and Owner has performed its obligations under this Agreement, then Owner shall have the right to:

- i. withhold from any payment due to Contractor an amount sufficient to discharge any and all such liens or claims;
- ii. pay the lien holder directly and offset any such amount against the Fixed Price Cost; and
- iii. bond around the lien at Contractor's sole cost and expense.

- D. Owner may withhold any progress payment or final payment, or nullify any certification for payment previously issued, to the extent necessary to protect Owner from loss due to:
- i. claims filed (including litigation, mechanic's liens, stop notices or lis pendens) ("Claims");
 - ii. reasonable evidence indicting probable filing of Claims;
 - iii. failure of Contractor to make timely payments to subcontractors or material suppliers;
 - iv. any material breach of this Agreement;
 - v. any reasonable doubt that the Agreement can be completed for the balance then unpaid; or
 - vi. defective or deficient work.
- E. Final Retention Payment, if any, is due no later than thirty (30) days of satisfaction of all completion conditions referenced above.

Section 6

6. PREVAILING WAGE.

- A. The Work shall be performed as a public work and pursuant to the provisions of Section 1770 et seq. of the Labor Code of the State of California, which are hereby incorporated by reference and made a part hereof, the Director of Industrial Relations has determined the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work in the locality in which the work is to be performed, for each craft, classification or type of worker needed to execute this Agreement. Per diem wages shall be deemed to include employer payments for health and welfare, pension, vacation, apprenticeship or other training programs, and similar purposes. Copies of the rates are on file at the Owner's principal office. The rate of prevailing wage for any craft, classification or type of workmanship to be employed on this Project is the rate established by the applicable collective bargaining agreement which rate so provided is hereby adopted by reference and shall be effective for the life of this Agreement or until the Director of the Department of Industrial Relations determines that another rate be adopted. It shall be mandatory upon the Contractor and on any subcontractor to pay not less than the said specified rates to all workers employed in the execution of this Agreement.
- B. The Contractor and each subcontractor shall keep or cause to be kept an accurate record for work on this Project showing the names, addresses, social security numbers, work classification, straight time and overtime hours worked and occupations of all laborers, workers and mechanics employed by them in connection with the performance of this Agreement or any subcontract thereunder, and showing also the actual per diem wage paid to each of such workers, which records shall be open at all reasonable hours to inspection by the Owner, its officers and agents and to the representatives of the Division of Labor Law Enforcement of the State Department of Industrial Relations. Contractor and Subcontractor shall comply with Labor Code section 1776.

- C. Public works projects shall be subject to compliance monitoring and enforcement by the Department of Industrial Relations. A contractor or subcontractor shall not be qualified to submit a bid or to be listed in a bid proposal subject to the requirements of Public Contract Code section 4104 unless currently registered and qualified under Labor Code section 1725.5 to perform public work as defined by Division 2, Part 7, Chapter 1 (§§1720 et seq.) of the Labor Code. A contractor or subcontractor shall not be qualified to enter into, or engage in the performance of, any contract of public work (as defined by Division 2, Part 7, Chapter 1 (§§1720 et seq.) of the Labor Code) unless currently registered and qualified under Labor Code section 1725.5 to perform public work. Reference "Public Works (PWC-100) DIR Project Registration (Exhibit E).

Section 7

7. WARRANTY.

- A. All Work that is not complete to Scope of Work and Schedule of Values, applicable codes, and industry standards shall be immediately repaired, removed, and replaced with Work of a quality approved by Owner, without additional compensation to Contractor. Contractor guarantees that the Work done under this Agreement will be free from faulty materials or workmanship and will comply with all applicable laws. Upon receiving notification from Owner, Contractor agrees to remedy, repair, or replace, immediately, without cost to Owner and to Owner's satisfaction, all defects, damages, or imperfections appearing in the Work (including labor and materials) within a period of one (1) year after the date of final completion and acceptance by the applicable governmental agency and Owner of the Work. Payments to Contractor shall not relieve Contractor of these obligations. Contractor will keep a safe, orderly, and neat condition of the job site at all times. Contractor shall assign all material and parts warranties to the Owner, and shall deliver to the Owner evidence of any such warranties as well as all product information and specifications. Contractor warrants that it is licensed by the Contractors State Licensing Board, and currently in good standing.
- B. Contractor shall provide to the Owner all warranty documentation upon completion of Work. This shall constitute the first day of all warranty periods.
- C. Individual Builder's Warranty and Manufacturer's Warranties are as follows:
- i. All replaced HVAC units and relamped interior lights carry a one (1) year Builder's Warranty covering materials, equipment and labor commencing at the completion of Work.
 - ii. 2-ft., 4-ft., and 8-ft. LED interior lamp carries a Manufacturer's Warranty of ten (10) years commencing at the completion of Work.
 - iii. HVAC units carry individual Manufacturer's Warranties based on type, size and manufacturer of each unit.
 - iv. Exterior LED Lighting carries a Builder's Warranty of one (1) year, covering materials, equipment and labor commencing at the presentation of the Warranty package. Each exterior LED light fixture has a minimum three (3) year warranty.

Section 8

8. INSURANCE.

- A. Before commencement of any Work under this Agreement, Contractor shall obtain and maintain in full force and effect the following:
 - i. Comprehensive General Liability insurance that names Owner as an additional insured and that protects Contractor and Owner against any liability that Contractor may incur: (a) Because of bodily injuries to or the death of one person other than an employee of Contractor and consequential damages arising therefrom to the extent of not less than \$1,000,000.00 and on account of bodily injuries to or the death of more than one such person, subject to the same limit for each. (b) Because of damage to or destruction of any property, to the extent of not less than 1,000,000.00 for each incident and aggregate.
 - ii. Workers' Compensation insurance in statutory form and amount and employer's liability insurance covering Contractor's liability to the extent of not less than \$1,000,000.00 for damages because of bodily injuries to or death of such person or persons.
- B. The insurance described above also shall provide contractual liability coverage satisfactory to Owner with respect to liability assumed by Contractor under the indemnity provisions in this Agreement. Written proof of compliance with these requirements shall be filed with and approved by Owner before commencement of Work. The insurance provided in Section 8.A shall name Owner, as an additional insured, and Contractor shall cause to be issued certificates and endorsements evidencing such coverage prior to the commencement of construction. The insurance to be maintained by the Contractor shall at all times be primary to the insurance maintained by Owner. Reference "Insurance Certificate" (Exhibit C).

9. WORK STOPPAGE.

- A. If Contractor at any time during the progress of the Work refuses or neglects, without the fault of Owner, to supply sufficient materials or workers to continue or complete the Work for a period of more than thirty (30) days, not due to conditions beyond control of the contractor are not the cause, after having been notified in writing by Owner to furnish them, Owner shall have the power to terminate this Agreement and/or furnish and provide such materials and workers as are necessary to finish the Work, and the expense thereof shall be deducted from the amount of the contract price as set forth for each ECM in this Agreement.

10. TERMINATION.

A. Termination by the Owner for Cause

- i. The Owner may terminate the Contract if the Contractor repeatedly refuses or fails to supply enough properly skilled workers or proper materials; fails to make payment to Subcontractors for materials or labor in accordance with the respective agreements between the Contractor and the Subcontractors; repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations or lawful orders of a public authority; or otherwise is guilty of substantial breach of a provision of the Contract Document.
- ii. When any of the above reasons exists, the Owner, may determine that sufficient cause exists to justify such action, may, without prejudice to any other remedy the Owner may have and after giving the Contractor seven days' written notice, terminate the Contract.

B. Termination by the Owner for Convenience

- i. The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause. The Contractor shall be entitled to receive payment for Work executed, and costs incurred by reason of such termination, along with reasonable overhead and profit on the Work not executed.

C. Termination by the Contractor

- i. If the Owner fails to make payment as provided in Section 5.B for a period of 7 days, the Contractor may, upon seven additional days' written notice to the Owner, terminate the Contract and recover from the Owner payment for Work executed, including reasonable overhead and profit, costs incurred by reason of such termination, and damages.

11. INDEPENDENT CONTRACTOR.

- A. Contractor agrees to perform the Work as an independent contractor and not as the agent, employee, or servant of Owner. Contractor has and hereby retains the right to exercise full control and supervision of the Work and full control over the employment, direction, method of performing, compensation, and discharge of all persons assisting in the Work. Contractor agrees to be solely responsible for all matters relating to payment of its employees, including compliance with Social Security, withholding, and all other regulations governing such matters. Contractor agrees to be responsible for its own acts and those of its subordinates, employees, and subcontractors during this Agreement.

12. ASSIGNMENT.

- A. Contractor shall not assign this Agreement or any interest in it or any money due or to become due under it voluntarily, involuntarily, or by operation of law without Owner's prior written consent. In the event of any such purported assignment without Owner's prior written consent, Owner shall have the right, in addition to all other rights provided by law, to terminate this Agreement by giving written notice to Contractor.

13. MISCELLANEOUS.

- A. Contractor shall at all times operate in good faith to coordinate job site installation and the work of other trades at the Project and to complete the Work in a time efficient manner and in a manner which will minimize disturbance, noise and inconvenience to the surrounding residents. Time is of the essence of this Agreement.
- B. This Agreement shall be governed by the laws of the State of California.

14. MEDIATION.

- A. Any dispute arising of this Agreement shall first be submitted to mediation in an informal attempt to resolve such dispute. The mediation shall be conducted by a mediator experienced in the area of construction and construction contracts. Any party, who first files any claim, including a complaint, without first seeking in good faith to participate in mediation, shall not be entitled to recover its attorney's fees pursuant to Section 15 of this Agreement, regardless of whether such party is the "prevailing party" in any such action.

15. ATTORNEY FEES.

- A. If any suit or action is brought to enforce or construe any provision of this Agreement, the prevailing party shall be entitled to recover its costs and expenses arising out of such litigation, including attorneys' fees and court costs, from the non-prevailing party.

16. REPRESENTATIVES OF THE PARTIES.

A. Owner's Representatives.

- i. Owner designates the individual listed below as its Senior Representative ("Owner's Senior Representative"), which individual has the authority and responsibility for avoiding and resolving disputes under said Contract:

Leah Silvestre Franklin
Chief Executive Officer
3200 Tully Road
Modesto, CA 95350

- ii. Owner designates the individual listed below as its Owner's Representative, which individual has the authority and responsibility set forth in Recitals of said Agreement:

3200 Tully Road
Modesto, CA 95350

B. Contractor's Representatives.

- i. Contractor designates the individual listed below as its Senior Representative ("Contractor's Senior Representative"), which individual has the authority and responsibility for avoiding and resolving disputes under said Agreement:

Leonel Alvarado
President
5114 E. Clinton Way, Suite 111
Fresno, CA 93727
Business: (559) 455-1700

- ii. Contractor designates the individual listed below as its Contractor's Representative, which individual has the authority and responsibility set forth in Recitals of said Agreement:

Deanna Madewell
General Manager
5114 E. Clinton Way, Suite 111
Fresno, CA 93727
Business: (559) 455-1700

In executing this Contract, Owner and Contractor each individually represents that it has the necessary financial resources to fulfill its obligations under this Agreement, and each has the necessary corporate approvals and authority to execute this Agreement and all appropriate documents, and to perform the services described herein.

CONTRACTOR: Highlands Diversified, Inc. (dba Highlands Trade Partners)

Signature: _____

Print Name: D. Madewell

Title: General Manager

Date: _____

OWNER(S) / AGENT(S): Great Valley Academy Charter

Signature: _____

Print Name: _____

Title: _____

Date: _____

Attached Contract Exhibits:

Exhibit A – Scope of Work

Exhibit B1 – DSA Exemption

Exhibit B2 – Asbestos Notification

Exhibit C – Certificate of Liability Insurance

Exhibit D – Preliminary Lien Information Request

Exhibit E – Public Works (PWC-100) DIR Project Registration

Exhibit A - Scope of Work



DATE: 10/10/2017

SERVICE PROVIDER	SCHOOL DISTRICT
5114 E. Clinton Way #111 Fresno, CA 93727 (559)455-1700 Fax (559)455-1711	Great Valley Academy 3200 Tully Road, Modesto, CA 95350
Prop 39 Measures	

ECM #	Measure Description / Scope of Work	Quantity	Total
Prop 39 Eligible Energy Conservation Measures			
ECM2	Replace incandescent light with LED	75	\$ 2,784.00
ECM3	Convert CFL 'EXIT' sign to LED	7	\$ 1,366.00
ECM6	Convert T-12 fluorescent lamps to LED lamps (Relamping)	470	\$ 39,000.00
ECM6A	Convert 32W T-8 fluorescent lamps to LED lamps (Relamping)	707	\$ 55,000.00
ECM8	Replace exterior MV lamps with LED lamps	3	\$ 2,086.00
ECM9	Replace exterior HPS lamps with LED lamps	11	\$ 9,399.00
TOTAL			\$ 109,635.00

Authorized Signature

Date:

Printed Name

Authorized Signature

Date:

Printed Name

All pricing is subject to change 90 days from the date of the CEC Energy Expenditure Plan submission.

MEASURES EXCLUDED FROM CONTRACT			
ECM13A	Replace boiler with high eff. cond. Boiler*	2	\$ 188,522.00
ECM16	Replace manual thermostats with programmable thermostats	2	\$ 947.00
TOTAL			\$ 189,469.00
*Out of Pocket Cost			\$ 41,310.51



10/10/2017

DATE:

Loaded Priority List

Line Item	School	I.D.	ECM Description	Qty	Total	Run. Total
1	Great Valley Academy	ECM2	Replace incandescent light with LED	75	\$ 2,784.00	\$ 2,784.00
2	Great Valley Academy	ECM3	Convert CFL 'EXIT' sign to LED	7	\$ 1,366.00	\$ 4,150.00
3	Great Valley Academy	ECM6	Convert T-12 fluorescent lamps to LED lamps (Relamping)	470	\$ 39,000.00	\$ 43,150.00
4	Great Valley Academy	ECM6A	Convert 32W T-8 fluorescent lamps to LED lamps (Relamping)	707	\$ 55,000.00	\$ 98,150.00
5	Great Valley Academy	ECM8	Replace exterior MV lamps with LED lamps	3	\$ 2,086.00	\$ 100,236.00
6	Great Valley Academy	ECM9	Replace exterior HPS lamps with LED lamps	11	\$ 9,399.00	\$ 109,635.00

Phase I		Phase II Implementation	
Allocations		Total Funded Nov. 2015 (yrs 1-2)	\$ 109,220.00
Year 1	\$	Total Funded in Feb. 2016 (yr 3)	\$ 54,035.00
Year 2	\$	Total Funded in Feb. 2016 (yr 4)	\$ 56,924.00
Year 3	\$	Discovery Phase Contract	\$ 16,420.51
Year 4	\$	Available funding for Phase I	\$ 203,758.49
Year 5	\$	Total Lighting Measures Implemented	\$ 109,635.00
Estimated Total	\$	Remaining Prop 39 funding after Lighting Implementation	\$ 94,123.49

Line Item	School	I.D.	ECM Description	Qty	Total	Plan Total
7	Great Valley Academy	ECM13A	Replace boiler with high eff. cond. Boiler	2	\$ 188,522.00	\$ 298,157.00
8	Great Valley Academy	ECM16	Replace manual thermostats with programmable thermostats	2	\$ 947.00	\$ 299,104.00

Phase II Implementation	
Estimated Total Funded in Feb. 2018 (yr 5)	\$ 94,123.49
Available funding for Phase II	\$ 54,035.00
Boiler/Chiller ECM Totals	\$ 148,158.49
Required Out of Pocket Funds for Chiller/Boiler	\$ 189,469.00
Prop 39 Remaining Funds	\$ 41,310.51
	(0.00)

Authorized Signature

Date

Printed Name

Date

Authorized Signature

Date

Printed Name

Date



PROCEDURE: EXEMPT CONCURRENCE

PURPOSE: To provide procedure for external stakeholders to obtain written concurrence that a qualifying project is exempt from DSA review and approval of plans.

BACKGROUND: DSA reviews and approves plans for construction projects under its jurisdiction for California Code of Regulations, Title 24 compliance. The scope of DSA's review depends on the type of facility and the scope of the project. The majority of DSA's plan review and approval focuses on new construction and alteration projects for California school and community college districts. Certain types of projects, depending on the scope, may be exempt from the requirement to obtain DSA's review and approval of plans.

1. EXEMPTION DEFINED: When a project is found to be exempt from DSA review and approval, it can be constructed without an approval from DSA. However, the project must be fully compliant with all applicable portions of the California Code of Regulations, Title 24. In authorizing and completing the design and construction of exempt projects, the school board assumes the responsibility for employing appropriately licensed architects or engineers to prepare the plans and specification, and assumes the responsibility for employing DSA certified inspectors to provide for the adequate inspection of materials and work of construction.

2. TYPES OF EXEMPTIONS: DSA reviews and approves plans for code compliance in three main areas, Structural Safety, Fire & Life Safety, and Accessibility. It is possible for a project to be exempt from DSA review and approval in any or all of these areas.

2.1 Exemption from DSA review and approval for Structural Safety and Fire & Life

Safety: Types of exempt projects in this category can be found in DSA IR A-10, IR A-22, and in Appendix A of this document.

2.2 Exemption from DSA review and approval for Accessibility: Types of exempt projects in this category can be found in DSA IR A-10 and IR A-22. In addition, types of scope that can trigger the requirement for accessibility upgrades (along with the need to submit the project to DSA) are found in Appendix A of this document.

3. PROCESS TO OBTAIN DSA CONCURRENCE IF THE PROJECT IS EXEMPT FROM

DSA REVIEW AND APPROVAL: It is not mandatory to obtain DSA concurrence that a project is exempt. However, some clients desire to have written concurrence from DSA. In those cases, the following process is provided:

- The applicant needs to complete form DSA 7 (replaced form DSA 39-1) and contact the appropriate DSA regional office to determine the best method to submit the form. DSA contact information is available at the following link:
www.dgs.ca.gov/dsa/AboutUs/contact.aspx
- Upon receipt of form DSA 7, DSA will assign an "exempt request" number to the project. The numbering will be sequential starting at E00001 for each regional office as follows:
 - Oakland regional office starts at: 01-E00001
 - Sacramento regional office starts at: 02-E00001
 - Los Angeles regional office starts at: 03-E00001
 - San Diego regional office starts at: 04-E00001
- DSA will open a "project exempt request" folder in DSAbbox and send an invite to the applicant and district contact as identified on the form DSA 7.
- The applicant will then upload the construction documents for the project into the DSAbbox folder.

EXHIBIT B1

DSA PROCEDURE 14-02

EXEMPT CONCURRENCE

- The applicant will contact the DSA regional office and set up an over the counter (OTC) concurrence review for the project.
- At the OTC concurrence review, the applicant must remit a \$400 non-refundable fee, after which DSA staff, together with the applicant, will review the project. The possibilities for the outcome of the review are:
 - The project is found by DSA to meet the criteria to be exempt. In this case, DSA will sign the "Project is Exempt" section on form DSA 7 and upload it to the DSABox folder.
 - The project is found by DSA to not meet the exempt criteria. DSA will inform the applicant what scope in the project triggers the non-exempt decision and the applicant may:
 - 1) Choose to revise and resubmit the drawings, and again schedule an OTC concurrence review. This is limited to one additional review without remitting an additional \$400 fee.

Or

 - 2) If minor items need to be excluded from the scope of work, the applicant can note the changes on the plans electronically, at the OTC appointment, using their own portable system or the BlueBeam software on DSA's computer. The revised plans will then be uploaded to the DSABox.
 - The project is found by DSA to not meet the exempt criteria. DSA will inform the applicant what scope in the project triggers the non-exempt decision. If the applicant decides to not revise and resubmit the drawings, DSA will sign the "Project is Not Exempt" section on form DSA 7 and upload it to the DSABox folder.
- If the project is not exempt it must be reviewed and approved by DSA. Submittal information is found on DSA's website. Projects with minor qualifying scope can be plan reviewed OTC and/or otherwise expedited.

EXHIBIT B1

DSA PROCEDURE 14-02 EXEMPT CONCURRENCE

Appendix A Review/Approval Requirements for Structural & Fire & Life Safety

No.	Project Type	DSA SS & FLS Review and Approval: Required? ^[1]	DSA SS & FLS Review and Approval: Notes/References
1	Heating, ventilation, and air conditioning (HVAC)	Yes	DSA approval is not required for HVAC unit replacement in kind with units of equal or lesser weight or in the same location, and no structural framing is being altered. Ensure automatic shutoff of the HVAC units where CFM exceeds 2000 (see CMC).
2	Reroofing with "cool" roof	No	Roof covering replacement and insulation is limited to type and weight of existing roof covering and insulation.
3	Weatherization/caulking	No	
4a	Non-rated and non-safety window replacement (glazing only)	No	
4b	Window replacement (frames and glazing)	Yes	DSA approval is not required if the entire project cost is below the lower threshold identified in DSA IR A-10.
5a	Window shading devices—window screens (applied to glazing)	No	
5b	Window shading devices—solar shading devices requiring structural attachment	Yes	DSA approval is not required if the entire project cost is below the lower threshold identified in DSA IR A-10, or not fire & life safety related.
6	Energy Management Systems (EMS)	No	
7	Lighting upgrades—relamping, ballast replacements, fixture replacement	No	Exterior light pole fixture replacement is required to be approved if the light poles are greater than 35 feet high, unless the entire project cost is below the lower threshold identified in DSA IR A-10.
8	Water heating upgrades	No	
9	Skylights	Yes	DSA approval is not required if the entire project cost is below the lower threshold identified in DSA IR A-10.

EXHIBIT B1

DSA PROCEDURE 14-02

EXEMPT CONCURRENCE

California Building Code Requirements for Accessibility Upgrades

No.	Project Type	Path of Travel Access Upgrades: Required?	Path of Travel Access Upgrades: Applicable 2013 Code Sections
1	Heating, ventilation, and air conditioning (HVAC)	No ^[2]	11B-202.4 Exceptions: 7
2	Reroofing with "cool" roof	No ^[2]	11B-202.4 Exceptions: 7
3	Weatherization/caulking	No ^[3]	2-202 Definitions "Alterations" and 11B-202.4 Exceptions: 7
4a	Window replacement (glazing only)	No ^[4]	2-202 Definitions "Alterations" and 11B-202.4 Exceptions: 7
4b	Window replacement (frames and glazing)	Yes ^[3]	2-202 Definitions "Alterations" and 11B-202.4
5a	Window shading devices—window screens (applied to glazing)	No ^[5]	2-202 Definitions "Alterations" and 11B-202.4
5b	Window shading devices—solar shading devices requiring structural attachment	Yes ^[6]	2-202 Definitions "Alterations" and 11B-202.4
6	Energy Management Systems (EMS)	No ^[7]	2-202 Definitions "Alterations" and 11B-202.4 Exceptions: 7
7	Lighting upgrades—relamping, ballast replacements, fixture replacement	No ^[8]	2-202 Definitions "Alterations" and 11B-202.4 Exceptions: 7
8	Water heating upgrades	No ^[9]	2-202 Definitions "Alterations" and 11B-202.4 Exceptions: 7
9	Skylights	Yes ^[10]	2-202 Definitions "Alterations" and 11B-202.4

EXHIBIT B1

DSA PROCEDURE 14-02

EXEMPT CONCURRENCE

Notes

¹Exempted projects must comply with all currently effective design, construction, and inspection provisions contained in Title 24 as adopted by DSA and the State Fire Marshal (see DSA IR A-10).

²Projects consisting only of heating, ventilation, air conditioning, reroofing, electrical work not involving placement of switches and receptacles, cosmetic work that does not affect items regulated by this code, such as painting, and equipment not considered to be a part of the architecture of the building or area, such as computer terminals and office equipment, shall not be required to comply with 11B-202.4 unless they affect the usability of the building or facility.

³ALTERATION: A change, addition, or modification in construction, change in occupancy or use, or structural repair to an existing building or facility. Alterations include, but are not limited to, remodeling, renovation, rehabilitation, reconstruction, historic restoration, resurfacing of circulation paths or vehicular ways, changes or rearrangement of the structural parts or elements, and changes or rearrangement in the plan configuration of walls and full-height partitions. *Normal maintenance, reroofing, painting or wallpapering, or changes to mechanical and electrical systems are not alterations unless they affect the usability of the building or facility.*

⁴Replacement of glazing units is considered normal maintenance of the glazing system that does not affect the "usability of the building"; therefore, would not qualify as alterations under 11B-202.4.

⁵Replacement of screens is considered normal maintenance of a glazing subsystem that does not affect the "usability of the building"; therefore, would not qualify as alterations under 11B-202.4.

⁶The addition of fixed and operable solar shading devices, such as horizontal sun shades or vertical fins that require structural connections to the building or ground, is "*A change, addition, or modification in construction*" and would qualify as alterations under 11B-202.4.

⁷The addition of an Energy Management System would be a "change to an electrical or mechanical system" and not considered an alteration for purposes of accessibility under 11B-202.4. See note 4 above.

⁸Lighting Upgrades—relamping, ballast replacements, and fixture replacement are "*electrical work not involving placement of switches and receptacles.*" See note 3 above. By definition, these upgrades are also "*changes to mechanical and electrical systems*" that would not qualify as alterations for purposes of accessibility upgrades under 11B-202.4.

⁹Upgrades to water heating systems are considered "*changes to mechanical and electrical systems*" and not alterations for purposes of accessibility upgrades. See note 5 above.

¹⁰The addition of skylights or solar tubes in the roof of an existing building would be "*A change, addition, or modification in construction*" and qualifies as an alteration. See note 5 above.

EXHIBIT B2 - Asbestos Notification

In September, 1988, the state of California passed a law (Health and Safety Code Section 25915, et seq.) requiring that the owners of buildings constructed prior to 1979 notify their employees and contractors/consultants who perform work within those buildings, on more than an incidental basis, that the building has asbestos containing building materials (ACBMs). The law also states that if the building has been surveyed and ACBMs have been found, the occupants must be made aware of the survey results.

LEA Name: Great Valley Academy Charter

StreetAddress: 3200 Tully Road

City, State, Zip: Modesto, CA 95350

Phone No.:

On-siteContactName:

Facility/Building/Site:

Year the Facility/Building/Site was built:

Facility/Building/Site Asbestos Report:

Has Owner/LEA satisfied its obligations required by code 25915, et seq.? (mark only one)

Yes

No

N/A

☐☐☐

In initialing this Notification, Owner/LEA represents that it has fulfilled its obligations required by the Health and Safety Code Section 25915, et seq. and that Contractor acknowledges as such.

Owner/LEA Initials

Contractor Initials

Per Code Section 25916: If any construction, maintenance, or remodeling is conducted in an area of the building area where there is the potential for employees to come into contact with, or release or disturb, asbestos or asbestos-containing construction materials, the owner responsible for the performance of, or contracting for, any construction, maintenance, or remodeling in the area shall post that area with a clear and conspicuous warning notice. The posted warning notice shall read, in print which is readily visible because of its large size and bright color, as specified in either subdivision (a) or (b).

(a) "CAUTION. ASBESTOS. CANCER AND LUNG DISEASE HAZARD. DO NOT DISTURB WITHOUT PROPER TRAINING AND EQUIPMENT."
(b) "DANGER. ASBESTOS. CANCER AND LUNG DISEASE HAZARD. AUTHORIZED PERSONNEL ONLY. RESPIRATORS AND PROTECTIVE CLOTHING ARE REQUIRED IN THIS AREA."



EXHIBIT C - CERTIFICATE OF LIABILITY INSURANCE

VANGU-2

OP ID: JP

DATE (MM/DD/YYYY)

11/18/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Suhr Risk Services 5300 Stevens Creek Blvd. San Jose, CA 95129 John B. Suhr, MS, CPCU, CRM, C		CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS:		FAX (A/C, No):
		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A : Tokio Marine Specialty Ins. Co		23850
		INSURER B : Nationwide Mutual Ins. Co.		23787
		INSURER C : Alaska National Insurance Co.		38733
		INSURER D : Valley Forge Insurance Company		20508
		INSURER E :		
		INSURER F :		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PPK1576876	11/15/2016	11/15/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ EXCLUDED PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			ACP3036821702	11/15/2016	11/15/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			PUB563543	11/15/2016	11/15/2017	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	16KWS06201	11/15/2016	11/15/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Scheduled Equipmnt			6016158118	11/15/2016	11/15/2017	Limit 72,710 Deductibl 1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: All California Operations of the Named Insured

Confirmation of Coverage

CERTIFICATE HOLDER

CANCELLATION

PROOF-1

Proof of Insurance

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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EXHIBIT D - PRELIMINARY LIEN INFORMATION REQUEST

Job No: 814066

Date: 10/10/17

LEA Name: Great Valley Academy Charter

Address: 3200 Tully Road

Modesto, CA 95350

Facility Owner:

Contact Name:

Address:

Phone:

Fax:

Lender:

Address:

Contact Name:

Phone:

General Contractor: Highlands Diversified Inc., dba Highlands Trade Partners

Address: 5114 E. Clinton Way #111 Fresno, CA 93727

Phone: (559) 455-1700

Fax: (559) 455-1711

Subcontractor: N/A

Address:

TO BE COMPLETED BY SCHOOL:

Signature:

Print Name:

Title:

Date:

I/We do hereby certify that the above provided information is true and accurate to the best of my knowledge.

EXHIBIT E – PWC-100

Public Works Project Award Notification and Payroll Reporting¹

In accordance with the California Energy Commission Guidelines, **existing law requires an LEA to notify the Department of Industrial Relations (DIR) of any public works project within five days after the public works contract is awarded** (Labor Code Section 1773.3). Notification must be provided online using the PWC-100 form found at: <https://www.dir.ca.gov/pwc100ext>

The PWC-100 includes a question about whether the project has or will receive funding from Proposition 39, and the LEA should be sure to answer “Yes” to this question.

Awarding Body Responsibilities²

- Register public works projects with DIR. [Project registration](#) must be completed within five (5) days of awarding the contract.
- Obtain [prevailing wage rates](#) from DIR.
- Notify potential contractors that they must register with DIR and that the project is subject to enforcement by DIR.
- Require proof of public works contractor registration before accepting a bid or awarding a contract. To find actively registered contractors, use: [Public Works Contractor Registration Search](#).
- Post or require contractors to post jobsite notices on public works requirements.
- Ensure that public works contractors pay [prevailing wages](#) and are in compliance with [public works laws](#).
- [Report any suspected public works violations](#) to the Labor Commissioner.

What is an awarding body?³

An awarding body is the entity that awards a contract for public works and is sometimes known as the project owner. The awarding body can be any kind of public agency (state, county, city, school board, water district, etc.) or a private entity using public funds (Labor Code, section 1722).

What happens if an awarding body does not register a project within five (5) days of awarding the contract for a public works project?⁴

Failure to provide timely notice can jeopardize an awarding body's ability to obtain state funding for a project. It can also compromise important objectives of the public works laws. An official who intentionally ignores this requirement may be subject to criminal prosecution.

Owner/LEA Initials: _____

Contractor Initials: _____

Highlands Diversified, Inc. PWCR# 1000003057

¹ <http://www.energy.ca.gov/2016publications/CEC-400-2016-005/CEC-400-2016-005-CMF.pdf> (pg. 35)

² <http://www.dir.ca.gov/Public-Works/Awarding-Bodies.html>

³ <http://www.dir.ca.gov/Public-Works/PublicWorksSB854FAQ.html>

⁴ “

November 3, 2017



Client: **Brent Gilbreath, Facilities**
Great Valley Academy Charter School
3200 Tully Road
Modesto, CA 95350

Architect: **Pratt Architecture**
1207 13th Street, Suite 6
Modesto, CA 95354

Attn: **Paul Pratt, AIA**
License # C32823
(209) 248-7028

Project: **Great Valley Academy Charter School – Chiller Replacement**

Dear Brent:

Thank you for giving Pratt Architecture an opportunity to submit a proposal for the chiller replacement project at the Great Valley Academy Charter School, Modesto campus.

I. Project Scope:

1. Pratt Architecture understands that the District would like to repair and/or replace the existing chiller at the existing Auditorium building to provide adequate cooling within the main auditorium space.
2. Note: Pratt Architecture understands that this will be a project through the City of Modesto and will not require DSA approval.
3. Proposed condenser will be placed at grade with new concrete pad.
4. It is assumed that the existing power within the building is adequate to support proposed equipment.

II. Services

1. Schematic Design/ Design Development
 - a. Meet with the Owner to gather requirements. Determine best approach to meet District requirements. Finalize scope and site plan.
 - b. Owner Approval.
2. Construction Documents:
 - a. Develop final architectural and consultant plans as indicated in project scope. Coordination with the District to obtain existing building plans and other information as required.
 - b. Coordination with mechanical, electrical and structural consultants, as required.
 - c. Coordination with City of Modesto for review and approval of plans.
3. Bidding:
 - a. Answer bid questions and issue addendums as necessary.
 - b. Attend pre-bid job walk.
4. Construction Administration:
 - a. Attend up to four (4) site meetings.
 - b. Answer RFI's and review submittals.
 - c. Coordination with City through project completion and close out.

III. Proposed Fees

1. Pratt Architecture's proposed fee for services listed in Section II, for the projects listed in Section I, shall be as follows:

A fixed fee of **Twenty-eight Thousand, Nine Hundred Dollars (\$ 28,900.00)**.

 - a. The above fees will include the following:
 - 1) Architectural drawings including site plan and details.
 - 2) Mechanical, electrical and structural plans and details as required for project scope.
 - b. The above fees do not include the following:
 - 1) Geotechnical investigations, Civil engineering, Landscape Architecture, book specifications, Fire Sprinklers or Fire Alarm.

IV. Miscellaneous Provisions

1. Fees are to be billed monthly based on services completed at the time of billing. Fees will be due within 30 days after receipt of invoice. A late payment finance charge of 1.5% per month will be applied to unpaid balances commencing 30 days after invoice date. No deductions will be made from the Architect's compensation on account of penalty, liquidated damages or other sums withheld from payments to Contractors, or on account of the cost of changes in the work other than those for which the Architect has been found liable.
2. The Owner agrees to limit the Architect's liability to the Owner & to all contractors & subcontractors on the project due to professional negligence, acts, errors & omissions of the Architect to the sum of \$50,000.
3. In the event of termination of this agreement, the Architect will be compensated for services performed to termination date, including professional services and reimbursables. If Owner fails to make payment due to the Architect for services and expenses, the Architect may upon seven days written notice to the Owner, suspend performance of services. Architect will have no liability to the owner for delay or damages caused by suspension of said services.
4. The Architect and the Architect's consultants will have no responsibility for the discovery, presence, handling, removal, or disposal of or exposure of persons to hazardous materials in any form at the project site.
5. All claims, disputes and other matters in question between the parties and this agreement will be decided by arbitration in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association.

Please feel free to contact us should you have any questions. Thank you for the opportunity to submit a proposal for this project. If this proposal is acceptable to you, please sign below and return.

Very truly yours,

Pratt Architecture
Paul Pratt, AIA
License # C 32823

Architect: _____
Paul Pratt AIA, Principal Architect

Date: _____

Accepted by: _____

Date: _____

Great Valley Academy Salida - School Site Safety Plan Summary

We are pleased to present our completed School Site Safety Plan for our GVA Salida Campus. While we have had many hurdles to overcome as our campus has been developed, we are confident that our plan addresses the safety needs and concerns of our school community.

The steps in development of the plan:

- Administration attended trainings at SCOE which addressed the creation of School Site Safety Plans and Crisis Response.
- Reviewed and modeled plan after the board adopted GVA Modesto SSSP.
- Had Stanislaus County Crisis Response Team do an initial evaluation of campus.
- Met regularly to evaluate the effectiveness of current procedures and make adjustments to further the plan.
- Identified and overcame challenges faced with fencing and the lack of outside PA system.
- Identified and secured two off site evacuation locations.

Teacher Preparedness:

- All teachers have Emergency Procedure Flip Chart and will have School Site Safety plan (post approval) located in classroom.
- All classrooms contain medical bags and vital student contact information.
- Teachers participate and train students in regularly scheduled emergency drills.
- Teachers participate in a survey which addresses safety and security needs.

Coming Soon.....

- Teachers will undergo lockdown and active shooter training via Weapons Training School.
- Classroom lockdown kit (privacy pop-ups, bucket toilet, wipes, etc.)

Student Preparedness:

- Ongoing emergency drills
- Family meetings
- Students participate in a survey which includes a section regarding their safety and security needs.



Great Valley Academy Salida

2017-2018 Comprehensive School Safety Plan

This Comprehensive School Safety Plan was developed collaboratively with key stakeholders and adopted by the Great Valley Academy Board of Education on December 4, 2017.

***GVA Board Approval
Confirmed by:***

Name	Title	Signature	Date
<i>Steve Payne</i>	<i>Board President</i>		
<i>Leah Silvestre-Franklin</i>	<i>CEO</i>		

This document is to be maintained for public inspection in the School Office during regular business hours.

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Comprehensive Safety Plan Purpose & Compliance

The California Education Code (sections 32280-32288) outlines the requirements of all school districts operating any schools serving grades kindergarten through 12, inclusive, to write and develop a school safety plan relevant to the needs and resources of that particular school. Education Code does not require charter schools to have a safety plan. GVA has taken the opportunity to have a safety plan in order to have specific procedures in place in case of an emergency.

In 2004, the Legislature and Governor recast and renumbered the Comprehensive School Safety Plan provisions in SB 719 and AB 115. It is the intent of the Legislature in enacting the provisions to support California public schools as they develop their mandated comprehensive safety plans that are the result of a systematic planning process, that include strategies aimed at the prevention of, and education about, potential incidents involving crime and violence on school campuses.

The historical requirement of the Comprehensive School Safety Plan was presented in Senate Bill 187, which was approved by the Governor and chaptered in 1997. This legislation contained a sunset clause that stated that this legislation would remain in effect only until January 1, 2000. Senate Bill 334 was approved and chaptered in 1999 and perpetuated this legislation under the requirement of the initial legislation.

Comprehensive School Safety Plans must include the following elements:

- Assessment of school crime committed on school campuses and at school-related functions
- Child abuse reporting procedures
- Disaster procedures and procedures to allow a public agency to use school facilities for mass care and welfare shelters during an emergency
- Suspension and expulsion policies
- Procedures to notify teachers of dangerous pupils
- Discrimination, harassment, intimidation and bullying School-wide dress code policies
- Procedures for safe ingress and egress
- Policies enacted to maintain a safe and orderly environment
- Rules regarding access to school campus
- Rules and procedures on school discipline
- A crisis response plan
- Hate crime reporting procedures

The Comprehensive School Safety Plan will be reviewed and updated by March of each year. In July of every year, the school will report on the status of its school safety plan including a description of its key elements in the annual school accountability report card.

Small school districts (with an enrollment of 2,500 students or less) may develop a comprehensive district safety plan to encompass all schools within the district, which would fulfill each individual school's comprehensive safety plan requirement. It is not required that small school districts have their safety plans developed or approved by site councils or

designated safety committees; the plans must only be approved by the district board of trustees. However, a district plan should be developed in cooperation with local law enforcement agencies, community leaders, parents, pupils, teachers, administrators, and others who may be interested in the prevention of campus crime and violence.

GVA recognizes that students and staff have the right to a safe and secure campus where they are free from physical and psychological harm. The Board is fully committed to maximizing school safety and creating a positive learning environment that teaches strategies for violence prevention and emphasizes high expectations for student conduct, responsible behavior, and respect for others.

The Board shall review the comprehensive district wide and/or school safety plan(s) in order to ensure compliance with state law, Board policy and administrative regulation. Approval of the plan shall occur at a regularly scheduled meeting.

A copy of the comprehensive school safety plan shall be available for review at the Great Valley Academy Salida, school administration offices and online at www.greatvalleyacademy.com

GVA Mission and Operating Principles

Vision

Great Valley Academies envision thriving communities strengthened by individuals who act with confidence, learn tenaciously, celebrate the differences of others, and positively impact the world around them.

Mission

Great Valley Academies create a safe, loved, learning environment where all students develop foundational thinking skills and positive character traits to achieve their greatest potential.

GVA 5 Pillars

1. Great Valley Smart (GVS®)
2. Character Development
3. Climate: Safe/Loved/Learning
4. Mastery Learning
5. Highly Qualified and Dedicated Staff

Safety Plan Vision

To support the vision, mission and the five pillars of Great Valley Academy Salida, we strive for a safe, respectful and nurturing learning environment where students are empowered to achieve through strong connections to their school and community.

Working together with our community partners, we will provide a safe campus environment by effectively identifying and addressing issues that potentially degrade our schools' social and physical climate.

Components of the Comprehensive School Safety Plan

GVA Safety Planning Team Members and Contributors

- Russ Howell - Principal
- Christine Frost Vice Principal
- Roop Pannu – Admin Intern/Teacher
- Ginger Cook – GVA Kids Care Director
- Donnie Cook – Facilities Supervisor
- Nate Matthews – Facilities
- Mark Rangel – Parent with Law Enforcement Background
- Jeremy Coe – Parent with First Responder Background
- Dan Austin - Teacher
- Megan Anderson - Teacher

Assessment of School Safety

An assessment of School Safety at GVA Salida was conducted and included a review of survey data from the California Healthy Kids Survey (CHKS) and rates of disciplinary actions and truancy as collected through the California Department of Education Uniform Management Information Reporting System (UMIRS). Additional input was received from school administrators and law enforcement partners during the workshops conducted as part of the process to develop this safety plan. Reports from previously conducted physical site safety assessments were also reviewed.

Some of the key safety concerns raised during the assessment of school safety include:

- Signage
- Entrance and exits of the school
- Emergency procedures

Campus Safety Strategies and Programs

Education Code Section 32282(a)(2)(A)-(J)

GVA recognizes the importance of providing a safe school environment that is conducive to learning and helps ensure student safety and the prevention of student injury. The CEO or designee shall implement appropriate practices to minimize the risk of harm to students, including, but not limited to, practices relative to school facilities and equipment, the outdoor environment, educational programs, and school-sponsored activities.

(A) Child Abuse Reporting Procedures

Additional code references: Education Code Section 32282(a)(2)(A); Penal Code Section 11164 et seq.

GVA has a responsibility to protect students by facilitating prompt reporting of known and suspected incidents of child abuse and neglect. Specifically, California Penal Code section 11166 requires any child care custodian who has knowledge of, or observes a child in his or her professional capacity or within the scope of his or her employment whom he or she knows or reasonably suspects has been the victim of child abuse to report the known or suspected instance to **Child Protective Services (CPS)** immediately, or as soon as practically possible.

Child abuse should be reported immediately by phone, or as soon as practically possible, to the county **Child Protective Services** agency. The phone call is to be followed by a written report prepared by the employee within thirty-six (36) hours, which may be sent by fax or electronically. This procedure is outlined in more detail in the Reporting Procedures section, below.

Reporting the information regarding a case of possible child abuse or neglect to your supervisor, the School principal, coworker or other person shall not be a substitute for making a mandated report to **Child Protective Services**.

Definitions

1. "Child Abuse" or "neglect" includes the following:
 - a. A physical injury inflicted by other than accidental means on a child by another person.
 - b. Sexual abuse of a child.
 - c. Willful cruelty or unjustifiable punishment of a child, or willfully inflicting unjustifiable physical pain or mental suffering, or failure to safeguard a child from these injuries when the child is under a person's care or custody.
 - d. Unlawful corporal punishment or injury resulting in a traumatic condition.
 - e. Neglect of a child or abuse in out-of-home care.

Child abuse and/or neglect includes both acts and omissions on the part of the responsible person.

2. "Mandated Reporters" include, but are not limited to, teachers; instructional aides; teacher's aides or assistants; designated classified employees; certificated pupil personnel employees; administrative officers or supervisors of child attendance; administrators and employees of a licensed day care facility; Head Start teachers; district police or security officers; and administrators, presenters, or counselors of a child abuse prevention program.
3. "Child Protective Agencies" are those law enforcement and child protective services responsible for investigating child abuse reports, including the local police or sheriff department, county welfare or juvenile probation department and child protective services.
4. "Reasonable Suspicion" means that it is objectively reasonable for a person to entertain such a suspicion, based upon facts that could cause a reasonable person in a like position, drawing when appropriate on his/her training and experience, to suspect child abuse.

5. “Child” means any person under 18 years of age.

Reporting Procedures

1. **Step #1: Telephone Report.** Immediately or as soon as practicably possible after knowing or observing suspected child abuse or neglect, a mandated reporter shall make an initial report by telephone to a child protective agency or law enforcement agency.
 - a. This report will include:
 1. The name of the person making the report.
 2. The name of the child.
 3. The present location of the child.
 4. The nature and extent of any injury.
 5. Any other information requested by the child protective agency, including the information that led the Mandated Reporter to gain knowledge of or suspect child abuse.
 - (i) When the verbal report is made, the employee shall note in writing the name of the official contacted, the date and time contacted, and any instructions or advice received.
 - b. If the agency asks the child be held until authorities arrive, the employee must remain with the child.
2. **Step #2: Written Report**
 - a. Within 36 hours of making the telephone report, the employee shall complete and mail to the local child protective agency (or law enforcement as appropriate) a written report, “Suspected Child Abuse Report,” which includes a completed Department of Justice form (DOJ SS 8572). The DOJ SS 8572 Form is available at http://ag.ca.gov/childabuse/pdf/ss_8572.pdf.
 - b. The written report is to be addressed to the person to whom the telephone report was made.
3. **Step #3: Internal Reporting**
 - a. Employees reporting child abuse or neglect to an appropriate agency are encouraged, but not required, to notify the Campus Principal, Vice Principal or designee as soon as possible after the initial telephone report to the appropriate agency. The Campus Principal, Vice Principal, or designee so notified shall provide the mandated reporter with any assistance necessary to ensure that reporting procedures are carried out in accordance with law, Board policy, and administrative regulation. At the mandated reporter's request, the Campus Principal, Vice Principal, or designee may assist in completing and filing the necessary forms. The mandated reporter shall not be required to disclose his/her identity to the Campus Principal or Vice Principal.

- b. He/she may provide or mail a copy of the written report to the Campus Principal, Vice Principal or designee without his/her signature or name. Reporting the information to an employer, supervisor, school principal, school counselor, co-worker, or other person shall not be a substitute for making a mandated report to the appropriate agency.

Legal Responsibility and Liability

1. Mandated Reporters have absolute immunity. School employees required to report are not civilly or criminally liable for filing a required or authorized report of known or suspected child abuse. This immunity shall apply even if the Mandated Reporter acquired the knowledge or reasonable suspicion of child abuse or neglect outside of his or her professional capacity or outside the scope of his or her employment.
2. If a Mandated Reporter fails to report an instance of child abuse which he/she knows to exist or reasonably should know to exist, he/she is guilty of a misdemeanor punishable by confinement in jail for up to six months, a fine of up to \$1,000, or both. The Mandated Reporter may also be held personally liable for damages resulting from any injury to the child after a failure to report and could incur costs of defense and any subsequent damages to the child.
3. All employees are subject to disciplinary action for failure to report suspected child abuse pursuant to this policy. Moreover, the Charter School is not obligated to defend an employee who neglects or fails to make a required report.
4. When two or more persons who are required to report have joint knowledge of a suspected instance of child abuse or neglect, and when there is agreement among them, the telephone report shall be made by a member of the team selected by mutual agreement and a single written report made and signed by the selected member of the reporting team. However, if any member of the reporting team knows or should know that the selected member failed to make the report, that member thereafter has a duty to do make the report.
5. The duty to report child abuse is an individual duty and no supervisor or administrator may impede or inhibit such reporting duties. Furthermore, no person making such a report shall be subject to any sanction.

Victim Interviews

Upon request, a child protective agency representative may interview a suspected victim of child abuse during school hours, on school premises, concerning a report of suspected child abuse or neglect that occurred within the child's home or out-of-home care. The child shall be given the choice of being interviewed in private or in the presence of any adult school employee or volunteer aide selected by the child.

A staff member or volunteer aide selected by a child may decline to be present at the interview. If the selected person accepts, the principal or designee shall inform him/her, before the interview takes place, of the following legal requirements:

1. The purpose of the selected person's presence at the interview is to lend support to the child and enable him/her to be as comfortable as possible.
2. The selected person shall not participate in the interview.
3. The selected person shall not discuss the facts or circumstances of the case with the child.
4. The selected person is subject to the confidentiality requirements of the Child Abuse and Reporting Act, a violation of which is punishable as specified in Penal Code 11167.5.

If a staff member agrees to be present, the interview shall be held at a time during school hours when it does not involve an expense to the school

Release of Child to Peace Officer or Child Protective Services Agent

When a child is released to a peace officer or child protective services agent and taken into custody as a victim of suspected child abuse, the Campus Principal, Vice Principal or designee shall not notify the parent/guardian as required in other instances of removal of a child from school, but rather shall provide the peace officer or agent with the address and telephone number of the child's parent/guardian. It is the responsibility of the peace officer or agent to notify the parent/guardian of the situation.

Peace officers and child protective services agents will be asked to sign an appropriate release or acceptance of responsibility form before removing a child from school grounds.

When School Employees are Accused of Child Abuse

Regardless of the identity of the suspected child abuser, the major responsibilities of Mandated Reporters are to: 1) identify incidents of suspected child abuse, and 2) comply with laws requiring the reporting of suspected abuse to the proper authorities. Determining whether or not the suspected abuse actually occurred is not the responsibility of the school employee. Such determination and follow-up investigation will be made by a child protective agency.

Failure to report suspected child abuse may result in disciplinary action up to and including release from at-will employment.

Training

The Charter School shall provide training to all new personnel regarding the obligations as Mandatory Reporters and the steps required to report suspected abuse. Child abuse reporting procedures are reviewed yearly for all returning Charter School employees.

Notifications

The Campus Principal, Vice Principal or designee shall provide all new employees who are mandated reporters a statement that informs them of their status as mandated reporters and their reporting obligations under Penal Code 11166. Before beginning employment, employees shall sign the statement indicating that they have knowledge of the reporting obligations under Penal

Code 11166 and that they will comply with those provisions. The signed statements shall be retained by the Campus Principal, Vice Principal or designee

(B) Emergency Preparedness and Crisis Response Plan

Additional code references: Educational Code 35295-35297; Government Code 8607 and 3100

The GVA Board recognizes that all district staff and students must be prepared to respond quickly and responsibly to emergencies, disasters, and threats of disaster. The CEO or designee shall develop and maintain a disaster preparedness plan which details provisions for handling emergencies and disasters and which shall be included in the district's comprehensive school safety plan. These plans will be developed in compliance with the California Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS). School employees are considered disaster service workers and are subject to disaster service activities assigned to them.

The Great Valley Academy Salida emergency preparedness and crisis response plans are included in the appendices, and accomplish the following:

- **Appendix C: GVA Emergency Operations and Response**, incorporates strategies of the Incident Command System (ICS), SEMS and NIMS, and
- **Appendix C.1: GVA Crisis Response Team with Contacts – Confidential** provides emergency contact information for district staff
- **Appendix C.2: GVA Emergency Response Procedures Flipchart – For Official Use Only (FOUO) Flipchart** describes detailed steps to be taken by all personnel and students for a safe and effective response to emergencies and provides specific evacuation procedures for the School Office and school sites developed with considerations for students with physical disabilities

(i) Earthquake and Multi-hazard Emergency Response Procedure System

GVA has defined emergency response procedures for earthquakes and other hazards in the Crisis Response Plans described in the appendices of this plan. This district follows the recommended “drop, cover and hold on” procedures for earthquake response. The plans also align with standards established by NIMS and SEMS and call for response actions to be coordinated using ICS. Additional details on the implementation of these plans, including roles and responsibilities for school personnel, are included as part of the School Emergency Response Procedures flipcharts. These additional supporting plans are provided to school personnel as references and are not included as part of this public document.

(ii) Use of School Buildings for Emergency Shelters

The Board shall grant the use of school buildings, grounds, and equipment to public agencies, including the American Red Cross, for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare. The Board shall cooperate with such agencies in furnishing and maintaining whatever services they deem necessary to meet the community's needs.

(C) School Suspension, Expulsion and Mandatory Expulsion Guidelines

Additional code reference: Education Code 48900, 48915 (d) and (c)

The GVA Board desires to prepare students for responsible citizenship by fostering self-discipline and the acceptance of personal responsibility. The Board believes that high expectations for student behavior, effective classroom management and parent involvement can minimize the need for discipline. This policy also states that staff shall use preventative measures and positive conflict resolution techniques whenever possible.

The GVA Board has established policies and standards of behavior in order to promote learning and protect the safety and wellbeing of all students. When these policies and standards are violated, it may be necessary to suspend or expel a student from regular classroom instruction. Except where suspension for a first offense is warranted in accordance with law, suspension shall be imposed only when other means of correction fail to bring about proper conduct.

The policy also describes the guidelines, in accordance with state and federal law, Suspension and Expulsion Procedure.

For campus-specific guidelines for suspension and expulsion of students, including behavior that may result in suspension or expulsion on the first offense, please refer to the Student and Parent Handbook distributed to all students at the start of each school year. Current versions will be available for review alongside this comprehensive safety plan in the school office, and filed under Appendix D: Student and Parent Handbooks.

(D) Procedures to Notify Teachers of Dangerous Pupils

Additional code reference: Education Code 49079

The CEO or designee shall ensure that employees are informed, in accordance with law, regarding crimes and offenses by students who may pose a danger in the classroom.

When any individual directs violence against an employee and the employee so notifies the CEO or designee, the CEO or designee shall take steps to ensure that appropriate legal measures are instituted. When the employee notifies the CEO or designee of a threat of bodily harm, the CEO or designee shall take appropriate measures to enable the employee to request assistance if a threat occurs on school grounds.

The CEO or designee shall ensure that employees are trained in crisis prevention and intervention techniques in order to protect themselves and students. Staff development may include training in classroom management, effective communication techniques and crisis resolution.

(E) Discrimination, Harassment, Intimidation and Bullying Policies

Additional code reference: Education Code 200-262.4

GVA's comprehensive prohibition of discrimination and harassment across all school programs and activities states that the Board of Education is committed to equal opportunity for all individuals in education. School programs and activities shall be free from discrimination based on gender, sex, race, color, religion, ancestry, national origin, ethnic group identification, marital or parental status, physical or mental disability, sexual orientation or the perception of one or

more of such characteristics. The Board shall promote programs that ensure that discriminatory practices are eliminated in all activities.

Among the policies included in this comprehensive set of anti-discrimination and harassment policies are four that clearly define the expectations and procedures regarding occurrences of discrimination, harassment, intimidation and bullying:

GVA determines that district programs and activities shall be free from discrimination, including harassment, with respect to a student's actual or perceived sex, gender, ethnic group identification, race, national origin, religion, color, physical or mental disability, age or sexual orientation.

The Board of Education shall ensure equal opportunities for all students in admission and access to the educational program, guidance and counseling programs, athletic programs, testing procedures, and other activities. School staff and volunteers shall carefully guard against segregation, bias and stereotyping in instruction, guidance and supervision.

Students who harass other students shall be subject to appropriate discipline, up to and including counseling, suspension and/or expulsion. An employee who permits or engages in harassment may be subject to disciplinary action, up to and including dismissal.

The CEO of GVA is committed to maintaining an educational environment that is free from harassment. The Board prohibits sexual harassment of students by other students, employees or other persons, at school or at school-sponsored or school-related activities. The Board also prohibits retaliatory behavior or action against persons who complain, testify, assist or otherwise participate in the complaint process established pursuant to this policy and the administrative regulation.

Any student who engages in harassment, including sexual harassment, of anyone at school or at a school-sponsored or school-related activity is in violation of this policy and shall be subject to disciplinary action. For students in grades 4 through 12, disciplinary action may include suspension and/or expulsion, provided that in imposing such discipline the entire circumstances of the incident(s) shall be taken into account.

For campus-specific bullying and cyber-bullying policies, please refer to the Student and Parent Handbook distributed to all students at the start of each school year. Current versions will be available for review alongside this comprehensive safety plan in the school office.

(F) School-wide Uniform Policy

Additional code reference: Education Code 35183

The GVA Board expects that students will present themselves in an orderly manner conducive to the advancement of education. Their appearance should be neat and acceptable to the general society and appropriate to activities at school. The Board considers this to be a judgment area for the principal of each school and specific rules will be an administrative decision.

Uniforms

Students and staff at Great Valley Academy Salida will wear uniforms daily. We have chosen uniforms because they:

- Allow students and staff to focus on learning
- Help eliminate student or staff judging each other because of brand names, etc.
- Improve the safety and security of the school
- Improve behavior and discipline in the school
- Help develop a sense of unity
- Ensure that appropriate clothing will be worn to school
- Emphasize the individuality of each child

For campus-specific uniform policies, please refer to the Student and Parent Handbook distributed to all students at the start of each school year. Current versions will be available for review alongside this comprehensive safety plan in the school office.

(G) Procedure for Safe Ingress and Egress to and from School

Great Valley Academy Salida has established procedures to ensure the Safe Ingress and Egress of students, parents, and school employees to and from school. The list below shows applicable board policies and administrative regulations and how they contribute to this safety component:

- To assist students in safely crossing streets adjacent to or near school sites, the Board may establish a safety patrol. The CEO or designee shall periodically examine traffic patterns within school attendance areas in order to identify locations where crossing assistance may be needed.
- GVA holds students accountable for conduct not only on campus but also on their way to and from school.
- GVA holds visitors accountable to signing in at the front office. Visitors will be asked to show identification if not recognized. Visitors will be asked to place a visitors label on their shirt.
- Checking students out of school. Parents will need to sign their child out and will be giving a pass to give to their child's teacher.
- Parents will be required to sign their child in at the office.
- GVA prohibits the possession of weapons, imitation firearms or dangerous instruments of any kind, including when on their way to and from school.

Each school site will also identify emergency evacuation routes identifying locations where students may assemble in response to fire, earthquake, bomb threats or other similar hazards. A map showing emergency evacuation procedures for each campus is included in **Appendix C.2: GVA Emergency Response Procedures Flipchart**.

In addition to the safety measures defined above, student safety will also be ensured through the control of the ingress and egress of campus visitors.

To ensure the safety of students and staff and avoid potential disruptions, all visitors shall register immediately upon entering any school building or grounds.

For purposes of school safety and security, the principal or designee will develop and ensure use of a visible means of identification for visitors while on school premises.

Additional code references: Education Code 32210-32211, Penal Code 627

(H)School Discipline Rules and Consequences

Additional code references: Education Code 35291 and 35291.5

GVA identifies school-wide standards for student conduct:

The GVA Board believes that all students have the right to be educated in a positive learning environment free from disruptions. Students shall be expected to exhibit appropriate conduct that does not infringe upon the rights of others or interfere with the school program while on school grounds, while going to or coming from school, while at school activities, and while on school trips.

The CEO or designee shall ensure that each school site develops standards of conduct and discipline consistent with district policies and administrative regulations. Students and parents/guardians shall be notified of school rules related to conduct.

Refer to Student/Parent Handbook for Prohibited Behaviors.

Students who violate school rules and regulations may be subject to discipline including, but not limited to, suspension, expulsion, and contact with local law enforcement as appropriate.

Students also may be subject to discipline for any off-campus conduct during non-school hours that poses a threat or danger to the safety of students, staff, or district property or disrupts the orderly delivery of the educational program.

At GVA, students may possess or use on school campus personal electronic signaling devices including, but not limited to, pagers and cellular/digital telephones, tablets, as well as other mobile communications devices including, but not limited to, digital media players, personal digital assistants (PDAs), compact disc players, portable game consoles, cameras, digital scanners, and laptop computers, provided that such devices do not disrupt the educational program or school activity and are not used for illegal or unethical activities such as cheating on assignments or tests. Devices are turned off during class time and at any other time directed by a GVA employee.

If a disruption occurs or a student uses any mobile communications device for improper activities, a school employee shall direct the student to turn off the device and/or shall confiscate it. If the school employee finds it necessary to confiscate the device, he/she shall return it at the end of the class period or school day.

A school official may search a student's mobile communications device, including, but not limited to, reviewing messages or viewing pictures.

For a comprehensive description of conduct and student behavior expectations, please refer to the Student and Parent Handbook distributed to all students at the start of each school year. Current versions will be available for review alongside this comprehensive safety plan in the school office, and filed under Appendix D: Student and Parent Handbooks.

GVA describes standards for discipline and provides administrative guidance for the consequences of misconduct:

The GVA Board desires to prepare students for responsible citizenship by fostering self-discipline and personal responsibility. The Board believes that high expectations for student behavior, effective classroom management and parent involvement can minimize the need for discipline. Staff shall use preventative measures and positive conflict resolution techniques whenever possible.

When misconduct occurs, staff shall implement appropriate discipline and attempt to identify and address the causes of the student's behavior. At all times, the safety of students and staff and the maintenance of an orderly school environment shall be priorities in determining appropriate discipline.

Additional Policies are listed below, which describe overarching discipline standards for specific area of concern. Violation of these items will result in student referral to campus administration and may lead to suspension or expulsion. These include:

(I) Hate Crime Reporting Procedures and Policies

The GVA Board desires to protect the right of every student to be free from hate-motivated behavior. The Board will promote harmonious relationships that enable students to gain a true understanding of the civil rights and social responsibilities of people in our society. GVA prohibits discriminatory behavior or statements that degrade an individual on the basis of his/her race, ethnicity, culture, heritage, gender, sexual orientation, physical/mental attributes, or religious beliefs or practices.

Any student who feels that he/she is a victim of hate-motivated behavior shall immediately contact the principal or designee. Staff who receive notice of hate-motivated behavior or personally observe such behavior shall notify the principal or designee, and/or law enforcement, as appropriate. Students demonstrating hate-motivated behavior shall be subject to discipline in accordance with law, Board policy and administrative regulation.

In addition, the GVA shall provide counseling, guidance, and support to students who are victims of hate-motivated behavior and to students who exhibit such behavior.

Safety Plan Review, Evaluation and Amendment Procedures

The Great Valley Academy Salida comprehensive safety plan will be reviewed, evaluated and amended (if necessary) in March of each school year.

Great Valley Academy Salida adopted this annual comprehensive school safety plan at the regular meeting of the Board of Education as noted on the cover page. An opportunity for public comment was provided during this meeting, prior to the plan's adoption. Documentation of this meeting, which may include the meeting agenda, minutes and copies of materials provided for the plan presentation, will be filed alongside the plan and recorded in Appendix A: Documented Safety Planning Process.

An updated file containing all appropriate or required safety related plans and materials are available for public inspection in Great Valley Academy Salida front office.

Safety Plan Appendices

Protected Information

The preceding Comprehensive School Safety Plan is a public document to be available for review in the School Office at any time during regular business hours, as mandated by Education Code 32282 (e). However, some appendices within this section may include proprietary information that shall not be released to the general public including personal contact information for staff members, detailed security procedures for campus crisis response and campus vulnerability assessment information.

As protected under the California Public Records Act (Government Code 6254 parts *c* and *aa*) and prescribed by GVA, the following items will be identified as “**Confidential**”, reviewed only in a closed session of the GVA Board of Education and withheld from public release of the Comprehensive District Safety Plan:

- Any appendices containing personnel information that the disclosure of which would constitute an unwarranted invasion of personal privacy.
(Further detail on protected information is also defined in Government Code Section 6254.3.)
- Any appendices prepared to assess School Office and/or school site vulnerabilities to terrorist or other criminal acts intended to disrupt School Office operations.

According to the procedures developed by the Department of Homeland Security and defined in DHS Management Directive 11042.1, the following items will be designated “**For Official Use Only (FOUO)**”, reviewed only in a closed session of the GVA Board and released only for official safety assurance or crisis response use:

- Any appendices containing detailed crisis response information that, if disclosed, would undermine plans or procedures designed to protect students from harm by revealing safety strategies such as but not limited to critical communications systems, crisis response facilities (i.e. command post, staging areas, etc), and supplies storage.

Appendix A: Documented Safety Planning Process

Activity Description <i>(i.e. review steps, meetings conducted, approvals, etc)</i>	Date	Attached Document <i>(description and location)</i>
GVA Site Safety Meeting	9/1/16	
OMS Safety Planning Workshop attended by Christine Frost	11/3/16	
Safety Assessment with Stanislaus County Office of Emergency Services – Donnie Cook – Roop Pannu- Russ Howell	11/3/16	
Crisis Response Training at SCOE – attended by Roop Pannu	12/1/16	
GVA Site Safety Meeting	1/7/17	
GVA Site Safety Meeting	2/2/17	
GVA Site Safety Meeting	3/7/17	
GVA Site Safety Meeting: Address challenges impeding progress of SSSP	4/9/17	
GVA Site Safety Meeting regarding speaker system for campus. Included Eric Carillo with IT needs	5/9/17	
GVA Site Safety Meeting	9/5/17	

GVA Site Safety Team Meeting : Regarding Secure School Roles	10/3/17	
GVA Site Safety Team Meeting: WTS(Weapons Training School) Campus Evaluation	11/9/17	
GVA Site Safety Team Meeting: Finalize copy to present for board approval	11/28/17	

Appendix B: Forms

Cover sheet only – insert all appropriate forms behind this page.

Included Forms:

- 1) Mandated Reporter Child Abuse Report Form

Appendix C: GVA Emergency Operations and Response

The following sections provide key information for crisis response for GVA. While this information represents the basic tools needed for an effective crisis response, GVA will continue to assess, revise and expand on the plan for continuous improvement in student safety. Additional documentation will be referenced in this Comprehensive School Safety Plan as it is developed and implemented.

***Appendix C.1: GVA Crisis Response Team with Contacts –
Confidential***

Cover sheet only – insert the GVA Crisis Response Team Roster behind this page, except in any publicly distributed versions of this document.

***Appendix C.2: GVA Emergency Response Procedures Flipchart –
(For Official Use Only)***

Cover sheet only – insert the GVA Emergency Response Procedures Flipchart in preview format (un-cut and not assembled in flipchart folder) behind this page behind this page, except in any publicly distributed versions of this document.

Appendix D: Student and Parent Handbooks

This section shall include current copies of student and parent handbooks for Great Valley Academy Salida.

Great Valley Academy Salida
Emergency Response Procedures Flipchart

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Introduction

Great Valley Academy Salida School affirms that the safety and security of our students and staff is essential to the accomplishment of our primary mission, to inspire students to learn and grow to their potential. In recognition of this we have developed these Emergency Response Procedures and Guidelines as a supplement to our Comprehensive School Safety Plan. This guide outlines the steps that students and staff can follow to effectively respond to a variety of emergency situations. The guide is separated into three sections:

- **Procedures** – *inserted behind the green tabs, these sheets describe the steps to take for each of the basic response actions. They are ordered from least restrictive to most restrictive.*
- **Threats and Hazards** – *inserted behind the yellow tabs, these sheets provide guidance on general response strategies and considerations for each threat or hazard.*
- **General Information** – *inserted behind the blue tabs, these sheets will be a valuable reference for emergency communications information, media relations and evacuation maps.*

Emergency Response Considerations

- ☐ *No single safety plan will adequately cover every situation, be prepared to take action that may not be specifically defined in this plan but may be necessary to protect yourself and students.*
- ☐ *Remain calm and stay focused in the event of an emergency. This will help keep your students calm and focused through the emergency.*
- ☐ *Do not make decisions based on rumors or hastily gathered information.*
- ☐ *Do not leave your classroom or the school site unless directed to do so by school administration.*
- ☐ *Follow directions and instructions given by school administration and emergency responders.*
- ☐ *Remember... stay calm.*

➤ **Next pages:**

***Response Actions for Any Emergency – All Clear Signal
School Incident Response Team***

Trim page to this dotted line and insert in front of the first tab of the flipchart.

Introduction, Crisis Response Team Org Charts and Response Steps

Response Actions for Any Emergency

- ❑ Call 911 (if necessary) and notify administration
- ❑ Request assistance from others on campus that is trained in CPR and First Aid, if assistance for medical emergencies is needed
 - A list of school personnel who are trained in CPR and First Aid is included behind the yellow tab titled: Medical Emergency – Psychological/ traumatic Crisis
- ❑ Assess the situation and identify immediate actions to stop the hazard and prevent further harm.
 - Seal off high-risk areas
- ❑ The most qualified person in the area should take charge of the incident as the Incident Commander. If/when a more qualified individual arrives then transfer the incident command that that person and share the following information:
 - What has happened so far (cause, damage, victims)
 - Who is already responding to the incident and who else is on the way
 - What are the next planned action steps for response
 - Find out what you can do to continue to assist the new Incident Commander
- ❑ Activate the School Incident Response Team
- ❑ Preserve evidence and keep detailed notes of the incident
- ❑ Refer all news media (and other general requests for information) to the CEO

All Clear

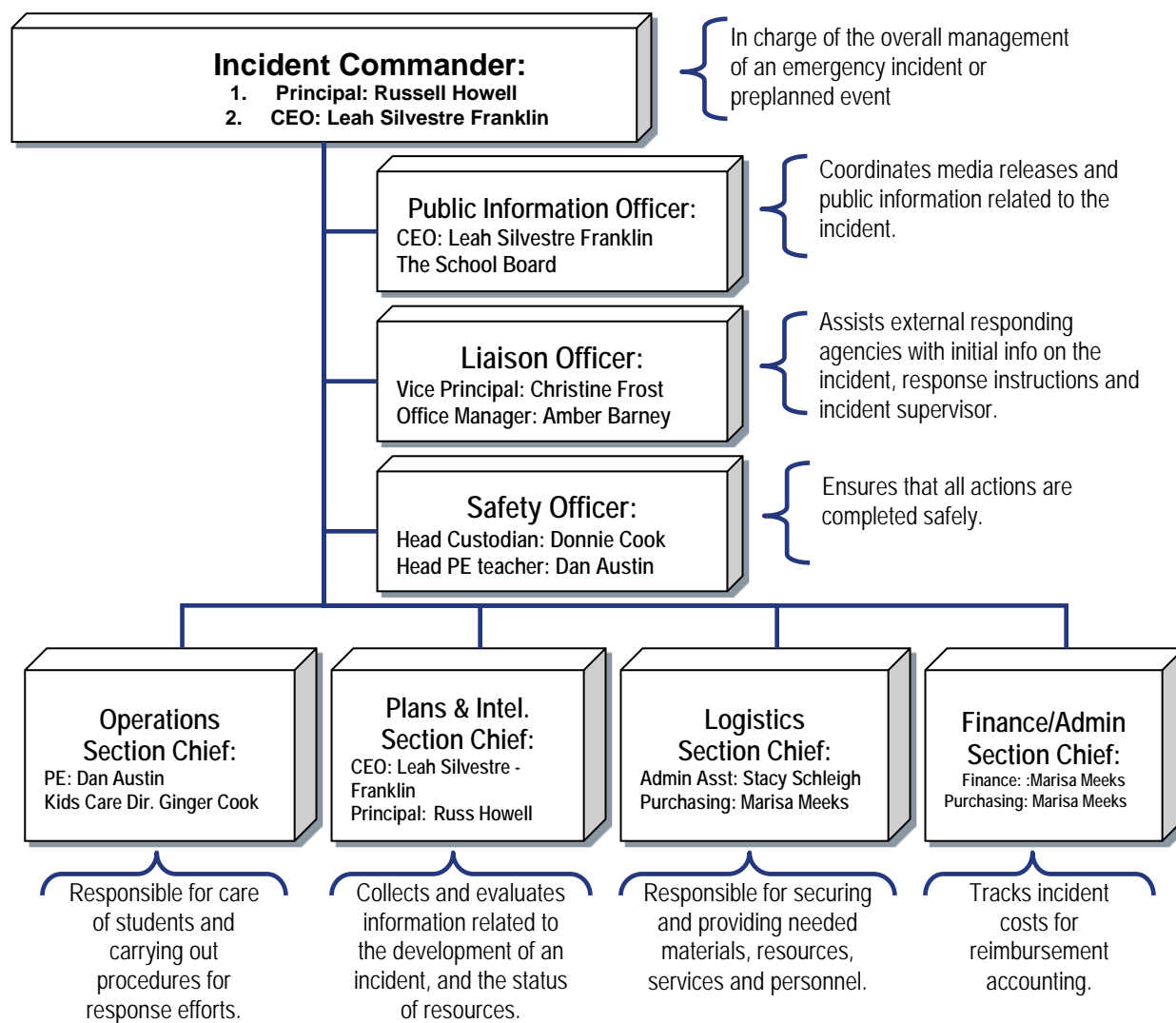
- ❑ After a threat has passed and the campus is safe to return to normal operations, an “All Clear” announcement should be delivered with the same communications method used for the initial emergency alert. During the announcement be sure to provide any pertinent information or special instructions (i.e. return to normal school operations or progress to parent reunification area, etc)

*🔗 Next page:
School Incident Response Team*

Trim page to this dotted line and insert in front of the first tab of the flipchart.

Introduction, Crisis Response Team Org Charts and Response Steps

School Incident Response Team



Trim page to this dotted line and insert in front of the first tab of the flipchart.

Introduction, Crisis Response Team Org Charts and Response Steps

SECURE SCHOOL

Secure School is implemented when there is an increased potential for danger to the school but no immediate threat to students or staff. This may include a wild animal on campus or nearby police activity. This procedure is similar to Lockdown where all doors and windows are closed and locked but students and school personnel are able to continue normal work inside the classroom.

The following announcement should be made on the school public address system:

“YOUR ATTENTION... PLEASE IMPLEMENT SECURE SCHOOL PROCEDURES... I REPEAT, PLEASE IMPLEMENT SECURE SCHOOL PROCEDURES.”

PROCEDURES. Close and lock all doors and windows immediately. If outside, proceed to the nearest building and secure school.”

- ☐ **If outdoors:** proceed to the nearest room and follow the instructions below.
- ☐ **When indoors:**
 - Close and lock all doors and windows/ shut blinds
 - Take roll to be sure all students are accounted for.
 - If necessary, use a trash can with plastic liner for toilet. Food and water may be used from student lunch boxes.

When given the all clear: Unlock the door and return any furniture that may have been moved during the lockdown. If used, place the trash can outside.

*↪ Next page:
Shelter In Place*

Trim page to this dotted line and insert behind the related tab in the first row of tabs of the flipchart.

Row 1: Procedures

Shelter in Place

Shelter-in-place is implemented when there is a need to isolate students and staff from the outdoor environment and airborne contaminants. This procedure is similar to a lockdown but also includes shutting down all air conditioning and heating units in order to keep outside air out. Students and staff may also move around indoors.

The following announcement should be made on the school public address system:

“Your attention please: Shelter-in-place. Shelter-in-place. Students and staff are to remain inside the building away from outside air. Turn off all air conditioners or heaters and close all doors and windows. Anyone outside should immediately move indoors. Additional information and instructions will follow.”

- ❑ **If outdoors:** immediately return to your classroom if it is safe to do so
 - If it is not safe, instruct students to shelter in nearby classrooms or other school buildings. Consider the location and proximity of the identified hazard and, if necessary, proceed to an alternate location.
- ❑ **When indoors:**
 - All staff should immediately close all doors and windows to the outside
 - Operations Staff
 - shut down all air conditioning, heating and ventilation systems
 - seal gaps under doors and around any windows with wet towels or duct tape
 - if available; seal vents with aluminum foil, plastic wrap, or other cover
 - turn off sources of ignition, such as pilot lights

When given the All Clear: Follow any special instructions if given. Otherwise, return air conditioning, heating and other utilities to normal operation. Remove seals placed over vents and around doors and windows. If outdoor air is clear, open windows to circulate fresh air into the building.

➦ *Next page:*
Lockdown

Trim page to this dotted line and insert behind the related tab in the first row of tabs of the flipchart.

Row 1: Procedures

LOCKDOWN

Lockdown is implemented when there is a dangerous intruder on campus or in the surrounding area. This procedure differs from SECURE SCHOOL in that during a LOCKDOWN - everyone should stay quiet and hidden from view by taking cover behind desks or tables.

A LOCKDOWN ANNOUNCEMENT WILL BE MADE:

ATTENTION SCHOOL PLEASE IMPLEMENT LOCKDOWN PROCEDURES... I REPEAT, PLEASE IMPLEMENT LOCKDOWN PROCEDURES.”

- ❑ **If outdoors:** proceed to the nearest room and follow the instructions below.
- ❑ **When indoors:**
 - Close and lock all doors and windows, shut blinds and cover windows indoors
 - Do not open the door for anyone. When law enforcement are searching the campus, they will have keys and will unlock each door for entry.
 - Duck on the floor to keep hidden from view and stay quiet
 - Take roll (quietly) to be sure all students are accounted for, take note of any additional students who may have been outside and not expected to be in that room
 - Place a GREEN HAPPY FACE in the window if all class roster students are present in the classroom. Place a YELLOW FACE card in the window if you have extra students in your classroom. Place a RED SAD FACE card if there is an emergency.
 - Stay in the lockdown position until given the all clear.
 - If necessary, use a trash can with plastic liner for toilet. Food and water may be used from student lunch boxes.

When given the all clear: Unlock the door and return any furniture that may have been moved during the lockdown. If used, place the trash can outside. When lockdown is complete students will evacuate room and proceed to walk quietly in a straight line to the classroom numbers on the west side of the blacktop area.

🔗 Next page: Evacuation

Trim page to this dotted line and insert behind the related tab in the first row of tabs of the flipchart.

Row 1: Procedures

Evacuation (on-campus)

This action is taken after the decision is made that it is unsafe to be in the building. The following announcement should be made on the school public address system:

“YOUR ATTENTION PLEASE.. EVACUATE ALL BUILDINGS. EVACUATE ALL BUILDINGS. ALL TEACHERS AND STUDENTS GO TO THE DESIGNATED ASSESMBLY AREA.”

- ❑ **If outdoors:**
 - Teachers and students should proceed to the designated room number painted on the floor of the west side of the blacktop.
 - Members of Operations staff should quickly search buildings to ensure everyone has evacuated and lock rooms as each is cleared.
- ❑ **If indoors:**
 - Evacuate the building using the designated routes and assemble at the designated room number painted on the floor of the west side of the blacktop.
 - Teachers will take the class roster when leaving the building and take attendance once the class is assembled in a safe location.
 - Raise the green card (green happy face) to show all students in your class are accounted for. Raise the red card if any students are unaccounted for.
- ❑ Once assembled, teachers and students will stay in place until further instructions are given.

When given the all clear (still on the school campus): return to the classroom following the same route back as used to evacuate. Once back in the classroom, take attendance again to be sure all students are still accounted for.

Evacuation (off-campus)

This action is taken when the on-campus evacuation assembly area or shelter are no longer safe or students need to be taken to an alternate location for parent reunification.

- ❑ Provide clear instructions to teachers and other staff for walking to a pre-planned evacuation shelter (located in flip chart). The default locations are: 1st: Salida Public Library 2nd: Sisk Elementary
- ❑ Bring class rosters to take roll after students are at the shelter

↪ Next page: School Closure

Trim page to this dotted line and insert behind the related tab in the first row of tabs of the flipchart.

Row 1: Procedures

School Closure

This procedure may be necessary if it is not safe to hold school following an incident that occurs during non-school hours but impacts regular school operations. This may include disasters or more commonly would include inclement or extreme weather (i.e. flash flooding).

- ☐ Alert the appropriate news media, radio stations, etc.
- ☐ Additional information will be posted online at:
 - <http://www.greatvalleyacademy.com>
 - <http://facebook>
 - ParentSquare
- ☐ Parents will be informed of these sources of information at the start of each school year as it will be printed in the Student Handbook

 *Next page: Intruder*

Trim page to this dotted line and insert behind the related tab in the first row of tabs of the flipchart.

Row 1: Procedures

Intruder – Hostage Situation

Perpetrators in these situations are unpredictable and may create panic and chaos at the location. This makes it difficult to establish a specific plan of action. Therefore, you must be aware of certain guidelines when making your decisions.

If confronted,

- ☐ Stall for time and create distance between you and the suspect.
- ☐ Do not be aggressive or use aggressive body language.
- ☐ Do not try to disarm an armed individual.
- ☐ Remain calm and understanding. Listen intently to what the person has to say.
- ☐ Take mental notes of what the suspect is wearing, weapons you see, what the suspect says.
- ☐ Do not attempt to protect personal belongings.
- ☐ Attempt to dial 911; leave the telephone off the hook if you cannot talk.

If it is not safe to exit your location and the threat is outside the area you are in:

- ☐ Initiate Lockdown procedures (see red tab in flipchart)
- ☐ Stay away from the suspect's line of sight
- ☐ Dial 911

If possible, evacuate away from the suspect's location:

- ☐ Stay close to walls and avoid wide open areas
- ☐ If there is shooting, run in a zigzag pattern.
- ☐ Seek safe shelter and dial 911 or notify an appropriate official of the incident as soon as possible.

If law enforcement is present, they will be armed and moving quickly:

- ☐ Identify yourself
- ☐ Keep your hands visible and above your head
- ☐ Listen carefully to law enforcement instructions and follow them

➤ Next page: Weapons

Trim page to this dotted line and insert behind the related tab in the second row of tabs of the flipchart.

Row 2: Threats

Weapons

Staff or student who is aware of a weapon brought to school:

- ☐ Notify the Principal or an adult immediately
- ☐ Report the name of the suspected person who brought the weapon, where the weapon is located, if the suspect has threatened anyone or any other details that may prevent the suspect from hurting someone
- ☐ If a weapon is suspected to be in the classroom, confidentially notify a neighboring teacher or other school staff member. The teacher in the room with the suspected weapon should remain in that room.

Following the initial report and response to the suspected weapon:

- ☐ Call police if you genuinely suspect a weapon may be on campus
- ☐ Ask another staff member to join you in questioning the suspected student or staff member
- ☐ Accompany the suspect to a private office to wait for police
- ☐ Conduct a search with police
- ☐ Document the response steps taken, including details on the search for the weapon
- ☐ Notify the parents or guardians if the suspect is a student

If the suspect threatens you with weapons:

- ☐ Do not try to disarm the suspect
- ☐ Back away with arms raised
- ☐ Stay calm

➤ *Next page: Bombs and Other Threats*

Trim page to this dotted line and insert behind the related tab in the second row of tabs of the flipchart.

Row 2: Threats

Bombs and Other Threats

Although most bomb threats are hoaxes, all threats must be treated as if they are real. Whether in person or by telephone remain calm and permit the person to talk without interruption. Ask questions:

- ☐ Where is the bomb?
- ☐ When is it going to go off?
- ☐ What kind is it?
- ☐ What does it look like?
- ☐ What will cause it to go off?
- ☐ What is the intended target?
- ☐ Take actual or mental notes on everything said and your observations : time; description of person; voice characteristics, background noise (if a telephone threat)

For all bomb threats:

- ☐ As soon as possible, dial 911.
- ☐ Prohibit any radio frequency transmissions and use of cell phones, PDAs, etc.
- ☐ Evacuate any suspected area and alert other staff.
- ☐ Advise all individuals not to touch, move or disarm any object or item.
- ☐ Advise all individuals not to change any equipment or electrical switches.
- ☐ All action regarding disposal or handling of the bomb or device will be handled by the local police agency or fire department.

If you have a written threat:

- ☐ Handle the note carefully and minimally – just enough to make a copy.
- ☐ Protect the original note from further handling or loss.
- ☐ Wait for further instructions from emergency personnel.

➤ Next page: Student Unrest or Civil Disturbance

Trim page to this dotted line and insert behind the related tab in the second row of tabs of the flipchart.

Row 2: Threats

Student Unrest or Civil Disturbance

Any protest, misbehavior, or similar incident that disrupts or has the potential to disrupt the orderly functions of the workplace or the school site can escalate to a point where it is a danger.

If the incident is not serious, attempt to have those involved return to their normal routine. If the behavior could result in injury or further disruption, try to isolate the disruptive persons or their leaders. Initiate a lock down, if necessary.

- ☐ Keep the safety of students and staff the top priority
- ☐ Contain the unrest and seal off the area of disturbance
- ☐ Notify police if necessary
- ☐ Alert staff of the disturbance, prepare to take action if necessary
 - Possible response actions could include Secure School or Lockdown
- ☐ Teachers should keep the students in the classroom calm
- ☐ Do not allow students to leave the classroom
- ☐ Keep a list of all students absent from the classroom
- ☐ Document all incidents

 *Next page: Medical Emergency*

Trim page to this dotted line and insert behind the related tab in the second row of tabs of the flipchart.

Row 2: Threats

Medical Emergency

Stay calm and disperse the crowd, if necessary. Remain with the injured person to provide comfort and reassurance. If a criminal act has caused injuries, identify and detain witnesses. Secure the scene.

If the injury is serious or life threatening, dial 911 and be prepared to:

- ☐ State the nature of the emergency.
- ☐ State your name and a phone number at your location.
- ☐ State the building address and room number or area of the building.
- ☐ Remain on the phone until told to hang up.
- ☐ Ask someone to meet emergency officials at the street.

If the injury is not serious or life threatening:

- ☐ Locate a CPR or First Aid certified person to assist.
- ☐ Administer first aid, if indicated.
- ☐ Avoid handling bodily fluids or clothing stained by them.
- ☐ If simple first aid is not enough, transport the person to the nearest medical center as listed at the back of these quick reference emergency procedures.
- ☐ Request that Human Resources (if staff member) or Administration (if student) notify the victim's emergency contact or parent of any decision to transport for medical care.

Psychological Crisis (Traumatic Incident)

Crisis management actions should be taken during and subsequent to any emergency that may have a psychological impact on students and staff, such as an act of violence; the death of a student or staff member; an earthquake or other natural disaster; a serious environmental problem; or ethnic and racial tensions. Emergencies like those described above usually produce one or more of the following conditions:

- Temporary disruption of regular school functions and routines.
- Significant interference with the ability of students and staff to focus on learning.
- Physical and/or psychological injury to students and staff.
- Concentrated attention from the community and news media.

As a result of such emergencies, students and staff may exhibit a variety of psychological reactions. As soon as the physical safety of those involved has been insured, attention must turn to meeting the emotional and psychological needs of students and staff.

 ***Next page: Explosion***

Trim page to this dotted line and insert behind the related tab in the third row of tabs of the flipchart.

Row 3: Threats

Explosion or Risk of Explosion

- ☐ Report any explosion by contacting the main office immediately
- ☐ Remain calm and implement the Duck and Cover procedure (see yellow tab)
- ☐ Following the explosion(s), implement the Evacuation procedure
 - Closing doors will help to reduce the spread of a fire
 - If it is possible to safely fight a small fire using the extinguisher in the room, do so
- ☐ Monitor individuals for any signs of injury and report as soon as possible to command or emergency personnel.
- ☐ Students and staff must not return to the school until law enforcement and/or fire department officials declare the area safe
 - Once declared safe, announce the All Clear

Explosion Prevention

- ☐ If a gas leak or toxic fumes are detected in the building, evacuate the affected area
- ☐ Ventilate the affected area by opening a window, even slightly, when inclement weather exists.
- ☐ Be on the lookout for any unusual packages or wires, which may reveal a concealed bomb
- ☐ Additional explosions can take place after the initial incident has been reported.
 - Move at least 300 feet away from the building
 - Stay away from windows
 - Turn off all cell phones and radios

 *Next page: Hazardous Spill*

Trim page to this dotted line and insert behind the related tab in the third row of tabs of the flipchart.

Row 3: Threats

Hazardous Spill or Release

For hazardous materials or chemical spill,

- ☐ Stay away from the hazard source. Do not touch or step in any of the material.
- ☐ Do not eat or drink anything; it may be contaminated.
- ☐ Isolate any individuals that may have become contaminated.
- ☐ Monitor individuals for any signs of medical distress and report as soon as possible to command or emergency personnel.

Depending on the source of the hazard, it may be necessary to implement the Shelter In Place or Evacuation procedures.

➦ *Next page: Fire*

Trim page to this dotted line and insert behind the related tab in the third row of tabs of the flipchart.

Row 3: Threats

Fire – Smoke

If you smell smoke or see flames immediately contact the Principal who will assess the situation and take appropriate action. If the situation is already out of hand and assistance is not available, pull a fire alarm and then, dial 911 and be prepared to:

- ☐ State the nature of the emergency.
- ☐ State your name and a phone number at your location.
- ☐ State the building address and room number or area of the building.
- ☐ Remain on the phone until told to hang up.
- ☐ Ask someone to meet emergency officials at the street.
- ☐ Use the fire extinguisher nearest you, if personal safety permits.

Use nearest designated evacuation route exit and assembly area unless otherwise instructed.

- If smoke is present, stay close to the floor.
 - Cover your mouth and nose with a wet cloth.
 - Do not open hot doors. Before opening a door, touch it near the top to see if it is warm.
 - Close doors behind you as you exit. Do not use elevators.
 - Hold handrails. If no broken glass, remove high heels to avoid tripping.
- ☐ Designated personnel will attendance sheets with them and take attendance in the assembly area.
- ☐ Designated personnel will take the first aid kits and deliver them to the command group area.
- ☐ After exit, quickly assemble in an area away from the exit door and any emergency operations.
- ☐ Report attendance and injuries to command personnel.
- ☐ Do not return to the building until you are instructed to do so.
- ☐ Keep building entrances and access roads clear for emergency personnel and vehicles.

If evacuation is not possible:

- ☐ Put closed doors between yourself and the smoke and heat.
- ☐ Stay close to the floor.
- ☐ Cover your mouth and nose with a wet cloth.
- ☐ Seal cracks around windows and doors.

 ***Next page: Weather***

Trim page to this dotted line and insert behind the related tab in the third row of tabs of the flipchart.

Row 4: Threats

Weather Emergencies

Extreme Heat

- ❑ Take advantage of shade and air conditioning whenever possible.
- ❑ Limit outdoor activities and drink lots of water or other non-alcoholic and caffeine-free beverages.
- ❑ Be aware of the symptoms of heat emergencies (i.e. heat cramps or muscle cramp) Get the person to a comfortable position in a cooler place. Lightly stretch the affected muscle. Give half glass of non-alcoholic, caffeine-free liquid every 15 minutes – drink slowly.
- ❑ Heat exhaustion: Cool, moist, pale or flushed skin; heavy sweating; headache; nausea or vomiting; dizziness or exhaustion. Body temperature will be near normal. Get the person to a comfortable position in a cooler place. Remove or loosen clothing and apply cool, wet cloths to the entire body. If the person is conscious, give half glass of non-alcoholic, caffeine-free liquid every 15 minutes - drink slowly. Watch carefully for changes in condition.
- ❑ Heat stroke: Hot, red skin; changes in consciousness; rapid, weak pulse; and rapid, shallow breathing. Body temperature can be very high. Skin may be wet or dry. *HEAT STROKE IS A LIFE THREATENING EMERGENCY – DIAL 911.*

🔗 *Next page: Duck & Cover*

Trim page to this dotted line and insert behind the related tab in the fourth row of tabs of the flipchart.

Row 4: Threats

Duck & Cover

This action is taken to protect students and staff from flying or falling debris.

The following announcement should be made over the school public address system:

“Your attention please: Drop, cover and hold on. Drop, cover and hold on.

Additional information and instructions will follow.”

- ❑ **If indoors:** instruct students to drop to the floor, get under desks or other sturdy furniture, and then cover their heads with their arms or hands.
- ❑ **If outdoors:** instruct students to drop to the ground, place their head between their knees and cover their head with their arms and hands.
- ❑ Move away from all windows, and stay clear of buildings if already outside.



When given the All Clear: Carefully come out from cover and check around you and others for anything that may be unstable such as ceiling panels and lights, furniture, books, wall hangings, etc.

➤ *Next page: Earthquake*

Trim page to this dotted line and insert behind the related tab in the fourth row of tabs of the flipchart.

Row 4: Threats

Earthquake

If you are inside, implement the Duck and Cover procedure (see previous page) :

- ☐ Move away from windows, mirrors, tall bookcases, file cabinets or high stacked items and out from under beams, architectural elements and suspended light fixtures.
- ☐ Drop to the floor and, if possible, crawl under a sturdy table or desk.
- ☐ If not possible, stand in a corner or against a solid wall. Close eyes, clasp both hands behind neck, and cover ears and head with forearms.
- ☐ Do not move or evacuate the building unless instructed to do so by emergency personnel.

If instructed to do so or if circumstances deem necessary, calmly exit the building by way of the designated or nearest safe exit and report to the designated assembly area. (The playground fence with room numbers.)

- ☐ Assist handicapped persons and anyone with manageable injuries.
- ☐ Do not attempt to move anyone who is severely injured.
- ☐ Take your purse or wallet with you. Do not take time to collect all belongings or to shut down computers.
- ☐ DO NOT light matches or activate any equipment or electrical switches.
- ☐ STAY AWAY from any structures, debris or utility lines.
- ☐ Designated personnel will take attendance sheets with them and take attendance in the assembly area.
- ☐ Designated personnel will take the first aid kits and deliver them to the command group area.
- ☐ Report attendance and injuries to command personnel.
- ☐ Assemble with your students in the designated area and remain there until instructed otherwise.
- ☐ Do not attempt to reenter the building until it has been officially declared safe.
- ☐ Be prepared for aftershocks.
- ☐ Keep a radio on for information and updates.

If you are outside,

- ☐ Move away from buildings/areas subject to falling debris, glass, electrical wires, poles or trees.
- ☐ The safest place is in the open. Take cover in a doorway or archway if you cannot get to a clear area.
- ☐ Stay low, close eyes, and cover ears and head with forearms.
- ☐ Do not enter buildings until they have been officially declared safe.
- ☐ Be prepared for aftershocks.
- ☐ Keep a radio on for information and updates.

 *Next page: Utilities*

Power, Utilities Failure

This procedure addresses situations involving a loss of water, power or other utility on school grounds. This procedure should also be used in the event of the discovery of a gas leak, an exposed electrical line, or a break in sewer lines.

- ❑ If water or an electrical line is broken, an effort should be made to turn off water or power to the affected area and to notify the school Administrator immediately.
- ❑ Upon notice of loss of utilities, the school Administrator will initiate appropriate response actions, which may include Shelter In Place or Evacuation.
- ❑ The School Administrator will notify Maintenance personnel and will provide the location and nature of emergency.
- ❑ Additional appropriate personnel will also be notified at the discretion of the School Administrator.
- ❑ Maintenance personnel, working with school administration, will contact the affected utility company to determine whether their assistance is required and the potential length of time service will be interrupted.
- ❑ The School Administrator will notify the Chief Executive Officer of the loss of utility service.
- ❑ As needed, school emergency supplies will be utilized to compensate for the loss of a utility.
- ❑ If the loss of utilities may generate a risk of explosion, such as a gas leak, refer Explosion/Risk of Explosion reference tab.

 *Next page: Aircraft or Vehicle Crash*

Trim page to this dotted line and insert behind the related tab in the fifth row of tabs of the flipchart.

Row 5: Threats

Aircraft or Vehicle Crash

If you have warning, implement the Duck & Cover procedure

Once the crash has occurred, dial 911 and be prepared to:

- ☐ State the nature of the emergency.
- ☐ State your name and a phone number at your location.
- ☐ State the location of the crash in relation to your building address.

If instructed to do so or if circumstances deem necessary, calmly exit the building by way of the designated or nearest safe exit and report to the designated assembly area for your site.

- ☐ Implement the Evacuation procedure
 - Try to evacuate upwind of any smoke. The smoke could be toxic.
- ☐ Assist handicapped persons and anyone with manageable injuries.
- ☐ Do not attempt to move anyone who is severely injured. Help will be available.
- ☐ DO NOT light matches or activate any equipment or electrical switches.
- ☐ STAY AWAY from any structures, debris or utility lines.
- ☐ Designated personnel will take the first aid kits and deliver them to the command group area.
- ☐ Report attendance and injuries to command personnel.
- ☐ Assemble with your students in the designated area and remain there until instructed otherwise.
- ☐ Do not attempt to reenter the building until it has been officially declared safe.
- ☐ Protect individuals from exposure to the crash site.
- ☐ Be aware of additional explosions that could occur after the crash.

➤ *Next page: Animal*

Trim page to this dotted line and insert behind the related tab in the fifth row of tabs of the flipchart.

Row 5: Threats

Animal Disturbance

This procedure should be implemented when the presence of a dog, coyote, mountain lion, rattlesnake, or any other wild animal threatens the safety of students and staff.

Upon discovery of an animal, staff members will attempt to isolate the animal from students and staff, if it is safe to do so. The School Administrator will initiate appropriate response action, which may include Lockdown or Evacuation

- ☐ If the animal is outside, students will be kept inside.
- ☐ If the animal is inside, students will remain outside in an area away from the animal.
- ☐ It is suggested closing doors or locking gates as a means to isolate the animal.
- ☐ If additional outside assistance is needed, call 911 and provide the location of the animal and nature of emergency.
- ☐ If a staff member or student is injured, CEO, and the parent emergency contact will be notified.

 *Next pages: Phone, Media & Maps*

Trim page to this dotted line and insert behind the related tab in the fifth row of tabs of the flipchart.

Row 5: Threats

Emergency Phone Numbers

To access an outside line dial 9, then the number you are calling.

911 Police, Fire, Medical: -----911

Police: -----552-2470

Salida Fire: -----545-0365

American Medical Response Ambulance: -----567-4000

Animal Control: -----558-7387

GVA District Office:----- 576-2283

CEO: -----985-3903

Principal: ----- 209-480-2687

City of Modesto: -----342-2246

PGE: -----1-800-743-5000

MID: -----526-8222

Premier Security: -----527-4544

Electrician: ----- 484-4490

Trim page to this dotted line and insert behind the related tab in the sixth row of tabs of the flipchart.

Row 6: General Information

Media & Public Information

Stanislaus County Office of Education: ----- (209)-238-1700
KCRA Ch. 3: ----- (916) 444-7316

Campus Maps

GVA general

GVA Fire Escape routes

GVA Evacuation

Y:\School Safety\GVA emergency response flip-chart 2014-2015.docx

Maps pages will be inserted behind the bottom tab in the flipchart and do not need to be trimmed.

Row 6: General Information

Great Valley Academy Modesto
October 2017

	A Actual YTD	B Original Budget YTD	C Estimated Balance of year	D Original Budget Balance of year	F Original Annual Operating Budget	G Revised Annual Operating Budget	E Estimated Annual Spending
	Jul 17-Oct 17	Jul 17-Oct 17	Nov 17-Jun 18	Nov 17-Jun 18			A + C
Ordinary Income/Expense							
Income							
8000 · Revenue Limit Sources	1,843,964	1,822,806	5,311,612	5,364,277	7,187,084	7,155,576	7,155,576
8100 · Federal Revenue	7,256	19,000	156,757	145,013	164,013	164,013	164,013
8300 · Other State Revenues	45,666	1,354	271,714	183,409	184,763	317,380	317,380
8600 · Other Local Revenue	140,485	95,000	184,515	230,000	325,000	325,000	325,000
8700 · Selpa	88,538	90,000	251,818	250,356	340,356	340,356	340,356
Total Income	2,125,908	2,028,160	6,176,417	6,173,055	8,201,216	8,302,325	8,302,325
Gross Profit	2,125,908	2,028,160	6,176,417	6,173,055	8,201,216	8,302,325	8,302,325
Expense							
1000 · Certificated Salaries	835,944	810,000	1,993,414	2,165,722	2,975,722	2,829,358	2,829,358
2000 · Classified Salaries	443,971	525,000	1,402,086	1,297,996	1,822,996	1,846,057	1,846,057
3000 · Employee Benefits	376,759	395,000	897,218	922,926	1,317,926	1,273,977	1,273,977
4000 · Books & Supplies	170,614	250,000	397,001	317,615	567,615	567,615	567,615
5000 · Services & Other Operating Exp	250,565	250,000	852,246	804,227	1,054,227	1,102,811	1,102,811
6000 · Capital Outlay	102,489	110,000	50,022	11,389	121,389	152,511	152,511
7430 · All Other Financing Uses	70,687	70,687	206,397	206,397	277,084	277,084	277,084
Total Expense	2,251,028	2,410,687	5,798,384	5,726,272	8,136,959	8,049,413	8,049,412
Net Ordinary Income	-125,120	-382,527	378,033	446,784	64,257	252,912	252,913

2017-2018
General Fund - Cash Flow
Great Valley Academy
Modesto

Description	Object Codes	July	August	September	October	November	December	January	February	March	April	May	June	Accrued	Total
BEGINNING CASH FUND BALANCE	9110	3,530,596.94	3,651,206.09	3,169,888.95	3,426,865.66	3,505,832.13	3,564,629.57	3,629,990.81	P1 3,599,155.81	3,503,344.17	3,780,047.36	3,764,925.47	3,734,113.83		
LCFF Revenue	8011	224,739.00	224,739.00	404,402.56	404,530.00	404,530.00	404,530.00	404,530.00	438,953.51	438,953.51	438,953.51	438,953.51	438,953.51	0.00	4,666,768.10
EPA Funding	8012			264,394.00			273,508.00			266,785.22			272,755.67	(10,302.01)	1,067,140.88
In-Lieu of Taxes Charter Funding	8096	0.00	74,114.00	148,227.00	98,818.00	98,818.00	98,818.00	98,818.00	91,729.61	183,459.22	91,729.61	91,729.61	91,729.61	142,432.34	1,310,423.00
Selma Prop Tax	8097							55,622.00						55,622.00	111,244.00
Federal IDEA	8181												34,506.50	34,506.50	69,013.00
Federal Food	8220	0.00	0.00	0.00	7,256.21	9,500.00	9,500.00	9,500.00	9,500.00	9,500.00	9,500.00	9,500.00	9,500.00	11,743.79	95,000.00
State Food Revenue	8520	0.00	0.00	0.00	0.00	677.00	677.00	677.00	677.00	677.00	677.00	677.00	677.00	684.00	6,777.00
Educator Effectiveness	8550													0.00	
Mandated Cost Reimb	8550					12,068.55								1,528.34	13,596.89
One Time Funds	8590													125,707.05	125,707.05
Lottery	8560							36,689.76			36,689.76			51,472.38	124,851.90
Lottery, prop 20	8561													41,047.20	41,047.20
Other	8590		355.00											5,045.00	5,400.00
Prior Year Payments	prior year	19,526.06	11,336.82	4,323.39	10,124.53								(45,310.80)	0.00	
Other Local (Kids Care)	8689	9,083.64	27,668.27	11,795.54	21,040.45	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00	16,000.00	25,000.00	34,412.10	0.00	225,000.00
Other Local (Fundraiser +)	8600-8699	6,654.08	5,141.12	30,240.49	28,860.95	5,000.00	5,000.00	5,000.00	5,000.00	4,000.00	4,000.00	1,000.00	103.36	0.00	100,000.00
Selma	8792	15,810.00	15,810.00	28,459.00	28,459.00	30,000.00	30,000.00	30,000.00	30,000.00	25,000.00	25,000.00	25,000.00	56,818.00	0.00	340,356.00
TOTAL REVENUES		275,812.78	359,164.21	891,841.98	599,089.14	576,593.55	838,033.00	656,836.76	591,860.12	944,374.95	622,549.88	591,860.12	894,151.95	460,156.59	8,302,325.02
EXPENDITURES															
Certificated Salaries	1000-1999	25,485.90	267,603.56	271,382.51	271,471.72	260,000.00	260,000.00	260,000.00	260,000.00	260,000.00	260,000.00	260,000.00	173,413.89	0.00	2,829,357.58
Classified Salaries	2000-2999	89,740.66	101,399.58	138,840.43	113,989.83	155,000.00	155,000.00	155,000.00	155,000.00	155,000.00	155,000.00	155,000.00	317,086.27	0.00	1,846,056.77
Employee Benefits	3000-3999	36,625.46	130,746.90	110,883.07	98,503.10	100,000.00	100,000.00	115,000.00	115,000.00	115,000.00	115,000.00	115,000.00	100,000.00	137,218.03	1,273,976.56
Books & Supplies	4000-4999	20,875.85	48,220.29	55,379.82	46,137.57	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	117,001.47	0.00	567,615.00
Services & Other Operating Expenses	5000-5999	31,283.95	35,230.71	84,820.81	99,229.57	50,000.00	200,000.00	100,000.00	100,000.00	80,000.00	50,000.00	50,000.00	222,245.93	0.00	1,102,810.97
Capital Outlay	6000-6999	11,954.00	70,196.64	20,338.69	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,021.67	0.00	152,511.00
Other Outgo	7100-7499	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	82,694.64	0.00	277,084.00
TOTAL EXPENDITURES		233,637.58	671,069.44	699,317.09	647,003.55	622,671.76	772,671.76	687,671.76	687,671.76	667,671.76	637,671.76	622,671.76	1,099,681.90		8,049,411.88
NET INCREASE/DECREASE		42,175.20	(311,905.23)	192,524.89	(47,914.41)	(46,078.21)	65,361.24	(30,835.00)	(95,811.64)	276,703.19	(15,121.88)	(30,811.64)	(205,529.95)	460,156.59	252,913.14
Accruals Received		186,299.71	0.00	38,771.24	35,899.18	104,875.65									329,946.60
Liabilities		(107,865.76)	(169,411.91)	25,680.58	90,981.70										0.00
Line of Credit (1,000,000)															
Loan From Manteca (to Manteca)	-750,000														(750,000.00)
ENDING CASH BALANCE		3,651,206.09	3,169,888.95	3,426,865.66	3,505,832.13	3,564,629.57	3,629,990.81	3,599,155.81	3,503,344.17	3,780,047.36	3,764,925.47	3,734,113.83	3,528,583.88		

Great Valley Academy Salida
October 2017

	A Actual YTD	B Original Budget YTD	C Estimated Balance of year	D Original Budget Balance of year	F Original Annual Operating Budget	G Revised Annual Operating Budget	E Estimated Annual Spending
	Jul - Oct 17	Jul - Oct 17	Nov 17-Jun 18	Nov 17-Jun 18			A + C
Ordinary Income/Expense							
Income							
8000 · Revenue Limit Sources	1,657,282	1,650,402	4,889,142	4,951,515	6,601,917	6,546,424	6,546,424
8100 · Federal Revenue	4,313	11,000	128,261	121,574	132,574	132,574	132,574
8300 · Other State Revenues	330	720	273,665	157,008	157,728	273,995	273,995
8600 · Other Local Revenue	139,146	115,000	145,854	170,000	285,000	285,000	285,000
8700 · SELPA	78,326	75,000	201,133	204,459	279,459	279,459	279,459
Total Income	1,879,397	1,852,122	5,638,054	5,604,556	7,456,678	7,517,452	7,517,452
Gross Profit	1,879,397	1,852,122	5,638,054	5,604,556	7,456,678	7,517,452	7,517,452
Expense							
1000 · Certificated Salaries	635,589	685,000	1,884,762	1,875,124	2,560,124	2,520,351	2,520,351
2000 · Classified Salaries	432,201	460,000	1,106,451	1,032,238	1,492,238	1,538,651	1,538,651
3000 · Employee Benefits	309,702	313,000	829,454	810,607	1,123,607	1,139,156	1,139,156
4000 · Books & Supplies	178,993	350,000	410,425	270,900	620,900	589,418	589,418
5000 · Services & Other Operating Exp	244,603	250,000	768,631	752,062	1,002,062	1,013,234	1,013,234
6000 · Capital Outlay	1,885	30,000	179,115	170,700	200,700	181,000	181,000
7430 · All Other Financing Uses	135,549	138,800	279,399	276,148	414,948	414,948	414,948
Total Expense	1,938,521	2,226,800	5,458,237	5,187,779	7,414,579	7,396,758	7,396,758
Net Ordinary Income	-59,124	-374,678	179,818	416,777	42,099	120,694	120,694

2017 -2018
General Fund - Cash Flow
Great Valley Academy
Salida

Description	Object Codes	July	August	September	October	November	December	January	February	March	April	May	June	Accrued	Total
BEGINNING CASH FUND BALANCE	9110	1,251,804.94	1,031,233.13	733,768.68	1,098,579.87	892,792.15	986,780.44	891,766.02	898,318.60	650,274.85	1,204,690.57	1,036,909.28	875,696.49		
LCFF Revenue	8011	251,768.00	251,768.00	453,182.00	453,182.00	444,795.57	444,795.57	444,795.57	248,502.24	248,502.24	248,502.24	248,502.24	248,502.24	0.00	3,986,797.91
EPA Funding	8012		48,359.00	37,825.00			37,825.00			728,640.55			728,640.54	0.01	1,581,290.09
In-Lieu of Taxes Charter Funding	8096		0.00	390,898.00	(229,700.00)	64,464.00	64,464.00	64,464.00	64,524.00	123,182.92	61,591.46	61,591.46	61,591.46	152,806.70	879,878.00
Selpa Prop Tax	8097							49,229.00						49,229.00	98,458.00
Federal IDEA	8100-8299												33,787.00	33,787.00	67,574.00
Federal Food	8220				4,313.25	7,500.00	7,500.00	3,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	4,686.75	65,000.00
State Food Revenue	8520					470.00	470.00	200.00	300.00	460.00	460.00	460.00	460.00	720.00	4,000.00
Other St Revenue	8434													0.00	0.00
Mandated Cost Reimb	8550					12,028.35								0.00	12,028.35
One Time Funds	8590						27,801.00				27,801.00	55,603.50		0.00	111,205.50
Lottery	8560							27,234.00			27,234.00			55,981.00	110,449.00
Lottery, prop 20	8561													36,312.00	36,312.00
Other	8590			265.00									(265.00)	0.00	0.00
Prior Year Payments	prior year	65.00											(65.00)	0.00	0.00
Other Local (Kids Care)	8689	10,597.00	23,456.50	12,726.00	16,793.55	12,000.00	12,000.00	12,000.00	13,000.00	13,000.00	13,000.00	11,000.00	426.95	0.00	150,000.00
Other Local (Fundraiser +)	8600-8699	948.33	3,328.28	11,037.66	60,258.86	10,000.00	10,000.00	10,000.00	8,000.00	8,000.00	6,000.00	4,000.00	3,426.87	0.00	135,000.00
Selpa	8792	13,987.00	13,987.00	25,176.00	25,176.00	25,000.00	25,000.00	25,000.00	25,000.00	20,000.00	20,000.00	20,000.00	30,472.00	10,661.00	279,459.00
TOTAL REVENUES		277,365.33	340,898.78	931,109.66	330,023.66	576,257.92	629,855.57	636,422.57	366,826.24	1,149,285.71	412,088.70	408,657.20	1,114,477.06	344,183.46	7,517,451.85
EXPENDITURES															
Certificated Salaries	1000-1999	17,401.70	197,102.51	211,733.07	209,351.71	220,000.00	220,000.00	220,000.00	220,000.00	220,000.00	220,000.00	220,000.00	344,761.80	0.00	2,520,350.79
Classified Salaries	2000-2999	70,730.48	110,375.36	131,376.90	119,717.93	130,000.00	130,000.00	130,000.00	130,000.00	130,000.00	130,000.00	130,000.00	196,450.57	0.00	1,538,651.24
Employee Benefits	3000-3999	29,111.58	110,875.18	84,718.86	84,996.72	85,000.00	85,000.00	95,000.00	95,000.00	95,000.00	85,000.00	85,000.00	204,454.14	0.00	1,139,156.48
Books & Supplies	4000-4999	14,072.49	89,605.75	37,200.77	38,114.10	40,000.00	50,000.00	50,000.00	35,000.00	35,000.00	30,000.00	20,000.00	150,424.89	0.00	589,418.00
Services & Other Operating Expenses	5000-5999	38,803.94	57,030.59	66,497.58	82,270.52	50,000.00	200,000.00	100,000.00	100,000.00	80,000.00	80,000.00	80,000.00	78,631.03	0.00	1,013,233.66
Capital Outlay	6000-6999	-	1,000.00	685.00	200.00	10,000.00	10,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	134,115.00	0.00	181,000.00
Other Outgo	7100-7499	37,903.86	37,904.68	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	70,309.55	0.00	414,948.00
TOTAL EXPENDITURES		208,024.05	603,894.07	562,082.17	564,520.97	564,869.99	724,869.99	629,869.99	614,869.99	594,869.99	579,869.99	569,869.99	1,179,146.98		7,396,758.17
NET INCREASE/DECREASE		69,341.28	(262,995.29)	369,027.49	(234,497.31)	11,387.93	(95,014.42)	6,552.58	(248,043.75)	554,415.72	(167,781.29)	(161,212.79)	(64,669.92)	344,183.46	120,693.68
Accruals Received				443.64		82,600.36									83,044.00
Liabilities Accrued (Paid)		(289,913.09)	(26,343.72)	376.74	34,381.76										0.00
Note Payable for Curriculum From Modesto (to Modesto)	\$ 750,000														750,000.00
Mortgage & Const Loan (Paid)															
Const costs from loan to BS			8,125.44	5,036.68	5,672.17										18,834.29
Cash held by BofSt	\$ 223,669	223,669.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Cash reserved for construction			89,556.44	84,519.76	78,847.59	78,847.59									
Cash in hand		807,563.70	644,212.24	1,098,579.87	892,792.15	986,780.44	891,766.02	898,318.60	650,274.85	1,204,690.57	1,036,909.28	875,696.49	811,026.57		
ENDING CASH BALANCE		1,031,233.13	733,768.68	1,098,579.87	892,792.15	986,780.44	891,766.02	898,318.60	650,274.85	1,204,690.57	1,036,909.28	875,696.49	811,026.57		

Great Valley Academy Modesto 2016-2017

Recently Adopted Academic Standards and/or Curriculum Frameworks

1. **Rate the LEA's progress in providing professional learning for teaching to the recently adopted academic standards and/or curriculum frameworks identified below.**

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

	1	2	3	4	5
ELA – Common Core State Standards for ELA	X				
ELD (Aligned to ELA Standards)		X			
Mathematics – Common Core State Standards for Mathematics			X		
Next Generation Science Standards			X		
History-Social Science	X				

2. **Rate the LEA's progress in making instructional materials that are aligned to the recently adopted academic standards and/or curriculum frameworks identified below available in all classrooms where the subject is taught.**

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

	1	2	3	4	5
ELA – Common Core State Standards for ELA		X			
ELD (Aligned to ELA Standards)	X				
Mathematics – Common Core State Standards for Mathematics		X			
Next Generation Science Standards		X			
History-Social Science		X			

3. **Rate the LEA's progress in implementing policies or programs to support staff in identifying areas where they can improve in delivering instruction aligned to the recently adopted academic standards and/or curriculum frameworks identified below (e.g., collaborative time, focused classroom walkthroughs, teacher pairing).**

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

	1	2	3	4	5
ELA – Common Core State Standards for ELA			X		
ELD (Aligned to ELA Standards)		X			
Mathematics – Common Core State Standards for Mathematics			X		
Next Generation Science Standards			X		
History-Social Science		X			

Other Adopted Academic Standards

4. Rate the LEA's progress implementing each of the following academic standards adopted by the state board for all students.

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

	1	2	3	4	5
Career Technical Education N/A					
Health Education Content Standards		X			
Physical Education Model Content Standards				X	
Visual and Performing Arts N/A					
World Language N/A					

Support for Teachers and Administrators

5. During the 2015-16 school year (including summer 2015), rate the LEA's success at engaging in the following activities with teachers and school administrators?

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

	1	2	3	4	5
Identifying the professional learning needs of groups of teachers or staff as a whole		X			
Identifying the professional learning needs of individual teachers		X			
Providing support for teachers on the standards they have not yet mastered		X			

Optional Narrative

Provide any additional information in the text box provided in the Dashboard that the LEA believes is relevant to understanding its progress implementing the academic standards adopted by the state board.

Great Valley Academy Salida 2016-2017

Recently Adopted Academic Standards and/or Curriculum Frameworks

1. **Rate the LEA's progress in providing professional learning for teaching to the recently adopted academic standards and/or curriculum frameworks identified below.**

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

	1	2	3	4	5
ELA – Common Core State Standards for ELA			X		
ELD (Aligned to ELA Standards)		X			
Mathematics – Common Core State Standards for Mathematics			X		
Next Generation Science Standards			X		
History-Social Science		X			

2. **Rate the LEA's progress in making instructional materials that are aligned to the recently adopted academic standards and/or curriculum frameworks identified below available in all classrooms where the subject is taught.**

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

	1	2	3	4	5
ELA – Common Core State Standards for ELA				X	
ELD (Aligned to ELA Standards)		X			
Mathematics – Common Core State Standards for Mathematics		X			
Next Generation Science Standards		X			
History-Social Science		X			

3. **Rate the LEA's progress in implementing policies or programs to support staff in identifying areas where they can improve in delivering instruction aligned to the recently adopted academic standards and/or curriculum frameworks identified below (e.g., collaborative time, focused classroom walkthroughs, teacher pairing).**

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

	1	2	3	4	5
ELA – Common Core State Standards for ELA			X		
ELD (Aligned to ELA Standards)		X			
Mathematics – Common Core State Standards for Mathematics			X		
Next Generation Science Standards		X			
History-Social Science		X			

Other Adopted Academic Standards

4. Rate the LEA's progress implementing each of the following academic standards adopted by the state board for all students.

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

	1	2	3	4	5
Career Technical Education N/A					
Health Education Content Standards		X			
Physical Education Model Content Standards				X	
Visual and Performing Arts N/A					
World Language N/A					

Support for Teachers and Administrators

5. During the 2015-16 school year (including summer 2015), rate the LEA's success at engaging in the following activities with teachers and school administrators?

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

	1	2	3	4	5
Identifying the professional learning needs of groups of teachers or staff as a whole		X			
Identifying the professional learning needs of individual teachers		X			
Providing support for teachers on the standards they have not yet mastered		X			

Optional Narrative

Provide any additional information in the text box provided in the Dashboard that the LEA believes is relevant to understanding its progress implementing the academic standards adopted by the state board.

Regular Meeting of the Board of Trustees

January 29th, 2018

Monday, 5:30 PM

Great Valley Academy

3200 Tully Rd.

Modesto, CA 95350

- a. CALL TO ORDER**
- b. PLEDGE OF ALLEGIANCE**
- c. STUDENT PRESENTATION (Homeschool Students)**
- d. COMMUNICATIONS**
 - a. WRITTEN COMMUNICATION**
 - b. PUBLIC PARTICIPATION**

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

In compliance with the Americans with Disabilities Act (ADA) and upon request, Great Valley Academy ("GVA") may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the GVA main office in person or by calling 209-576-2283.

- c. MODESTO PRINCIPAL'S REPORT**
 - d. SALIDA PRINCIPAL'S REPORT**
 - e. HOMESCHOOL PRINCIPAL'S REPORT**
 - f. CHIEF OPERATING OFFICER'S REPORT**
 - g. CHIEF EXECUTIVE OFFICER'S REPORT**
 - h. FOUNDER'S REPORT**
-
- e. APPROVAL OF AGENDA AND ORDER OF AGENDA**

e. CONSENT AGENDA

Consent Agenda information has been forwarded to each Board Member prior to this meeting for study and is on file at the Great Valley Academy office, 3200 Tully Road, Modesto. Copies of the complete agenda are available at the Board meeting. The Board in one motion acts on items listed on the Consent Agenda. There is no discussion of these items prior to the Board vote unless a member of the Board, staff or the public requests special items be discussed or removed from the Consent Agenda

- a. Adoption of the Minutes of the Regular Board Meeting of December 4th, 2017

f. ACTION ITEMS

g. INFORMATION AND DISCUSSION

- a. Monthly Financials
- b. Strategic Plan Update
- c. Form 700's

h. FUTURE AGENDA ITEMS

- a. NEXT REGULAR BOARD MEETING –

~Monday February 26th SALIDA CAMPUS

i. FINAL ADJOURNMENT

j. Brown Act Training with Young, Minney & Corr

Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 3200 Tully Rd., Modesto CA 95350.

Great Valley Academy Modesto

Charter School Monthly Summary Report

[January 26, 2018]

1. Enrollment Breakdown by Grade, Enrollment, ADA and ADA%.

Note: Enrollment shows [November 20, 2017-January 19, 2018]

Grade	Enrollment	ADA	ADA %	YTD ADA	YTD ADA%
K	88	82.9	91.49	83.82	94.70
1	67	63.0	93.98	64.4	95.81
2	88	82.67	91.72	83.96	94.77
3	93	88.6	95.96	90.57	96.26
4	100	94.9	91.56	95.95	95.27
5	104	98.67	94.71	99.189	95.11
6	104	99.1	93.42	100.1	95.56
7	101	95.57	94.32	98.28	95.63
8	100	92.17	90.12	94.96	92.81
Total	845	797.57	92.90	811.18	95.08

2. Key Accomplishments:

- Talent Show Jan. 25th
- District Wide Breakout sessions for Inservice Day Jan. 26th
- Gallo Presented and Anti Bullying Show Grades 3-5 Jan. 11th
- Winter NWEA testing- until first week in Feb.
- Annual Presentation to the County Board- 7th grade teachers presented
- Character Report Cards Jan. 24th

3. Upcoming Key Events/Activities:

- Enrollment Meetings - 2/1, 2/6, 2/10, 2/13, 2/15, 2/22
- Boys Basketball 6th, 7th and 8th - Month of Feb.
- SRS scores completed for grades K-2
- Reading Assessment Completed Feb. 9th

- e. Jump For Heart Kick Off Feb. 9th
- f. Clean Classroom Feb. 12th-23rd
- g. Character Parent Meeting Feb. 22nd
- h. Sports Day Feb. 23rd
- i. Jump for Heart Feb. 23rd
- j. Coffee with Ruehle Feb. 27th
- k. Drums Performance Feb. 28th

Great Valley Academy Salida

Charter School Monthly Summary Report

January 29, 2018

1. Enrollment Breakdown by Grade, Enrollment, ADA and ADA%.

Attendance: 01/08/18-01/23/18 YTD: 08/09/17-01/23/2018

Grade	Enrollment	ADA	ADA %	YTD ADA	YTD ADA %
K	92	87.91	95.55	89.12	95.07
1	100	93.00	92.90	95.89	94.96
2	100	97.00	97.17	96.03	96.11
3	100	96.09	96.09	95.66	96.59
4	99	96.64	95.54	95.44	96.27
5	100	93.54	93.09	96.16	95.32
6	100	94.09	94.09	95.54	95.26
7	94	87.09	92.56	88.66	95.92
8	53	50.18	94.68	51.07	94.94
Total	836	792.55	94.63	804.58	95.62

2. Key Accomplishments:

- a. Dec. 5th – Bird Presentation
- b. Dec. 6th – 1st grade field trip: Salida Library and fire station
- c. Dec. 7th – Kinder Holiday Performance
- d. Dec. 8th – Staff technology training via SCOE
- e. Dec. 11th – 15th – Girls Bball Tourney: Both 7th and 8th grade teams played in championship games of new league (Ripon), despite pulling 4 top 7th graders up to 8th grade team!
- f. Dec. 13th – Advanced Band Concert
- g. Dec. 13th – 3rd grade field trip to Salida Library
- h. Dec. 14th – 6th grade Environmental Issues culminating event
- i. Dec. 15th – 8th grade guest speaker: Congressman Jeff Denham

- j. Dec. 18th – Leadership meeting
- k. Dec. 19th – Fagundes drive through dinner fund raiser
- l. Dec. 20th – 5th grade Code Blue culminating event
- m. Dec. 21st – Countless holiday celebrations
- n. Dec. 22nd – Jan. 7 – Vacation
- o. Jan. 12th – First Annual GVA Career Day!
- p. Jan. 16th – NWEA testing begins
- q. Jan. 17th – Kinder field trip to Savemart
- r. Jan. 18th – 7th and 8th grade field trip to Gallo Center (Poetry Slam)
- s. Jan. 18th – Panda Express fund raiser
- t. Jan. 18th – About Recognizing Character (ARC) Night
- u. Jan. 19th – All staff safety/security training
- v. Jan. 20th – Stockton Heat game
- w. Jan. 22nd – M7 meeting
- x. Jan. 23rd – Enrollment meeting (Salida)
- y. Jan. 24th – Collaborative Coffee
- z. Jan. 26th – First GVA-wide staff (holiday) party

3. Upcoming Key Events/Activities:

- a. Jan. 31st – Positive Parent Contacts due
- b. Jan. 31st – SRS testing due
- c. Feb. 1st – 1st grade American Symbols culminating event
- d. Feb. 1st – Enrollment meeting (Ripon)
- e. Feb. 2nd – Jr. high fishing trip
- f. Feb. 3rd – Enrollment meeting (Manteca)
- g. Feb. 8th – Enrollment meeting (Salida) x 2

- h. Feb. 8th – 2nd grade field trip to Hilmar Cheese Company
- i. Feb. 9th – Crazy Hair Day
- j. Feb. 10th – Campana Jazz Festival
- k. Feb. 12th – 14th – 6th grade Science Camp
- l. Feb. 14th – Enrollment meeting
- m. Feb. 14th – 16th – Parent conferences
- n. Feb. 21st – Hearing Van
- o. Feb. 21st – State of GVA
- p. Feb. 22nd – Enrollment meeting
- q. Feb. 22nd – 5th grade Code Blue culminating event
- r. Feb. 23rd – Jr. high fishing field trip
- s. Feb. 24th – Enrollment meeting
- t. Feb. 26th – District SRS meeting

Great Valley Academy Homeschool

Charter School Monthly Summary Report

January 29, 2018

1. Enrollment Breakdown by Grade, Enrollment, ADA and ADA%. ADA goal is 96%.

Grade	Enrollment	ADA	ADA %	YTD ADA	YTD ADA%
K	12	12	100	11	100
1	10	10	100	9	100
2	15	15	100	14	100
3	9	8	100	8	100
4	7	5	100	5	98
5	5	5	100	5	100
6	8	8	96	8	95
7	6	4	100	3	100
8	4	3	100	3	100
Total	76	71	99	66	99

2. Key Accomplishments:

- a. **Dec. 6 – Winter Reception/Open House** – at our Modesto Resource Center – Great Turn out! Great fun!
- b. **Dec. 7th** – Enrichment - End of Semester Celebration
- c. **Jan. 9** – Orientation (Last one of the year for 8th grade enrollment)
- d. **Jan. 11** – GVS/Lego Robotics – 2nd Semester Began
- e. **Jan. 17** – 4th Learning Period Ended smoothly
- f. **Jan 19** – Round Table Pizza Field Trip and Connection opportunity

3. Upcoming Key Events/Activities:

- a. **Feb. 6** – Orientation – Current Enrollment
- b. **Feb. 13** - Park Day /Craft Day to make Valentine Bag for Valentine Bowling
- c. **Feb. 14** – Annual Valentine Bowl and Pizza
- d. **March 2** – Read Across America Celebration/Event – Please join us and read to children!

Chief Operating Officer's Report
January 29, 2018
Board Meeting



Process and Policy Updates

- ❖ Implementation of new 2018 legal changes and requirements
- ❖ Website content management training for key staff members
- ❖ Fiscal and Human Resource policy manuals
- ❖ KidsCare billing reconciliation – Web demonstrations
- ❖ Cash investment options and planning
- ❖ Create duty statements/job descriptions for stipend positions
- ❖ Facilities/Maintenance planning, budgeting and organization
- ❖ Document scanning and archiving – Ongoing

District Responsibilities

- ❖ New website design and launch – Phase 1 complete
- ❖ CharterSAFE insurance facility inspections and review - Complete
- ❖ New intraweb development and launch – Summer 2018
- ❖ Budget Revision – February 2018
- ❖ Facility rental agreements for 2018
- ❖ 2017/18 budget review and training for admins
- ❖ Paychex – continue to train staff and make improvements

Training

- ❖ New Website Content Management System – Complete
- ❖ Governor's Budget Workshop – January
- ❖ 2018 Legal Update Workshop – January
- ❖ SCOE District Business Support Meeting - January
- ❖ LCAP training
- ❖ Teacher credentialing types and requirements
- ❖ SCOE CalSTRS meetings – Bi-monthly

Upcoming

- ❖ Volunteer Policy including parent background clearance requirements
- ❖ Video Surveillance Policy
- ❖ Multi-Year Budget Projections
- ❖ Audit – May 2018

Chief Executive Officer's Report
January 29, 2018
Board Meeting



Strategic Plan

- Update presented tonight

Board Governance

- Next meeting TBD

State Accountability

- CAASPP data presented 10.30.2017
- Dashboard data (local indicator) input complete
- Dashboard data to be presented after updated to reflect changes resulting from SBE revision decision

External impact, linkages

- Actively involved in both California level charter school organizations
 - Legislative impact review, assessment
 - Provide advisory capacity as requested
- Regular meetings with SCOE Superintendent, cabinet members
- Ongoing participation in Central Valley Accelerator Cadre
 - Applied as consortium for leadership development grant
- Ongoing participation in Central Valley Leadership Program
 - GVA Salida hosting meeting (includes tour 4.12.2018)

Salida Campus

- Construction updates
 - Landscaping (south side of campus) basic complete, improvements to follow
 - Permanent perimeter fencing-installation in process (almost complete)
- Stanislaus County required Sisk Road improvements
 - Meeting with Public Works (ongoing)
 - County approved a phase I plan for our portion of Sisk Road improvements, next phase of conversation is regarding requirements to complete onsite school front parking work that will be needed upon completion of the road improvements
 - Initial cost & timeline estimate received, assessing options

Modesto Facilities

- Prop 39 Energy Effectiveness funding
 - Auditorium HVAC completion
 - Engaged with architect, per board approval
 - Solicitation of project bids- February-March
 - Major lighting projects completed throughout campus
 - Balance of funding received

Legislative Update

SB 808 (Mendoza) No Longer Moving Forward

Senator Tony Mendoza announced that he is taking a temporary leave of absence until February 1 pending an investigation of sexual harassment claims against him. As a result Senate Bill 808, which eliminates appeals for new charter school petitions and renewals, will no longer be heard on January 10 in the Senate Education Committee. Due to legislative deadlines, this means that SB 808 is effectively dead in its current form. This is a huge victory for charter public schools as SB 808 was the single most charter-hostile piece of legislation introduced this cycle.

From CCSA:

Assembly Bill 1478 (Jones-Sawyer)

Removed from inactive status, third reading ordered

Why Is AB 1478's Brown Act Requirement So Insidious?

The proponents of AB 1478 have refused to include flexibilities for multi-site and multi-jurisdictional charter organizations to comply with the Brown Act through teleconference or telephonic means. If AB 1478 were to become law, multi-site and multi-jurisdictional charter organizations would be required to either a) hold serial meetings whereby the same agenda is adopted by a quorum of board members who travel from location to location for each board meeting or b) these organizations would be forced to dismantle their existing governance structures and disintegrate into separate organizations based on jurisdiction.

Why is GC 1090 So Problematic?

GC 1090 is designed to create special protections for school district boards which are entrusted with extraordinary powers that nonprofit charter public school boards do not have including taxing, eminent domain, zoning waiver authority, tort claims protection, obligating the state in the case of fiscal insolvency, and others. It would be inappropriate to impose GC 1090 restrictions on charter school boards without also conferring these extraordinary powers on charter school boards as well. GC 1090 provisions are so open to interpretation and the penalties so severe that school district authorizers cannot be trusted to fairly enforce them over charter school boards. Further, under a strict application of GC 1090 on charters, board members would be prohibited from offering pro bono services, or enter into loan or lease agreements with the charter for which they serve on the board.

How Would Managing, Related & Support Organizations Be Impacted?

The language in AB 1478 related to multi-entity charters is so vague that the consequences are unknown. The implications could be so sweeping that they subject back office vendors, related foundations, and support organizations to an unprecedented intrusion by the state in their business and governance affairs.



State Budget Update (Source: School Services of California)

The Governor's State Budget presents a rosy picture, with revenues higher than projections. Total state revenues are higher year over year, and the economy continues to grow, though modestly. The higher revenues, as expected, are due largely to an increase in personal income tax collections with sales and use tax also seeing an increase over those estimated by the DOF in the adopted 2017-18 Budget Act.

The Legislative Analyst's Office (LAO) forecast released in November 2017 also estimated a significant increase in General Fund revenues. The LAO continued to provide two long-term estimates—one based on an economic growth scenario and another based on a mild recession scenario. Under the economic growth scenario, the State Budget will retain a surplus, with increases in revenues from the personal income tax driving the majority of the growth, while the recession scenario reflects a roughly \$80 billion revenue loss, compared to the growth scenario, over the three fiscal years between 2019-20 and 2021-22.

According to all of our most reliable sources, revenues for 2018-19 are again projected to be higher than the state has previously estimated. The Governor's proposals for 2018-19 include the Administration's revenue and expenditure estimates and planned program decisions based upon those estimates.

Specifically, the Governor proposes significant actions in the following areas:

- **Proposition 98 Funding:** The proposed 2018-19 Governor's Budget includes Proposition 98 funding of \$78.3 billion for 2018-19. The current-year Proposition 98 level increases by \$700 million to \$75.2 billion and when combined with more than \$100 million in settle-up Special Fiscal Report January 10, 2018 3 payments for prior years, the Budget proposes an increase of \$4.6 billion in K-14 education over 2017-18.
- **Local Control Funding Formula:** The Governor's Budget proposes nearly \$3 billion to fully fund the LCFF, including a 2.51% cost-of-living adjustment (COLA), two years ahead of the initial implementation timeline.
- **Discretionary Funds:** The Budget proposes \$1.8 billion in one-time Proposition 98 General Fund money for school districts, charter schools, and county offices of education (COEs) to use at local discretion, which would be counted by the state as offsetting mandate reimbursement claims for these entities. (estimated ~\$295 per ADA)

- Career-Technical Education (CTE): The Budget proposes an ongoing increase of \$200 million to establish a K-12 specific component of the California Community College's Strong Workforce Program to encourage the establishment and support of K-12 CTE programs that are aligned with needed industry skills. The Administration also proposes an ongoing increase of \$12 million to fund local industry experts who will provide technical support to LEAs operating, or proposing to operate, CTE programs.

Proposed target funding:

Grade Span	2017-18 Target Base Grant Per ADA	2.51% COLA	2018-19 Target Base Grant Per ADA
TK-3	\$7,193	\$180	\$7,374
4-6	\$7,301	\$183	\$7,484
7-8	\$7,518	\$189	\$7,707
9-12	\$8,712	\$219	\$8,931

In addition, the 2018-19 Transitional Kindergarten (TK)-3 grant increase for the class-size reduction (CSR) grade span adjustment is \$767 per ADA (TK-3 \$8,141)

Next steps, discussion and negotiation in the legislature, culminating in the May revise budget. Those are the numbers we will build our 2018-2019 budgets on.

**GREAT VALLEY ACADEMY
REGULAR MEETING OF THE BOARD OF TRUSTEES
December 4, 2017**

MINUTES

Members Present: Chad Wolf, Michelle Barton, John Kramer, Steve Payne,
Vince Jamison, Yolanda Meraz, Mike Gianelli, Susan Nisan

Members Absent: Twila Tosh, Ryan Swehla

**Great Valley
Academy Staff Present:** Leah Silvestre Franklin, Marisa Meeks, Dr. Rosenow, Mike Ruehle,
Christine Frost, Roop Pannu, Sherry Smith, Russ Howell, Kelli Rupe

Audience Present: None

Call to Order: The meeting was called to order at 5:35 p.m.

Pledge of Allegiance: Mr. Payne welcomed everyone and led the Pledge of Allegiance.

Communications: **COMMUNICATIONS**

**Written
Communications:** None

Public Participation: None

**Modesto
Principal's Report:** Modesto students performed on xylophones and reported on
their trip to Hughes Elementary to share the music with the
students there.

**Manteca
Principal's Report:** Mr. Howell presented his report to the board. He reported on the
SRS Program that the Salida team presented at the CSDC
Conference in San Diego in November. It was very well received
and there will be further opportunities for future presentations.

**Homeschool
Principal's Report:** Mrs. Smith presented her report to the board. She reported that
enrollment is at 78 and that is the highest ever. Sign language
enrichment is very exciting and the parents are very positive
about it. She also reported that they were awarded a SPIE grant
for \$500 to go towards lego robotics.

MINUTES

Regular Meeting of the Board

December 4, 2017

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Chief Operating

Officer's Report:

Mrs. Meeks presented her report to the board. She reported that the website design is making good progress. The internal pages are finished and some internal training has been completed. The launch date is set for December 22nd.

Chief Executive

Officer's Report:

Mrs. Silvestre Franklin presented her report to the board. She gave an update on the Sisk Road improvement status.

Founder's Report:

Dr. Rosenow expressed his pride in the GVA Salida team for their outstanding job at the CSDC Conference in San Diego.

Approval of Agenda/

Order of Agenda:

The motion was made by Mr. Kramer, seconded by Mr. Gianelli approving the Agenda/Order of Agenda. A roll call vote was taken.

AYES: Wolf, Barton, Kramer, Payne, Jamison, Meraz, Gianelli, Nisan

NOES: None

ABSENT: Tosh, Swehla

ABSTENTIONS: None

Consent Agenda:

CONSENT AGENDA

The motion was made by Mr. Gianelli, seconded by Mr. Kramer approving the consent agenda items. A roll call vote was taken.

AYES: Wolf, Barton, Kramer, Payne, Jamison, Meraz, Gianelli, Nisan

NOES: None

ABSENT: Tosh, Swehla

ABSTENTIONS: None

Action Items:

ACTION ITEMS

- a. The motion was made by Mr. Wolf, seconded by Mrs. Barton approving the Modesto 2016/2017 1st Interims. A roll call vote was taken.

AYES: Wolf, Barton, Kramer, Payne, Jamison, Meraz, Gianelli, Nisan

NOES: None

ABSENT: Tosh, Swehla

ABSTENTIONS: None

MINUTES

Regular Meeting of the Board

December 4, 2017

Page | 3

- b. The motion was made by Mrs. Barton, seconded by Mr. Kramer approving the Salida 2016/2017 1st Interims. A roll call vote was taken.

AYES: Wolf, Barton, Kramer, Payne, Jamison, Meraz, Gianelli, Nisan

NOES: None

ABSENT: Tosh, Swehla

ABSTENTIONS: None

- c. The motion was made by Mrs. Nisan, seconded by Mr. Gianelli accepting the 2016/2017 Audit. A roll call vote was taken.

AYES: Wolf, Barton, Kramer, Payne, Jamison, Meraz, Gianelli, Nisan

NOES: None

ABSENT: Tosh, Swehla

ABSTENTIONS: None

- d. The motion was made by Mr. Jamison, seconded by Mr. Wolf approving the Highland Energy contract pending legal review by Young, Minney & Core. A roll call vote was taken.

AYES: Wolf, Barton, Kramer, Payne, Jamison, Meraz, Gianelli, Nisan

NOES: None

ABSENT: Tosh, Swehla

ABSTENTIONS: None

- e. The motion was made by Mr. Jamison, seconded by Mrs. Meraz approving the Pratt Architectural contract pending deletion of item #2 in the Miscellaneous Provisions section. A roll call vote was taken.

AYES: Wolf, Barton, Kramer, Payne, Jamison, Meraz, Gianelli, Nisan

NOES: None

ABSENT: Tosh, Swehla

ABSTENTIONS: None

MINUTES

Regular Meeting of the Board

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- f. The motion was made by Mrs. Barton, seconded by Mr. Jamison approving the Salida Safety Plan. A roll call vote was taken.

AYES: Wolf, Barton, Kramer, Payne, Jamison, Meraz, Gianelli, Nisan

NOES: None

ABSENT: Tosh, Swehla

ABSTENTIONS: None

Information and

Discussion:

Monthly Financials

Discussed in presentation of 1st Interims of each campus

State Priority #2

Priority #2 is part of the dashboard requirements. A handout was distributed reflecting where we believe we are in areas of student climate, engagement, and progress towards academic standards. We will be completing one of these each year to track our progress relating to curriculum, professional development and policies & procedures.

Committee Updates/Board Member Reports

Mrs. Barton reported on her time at the CSDC Conference in San Diego. She was very impressed with the Salida presentation! Ms. Nisan also attended and encouraged all board members to attend if the chance arises.

Future Agenda

Items:

FUTURE AGENDA ITEMS

Next Regular Board Meeting

~January 29th, 2018 – Modesto Campus

Adjournment:

The meeting was adjourned at 7:06 p.m. and the board moved into Closed Session.

MINUTES

Regular Meeting of the Board

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Regular Session Reopened: Called back to order at 7:55 pm by Mr. Payne

The motion to approve CEO compensation of \$147,000 annually was made by Mr. Jamison, seconded by Mr. Kramer. A roll call vote was taken.

AYES: Wolf, Barton, Kramer, Payne, Jamison, Meraz, Gianelli, Nisan

NOES: None

ABSENT: Tosh, Swehla

ABSTENTIONS: None

The motion to approve CEO annual fringe benefit amount of \$10,980 was made by Mr. Wolf, approved by Mr. Kramer. A roll call vote was taken.

AYES: Wolf, Barton, Kramer, Payne, Jamison, Meraz, Gianelli, Nisan

NOES: None

ABSENT: Tosh, Swehla

ABSTENTIONS: None

Final Adjournment: The meeting was adjourned at 8:05 pm

Great Valley Academy Modesto
December 2017

	A Actual YTD	B Original Budget YTD	C Estimated Balance of year	D Original Budget Balance of year	F Original Annual Operating Budget	G Revised Annual Operating Budget	E Estimated Annual Spending
	Jul 17-Dec 17	Jul 17-Dec 17	Jan 18 - Jun 18	Jan 18 - Jun 18			A + C
Ordinary Income/Expense							
Income							
8000 · Revenue Limit Sources	3,115,054	3,082,932	4,040,522	4,104,152	7,187,084	7,155,576	7,155,576
8100 · Federal Revenue	26,452	38,000	137,561	126,013	164,013	164,013	164,013
8300 · Other State Revenues	354,006	14,777	-36,626	169,986	184,763	317,380	317,380
8600 · Other Local Revenue	202,859	177,000	122,141	148,000	325,000	325,000	325,000
8700 · Selpa	145,456	150,000	194,900	190,356	340,356	340,356	340,356
Total Income	3,843,827	3,462,708	4,458,498	4,738,507	8,201,216	8,302,325	8,302,325
Gross Profit	3,843,827	3,462,708	4,458,498	4,738,507	8,201,216	8,302,325	8,302,325
Expense							
1000 · Certificated Salaries	1,383,807	1,330,000	1,445,551	1,645,722	2,975,722	2,829,358	2,829,358
2000 · Classified Salaries	710,392	835,000	1,135,665	987,996	1,822,996	1,846,057	1,846,057
3000 · Employee Benefits	581,985	595,000	691,992	722,926	1,317,926	1,273,977	1,273,977
4000 · Books & Supplies	269,927	330,000	297,688	237,615	567,615	567,615	567,615
5000 · Services & Other Operating Exp	538,732	500,000	564,079	554,227	1,054,227	1,102,811	1,102,811
6000 · Capital Outlay	120,428	110,000	32,083	11,389	121,389	152,511	152,511
7430 · All Other Financing Uses	106,031	106,031	171,053	171,053	277,084	277,084	277,084
Total Expense	3,711,302	3,806,031	4,338,110	4,330,928	8,136,959	8,049,412	8,049,412
Net Ordinary Income	132,525	-343,322	120,388	407,579	64,257	252,913	252,913

2017-2018
General Fund - Cash Flow
Great Valley Academy
Modesto

Description	Object Codes	July	August	September	October	November	December	January	February	March	April	May	June	Accrued	Total
BEGINNING CASH FUND BALANCE	9110	3,530,596.94	3,651,206.09	3,169,888.95	3,426,865.66	3,505,832.13	2,797,606.76	3,835,304.03	P1 3,799,469.03	3,698,657.39	3,971,360.58	3,952,238.69	3,705,216.05		
LCFF Revenue	8011	224,739.00	224,739.00	404,402.56	404,530.00	0.00	809,060.00	404,530.00	438,953.51	438,953.51	438,953.51	438,953.51	438,953.51	0.00	4,666,768.10
EPA Funding	8012			264,394.00		0.00	264,394.00			266,785.22			271,567.66	0.00	1,067,140.88
In-Lieu of Taxes Charter Funding	8096	0.00	74,114.00	148,227.00	98,818.00	98,818.00	98,818.00	98,818.00	91,729.61	183,459.22	91,729.61	91,729.61	91,729.61	142,432.34	1,310,423.00
Selma Prop Tax	8097							55,622.00						55,622.00	111,244.00
Federal IDEA	8181												34,506.50	34,506.50	69,013.00
Federal Food	8220	0.00	0.00	0.00	7,256.21	9,510.93	9,684.71	9,500.00	9,500.00	9,500.00	9,500.00	9,500.00	9,500.00	11,548.15	95,000.00
State Food Revenue	8520	0.00	0.00	0.00	0.00	741.00	676.12	677.00	677.00	677.00	677.00	677.00	684.00	1,290.88	6,777.00
Educator Effectiveness	8550													0.00	
Mandated Cost Reimb	8550						13,597.00						(0.11)	0.00	13,596.89
One Time Funds	8590						41,994.00							83,713.05	125,707.05
Lottery	8560							36,689.76			36,689.76			51,472.38	124,851.90
Lottery, prop 20	8561													41,047.20	41,047.20
Other	8590		355.00				220,256.00							(215,211.00)	5,400.00
Prior Year Payments	prior year	19,526.06	11,336.82	4,323.39	10,124.53		31,076.00						(76,386.80)	0.00	
Other Local (Kids Care)	8689	9,083.64	27,668.27	11,795.54	21,040.45	15,297.10	16,801.80	16,000.00	16,000.00	16,000.00	16,000.00	25,000.00	34,313.20	0.00	225,000.00
Other Local (Fundraiser +)	8600-8699	6,654.08	5,141.12	30,240.49	28,860.95	25,121.37	5,154.21	0.00	0.00	0.00	0.00	0.00	0.00	(1,172.22)	100,000.00
Selma	8792	15,810.00	15,810.00	28,459.00	28,459.00	0.00	56,918.00	30,000.00	30,000.00	25,000.00	25,000.00	25,000.00	56,818.00	3,082.00	340,356.00
TOTAL REVENUES		275,812.78	359,164.21	891,841.98	599,089.14	149,488.40	1,568,429.84	651,836.76	586,860.12	940,374.95	618,549.88	590,860.12	861,685.57	208,331.28	8,302,325.02
EXPENDITURES															
Certificated Salaries	1000-1999	25,485.90	267,603.56	271,993.84	271,471.72	280,123.83	267,128.02	260,000.00	260,000.00	260,000.00	260,000.00	260,000.00	145,550.71	0.00	2,829,357.58
Classified Salaries	2000-2999	89,740.66	101,399.58	135,949.07	113,989.83	138,240.07	131,073.17	155,000.00	155,000.00	155,000.00	155,000.00	155,000.00	360,664.39	0.00	1,846,056.77
Employee Benefits	3000-3999	36,625.46	130,746.90	103,698.75	98,503.10	112,917.72	99,493.07	115,000.00	115,000.00	115,000.00	115,000.00	115,000.00	131,991.56	0.00	1,273,976.56
Books & Supplies	4000-4999	20,875.85	48,220.29	55,379.82	46,137.57	38,328.98	60,984.09	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	97,688.40	0.00	567,615.00
Services & Other Operating Expenses	5000-5999	31,283.95	35,230.71	84,167.31	99,229.57	167,978.84	120,841.24	100,000.00	100,000.00	80,000.00	50,000.00	50,000.00	184,079.35	0.00	1,102,810.97
Capital Outlay	6000-6999	11,954.00	70,196.64	20,338.69	0.00	17,938.59	0.00	0.00	0.00	0.00	0.00	215,211.00	32,083.08	(215,211.00)	152,511.00
Other Outgo	7100-7499	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	82,694.64	0.00	277,084.00
TOTAL EXPENDITURES		233,637.58	671,069.44	689,199.24	647,003.55	773,199.79	697,191.35	687,671.76	687,671.76	667,671.76	637,671.76	837,882.76	1,034,752.13		8,049,411.88
NET INCREASE/DECREASE		42,175.20	(311,905.23)	202,642.74	(47,914.41)	(623,711.39)	871,238.49	(35,835.00)	(100,811.64)	272,703.19	(19,121.88)	(247,022.64)	(173,066.56)	208,331.28	252,913.14
Accruals Received		186,299.71	0.00	38,771.24	35,899.18	(84,513.98)	96,837.00								329,946.60
Liabilities		(107,865.76)	(169,411.91)	15,562.73	90,981.70		69,621.78								0.00
Line of Credit (1,000,000)															
Loan From Manteca (to Manteca)	-750,000														(750,000.00)
ENDING CASH BALANCE		3,651,206.09	3,169,888.95	3,426,865.66	3,505,832.13	2,797,606.76	3,835,304.03	3,799,469.03	3,698,657.39	3,971,360.58	3,952,238.69	3,705,216.05	3,532,149.49		

Great Valley Academy Salida
December 2017

	A Actual YTD	B Original Budget YTD	C Estimated Balance of year	D Original Budget Balance of year	F Original Annual Operating Budget	G Revised Annual Operating Budget	E Estimated Annual Spending
	Jul - Dec 17	Jul - Dec 17	Jan 18 - Jun 18	Jan 18 - Jun 18			A + C
Ordinary Income/Expense							
Income							
8000 · Revenue Limit Sources	2,730,429	2,718,599	3,815,995	3,883,318	6,601,917	6,546,424	6,546,424
8100 · Federal Revenue	16,602	26,000	115,972	106,574	132,574	132,574	132,574
8300 · Other State Revenues	67,388	12,410	206,607	145,319	157,728	273,995	273,995
8600 · Other Local Revenue	224,518	159,000	60,482	126,000	285,000	285,000	285,000
8700 · SELPA	128,678	125,000	150,781	154,459	279,459	279,459	279,459
Total Income	3,167,615	3,041,009	4,349,837	4,415,670	7,456,678	7,517,452	7,517,452
Gross Profit	3,167,615	3,041,009	4,349,837	4,415,670	7,456,678	7,517,452	7,517,452
Expense							
1000 · Certificated Salaries	1,059,220	1,125,000	1,461,131	1,435,124	2,560,124	2,520,351	2,520,351
2000 · Classified Salaries	712,965	720,000	825,686	772,238	1,492,238	1,538,651	1,538,651
3000 · Employee Benefits	498,475	483,000	640,681	640,607	1,123,607	1,139,156	1,139,156
4000 · Books & Supplies	240,838	440,000	348,580	180,900	620,900	589,418	589,418
5000 · Services & Other Operating Exp	534,167	500,000	479,067	502,062	1,002,062	1,013,234	1,013,234
6000 · Capital Outlay	5,252	50,000	175,748	150,700	200,700	181,000	181,000
7430 · All Other Financing Uses	195,288	198,800	219,660	216,148	414,948	414,948	414,948
Total Expense	3,246,205	3,516,800	4,150,553	3,897,779	7,414,579	7,396,758	7,396,758
Net Ordinary Income	-78,590	-475,791	199,284	517,891	42,099	120,694	120,694

2017 -2018
General Fund - Cash Flow
Great Valley Academy
Salida

Description	Object Codes	July	August	September	October	November	December	January	February	March	April	May	June	Accrued	Total
BEGINNING CASH FUND BALANCE	9110	1,251,804.94	1,031,233.13	733,768.68	1,098,579.87	892,792.15	300,206.32	834,324.32	975,932.46	716,584.08	1,256,645.22	1,076,509.36	906,942.00		
LCFF Revenue	8011	251,768.00	251,768.00	453,182.00	453,182.00	0.00	906,364.00	444,795.57	245,147.67	245,147.67	245,147.67	245,147.67	245,147.67	0.00	3,986,797.91
EPA Funding	8012		48,359.00	37,825.00		0.00	37,825.00			728,640.55			728,640.54	0.01	1,581,290.09
In-Lieu of Taxes Charter Funding	8096		0.00	390,898.00	(229,700.00)	64,479.00	64,479.00	64,464.00	64,524.00	123,182.92	61,591.46	61,591.46	61,591.46	152,776.70	879,878.00
Selpa Prop Tax	8097						49,229.00							49,229.00	98,458.00
Federal IDEA	8100-8299												33,787.00	33,787.00	67,574.00
Federal Food	8220				4,313.25	6,713.72	5,575.03	3,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,500.00	7,398.00	65,000.00
State Food Revenue	8520					494.73	372.65	200.00	300.00	460.00	460.00	460.00	460.00	792.62	4,000.00
Other St Revenue	8434													0.00	0.00
Mandated Cost Reimb	8550						12,028.00							0.35	12,028.35
One Time Funds	8590						37,149.00				27,801.00	55,603.50	(9,348.00)	0.00	111,205.50
Lottery	8560							27,234.00			27,234.00			55,981.00	110,449.00
Lottery, prop 20	8561													36,312.00	36,312.00
Other	8590			265.00									(265.00)	0.00	0.00
Prior Year Payments	prior year	65.00					17,014.00						(17,079.00)	0.00	0.00
Other Local (Kids Care)	8689	10,597.00	23,456.50	12,726.00	16,793.55	19,486.50	14,508.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	0.00	150,000.00
Other Local (Fundraiser +)	8600-8699	948.33	3,328.28	11,037.66	60,258.86	24,575.16	26,801.77	5,000.00	3,049.94	0.00	0.00	0.00	0.00	0.00	135,000.00
Selpa	8792	13,987.00	13,987.00	25,176.00	25,176.00	0.00	50,352.00	25,000.00	25,000.00	20,000.00	20,000.00	20,000.00	30,472.00	10,309.00	279,459.00
TOTAL REVENUES		277,365.33	340,898.78	931,109.66	330,023.66	115,749.11	1,172,468.45	629,422.57	355,521.61	1,134,931.13	399,734.13	400,302.63	1,083,339.12	346,585.68	7,517,451.85
EXPENDITURES															
Certificated Salaries	1000-1999	17,401.70	197,102.51	206,402.48	209,351.71	216,665.60	212,295.60	220,000.00	220,000.00	220,000.00	220,000.00	220,000.00	361,131.19	0.00	2,520,350.79
Classified Salaries	2000-2999	70,730.48	110,375.36	138,613.67	119,717.93	138,229.05	135,298.88	130,000.00	130,000.00	130,000.00	130,000.00	130,000.00	175,685.87	0.00	1,538,651.24
Employee Benefits	3000-3999	29,111.58	110,875.18	85,290.34	84,996.72	99,700.17	88,501.11	95,000.00	95,000.00	95,000.00	85,000.00	85,000.00	185,681.38	0.00	1,139,156.48
Books & Supplies	4000-4999	14,072.49	89,605.75	38,237.45	38,114.10	38,625.36	22,182.50	50,000.00	35,000.00	35,000.00	30,000.00	20,000.00	178,580.35	0.00	589,418.00
Services & Other Operating Expens	5000-5999	38,803.94	57,030.59	71,151.08	82,270.52	184,356.55	100,553.94	100,000.00	100,000.00	80,000.00	80,000.00	80,000.00	39,067.04	0.00	1,013,233.66
Capital Outlay	6000-6999	-	1,000.00	685.00	200.00	3,366.62	-	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	150,748.38	0.00	181,000.00
Other Outgo	7100-7499	37,903.86	37,904.68	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	70,309.55	0.00	414,948.00
TOTAL EXPENDITURES		208,024.05	603,894.07	570,250.01	564,520.97	710,813.34	588,702.02	629,869.99	614,869.99	594,869.99	579,869.99	569,869.99	1,161,203.76		7,396,758.17
NET INCREASE/DECREASE		69,341.28	(262,995.29)	360,859.65	(234,497.31)	(595,064.23)	583,766.43	(447.42)	(259,348.38)	540,061.14	(180,135.86)	(169,567.36)	(77,864.64)	346,585.68	120,693.68
Accruals Received				443.64				142,055.56							142,499.20
Liabilities Accrued (Paid)		(289,913.09)	(26,343.72)	8,544.58	34,381.76	2,478.40	(49,648.43)								0.00
Note Payable for Curriculum															750,000.00
From Modesto (to Modesto)	\$ 750,000														
Mortgage & Const Loan (Paid)															
Const costs from loan to BS			8,125.44	5,036.68	5,672.17										18,834.29
Cash held by BofSt	\$ 223,669	223,669.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Cash reserved for construction			89,556.44	84,519.76	78,847.59	78,847.59									
Cash in hand		807,563.70	644,212.24	1,098,579.87	892,792.15	300,206.32	834,324.32	975,932.46	716,584.08	1,256,645.22	1,076,509.36	906,942.00	829,077.36		
ENDING CASH BALANCE		1,031,233.13	733,768.68	1,098,579.87	892,792.15	300,206.32	834,324.32	975,932.46	716,584.08	1,256,645.22	1,076,509.36	906,942.00	829,077.36		

	TACTIC	LEAD RESPONSIBLE	ACTION STEP	TARGET COMPLETION DATE	STATUS	EVIDENCE OF PROGRESS
STUDENTS expand academic and critical thinking skills	1.1.1 Create a comprehensive list of current character development initiatives (e.g. Family meetings, Caring Habits, Conscious Discipline, Big Buddies, peer mentoring)	Site Admin/Teacher Leaders	Principal meeting with Pillars Leads, Co-campus half-day release day for Pillars Leads to begin process	May 2018	In progress	Meeting agenda, resulting list of initiatives
	1.1.2 Evaluate effectiveness of current character development initiatives (e.g. solicit staff and student feedback)	Site Admin/Teacher Leaders	Staff Survey, Pillars Lead Review	February 2018	In progress	Agenda item, notes, survey results
	1.2.1 Identify key metrics and data collection methods aligned to character development curriculum	Site Admin/Character Lead	Principal meeting with Pillars Leads, Co-campus half-day release day for Pillars Leads to begin process	May 2018	In progress	Agenda item, notes, metrics
	1.2.2 Seek external expertise and potential partnerships (e.g. local universities, Character Lab)	CEO	Meeting with UCSF as a potential research partner. Seek other partnerships as appropriate for school climate study.	Phase 1 June 2018, then 2-3 years of data collection	In progress	Ultimately, research results. While in process; oversight, research design, training, supervision. Evaluation of internal practices/assessments, determine and obtain access to control group.
	1.2.3 Train staff in data collection, understanding, and use in classroom/on campus	Site Admin	Infuse as part of the PLC process - Specific direction for selecting data piece and procedure for analysis	May 2018	In progress	PLC Documentation
	1.3.1 Establish and regularly reinforce classroom norms that support positive relationships	Site Admin/Culture Lead	Presentation of Caring/Harmful Habits during initial training week for teachers	August 2017	Completed	Staff Evaluations and Student Survey
	1.5.1 Collect stories from students, alumni, and parents about impact of character development	Site Admin/Character Lead	Admin selects specific students/parents to write blurb to share	December 2017	Completed	The narratives (website, data wall, archive)
	1.5.2 Frame stories using priority character attributes from standardized model to create case studies	Site Admin/Character Lead	TBD	Move to 2018-2019	Not started	TBD

	TACTIC	LEAD RESPONSIBLE	ACTION STEP	TARGET COMPLETION DATE	STATUS	EVIDENCE OF PROGRESS
STUDENTS develop as empathetic and responsible people	2.1.1 Determine and clarify the reporting structure of R&D efforts	Board/CEO/Founder	Assess current structure, determine long term structure, create plan to meet long term goals	June 2018	In progress	Create and document plan, timeline and implementation
	2.1.2 Improve management practices for GVS program development, implementation, and evaluation	Site Admin/GVS Lead/Founder/CEO	District Meetings (Sept, Feb), Develop Criteria for Entry/Exit GVS Intervention, Develop Flow Chart for Progress	May 2018	In progress	Flow Chart, Metrics to Use
	2.1.3 Continue SRS development in K-2	Site Admin/GVS Lead/Founder/CEO	Ongoing Pillar Lead Assignment	May 2018	In progress	SRS Binder update
	2.1.4 Hire outside consultant to conduct data review and analysis of GVS and impact on academic performance including input from organizational leadership and external research into the science behind the approach	Site Admin/GVS Lead/Founder	Meeting with UCSF as a potential research partner	Phase 1 June 2018, then 2-3 years of data collection	In progress	Ultimately, research results. While in process; oversight, research design, training, supervision. Evaluation of internal practices/assessments, determine and obtain access to control group.
	2.2.1 Hone identification and tracking of students with Tier I, II, III intervention needs	Site Admin	Admin regular meetings with RTI/RSP, SST Shared Doc	May 2018	In progress	Meeting Notes. process documentation
	2.2.2 Standardize SST Process and include GVS data	Site Admin	Admin regular meetings with GVS Team to integrate within SST Process	May 2018	In progress	Meeting Notes. process documentation
	2.3.1 Formalize academic data practices at each level and use data to guide instruction (e.g. Pillars Leaders from both sites and Homeschool)	Site Admin/Teacher Leaders	PLC Process... Data creation and process for analysis	May 2018	In progress	Notes from PLC meetings, process documentation
	2.3.2 Use formalized data practices to improve academic assessment and properly identify student need	Site Admin/Teacher Leaders	PLC...Admin to meet to compare scores cross campus	May 2018	In progress	PLC process, Data Sheets
	2.3.3 Formalize Mastery Learning strategies and incorporate training into teacher onboarding	Site Admin/Teacher Leaders	Collaboration of Mastery Learning Pillars Positions Cross-Campus...Share Notes on Mastery Learning...Focus on common strategies that already exist...Align practices and record on an at-a-glance reference sheet	May 2018	In progress	Reference Sheet...Use of sheet to facilitate training

	TACTIC	LEAD RESPONSIBLE	ACTION STEP	TARGET COMPLETION DATE	STATUS	EVIDENCE OF PROGRESS
EDUCATORS implement the GVA model and engage in continous learning	3.1.1 Engage in an all-staff collaborative effort to articulate staff values, cultural norms, and school climate measures	CEO/Board/Site Admin/Culture Lead	(CEO/BOARD)	Planning June 2018 for August 2018 roll out	In progress	Plan, timeline, documentation
	3.1.2 Create evaluative methods to assess culture, incorporating surveys, anecdotes, and objective data (e.g. Take surveys at meetings, create survey accountability structure)	Site Admin/Culture Lead	Joy Survey - EOY Teacher Survey	May 2018	In progress	Survey Results
	3.1.3 Establish methods for “cultural health” check-ins at school site and organization-wide (e.g. Celebrating accomplishments, spending time as a staff, in-person leadership time)	Site Admin/Culture Lead	Culture Focus Group Interview - Culture Leads create list of questions and record interview results with focus group	May 2018	In progress	Written record of ideas from focus group interview
	3.2.1 Create quarterly survey for teachers to submit pertinent professional development opportunities	Site Admin/ Professional Development Lead	Ongoing communication between teachers and PD Pillar to match needs with trainings	May 2018	In progress	Document to show teachers and trainings attended
	3.2.2 Establish expectations around professional development (e.g. growth mindset, inclusiveness)	Site Admin/ Professional Development Lead	Generate list of norms with Pillars Lead/Team	May 2018	In progress	Meeting Notes
	3.2.3 Diversify leadership of in-house professional development sessions; encourage innovation in structure and format	Site Admin/ Professional Development Lead/CEO	Complete 2 Teacher Breakout Session at In-Service Days	May 2018	In progress	Sign-Up Document for Teacher Break Out Sessions
	3.2.8 Create and maintain resource bank for teachers with English Language Learners	Site Admin/EL Lead	Create "Top 10" list of strategies to use in general with Language Learner Students	May 2018	In progress	Top 10 Document
	3.2.9 Create and maintain resource bank for teachers of students with special needs	Site Admin/Resource teams	Admin to meet with RSP to brainstorm needs and generate list of appropriate strategies	May 2018	In progress	Document listing strategies
	3.3.1 Develop a tiered list of comprehensive instructional strategies to master in sequential order focused on Pillars 1-4 (e.g. “The GVA Way”)	Site Admin/Teacher Leaders	look at eval rubric; walkthrough document	May 2018	In progress	Review and revision of eval document and corresponding documents (submitted for Sue Rich to update)
	3.3.2 Refine Teacher Support Team structure to properly support new teacher needs	Site Admin/New Teacher Support Lead	see 3.4.3	August 2018	In progress	Teacher survey data
	3.3.3 Identify essential trainings (e.g. supporting students from a trauma-informed perspective, working with English Language Learners, teaching students with special needs)	Site Admin/Professional Development Lead	Review and analyze end of year professional goals for teachers (based on end of year teacher evaluations)	August 2018	In progress	PD Plan/Schedule for 2018-2019
	3.3.4 Create teacher-training curriculum designed to convey the practice of GVS and build enthusiasm around the philosophy (e.g. talking points)	Founder/GVS Lead/Site Admin	explore depth, gain better understanding prior to beginning curriculum development	Push to 2018-2019	Not started	possible push to year 2
	3.3.5 (Homeschool Only) Standardize annual process for setting parent-educator expectations, goals, and mechanisms for support	Homeschool Staff	Meet as a staff to determine process or form needed for consistency across the board for teachers and parent-teachers to implement/utilize	May-18	In progress	-As evidenced by completed written process or form

	TACTIC	LEAD RESPONSIBLE	ACTION STEP	TARGET COMPLETION DATE	STATUS	EVIDENCE OF PROGRESS
	3.4.1 Establish clear career pathways to leadership and school administration and communicate these clearly to staff	CEO/Site Admin	review existing process, assess additional needs	June 2018	Not started	Results of review and assessment, potential revision to current leadership development strategy
	3.4.3 Enlist veteran teachers to assume leadership responsibilities (e.g. train and mentor new staff, lead professional development sessions)	Site Admin	Enstate Pillar Leads	August 2018	In progress	Positions Established
	3.5.1 Connect district leadership across campuses (e.g. Retreat, resource sharing)	CEO/Site Admin/Teacher Leaders	Meeting to connect Pillars Leadership Teams (August 2017), Follow-Up meeting near end of year	May 2018	In progress	Meeting Calendar Date, Agenda
	3.5.2 Connect looping teams across campuses and use Friday professional development time to meet	CEO/Site Admin/Teacher Leaders	Develop PLC plan to connect looping teams and utilize initial training, in-services, and Friday meeting time to meet.	May 2018	In progress	PLC Document
	3.5.3 Create district-wide staff community building opportunities	CEO/Site Admin/Teacher Leaders	Salida Housewarming Party in Sept 2017, Holiday Party Jan 2018, Teacher Breakout Sessions at In-Service Days	May 2018	In progress	Calendar dates, descriptions for events

	TACTIC	LEAD RESPONSIBLE	ACTION STEP	TARGET COMPLETION DATE	STATUS	EVIDENCE OF PROGRESS
PARENTS support student growth and school success	4.1.1 Develop key messaging to communicate unique aspects of GVA	Third Plateau/SPSC Staff Site Admin (P;VP) x2, Site Teacher (KW, BB),District (ER, LSF, MM, KR)	Convene group, assess data from various SP elements, create plan	August 2018	Not started	Meeting notes, plan, timeline, unique messaging
	4.1.2 Dedicate resources to clearly articulate the approach, philosophies and benefits of the learning program	CEO/Site Admin	(CEO)	Push out to 2019-2020, need results/input from current year tactics	Not started	Plan, timeline, documentation, staffing assignment
	4.1.3 Evaluate current communication practices and assess parents' preferred communication methods (e.g. green folders, Parent Square, TextRemind)	Site Admin	Consolidate Annual Parent Survey (WebFeedback) with LCAP, Review Data as admin team	May 2018	In progress	Summary Sheet
	4.1.4 Rebuild website to include essential information and messaging and attract new parents (e.g. calendar, "How to Get Involved" section)	COO	Develop and release new website	December 22, 2017	Completed	New website released
	4.2.1 Define and communicate parent volunteer expectations (e.g. Clearly articulate volunteer recommendations and engagement levels)	Site Admin/Parent Liaison/Teacher Leaders	Prepare and disseminate parent/teacher survey to help create bank of volunteer opportunities, admin/Pillars will review data and create finalized list of opportunities	May 2018	In progress	Survey and results
	4.2.2 Improve Back to School Night to promote community and parent involvement (e.g. Increase formality, communicate teacher expectations)	Site Admin/Parent Liaison/Teacher Leaders	Develop Cross-Campus Committee to Plan for Future Back to School Nights	May 2018	In progress	Creation of committee...notes from meetings...plan for future back to school events
	4.2.3 Enhance infrastructure to support the Classroom Parent Volunteer Program	Site Admin/Parent Liaison/Teacher Leaders	Create finalized list of opportunities to provide more structure and transparency for volunteering in the classroom	May 2018	In progress	Summary of opportunities
	4.3.1 Gather feedback from parents on current onboarding process	Site Admin/Parent Liaison/Teacher Leaders	Write parent survey for new families	May 2018	In progress	Survey
	4.3.2 Create parent focus group to test and generate new ideas	Site Admin/Parent Liaison/Teacher Leaders	Present parent survey data to parent group, brainstorm needs to summarize results	May 2018	In progress	Notes from meeting
	4.3.3 Solicit teacher input to define clear objectives for new parents and align core components of onboarding process (e.g. objective: parents are informed; core component: mandatory enrollment meetings)	Site Admin/Parent Liaison/Teacher Leaders	Present this as a Teacher Leadership Team agenda item, record notes	May 2018	In progress	Notes from meeting
	4.3.4 Establish "New Parent Coach" position under teacher leaders to develop parent leadership and serve as contact person for parent questions	Site Admin/Parent Liaison/Teacher Leaders	Reviewing along with leadership opportunities (3.4.1)	June 2018	Not started	Results of review and assessment, potential revision to current leadership development strategy
	4.3.5 Hire parent liaison at Salida (possible part time)	Site Admin/Parent Liaison/Teacher Leaders	NA due to budget constraints	evaluate for 2018-2019 potential	Not started	Evaluation results based on budget availability

	TACTIC	LEAD RESPONSIBLE	ACTION STEP	TARGET COMPLETION DATE	STATUS	EVIDENCE OF PROGRESS
	4.3.6 Develop more robust process (e.g. Have parents download and sign up for Parent Square at Back to School Night, Make enrollment meetings mandatory, include information about GVS and its purpose, outline parent expectations, welcoming picnic in park)	Site Admin/Parent Liaison/Teacher Leaders	Creation of parent expectations list to include in enrollment packets	May 2018	In progress	Creation of document
	4.3.7 Homeschool Only: Connect Homeschool parents with each other enabling them to coordinate independently	Site Admin	- Establish a Monthly Park Day -Connection through email with those who desire to share with one another.	October 2017	Completed	-As evidenced by calendar dates set - As evidenced by email sent to offer to connect parents, parents reply and then list sent out to all interested parents.
	4.3.7 continued	Site Admin	- Provide monthly field trips that allow parents the opportunity to connect. Offer one special Field Trip or gathering to those specific families who are desiring to connect.	May 2018	In progress	- As Evidenced by Field Trip Schedule - As evidenced by separate field trip scheduled for those who signed up for the Connection Group
	4.3.7 continued	Teachers	- Provide On Campus Classes that allow Students to connect: (ex Enrichment, GVSsmart, Lego Robotics, Constitution...	April 2018	In progress	- As evidenced by Class Booklet and Newsletter offerings to all students.
	4.3.7 continued	All Staff	- Hold a 3 or more events that allow the kids and parents to connect: (Monster Math, Winter Reception, Read Across America, Poetry in the Park...	May 2018	In progress	- As evidenced in monthly Newsletter, and "Weekly" sent out each Monday to share out about the event - Holding the event itself and observation of those who attended

	TACTIC	LEAD RESPONSIBLE	ACTION STEP	TARGET COMPLETION DATE	STATUS	EVIDENCE OF PROGRESS
ORG LEADERS increase access to educational opportunities	5.1.1 Refine the GVA model and define essential components of each campus (e.g. infrastructure, processes, job descriptions, systems)	CEO/COO	Create aligned plan and structure needed for school growth & replication	June, 2018	Not started	Plan development, timeline development, responsible person determination
	5.1.2 Create a decision-making framework to evaluate growth opportunities	Board/CEO	Use growth readiness framework included in strategic plan	begin Summer 2018, completion Fall of 2018	Not started	Evaluation template, decision making criteria
	5.1.3 Conduct feasibility study of potential markets	Board/CEO	Use growth readiness framework included in strategic plan	Ongoing	Not started	Meeting, key information points, tool for assessment
	5.1.4 Map timeline and critical decision-making points for new school opening	Board/CEO	Use growth readiness framework included in strategic plan	Ongoing	Not started	Completed growth readiness based timeline
	5.2.1 Identify advocacy opportunities	CEO	Follow all state level sources, choose those impacting charter schools, take action as appropriate	Ongoing	In progress	
	5.2.2 Identify charter specific public speaking opportunities	Board/CEO/Founder	Meeting to brainstorm target groups, prioritize list, reflect, repeat	Ongoing	Not started	Meeting schedule(s)
	5.2.3 Identify key relationships (e.g. County Superintendents) and assign lead responsible	CEO	Regular meetings with SCOE superintendent, and assistant superintendents	Ongoing	In progress	Meeting schedule(s)
	5.2.4 Monitor local, state, and national policy changes and communicate relevant updates to staff, board, and parents	CEO	Compile information as is timely and relevant	Ongoing	In progress	Periodic communication to stakeholder groups (email, memo, staff presentation, board report, etc.)
	5.4.5 Contribute expertise to a teacher residency and/or leadership development program	CEO/Founder	Participate in pilot program development, contribute as facilitator and iterative program development	Ongoing	In progress	Pilot program in process, contributions ongoing
	5.5.3 Develop higher education partnerships to support research initiatives	Board/CEO	See 2.1.4 above	See 2.1.4 above	In progress	See 2.1.4 above

Regular Meeting of the Board of Trustees

February 26th, 2018

Monday, 5:30 PM

Great Valley Academy

5901 Sisk Rd.

Salida, CA 95356

- a. CALL TO ORDER**
- b. PLEDGE OF ALLEGIANCE**
- c. STUDENT PRESENTATION (Salida) – EXPERIENCE SRS**
- d. COMMUNICATIONS**

- a. WRITTEN COMMUNICATION**

- b. PUBLIC PARTICIPATION**

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

In compliance with the Americans with Disabilities Act (ADA) and upon request, Great Valley Academy ("GVA") may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the GVA main office in person or by calling 209-576-2283.

- c. MODESTO PRINCIPAL'S REPORT**
 - d. SALIDA PRINCIPAL'S REPORT**
 - e. HOMESCHOOL PRINCIPAL'S REPORT**
 - f. CHIEF OPERATING OFFICER'S REPORT**
 - g. CHIEF EXECUTIVE OFFICER'S REPORT**
 - h. FOUNDER'S REPORT**
- e. APPROVAL OF AGENDA AND ORDER OF AGENDA**

e. CONSENT AGENDA

Consent Agenda information has been forwarded to each Board Member prior to this meeting for study and is on file at the Great Valley Academy office, 3200 Tully Road, Modesto. Copies of the complete agenda are available at the Board meeting. The Board in one motion acts on items listed on the Consent Agenda. There is no discussion of these items prior to the Board vote unless a member of the Board, staff or the public requests special items be discussed or removed from the Consent Agenda

- a. Adoption of the Minutes of the Regular Board Meeting of January 29th, 2018
- b. Annual Approval of GVA Modesto 2017-2018 Site Safety Plan
- c. Approval of Modesto 2016-2017 2nd Interim Financials
- d. Approval of Salida 2016-2017 2nd Interim Financials
- e. Approve cancellation of 6/4/18 Board Meeting

f. ACTION ITEMS

- a. Approval of 401(k) Plan and Trust Modification
- b. Approval of Modesto budget revision
- c. Approval of Salida budget revision
- d. Approval of SCOE/Modesto campus Memorandum of Understanding

g. INFORMATION AND DISCUSSION

- a. Monthly Financials
- b. Jr. High Health Standards Curriculum
- c. Committee Update
- d. Access remainder on approved internal loan amount (Modesto to Salida)

h. FUTURE AGENDA ITEMS

a. NEXT REGULAR BOARD MEETING

– Monday March 26th, 2018 ~MODESTO CAMPUS

i. CLOSED SESSION

- a. Real Property
- b. Personnel

j. FINAL ADJOURNMENT

Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 3200 Tully Rd., Modesto CA 95350.

Great Valley Academy Modesto

Charter School Monthly Summary Report

[February 21, 2018]

1. Enrollment Breakdown by Grade, Enrollment, ADA and ADA%.

Note: Enrollment shows [January 22, 2018 to February 16, 2018]

Grade	Enrollment	ADA	ADA %	YTD ADA	YTD ADA%
K	88	82.68	93.72	83.66	94.54
1	67	63.578	94.89	64.29	95.66
2	88	82.67	92.76	83.75	94.43
3	93	87.16	93.98	90.04	95.88
4	100	93.63	93.36	95.66	94.95
5	104	95.95	92.89	98.66	94.74
6	104	97.26	93.47	99.75	95.21
7	101	94.68	93.36	97.77	95.26
8	99	89.47	90.45	94.12	93.20
Total	844	786.58	93.14	807.71	94.85

2. Key Accomplishments:

- a. Enrollment Meetings are completed/ Successful Turnout
- b. Mid Year Reading Assessments are completed
- c. NWEA testing has been completed
- d. Jump for Heart Kick Off-- Event Fri. March 2nd.
- e. Character Parent Meeting on Feb. 22nd
- f.

3. Upcoming Key Events/Activities:

- a. Coffee with Ruehle Feb. 27th
- b. NAEP Testing 8th Grade.. Feb. 27th
- c. Drums Performance Feb. 28th
- d. ELPAC Testing GVS Mar. 1st, Mar. 8th, Mar. 15th

- e. 2nd Grade Field Trip (Columbia State Park) Mar. 1st
- f. Dr. Seuss Day Kindergarten Mar. 1st
- g. District 8th Grade Social Mar. 1st
- h. Jump for Heart Mar. 2nd
- i. Academic Report Cards Due to Admin Mar. 2nd
- j. Public Lottery Mar. 2nd
- k. Parent Conferences Mar. 7th-9th
- l. Parent Presentation (Savings for College) Mar. 8th and 9th
- m. 6th Grade Math Blast Mar. 12th
- n. Lockdown Drill Mar. 12th
- o. Academic Report Cards Go Home Mar. 14th
- p. Movie Night Mar. 15th Book Fair Mar. 19th-23rd

Great Valley Academy Salida

Charter School Monthly Summary Report

February 26, 2018

1. Enrollment Breakdown by Grade, Enrollment, ADA and ADA%.

Dates 02/01/18-02/21/2018

YTD: 08/09/17-02/21/2018

Grade	Enrollment	ADA	ADA %	YTD	YTD%
K	91	81.78	89.87	87.96	94.26
1	100	94.21	94.21	95.61	94.80
2	98	93.28	95.18	95.60	95.97
3	99	93.93	94.87	96.19	96.27
4	98	92.29	94.16	94.96	95.97
5	100	94.88	94.21	96.14	95.17
6	100	94.64	94.64	95.14	95.18
7	93	87.93	94.40	88.60	95.70
8	53	49.57	93.53	50.79	94.40
Total	833	782.50	93.95	801.28	95.36

2. Key Accomplishments:

- a. Jan. 31st – Positive Parent Contacts due
- b. Jan. 31st – SRS testing due
- c. Feb. 1st – 1st grade American Symbols culminating event
- d. Feb. 1st – Enrollment meeting (Ripon)
- e. Feb. 2nd – Jr. high fishing trip
- f. Feb. 3rd – Enrollment meeting (Manteca)
- g. Feb. 8th – Enrollment meeting (Salida) x 2
- h. Feb. 8th – 2nd grade field trip to Hilmar Cheese Company
- i. Feb. 9th – Crazy Hair Day
- j. Feb. 10th – Campana Jazz Festival
- k. Feb. 12th – 14th – 6th grade Science Camp

- l. Feb. 14th – Enrollment meeting
 - m. Feb. 14th – 16th – Parent conferences
 - n. Feb. 21st – Hearing Van
 - o. Feb. 21st – GVA parent meeting: Intrinsic vs. Extrinsic Motivation
 - p. Feb. 22nd – Enrollment meeting
 - q. Feb. 22nd – 5th grade Code Blue culminating event
 - r. Feb. 23rd – Jr. high fishing field trip
 - s. Feb. 24th – Enrollment meeting
 - t. Feb. 26th – District SRS meeting
 - u. Both 7th and 8th grade boys basketball teams are 6 wins and 1 loss
3. Upcoming Key Events/Activities:
- a. On-going: Parent conscious discipline groups (Chris Frost)
 - b. Feb. 27th – Collaborative Coffee
 - c. Feb. 27th – Enrollment meeting
 - d. March 1st – Field trip: California Museum (7th)
 - e. March 1st – GVA Salida/Modesto 8th grade dance
 - f. March 3rd – Enrollment meeting
 - g. March 10th – Band playing for Salida Little League opening day
 - h. March 12th – Mobile Dairy Farm
 - i. March 12th – Site Leadership meeting
 - j. March 13th – Tree Circus (5th/6th)
 - k. March 16th – Enrollment lottery
 - l. March 17th – GVA Hiring Event
 - m. March 21st – Field trip: Oakland Zoo (1st)
 - n. March 22nd – Spring Rotations (2nd)
 - o. March 24th – GVA Band Spaghetti Dinner

Great Valley Academy Homeschool

Charter School Monthly Summary Report

February 26, 2018

1. Enrollment Breakdown by Grade, Enrollment, ADA and ADA%. ADA goal is 96%.

Grade	Enrollment	ADA	ADA %	YTD ADA	YTD ADA%
K	13	12.9	100	11.6	100
1	10	10	100	9.5	100
2	16	14.9	99.6	13.8	99.9
3	10	9.9	100	8.4	100
4	7	6	100	5.3	98.5
5	5	4.9	100	4.8	100
6	8	7.9	97.9	7.6	95.8
7	8	7.1	100	4.2	100
8	4	4	100	3.3	100
Total	81	77	99.7	68.9	99.39

2. Key Accomplishments:

- a. **Feb. 6** – Orientation
- b. **Feb. 13** – Constitution Test for All 8th grade
- c. **Feb. 13** - Park Day /Craft Day to make Valentine Bag for Valentine Bowling – a Hit!!
- d. **Feb. 14** – Annual Valentine Bowl and Pizza – was a fun success!
- e. **Feb. 16** – Good Day Sacramento Team came to interview our Lego Robotics students!

3. Upcoming Key Events/Activities:

- a. **March 2** – Read Across America Celebration/Event
 - a.i. 10:00 AM – 12:00 Noon – Snacks, stations (including a photo booth) crafts and more! Please say you will join us!
- b. **March 5 – 19** CA History Class to prepare for Sutter's Fort
- c. **March 9** – End of 2nd Trimester and Report Cards
- d. **March 13** – Modesto Symphony and Park Day
- e. **March 15** – Movie night with GVA Modesto
- f. **March 20** – Spring Pictures

g. **April 5 – 6** Sutter's Fort

h. **April 17 – May 3** – CAASPP Testing for 3rd – 8th Grade Students Modesto Resource Center

Chief Operating Officer's Report
February 26, 2018
Board Meeting



Process and Policy Updates

- ❖ Website content management training for key staff members
- ❖ Fiscal and Human Resource policy manuals
- ❖ KidsCare billing reconciliation – Web demonstrations
- ❖ Cash investment options and planning
- ❖ Create duty statements/job descriptions for stipend positions
- ❖ Facilities/Maintenance planning, budgeting and organization

District Responsibilities

- ❖ New Website Intranet – Design phase started
- ❖ Budget Revision – February 2018 – For board review
- ❖ 2017/18 budget review and training for admins
- ❖ Paychex – continue to train staff and make improvements

Website Analytics

- ❖ January 2018
 - ❑ 2,572 Users Visited (71.1% New/22.9% Returning)
 - ❑ 12,838 Page Views
 - ❑ Users Averaged 2:22 Minutes on the Site
 - ❑ 41% Safari – 37% Chrome – 22% Mix of Others
 - ❑ Referral Sites – Facebook 246, Yelp 15, CCSA 10, ModBee 5

Training

- ❖ New Website Content Management System – Complete
- ❖ Governor's Budget Workshop – January - Complete
- ❖ 2018 Legal Update Workshop – January - Complete
- ❖ SCOE District Business Support Meetings - Ongoing
- ❖ TCSJ Credentialing Review & Training - Complete
- ❖ SCOE CalSTRS meetings – Bi-monthly
- ❖ LCAP training

Upcoming

- ❖ Volunteer Policy including parent background clearance requirements and database
- ❖ Video Surveillance Policy
- ❖ Multi-Year Budget Projections – In Progress
- ❖ Audit – May 2018

Chief Executive Officer's Report
February 26, 2018
Board Meeting



Strategic Plan

- Action items in process
- Board specific items being discussed with President Payne, as starting point

Board Governance

- Considering 2018-19 composition with 2 current members terming out 6/2018
- Next meeting TBD

State Accountability

- CAASPP data presented 10.30.2017
- Dashboard data (local indicator) input complete
- Dashboard data to be presented after updated to reflect changes resulting from SBE revision decision

External impact, linkages

- Actively involved in both California level charter school organizations
 - Legislative impact review, assessment
 - Provide advisory capacity as requested
- Regular meetings with SCOE Superintendent, Cabinet members
- Steering Committee Member, Learning to Teach and Lead Continuum
- Ongoing participation in Central Valley Accelerator Cadre
- Ongoing participation in Central Valley Leadership Program
 - Presentations at various leadership sessions
 - Communicating input for pilot year (continuous quality improvement)
 - GVA Salida hosting meeting (includes tour 4.12.2018)

Salida Campus

- Construction updates
 - Landscaping (south side of campus) basic complete, improvements to follow
 - Permanent perimeter fencing-installation in process (almost complete)
- Stanislaus County required Sisk Road improvements
 - Meeting with Public Works (ongoing)
 - County approved a phase I plan for our portion of Sisk Road improvements, next phase of conversation is regarding requirements to complete onsite school front parking work that will be needed upon completion of the road improvements
 - Initial cost & timeline estimate received, assessing options



Modesto Facilities

- Prop 39 Energy Effectiveness funding
 - Auditorium HVAC completion
 - Engaged with architect, per board approval
 - Solicitation of project bids- February-March
 - Balance of funding received
 - Highlands contract approved, awaiting timeline for project completion

Campus Safety

- Reflecting on safety, site specific
 - Ongoing conversation and fine tuning of process

Professional Development

- Webinars
 - State Accountability: CA Dashboard/LCAP
 - Superintendent series: ACSA/Brandman University
 - Data and Evaluation
- Conferences
 - ACSA Every Child Counts Symposium

California Budget 2018-2019

- No update since January 2018
- Next update Mid-May 2018



CCSA Legislative Update

February 16, 2018 was the legislature's bill introduction deadline and both houses introduced more than 2,300 bills. CCSA is tracking over 80 bills related to education. Below is an update on the highest priority legislation introduced to date. We will be doing a deeper dive on all legislation and will have further updates and details in the coming weeks.

CCSA Sponsored

- **AB 2635 (Weber, Burke, Gipson) LCFF Funding for Lowest Performing Subgroup:** CCSA's sponsored legislation to create a new supplemental grant in the Local Control Funding Formula for the lowest performing subgroup of students not already receiving supplemental funds, currently African American students.
- **SB 1216 (Glazer) Charter School Transparency:** CCSA's sponsored legislation on charter school transparency. The bill is currently a placeholder, but our intent is for charter schools to be subject to the Brown Act, with allowance for teleconferencing capabilities for multi-jurisdictional charters, and the Public Records Act.

Likely Oppose

- **SB 1362 (Beall) Charter School Denials on Negative Fiscal Impact and Study of El Dorado SELPA:** This bill allows the denial of a charter school based on its negative fiscal impact to the district. The bill adds additional requirements that a petition must state how a charter school will achieve a balance of pupils receiving special education services that are reflective of the general population in the school district. In addition, the Legislative Analyst's Office must submit a report legislature on the impact that the EL Dorado SELPA has on special education services provide to California students.
- **AB 3222 (O'Donnell) Prevailing Wage for Charter Projects:** This bill applies prevailing wage requirements to any charter school construction, alteration, demolition, installation or repair work done under private contract on a project where the project is paid for in whole or part with conduit revenue bonds on or after January 1, 2019.
- **AB 2082 (Garcia) Bans Teach For America Teachers in Most CA Schools:** This bill prohibits Teach for America (TFA) teachers from teaching in any public school, including charter schools, with more than 40% low income students. This effectively bans TFA teachers from teaching in most California schools.

Bills of Concern

- **AB 1871 (Bonta) Charter School Meals:** Requires charter schools with free and reduced priced eligible students to provide one school meal. Exempts nonclassroom-based schools.
- **AB 3167 (O'Donnell) Charter Schools: Inquiries:** This bill requires a charter school to respond within 30 calendar days of receipt to all reasonable inquiries regarding financial records from its chartering authority, county office of education over charter's chartering authority and the SPI.

Other charter bills/Support

- **AB 2575 (Santiago) and AB 2891 (Holden) College and Career Access Pathways Partnerships (CCAP):** These two identical bills attempt to fix an unintended issue caused by the CCAP program. The bill did not mention charter schools and some districts are choosing to interpret that to mean that charters are not authorized to partner with community colleges for dual enrollment programs. The bill remedies this by explicitly adding charters as eligible entities to create CCAP partnerships with colleges.
- **AB 2011 (Kiley) Nonclassroom-based Instruction/Shasta:** This bill allows use of resource centers for testing purposes and exempts a charter school facility for geographic restrictions that would otherwise apply if the facility is used for proposes of fulfilling state mandates such as testing.



February 26, 2018

Founders Report to the School Board of Great Valley Academy

- A. Over the past month I have been working with Dr. Kristy Remick, clinical professor and director of outreach for Western University School of Optometry. The two studies are: 1. The Incidence of Left Eye Dominance at Great Valley Academy and Its Effect on Reading, and 2. The Incidence of Receded Near Point of Convergence at Great Valley Academy and Its Effect on Reading. These two studies were picked because they are reflective studies and don't need parent permission or the use of a control group or sham studies. These are also two visual conditions that education should be able to understand and find useful knowledge for better understanding reading issues students have.

Both Clinical Study papers are being written for the Educational Community and will be submitted to the Journal of Educational Research. Once published it is the hope that social media sites will pick up the information.

- B. I have been writing and teaching a course in Binocular Vision and Vision Perception to the GVS staff. This will enable them to better understand and recommend programs to GVA students who present with visually related learning problems.

The course will cover academic effects of visual challenges such as:

1. Evaluation of vision and its possible effect on learning
 - a. Testing perceptual skills
 - b. Testing tracking skills
 - c. Testing eye teaming
 - d. Testing focusing ability
 - e. Testing for collapsed visual field
 - f. Testing for visual engagement during academic work

2. Eye movement problems-tracking and reading and math difficulties
 - a. Fixations
 - b. Pursuits
 - c. Scaddics
3. Eye teaming problems
 - a. Receded Near Point of Convergence and academic achievement
 - b. Strabismus and Amblyopia (eye turns and lazy eye, and their effect on academic achievement)
 - c. Convergence insufficiency and why it is devastating to learning to read and reading to learn
4. Eye focusing problems
5. Visual imagery problems-students who cannot get a mental picture for the retention and understanding of academic information
6. Magnocellular dysfunction and reading problems
7. Neuro anatomy affected by reading
8. Explanation of the 4 neural systems and their effect on reading
9. Visual perceptual problems
10. Visual hygiene, including posture and lighting effects on learning
11. Toxic Stress and visual field collapse
12. Child development
13. Vision development and models of vision
14. Nutrition
15. Visual enhancement for students who are not struggling academically
16. Sports Vision
17. Visual Effects of head trauma and concussion learning

Through this course the need for a full time staff optometrist is greatly reduced and the staff gains a better understanding of the students visual processing and how to improve it.

- C. Hopefully, in the month of March, Eye Carrot will beginning establishing GVA as a beta site for their new equipment and training strategy.

Respectfully Submitted,

Eldon Rosenow, OD. FCOVD.

GREAT VALLEY ACADEMY
REGULAR MEETING OF THE BOARD OF TRUSTEES
January 29, 2018

MINUTES

Members Present: Susan Nisan, Chad Wolf, Michael Gianelli, John Kramer, Michelle Barton, Yolanda Meraz, Ryan Swehla, Vince Jamison

Members Absent: Twila Tosh, Steve Payne

Great Valley

Academy Staff Present: Leah Silvestre Franklin, Eldon Rosenow, Christine Frost, Marisa Meeks, Sherry Smith, Mike Ruehle, Roop Pannu, Debbie George, Kelli Rupe, Brianne Ramirez, Stella Hernandez

Audience Present: Homeschool parents & students

Call to Order: The meeting was called to order at 5:36 pm

Pledge of Allegiance: Mr. Gianelli welcomed everyone and GVA Homeschool students led the Pledge of Allegiance.

Student Presentation: Students from GVA Homeschool sang and gave a presentation on Lego Robotics.

Communications: **COMMUNICATIONS**

Written

Communications: None

Public Participation: None

Modesto

Principal's Report: Mr. Ruehle presented his report to the board. He talked about the positive experience presenting GVA to the SCOE board which included 7th grade teachers. He also reported that the Eagle Talent Show had a new format that was completely kid driven and that they all did a great job!

MINUTES

Regular Meeting of the Board

January 29, 2018

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Manteca

Principal's Report:

Ms. Frost presented the Salida report to the board in Mr. Howell's absence. She reported on the first ever Career Day on campus. There were several participants including a judge, policeman, S.W.A.T. member, construction worker, nurses and heavy equipment demonstrations. Also, they are in the midst of enrollment meetings and the new video has over 8300 views on Facebook!

Homeschool

Principal's Report:

In addition to the student presentation, Mrs. Smith also reported that with 81 students enrolled, enrollment is at an all time high.

Chief Operating

Officer's Report:

Mrs. Meeks presented her report to the board. She gave an update on the new site saying that it is up and running. We will continue to add things to the site and we have started to work on search optimization.

Chief Executive

Officer's Report:

Mrs. Silvestre Franklin presented her report to the board. She discussed next year's LCFF funding calculations and provided an update on the Governors January budget.

Founder's Report:

Dr. Rosenow did not submit a written report, but reported to the board that Dr. Remick has started her observations and that he is working on training the GVS staff and looking at an exit strategy for himself.

Approval of Agenda/

Order of Agenda:

The motion was made by Mr. Swehla, seconded by Mr. Wolf approving the Agenda/Order of Agenda. A roll call vote was taken.

AYES: Wolf, Jamison, Nisan, Swehla, Meraz, Gianelli, Barton, Kramer

NOES: None

ABSENT: Payne, Tosh

ABSTENTIONS: None

MINUTES

Regular Meeting of the Board

January 29, 2018

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Consent Agenda:

CONSENT AGENDA

The motion was made by Mr. Jamison, seconded by Mr. Kramer approving the consent agenda items. A roll call vote was taken.

AYES: Wolf, Jamison, Nisan, Swehla, Meraz, Gianelli, Barton, Kramer

NOES: None

ABSENT: Payne, Tosh

ABSTENTIONS: None

Information and Discussion:

Monthly Financials

Both schools are on track to meet budget. Marisa Meeks and Susan Cooper are working on a detailed year to date analysis so that we can forecast out the rest of the year.

Future Agenda Items:

FUTURE AGENDA ITEMS

Next Regular Board Meeting –

February 26th, 2018 ~Salida Campus

Adjournment:

The meeting was adjourned at 6:32 p.m. and the board completed Brown Act Training with Wayne Strumpfer, Esq.



Great Valley Academy

2017-2018 Comprehensive School Safety Plan

This Comprehensive School Safety Plan was developed collaboratively with key stakeholders and adopted by the Great Valley Academy Board of Education on February 26th, 2018

***GVA Board Approval
Confirmed by:***

Name	Title	Signature	Date
<i>Steve Payne</i>	<i>Board President</i>		
<i>Leah Silvestre</i>	<i>CEO</i>		

This document is to be maintained for public inspection in the School Office during regular business hours.

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Comprehensive Safety Plan Purpose & Compliance

The California Education Code (sections 32280-32288) outlines the requirements of all school districts operating any schools serving grades kindergarten through 12, inclusive, to write and develop a school safety plan relevant to the needs and resources of that particular school. Education Code does not require charter schools to have a safety plan. GVA has taken the opportunity to have a safety plan in order to have specific procedures in place in case of an emergency.

In 2004, the Legislature and Governor recast and renumbered the Comprehensive School Safety Plan provisions in SB 719 and AB 115. It is the intent of the Legislature in enacting the provisions to support California public schools as they develop their mandated comprehensive safety plans that are the result of a systematic planning process, that include strategies aimed at the prevention of, and education about, potential incidents involving crime and violence on school campuses.

The historical requirement of the Comprehensive School Safety Plan was presented in Senate Bill 187, which was approved by the Governor and chaptered in 1997. This legislation contained a sunset clause that stated that this legislation would remain in effect only until January 1, 2000. Senate Bill 334 was approved and chaptered in 1999 and perpetuated this legislation under the requirement of the initial legislation.

Comprehensive School Safety Plans must include the following elements:

- Assessment of school crime committed on school campuses and at school-related functions
- Child abuse reporting procedures
- Disaster procedures and procedures to allow a public agency to use school facilities for mass care and welfare shelters during an emergency
- Suspension and expulsion policies
- Procedures to notify teachers of dangerous pupils
- Discrimination, harassment, intimidation and bullying School-wide dress code policies
- Procedures for safe ingress and egress
- Policies enacted to maintain a safe and orderly environment
- Rules regarding access to school campus
- Rules and procedures on school discipline
- A crisis response plan
- Hate crime reporting procedures

The Comprehensive School Safety Plan will be reviewed and updated by March of each year. In July of every year, the school will report on the status of its school safety plan including a description of its key elements in the annual school accountability report card.

Small school districts (with an enrollment of 2,500 students or less) may develop a comprehensive district safety plan to encompass all schools within the district, which would fulfill each individual school's comprehensive safety plan requirement. It is not required that small school districts have their safety plans developed or approved by site councils or

designated safety committees; the plans must only be approved by the district board of trustees. However, a district plan should be developed in cooperation with local law enforcement agencies, community leaders, parents, pupils, teachers, administrators, and others who may be interested in the prevention of campus crime and violence.

GVA recognizes that students and staff have the right to a safe and secure campus where they are free from physical and psychological harm. The Board is fully committed to maximizing school safety and creating a positive learning environment that teaches strategies for violence prevention and emphasizes high expectations for student conduct, responsible behavior, and respect for others.

The Board shall review the comprehensive district wide and/or school safety plan(s) in order to ensure compliance with state law, Board policy and administrative regulation. Approval of the plan shall occur at a regularly scheduled meeting.

A copy of the comprehensive school safety plan shall be available for review at the Great Valley Academy, school administration offices and online at www.greatvalleyacademy.com

GVA Mission and Operating Principles

Vision

Great Valley Academy will meld neurological science and educational best practices to offer a superior learning alternative.

Mission

Learning adds quality to our lives. Each student will develop competence, caring and citizenship. We shall strive to inspire students to learn and to grow to their potential by:

1. Providing a quality education through a positive learning experience.
2. Working in partnership with the home and community to meet the individual needs of the student.
3. Developing the learning and social skills necessary for maximizing lifelong learning potential.

Philosophy

At Great Valley Academy, we believe:

- Every child is unique and can learn like a gifted learner – visually.
- Students deserve the opportunity to have instruction delivered in a way that is relevant and meaningful.
- School should be a non-threatening environment that emphasizes relationships.
- Character education should be taught, modeled and assessed.
- Highly trained, motivated teachers are essential.
- Parental involvement and support is an essential element of a quality educational experience.

GVA 5 Pillars

1. Great Valley Smart (GVS®)
2. Character Development
3. Climate: Safe/Loved/Learning
4. Mastery Learning
5. Highly Qualified and Dedicated Staff

Safety Plan Vision

To support the vision, mission and the five pillars of Great Valley Academy, we strive for a safe, respectful and nurturing learning environment where students are empowered to achieve through strong connections to their school and community.

Working together with our community partners, we will provide a safe campus environment by effectively identifying and addressing issues that potentially degrade our schools' social and physical climate.

Components of the Comprehensive School Safety Plan

GVA Safety Planning Team Members and Contributors

- Leah Silvestre, GVA CEO
- David Franklin, Vice Principal (August 2012-July 2014)
- Briannnda de Visser, Vice Principal (August 2014-present)
- Chad Wolf, GVA Board
- Michelle Bond, GVA Kids Care Director
- Brent Gilbreath, GVA Maintenance
- Jennifer Farley, GVA teacher
- Lacey Cooper, GVA teacher
- Shelley Stewart, GVA parent and former MPD
- Russ Vorse, Premier Security
- K. Rausch, GVA student (graduated 2015)
- Bryan Jillson, GVA Head PE Teacher

Assessment of School Safety

An assessment of School Safety at GVA Modesto was conducted and included a review of survey data from the California Healthy Kids Survey (CHKS) and rates of disciplinary actions and truancy as collected through the California Department of Education Uniform Management Information Reporting System (UMIRS). Additional input was received from school administrators and law enforcement partners during the workshops conducted as part of the process to develop this safety plan. Reports from previously conducted physical site safety assessments were also reviewed.

Some of the key safety concerns raised during the assessment of school safety include:

- Signage
- Entrance and exits of the school
- Emergency procedures

Campus Safety Strategies and Programs

Education Code Section 32282(a)(2)(A)-(J)

GVA recognizes the importance of providing a safe school environment that is conducive to learning and helps ensure student safety and the prevention of student injury. The CEO or designee shall implement appropriate practices to minimize the risk of harm to students, including, but not limited to, practices relative to school facilities and equipment, the outdoor environment, educational programs, and school-sponsored activities.

(A) Child Abuse Reporting Procedures

Additional code references: Education Code Section 32282(a)(2)(A); Penal Code Section 11164 et seq.

GVA has a responsibility to protect students by facilitating prompt reporting of known and suspected incidents of child abuse and neglect. Specifically, California Penal Code section 11166 requires any child care custodian who has knowledge of, or observes a child in his or her professional capacity or within the scope of his or her employment whom he or she knows or reasonably suspects has been the victim of child abuse to report the known or suspected instance to **Child Protective Services (CPS)** immediately, or as soon as practically possible.

Child abuse should be reported immediately by phone, or as soon as practically possible, to the county **Child Protective Services** agency. The phone call is to be followed by a written report prepared by the employee within thirty-six (36) hours, which may be sent by fax or electronically. This procedure is outlined in more detail in the Reporting Procedures section, below.

Reporting the information regarding a case of possible child abuse or neglect to your supervisor, the School principal, coworker or other person shall not be a substitute for making a mandated report to **Child Protective Services**.

Definitions

1. "Child Abuse" or "neglect" includes the following:
 - a. A physical injury inflicted by other than accidental means on a child by another person.
 - b. Sexual abuse of a child.
 - c. Willful cruelty or unjustifiable punishment of a child, or willfully inflicting unjustifiable physical pain or mental suffering, or failure to safeguard a child from these injuries when the child is under a person's care or custody.
 - d. Unlawful corporal punishment or injury resulting in a traumatic condition.
 - e. Neglect of a child or abuse in out-of-home care.

Child abuse and/or neglect includes both acts and omissions on the part of the responsible person.

2. "Mandated Reporters" include, but are not limited to, teachers; instructional aides; teacher's aides or assistants; designated classified employees; certificated pupil personnel employees; administrative officers or supervisors of child attendance; administrators and employees of a licensed day care facility; Head Start teachers; district police or security officers; and administrators, presenters, or counselors of a child abuse prevention program.
3. "Child Protective Agencies" are those law enforcement and child protective services responsible for investigating child abuse reports, including the local police or sheriff department, county welfare or juvenile probation department and child protective services.

4. “Reasonable Suspicion” means that it is objectively reasonable for a person to entertain such a suspicion, based upon facts that could cause a reasonable person in a like position, drawing when appropriate on his/her training and experience, to suspect child abuse.
5. “Child” means any person under 18 years of age.

Reporting Procedures

1. **Step #1: Telephone Report.** Immediately or as soon as practicably possible after knowing or observing suspected child abuse or neglect, a mandated reporter shall make an initial report by telephone to a child protective agency or law enforcement agency.
 - a. This report will include:
 1. The name of the person making the report.
 2. The name of the child.
 3. The present location of the child.
 4. The nature and extent of any injury.
 5. Any other information requested by the child protective agency, including the information that led the Mandated Reporter to gain knowledge of or suspect child abuse.
 - (i) When the verbal report is made, the employee shall note in writing the name of the official contacted, the date and time contacted, and any instructions or advice received.
 - b. If the agency asks the child be held until authorities arrive, the employee must remain with the child.
2. **Step #2: Written Report**
 - a. Within 36 hours of making the telephone report, the employee shall complete and mail to the local child protective agency (or law enforcement as appropriate) a written report, “Suspected Child Abuse Report,” which includes a completed Department of Justice form (DOJ SS 8572). The DOJ SS 8572 Form is available at http://ag.ca.gov/childabuse/pdf/ss_8572.pdf.
 - b. The written report is to be addressed to the person to whom the telephone report was made.
3. **Step #3: Internal Reporting**
 - a. Employees reporting child abuse or neglect to an appropriate agency are encouraged, but not required, to notify the Campus Principal, Vice Principal or designee as soon as possible after the initial telephone report to the appropriate agency. The Campus Principal, Vice Principal, or designee so notified shall provide the mandated reporter with any assistance necessary to ensure that reporting procedures are carried out in accordance with law, Board policy, and administrative regulation. At the mandated reporter's request, the Campus Principal, Vice Principal, or designee may assist in completing and filing the necessary forms. The

mandated reporter shall not be required to disclose his/her identity to the Campus Principal or Vice Principal.

- b. He/she may provide or mail a copy of the written report to the Campus Principal, Vice Principal or designee without his/her signature or name. Reporting the information to an employer, supervisor, school principal, school counselor, co-worker, or other person shall not be a substitute for making a mandated report to the appropriate agency.

Legal Responsibility and Liability

1. Mandated Reporters have absolute immunity. School employees required to report are not civilly or criminally liable for filing a required or authorized report of known or suspected child abuse. This immunity shall apply even if the Mandated Reporter acquired the knowledge or reasonable suspicion of child abuse or neglect outside of his or her professional capacity or outside the scope of his or her employment.
2. If a Mandated Reporter fails to report an instance of child abuse which he/she knows to exist or reasonably should know to exist, he/she is guilty of a misdemeanor punishable by confinement in jail for up to six months, a fine of up to \$1,000, or both. The Mandated Reporter may also be held personally liable for damages resulting from any injury to the child after a failure to report and could incur costs of defense and any subsequent damages to the child.
3. All employees are subject to disciplinary action for failure to report suspected child abuse pursuant to this policy. Moreover, the Charter School is not obligated to defend an employee who neglects or fails to make a required report.
4. When two or more persons who are required to report have joint knowledge of a suspected instance of child abuse or neglect, and when there is agreement among them, the telephone report shall be made by a member of the team selected by mutual agreement and a single written report made and signed by the selected member of the reporting team. However, if any member of the reporting team knows or should know that the selected member failed to make the report, that member thereafter has a duty to do make the report.
5. The duty to report child abuse is an individual duty and no supervisor or administrator may impede or inhibit such reporting duties. Furthermore, no person making such a report shall be subject to any sanction.

Victim Interviews

Upon request, a child protective agency representative may interview a suspected victim of child abuse during school hours, on school premises, concerning a report of suspected child abuse or neglect that occurred within the child's home or out-of-home care. The child shall be given the choice of being interviewed in private or in the presence of any adult school employee or volunteer aide selected by the child.

A staff member or volunteer aide selected by a child may decline to be present at the interview. If the selected person accepts, the principal or designee shall inform him/her, before the interview takes place, of the following legal requirements:

1. The purpose of the selected person's presence at the interview is to lend support to the child and enable him/her to be as comfortable as possible.
2. The selected person shall not participate in the interview.
3. The selected person shall not discuss the facts or circumstances of the case with the child.
4. The selected person is subject to the confidentiality requirements of the Child Abuse and Reporting Act, a violation of which is punishable as specified in Penal Code 11167.5.

If a staff member agrees to be present, the interview shall be held at a time during school hours when it does not involve an expense to the school

Release of Child to Peace Officer or Child Protective Services Agent

When a child is released to a peace officer or child protective services agent and taken into custody as a victim of suspected child abuse, the Campus Principal, Vice Principal or designee shall not notify the parent/guardian as required in other instances of removal of a child from school, but rather shall provide the peace officer or agent with the address and telephone number of the child's parent/guardian. It is the responsibility of the peace officer or agent to notify the parent/guardian of the situation.

Peace officers and child protective services agents will be asked to sign an appropriate release or acceptance of responsibility form before removing a child from school grounds.

When School Employees are Accused of Child Abuse

Regardless of the identity of the suspected child abuser, the major responsibilities of Mandated Reporters are to: 1) identify incidents of suspected child abuse, and 2) comply with laws requiring the reporting of suspected abuse to the proper authorities. Determining whether or not the suspected abuse actually occurred is not the responsibility of the school employee. Such determination and follow-up investigation will be made by a child protective agency.

Failure to report suspected child abuse may result in disciplinary action up to and including release from at-will employment.

Training

The Charter School shall provide training to all new personnel regarding the obligations as Mandatory Reporters and the steps required to report suspected abuse. Child abuse reporting procedures are reviewed yearly for all returning Charter School employees.

Notifications

The Campus Principal, Vice Principal or designee shall provide all new employees who are mandated reporters a statement that informs them of their status as mandated reporters and their

reporting obligations under Penal Code 11166. Before beginning employment, employees shall sign the statement indicating that they have knowledge of the reporting obligations under Penal Code 11166 and that they will comply with those provisions. The signed statements shall be retained by the Campus Principal, Vice Principal or designee

(B) Emergency Preparedness and Crisis Response Plan

Additional code references: Educational Code 35295-35297; Government Code 8607 and 3100

The GVA Board recognizes that all district staff and students must be prepared to respond quickly and responsibly to emergencies, disasters, and threats of disaster. The CEO or designee shall develop and maintain a disaster preparedness plan which details provisions for handling emergencies and disasters and which shall be included in the district's comprehensive school safety plan. These plans will be developed in compliance with the California Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS). School employees are considered disaster service workers and are subject to disaster service activities assigned to them.

The Great Valley Academy emergency preparedness and crisis response plans are included in the appendices, and accomplish the following:

- **Appendix C: GVA Emergency Operations and Response**, incorporates strategies of the Incident Command System (ICS), SEMS and NIMS, and
- **Appendix C.1: GVA Crisis Response Team with Contacts – Confidential** provides emergency contact information for district staff
- **Appendix C.2: GVA Emergency Response Procedures Flipchart – For Official Use Only (FOUO) Flipchart** describes detailed steps to be taken by all personnel and students for a safe and effective response to emergencies and provides specific evacuation procedures for the School Office and school sites developed with considerations for students with physical disabilities

(i) Earthquake and Multi-hazard Emergency Response Procedure System

GVA has defined emergency response procedures for earthquakes and other hazards in the Crisis Response Plans described in the appendices of this plan. This district follows the recommended “drop, cover and hold on” procedures for earthquake response. The plans also align with standards established by NIMS and SEMS and call for response actions to be coordinated using ICS. Additional details on the implementation of these plans, including roles and responsibilities for school personnel, are included as part of the School Emergency Response Procedures flipcharts. These additional supporting plans are provided to school personnel as references and are not included as part of this public document.

(ii) Use of School Buildings for Emergency Shelters

The Board shall grant the use of school buildings, grounds, and equipment to public agencies, including the American Red Cross, for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare. The Board shall cooperate with such agencies in furnishing and maintaining whatever services they deem necessary to meet the community’s needs.

(C) School Suspension, Expulsion and Mandatory Expulsion Guidelines

Additional code reference: Education Code 48900, 48915 (d) and (c)

The GVA Board desires to prepare students for responsible citizenship by fostering self-discipline and the acceptance of personal responsibility. The Board believes that high expectations for student behavior, effective classroom management and parent involvement can minimize the need for discipline. This policy also states that staff shall use preventative measures and positive conflict resolution techniques whenever possible.

The GVA Board has established policies and standards of behavior in order to promote learning and protect the safety and well being of all students. When these policies and standards are violated, it may be necessary to suspend or expel a student from regular classroom instruction. Except where suspension for a first offense is warranted in accordance with law, suspension shall be imposed only when other means of correction fail to bring about proper conduct.

The policy also describes the guidelines, in accordance with state and federal law, Suspension and Expulsion Procedure.

For campus-specific guidelines for suspension and expulsion of students, including behavior that may result in suspension or expulsion on the first offense, please refer to the Student and Parent Handbook distributed to all students at the start of each school year. Current versions will be available for review alongside this comprehensive safety plan in the school office, and filed under Appendix D: Student and Parent Handbooks.

(D) Procedures to Notify Teachers of Dangerous Pupils

Additional code reference: Education Code 49079

The CEO or designee shall ensure that employees are informed, in accordance with law, regarding crimes and offenses by students who may pose a danger in the classroom.

When any individual directs violence against an employee and the employee so notifies the CEO or designee, the CEO or designee shall take steps to ensure that appropriate legal measures are instituted. When the employee notifies the CEO or designee of a threat of bodily harm, the CEO or designee shall take appropriate measures to enable the employee to request assistance if a threat occurs on school grounds.

The CEO or designee shall ensure that employees are trained in crisis prevention and intervention techniques in order to protect themselves and students. Staff development may include training in classroom management, effective communication techniques and crisis resolution.

(E) Discrimination, Harassment, Intimidation and Bullying Policies

Additional code reference: Education Code 200-262.4

GVA's comprehensive prohibition of discrimination, harassment, and bullying across all school programs and activities states that the Board of Education is committed to equal opportunity for all individuals in education. School programs and activities shall be free from discrimination based on gender, sex, race, color, religion, ancestry, national origin, ethnic group identification, marital or parental status, physical or mental disability, sexual orientation or the perception of

one or more of such characteristics. The Board shall promote programs that ensure that discriminatory practices are eliminated in all activities.

Among the policies included in this comprehensive set of anti-discrimination and harassment policies are four that clearly define the expectations and procedures regarding occurrences of discrimination, harassment, intimidation and bullying:

GVA determines that district programs and activities shall be free from discrimination, including harassment, with respect to a student's actual or perceived sex, gender, ethnic group identification, race, national origin, religion, color, physical or mental disability, age or sexual orientation.

The Board of Education shall ensure equal opportunities for all students in admission and access to the educational program, guidance and counseling programs, athletic programs, testing procedures, and other activities. School staff and volunteers shall carefully guard against segregation, bias and stereotyping in instruction, guidance and supervision.

Students who harass other students shall be subject to appropriate discipline, up to and including counseling, suspension and/or expulsion. An employee who permits or engages in harassment may be subject to disciplinary action, up to and including dismissal.

The CEO of GVA is committed to maintaining an educational environment that is free from harassment. The Board prohibits sexual harassment of students by other students, employees or other persons, at school or at school-sponsored or school-related activities. The Board also prohibits retaliatory behavior or action against persons who complain, testify, assist or otherwise participate in the complaint process established pursuant to this policy and the administrative regulation.

Any student who engages in harassment, including sexual harassment, of anyone at school or at a school-sponsored or school-related activity is in violation of this policy and shall be subject to disciplinary action. For students in grades 4 through 12, disciplinary action may include suspension and/or expulsion, provided that in imposing such discipline the entire circumstances of the incident(s) shall be taken into account.

For campus-specific bullying and cyber-bullying policies, please refer to the Student and Parent Handbook distributed to all students at the start of each school year. Current versions will be available for review alongside this comprehensive safety plan in the school office.

(F) School-wide Uniform Policy

Additional code reference: Education Code 35183

The GVA Board expects that students will present themselves in an orderly manner conducive to the advancement of education. Their appearance should be neat and acceptable to the general society and appropriate to activities at school. The Board considers this to be a judgment area for the principal of each school and specific rules will be an administrative decision.

Uniforms

Students and staff at Great Valley Academy will wear uniforms daily. We have chosen uniforms because they:

- Allow students and staff to focus on learning
- Help eliminate student or staff judging each other because of brand names, etc.
- Improve the safety and security of the school
- Improve behavior and discipline in the school
- Help develop a sense of unity
- Ensure that appropriate clothing will be worn to school
- Emphasize the individuality of each child

For campus-specific uniform policies, please refer to the Student and Parent Handbook distributed to all students at the start of each school year. Current versions will be available for review alongside this comprehensive safety plan in the school office.

(G) Procedure for Safe Ingress and Egress to and from School

Great Valley Academy has established procedures to ensure the Safe Ingress and Egress of students, parents, and school employees to and from school. The list below shows applicable board policies and administrative regulations and how they contribute to this safety component:

- To assist students in safely crossing streets adjacent to or near school sites, the Board may establish a safety patrol. The CEO or designee shall periodically examine traffic patterns within school attendance areas in order to identify locations where crossing assistance may be needed.
- GVA holds students accountable for conduct not only on campus but also on their way to and from school.
- GVA holds visitors accountable to signing in at the front office. Visitors will be asked to show identification if not recognized. Visitors will be asked to place a visitors label on their shirt.
- Checking students out of school. Parents will need to sign their child out and will be giving a B.Y.E. (Bridge to your home environment) slip to give to their child's teacher.
- Parents will be required to sign their child in at the office.
- GVA prohibits the possession of weapons, imitation firearms or dangerous instruments of any kind, including when on their way to and from school.
- If a student flees campus staff personnel calls administration. Administration will call parents and Police Department to receive guidance.

Each school site will also identify emergency evacuation routes identifying locations where students may assemble in response to fire, earthquake, bomb threats or other similar hazards. A map showing emergency evacuation procedures for each campus is included in **Appendix C.2: GVA Emergency Response Procedures Flipchart**.

In addition to the safety measures defined above, student safety will also be ensured through the control of the ingress and egress of campus visitors.

To ensure the safety of students and staff and avoid potential disruptions, all visitors shall register immediately upon entering any school building or grounds.

For purposes of school safety and security, the principal or designee will develop and ensure use of a visible means of identification for visitors while on school premises.

Additional code references: Education Code 32210-32211, Penal Code 627

(H)School Discipline Rules and Consequences

Additional code references: Education Code 35291 and 35291.5

GVA identifies school-wide standards for student conduct:

The GVA Board believes that all students have the right to be educated in a positive learning environment free from disruptions. Students shall be expected to exhibit appropriate conduct that does not infringe upon the rights of others or interfere with the school program while on school grounds, while going to or coming from school, while at school activities, and while on school trips.

The CEO or designee shall ensure that each school site develops standards of conduct and discipline consistent with district policies and administrative regulations. Students and parents/guardians shall be notified of school rules related to conduct.

Refer to Student/Parent Handbook for Prohibited Behaviors.

Students who violate school rules and regulations may be subject to discipline including, but not limited to, suspension, expulsion, and contact with local law enforcement as appropriate.

Students also may be subject to discipline for any off-campus conduct during non-school hours that poses a threat or danger to the safety of students, staff, or district property or disrupts the orderly delivery of the educational program.

At GVA, students may possess or use on school campus personal electronic signaling devices including, but not limited to, pagers and cellular/digital telephones, tablets, as well as other mobile communications devices including, but not limited to, digital media players, personal digital assistants (PDAs), compact disc players, portable game consoles, cameras, digital scanners, and laptop computers, provided that such devices do not disrupt the educational program or school activity and are not used for illegal or unethical activities such as cheating on assignments or tests. Devices are turned off during class time and at any other time directed by a GVA employee.

If a disruption occurs or a student uses any mobile communications device for improper activities, a school employee shall direct the student to turn off the device and/or shall confiscate it. If the school employee finds it necessary to confiscate the device, he/she shall return it at the end of the class period or school day.

A school official may search a student's mobile communications device, including, but not limited to, reviewing messages or viewing pictures.

For a comprehensive description of conduct and student behavior expectations, please refer to the Student and Parent Handbook distributed to all students at the start of each school year. Current versions will be available for review alongside this comprehensive safety plan in the school office, and filed under Appendix D: Student and Parent Handbooks.

GVA describes standards for discipline and provides administrative guidance for the consequences of misconduct:

The GVA Board desires to prepare students for responsible citizenship by fostering self-discipline and personal responsibility. The Board believes that high expectations for student behavior, effective classroom management and parent involvement can minimize the need for discipline. Staff shall use preventative measures and positive conflict resolution techniques whenever possible.

When misconduct occurs, staff shall implement appropriate discipline and attempt to identify and address the causes of the student's behavior. At all times, the safety of students and staff and the maintenance of an orderly school environment shall be priorities in determining appropriate discipline.

Additional Policies are listed below, which describe overarching discipline standards for specific area of concern. Violation of these items will result in student referral to campus administration and may lead to suspension or expulsion. These include:

(I) Hate Crime Reporting Procedures and Policies

The GVA Board desires to protect the right of every student to be free from hate-motivated behavior. The Board will promote harmonious relationships that enable students to gain a true understanding of the civil rights and social responsibilities of people in our society. GVA prohibits discriminatory behavior or statements that degrade an individual on the basis of his/her race, ethnicity, culture, heritage, gender, sexual orientation, physical/mental attributes, or religious beliefs or practices.

Any student who feels that he/she is a victim of hate-motivated behavior shall immediately contact the principal or designee. Staff who receive notice of hate-motivated behavior or personally observe such behavior shall notify the principal or designee, and/or law enforcement, as appropriate. Students demonstrating hate-motivated behavior shall be subject to discipline in accordance with law, Board policy and administrative regulation.

In addition, the GVA shall provide counseling, guidance, and support to students who are victims of hate-motivated behavior and to students who exhibit such behavior.

Safety Plan Review, Evaluation and Amendment Procedures

The Great Valley Academy comprehensive safety plan will be reviewed, evaluated and amended (if necessary) in January of each school year.

Great Valley Academy adopted this annual comprehensive school safety plan at the regular meeting of the Board of Education as noted on the cover page. An opportunity for public comment was provided during this meeting, prior to the plan's adoption. Documentation of this meeting, which may include the meeting agenda, minutes and copies of materials provided for the plan presentation, will be filed alongside the plan and recorded in Appendix A: Documented Safety Planning Process.

An updated file containing all appropriate or required safety related plans and materials are available for public inspection in Great Valley Academy front office.

Safety Plan Appendices

Protected Information

The preceding Comprehensive School Safety Plan is a public document to be available for review in the School Office at any time during regular business hours, as mandated by Education Code 32282 (e). However, some appendices within this section may include proprietary information that shall not be released to the general public including personal contact information for staff members, detailed security procedures for campus crisis response and campus vulnerability assessment information.

As protected under the California Public Records Act (Government Code 6254 parts *c* and *aa*) and prescribed by GVA, the following items will be identified as “**Confidential**”, reviewed only in a closed session of the GVA Board of Education and withheld from public release of the Comprehensive District Safety Plan:

- Any appendices containing personnel information that the disclosure of which would constitute an unwarranted invasion of personal privacy.
(Further detail on protected information is also defined in Government Code Section 6254.3.)
- Any appendices prepared to assess School Office and/or school site vulnerabilities to terrorist or other criminal acts intended to disrupt School Office operations.

According to the procedures developed by the Department of Homeland Security and defined in DHS Management Directive 11042.1, the following items will be designated “**For Official Use Only (FOUO)**”, reviewed only in a closed session of the GVA Board and released only for official safety assurance or crisis response use:

- Any appendices containing detailed crisis response information that, if disclosed, would undermine plans or procedures designed to protect students from harm by revealing safety strategies such as but not limited to critical communications systems, crisis response facilities (i.e. command post, staging areas, etc), and supplies storage.

Appendix A: Documented Safety Planning Process

Activity Description <i>(i.e. review steps, meetings conducted, approvals, etc)</i>	Date, Time	Attached Document <i>(description and location)</i>
GVA Site Safety Meeting	Nov. 13 th	Agenda
GVA Site Safety Meeting	Dec. 4 th	Agenda
GVA Site Safety Meeting	Dec. 18 th	Agenda
GVA Site Safety Meeting	Jan. 15 th	Agenda
GVA Site Safety Meeting	Jan. 29 th	Agenda
GVA Site Safety Meeting	Feb. 26 th	Agenda
GVA Site Safety Meeting	March 26 th	Agenda
GVA Site Safety Meeting	Apr. 9 th	Agenda
GVA Site Safety Meeting	Apr. 30 th	Agenda
GVA Site Safety Team Meeting	9/30/14 3:45 p.m.	Agenda

GVA Site Safety Team Meeting	10/28/14 3:45 p.m.	Agenda
GVA Site Safety Team Meeting	12/2/14 3:45 p.m.	Agenda
Charter Safe Active Shooter Webinar	2/5/15 3:30p.m.- 4:30p.m	Notes
Risk Free Management Safety Conference Presented by Young Minney & Corr.	2/24/15 9:00 a.m.-4:00 p.m.	Notes
Active Shooter Seminar	3/16/15	Notes Attendee: Michelle Bond
GVA Site Safety Team Meeting	3/31/15	Agenda
Site Safety Vulnerability Assessment	4/24/15	Assessment Results: Brent Gilbreath Michelle Bond Brianna de Visser
GVA Site Safety Meetings	9/25/15, 10/27/15, 11/17/15, 1/19/16, 3/22/16	Site Safety Team with agenda's and notes
Active Shooter Seminar	Dec. 2015	Michelle Bond Chad Wolf Brent Gillbreath
WTS consult	11/23/15	Chad Wolf, Michelle Bond, Brianna de Visser
WTS Training	8/2017	Training for in class lockdowns

WTS Feedback on Policy	1/2017	-WTS looked over Safety plan and stated we have all the appropriate plans in place.
Site Safety Meetings	Ongoing Monthly	

Appendix B: Forms

Cover sheet only – insert all appropriate forms behind this page.

Included Forms:

- 1) Mandated Reporter Child Abuse Report Form

Appendix C: GVA Emergency Operations and Response

The following sections provide key information for crisis response for GVA. While this information represents the basic tools needed for an effective crisis response, GVA will continue to assess, revise and expand on the plan for continuous improvement in student safety. Additional documentation will be referenced in this Comprehensive School Safety Plan as it is developed and implemented.

***Appendix C.1: GVA Crisis Response Team with Contacts –
Confidential***

Cover sheet only – insert the GVA Crisis Response Team Roster behind this page, except in any publicly distributed versions of this document.

***Appendix C.2: GVA Emergency Response Procedures Flipchart –
(For Official Use Only)***

Cover sheet only – insert the GVA Emergency Response Procedures Flipchart in preview format (un-cut and not assembled in flipchart folder) behind this page behind this page, except in any publicly distributed versions of this document.

Appendix D: Student and Parent Handbooks

This section shall include current copies of student and parent handbooks for Great Valley Academy.

Great Valley Academy-Modesto Campus
2017-2018 Second Interim
General Fund
Revenues, Expenditures, and Changes in Fund Balance

UNRESTRICTED & RESTRICTED

Description	Object Codes	Original Budget (A)	Board Appr'd Operating Budget (B)	Actuals To Date (C)	Projected Yr Totals (D)
A. REVENUES					
1) Revenue Limit Sources	8010-8099	7,187,084	7,155,576	3,686,607	7,155,576
2) Federal Revenue	8100-8299	164,013	164,013	26,452	164,013
3) Other State Revenue	8300-8599	184,763	317,380	573,233	317,380
4) Other Local Revenue	8600-8799	665,356	665,356	219,550	665,356
5) TOTAL REVENUES		8,201,216	8,302,325	4,505,842	8,302,325
B. EXPENDITURES					
1) Certificated Salaries	1000-1999	2,975,722	2,829,358	1,652,843	2,829,358
2) Classified Salaries	2000-2999	1,822,995	1,846,057	824,088	1,846,057
3) Employee Benefits	3000-3999	1,317,926	1,273,977	698,966	1,273,977
4) Books and Supplies	4000-4999	567,615	567,615	329,551	567,615
5) Services & Other Operating Exp	5000-5999	1,054,227	1,102,811	696,393	1,102,811
6) Capital Outlay	6000-6999	121,389	152,511	120,428	152,511
7) Other Outgo (excluding Transfers of Indirect/ Direct Support Costs)	7100-7299	82,500	62,084	0	62,084
	7400-7499	194,584	215,000	123,702	215,000
8) Transfers of Indirect/Direct Support Costs	7300-7399	0	0	0	0
9) TOTAL EXPENDITURES		8,136,958	8,049,413	4,445,971	8,049,413
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)					
		64,258	252,912	59,871	252,912
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In	8910-8929	0	0	0	0
b) Transfers Out	7610-7629	0	0	0	0
2) Other Sources/Uses					
a) Sources	8930-8979	0	0	0	0
b) Uses	7630-7699	0	0	0	0
3) Contributions	8980-8999	0	0	0	0
4) TOTAL, OTHER FINANCING SOURCES/USES		0	0	0	0
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)					
		64,258	252,912	59,871	252,912
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited	9791	6,885,511	6,885,511		6,885,511
b) Audit Adjustments	9793	0	0		0
c) As of July 1, Audited (F1a + F1b)		6,885,511	6,885,511		6,885,511
d) Other Restatements	9795	0	0		0
e) Adjusted Beginning Balance (F1c+F1d)		6,885,511	6,885,511		6,885,511
2) Ending Balance, June 30 (E + F1e)		6,949,769	7,138,423		7,138,423

Great Valley Academy-Modesto Campus
2017-2018 Second Interim
General Fund
Revenues, Expenditures, and Changes in Fund Balance

UNRESTRICTED

Description	Object Codes	Original Budget (A)	Board Appr'd Operating Budget (B)	Actuals To Date (C)	Projected Yr Totals (D)
A. REVENUES					
1) Revenue Limit Sources	8010-8099	7,075,840	7,044,332	3,618,402	7,044,332
2) Federal Revenue	8100-8299	0	0	0	0
3) Other State Revenue	8300-8599	134,367	264,136	155,954	264,136
4) Other Local Revenue	8600-8799	325,000	325,000	210,294	325,000
5) TOTAL REVENUES		7,535,207	7,633,468	3,984,650	7,633,468
B. EXPENDITURES					
1) Certificated Salaries	1000-1999	2,667,372	2,549,952	1,505,621	2,549,952
2) Classified Salaries	2000-2999	1,788,560	1,759,765	807,930	1,759,765
3) Employee Benefits	3000-3999	1,232,086	1,202,707	653,327	1,202,707
4) Books and Supplies	4000-4999	407,446	427,940	232,730	427,940
5) Services & Other Operating Exp	5000-5999	694,355	725,774	501,089	725,774
6) Capital Outlay	6000-6999	121,389	152,511	118,184	152,511
7) Other Outgo (excluding Transfers of Indirect/ Direct Support Costs)	7100-7299 7400-7499	0 194,584	0 215,000	0 123,702	0 215,000
8) Transfers of Indirect/Direct Support Costs	7300-7399	0	0	0	0
9) TOTAL EXPENDITURES		7,105,792	7,033,649	3,942,583	7,033,649
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)					
		429,415	599,819	42,067	599,819
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In	8910-8929	0	0	0	0
b) Transfers Out	7610-7629	0	0	0	0
2) Other Sources/Uses		0	0	0	0
a) Sources	8930-8979	0	0	0	0
b) Uses	7630-7699	0	0	0	0
3) Contributions	8980-8999	(296,941)	(278,691)	0	(278,691)
4) TOTAL, OTHER FINANCING SOURCES/USES		(296,941)	(278,691)	0	(278,691)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)					
		132,474	321,128	42,067	321,128
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited	9791	6,817,295	6,817,295		6,817,295
b) Audit Adjustments	9793	0	0		0
c) As of July 1, Audited (F1a + F1b)		6,817,295	6,817,295		6,817,295
d) Other Restatements	9795	0	0		0
e) Adjusted Beginning Balance (F1c+F1d)		6,817,295	6,817,295		6,817,295
2) Ending Balance, June 30 (E + F1e)		6,949,769	7,138,423		7,138,423

Great Valley Academy-Modesto Campus
2017-2018 Second Interim
General Fund
Revenues, Expenditures, and Changes in Fund Balance

RESTRICTED

Description	Object Codes	Original Budget (A)	Board Appr'd Operating Budget (B)	Actuals To Date (C)	Projected Yr Totals (D)
A. REVENUES					
1) Revenue Limit Sources	8010-8099	111,244	111,244	68,205	111,244
2) Federal Revenue	8100-8299	164,013	164,013	26,452	164,013
3) Other State Revenue	8300-8599	50,396	53,244	417,279	53,244
4) Other Local Revenue	8600-8799	340,356	340,356	9,256	340,356
5) TOTAL REVENUES		666,009	668,857	521,192	668,857
B. EXPENDITURES					
1) Certificated Salaries	1000-1999	308,350	279,406	147,222	279,406
2) Classified Salaries	2000-2999	34,435	86,292	16,158	86,292
3) Employee Benefits	3000-3999	85,840	71,270	45,639	71,270
4) Books and Supplies	4000-4999	160,169	139,675	96,821	139,675
5) Services & Other Operating Exp	5000-5999	359,872	377,037	195,304	377,037
6) Capital Outlay	6000-6999	0	0	2,244	0
7) Other Outgo (excluding Transfers of Indirect/ Direct Support Costs)	7100-7299 7400-7499	82,500 0	62,084 0	0	62,084 0
8) Transfers of Indirect/Direct Support Costs	7300-7399	0	0	0	0
9) TOTAL EXPENDITURES		1,031,166	1,015,764	503,388	1,015,764
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)					
		(365,157)	(346,907)	17,804	(346,907)
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In	8910-8929	0	0	0	0
b) Transfers Out	7610-7629	0	0	0	0
2) Other Sources/Uses		0	0	0	0
a) Sources	8930-8979	0	0	0	0
b) Uses	7630-7699	0	0	0	0
3) Contributions	8980-8999	296,941	278,691	0	278,691
4) TOTAL, OTHER FINANCING SOURCES/USES		296,941	278,691	0	278,691
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)					
		(68,216)	(68,216)	17,804	(68,216)
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited	9791	68,216	68,216		68,216
b) Audit Adjustments	9793	0	0		0
c) As of July 1, Audited (F1a + F1b)		68,216	68,216		68,216
d) Other Restatements	9795	0	0		0
e) Adjusted Beginning Balance (F1c+F1d)		68,216	68,216		68,216
2) Ending Balance, June 30 (E + F1e)		0	0		0

FISCAL YEAR 2017-2020

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GENERAL FUND FINANCIAL PROJECTIONS

Great Valley Academy

Modesto

		FISCAL YEAR 2017-18				FISCAL YEAR 2018-19				FISCAL YEAR 2019-20			
		SOURCE FOR PROJECTION				SOURCE FOR PROJECTION				SOURCE FOR PROJECTION			
Description	Account Codes	Projection Factors	Unrestr. 17-18 1st Yr. Proj.	Restr 17-18 1st Yr. Proj.	Total 17-18 1st Yr. Proj.	Projection Factors	Unrestr. 18-19 2nd Yr. Proj.	Restr 18-19 2nd Yr. Proj.	Total 18-19 2nd Yr. Proj.	Projection Factors	Unrestr. 19-20 3rd Yr. Proj.	Restr 19-20 3rd Yr. Proj.	Total 19-20 3rd Yr. Proj.
Fund Balance-July 1 Estimated			\$6,817,295	\$68,216	\$6,885,511		\$7,138,423	\$0	\$7,138,423		\$7,463,680	\$0	\$7,463,680
Unaudited Actual Adjustments			\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0
July 1 Unaudited	9791		\$6,817,295	\$68,216	\$6,885,511		\$7,138,423	\$0	\$7,138,423		\$7,463,680	\$0	\$7,463,680
Audit Adjustments	9793				\$0				\$0		\$0	\$0	\$0
Adjustment for Restatements	9795		\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0
Net Beginning Balance			\$6,817,295	\$68,216	\$6,885,511		\$7,138,423	\$0	\$7,138,423		\$7,463,680	\$0	\$7,463,680
Revenue Limit Sources	8010-8099	see notes	\$7,044,332	\$111,244	\$7,155,576	see notes	\$7,594,021	\$111,244	\$7,705,265	see notes	\$7,756,286	\$111,244	\$7,867,530
Federal Revenues	8100-8299	see notes	\$0	\$164,013	\$164,013	see notes	\$0	\$164,013	\$164,013	see notes	\$0	\$164,013	\$164,013
Other State Revenues	8300-8599	see notes	\$264,136	\$53,244	\$317,380	see notes	\$142,270	\$54,357	\$196,627	see notes	\$146,730	\$55,679	\$202,409
Other Local Revenues	8600-8799	see notes	\$325,000	\$340,356	\$665,356	see notes	\$336,250	\$340,356	\$676,606	see notes	\$336,250	\$340,356	\$676,606
Total Operating Revenues			\$7,633,468	\$668,857	\$8,302,325		\$8,072,541	\$669,970	\$8,742,511		\$8,239,266	\$671,292	\$8,910,558
Certificated Salaries	1000-1999	see notes	\$2,549,952	\$279,406	\$2,829,358	see notes	\$2,866,700	\$287,788	\$3,154,488	see notes	\$2,952,701	\$296,422	\$3,249,123
Classified Salaries	2000-2999	see notes	\$1,759,765	\$86,292	\$1,846,057	see notes	\$1,555,057	\$88,881	\$1,643,938	see notes	\$1,601,709	\$91,548	\$1,693,257
Employee Benefits	3000-3999	see notes	\$1,202,707	\$71,270	\$1,273,977	see notes	\$1,373,888	\$73,408	\$1,447,296	see notes	\$1,473,041	\$75,611	\$1,548,652
Books and Supplies	4000-4999	see notes	\$427,940	\$139,675	\$567,615	see notes	\$519,829	\$143,171	\$663,000	see notes	\$512,157	\$145,843	\$658,000
Services, Other Operating	5000-5999	see notes	\$725,774	\$377,037	\$1,102,811	see notes	\$776,495	\$377,037	\$1,153,532	see notes	\$790,516	\$377,037	\$1,167,553
Capital Outlay	6000-6999	see notes	\$152,511	\$0	\$152,511	see notes	\$75,000	\$0	\$75,000	see notes	\$65,000	\$0	\$65,000
Other Outgo	7100-7299 7400-7499	see notes	\$215,000	\$62,084	\$277,084	see notes	\$215,000	\$65,000	\$280,000	see notes	\$215,000	\$65,000	\$280,000
Direct Support/Indirect Costs	7300-7399		\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0
Total Operating Expenditures			\$7,033,649	\$1,015,764	\$8,049,413		\$7,381,969	\$1,035,285	\$8,417,254		\$7,610,124	\$1,051,461	\$8,661,585
Operating Excess (Deficit)			\$599,819	(\$346,907)	\$252,912		\$690,572	(\$365,315)	\$325,257		\$629,142	(\$380,169)	\$248,973
Transfers In	8910-8929		\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0
Transfers Out	7600-7629		\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0
Sources	8930-8979		\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0
Uses	7630-7699		\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0
Long Term Liability	9660-9669		\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0
Contrib. to Restricted Program	8980-8999		(\$278,691)	\$278,691	\$0		(\$365,315)	\$365,315	\$0		(\$380,169)	\$380,169	\$0
Net Increase (Decrease) to Fund Balance			\$321,128	(\$68,216)	\$252,912		\$325,257	\$0	\$325,257		\$248,973	\$0	\$248,973
Ending Fund Balance			\$7,138,423	\$0	\$7,138,423		\$7,463,680	\$0	\$7,463,680		\$7,712,653	\$0	\$7,712,653
Recommended Reserve (Unr)	3.00%		\$229,004				\$242,176				\$247,178		
Reserve			\$7,138,423				\$7,463,680				\$7,712,653		
Reserve %			88.68%				88.67%				89.04%		

Great Valley Academy-Salida
2017-2018 Second Interim
General Fund
Revenues, Expenditures, and Changes in Fund Balance

UNRESTRICTED & RESTRICTED

Description	Object Codes	Original Budget (A)	Board Appr'd Operating Budget (B)	Actuals To Date (C)	Projected Yr Totals (D)
A. REVENUES					
1) Revenue Limit Sources	8010-8099	6,601,917	6,546,424	3,308,427	6,546,424
2) Federal Revenue	8100-8299	132,574	132,574	16,602	132,574
3) Other State Revenue	8300-8599	157,728	273,995	279,119	273,995
4) Other Local Revenue	8600-8799	564,459	564,459	245,095	564,459
5) TOTAL REVENUES		7,456,678	7,517,452	3,849,243	7,517,452
B. EXPENDITURES					
1) Certificated Salaries	1000-1999	2,560,124	2,520,351	1,265,219	2,520,351
2) Classified Salaries	2000-2999	1,492,238	1,538,651	833,935	1,538,651
3) Employee Benefits	3000-3999	1,123,607	1,139,156	602,035	1,139,156
4) Books and Supplies	4000-4999	620,900	589,418	279,708	589,418
5) Services & Other Operating Exp	5000-5999	1,002,063	1,013,234	636,025	1,013,234
6) Capital Outlay	6000-6999	200,700	181,000	5,692	181,000
7) Other Outgo (excluding Transfers of Indirect/ Direct Support Costs)	7100-7299	0	54,948	0	54,948
	7400-7499	414,948	360,000	225,158	360,000
8) Transfers of Indirect/Direct Support Costs	7300-7399	0	0	0	0
9) TOTAL EXPENDITURES		7,414,580	7,396,758	3,847,772	7,396,758
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)					
		42,098	120,694	1,471	120,694
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In	8910-8929	0	0	0	0
b) Transfers Out	7610-7629	0	0	0	0
2) Other Sources/Uses					
a) Sources	8930-8979	0	0	0	0
b) Uses	7630-7699	0	0	0	0
3) Contributions	8980-8999	0	0	0	0
4) TOTAL, OTHER FINANCING SOURCES/USES		0	0	0	0
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)					
		42,098	120,694	1,471	120,694
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited	9791	3,377,382	3,377,382		3,377,382
b) Audit Adjustments	9793	0	0		0
c) As of July 1, Audited (F1a + F1b)		3,377,382	3,377,382		3,377,382
d) Other Restatements	9795	0	0		0
e) Adjusted Beginning Balance (F1c+F1d)		3,377,382	3,377,382		3,377,382
2) Ending Balance, June 30 (E + F1e)		3,419,480	3,498,076		3,498,076

Great Valley Academy-Salida
2017-2018 Second Interim
General Fund
Revenues, Expenditures, and Changes in Fund Balance

UNRESTRICTED

Description	Object Codes	Original Budget (A)	Board Appr'd Operating Budget (B)	Actuals To Date (C)	Projected Yr Totals (D)
A. REVENUES					
1) Revenue Limit Sources	8010-8099	6,503,459	6,447,966	3,248,090	6,447,966
2) Federal Revenue	8100-8299	0	0	0	0
3) Other State Revenue	8300-8599	119,685	233,683	117,134	233,683
4) Other Local Revenue	8600-8799	285,000	285,000	226,867	285,000
5) TOTAL REVENUES		6,908,144	6,966,649	3,592,091	6,966,649
B. EXPENDITURES					
1) Certificated Salaries	1000-1999	2,451,173	2,424,419	1,200,347	2,424,419
2) Classified Salaries	2000-2999	1,445,617	1,469,731	792,558	1,469,731
3) Employee Benefits	3000-3999	1,086,450	1,095,898	576,218	1,095,898
4) Books and Supplies	4000-4999	459,907	460,953	196,811	460,953
5) Services & Other Operating Exp	5000-5999	749,998	779,523	378,632	779,523
6) Capital Outlay	6000-6999	200,700	181,000	5,692	181,000
7) Other Outgo (excluding Transfers of Indirect/	7100-7299	0	0	0	0
Direct Support Costs)	7400-7499	414,948	360,000	225,158	360,000
8) Transfers of Indirect/Direct Support Costs	7300-7399	0	0	0	0
9) TOTAL EXPENDITURES		6,808,793	6,771,524	3,375,416	6,771,524
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)					
		99,351	195,125	216,675	195,125
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In	8910-8929	0	0	0	0
b) Transfers Out	7610-7629	0	0	0	0
2) Other Sources/Uses		0	0	0	0
a) Sources	8930-8979	0	0	0	0
b) Uses	7630-7699	0	0	0	0
3) Contributions	8980-8999	(5,051)	(74,278)		(74,278)
4) TOTAL, OTHER FINANCING SOURCES/USES		(5,051)	(74,278)	0	(74,278)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)					
		94,300	120,847	216,675	120,847
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited	9791	3,377,229	3,377,229		3,377,229
b) Audit Adjustments	9793	0	0		0
c) As of July 1, Audited (F1a + F1b)		3,377,229	3,377,229		3,377,229
d) Other Restatements	9795	0	0		0
e) Adjusted Beginning Balance (F1c+F1d)		3,377,229	3,377,229		3,377,229
2) Ending Balance, June 30 (E + F1e)		3,471,529	3,498,076		3,498,076

Great Valley Academy-Salida
2017-2018 Second Interim
General Fund
Revenues, Expenditures, and Changes in Fund Balance

RESTRICTED

Description	Object Codes	Original Budget (A)	Board Appr'd Operating Budget (B)	Actuals To Date (C)	Projected Yr Totals (D)
A. REVENUES					
1) Revenue Limit Sources	8010-8099	98,458	98,458	60,337	98,458
2) Federal Revenue	8100-8299	132,574	132,574	16,602	132,574
3) Other State Revenue	8300-8599	38,043	40,312	161,985	40,312
4) Other Local Revenue	8600-8799	279,459	279,459	18,228	279,459
5) TOTAL REVENUES		548,534	550,803	257,152	550,803
B. EXPENDITURES					
1) Certificated Salaries	1000-1999	108,951	95,932	64,872	95,932
2) Classified Salaries	2000-2999	46,621	68,920	41,377	68,920
3) Employee Benefits	3000-3999	37,157	43,258	25,817	43,258
4) Books and Supplies	4000-4999	160,993	128,465	82,897	128,465
5) Services & Other Operating Exp	5000-5999	252,065	233,711	257,393	233,711
6) Capital Outlay	6000-6999	0	0	0	0
7) Other Outgo (excluding Transfers of Indirect/ Direct Support Costs)	7100-7299	0	54,948	0	54,948
	7400-7499	0	0	0	0
8) Transfers of Indirect/Direct Support Costs	7300-7399	0	0	0	0
9) TOTAL EXPENDITURES		605,787	625,234	472,356	625,234
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)					
		(57,253)	(74,431)	(215,204)	(74,431)
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In	8910-8929	0	0	0	0
b) Transfers Out	7610-7629	0	0	0	0
2) Other Sources/Uses		0	0	0	0
a) Sources	8930-8979	0	0	0	0
b) Uses	7630-7699	0	0	0	0
3) Contributions	8980-8999	5,051	74,278		74,278
4) TOTAL, OTHER FINANCING SOURCES/USES		5,051	74,278	0	74,278
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)					
		(52,202)	(153)	(215,204)	(153)
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited	9791	153	153		153
b) Audit Adjustments	9793	0	0		0
c) As of July 1, Audited (F1a + F1b)		153	153		153
d) Other Restatements	9795	0	0		0
e) Adjusted Beginning Balance (F1c+F1d)		153	153		153
2) Ending Balance, June 30 (E + F1e)		(52,049)	0		0

FISCAL YEAR 2017-2018

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GENERAL FUND FINANCIAL PROJECTIONS

Great Valley AcademySalida

		FISCAL YEAR 2017-2018				FISCAL YEAR 2018-19				FISCAL YEAR 2019-2020			
		SOURCE FOR PROJECTION				SOURCE FOR PROJECTION				SOURCE FOR PROJECTION			
Description	Account Codes	Projection Factors	Unrestr. 17-18 1st Yr. Proj.	Restr 17-18 1st Yr. Proj.	Total 17-18 1st Yr. Proj.	Projection Factors	Unrestr. 18-19 2nd Yr. Proj.	Restr 18-19 2nd Yr. Proj.	Total 18-19 2nd Yr. Proj.	Projection Factors	Unrestr. 19-20 3rd Yr. Proj.	Restr 19-20 3rd Yr. Proj.	Total 19-20 3rd Yr. Proj.
Fund Balance-July 1 Estimated			\$3,377,229	\$153	\$3,377,382		\$3,498,076	(\$0)	\$3,498,076		\$3,620,623	(\$0)	\$3,620,623
Unaudited Actual Adjustments			\$0	\$0	\$0				\$0				\$0
July 1 Unaudited	9791		\$3,377,229	\$153	\$3,377,382		\$3,498,076	(\$0)	\$3,498,076		\$3,620,623	(\$0)	\$3,620,623
Audit Adjustments	9793		\$0	\$0	\$0				\$0				\$0
Adjustment for Restatements	9795		\$0	\$0	\$0				\$0				\$0
Net Beginning Balance			\$3,377,229	\$153	\$3,377,382		\$3,498,076	(\$0)	\$3,498,076		\$3,620,623	(\$0)	\$3,620,623
Revenue Limit Sources	8010-8099	see notes	\$6,447,966	\$98,458	\$6,546,424	see notes	\$6,824,089	\$98,458	\$6,922,547	see notes	\$7,182,646	\$98,458	\$7,281,104
Federal Revenues	8100-8299	see notes	\$0	\$132,574	\$132,574	see notes	\$0	\$132,574	\$132,574	see notes	\$0	\$132,574	\$132,574
Other State Revenues	8300-8599	see notes	\$233,683	\$40,312	\$273,995	see notes	\$130,734	\$42,760	\$173,494	see notes	\$134,579	\$43,900	\$178,479
Other Local Revenues	8600-8799	see notes	\$285,000	\$279,459	\$564,459	see notes	\$310,000	\$279,459	\$589,459	see notes	\$310,000	\$279,459	\$589,459
Total Operating Revenues			\$6,966,649	\$550,803	\$7,517,452		\$7,264,823	\$553,251	\$7,818,074		\$7,627,225	\$554,391	\$8,181,616
Certificated Salaries	1000-1999	see notes	\$2,424,419	\$95,932	\$2,520,351	see notes	\$2,497,151	\$98,810	\$2,595,961	see notes	\$2,572,066	\$101,774	\$2,673,840
Classified Salaries	2000-2999	see notes	\$1,469,731	\$68,920	\$1,538,651	see notes	\$1,513,823	\$70,988	\$1,584,811	see notes	\$1,559,238	\$73,117	\$1,632,355
Employee Benefits	3000-3999	see notes	\$1,095,898	\$43,258	\$1,139,156	see notes	\$1,242,916	\$44,556	\$1,287,472	see notes	\$1,309,575	\$45,893	\$1,355,468
Books and Supplies	4000-4999	see notes	\$460,953	\$128,465	\$589,418	see notes	\$475,705	\$134,313	\$610,018	see notes	\$449,565	\$133,453	\$583,018
Services, Other Operating	5000-5999	see notes	\$779,523	\$233,711	\$1,013,234	see notes	\$808,606	\$233,711	\$1,042,317	see notes	\$816,938	\$233,711	\$1,050,649
Capital Outlay	6000-6999	see notes	\$181,000	\$0	\$181,000	see notes	\$160,000	\$0	\$160,000	see notes	\$175,000	\$0	\$175,000
Other Outgo	7100-7299 7400-7499	see notes	\$360,000	\$54,948	\$414,948	see notes	\$360,000	\$54,948	\$414,948	see notes	\$420,000	\$54,948	\$474,948
Direct Support/Indirect Costs	7300-7399			\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0
Total Operating Expenditures			\$6,771,524	\$625,234	\$7,396,758		\$7,058,201	\$637,326	\$7,695,527		\$7,302,382	\$642,896	\$7,945,278
Operating Excess (Deficit)			\$195,125	(\$74,431)	\$120,694		\$206,622	(\$84,075)	\$122,547		\$324,843	(\$88,505)	\$236,339
Transfers In	8910-8929		\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0
Transfers Out	7600-7629		\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0
Sources	8930-8979		\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0
Uses	7630-7699		\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0
Long Term Liability	9660-9669		\$0	\$0	\$0		\$0	\$0	\$0		\$0	\$0	\$0
Contrib. to Restricted Program	8980-8999		(\$74,278)	\$74,278	\$0		(\$84,075)	\$84,075	\$0		(\$88,505)	\$88,505	\$0
Net Increase (Decrease) to Fund Balance			\$120,847	(\$153)	\$120,694		\$122,547	\$0	\$122,547		\$236,338	\$0	\$236,339
Ending Fund Balance			\$3,498,076	(\$0)	\$3,498,076		\$3,620,623	(\$0)	\$3,620,623		\$3,856,961	(\$0)	\$3,856,961
Recommended Reserve (Unr)	3.00%		\$208,999				\$217,945				\$228,817		
Reserve			\$3,498,076				\$3,620,623				\$3,856,961		
Reserve %			47.29%				47.05%				48.54%		

**GREAT VALLEY ACADEMY
401(K) PLAN AND TRUST**

SUMMARY OF MATERIAL MODIFICATIONS

The purpose of this Summary of Material Modifications is to inform you of a change that has been made to the GREAT VALLEY ACADEMY 401(K) PLAN AND TRUST effective November 6, 2017. This change has affected the information previously provided to you in the Plan's Summary Plan Description. The revised portion of the Summary Plan Description is described below.

Cash Out

After your termination of employment from the Company, if the vested amount of your Account does not exceed \$1,000 (or such lesser amount as determined by the Plan Administrator), your vested Account balance will be distributed directly to you in cash. If the vested amount of your Account balance is more than \$1,000 (or such lesser amount as determined by the Plan Administrator) but less than \$5,000, your vested Account will be distributed from the Plan. You may either elect to receive this distribution in cash or to roll over the distribution to an individual retirement account (IRA) or the qualified plan of your new employer (but only if your new employer's plan allows such rollovers). However, if you do not timely return your election forms, the Plan Administrator will transfer your vested Account to an IRA established in your name; unless the distribution occurs after the Required Beginning Date. This mandatory distribution will be invested in an IRA designed to preserve principal and provide a reasonable rate of return and liquidity. All fees and expenses related to the establishment of the IRA will be paid by the Participant. All fees and expenses incurred after the IRA is established will be deducted from the IRA. For further information concerning the Plan's automatic rollover provisions, the IRA provider and the fees and expenses attendant to the individual retirement plan please contact the Plan Administrator at the phone number found in the "ADMINISTRATIVE INFORMATION" section at the end of this Summary Plan Description.

If the vested amount of your Account exceeds \$5,000, you must consent to any distribution of your Account. However, the Plan Administrator will commence distribution of your vested Account balance without your consent at the time that payments must begin under applicable federal law - generally the April 1 following the later of the calendar year in which you attain age 70-1/2 or you terminate employment. However, you may elect to begin distributions on the April 1 following the calendar year in which you attain age 70-1/2 even if you have not yet terminated employment. Special rules apply to persons who are deemed to own more than 5% of the Company.

**GREAT VALLEY ACADEMY
FORMAL RECORD OF ACTION**

The following is a formal record of action taken by the governing body of GREAT VALLEY ACADEMY (the "Company").

With respect to the amendment of the GREAT VALLEY ACADEMY 401(K) PLAN AND TRUST (the "Plan"), the following resolutions are hereby adopted:

RESOLVED: That the Plan be amended in the form attached hereto, which amendment is hereby adopted and approved;

RESOLVED FURTHER: That the appropriate officers of the Company be, and they hereby are, authorized and directed to execute said amendment on behalf of the Company;

RESOLVED FURTHER: That the officers of the Company be, and they hereby are, authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to effect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports documents or other information as may be required under applicable law.

Dated this _____ day of _____, 2018.

Modesto
Budget Comparison
2017-2018 Budget
2017-2018 Budget Revision - February 2018

	2017-2018 Approved Operating Budget Oct-17	2017-2018 Proposed Operating Budget Feb-18	\$ Variance	% Variance
<hr/>				
Ordinary Income/Expense				
Income				
8000 · LCFF, EPA, In Lieu, Prop tax	7,155,576	7,190,863	35,287	0.5%
8100 · Federal Revenue (Grant)	164,013	164,013	0	0.0%
8300 · Other State Revenues	191,673	483,625	291,952	152.3%
8590 · One Time funding	125,707	125,707	-0	100.0%
8600 · Other Local Revenue	665,356	683,013	17,657	2.7%
Total Income	8,302,325	8,647,221	344,896	4.2%
<hr/>				
Gross Profit	8,302,325	8,647,221	344,896	4.2%
Expense				
1000 · Certificated Salaries	2,829,358	3,004,358	175,000	6.2%
2000 · Classified Salaries	1,846,057	1,596,057	-250,000	-13.5%
3000 · Employee Benefits	1,273,977	1,277,011	3,034	0.2%
4000 · Books & Supplies	567,615	676,434	108,819	19.2%
5000 · Services & Other Operating Exp	1,102,811	1,198,219	95,408	8.7%
6000 · Capital Outlay	152,511	372,767	220,256	144.4%
7430 · All Other Financing Uses	277,084	277,084	0	0.0%
Total Expense	8,049,412	8,401,930	352,518	4.4%
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Net Ordinary Income	252,913	245,291	-7,622	-3.0%
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	3.05%	2.84%		

Great Valley Academy-Modesto Campus
Budget Comparison-Narrative
Feb-18

Revenue

State Aid and EPA revenue increased to reflect P1 certification and LCFF 18.2d
Other state revenue increased to reflect YTD actual
Prop 39 revenue received \$220K
Fundraiser revenue increased \$17K to reflect YYD actual

Net increase in revenue \$345K (4.2%)

Expenses

Salaries and benefit expenses include:
Adjusted salaries and benefits to reflect mid-year run rate

Books and Supplies expenses include:
Increased curriculum expense \$120K
Adjusted supplies and software expenses to reflect mid-year run rate

Services and other expense estimates include:
Increased SpEd services \$110K
Adjusted travel and fees to reflect mid-year run rate

Capital Outlay
Increased capital outlay by \$220K (Prop 39 money)

Othr Tuition, Exc csts, Deficit
No adjustments

All other financing uses
No adjustments

"Income"/increase in fund reserve amount

\$245,291 2.84% of expenses

Salida
Budget Comparison
2017-2018 Budget
2017-2018 Budget Revision - February 2018

	2017-2018 Approved Operating Budget Oct-17	2017-2018 Proposed Operating Budget Feb-18	\$ Variance	% Variance
Ordinary Income/Expense				
Income				
8000 · LCFF, EPA, In Lieu, Prop tax	6,546,424	6,589,547	43,123	0.7%
8100 · Federal Revenue (Grant)	132,574	132,574	0	0.0%
8300 · Other State Revenues	162,789	192,582	29,793	18.3%
8590 · One Time funding	111,206	111,448	243	100.0%
8600 · Other Local Revenue	564,459	609,459	45,000	8.0%
Total Income	7,517,452	7,635,610	118,158	1.6%
Gross Profit	7,517,452	7,635,610	118,158	1.6%
Expense				
1000 · Certificated Salaries	2,520,351	2,448,820	-71,531	-2.8%
2000 · Classified Salaries	1,538,651	1,538,651	-0	0.0%
3000 · Employee Benefits	1,139,156	1,113,238	-25,918	-2.3%
4000 · Books & Supplies	589,418	596,018	6,600	1.1%
5000 · Services & Other Operating Exp	1,013,234	1,126,175	112,941	11.1%
6000 · Capital Outlay	181,000	181,000	0	0.0%
7430 · All Other Financing Uses	414,948	429,948	15,000	3.6%
Total Expense	7,396,758	7,433,850	37,092	0.5%
Net Ordinary Income	120,694	201,760	81,066	67.2%
	1.61%	2.64%		

Great Valley Academy-Salida Campus
Budget Comparison-Narrative
Feb-18

Revenue

State Aide and EPA revenue increased to reflect P1 certification and LCFF 18.2d
Other State revenue increased to reflect YTD actual and projection
Kids Care revenue increased \$20K to reflect new enrollment and billings
Fundraiser revenue increased \$25K to reflect YTD actual

Net increase in revenue \$118K (1.6%)

Expenses

Salaries and benefit expenses include:

Adjusted salaries and benefits to reflect mid-year run rate

Books and Supplies expenses include:

Adjusted supplies and software expenses to reflect mid-year run rate

Services and other expense estimates include:

Increased SpEd services \$85K

Adjusted legal fees, outside services and consultant fees to reflect mid-year run rate

Capital Outlay

No adjustments

Other Tuition, Exc csts, Deficit

No adjustments

All other financing uses

Increased year-end debt service by \$15K

"Income"/increase in fund reserve amount

\$201,760 2.64% of expenses

**Memorandum of Understanding
Between the Stanislaus County Office of Education
and Great Valley Academy**

I. Recitals

The Great Valley Academy (hereinafter “GVA”) Charter Agreement calls for the development of a Memorandum of Understanding (hereinafter “MOU”) to define the oversight and special education arrangements between GVA and the Stanislaus County Office of Education (hereinafter “SCOE”) and to define and resolve other matters of mutual interest.

The Stanislaus County Board of Education (County Board) is the granting agency of GVA and approved the charter for a term of five (5) years, commencing January 13, 2015 and terminating on January 13, 2020. This agreement shall continue concurrently with the term of the charter unless otherwise amended. This MOU shall remain in effect under subsequent re-approvals of the charter.

As a charter school that is deemed to be a public school of the Local Educational Agency (LEA) that granted the charter, GVA shall participate in state and federal funding in the same manner as other public schools of the granting agency.

II. Purpose of this Memorandum

This MOU outlines special education services to be provided by GVA, defines supervisory oversight provided by SCOE as referenced in Education Code § 47604.32. Furthermore, it specifies special Administrative Liaison Services to be provided by SCOE as a function of its partnership with GVA.

III. Supervisory Oversight Defined

GVA and SCOE agree that supervisory oversight shall include the following services:

- A. All activities related to the charter revocation and renewal process, as described in Education Code § 47607.
- B. Activities relating to monitoring the performance of GVA with respect to the terms of its charter petition, related agreements, and all applicable laws.
- C. Reviews of and timely response to the annual charter performance report and related processes as outlined in the charter petition.
- D. Participating in the dispute resolution process as described in Section X of this agreement.
- E. SCOE may use all or part of the FCMAT (Fiscal Crisis & Management Assistance Team) Charter School Annual Oversight Checklist in performance of its oversight role. GVA agrees to provide any and all information required for SCOE to complete the FCMAT Charter School Annual Oversight Checklist.

IV. Fiscal Oversight

Pursuant to EC 47604.32(d), SCOE is required to monitor the fiscal condition of each charter school under its authority. To assist with fiscal oversight responsibilities, GVA agrees to follow the procedures as listed below.

A. Financial Reporting

1. The following board approved financial reports are due to SCOE on or before the statutory due dates pursuant to Education Code § 47604.33.
 - a. Adopted budget and Local Control Accountability Plan (LCAP) or annual update - July 1.
 - b. Prior year's Unaudited Actuals - September 15.
 - c. First Interim - December 15.
 - d. Second Interim - March 15.
2. For each financial report listed above, GVA will provide the following items for review. See Appendix A for detailed requirements of each item.
 - a. Charter school certification.
 - b. Average daily attendance and enrollment.
 - c. Cash flow projections (interims only).
 - d. Multi-year projections and budget assumptions.
 - e. Report print outs from charter financial database.
3. GVA will submit a copy of the prior year annual audit report to SCOE by December 15 of each year as required by Education Code § 47605(m). In the event GVA's annual audit report has any audit findings, GVA will submit a corrective plan of action to the satisfaction of SCOE by February 15 following the year of the audit.

B. Principal Apportionment Data Reporting

1. GVA will submit the following principal apportionment data to SCOE generally eight (8) business days prior to the statutory due dates listed. Due dates will vary each year based on the state principal apportionment reporting calendar and/or the SCOE submission calendar.
 - a. First Principal Apportionment Data Collection (P-1) - January 15.
 - b. Second Principal Apportionment Data Collection (P-2) - May 1.
 - c. Annual attendance data - July 15.
 - d. Revisions, audit findings, ADA-related adjustments, and prior year corrections must be submitted as required.
2. If GVA submits data on the Pupil Estimates for New or Significantly Expanding Charters (PENSEC) and Charter School 20-day Attendance Report, hard copies of each report with supporting documentation will be provided to SCOE within five (5) business days of submittal.

C. Other Reporting Requirements

GVA agrees to abide by all other federal, state, and local reporting requirements, including, but not limited to:

1. California Longitudinal Pupil Achievement Data Systems (CALPADS) data collections.
2. California Basic Education Data System (CBEDS) data collections.
3. Grant specific financial and performance reports.

D. Debt Service

Before entering into any new debt agreement exceeding \$1,000,000, GVA will meet with SCOE to solicit input and feedback on the debt issuance. Upon issuance of any debt, GVA will provide the signed agreement and repayment schedule to SCOE within ten (10) business days of the signed agreement.

E. Oversight Fees

SCOE will charge GVA one percent (1%) of the revenue received in each fiscal year from the Local Control Funding Formula (LCFF), pursuant to Education Code § 47613. GVA shall make one annual payment according to the schedule below or on the following business day.

1. April 1st – based on Second Interim LCFF calculations for the prior year.

V. Special Education / SELPA

A. Recitals

1. A charter school that includes in its charter petition verifiable written assurances that the charter school will participate as a local educational agency in a special education plan approved by the State Board of Education shall be deemed a local educational agency (“LEA”) for the purposes of compliance with federal law, Individuals with Disabilities in Education Improvement Act of 2004 (“IDEA”) (20 U.S.C. Sec. 1400, et seq.) and for eligibility for federal and state special education funds. A charter school that does not provide such verifiable written assurances shall be deemed a public school of the local educational agency that granted the charter (Education Code Section 47641).
2. The Charter School has not provided verifiable written assurances that the Charter School will participate as a LEA in a special education local plan area (“SELPA”) approved by the State Board of Education. Therefore, the Charter School shall be deemed a public school of the County. However, this Agreement shall not preclude the Charter School from seeking LEA status and membership in a charter in accordance with Education Code Section 47641(a) at any time during the term of the charter. If the

Charter School successfully obtains membership in a SELPA as an LEA, this portion of the MOU shall be negotiated by the Parties.

3. A Charter School that is deemed to be a public school of the LEA that granted the charter shall participate in state and federal funding in the same manner as any other public school of the granting agency. Further, a child with disabilities attending the charter school shall receive special educational instruction or designated instruction and services, or both, in the same manner as a child with disabilities who attends another public school of that County. The agency that granted the charter shall ensure that all children with disabilities enrolled in the Charter School receive special education and designated instruction and services in a manner that is consistent with their individualized education program and in compliance with the IDEA.
 4. For purposes of this agreement, the County shall provide the state and federal funding to the Charter School and the Charter School shall provide all services to Charter School students as further described below and shall provide documentation of such services to the County as requested by the County.
 5. GVA shall not deny admission to any pupil on the basis of disability or the nature of or extent of a disability.
 6. GVA shall ensure that all students with exceptional needs who attend GVA are provided with a free and appropriate public education (FAPE) in compliance with the Individuals with Disabilities Education Act: 20 U.S.C. § 1400 et seq. (IDEA).
 7. GVA agrees to assume responsibility for ensuring that a child with disabilities who is attending the school will receive special education services, designated instruction, and related services consistent with their individualized education program (IEP) and in compliance with IDEA and implementing regulations.
 8. GVA shall ensure that staff members employed to provide special education services are appropriately credentialed based on California Commission on Teacher Credentialing standards and are appropriately licensed.
 9. This agreement may be enforced through revocation proceedings pursuant to Education Code § 47607 (c).
- B. Funding: In recognition of its responsibility under Education Code Section 47646, the County shall provide the Charter School all state or federal revenues that are generated by students attending the Charter School and distributed by the SELPA. The County shall immediately transfer such funds when they become available from the SELPA to be used by the Charter School to provide special education and related services. The County shall provide an estimate to the Charter School on an annual basis by June 1 (by July 15th for year one), of the amount and timing of special education funds to be received by the Charter School for budget management purposes. GVA and SCOE recognize the funds received for special education purposes from federal and state resources are currently inadequate and that additional funds are required. GVA's financial responsibility is not limited by revenue "generated by" or "allocated to" it by the local SELPA Plan, i.e. beyond the state and federal money given. Accordingly, GVA understands and agrees that GVA's "local" contribution must come from its own general fund.

- C. Assurances for Compliance with Special Education and Laws: GVA agrees to comply with all applicable special education laws, including but not limited to California Education Code supporting state regulations, IDEA supporting federal regulations, the SELPA Local Plan, and supporting SELPA policies.
- D. Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act: It is agreed that this agreement is intended to address the responsibilities of the parties with respect to the provisions and financing of special education services under IDEA and does not cover services or accommodations required under Section 504 nor under the Americans with Disabilities Act. Absent agreement of the parties to the contrary, GVA shall be solely responsible, at its own expense, for compliance with Section 504 and the Americans with Disabilities Act with respects to eligible students and shall ensure its own compliance with all applicable provisions therein.
- E. Services from a Nonpublic School: GVA agrees to ensure a full continuum of placement options is available for all students. GVA contributes to the SELPA Nonpublic School/Nonpublic Agency insurance pool and pays the SELPA for transportation to nonpublic schools. If a student requires nonpublic school placement, it is the Parties expectation and understanding that GVA will have access to SELPA funding for nonpublic schools and will continue to pay transportation costs.
- F. Parental Rights and Procedural Safeguards for Special Education: GVA shall ensure that parents receive and understand the Parental Rights and Procedural Safeguards for Special Education at least annually and upon initial referral for evaluation of their child for special education service, each notification of an IEP meeting, registration of a complaint or a request for a mediation or due process hearing, notification of disciplinary action, and upon parent request.
- G. Confidentiality of Records: GVA shall comply with laws and regulations pertaining to the confidentiality of records. GVA shall not permit access to or release any child's records without written parental permission except as allowable under related laws and regulations, shall ensure that parents have access to and can inspect and review within five (5) business days after receiving a written request for all education records maintained by GVA that are related to their child with respect to the identification, assessment, and educational placement of the child, and the provision of a free and appropriate public education.
- H. Interim Placement for New Students: For students who enroll in GVA with a current IEP, a 30 calendar day interim placement shall be provided for the child within the first five (5) school days of enrollment to implement or provide services comparable with the existing IEP, unless the parent and GVA agree otherwise. Prior to the end of the 30 calendar days, the IEP team shall review the interim placement and hold an IEP to develop a plan with appropriate goals and benchmarks for the student. The IEP team shall request information, records, and reports from the student's prior placement to inform their decisions.

I. Identification, Referral, and IDEA Process of GVA Students to Special Education:

1. GVA shall continue to utilize its Student Study Team (SST) plan and process. GVA shall conduct a SST to determine if alternative interventions are appropriate and/or whether a referral to special education is indicated. GVA will invite parents to participate and/or provide input to the SST. The SST shall meet regularly to design and implement support strategies for students with academic and/or social needs with the intention of exhausting all school and community resources before making a referral to special education so long as the services and supports offered are consistent with the particular student's educationally-related needs.
 2. Assessment of Students: GVA will determine what assessments, if any, are necessary and arrange for such assessments for all referred students, for annual assessments, for tri-annual assessments and independent educational evaluation in accordance with the IDEA and applicable state law. A qualified assessor (i.e., school psychologist or senior program specialist) will complete required assessments for pupils referred for special education services or for ongoing pupils with disabilities. GVA will continue to have the ability to contract with the SELPA for assessors.
 3. Individualized Education Program Team: GVA shall be responsible for arranging the necessary IEP meetings, including ensuring IDEA compliant team membership, which shall include, *but not limited to*, the parent or responsible adult who holds educational rights for the student pursuant to court order, the designated representative of GVA, and representatives who are knowledgeable about the regular educational program at GVA. Further, GVA responsibilities shall include documentation of the IEP meeting and the provision of parent rights.
 4. Eligibility and Placement: Decisions regarding eligibility, goals/objectives, program placement, and exit from special education shall be the decision of the IEP team. Team membership shall be in compliance with federal law and shall include the designated representative of GVA in accordance with the IEP, which shall be compliant with IDEA and all related laws and regulations.
 5. Educational Services and Programs: To the extent that the agreed upon IEP requires educational or related services to be delivered by staff other than GVA staff, GVA shall provide such services through a contract with a third party special education provider(s) according to, but not limited to, Education Code § 56365 including appropriately SCOE, licensed service providers or other public entities. All services required by the IEP will be provided by GVA and its contractor(s) and paid for by GVA. GVA shall fulfill its obligation to provide a free and appropriate public education to all students attending the charter school.
- J. Participation in General Assessments: GVA shall comply with the requirement that children with disabilities be included in state-mandated assessments with accommodations specified in each student's IEP's.
- K. Disciplinary Action for Special Education Students: GVA agrees to comply with all laws and regulations governing the discipline of special education students. GVA's student discipline policy shall include a section regarding discipline of special education students.

- L. Facilities: GVA will comply with applicable federal and state law with regards to accessibility and will continue to accommodate the needs of students, staff, and the public.
- M. Ongoing Oversight of Special Education at GVA:
 - 1. GVA shall be responsible for ensuring that all special education services are being implemented in accordance with each student's IEP and that annual and triennial IEP's, as well as all related assessments, are conducted in a timely manner and in compliance with all related laws and regulations. GVA shall also comply with specific parent requests for IEP meetings and/or re-evaluation in accordance with applicable laws and regulations.
 - 2. GVA acknowledges that the school is incorporated within the quality assurance process in the same manner as other public schools of SCOE and will be included within the quality assurance reviews of SCOE as the chartering entity. GVA agrees to cooperate fully with this process and will provide all related data to SCOE on a timely basis.
- N. Special Education Complaints: GVA shall work with parents to resolve special education concerns through local intervention to find solutions that meet the needs of the student. However, if necessary, GVA shall seek alternative dispute resolution, mediation, pre-hearing mediation conference, or due process. GVA shall ensure that all related laws and regulations are complied with when addressing special education complaints. GVA shall notify the SELPA office within two school days of any complaints related to special education issues. GVA shall be responsible for addressing and resolving all complaints and due process hearings filed against GVA, including costs incurred in the resolution of the complaint and any related services, compensatory education, and/or placement required.
- O. Qualifications for Service Providers: All required IEP assessments and services shall be provided either by qualified special education staff and/or by GVA entering into a contract(s) for services from SCOE, a state-certified nonpublic agency ("NPA"), or other appropriate outside agency with the requisite qualifications, credentials, and/or licenses appropriate to the services being provided and in compliance with related laws and regulations.
- P. Staff Development: GVA will participate in special education training and/or technical assistance offered to other public schools by SCOE and/or SELPA.
- Q. Maintenance of Effort:
 - 1. GVA agrees to provide any documents and information that SCOE may require to support their maintenance of effort obligations.
 - 2. GVA shall budget sufficient resources to educate special education students in full compliance with applicable laws.

SELPA Activities and Meetings

As part of his or her County representation duties at all SELPA meetings, the County Superintendent shall represent the Charter School. Reports to the Charter School regarding SELPA decisions, policies, etc., shall be communicated to the Charter School as they are to all other Charter Schools within the County. To the extent that the County and/or SELPA provide training opportunities and/or information regarding special education to site staff, such opportunities/information shall be made available to the Charter School and its staff. To the extent that site staff has the opportunity to participate in committee meetings of the SELPA as representatives of their County, such opportunities shall be made available to Charter School staff.

VI. Administrative Liaison Services

1. A SCOE designated liaison will provide the following services:
 - Arrange for SCOE County Board Member visitation to the site(s) upon the request of either GVA or SCOE Board Members
 - Communicate with the public in regards to GVA programs
 - Arrange for GVA staff to present at SCOE board meetings
 - Interface with other divisions of SCOE in regard to connecting services and expertise with GVA campus(es) as requested
 - Annually administer a teacher survey that includes:
 - i. Discussion of revisions of the survey with GVA staff
 - ii. Preparing the annual reports, including a synthesis of comments for the GVA Board, SCOE County Board Members, individual campuses and other staff
 - Upon request, assist with the creation and administration of staff tools or provide revisions of existing tools, such as teacher evaluations, administrator evaluations, etc.

VII. Right to Records

GVA agrees that SCOE shall have access to and the right to examine, audit, excerpt, copy, or transcribe any pertinent records pertaining to this MOU. All records shall be kept and maintained by GVA and made available to SCOE during the entire term of this MOU and for a period not less than five (5) years thereafter.

VIII. Modification

This MOU shall not be modified or amended without mutual written consent of the parties. If any actual or physical deletions or changes appear on the face of the MOU, such deletions or changes shall only be effective if the initials of all parties appear beside such deletion or change.

IX. Severability / Waiver

- A. If any provision of MOU is determined to be illegal, unenforceable, or invalid, such act shall in no way affect the validity of any other provision in this MOU.

- B. No waiver of any provision of this MOU shall be deemed or shall constitute a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding unless executed in writing by the party making the waiver.

X. Integration

This MOU, including all exhibits and other documents incorporated herein or made applicable by reference, contains the complete and final understanding of the parties' rights, duties, and obligations with respect to the transaction and commitments, whether oral or written. This MOU shall not be amended in any way except in writing expressly purporting to be such an amendment; signed and acknowledged by all parties hereto. In the event of any conflict of terms in this MOU and the charter agreement, or any other agreements, this MOU supersedes those agreements.

XI. Dispute Resolution

Any disputes arising under or connected to this MOU shall be resolved in accordance with the Dispute Resolution procedures set forth in the GVA charter.

XII. Attorney's Fees

Should either party be required to file legal action or claim to enforce any provision of this MOU, or resolve any dispute arising under or connected to this MOU, each party shall bear its own attorney's fees.

XIII. Indemnification

GVA retains the sole and exclusive responsibility for all liability and debts incurred by GVA. GVA agrees to defend, indemnify, save, and hold harmless SCOE, its governing body and individuals thereof, and all officers, agents, employees, representatives, and volunteers from all loss, cost, and expense (including but not limited to attorney's fees and other related costs arising out of any liability or claim of liability for injury, damage, or loss sustained or claimed to have been sustained arising out of, or occurring as a result of GVA's performance or failure to perform services under this MOU).

GVA further agrees to waive all rights of subrogation against SCOE and shall pay for any and all injury, damage, or loss to SCOE. SCOE assumes no responsibility whatsoever for any property placed on the premises. The provisions of this indemnification clause shall not be limited to the availability or collectability of insurance coverage nor do these provisions apply to any injury, damage, or loss caused solely by the negligence of SCOE.

XIV. Alcohol and Drug Free Workplace

GVA certifies under penalty of perjury and under the laws of the State of California that it will comply with the requirements of the Drug-Free Workplace Act of 1988 (Government Code § 8350 et seq.), and SCOE's Alcohol and Drug-Free Workplace Policy #4020.

XV. Term of Agreement

The term of this agreement begins at the time of signing by all parties and continues until such time as all parties agree to amendments or the charter is terminated.

XVI. Notifications

Any notices to be given pursuant to this contract shall be in writing and such notices, as well as any other document to be delivered, shall be delivered by personal service or facsimile, and by deposit in the U.S. Mail, certified or registered, return receipt requested, postage prepaid, and addressed to the party for who intended as follows:

Great Valley Academy

Leah Silvestre Franklin, Chief Executive Officer
3200 Tully Rd
Modesto, California 95350

Stanislaus County Office of Education

Tom Changnon, County Superintendent of Schools
1100 H Street
Modesto, California 95354

Leah Silvestre Franklin, Chief Executive Officer
Great Valley Academy

Date

Governing Board President
Great Valley Academy

Date

Tom Changnon, County Superintendent of Schools
Stanislaus County Office of Education

Date

APPENDIX A

Additional Items Required with Charter Financial Reports Due to SCOE

Required Items	Reporting Period			
	Adopted Budget	Unaudited Actuals	First Interim	Second Interim
Charter School Certification with original signature, date and contact information	X	X	X	X
Average Daily Attendance (ADA) and Enrollment <ul style="list-style-type: none"> Estimated P-2 ADA per grade level for the current and two (2) subsequent fiscal years Estimated enrollment per CALPADS Unduplicated Pupil count and percentage Trending analysis including historical attendance rates Teacher to student staffing ratio Narrative to explain excessive differences 	X	X	X	X
Cash Flow Projections <ul style="list-style-type: none"> Actual revenues and disbursements to date Projections for months beyond Interim Combined actuals and projections should total the projected year total budget being reported Beginning cash balance should equal prior year's ending cash balance Ending cash balance should include beginning cash balance, net operating cash in/out flow, A/R's, A/P's, and all other transactions that affect ending cash balance Ending cash balance by month should be positive for the remainder of the fiscal year 			X	X
Multi-Year Projections/Assumptions <ul style="list-style-type: none"> For current and two (2) subsequent fiscal years Revenue projections with adjustments for changes in ADA, LCFF revenue, federal and state entitlements, carryover, unearned revenue, one-time revenues, etc. Expenditure projections with adjustments for step/column, salary settlements, staffing changes, statutory benefit rate changes, one-time expenditures, etc. Fund balance component details Narrative explaining changes in all years 	X	X	X	X
Report Printouts from charter financial database separated by unrestricted/restricted resources supporting Original Budget and Estimated Actuals at Budget; Projected Budget and Actuals-To-Date at Interims; and Actuals at Unaudited Actuals. <ul style="list-style-type: none"> Balance Sheet/General Ledger Revenue & Expenditure Detail 	X	X	X	X

Great Valley Academy Modesto
January 2018

	A Actual YTD Jul 17-Jan 18	B Original Budget YTD Jul 17-Jan 18	C Estimated Balance of year Feb 18 - Jun 18	D Original Budget Balance of year Feb 18 - Jun 18	F Original Annual Operating Budget	G Revised Annual Operating Budget	E Estimated Annual Spending A + C
Ordinary Income/Expense							
Income							
8000 · Revenue Limit Sources	3,686,607	3,631,862	3,468,969	3,555,221	7,187,084	7,155,576	7,155,576
8100 · Federal Revenue	26,452	47,500	137,561	116,513	164,013	164,013	164,013
8300 · Other State Revenues	399,318	52,143	-81,938	132,620	184,763	317,380	317,380
8600 · Other Local Revenue	219,550	198,000	105,450	127,000	325,000	325,000	325,000
8700 · Selpa	173,915	180,000	166,441	160,356	340,356	340,356	340,356
Total Income	4,505,842	4,109,506	3,796,483	4,091,710	8,201,216	8,302,325	8,302,325
Gross Profit	4,505,842	4,109,506	3,796,483	4,091,710	8,201,216	8,302,325	8,302,325
Expense							
1000 · Certificated Salaries	1,652,843	1,590,000	1,176,515	1,385,722	2,975,722	2,829,358	2,829,358
2000 · Classified Salaries	824,087	990,000	1,021,970	832,996	1,822,996	1,846,057	1,846,057
3000 · Employee Benefits	698,966	710,000	575,010	607,926	1,317,926	1,273,977	1,273,977
4000 · Books & Supplies	329,551	370,000	238,064	197,615	567,615	567,615	567,615
5000 · Services & Other Operating Exp	696,394	600,000	406,417	454,227	1,054,227	1,102,811	1,102,811
6000 · Capital Outlay	120,428	110,000	32,083	11,389	121,389	152,511	152,511
7430 · All Other Financing Uses	123,702	123,702	153,382	153,382	277,084	277,084	277,084
Total Expense	4,445,971	4,493,702	3,603,441	3,643,256	8,136,959	8,049,412	8,049,412
Net Ordinary Income	59,871	-384,197	193,042	448,454	64,257	252,913	252,913

2017-2018
General Fund - Cash Flow
Great Valley Academy
Modesto

Description	Object Codes	July	August	September	October	November	December	January	February	March	April	May	June	Accrued	Total
									P1						
BEGINNING CASH FUND BALANCE	9110	3,530,596.94	3,651,206.09	3,169,888.95	3,426,865.66	3,505,832.13	2,797,606.76	3,835,304.03	3,782,505.81	3,708,871.17	3,978,574.36	3,906,452.47	3,617,640.83		
LCFF Revenue	8011	224,739.00	224,739.00	404,402.56	404,530.00	0.00	809,060.00	404,530.00	438,953.51	438,953.51	438,953.51	438,953.51	438,953.51	0.00	4,666,768.10
EPA Funding	8012			264,394.00		0.00	264,394.00			266,785.22			271,567.66	0.00	1,067,140.88
In-Lieu of Taxes Charter Funding	8096	0.00	74,114.00	148,227.00	98,818.00	98,818.00	98,818.00	98,818.00	91,729.61	183,459.22	91,729.61	91,729.61	91,729.61	142,432.34	1,310,423.00
Selpa Prop Tax	8097							68,205.00						43,039.00	111,244.00
Federal IDEA	8181												34,506.50	34,506.50	69,013.00
Federal Food	8220	0.00	0.00	0.00	7,256.21	9,510.93	9,684.71	0.00	19,000.00	9,500.00	9,500.00	9,500.00	9,500.00	11,548.15	95,000.00
State Food Revenue	8520	0.00	0.00	0.00	0.00	741.00	676.12	0.00	1,354.00	677.00	677.00	677.00	684.00	1,290.88	6,777.00
Educator Effectiveness	8550													0.00	
Mandated Cost Reimb	8550						13,597.00						(0.11)	0.00	13,596.89
One Time Funds	8590						41,994.00							83,713.05	125,707.05
Lottery	8560							49,314.61			36,689.76			38,847.53	124,851.90
Lottery, prop 20	8561													41,047.20	41,047.20
Other	8590		355.00				220,256.00							(215,211.00)	5,400.00
Prior Year Payments	prior year	19,526.06	11,336.82	4,323.39	10,124.53		31,076.00	(4,002.07)					(72,384.73)	0.00	
Other Local (Kids Care)	8689	9,083.64	27,668.27	11,795.54	21,040.45	15,297.10	16,801.80	14,263.60	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	0.00	225,000.00
Other Local (Fundraiser +)	8600-8699	6,654.08	5,141.12	30,240.49	28,860.95	25,121.37	5,154.21	2,427.19	3,000.00	3,000.00	3,000.00	3,000.00	(15,599.41)	0.00	100,000.00
Selpa	8792	15,810.00	15,810.00	28,459.00	28,459.00	0.00	56,918.00	28,459.00	30,000.00	25,000.00	25,000.00	25,000.00	56,818.00	4,623.00	340,356.00
TOTAL REVENUES		275,812.78	359,164.21	891,841.98	599,089.14	149,488.40	1,568,429.84	662,015.33	604,037.12	947,374.95	625,549.88	588,860.12	844,824.63	185,836.65	8,302,325.02
EXPENDITURES															
Certificated Salaries	1000-1999	25,485.90	267,603.56	271,993.84	271,471.72	280,123.83	267,128.02	269,036.08	260,000.00	260,000.00	260,000.00	260,000.00	136,514.63	0.00	2,829,357.58
Classified Salaries	2000-2999	89,740.66	101,399.58	135,949.07	113,989.83	138,240.07	131,073.17	113,694.83	130,000.00	130,000.00	130,000.00	130,000.00	501,969.56	0.00	1,846,056.77
Employee Benefits	3000-3999	36,625.46	130,746.90	103,698.75	98,503.10	112,917.72	99,493.07	116,981.09	115,000.00	115,000.00	115,000.00	100,000.00	130,010.47	0.00	1,273,976.56
Books & Supplies	4000-4999	20,875.85	48,220.29	55,379.82	46,137.57	38,328.98	60,984.09	59,623.97	55,000.00	55,000.00	55,000.00	55,000.00	18,064.43	0.00	567,615.00
Services & Other Operating Expenses	5000-5999	31,283.95	35,230.71	84,167.31	99,229.57	167,978.84	120,841.24	157,661.90	100,000.00	100,000.00	100,000.00	100,000.00	6,417.45	0.00	1,102,810.97
Capital Outlay	6000-6999	11,954.00	70,196.64	20,338.69	0.00	17,938.59	0.00	0.00	0.00	0.00	20,000.00	215,000.00	12,083.08	(215,000.00)	152,511.00
Other Outgo	7100-7499	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	82,694.64	0.00	277,084.00
TOTAL EXPENDITURES		233,637.58	671,069.44	689,199.24	647,003.55	773,199.79	697,191.35	734,669.63	677,671.76	677,671.76	697,671.76	877,671.76	887,754.26		8,049,411.88
NET INCREASE/DECREASE		42,175.20	(311,905.23)	202,642.74	(47,914.41)	(623,711.39)	871,238.49	(72,654.30)	(73,634.64)	269,703.19	(72,121.88)	(288,811.64)	(42,929.63)	185,836.65	252,913.14
Accruals Received		186,299.71	0.00	38,771.24	35,899.18	(84,513.98)	96,837.00								329,946.60
Liabilities		(107,865.76)	(169,411.91)	15,562.73	90,981.70		69,621.78	19,856.08							0.00
Line of Credit (1,000,000)															
Loan From Manteca (to Manteca)	-750,000														(750,000.00)
ENDING CASH BALANCE		3,651,206.09	3,169,888.95	3,426,865.66	3,505,832.13	2,797,606.76	3,835,304.03	3,782,505.81	3,708,871.17	3,978,574.36	3,906,452.47	3,617,640.83	3,574,711.20		

Great Valley Academy Salida
January 2018

	A Actual YTD Jul - Jan 18	B Original Budget YTD Jul - Jan 18	C Estimated Balance of year Feb 18 - Jun 18	D Original Budget Balance of year Feb 18 - Jun 18	F Original Annual Operating Budget	G Revised Annual Operating Budget	E Estimated Annual Spending A + C
Ordinary Income/Expense							
Income							
8000 · Revenue Limit Sources	3,308,427	3,283,014	3,237,997	3,318,904	6,601,917	6,546,424	6,546,424
8100 · Federal Revenue	16,602	29,500	115,972	103,074	132,574	132,574	132,574
8300 · Other State Revenues	123,408	39,844	150,586	117,885	157,728	273,995	273,995
8600 · Other Local Revenue	246,952	183,000	38,049	102,000	285,000	285,000	285,000
8700 · SELPA	153,854	150,000	125,605	129,459	279,459	279,459	279,459
Total Income	3,849,243	3,685,357	3,668,209	3,771,321	7,456,678	7,517,452	7,517,452
Gross Profit	3,849,243	3,685,357	3,668,209	3,771,321	7,456,678	7,517,452	7,517,452
Expense							
1000 · Certificated Salaries	1,265,219	1,345,000	1,255,132	1,215,124	2,560,124	2,520,351	2,520,351
2000 · Classified Salaries	833,934	850,000	704,717	642,238	1,492,238	1,538,651	1,538,651
3000 · Employee Benefits	602,034	578,000	537,122	545,607	1,123,607	1,139,156	1,139,156
4000 · Books & Supplies	279,708	490,000	309,710	130,900	620,900	589,418	589,418
5000 · Services & Other Operating Exp	636,026	600,000	377,208	402,062	1,002,062	1,013,234	1,013,234
6000 · Capital Outlay	5,692	55,000	175,308	145,700	200,700	181,000	181,000
7430 · All Other Financing Uses	225,158	228,800	189,790	186,148	414,948	414,948	414,948
Total Expense	3,847,772	4,146,800	3,548,987	3,267,779	7,414,579	7,396,758	7,396,758
Net Ordinary Income	1,471	-461,443	119,222	503,542	42,099	120,694	120,694

2017 -2018
General Fund - Cash Flow
Great Valley Academy
Salida

Description	Object Codes	July	August	September	October	November	December	January	February	March	April	May	June	Accrued	Total
BEGINNING CASH FUND BALANCE	9110	1,251,804.94	1,031,233.13	733,768.68	1,098,579.87	892,792.15	300,206.32	834,324.32	1,056,619.87	795,831.66	1,324,391.52	1,125,102.37	898,337.72		
LCFF Revenue	8011	251,768.00	251,768.00	453,182.00	453,182.00	0.00	906,364.00	453,182.00	243,470.38	243,470.38	243,470.38	243,470.38	243,470.38	0.00	3,986,797.91
EPA Funding	8012		48,359.00	37,825.00		0.00	37,825.00			728,640.55	728,640.54			0.01	1,581,290.09
In-Lieu of Taxes Charter Funding	8096		0.00	390,898.00	(229,700.00)	64,479.00	64,479.00	64,479.00	64,524.00	123,182.92	61,591.46	61,591.46	61,591.46	152,761.70	879,878.00
Selpa Prop Tax	8097							60,337.00						38,121.00	98,458.00
Federal IDEA	8100-8299												33,787.00	33,787.00	67,574.00
Federal Food	8220				4,313.25	6,713.72	5,575.03	0.00	15,000.00	7,500.00	7,500.00	7,500.00	7,500.00	3,398.00	65,000.00
State Food Revenue	8520					494.73	372.65		800.00	460.00	460.00	460.00	460.00	492.62	4,000.00
Other St Revenue	8434													0.00	0.00
Mandated Cost Reimb	8550						12,028.00							0.35	12,028.35
One Time Funds	8590						37,149.00				37,149.00	36,907.50		0.00	111,205.50
Lottery	8560							43,571.36			27,234.00			39,643.64	110,449.00
Lottery, prop 20	8561													36,312.00	36,312.00
Other	8590			265.00									(265.00)	0.00	0.00
Prior Year Payments	prior year	65.00					17,014.00	12,448.72					(29,527.72)	0.00	0.00
Other Local (Kids Care)	8689	10,597.00	23,456.50	12,726.00	16,793.55	19,486.50	14,508.00	14,495.35	10,000.00	10,000.00	8,000.00	8,000.00	1,937.10	0.00	150,000.00
Other Local (Fundraiser +)	8600-8699	948.33	3,328.28	11,037.66	60,258.86	24,575.16	26,801.77	7,938.54	111.40	0.00	0.00	0.00	0.00	0.00	135,000.00
Selpa	8792	13,987.00	13,987.00	25,176.00	25,176.00	0.00	50,352.00	25,176.00	25,176.00	25,176.00	25,176.00	25,176.00	24,901.00	0.00	279,459.00
TOTAL REVENUES		277,365.33	340,898.78	931,109.66	330,023.66	115,749.11	1,172,468.45	681,627.97	359,081.78	1,138,429.85	410,580.84	383,105.34	1,072,494.76	304,516.32	7,517,451.85
EXPENDITURES															
Certificated Salaries	1000-1999	17,401.70	197,102.51	206,402.48	209,351.71	216,665.60	212,295.60	205,999.57	210,000.00	210,000.00	210,000.00	210,000.00	415,131.62	0.00	2,520,350.79
Classified Salaries	2000-2999	70,730.48	110,375.36	138,613.67	119,717.93	138,229.05	135,298.88	120,968.94	130,000.00	130,000.00	130,000.00	130,000.00	184,716.93	0.00	1,538,651.24
Employee Benefits	3000-3999	29,111.58	110,875.18	85,290.34	84,996.72	99,700.17	88,501.11	103,559.30	95,000.00	95,000.00	95,000.00	95,000.00	157,122.08	0.00	1,139,156.48
Books & Supplies	4000-4999	14,072.49	89,605.75	38,237.45	38,114.10	38,625.36	22,182.50	38,870.39	50,000.00	50,000.00	50,000.00	50,000.00	109,709.96	0.00	589,418.00
Services & Other Operating Expens	5000-5999	38,803.94	57,030.59	71,151.08	82,270.52	184,356.55	100,553.94	101,858.92	100,000.00	90,000.00	90,000.00	90,000.00	7,208.12	0.00	1,013,233.66
Capital Outlay	6000-6999	-	1,000.00	685.00	200.00	3,366.62	-	440.00	5,000.00	5,000.00	5,000.00	5,000.00	155,308.38	0.00	181,000.00
Other Outgo	7100-7499	37,903.86	37,904.68	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	70,309.55	0.00	414,948.00
TOTAL EXPENDITURES		208,024.05	603,894.07	570,250.01	564,520.97	710,813.34	588,702.02	601,567.11	619,869.99	609,869.99	609,869.99	609,869.99	1,099,506.64		7,396,758.17
NET INCREASE/DECREASE		69,341.28	(262,995.29)	360,859.65	(234,497.31)	(595,064.23)	583,766.43	80,060.86	(260,788.21)	528,559.86	(199,289.15)	(226,764.65)	(27,011.88)	304,516.32	120,693.68
Accruals Received				443.64				142,055.56							142,499.20
Liabilities Accrued (Paid)		(289,913.09)	(26,343.72)	8,544.58	34,381.76	2,478.40	(49,648.43)	179.13							0.00
Note Payable for Curriculum															
From Modesto (to Modesto)	\$ 750,000														750,000.00
Mortgage & Const Loan (Paid)															
Const costs from loan to BS			8,125.44	5,036.68	5,672.17										18,834.29
Cash held by BofSt	\$ 223,669	223,669.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Cash reserved for construction			89,556.44	84,519.76	78,847.59	78,847.59									
Cash in hand		807,563.70	644,212.24	1,098,579.87	892,792.15	300,206.32	834,324.32	1,056,619.87	795,831.66	1,324,391.52	1,125,102.37	898,337.72	871,325.85		
ENDING CASH BALANCE		1,031,233.13	733,768.68	1,098,579.87	892,792.15	300,206.32	834,324.32	1,056,619.87	795,831.66	1,324,391.52	1,125,102.37	898,337.72	871,325.85		

Appendix B: California Health Content Standards Alignment

Growth, Development, and Sexual Health: Grades 7-8

Session	Activities	California Health Education Content Standards Covered by Teen Talk Middle School For more information visit: http://www.cde.ca.gov/be/st/ss/documents/healthstandmar08.pdf
Session 1	Introduction, Values Clarification, Parent Communication and Resources <ul style="list-style-type: none"> • Introduction to Group Agreements • Anonymous Question Box • Prefest • Back in the Day • Teen Clinic Lists and Resource List • Back in the Day • Teen Clinic Lists and Resource List 	1.8.G Recognize that there are individual differences in growth and development, physical appearance, gender roles, and sexual orientation. 2.1.G Analyze how internal and external influences affect growth and development, relationships, and sexual behavior. 2.2.G Evaluate how culture, media, and other people influence our perceptions of body image, gender roles, sexuality, attractiveness, relationships, and sexual orientation. 3.1.G Identify trusted adults in one's family, school, and community for advice and counseling regarding reproductive and sexual health. 3.2.G Locate medically and scientifically accurate sources of information on reproductive health. 3.3.G Identify health care providers for reproductive and sexual health services. 4.1.G Practice effective communication skills with parents, guardians, health care providers, or other trusted adults by discussing issues related to reproductive and sexual health.
Session 2	Sexual and Reproductive Anatomy <ul style="list-style-type: none"> • Sexual and Reproductive Anatomy • Anatomy Match-Up • Conception and Pregnancy Stages 	1.2.G Summarize the human reproduction cycle. 1.4.G Explain how conception occurs, the stages of pregnancy, and the responsibilities associated with parenting.
Session 3	Sexual Identity <ul style="list-style-type: none"> • Genderbread Identity Prezi • What I Know About SOGIE • Straightlaced – Film Guide & Values Statements <i>— Clip Only</i> 	1.8.G Recognize that there are individual differences in growth and development, physical appearance, gender roles, and sexual orientation. 4.4.G Analyze the benefits of respecting individual differences in growth and development, physical appearance, gender roles, and sexual orientation.
Session 4	Not Having Sex: Abstinence <ul style="list-style-type: none"> • What is Sex? 	1.3.G Explain the effectiveness of abstinence in preventing HIV, other STDs, and unintended pregnancy. 1.9.G Explain why individuals have the right to refuse sexual contact. 1.13.G Evaluate the benefits to mother, father, and child when teenagers wait until adulthood to become parents. 4.3.G Use healthy and respectful ways to express friendship, attraction, and affection. 5.1.G Analyze why abstinence is the most effective method for prevention of HIV, STDs, and pregnancy.

Session 5	Birth Control <ul style="list-style-type: none"> All About Birth Control 	1.5.G Explain the effectiveness of FDA-approved condoms and other contraceptives in preventing HIV, other STDs, and unintended pregnancy. 5.7.G Use a decision-making process to evaluate the value of using FDA-approved condoms for pregnancy and STD prevention.
Session 6	Pregnancy Options <ul style="list-style-type: none"> Pregnancy Options Discussion 	1.12.G Describe responsible prenatal and child care, including California's Safely Surrendered Baby Law. 1.13.G Evaluate the benefits to mother, father, and child when teenagers wait until adulthood to become parents.
Session 7	Sexually Transmitted Infections <ul style="list-style-type: none"> STI Information Sheet Quick HIV/AIDS Facts STI Prezi C 	1.5.G Explain the effectiveness of FDA-approved condoms and other contraceptives in preventing HIV, other STDs, and unintended pregnancy. 1.6.G Identify the short- and long-term effects of HIV, AIDS, and other STDs. 1.7.G Identify ways to prevent or reduce the risk of contracting HIV, AIDS, and other STDs. 5.7.G Use a decision-making process to evaluate the value of using FDA-approved condoms for pregnancy and STD prevention. 6.2.G Describe how HIV, AIDS, other STDs, or pregnancy could impact life goals. 8.2.G Promote respect for and dignity of persons living with HIV or AIDS.
Session 8	Relationships <ul style="list-style-type: none"> Healthy Reasons to Want a Relationship Relationship Qualities Spectrum V 	2.5.G Recognize that there are individual, family, and cultural differences in relationships. 2.6.G Explain how sexual exploitation can occur through the Internet. 4.3.G Use healthy and respectful ways to express friendship, attraction, and affection. 5.2.G Use a decision-making process to examine the characteristics of healthy relationships. 8.1.G Support and encourage safe, respectful, and responsible relationships.
Session 9	Body Image and the Media <ul style="list-style-type: none"> Body Image and the Media 	2.2.G Evaluate how culture, media, and other people influence our perceptions of body image, gender roles, sexuality, attractiveness, relationships, and sexual orientation.
Session 10	Sexual Violence Prevention <ul style="list-style-type: none"> My Body, My Boundaries 	1.9.G Explain why individuals have the right to refuse sexual contact. 1.10.G Describe the emotional, psychological, and physical consequences of rape and sexual assault. 1.11.G Explain why rape and sexual assault should be reported to authorities and trusted adults. 2.3.G Analyze the influence of alcohol and other drugs on sexual behaviors. 2.4.G Describe situations that could lead to pressure for sexual activity and to the risk of contracting HIV and other STDs.

		<p>2.6.G Explain how sexual exploitation can occur through the Internet.</p> <p>4.5.G Demonstrate how to ask for help from parents, other trusted adults, or friends when pressured to participate in sexual behavior.</p>
Session 11	<p>Abstinence, Sex, and Decision Making</p> <ul style="list-style-type: none"> • Dealing with Pressure • My Super Future 	<p>2.4.G Describe situations that could lead to pressure for sexual activity and to the risk of contracting HIV and other STDs.</p> <p>4.2.G Use effective verbal and nonverbal communication skills to prevent sexual involvement, HIV, other STDs, and unintended pregnancy.</p> <p>5.4.G Analyze the responsibilities and privileges of becoming a young adult.</p> <p>5.5.G Identify how good health practices in adolescence affect lifelong health and the health of future children.</p> <p>5.7.G Use a decision-making process to evaluate the value of using FDA-approved condoms for pregnancy and STD prevention.</p> <p>6.1.G Develop a plan to avoid HIV, AIDS, other STDs, and pregnancy.</p> <p>7.1.G Describe strategies for refusing unwanted sexual activity.</p> <p>7.2.G Demonstrate the ability to anticipate and minimize exposure to situations that pose a risk to sexual health.</p> <p>7.3.G Describe personal actions that can protect reproductive and sexual health.</p>
Session 12	<p>Review</p> <ul style="list-style-type: none"> • Parent Interview Wrap-Up • Teen Talk Jeopardy! • Posttest with Evaluation 	<p>1.1.G Explain physical, social, and emotional changes associated with adolescence.</p> <p>5.3.G Use a decision-making process to evaluate individual differences in growth and development, physical appearance, gender roles, and sexual orientation.</p> <p>5.4.G Analyze the responsibilities and privileges of becoming a young adult.</p> <p>5.6.G Explain the immediate physical, social, and emotional risks and consequences associated with sexual activity.</p>

Health Education Curriculum

7th Grade

Write activities and concepts we want to prioritize in each of the 12 chapters.
Include materials and resources needed for each activity.

1. **Introductions, Values Clarification, Parent Communication and Resources**
 - Question Box (Use throughout the class), Pre-Test, Back in The Day (Talk per 3~ sections, 1 at start, 2 after Section 3, 3 after Section 11)

2. **Sexual and Reproductive Anatomy**
 - TTMS (Teen Talk Middle School) Anatomy PowerPoint (Found on Thumb Drive), Anatomy Match-Up, Conception and Pregnancy Stages, Fetal Flipbook, Who Am I?, Puberty Charades

3. **Sexual Identity**
 - Genderbread Prezi (Found on Thumbdrive), What I know about SOGIE, Straightlaced Film (short version would be desirable, maybe 5), Agree Disagree Activity
 - Focus on respect and inclusion
 - Possible 13 min. video clip

4. **Not Having Sex: Abstinence**
 - What Is Sex?, Abstinence Posters

5. **Birth Control**
 - All About Birth Control (Fill out using Birth Control Grid print out), Birth Control Brainstorm, Birth Control Grid print out (Give filled out, use to complete All About Birth Control), Birth control sequences printout, Birth Control Acronym
 - No demonstrations will be done
 - Will encourage students to speak to parents in lieu of demonstrations
 - One birth control demonstration kit will be provided to each campus

6. **Pregnancy Options**
 - Pregnancy Options Discussion and Worksheet

7. Sexually Transmitted Infections

- Included Prezi (Found on Thumbdrive), STI Info Sheet, Quick HIV/AIDS Facts, STI Brainstorm

8. Relationships

- Healthy Reasons to Want a Relationship, Relationship Qualities Spectrum

9. Body Image and the Media

- Body Image In The Media, I Just Wanna Be Me!

10. Sexual Violence Prevention

- My Body My Boundaries, Video shared by Mike via Text <https://youtu.be/h2nhM0U9IJc>

11. Communication and Decision Making

- Dealing with Pressure, My Super Future, Are They Really Ready, Refusal Skills

12. Review

- Parent Interview Wrap-Up, Teen Talk Jeopardy, Post Test, Teen Clinic and Resource List (Fill out list with local resources).

Regular Meeting of the Board of Trustees

March 26, 2018

Monday, 5:30 PM

Great Valley Academy

3200 Tully Rd.

Modesto, CA 95350

a. CALL TO ORDER

b. PLEDGE OF ALLEGIANCE

c. COMMUNICATIONS

a. WRITTEN COMMUNICATION

*Nigro & Nigro letter re: audit

b. PUBLIC PARTICIPATION

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

In compliance with the Americans with Disabilities Act (ADA) and upon request, Great Valley Academy ("GVA") may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the GVA main office in person or by calling 209-576-2283.

c. MODESTO PRINCIPAL'S REPORT

d. SALIDA PRINCIPAL'S REPORT

e. HOMESCHOOL PRINCIPAL'S REPORT

f. CHIEF OPERATING OFFICER'S REPORT

g. CHIEF EXECUTIVE OFFICER'S REPORT

h. FOUNDER'S REPORT

d. APPROVAL OF AGENDA AND ORDER OF AGENDA

e. CONSENT AGENDA

Consent Agenda information has been forwarded to each Board Member prior to this meeting for study and is on file at the Great Valley Academy office, 3200 Tully Road, Modesto. Copies of the complete agenda are available at the Board meeting. The Board in one motion acts on items listed on the Consent Agenda. There is no discussion of these items prior to the Board vote unless a member of the Board, staff or the public requests special items be discussed or removed from the Consent Agenda

- a. Adoption of the Minutes of the Regular Board Meeting of February 26, 2018
- b. Approval of 2018-2019 Modesto Academic Calendar
- c. Approval of 2018-2019 Salida Academic Calendar
- d. Approval of 2018-2019 Classified Holiday Schedule
- e. Approval of 2018-2019 Board Meeting Schedule
- f. Approval of 401(k) Formal Record of Action

f. ACTION ITEMS

- a. Approval of \$255,000 loan from Modesto Campus to Salida Campus
- b. Approval 401(k) Trustee revisions
- c. Approval of Contractor for Salida campus safety improvements

g. INFORMATION AND DISCUSSION

- a. Monthly Financials
- b. Committee Update

h. FUTURE AGENDA ITEMS

- a. NEXT REGULAR BOARD MEETING – April 30th, 2018 Modesto Campus**

i. CLOSED SESSION

- a. Real Property**
- b. Personnel**

j. FINAL ADJOURNMENT

Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 3200 Tully Rd., Modesto CA 95350.



NIGRO & NIGRO^{PC}

A PROFESSIONAL ACCOUNTANCY CORPORATION

February 26, 2018

To the Board of Directors
Great Valley Academy

We are engaged to audit the financial statements of Great Valley Academy for the year ended June 30, 2018. Professional standards require that we provide you with the following information related to our audit. We would also appreciate the opportunity to meet with you to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

Our Responsibilities under U.S. Generally Accepted Auditing Standards and Government Auditing Standards

As stated in our engagement letter dated August 24, 2017, our responsibility, as described by professional standards, is to express an opinion about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

As part of our audit, we will consider the internal control of Great Valley Academy. Such considerations are solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Great Valley Academy's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of our tests is not to provide an opinion on compliance with such provisions.

Planned Scope, Timing of the Audit, and Other

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the Organization and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Organization or to acts by management or employees acting on behalf of the Organization. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

We expect to begin our audit on approximately May 07, 2018, and issue our report no later than December 15, 2018. Michael Klein, CPA, CMA, EA, is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Jeff Nigro, CPA, CFE | Elizabeth Nigro, CPA | Kevin Brejnak, CPA, CFE | CJ Gaunder Singh, CPA
Peter Glenn, CPA | Michael Klein, CPA, CMA, EA

MURRIETA OFFICE 25220 Hancock Avenue, Suite 400, Murrieta, CA 92562 • P: (951) 698-8783 • F: (951) 699-1064

OAKLAND OFFICE 333 Hegenberger Road, Suite 388, Oakland, CA 94621 • P: (844) 557-3111 • F: (844) 557-3444

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Great Valley Academy Modesto

Charter School Monthly Summary Report

[March 26, 2018]

1. Enrollment Breakdown by Grade, Enrollment, ADA and ADA%.

Note: Enrollment shows [February 19, 2018-March 16, 2018]

Grade	Enrollment	ADA	ADA %	YTD ADA	YTD ADA%
K	88	81.631	92.52	83.451	94.26
1	67	63.578	94.42	64.188	95.48
2	88	82.368	93.97	83.759	94.37
3	93	88.526	96.22	89.864	95.93
4	100	93.368	93.10	95.526	94.69
5	104	94.894	93.71	98.135	94.60
6	104	98.894	94.98	99.654	95.18
7	101	95.105	94.57	97.398	95.17
8	99	90.631	91.83	93.729	93.00
Total	844	789.000	93.91	805.706	94.72

2. Key Accomplishments:

- a. NAEP Testing 8th Grade
- b. Drums Performance
- c. Dr. Seuss Day in Kindergarten
- d. District 8th Grade Social
- e. Jump for Heart Mar. 2nd
- f. Academic Report Cards went home for Trimester 2
- g. Public Lottery
- h. Parent Conferences
- i. 6th Grade Math Blast
- j. Lockdown Drill
- k. Movie Night and Book Fair

I. Spring Pictures

3. Upcoming Key Events/Activities:

- a. ELPAC Testing GVS Mar. 1st, Mar. 8th, Mar. 15th
- b. Sutter's Fort April 3rd and 4th / April 5th and 6th
- c. 3rd Grade Field Trip to Wildlife Refuge (April 4th and 16th)
- d. Jr. High Social - April 5th
- e. Kinder Assessment Day April 6th and April 13th
- f. CAASP Testing April 9th-May 11th
- g. Earthquake Drill April 23rd
- h. Spring Concert April 26th

Great Valley Academy Salida

Charter School Monthly Summary Report

March 26, 2018

1. Enrollment Breakdown by Grade, Enrollment, ADA and ADA%.

ADA-03/01/18-03/21/18 YTD-08/09/17-03/21/18

Grade	Enrollment	ADA	ADA %	YTD ADA	YTD ADA %
K	91	83.87	92.15	87.30	93.85
1	99	92.33	93.26	95.28	94.61
2	98	89.87	91.56	94.75	95.27
3	98	92.80	94.69	95.71	96.05
4	98	92.60	94.48	94.60	95.71
5	100	94.26	94.26	95.89	94.96
6	100	93.07	93.06	95.15	94.82
7	93	87.80	94.90	88.63	95.60
8	52	49.48	93.56	50.63	94.33
Total	829	776.00	93.50	797.93	95.06

2. Key Accomplishments:

- a. On-going: Parent conscious discipline groups (Chris Frost)
- b. Feb. 27th – Collaborative Coffee
- c. Feb. 27th – Enrollment meeting
- d. March 1st – Field trip: California Museum (7th)
- e. March 1st – GVA Salida/Modesto 8th grade dance
- f. March 3rd – Enrollment meeting
- g. March 10th – Band playing for Salida Little League opening day
- h. March 12th – Mobile Dairy Farm
- i. March 12th – Site Leadership meeting
- j. March 13th – Tree Circus (5th/6th)
- k. March 16th – Enrollment lottery
- l. March 17th – GVA Hiring Event
- m. March 20th – 7th Grade Health Class Parent Meetings

- n. March 21st – Field trip: Oakland Zoo (1st)
- o. March 22nd – Spring Rotations (2nd)
- p. March 24th – GVA Band Spaghetti Dinner
- q. March 26th – 30th – Spring Break

3. Upcoming Key Events/Activities:

- a. On-going: Parent Conscious Discipline Studies
- b. April 3rd - Field Trip to State Capital (5th)
- c. April 4th – Collaborative Coffee
- d. April 4th – Culminating Event: Greek Gods/Godesses (6th)
- e. April 5th – 14th – 8th Grade D.C. trip
- f. April 5th – Spring Pictures
- g. April 6th – Field Trip: Backpacking Elective
- h. April 6th – Kinder Assessment Day
- i. April 10th –Field Trip to San Luis National Wildlife Refuge (7th grade)
- j. April 16th – Teacher Survey Due
- k. April 16th – Field Trip to Gall Center (K)
- l. April 16th – May 11th – CAASP testing
- m. April 18th – Field Trip to Lawrence Hall of Science (3rd)
- n. April 20th – 50s BBQ
- o. April 20th – Market Day
- p. April 20th – Field Trip Backpacking Elective
- q. April 21st – Love Salida
- r. April 26th – Jr. High Parent Preview Night
- s. April 26th – Reno Jazz Festival

Great Valley Academy Homeschool

Charter School Monthly Summary Report

March 26, 2018

1. Enrollment Breakdown by Grade, Enrollment, ADA and ADA%. ADA goal is 96%.

Grade	Enrollment	ADA	ADA %	YTD ADA	YTD ADA%
K	13	13	100	11.9	100
1	10	10	100	9.7	100
2	15	15	100	14	99
3	10	10	100	8.7	100
4	6	6	100	5.4	98
5	4	4	100	4.7	100
6	8	8	100	7.7	96
7	8	8	100	4.7	100
8	5	4.1	100	3.4	100
Total	79	78.1	100	70	99

2. Key Accomplishments:

- a. **March 2** – End of Trimester and Read Across America Celebration/Event
 - a.i. 10:00 AM – 12:00 Noon – Snacks, stations (including a photo booth) crafts and more! Please say you will join us!
- b. **March 5, 12, 19** CA History Class to prepare for Sutter's Fort
- c. **March 6** – Orientation – More families lined up for Fall 2018
- d. **March 9** – Report Cards due
- e. **March 13** – Modesto Symphony and Park Day
- f. **March 15** – Movie night with GVA Modesto
- g. **March 20** – Spring Pictures
- h. **March 22** – Last Enrichment

3. Upcoming Key Events/Activities:

- a. **March 26 – 30** Spring Break
- b. **April 3** Park Day
- c. **April 5,6** Sutter's Fort for Homeschool and GVA Modesto

- d. **April 10** – Last CA History Class to wrap up Sutter’s Fort Trip
- e. **April 13** - Field trip to Fresno Chaffee Zoo
- f. **April 17 – May 3** – CAASPP Testing for 3rd – 8th Grade Students Modesto Resource Center

Chief Operating Officer's Report
March 26, 2018
Board Meeting



Process and Policy Updates

- ❖ KidsCare billing and check-in system – Demo Complete
- ❖ Website content management training for key staff members – Early Summer
- ❖ Fiscal and Human Resource policy manuals
- ❖ Cash investment options and planning
- ❖ Create duty statements/job descriptions for stipend positions
- ❖ Facilities/Maintenance planning, budgeting and organization

District Responsibilities

- ❖ Review 18/19 KidsCare Pricing Structure
- ❖ New Website Intranet – Design phase started
- ❖ Budget Projection Scenarios
- ❖ 2017/18 budget review and training for admins – Complete
- ❖ Paychex – continue to train staff and make improvements

Website Analytics

- ❖ February 2018
 - ❑ 2,605 Users Visited (81.1% New/18.9% Returning)
 - ❑ 11,438 Page Views
 - ❑ Users Averaged 2:09 Minutes on the Site
 - ❑ 59.75% Mobile – 34.19% Desktop – 6.06% Tablet
 - ❑ Search Type: Organic 59% - Direct 25.2% - Referral 9.9% - Social 5.9%

Training

- ❖ SCOE District Business Support Meetings – Ongoing
- ❖ SCOE CalSTRS meetings – Bi-monthly
- ❖ LCAP training – TBD

Upcoming

- ❖ KidsCare Cloud-Based Check-in and Billing Software Implementation
- ❖ Volunteer Policy – Evaluating TB Risk Assessment Component
- ❖ Video Surveillance Policy
- ❖ Multi-Year Budget Projections – Ongoing
- ❖ Audit – May 2018

Chief Executive Officer's Report
March 26, 2018
Board Meeting



Strategic Plan

- Action items in process
- Board specific, update to be given at 3.26.18 meeting

Board Governance

- Considering 2018-19 composition with 2 current members terming out 6/2018
- Next meeting-March 28, 2018

State Accountability

- CAASPP data presented 10.30.2017
- Dashboard data (local indicator) input complete
- Dashboard data to be presented after updated to reflect changes resulting from SBE revision decision

External impact, linkages

- Advocating in Sacramento, spending the day meeting with legislators (April 2018)
- Actively involved in both California level charter school organizations
 - Legislative impact review, assessment
 - Provide advisory capacity as requested
- Regular meetings with SCOE Superintendent, Cabinet members
- Steering Committee Member, Learning to Teach and Lead Continuum
- Ongoing participation in Central Valley Accelerator Cadre
- Ongoing participation in Central Valley Leadership Program
 - Presentations at various leadership sessions
 - Communicating input for pilot year (continuous quality improvement)
 - GVA Salida hosting meeting (includes tour 4.12.2018)

Salida Campus

- Construction updates
 - Landscaping (south side of campus) basic complete, improvements to follow
 - Permanent perimeter fencing-installation in process (almost complete)
- Stanislaus County required Sisk Road improvements
 - Meeting with Public Works (ongoing)
 - County approved a phase I plan for our portion of Sisk Road improvements, next phase of conversation is regarding requirements to complete onsite school front parking work that will be needed upon completion of the road improvements
 - Bid presented for approval 3.26.18
 - Timeline and other details set for discussion, first week of April



Modesto Facilities

- Prop 39 Energy Effectiveness funding
 - Auditorium HVAC completion
 - Engaged with architect, per board approval
 - Solicitation of project bids- February-March
 - Balance of funding received
 - Highlands contract approved, awaiting timeline for project completion

Campus Safety

- Reflecting on safety, site specific
 - Ongoing conversation and fine tuning of process

Professional Development

- Webinars
 - State Accountability: CA Dashboard/LCAP
 - Superintendent series: ACSA/Brandman University
 - Data and Evaluation
 - Improved/Increased services (LCAP)
- Conferences
 - ACSA Every Child Counts Symposium

California Budget 2018-2019

- No update since January 2018
- Next update Mid-May 2018

Other

- Homeschool Principal recruitment
 - Job posted & distributed 3.16.18
 - Application deadline 4.2.18
 - Interview committee formed
 - Interview time blocks scheduled for week of 4.9.18
 - Goal for decision and offer by 4.30.18



March 26, 2018

Founder's Report to the Great Valley Academy School Board

1. I have created a course in perception and binocular vision to advance the training and skills of the GVS staff. This course is two years in length.
2. There is a possibility that an abbreviated course will be taught to teachers and staff who are interested in expanding their knowledge of vision and its effect on learning and behavior this summer.
3. Leah and I interviewed County Schools superintendent candidates Scott Kuyendall on March 7, 2018 and Don Davis on March 22, 2018.
4. Leah and I met with Dr. Fumiko Hoeft at UCSF on March 15, 2018. She is a world leading expert in reading and dyslexia. She continues to be interested in our GVA created reading program and our philosophy toward reading. With her guidance, I now have a clear picture of the steps that need to be taken to do research on SRS at GVA.
5. I continue to work with Dr. Remick on her two research projects at GVA:
 - A. The percentage of left eye dominant students in 3rd through 8th grade at GVA and its effect on reading scores
 - B. The percentage of reduced near point of convergence students in 3rd through 8th grade at GVA and its effect on reading scores

It seems that evaluating student's visual needs, advising teachers and parents on the effects of their student's visual issues, teaching courses in vision perception and now research are filling my time quite well.

Sincerely,

Eldon Rosenow, OD, FCOVD.

**GREAT VALLEY ACADEMY
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 26, 2018**

MINUTES

Members Present: Twila Tosh, Steve Payne, Mike Gianelli, Yolanda Meraz, Michelle Barton, Ryan Swehla, Susan Nisan, Vince Jamison

Members Absent: Chad Wolf, John Kramer

Great Valley

Academy Staff Present: Leah Silvestre Franklin, Marisa Meeks, Dr. Rosenow, Roop Pannu, Russ Howell, Sherry Smith, Bev Broedlow, Jacqueline Gore, Casey Cleland, Lindsey Duran, Michael Ruehle, Kelli Rupe

Audience Present: None

Call to Order: The meeting was called to order at 5:36 pm

Pledge of Allegiance: Mr. Payne welcomed everyone and led the Pledge of Allegiance

Student Presentation: Mrs. Duran's students gave presentation of various skill building exercises being taught in the SRS program.

Communications: **COMMUNICATIONS**

Written

Communications: None

Public Participation: None

Modesto/Salida

Principal's Report: Mr. Ruehle and Mr. Howell presented their report to the board. They spoke about the alumni survey and how the results are very similar between the campuses. Each school had about a 33% response from families of last year's 8th graders. Results across both campuses are positive.

MINUTES

Regular Meeting of the Board

February 26, 2018

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Homeschool

Principal's Report:

Mrs. Smith presented her report to the board. She spoke about the success of Park Days. She also reported about the segment that Good Day Sacramento aired about the Lego Robotics Program.

Chief Operating

Officer's Report:

Mrs. Meeks spoke about the new websites analytics. The starting baseline of users who have visited the site is 20572 with each user spending an average of 2.2 minutes on the site.

Chief Executive

Officer's Report:

Mrs. Silvestre Franklin spoke to the board about new legislative updates and bills that are being introduced. She also gave an update on Sisk Road improvements.

Founder's Report:

Dr. Rosenow reported on Dr. Remmicks work and study of left eye dominant students. They are addressing programs to help those kids.

Approval of Agenda/

Order of Agenda:

The motion was made by Mr. Jamison, seconded by Mrs. Meraz approving the Agenda/Order of Agenda with the suggestion that the discussion on Jr. High Health Standards Curriculum (item g(b)) be moved to immediately follow the approval of the Consent Agenda. A roll call vote was taken.

AYES: Swehla, Gianelli, Nisan, Payne, Meraz, Barton, Jamison, Tosh

NOES: None

ABSENT: Kramer, Wolf

ABSTENTIONS: None

MINUTES

Regular Meeting of the Board

February 26, 2018

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Consent Agenda:

CONSENT AGENDA

The motion was made by Mr. Swehla seconded, by Mr. Gianelli approving the consent agenda items. A roll call vote was taken.

AYES: Swehla, Gianelli, Nisan, Payne, Meraz, Barton, Jamison, Tosh

NOES: None

ABSENT: Kramer, Wolf

ABSTENTIONS: None

Discussion Item g(b):

Teachers Bev Broedlow, Jacqueline Gore and Casey Cleland spoke the board about the Junior High health Standards Curriculum.

Action Items:

ACTION ITEMS

a. The motion was made by Mr. Gianelli, seconded by Mr. Jamison approving the 401(k) Plan and Trust Modification. A roll call vote was taken.

AYES: Swehla, Gianelli, Nisan, Payne, Meraz, Barton, Jamison, Tosh

NOES: None

ABSENT: Kramer, Wolf

ABSTENTIONS: None

b. The motion was made by Mrs. Barton, seconded by Mrs. Tosh approving the Modesto budget revision. A roll call vote was taken.

AYES: Swehla, Gianelli, Nisan, Payne, Meraz, Barton, Jamison, Tosh

NOES: None

ABSENT: Kramer, Wolf

ABSTENTIONS: None

c. The motion was made by Mr. Swehla, seconded by Mr. Jamison approving the Salida budget revision. A roll call vote was taken.

AYES: Swehla, Gianelli, Nisan, Payne, Meraz, Barton, Jamison, Tosh

NOES: None

ABSENT: Kramer, Wolf

ABSTENTIONS: None

MINUTES

Regular Meeting of the Board

February 26, 2018

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d. The motion was made by Ms. Nisan, seconded by Mr. Gianelli approving the SCOE/Modesto GVA MOU. A roll call vote was taken.

AYES: Swehla, Gianelli, Nisan, Payne, Meraz, Barton, Jamison, Tosh

NOES: None

ABSENT: Kramer, Wolf

ABSTENTIONS: None

Information and

Discussion:

Monthly Financials

Financials will be updated next month based on revisions.

Future Agenda

Items:

FUTURE AGENDA ITEMS

Next Regular Board Meeting – March 26th, 2018

Adjournment:

The meeting was adjourned at 7:18 p.m.

Great Valley Academy-Modesto 2018-2019 Academic School Calendar

- 6-13 Teacher Training
9 Family Night: Meet & Greet
14 1st Day of School
27-30 NWEA Testing

AUGUST 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

14 days

FEBRUARY 2019						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

18 days

- 4-21 NWEA Testing
8 Teacher In-Service
13-15 Parent Conferences
18 Presidents' Day
-No School

- 3-20 NWEA Testing
3 Labor Day
-No School
6 Parent Meeting
26 Character Reports
Cards
21 Teacher In-Service

SEPTEMBER 2018						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

18 days

MARCH 2019						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

16 days

End of Trimester = March 1 (62 days)

- 6 Academic Report Cards
25-29 Spring Break

- 10-12 Parent Conferences
15-19 Fall Break
-No School

OCTOBER 2018						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

18 days

APRIL 2019						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

21 days

- 8-30 SBAC Testing
19 Spring Holiday

- 12 Veterans Day -No School
14 Academic Report
Cards
21-23 Thanksgiving Day
-No School

NOVEMBER 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

18 days

End of Trimester = Nov. 9 (57 days)

MAY 2019						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

21 days

- 1-3 Smarter Balanced
Character Report Cards
3 Teacher In-Service
27 Memorial Day
-No School

- 24-31 Winter Vacation
-No School

DECEMBER 2018						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

15 days

JUNE 2019						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

5 days

End of Trimester = June 7 (62 days)

- 5 Academic Report Cards
5 8th Grade Promotion
6 End of Year Party
7 Last day of school

181 days

- 1-4 Winter Break- No
School
7 Teacher In-Service
21 M.L. King Day
No School
24 Parent Meeting
14-31 NWEA Testing
23 Character Report
Cards

JANUARY 2019						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

17 days

JULY 2019						
S	M	T	W	Th	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NO SCHOOL

MINIMUM DAY

GVA SALIDA 2018/2019

6-13 Teacher in Service
14 First day of School
27-31 NWEA Testing

AUGUST 2018						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

14 days

Tri 1 starts 8/14

FEBRUARY 2019						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

18 days

Enrollment meetings for 2019/2020

- 1 Crazy Hair Day
- 8 Teacher in service
- 13-15 Parent Conf-Min Day (req)
- 18-Presidents Day

3 Labor Day
4-14 NWEA
14 Market Day/Classroom Spirit Day
21 Teacher in Service

SEPTEMBER 2018						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

18 days

MARCH 2019						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

16 days

Tri 2 end 3/1 Tri 3 starts 3/4

- 1 Market Day/Dr. Seuss Day
- 13 Academic/Character Report Card
- 18-22 Spring Break

10-12 Parent Conf-Min Days (req.)
15-19 Fall Break

OCTOBER 2018						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

18 days

APRIL 2019						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

21 days

- 8-30 SBAC Testing
- 12 Market Day/50's Day
- 19 Holiday

2 Jog-a-Thon
12 Veterans Day
16 Market Day/Crazy Sock Day
21-23 Thanksgiving Break
28 Academic/Character Report Cards

NOVEMBER 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

18 days

Tri 1 ends 11/9 Tri 2 starts 11/13

MAY 2019						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

21 days

Tri 3 ends 5/31

- 3- Teacher in Service
- 9-10 Parent Conf (optional)
- 13-24 NWEA
- 17- Market Day/GVA Spirit Day
- 27- Memorial Day

24-31 Winter Break

DECEMBER 2018						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

15 days

JUNE 2019						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

5 days

Tri 3 ends 6/7

- 4 - 8th Grade Graduation
- 5 - Kinder promotion & 8th Grade Trip
- 6 Year end party
- 7 Last day of school, Academic & Character Report Cards

1-4 Winter Break
7 Teacher in Service
21 M.L. King Jr. Day
14-31 NWEA
18 Market Day/Sports Day

JANUARY 2019						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

17 days

JULY 2019						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NO SCHOOL

MINIMUM DAY

181 school days

Board Approved_____



Holiday Schedule Classified Staff 2018-2019 School Year

Wednesday, July 4, 2018

Independence Day

Monday, September 3, 2018

Labor Day

Monday, November 12, 2018

Veteran's Day

Thursday & Friday, November 22 & 23, 2018

Thanksgiving Holidays

Monday & Tuesday, December 24 & 25, 2018

Winter Holidays

Monday, December 31, 2018 & Tuesday,
January 1, 2019

New Year's Holidays

Monday, January 21, 2019

Martin Luther King Jr. Day

Monday, February 18, 2019

President's Day

Friday, April 19, 2019

Spring Holiday

Monday, May 27, 2019

Memorial Day



Board Meeting Dates 2018.2019

July 30, 2018 (if needed)

August 27, 2018 5:30 pm

September 24, 2018 5:30 pm

October 29, 2018 5:30 pm SALIDA

November (in December)

December 3, 2018 5:30 pm

January 28, 2019 5:30 pm SALIDA

February 25, 2019 5:30 pm

March 25, 2019 5:30 pm

April 29, 2019 5:30 pm SALIDA

May (in June)

June 24, 2019 5:30 pm

**GREAT VALLEY ACADEMY
FORMAL RECORD OF ACTION**

The following is a formal record of action taken by the governing body of GREAT VALLEY ACADEMY (the "Company").

With respect to the GREAT VALLEY ACADEMY 401(K) PLAN AND TRUST (the "Plan"), the following resolutions are hereby adopted:

RESOLVED: That the Company has designated the following amounts as contributions to the Plan for the 6/30/2017 plan year:

Employer Matching Contributions	\$70,956.07
---------------------------------	-------------

RESOLVED FURTHER: That the appropriate officers of the Company be, and they hereby are, authorized and directed to pay such amounts on behalf of the Company when required by the Plan or regulation;

RESOLVED FURTHER: That the officers of the Company be, and they hereby are, authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to effect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports documents or other information as may be required under applicable law.

Dated this _____ day of _____, 2018.

Secretary / Principal



Action item: a.

Intercompany Receivable/Payable

Intercompany transfer of \$255,000 from Modesto to Salida to complete the purchase of all leased portable buildings on the Salida Campus from Mobile Modular. Total project cost \$505,000.



Action Item: b.

John Hancock 401k Retirement Plan Services

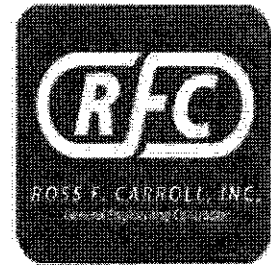
Change account trustee from Eldon Rosenow to the Board of Directors of Great Valley Academy.

Grant trustee authorization to Leah Silvestre Franklin, Chief Executive Officer and Marisa Jacobson-Meeks, Chief Operating Officer.

Proposal for:
Great Valley Academy Off Site 031818
 from

Ross F Carroll

8873 Warnerville Rd, , Oakdale, CA 95361
 Phone: (209) 848-5959 Fax: (209) 848-5955
 License: 606462 Type: A



Bid Date: 3/20/2018
 Time: 5:00PM

Description	Quantity	Unit	Unit Price	Total Price
Miscellaneous				
Mobilization	1.00	LS	5,000.0000	5,000.00
Construction Water	1.00	LS	2,180.0000	2,180.00
Demo Existing Asphalt	2,500.00	SF	3.0000	7,500.00
Demo Existing Fence	1.00	LS	2,000.0000	2,000.00
Concrete Wash Out	1.00	LS	1,000.0000	1,000.00
			Total:	17,680.00
Finish Grade				
Sidewalk	4,700.00	SF	1.2500	5,875.00
Swale	15,500.00	SF	0.6500	10,075.00
			Total:	15,950.00
Concrete				
Concrete Sidewalk On Native	4,700.00	SF	4.5000	21,150.00
Truncated Domes	72.00	SF	85.0000	6,120.00
			Total:	27,270.00
Paving				
Patch Pave Driveway	1.00	LS	8,400.0000	8,400.00
			Total:	8,400.00
Total w/o Alternates:				69,300.00
Add Alternates Not Included In Total Price				
Patch Pave AC Along Basketball Courts And Existing Parking	1.00	LS	8,400.0000	8,400.00
Staking	1.00	LS	3,500.0000	3,500.00
Compaction Tests	1.00	LS	3,500.0000	3,500.00
Striping	1.00	LS	4,000.0000	4,000.00
Straw Wattle	800.00	LF	8.0000	6,400.00

✓ = Locked Bid-Item

1 = Zero Total Price

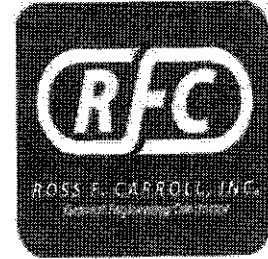
Attachment Enclosed

Estimator: Manuel Medina

Generated by a SharpeSoft Product

Bid Date: 3/20/2018
Time: 5:00PM

Proposal for:
Great Valley Academy Off Site 031818
from
Ross F Carroll
8873 Warnerville Rd., Oakdale, CA 95361
Phone: (209) 848-5959 Fax: (209) 848-5955
License: 606462 Type: A



Description	Quantity	Unit	Unit Price	Total Price
Remove Existing Tanks	2.00	EA	1,100.0000	2,200.00
Encroachment Permit	1.00	LS	13,000.0000	13,000.00
			Total:	41,000.00

Exclusions And Clarifications

/	Price Based On Unapproved Plans	0.00	0.0000	0.00	/
/	No Soils Report	0.00	0.0000	0.00	/
/	Excess Native To Be Left On Site	0.00	0.0000	0.00	/
/	Remove Existing Tanks Not Included	0.00	0.0000	0.00	/
			Total:	0.00	

\$110,300.⁰⁰

√ = Locked Bid-Item

0 = Zero Total Price

Attachment Enclosed

Estimator: Manuel Medina



Generated by a SharpeSoft Product

Great Valley Academy Modesto
February 2018

	A Actual YTD	B Original Budget YTD	C Estimated Balance of year	D Original Budget Balance of year	F Original Annual Operating Budget	G Revised Annual Operating Budget	E Estimated Annual Spending
	Jul 17-Feb 18	Jul 17-Feb 18	Mar 18 - Jun 18	Mar 18 - Jun 18			A + C
Ordinary Income/Expense							
Income							
8000 · Revenue Limit Sources	4,193,321	4,180,865	2,997,542	3,006,219	7,187,084	7,190,863	7,190,863
8100 · Federal Revenue	45,561	57,000	118,452	107,013	164,013	164,013	164,013
8300 · Other State Revenues	390,585	52,820	218,747	131,943	184,763	609,332	609,332
8600 · Other Local Revenue	243,028	219,000	99,629	106,000	325,000	342,658	342,657
8700 · Selpa	203,692	210,000	136,664	130,356	340,356	340,356	340,356
Total Income	5,076,187	4,719,685	3,571,035	3,481,531	8,201,216	8,647,222	8,647,222
Gross Profit	5,076,187	4,719,685	3,571,035	3,481,531	8,201,216	8,647,222	8,647,222
Expense							
1000 · Certificated Salaries	1,929,512	1,850,000	1,074,846	1,125,722	2,975,722	3,004,358	3,004,358
2000 · Classified Salaries	962,327	1,145,000	633,730	677,996	1,822,996	1,596,057	1,596,057
3000 · Employee Benefits	814,867	825,000	462,144	492,926	1,317,926	1,277,011	1,277,011
4000 · Books & Supplies	354,185	410,000	322,249	157,615	567,615	676,434	676,434
5000 · Services & Other Operating Exp	778,206	700,000	420,013	354,227	1,054,227	1,198,219	1,198,219
6000 · Capital Outlay	120,428	110,000	252,339	11,389	121,389	372,767	372,767
7430 · All Other Financing Uses	141,374	141,374	135,710	135,710	277,084	277,084	277,084
Total Expense	5,100,899	5,181,374	3,301,031	2,955,585	8,136,959	8,401,930	8,401,930
Net Ordinary Income	-24,712	-461,689	270,004	525,946	64,257	245,292	245,292

2017-2018
General Fund - Cash Flow
Great Valley Academy
Modesto

Description	Object Codes	July	August	September	October	November	December	January	February	March	April	May	June	Accrued	Total
BEGINNING CASH FUND BALANCE	9110	3,530,596.94	3,651,206.09	3,169,888.95	3,426,865.66	3,505,832.13	2,797,606.76	3,835,304.03	P1 3,782,505.81	3,717,979.62	3,998,966.72	3,899,084.61	3,825,173.66		
LCFF Revenue	8011	224,739.00	224,739.00	404,402.56	404,530.00	0.00	809,060.00	404,530.00	407,896.00	445,104.89	445,104.89	445,104.89	482,313.77	0.00	4,697,525.00
EPA Funding	8012			264,394.00		0.00	264,394.00			267,917.75			274,965.25	0.00	1,071,671.00
In-Lieu of Taxes Charter Funding	8096	0.00	74,114.00	148,227.00	98,818.00	98,818.00	98,818.00	98,818.00	98,818.00	183,459.22	98,818.00	98,818.00	98,818.00	114,078.78	1,310,423.00
Selpa Prop Tax	8097							68,205.00						43,039.00	111,244.00
Federal IDEA	8181												34,506.50	34,506.50	69,013.00
Federal Food	8220	0.00	0.00	0.00	7,256.21	9,510.93	9,684.71	0.00	19,109.63	9,500.00	9,500.00	9,500.00	9,500.00	11,438.52	95,000.00
State Food Revenue	8520	0.00	0.00	0.00	0.00	741.00	676.12	0.00	1,333.09	677.00	677.00	677.00	684.00	1,311.79	6,777.00
Educator Effectiveness	8550													0.00	0.00
Mandated Cost Reimb	8550						13,597.00							0.00	13,597.00
One Time Funds	8590						41,994.00							83,713.05	125,707.05
Lottery	8560							49,314.61			36,689.76			38,847.53	124,851.90
Lottery, prop 20	8561													41,047.20	41,047.20
Other	8590		355.00				220,256.00							(355.00)	220,256.00
Prior Year Payments	prior year	19,526.06	11,336.82	4,323.39	10,124.53		31,076.00	(4,002.07)	(10,067.00)					14,778.27	77,096.00
Other Local (Kids Care)	8689	9,083.64	27,668.27	11,795.54	21,040.45	15,297.10	16,801.80	14,263.60	19,144.97	20,000.00	20,000.00	20,000.00	29,049.60	855.03	225,000.00
Other Local (Fundraiser +)	8600-8699	6,654.08	5,141.12	30,240.49	28,860.95	25,121.37	5,154.21	2,427.19	4,333.39	3,000.00	3,000.00	3,000.00	724.61	0.00	117,657.41
Selpa	8792	15,810.00	15,810.00	28,459.00	28,459.00	0.00	56,918.00	28,459.00	29,777.00	29,000.00	29,000.00	29,000.00	29,000.00	20,664.00	340,356.00
TOTAL REVENUES		275,812.78	359,164.21	891,841.98	599,089.14	149,488.40	1,568,429.84	662,015.33	570,345.08	958,658.86	642,789.65	606,099.89	959,561.73	403,924.67	8,647,221.56
EXPENDITURES															
Certificated Salaries	1000-1999	25,485.90	267,603.56	271,993.84	271,471.72	280,123.83	267,128.02	269,036.08	276,669.28	260,000.00	260,000.00	260,000.00	294,845.77	0.00	3,004,358.00
Classified Salaries	2000-2999	89,740.66	101,399.58	135,949.07	113,989.83	138,240.07	131,073.17	113,694.83	138,240.11	130,000.00	130,000.00	130,000.00	243,729.68	0.00	1,596,057.00
Employee Benefits	3000-3999	36,625.46	130,746.90	103,698.75	98,503.10	112,917.72	99,493.07	116,981.09	115,900.68	115,000.00	115,000.00	100,000.00	132,144.23	0.00	1,277,011.00
Books & Supplies	4000-4999	20,875.85	48,220.29	55,379.82	46,137.57	38,328.98	60,984.09	59,623.97	24,634.63	55,000.00	100,000.00	55,000.00	112,248.80	0.00	676,434.00
Services & Other Operating Expenses	5000-5999	31,283.95	35,230.71	84,167.31	99,229.57	167,978.84	120,841.24	157,661.90	81,812.07	100,000.00	100,000.00	100,000.00	120,013.41	0.00	1,198,219.00
Capital Outlay	6000-6999	11,954.00	70,196.64	20,338.69	0.00	17,938.59	0.00	0.00	0.00	0.00	20,000.00	17,339.08	215,000.00	0.00	372,767.00
Other Outgo	7100-7499	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	82,694.64	0.00	277,084.00
TOTAL EXPENDITURES		233,637.58	671,069.44	689,199.24	647,003.55	773,199.79	697,191.35	734,669.63	654,928.53	677,671.76	742,671.76	680,010.84	1,200,676.53		8,401,930.00
NET INCREASE/DECREASE		42,175.20	(311,905.23)	202,642.74	(47,914.41)	(623,711.39)	871,238.49	(72,654.30)	(84,583.45)	280,987.10	(99,882.11)	(73,910.95)	(241,114.80)	403,924.67	245,291.56
Accruals Received		186,299.71	0.00	38,771.24	35,899.18	(84,513.98)	96,837.00								329,946.60
Liabilities		(107,865.76)	(169,411.91)	15,562.73	90,981.70		69,621.78	19,856.08	20,057.26						(61,198.12)
Line of Credit (1,000,000)															0.00
Loan From Manteca (to Manteca)	-750,000														(750,000.00)
ENDING CASH BALANCE		3,651,206.09	3,169,888.95	3,426,865.66	3,505,832.13	2,797,606.76	3,835,304.03	3,782,505.81	3,717,979.62	3,998,966.72	3,899,084.61	3,825,173.66	3,584,058.86		

Great Valley Academy Salida
February 2018

	A Actual YTD	B Original Budget YTD	C Estimated Balance of year	D Original Budget Balance of year	F Original Annual Operating Budget	G Revised Annual Operating Budget	E Estimated Annual Spending
	Jul - Feb 18	Jul - Feb 18	Mar 18 - Jun 18	Mar 18 - Jun 18			A + C
Ordinary Income/Expense							
Income							
8000 · Revenue Limit Sources	3,888,852	3,613,690	2,700,695	2,988,227	6,601,917	6,589,547	6,589,547
8100 · Federal Revenue	28,116	36,700	104,458	95,874	132,574	132,574	132,574
8300 · Other State Revenues	118,516	40,144	185,514	117,585	157,728	192,582	304,030
8600 · Other Local Revenue	274,498	207,000	55,502	78,000	285,000	111,448	330,000
8700 · SELPA	180,233	175,000	99,226	104,459	279,459	609,459	279,459
Total Income	4,490,215	4,072,534	3,145,395	3,384,145	7,456,678	7,635,610	7,635,610
Gross Profit	4,490,215	4,072,534	3,145,395	3,384,145	7,456,678	7,635,610	7,635,610
Expense							
1000 · Certificated Salaries	1,473,707	1,565,000	975,113	995,124	2,560,124	2,448,820	2,448,820
2000 · Classified Salaries	974,734	980,000	563,917	512,238	1,492,238	1,538,651	1,538,651
3000 · Employee Benefits	701,939	673,000	411,299	450,607	1,123,607	1,113,238	1,113,238
4000 · Books & Supplies	313,934	525,000	282,084	95,900	620,900	596,018	596,018
5000 · Services & Other Operating Exp	755,031	700,000	371,144	302,062	1,002,062	1,126,175	1,126,175
6000 · Capital Outlay	21,955	60,000	159,045	140,700	200,700	181,000	181,000
7430 · All Other Financing Uses	255,028	258,800	174,920	156,148	414,948	429,948	429,948
Total Expense	4,496,328	4,761,800	2,937,522	2,652,779	7,414,579	7,433,850	7,433,850
Net Ordinary Income	-6,113	-689,266	207,873	731,366	42,099	201,760	201,760

2017 -2018
General Fund - Cash Flow
Great Valley Academy
Salida

Description	Object Codes	July	August	September	October	November	December	January	February	March	April	May	June	Accrued	Total
BEGINNING CASH FUND BALANCE	9110	1,251,804.94	1,031,233.13	733,768.68	1,098,579.87	892,792.15	300,206.32	834,324.32	1,056,619.87	1,048,855.63	1,582,360.64	1,357,299.65	1,104,763.16		
LCFF Revenue	8011	251,768.00	251,768.00	453,182.00	453,182.00	0.00	906,364.00	453,182.00	515,946.00	180,000.00	180,000.00	180,000.00	194,084.00	0.00	4,019,476.00
EPA Funding	8012		48,359.00	37,825.00		0.00	37,825.00			733,863.00			728,640.54	5,222.46	1,591,735.00
In-Lieu of Taxes Charter Funding	8096		0.00	390,898.00	(229,700.00)	64,479.00	64,479.00	64,479.00	64,479.00	178,173.00	89,087.00	89,087.00	89,087.00	15,330.00	879,878.00
Selpa Prop Tax	8097							60,337.00						38,121.00	98,458.00
Federal IDEA	8100-8299												33,787.00	33,787.00	67,574.00
Federal Food	8220				4,313.25	6,713.72	5,575.03	0.00	11,514.05	7,500.00	7,500.00	7,500.00	7,500.00	6,883.95	65,000.00
State Food Revenue	8520					494.73	372.65		766.28	460.00	460.00	460.00	460.00	526.34	4,000.00
Other St Revenue	8434													0.00	0.00
Mandated Cost Reimb	8550						12,028.00							0.35	12,028.35
One Time Funds	8590						37,149.00				37,149.00	36,907.50		242.50	111,448.00
Lottery	8560							43,571.36			27,234.00			39,643.64	110,449.00
Lottery, prop 20	8561													36,312.00	36,312.00
Other	8590			265.00										0.00	265.00
Prior Year Payments	prior year	65.00					17,014.00	12,448.72	(5,659.00)					5,659.00	29,527.72
Other Local (Kids Care)	8689	10,597.00	23,456.50	12,726.00	16,793.55	19,486.50	14,508.00	14,495.35	19,858.70	12,000.00	12,000.00	12,000.00	2,078.40	0.00	170,000.00
Other Local (Fundraiser +)	8600-8699	948.33	3,328.28	11,037.66	60,258.86	24,575.16	26,801.77	7,938.54	7,687.80	5,000.00	5,000.00	5,000.00	2,423.60	0.00	160,000.00
Selpa	8792	13,987.00	13,987.00	25,176.00	25,176.00	0.00	50,352.00	25,176.00	26,379.00	26,379.00	26,379.00	26,379.00	20,089.00	0.00	279,459.00
TOTAL REVENUES		277,365.33	340,898.78	931,109.66	330,023.66	115,749.11	1,172,468.45	681,627.97	640,971.83	1,143,375.00	384,809.00	357,333.50	1,078,149.54	181,728.24	7,635,610.07
EXPENDITURES															
Certificated Salaries	1000-1999	17,401.70	197,102.51	206,402.48	209,351.71	216,665.60	212,295.60	205,999.57	208,488.29	210,000.00	210,000.00	210,000.00	345,112.54	0.00	2,448,820.00
Classified Salaries	2000-2999	70,730.48	110,375.36	138,613.67	119,717.93	138,229.05	135,298.88	120,968.94	140,799.74	130,000.00	130,000.00	130,000.00	173,916.95	0.00	1,538,651.00
Employee Benefits	3000-3999	29,111.58	110,875.18	85,290.34	84,996.72	99,700.17	88,501.11	103,559.30	99,905.13	95,000.00	95,000.00	95,000.00	126,298.47	0.00	1,113,238.00
Books & Supplies	4000-4999	14,072.49	89,605.75	38,237.45	38,114.10	38,625.36	22,182.50	38,870.39	34,225.48	50,000.00	50,000.00	50,000.00	132,084.48	0.00	596,018.00
Services & Other Operating Expense	5000-5999	38,803.94	57,030.59	71,151.08	82,270.52	184,356.55	100,553.94	101,858.92	119,005.31	90,000.00	90,000.00	90,000.00	101,144.15	0.00	1,126,175.00
Capital Outlay	6000-6999	-	1,000.00	685.00	200.00	3,366.62	-	440.00	16,263.00	5,000.00	5,000.00	5,000.00	144,045.38	0.00	181,000.00
Other Outgo	7100-7499	37,903.86	37,904.68	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	85,309.55	0.00	429,948.00
TOTAL EXPENDITURES		208,024.05	603,894.07	570,250.01	564,520.97	710,813.34	588,702.02	601,567.11	648,556.94	609,869.99	609,869.99	609,869.99	1,107,911.52		7,433,850.00
NET INCREASE/DECREASE		69,341.28	(262,995.29)	360,859.65	(234,497.31)	(595,064.23)	583,766.43	80,060.86	(7,585.11)	533,505.01	(225,060.99)	(252,536.49)	(29,761.98)	181,728.24	201,760.07
Accruals Received				443.64				142,055.56							142,499.20
Liabilities Accrued (Paid)		(289,913.09)	(26,343.72)	8,544.58	34,381.76	2,478.40	(49,648.43)	179.13	(179.13)						(320,500.50)
Note Payable for Curriculum															0.00
From Modesto (to Modesto)	\$ 750,000														750,000.00
Const costs from loan to BS			8,125.44	5,036.68	5,672.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
Cash held by BofSt	\$ 223,669	223,669.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
Cash reserved for construction			89,556.44	84,519.76	78,847.59	78,847.59	78,847.59	78,847.59	27,495.71						0.00
Cash in hand		807,563.70	644,212.24	1,014,060.11	813,944.56	221,358.73	755,476.73	977,772.28	1,021,359.92	1,582,360.64	1,357,299.65	1,104,763.16	1,075,001.18		
ENDING CASH BALANCE		1,031,233.13	733,768.68	1,098,579.87	892,792.15	300,206.32	834,324.32	1,056,619.87	1,048,855.63	1,582,360.64	1,357,299.65	1,104,763.16	1,075,001.18		

Regular Meeting of the Board of Trustees

April 30th, 2018

Monday, 5:30 PM

Great Valley Academy

3200 Tully Rd.

Modesto, CA 95350

- a. CALL TO ORDER**
- b. PLEDGE OF ALLEGIANCE**
- c. STUDENT PRESENTATION (Modesto)- SUTTERS FORT**
- d. COMMUNICATIONS**

- a. WRITTEN COMMUNICATION**

- b. PUBLIC PARTICIPATION**

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

In compliance with the Americans with Disabilities Act (ADA) and upon request, Great Valley Academy ("GVA") may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact the GVA main office in person or by calling 209-576-2283.

- c. MODESTO PRINCIPAL'S REPORT**
 - d. SALIDA PRINCIPAL'S REPORT**
 - e. HOMESCHOOL PRINCIPAL'S REPORT**
 - f. CHIEF OPERATING OFFICER'S REPORT**
 - g. CHIEF EXECUTIVE OFFICER'S REPORT**
 - h. FOUNDER'S REPORT**
 - d. APPROVAL OF AGENDA AND ORDER OF AGENDA**

e. CONSENT AGENDA

Consent Agenda information has been forwarded to each Board Member prior to this meeting for study and is on file at the Great Valley Academy office, 3200 Tully Road, Modesto. Copies of the complete agenda are available at the Board meeting. The Board in one motion acts on items listed on the Consent Agenda. There is no discussion of these items prior to the Board vote unless a member of the Board, staff or the public requests special items be discussed or removed from the Consent Agenda

- a. Adoption of the Minutes of the Regular Board Meeting of March 26th, 2018
- b. Approval of SCOE 2018-2019 Master Agreement
- c. Approval of 401k Amended Trustee Resolution
- d. Approval of board check signatory transfer from Ryan Swehla to Steve Payne
- e. Approval of 2018.2019 Classified Salary Schedule

f. ACTION ITEMS

- a. Approval of Additional Bank Account for KidsCare
- b. Approval of GVA Volunteer Policy #2018.040
- c. Approval of Cash Investment Policy - #2018.041
- d. Approval of Modesto Student/Parent Handbook
- e. Approval of Salida Student/Parent Handbook
- f. Approval of Employee Handbook
- g. Acceptance of Form 990
- h. Approval of Student Teaching and School Administration Field Experience with CSU, Stanislaus
- i. Approval of additional Stipend positions

g. INFORMATION AND DISCUSSION

- a. Monthly Financials
- b. Committee Update
- c. Implementation of academic standards- self reflection
- d. Parent survey results
- e. Student survey results
- f. Teacher Survey Results - Sue Rich

h. FUTURE AGENDA ITEMS

- a. **NEXT REGULAR BOARD MEETING** ~ June 25th, 2018 5:30 pm
~Modesto Campus

i. FINAL ADJOURNMENT

Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 3200 Tully Rd., Modesto CA 95350.

Great Valley Academy Modesto

Charter School Monthly Summary Report

[April 25, 2018]

1. Enrollment Breakdown by Grade, Enrollment, ADA and ADA%.

Note: Enrollment shows [March 19th - April 20th]

Grade	Enrollment	ADA	ADA %	YTD ADA	YTD ADA%
K	88	84.350	95.02	83.607	94.36
1	67	62.850	94.49	64.104	95.35
2	87	83.300	95.57	83.699	94.52
3	92	88.400	96.03	89.732	95.94
4	100	93.100	94.55	95.346	94.67
5	101	94.350	92.87	97.745	94.38
6	104	98.900	93.99	99.555	95.02
7	100	95.450	95.15	97.228	95.16
8	98	89.250	90.96	93.196	92.74
Total	844	789.950	94.24	804.215	94.66

2. Key Accomplishments:

- a. Trimester 3 Character Report Cards
- b. Sutter's Fort for 4th Grade
- c. Kindergarten Experience Day
- d. Earthquake/ Fire Drill
- e. Spring Concert
- f. Volunteer Appreciation Day
- g. Brainiac Spirit Day

3. Upcoming Key Events/Activities:

- a. ELPAC Testing GVS Mar. 1st, Mar. 8th, Mar. 15th
- b. CAASP Testing April 9th-May 11th
- c. Teacher In Service Day- 10 year celebration/Site Safety Meeting with Consultant

- d. Staff Appreciation Week May 7th-11th
- e. Jr. High Parent Meeting- May 3rd
- f. 1st Grade Field Trip May 9th
- g. Wizard of Oz Performance May 10th
- h. Academic Report Cards May 25th
- i. Promotion Ceremony May 30th

Great Valley Academy Salida

Charter School Monthly Summary Report

April 30, 2018

1. Enrollment Breakdown by Grade, Enrollment, ADA and ADA%.

April : 04/2/18-04/23/18

YTD Dates: 08/09/17-04/23/2018

Grade	Enrollment	ADA	ADA %	YTD ADA	YTD ADA %
K	91	85.87	94.36	87.25	93.90
1	99	91.31	95.26	95.15	94.67
2	98	93.75	95.47	94.76	95.30
3	98	94.06	95.98	95.49	96.01
4	98	93.00	94.89	94.42	95.59
5	100	95.94	95.62	95.90	95.04
6	100	95.31	95.31	95.15	94.80
7	93	88.37	95.02	88.56	95.50
8	52	43	82.69	49.83	93.15
Total	829	783.62	94.46	796.53	94.98

2. Key Accomplishments:

- a. On-going: Parent Conscious Discipline Studies
- b. April 3rd - Field Trip to State Capital (5th)
- c. April 4th – Collaborative Coffee
- d. April 4th – Culminating Event: Greek Gods/Goddesses (6th)
- e. April 5th – 14th – 8th Grade D.C. trip
- f. April 5th – Spring Pictures
- g. April 6th – Field Trip: Backpacking Elective
- h. April 6th – Kinder Experience Day
- i. April 10th –Field Trip to San Luis National Wildlife Refuge (7th grade)
- j. April 16th – Teacher Survey Due

- k. April 16th – Field Trip to Gallo Center (K)
- l. April 16th – May 11th – CAASP testing
- m. April 18th – Field Trip to Lawrence Hall of Science (3rd)
- n. April 20th – 50s BBQ
- o. April 20th – Market Day
- p. April 20th – Field Trip Backpacking Elective
- q. April 21st – Love Salida
- r. April 26th – Jr. High Parent Preview Night
- s. April 26th – Reno Jazz Festival

3. Upcoming Key Events/Activities:

- a. May 3rd – Field Trip Chabot Space and Science Museum (3rd)
- b. May 4th – Teacher In-service: 10 year celebration
- c. May 4th – Talent Show
- d. May 7th – 11th – Teacher Appreciation Week
- e. May 7th – District SRS Meeting
- f. May 8th – Collaborative Coffee
- g. May 10th – Spring Concert
- h. May 14th – 25th – May – NWEA assessment
- i. May 14th / 15th – Field Trip Mission San Jose (4th)
- j. May 18th – Market Day
- k. May 24th – ARC Night
- l. May 29th – 8th Grade Graduation
- m. May 29th – Summer Rotations (2nd)
- n. May 29th / 30th – Field Trip MJC Planetarium and Great Valley Museum
- o. May 30th – Kinder Promotion
- p. May 31st – End of Year Party
- q. June 1st – Last Day of School: Final Assembly and Staff vs. Student Bball Game

Great Valley Academy Homeschool

Charter School Monthly Summary Report

April 30, 2018

1. Enrollment Breakdown by Grade, Enrollment, ADA and ADA%. ADA goal is 96%.

Grade	Enrollment	ADA	ADA %	YTD ADA	YTD ADA%
K	13	13	100	12	100
1	10	10	100	10	100
2	15	15	99	14	99
3	10	10	100	9	100
4	6	6	100	5	99
5	4	4	100	5	100
6	8	8	100	8	97
7	10	9	97	5	99
8	6	5	100	4	100
Total	82	80	99	72	99

2. Key Accomplishments:

- a. **March 26 – 30** Spring Break
- b. **April 2-4 AWR week**
- c. **April 3** – Orientation for fall
- d. **April 5,6** - Sutter's Fort for Homeschool and GVA Modesto
- e. **April 9** – Last CA History Class to wrap up Sutter's Fort Trip
- f. **April 10** - Park Day – make visors for the Zoo
- g. **April 13** - Field trip to Fresno Chaffee Zoo
- h. **April 17 – May 3** – CAASPP Testing for 3rd – 8th Grade Students Modesto Resource Center

3. Upcoming Key Events/Activities:

- a. **May 1 - 3** – AWR Week
- b. **May 8** - Park Day
- c. **May 18** – Arts in the Park – Join us! Davis Park 11:00 AM – 1:30

- d. **May 21** – Orientation for fall
- e. **May 22, 23, 24 & 30** - Promotion Rehearsals
- f. **May 29** – 8th grade to Santa Cruz Boardwalk
- g. **May 29** – Dr. Hernandez - speaking to 5th – 7th grade at GVA Modesto
- h. **May 31** – 8th Grade Promotion
- i. **June 1** – Last Day of School!

Chief Operating Officer's Report
April 30, 2018
Board Meeting



Process and Policy Updates

- ❖ Cash investment policy – For board approval
- ❖ Volunteer Policy – For board approval
- ❖ Handbooks – For board approval
- ❖ KidsCare billing and check-in system – Beginning Implementation
- ❖ Website content management training for key staff members – Early Summer
- ❖ Fiscal and Human Resource policy manuals
- ❖ Create duty statements/job descriptions for stipend positions
- ❖ Facilities/Maintenance planning, budgeting and organization

District Responsibilities

- ❖ Review 18/19 KidsCare Pricing Structure - Complete
- ❖ New Website Intranet – Design phase started
- ❖ Health Benefit Review and Analysis for 18/19
- ❖ 2018/19 Budgets – In Progress
- ❖ Paychex – continue to train staff and make improvements

Website Analytics

- ❖ March 2018
 - ❑ 2,374 Users Visited (78.3% New/21.7% Returning)
 - ❑ 10,274 Page Views
 - ❑ Users Averaged 2:10 Minutes on the Site
 - ❑ 51.4% Mobile – 43.56% Desktop – 5.04% Tablet
 - ❑ Search Type: Organic 63.7% - Direct 25.4% - Referral 8.8% - Social 2.1%

Training

- ❖ Governor's May Revise – May 22nd
- ❖ SCOE District Business Support Meetings – Ongoing
- ❖ SCOE CalSTRS meetings – Bi-monthly
- ❖ LCAP training – TBD

Upcoming

- ❖ Video Surveillance Policy
- ❖ Multi-Year Budget Projections – Ongoing
- ❖ Audit – May 2018

Chief Executive Officer's Report
April 30, 2018
Board Meeting



Strategic Plan

- Action items in process
- Continuing to make progress towards completion, majority will be completed in the next 7 weeks

Board Governance

- Steve to update in committee update agenda item
- New board member lunch and learn, May 23, 2018
- Held individual meetings with each new board member

State Accountability

- Local indicator related survey results, presented 4.30.2018
- Reflection on implementation of state standards, presented 4.30.2018
- LCAP in process

External impact, linkages

- Advocating in Sacramento, spent the day meeting with legislators (April 17, 2018)
 - SB1362 pulled due to lack of support (CCSA and charter school leaders, actively involved)
- Actively involved in both California level charter school organizations
 - Legislative impact review, assessment
 - Providing advisory capacity as requested
- Regular meetings with SCOE Superintendent, Cabinet members
- Stanislaus Partners in Education (SPIE)
- Hosted all 3 SCOE superintendent of schools candidates
- ACSA monthly breakfast meeting
- ACSA Every Student Succeeding recognition
- SCOE Spring Trustee Dinner
- Multiple community connection meetings, corporate and nonprofit leaders
- Steering Committee Member, Learning to Teach and Lead Continuum
- Ongoing participation in Central Valley Accelerator Cadre
- Ongoing participation in Central Valley Leadership Program
 - Presentations at various leadership sessions
 - Communicating input for pilot year (continuous quality improvement)
 - Graduation June 5, 2018

Other

- Homeschool Principal recruitment
 - Hired Christine Frost!



Salida Campus

- Construction updates
 - Landscaping (south side of campus) basic complete, improvements to follow
 - Permanent perimeter fencing-installation in process (almost complete)
- Stanislaus County required Sisk Road improvements
 - Meeting with Public Works (ongoing)
 - Continued meetings with engineer and land use expert
 - Next steps, finalize with contractor & subs
 - Awaiting county determination regarding landscaping the large dirt space between road and sidewalk
 - Completion goal, no later than 3rd week in July

Modesto Facilities

- Prop 39 Energy Effectiveness funding
 - Auditorium HVAC completion
 - Engaged with architect, per board approval
 - Architectural revisions complete
 - Solicitation of project bids- May-June
 - Balance of funding received
 - Highlands contract approved, installation begins summer 2018

Campus Safety

- Reflecting on safety, site specific
 - Ongoing conversation and fine tuning of process

Professional Development

- Webinars
 - State Accountability: CA Dashboard/LCAP
 - Superintendent series: ACSA/Brandman University
 - Data and Evaluation
 - Improved/Increased services (LCAP)
- Conferences
 - ACSA Every Child Counts Symposium

California Budget 2018-2019

- No update since January 2018
- Next update Mid-May 2018



Health Education Curriculum-Pilot year

- Total of 193 7th graders
- 7 opted out (3.6%)
- Teacher comments include:
 - “Many students have said Health has easily become their favorite subject and best part of their day”
 - “My favorite part was healthy relationships because they figured out what values and traits they want to have and contribute, in a relationship”
 - “Challenge has been not having enough time. Some of the sessions needed to be longer so everyone felt heard and not rushed”
 - “I feel our Health Class is going very well. When reading and answering the "Anonymous" Question box, students really want their questions answered”
 - “Students are wanting to know every day what will be tomorrow's subject. I have heard quite a few, "I didn't know that" statements quietly to their partners”
 - “The students have expressed that it is a lot of information, some have asked: "Why are we learning this now and not waiting until high school?" The students have also let me know that they really enjoy the anonymous question box and having questions answered at the beginning of each session”
 - “When I was looking at the curriculum prior to teaching the unit, I didn't think that we would have enough content to fill up the 12 days for one hour a day. Now I feel that it is almost too rapid of a pace, although 12 days seems like a perfect duration”
 - “My biggest celebration is how few students we have opted out of the curriculum. If I recall correctly, the parent of the student who opted out did not attend the information sessions either”
 - “The biggest challenge was getting the students to treat the content seriously during the first week. There were a few students who were giggling at times, and other students who were asking anonymous questions just to be funny. Before the fourth session, I reiterated the expectations and reminded them how serious they should be taking the content. Since then, there have been few to no challenges”



Report to the Great Valley School Board

April 30, 2018

1. Began Standardized testing on Kindergarten through 2 grade students on both campuses. This will be used in GVA's research project with UCSF.
2. Working with Dr. Remick completing her two research projects on left eye dominance and reading success and eye teaming problems and reading success. Initial impressions are that left eye dominant students have a more difficult time learning to read but by 4 grade they have made adjusts so it has little effect on reading to learn. Eye teaming problems may or may not effect reading depending on a student's motivation and compensating strategies.
3. Interviewed all of the County Superintendent of Schools candidates with Mrs. Franklin.
4. Participated in the initial interviews for GVA home school principal
5. Went to the capitol to talk to legislators about a senate bill that would eliminate charter schools in California. The bill did not make it out of committee.
6. Participated in the Valley Charter High School's Graduation by Exhibition senior requirement for graduation.
7. Represented GVA at the Stanislaus County School Trustee's dinner with Leah, Michelle and Yolanda.
8. I have been doing advanced GVS training with my staff and lead a GVA specials meeting on incorporating rhythm into learning.

Respectfully Submitted,

Eldon Rosenow, OD. FCOVD.

Consent Agenda Items

- a. Adoption of Minutes of the Regular Board Meeting of March 26, 2018
- b. Approval of SCOE 2018.2019 Master Agreement
- c. Approval of 401k Amended Trustee Resolution
- d. Approval of board check signatory transfer from Ryan Swehla to Steve Payne
- e. Approval of 2018.2019 Classified Salary Schedule

**GREAT VALLEY ACADEMY
REGULAR MEETING OF THE BOARD OF TRUSTEES
March 26, 2018**

MINUTES

Members Present: Chad Wolf, Ryan Swehla, John Kramer, Yolanda Meraz, Michelle Barton, Steve Payne

Members Absent: Susan Nisan, Twila Tosh, Vince Jamison, Mike Gianelli

***Great Valley
Academy Staff Present:*** Leah Silvestre Franklin, Marisa Meeks, Kelli Rupe

Audience Present: None

Call to Order: The meeting was called to order at 5:33 pm

Pledge of Allegiance: Mr. Payne welcomed everyone and led the Pledge of Allegiance.

Student Presentation:

Communications: **COMMUNICATIONS**
Audit letter from Nigro & Nigro

***Written
Communications:*** None

Public Participation: None

***Modesto
Principal's Report:*** Written report submitted

***Manteca
Principal's Report:*** Written report submitted

***Homeschool
Principal's Report:*** Written report submitted

MINUTES

Regular Meeting of the Board

March 26, 2018

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Chief Operating Officer's Report:

Mrs. Meeks presented her report to the Board. She reported updates on website analytics.

Chief Executive Officer's Report:

Mrs. Silvestre Franklin presented her report to the Board. She spoke about the Strategic Plan items specific to the Board and gave a handout with an overview on the progress of these items.

Founder's Report:

Written report submitted.

Approval of Agenda/ Order of Agenda:

The motion was made by Mr. Wolf, seconded by Mr. Swehla approving the Agenda/Order of Agenda. A roll call vote was taken.

AYES: Wolf, Swehla, Kramer, Meraz, Barton, Payne

NOES: None

ABSENT: Tosh, Nisan, Gianelli, Jamison

ABSTENTIONS: None

Consent Agenda:

CONSENT AGENDA

The motion was made by Mr. Kramer, seconded by Mrs. Barton approving the consent agenda items. A roll call vote was taken.

AYES: Wolf, Swehla, Kramer, Meraz, Barton, Payne

NOES: None

ABSENT: Tosh, Nisan, Gianelli, Jamison

ABSTENTIONS: None

MINUTES

Regular Meeting of the Board

March 26, 2018

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Action Items:

ACTION ITEMS

- a. The motion was made by Mr. Wolf, seconded by Mr. Swehla approving the \$255,000 loan from Modesto to Salida.

AYES: Wolf, Swehla, Kramer, Meraz, Barton, Payne

NOES: None

ABSENT: Tosh, Nisan, Gianelli, Jamison

ABSTENTIONS: None

- b. The motion was made by Mr. Kramer, seconded by Mr. Wolf approving the 401(k) Trustee Revisions.

AYES: Wolf, Swehla, Kramer, Meraz, Barton, Payne

NOES: None

ABSENT: Tosh, Nisan, Gianelli, Jamison

ABSTENTIONS: None

- c. The motion was made by Mr. Swehla, seconded by Mrs. Barton approving the contractor for the Salida campus safety improvements. A roll call vote was taken.

AYES: Wolf, Swehla, Kramer, Meraz, Barton, Payne

NOES: None

ABSENT: Tosh, Nisan, Gianelli, Jamison

ABSTENTIONS: None

Information and Discussion:

Monthly Financials

No formal report given. Revised budget numbers are in and we are on target to meet budget.

Future Agenda Items:

FUTURE AGENDA ITEMS

Next Regular Board Meeting – April 30, 2018

Adjournment:

The meeting was adjourned at 6:05 p.m.



Tom Changnon, Superintendent

BUSINESS SERVICES DIVISION

1100 H Street • Modesto, CA 95354 • (209) 238-1900 • FAX (209) 238-4205

Date: February 15, 2018

To: District Superintendents
Chief Business Officials
SCOE Managers

From: Don Gatti
Deputy Superintendent, Business Services
RE: Charges for contract services for 2018-2019

The following rates for contracted services provided by the Stanislaus County Office of Education have been set for the 2018-2019 fiscal year. We have endeavored to contain costs wherever possible. Some increases may be necessary in order to partially cover costs.

All services, unless otherwise specified, are available to all districts, charters, and other schools. In order to avail yourselves of the services, the master agreement needs to be submitted prior to service use. Many services are available without subscription. There are specific services, however, where we need your best estimate of your contracted usage in the upcoming year to ensure that we have the appropriate amount of staffing available. Failure to accurately estimate need could mean that we will not be able to provide you with the service due to lack of appropriate staffing.

As always, we appreciate your dedication to the families in Stanislaus County as both employers and educators. We strive to provide the excellence of service that supports your dedication.

**DISTRICTS: PLEASE RETURN COMPLETED MASTER AGREEMENT
TO TAMI THOMASON, ROUTE #000
PRIOR TO APRIL 27, 2018**

SCOE DEPARTMENTS INCLUDE IN BUDGET PACKET SUBMISSION

If you have changes to your Master Agreement after it's been submitted please request a Master Agreement Amendment from Tami Thomason at 238-1933.

SCOE SERVICES AVAILABLE

Service	Rate
BUSINESS AND HUMAN RESOURCE SERVICES	
1. Human Resources/NCLB NCLB Para Educator Test (2 Sessions)	\$20.00
2. Human Resources/Substitute Teacher Clearinghouse Certificate of Employability	\$25.00
Subsequent Arrest/Conviction notification	\$25.00
3. Maintenance Services (hourly shop rates) Skilled Maintenance Worker per hour	\$38.66
Utility Worker & Grounds per hour	\$35.38
4. School Attorney (DISTRICT SERVICE ONLY) Annual Cost per P-2 ADA	\$10.03
5. Substitute Placement Service Annual Cost per teacher	\$110.00
Annual Cost per Instructional Aide (SCOE only)	\$110.00
Supplemental Assignments (EACH ASSIGNMENT)	\$20.00
EARLY CHILDHOOD EDUCATION TRAININGS	
6. Specialized Trainings Available	\$49 - \$99/participant
Eligibility and Needs Regulations	
Projecting and Earning Center-based contracts	
Monitoring and Self-Assessment/Evaluation	

SPECIAL EDUCATION & HEALTH SERVICES

7.	Board Certified Behavior Analyst	
	1 day per week (36 days of service/year)	\$24,500.00
	½ day per week (18 days of service/year)	\$12,250.00
	¼ day per week (9 days of service/year)	\$6,125.00
8.	Hearing Screening	
	Hearing checks/child	\$4.85
	Students in wheelchairs/child	\$9.70
9.	School Nurse – Existing Clients Only	
	1 day per week (36 days of service/year)	\$27,000.00
	½ day per week (18 days of service/year)	\$13,500.00
	½ day every other week (9 days of service/year)	\$6,750.00
10.	School Psychologist	
	1 day per week (36 days of service/year)	\$28,250.00
	½ day per week (18 days of service/year)	\$14,125.00
	¼ day per week (9 days of service/year)	\$7,062.50
11.	Trainings	
	Behavior and Instructional Support	Contact Krissy Zapien@541-2215
	Full day, 2 part, or 2-4 hour trainings available	

HEALTH SERVICES FOR SCOE DEPARTMENTS ONLY

12.	Educational Audiologist (SCOE Only)	
	1 day per week (36 days of service/year)	\$24,500.00
	½ day per week (18 days of service/year)	\$12,250.00
	¼ day per week (9 days of service/year)	\$6,125.00
13.	LVN (SCOE Only)	
	1 day per week (36 days of service/year)	\$17,000.00
14.	Registered Nurse (SCOE Only)	
	1 day per week (36 days of service/year)	\$20,000.00

INSTRUCTIONAL SUPPORT SERVICES

- | | | |
|-----|--|------------|
| 15. | Learning to Teach Continuum (Teacher Induction)
Tuition per Year per Teacher | \$3,000.00 |
| 16. | Learning to Lead Continuum (Admin Induction)
Tuition per Year per Administrator | \$3,500.00 |

STUDENT EDUCATIONAL SERVICES

- | | | |
|-----|--|---|
| 17. | College and Career Planning | See service page for rates |
| 18. | Community School Education
Services per ADA | District LCFF Rate calculated by grade span |
| 19. | Outdoor Education | See Individual Contracts |

STUDENT WELLNESS AND SCHOOL SAFETY

- | | | |
|-----|--|------------|
| 20. | Mental Health and Suicide Prevention Trainings | |
| | Mental Health First Aid Training – 8 hrs (up to 35 people) | \$1,500.00 |
| | Plus Materials Fee (per person) | \$15.00 |
| | QPR Gatekeeper Training - 1.5 hrs (up to 40 people) | \$325.00 |
| | Plus Materials fee (per person) | \$2.00 |
| 21. | School Climate, Safety and Crises Response Trainings | |
| | School Safety Planning Workshop – 6.5 hrs (up to 50 people) | \$1,500.00 |
| | School Crisis Response Training – 6.5 hrs (up to 50 people) | \$1,500.00 |
| | Bullying Prevention and Intervention Strategies – 6.5 hrs (up to 50 people). | \$1,500.00 |
| | Positive Behavior Intervention and Support (PBIS)
Implementation Team Training – 4 days each year for 3 years. Price is per year. | \$6,000 |

TECHNOLOGY AND LEARNING SERVICES

22.	Information Systems	
	Human Resources/Financial Information Systems, Future replacement model, Laserfiche	See Schedule
23.	Technology Services (DISTRICT SERVICE ONLY)	
	Internet access via Fiber	\$10,000.00
	SCOE maintains E-Mail inboxes for district (per account per year)	\$ 50.00
	Web Filtering (Pass thru actual costs) per internet connected workstation	\$4.00
	QCC/Laserfiche access only without Internet via fiber (actual cost)	\$3,000.00
	QCC/Laserfiche access only without Internet per T-1 (actual cost)	\$4,200.00
	Technician Services (Non-Engineering Services) per hour	\$ 50.00
	Engineering Services per hour	\$100.00
24.	Graphics	Price quoted by job
25.	Mailing, Handling & Delivery	See page for rates
26.	Media Services	
	California Streaming License per ADA	\$1.25
27.	Technology Services (SCOE Departments Only)	
	2018-19 Menu of Services	See Budget Development Documents
28.	Educational Technology Center (ETC)	
	Customized Professional Development Trainings	
	Half Day Training	\$375.00
	Full Day Training	\$750.00
29.	BrightBytes Licensing (Research and Data Collection software). Per ADA	\$1.50

STANISLAUS COUNTY OFFICE OF EDUCATION
2018-19
MASTER AGREEMENT

This Agreement, by and between the Stanislaus County Superintendent of Schools, hereinafter referred to as SUPERINTENDENT and the following school district, hereinafter referred to as DISTRICT, or SCOE Department, hereinafter referred to as DEPARTMENT is for the services that are specific in this Agreement and in the attached appendices pursuant to the following terms and conditions.

District/Department: Great Valley Academy

1. SUPERINTENDENT will perform or make available to DISTRICT OR DEPARTMENT those services that are specified in the appropriate appendices.
2. DISTRICT or DEPARTMENT will pay SUPERINTENDENT for services provided according to this Agreement.
3. For DISTRICTS, for all services unless otherwise stipulated on the service specific page, SUPERINTENDENT will transfer funds from DISTRICT or DEPARTMENT in January for July - December, based off of estimates. Final transfer for the year will occur in June. Final transfer will be based on final data and will be adjusted for payments previously made.
4. Unless otherwise stated on the service specific page, fees based on ADA will be based on P-2 ADA as certified @ P-2.
5. For DEPARTMENTS, funds will be transferred on a monthly/yearly basis for services provided to DEPARTMENT based on the service.
6. This Agreement is for the 2018-19 fiscal year.
7. All services in this Agreement are available to all DISTRICTS and/or DEPARTMENTS unless otherwise noted on service specific page or by separate notification/Agreement. Failure to subscribe for a service does not negate terms of Agreement should the DISTRICT or DEPARTMENT utilize said service. Utilization of SCOE service constitutes agreement to abide by terms of this Agreement for said service including terms of payment.
8. This Agreement supersedes any previous agreement for services enumerated in this Agreement.
9. Amendments. Amendments may be made to this Agreement only upon agreement by BOTH SUPERINTENDENT and DISTRICT or DEPARTMENT. In such cases, an Amendment to Master

Agreement Form shall be completed and signed by both parties **prior** to service being rendered.

10. **Mutual Indemnification**. The parties agree to defend, indemnify and hold harmless the other parties, their governing boards, officers, and employees from every claim or demand and every liability, loss, damage, cost, expense, action, cause of action, or judgment of any nature whatsoever, arising from the willful misconduct or negligent act or negligent omission of the other parties in the performance of this agreement.
11. **Insurance**. The SCOE and District have and agree to maintain, in full force and effect, a policy or policies of insurance evidencing all coverages and endorsements necessary, in each party's sole discretion, for purposes of effectuating the purposes of this Agreement. An appropriate self-insurance program shall be acceptable. Copies of the certificates of insurance for each party shall be provided upon written request of any party to this Agreement.
12. **Independent Contractors**. The SCOE and District, in the performance of services pursuant to this Agreement, shall be and act as an independent contractor. Each party understands and agrees that it and all of its employees shall not be considered officers, employees or agents of either of the parties to this Agreement. Each party assumes the full responsibility for the acts and/or omissions of its employees as they relate to the services to be provided under this Agreement. Each party shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to the party's employees.
13. **Assignment**. This Agreement and the services provided herein shall not be assigned by the District or SCOE.
14. **Applicable Laws**. SCOE and District agree to comply with all laws, rules and regulations applicable to these services.
15. **Governing Law**. This Agreement shall be governed by the laws of the State of California, with venue in Stanislaus County, California.
16. **Entire Agreement**. This Agreement constitutes the entire agreement between SCOE and the District. However, it does not supersede any prior, current or subsequent written agreement entered into by SCOE and the District with regard to any alternative, additional, or specialized agreement between DISTRICT and SCOE.

MEDIA SERVICES

Blank

The Stanislaus County Office of Education, hereinafter referred to as SCOE, agrees to supply technology learning resources access to DISTRICT/DEPARTMENT.

DISTRICT/DEPARTMENT agrees to prohibit the unauthorized copying of any SCOE owned and/or licensed materials, including but not limited to, videotaping, audio taping and photocopying; to conform to current laws and policies regarding copyright and fair use.

Consultant assistance for workshops is available from SCOE through Media Services. Sample topics include: techniques for using video effectively in the classroom and use of standards alignments in selecting titles.

Media services shall be provided to those DISTRICT programs that generate DISTRICT and Charter School average daily attendance (ADA).

Streaming Only Media Services Membership: unlimited video stream of California Streaming titles to all schools. Student/home accounts available upon request.

	# ADA	Rate	Acct. #	Total \$
Estimated Total ADA:		1.25		0.00
		1.25		0.00
		1.25		0.00
TOTAL:	0.00			0.00

MAIL HANDLING & DELIVERY SERVICES Blank

The SCOE agrees to supply mail handling and delivery services to DISTRICT/DEPARTMENT per the schedules below.

DELIVERY DAYS	
One delivery per week per site	\$465
Additional delivery day to same address per week add per day	\$205
Example: School site receives one delivery per week	\$465
Example: District/SCOE receives three deliveries per week	\$465+\$205+\$205=\$875
Mail for several sites delivered to one location	\$465+\$205+\$205=\$875 <i>Plus choice of sort option below</i>
UNSORTED: Each additional site included in the delivery (Unsorted means that mail will not be presorted and bundled by site)	\$205 per site

For questions and clarifications, please contact Joan Binczek at 238-6930.

Option 1: **Delivery to D.O. and School Sites**

Modesto
Salida

	Days/ Sites	Rate	Total \$
To D.O. one delivery day per week		465.00	0.00
Additional day(s) to D.O.		205.00	0.00
Number of school sites	2	465.00	0.00
TOTAL:			\$ 0.00

\$ 930

Option 2: **All district mail delivered to one site**

	Days/ Sites	Rate	Total \$
To D.O. one delivery day per week		465.00	0.00
Additional day(s) to D.O.		205.00	0.00
Number of school sites		205.00	0.00
TOTAL:			\$ 0.00

Acct. #	Amount
TOTAL:	0.00

TECHNOLOGY SERVICES Blank

The SCOE agrees to supply WAN access to DISTRICT as shown in the following paragraphs.

The SCOE will provide access to the Internet, based upon the choice by the district in the Master Agreement.

DISTRICT agrees to conform to the Technology Services practices and procedures and further agrees to:

1. Conduct, or cause to be conducted, in-service workshops for teachers on the acceptable use and care of Internet resources. (Consultant assistance for in-service workshops is available from the SCOE through the Technology & Learning Resource division SCOE 238-1400).
2. Provide Internet connectivity from DISTRICT TO SCOE.

Type of Service	Amount	Rate	Total \$
Internet access via Fiber		\$ 10,000.00	\$ 0.00
SCOE maintains E-mail boxes for district per account per year		\$ 50.00	\$ 0.00
Web Filtering (Pass-through actual cost) Per Internet connected workstation		\$ 4.00	\$ 0.00
QSS/Laserfiche access only without Internet via fiber(actual cost)		\$ 3,000.00	\$ 0.00
QSS/Laserfiche access only without Internet per T-1(actual cost)		\$ 4,200.00	\$ 0.00
Technician Services (Non-Engineering Services)/hour		\$ 50.00	\$ 0.00
Engineering Services/hour		\$ 100.00	\$ 0.00
Total			\$ 0.00

Acct. #	Amount
Total	\$ 0.00

INFORMATION SYSTEMS

Blank

The SCOE agrees to provide school information systems to DISTRICT as shown in the following paragraphs. SCOE shall provide to DISTRICT those usual and customary electronic data processing support services necessary to support the services specified in the basic agreement. Services shall include the following:

1. Data storage up to the level available on July 1 of the fiscal year of this Agreement.
2. Central Processing Server.
3. Printing of payroll warrants.
4. Printing of general expense warrants.
5. Use of computer programs available on July 1 of the fiscal year of this Agreement, or made available during the fiscal year of this agreement.
6. Training to DISTRICT personnel by SCOE staff specific to the software systems in use under this section of the Agreement.
7. Reserving prior agreed to amounts for future replacement.
8. Access electronic files using current document management system (Laserfiche).
9. Utilize the functionality of Laserfiche and workflow via client/web based access. This agreement does not include scanning and/or indexing services.

DISTRICT shall pay for all staff needed for data entry and retrieval and the printing of reports and forms at the local level. DISTRICT shall also provide its own printer supplies, paper, and maintenance agreements on equipment owned by DISTRICT.

DISTRICT shall pay the cost of printing all special forms, including but not limited to, report cards, purchase orders and personnel records. SCOE shall pay for the cost and printing of payroll and general expense warrants and reports related to payroll and general expense warrant processing when electronic forms of the reports are not available.

DISTRICT shall update and maintain employee data in the SCOE Website Directory. Employee data includes: First Name, Last Name, Department, District, School, Division, Work Email, Work Phone Number and Route number.

Nothing in this Agreement shall prohibit two or more districts from joining together to share in the costs of peripheral equipment, data entry and retrieval or printing.

SCOE shall provide DISTRICT with the services specified in the basic agreement.

If DISTRICT should request support services in addition to those usual and customary services referred to in this Agreement, including programming new programs and reports, DISTRICT shall pay an additional amount for said additional service at actual cost to SCOE, plus an overhead charge of 9.8% of the cost of the requested additional services.

If DISTRICT requests SCOE to provide services which would normally be provided by DISTRICT, DISTRICT shall be required to pay an additional amount for said additional services at actual cost to SCOE, plus an overhead charge of 9.8% of the cost of the requested additional service. See attached schedule for schedule of rates.

Acct. #	Amount
Total	\$ 0.00

**INFORMATION SYSTEMS TRANSFER
TO FUND OPERATING COSTS AND FUTURE REPLACEMENT
FISCAL YEAR 2018-19**

<u>District</u>	2016-17 Actual General Fund <u>Operating Expenditures</u>	Pro-Rated District <u>Share</u>	Replacement Reserve <u>Contribution</u>	Operating <u>Costs</u>	2018-19 <u>Transfer</u>
Ceres	151,964,699.11	9.0994511%	\$12,739	\$154,458	\$167,197
Chatom	6,366,974.05	0.3812462%	\$533	\$6,471	\$7,004
Denair	14,277,892.19	0.8549419%	\$1,196	\$14,512	\$15,708
Empire	30,452,373.89	1.8234490%	\$2,553	\$30,952	\$33,505
Gratton	1,812,461.74	0.1085279%	\$152	\$1,842	\$1,994
Hart Ransom	7,173,572.27	0.4295443%	\$601	\$7,291	\$7,892
Hickman	9,681,792.72	0.5797333%	\$812	\$9,841	\$10,653
Hughson	23,569,016.00	1.4112824%	\$1,976	\$23,956	\$25,932
Keyes	8,622,433.73	0.5163003%	\$723	\$8,764	\$9,487
Knights Ferry	1,092,207.47	0.0654000%	\$92	\$1,110	\$1,202
Newman	32,649,618.29	1.9550172%	\$2,737	\$33,185	\$35,922
Oakdale	52,985,546.22	3.1727065%	\$4,442	\$53,855	\$58,297
Paradise	2,098,064.34	0.1256294%	\$176	\$2,132	\$2,308
Patterson	64,490,313.56	3.8615972%	\$5,406	\$65,548	\$70,954
Riverbank	31,733,136.26	1.9001395%	\$2,660	\$32,254	\$34,914
Roberts Ferry	1,521,381.10	0.0910983%	\$128	\$1,546	\$1,674
Salida	24,371,706.45	1.4593465%	\$2,043	\$24,772	\$26,815
Shiloh	1,479,990.31	0.0886199%	\$124	\$1,504	\$1,628
Stanislaus	35,023,952.51	2.0971893%	\$2,936	\$35,599	\$38,535
Sylvan	79,466,675.60	4.7583625%	\$6,662	\$80,770	\$87,432
Turlock	144,757,427.59	8.6678889%	\$12,135	\$147,132	\$159,267
Valley Home	1,670,273.26	0.1000138%	\$140	\$1,698	\$1,838
Waterford	<u>24,257,611.23</u>	<u>1.4525146%</u>	<u>\$2,034</u>	<u>\$24,656</u>	<u>\$26,690</u>
District Total	\$751,519,119.89	45.0000000%	\$63,000	\$763,848	\$826,848
Stanislaus COE	<u>n/a</u>	<u>55.0000000%</u>	<u>\$77,000</u>	<u>\$933,592</u>	<u>\$1,010,592</u>
Total	n/a	100.0000000%	\$140,000	\$1,697,440	\$1,837,440

Notes

Interest does not accrue to these accounts

Differences from above transfer amounts may differ due to rounding.

LEGAL SERVICES Blank

The SCOE agrees to supply legal services to DISTRICT as shown in the following paragraphs.

SCOE shall provide legal services to DISTRICT through the placement of an attorney from the education law firm of Atkinson, Andelson, Loya, Ruud & Romo ("Law Firm") in SCOE for not less than one day per week. Attorney office hours will normally be all day Tuesday, although DISTRICT can contact attorney on any day for services at no additional charge. Normally, the attorney staffing the office shall be either Chesley ("Chet") Quaide or Mike Davis.

DISTRICT agrees that legal services provided pursuant to this Agreement are basic services. The fee for said basic services is \$10.03 per Agreement Year Actual P-2 ADA, which include the following:

1. Reviewing and advising regarding contracts and drafting simple contracts where appropriate.
2. Providing up to six (6) workshops per year on requested topics.
3. Advice on student and personnel matters to the point of significant work being required focusing on an individual (significant work is drafting language, investigation, preparing pleadings, etc).
4. Telephone advice, other than on the subject of specific labor negotiations. This service includes calls for member districts to attorneys at the attorney's office on days when the attorney is not on site.
5. Preparation of written opinions by the attorneys who staff the Office as identified above. In response to a request for an opinion (other than on questions which are basically labor negotiation issues).
6. SCOE overhead costs for housing attorney.

The basic level of services shall not include:

1. Conduct labor negotiations.
2. Representation in hearings, whether court, unfair practice charges, arbitration, layoffs, employee or student discipline, or other forms of representation.
3. Highly specialized areas of law, which include but are not limited to bankruptcy, intellectual property, CEQA, financing and tax and bond counsel work.
4. Legal matters other than those included in basic legal services above.
5. Special education or facilities and land use legal services other than telephone advice.
6. Appearances at school board meetings.
7. Services, other than telephone advice, where the attorney providing the service is a specialist other than the attorneys who normally staff the office at SCOE as identified above.

In addition to the above referenced basic services, additional legal services will be billed to DISTRICT at the rate of \$285 per hour for senior partners, \$265 per hour for partners or senior associates, \$235 per hour for associates or paralegals providing investigatory services, and \$170 per hour for other services provided by paralegals or legal assistants, plus expenses. Office overhead fees do not apply to these costs.

Fee Arrangements for Specialized Legal Services:

For specialized litigation and transactional services in the areas of construction, procurement, technology, prevailing wage, real property, CEQA, mitigation negotiations, school and college finance, tax, bankruptcy, copyright, non-profit organizations, immigration and appellate law, the DISTRICT agrees to pay Law Firm at rates higher than the standard hourly rates for special projects or particular scopes of work. The Law Firm shall inform the DISTRICT of the rates for specialized services and the Superintendent or designee shall agree to such rates in writing prior to any billings by the Law Firm.

Fixed Fee Services:

The services listed in Exhibit A shall be performed by Attorney for the fixed fees described therein during 2018-2019.

Costs and Expenses:

In addition to the fees described above, DISTRICT agrees to pay five percent (5%) "administrative fee" calculated and based on the total monthly billed fees to cover certain operating expenses of the Law Firm incurred in providing services to the Consortium. This administrative fee is in lieu of the Law Firm charging DISTRICT for telephone charges (\$.07 per minute), incoming and outgoing faxes (\$2.00 per page), photocopies (\$.20 per page), mailing fees, messenger services, computer database (e.g., Westlaw) searches (billed at vendor's standard retail rate), word processing (\$40.00 per hour), and travel expenses including mileage at IRS rate, parking, meals, and lodging (excluding airfare).

Costs relating to fees charged by third parties retained to perform services ancillary to the Law Firm's representation of DISTRICT are not included in the administrative fee and are charged separately. These include, but are not limited to; deposition and court reported fees, transcripts costs, witness fees (including expert witnesses), process server fees, and other similar third party fees. The Law Firm shall not be obligated to advance costs on behalf of DISTRICT; however, for purposes of convenience and in order to expedite matters, the Law Firm reserves the right to advance costs on behalf of DISTRICT with the prior approval of the Superintendent or designee in the event a particular cost item exceeds \$2,000 in amount, and without the prior approval of the Superintendent or designee in the event a particular cost item totals \$2,000 or less.

If the Law Firm retains, with authorization from DISTRICT, experts or outside consultants for the benefit of DISTRICT, rather than DISTRICT contracting directly with any expert or outside consultant, the DISTRICT agrees to pay a five percent (5%) "consultant processing fee" in addition to the actual costs paid by the Law Firm to the expert or outside consultant in order to offset certain costs to the Law Firm resulting from administering and initially paying such expert and outside consultant fees on behalf of DISTRICT. This fee shall not apply to the services of Law Firm-provided non-legal consultants as set below.

Billing Practices

A detailed description of the work performed and the costs and expenses advanced by the Law Firm will be prepared on a monthly basis as of the last day of the month and will be mailed to DISTRICT on or about the 15th of the following month, unless other arrangements are made. Payment of the full amount due, as reflected on the monthly statement, will be due to the Law Firm from DISTRICT by the 10th of the month following delivery of the statement, unless other arrangements are made. In the event that there are funds of DISTRICT in the Law Firm's Trust Account at the time a monthly billing statement is prepared, funds will be transferred from the Law Firm's Trust Account to the Law Firm's

General Account to the extent of the balance due on the monthly statement and a credit will be reflected on the monthly statement. Any balance of fees or costs advanced remaining unpaid for a period of 30 days will be subject to a 1% per month service charge.

The Law Firm shall bill in one-quarter hour increments.

Certain tasks shall be billed at established minimum time increments. These include: (a) telephone conference (.25 hour), (b) electronic correspondence (.25 hour), (c) standard written correspondence (.50 hour), (d) provide a document (.50 hour).

The Law Firm may charge the full hourly rate to more than one client for services provided during the same time period. Examples include, but are not limited to: (a) providing telephone advice to a client while traveling in connection with representing another client, (b) providing written email advice to a DISTRICT while representing another client in labor negotiations.

DISTRICT agrees to review the Law Firm's monthly statements promptly upon receipt and to notify the Law Firm, in writing, with respect to any disagreement with the monthly statement. Failure to communicate written disagreement with the Law Firm's monthly statement within thirty (30) days of DISTRICT's receipt thereof shall be deemed to signify DISTRICT's agreement that the monthly billing statement accurately reflects the services performed; and the proper charge for those services.

Termination of Representation on a Particular Matter:

The Law Firm reserves the right to discontinue the performance of legal services on behalf of DISTRICT on a particular matter upon the occurrence of any one or more of the following events:

Upon order of a court of law requiring the Law Firm to discontinue the performance of legal services;

Upon a determination by the Law Firm in the exercise of its reasonable and sole discretion, that state or federal legal ethical principles require it to discontinue the performance of legal services;

Upon a determination by the Law Firm in the exercise of its reasonable and sole discretion, that state or federal legal ethical principles require it to discontinue the performance of legal services;

Upon a failure of DISTRICT to perform any of DISTRICT's obligations with respect to the payment of the Law Firm's fees, costs or expenses as reflected on the monthly bill;

Upon a failure of DISTRICT to perform any of DISTRICT's obligations with respect to the duty of cooperation with the Law Firm in connection with the Law Firm's representation of DISTRICT.

In the event that the Law Firm ceases to perform services for DISTRICT on a matter, DISTRICT agrees that it will promptly pay to the Law Firm any and all unpaid fees and costs advance, and retrieve all of its files, signing a receipt therefor. Further, DISTRICT agrees that, with respect to any litigation where the Law Firm has made an appearance in a court of law on its behalf, DISTRICT will promptly execute an appropriate Substitution of Attorney form. Any termination of Law Firm's representation on such a matter may be subject to approval by the applicable court of law.

Consent to Joint Representation:

DISTRICT acknowledges that from time to time Law Firm may be asked to perform legal services on a matter affecting two or more DISTRICTS. In such situations before proceeding with representation, Law Firm shall seek separate written consent to joint representation from all involved parties if permissible according to ethical principles applicable to attorneys. DISTRICT acknowledges that it is often in the best interest of DISTRICT for such representation to commence without undue delay which may result from waiting until a regularly scheduled Board meeting. Therefore, pursuant to Education Code section 7, the Governing Board of DISTRICT hereby delegates to the Superintendent or designee authority to consent to joint representation in the circumstances described in this paragraph.

Client Cooperation:

The Consortium agrees to fully cooperate with the Law Firm in connection with the Law Firm's representation of DISTRICT, including but not limited to, attending mandatory court hearings and other appearances, making its employees and officials available, and providing accurate information documentation necessary to enable the Law Firm to adequately represent DISTRICT.

Services Performed by Law Firm-provided Non-legal Consultants:

The Law Firm has an affiliation with non-legal consultants who are available to provide services in areas including, but not limited to, personnel/business office audits, human resources/collective bargaining consultation, public/employee relations surveys and communications, media and public relations, budget analysis/support services, instructional coaching/counseling at school improvement sites, leadership coaching, board/superintendent relations and best practices, and interim management placement.

Because the Law Firm has a financial interest in DISTRICT's use of these affiliated non-legal consultants, the rules of the State Bar of California require that the client provide its informed written consent to this arrangement prior to utilizing these services. Execution of this Agreement shall be deemed "informed consent" for the purpose of this paragraph. DISTRICT is hereby advised that it may seek the advice of an independent attorney of your choice prior to providing such written consent.

Please also be advised that because these non-legal consultants are provided to DISTRICTS outside of the attorney-client relationship, communications with these non-legal consultants will not be protected from disclosure by the attorney-client privilege.

Binding Arbitration:

DISTRICT agrees that all disputes which arise between DISTRICT and law firm, whether financial or otherwise regarding the attorney-client relationship, shall be resolved by binding arbitration. The parties agree to waive their right to a jury trial and to an appeal.

Miscellaneous:

The Law Firm maintains errors and omissions insurance coverage applicable to the services to be rendered.

	# ADA	Rate/ADA	Acct. #	Total \$
Estimated P-2 ADA of		\$ 10.03		\$ 0.00
Estimated P-2 Charter Schools ADA		\$ 10.03		\$ 0.00
TOTAL:	0.00			\$ 0.00

LEGAL SERVICES EXHIBIT A

FIXED FEE SERVICES

1.	1 full day of training (up to 8 hours)	\$4,500.00
2.	½ day of training (up to 4 hours)	\$3,250.00
3.	2 hour training	\$2,500.00
4.	1 hour training	\$1,500.00
5.	Architect's Agreement	\$500.00
6.	Front-end Bid Documents for School Construction Project	\$1,000.00
7.	Disability Accommodation Forms and Policies	\$500.00
8.	Student Expulsion Forms Packet	\$1,000.00

SCHOOL NURSE SERVICES Blank

The SCOE agrees to provide School Nurse services to DISTRICT or DEPARTMENT as shown in the following paragraphs. For more information, please contact Kristy Mabee at 238-1784.

SCOE will pay all costs of School Nurse, including salary, fringe, benefits, and travel costs, if any.

DISTRICT or DEPARTMENT will pay costs of (1) first aid materials and supplies and (2) other supplies and materials used by the nurse in fulfillment of responsibilities for DISTRICT or DEPARTMENT.

2 days - Modesto
1 day - Salinas

Days per week	Rate	Total \$
3	\$ 27,000.00	\$ 0.00

\$ 81,000

Acct. #	Amount
TOTAL:	\$ 0.00

At this time, this service is
for Districts with existing
contracts only. All others
interested, please contact
Kristy Mabee for more
information

THIS PAGE FOR SCOE DEPARTMENTS ONLY
NURSING SERVICES Blank

SCOE agrees to provide Registered Nurse services or LVN services to DEPARTMENT as shown in the following paragraphs. For more information, please contact Kristy Mabee at 238-1784.

SCOE will pay all costs of nurse, including salary, fringe benefits, and travel costs, if any.

DEPARTMENT will pay costs of (1) first aid materials and supplies and (2) other supplies and materials used by the nurse in fulfillment of responsibilities for DEPARTMENT.

REGISTERED NURSE SERVICES – SCOE ONLY

Days per week	Rate	Total \$
	\$ 20,000.00	\$ 0.00

Acct. #	Amount
TOTAL:	\$ 0.00

LVN SERVICES – SCOE ONLY

Days per week	Rate	Total \$
	\$ 17,000.00	\$ 0.00

Acct. #	Amount
TOTAL:	\$ 0.00

SCHOOL PSYCHOLOGIST SERVICES Blank

SCOE agrees to provide school psychologist services to DISTRICT or DEPARTMENT as shown in the following paragraph. For more information, please contact Sarah Grantano at 541-2216.

SCOE will pay all costs of school psychologist, including salary, fringe benefits, testing supplies and materials, typing of psychological reports and travel costs, if any.

DISTRICT or DEPARTMENT will provide adequate accommodations for the School Psychologist to conduct client interviews and perform other confidential duties.

2.5 days Modesto
2 days Salida

Days per week	Rate	Total \$
4.5	\$ 28,250.00	\$ 0.00

\$127,125

Acct. #	Amount
TOTAL:	\$ 0.00

AUDIOLOGICAL SERVICES Blank

The purpose of the Hearing Conservation program is to provide State mandated hearing screening for regular and special education students. Such service is provided on a contractual basis to districts and counties upon request. Specially equipped hearing vans travel from school site to school site providing these screenings. For more information, please contact Kristy Mabee at 238-1784.

The SCOE agrees to provide audiological services to DISTRICT or DEPARTMENT as shown in the following paragraphs.

SCOE will pay all costs of audiological services staff, including salary, fringe benefits, and travel costs is any.

DISTRICT or DEPARTMENT will pay for actual students screened by SCOE. Below is an estimate which will be trued up at year end.

modesto

Salida

	<i>estimated</i> # of	Rate/person	Total \$
Number of regular ed. students screened	700	\$ 4.85	\$ 0.00
Number of non-SDC SH students		\$ 4.85	\$ 0.00
Number of SDC SH students screened		\$ 4.85	\$ 0.00
Number of Wheel Chair students		\$ 9.70	\$ 0.00
TOTAL:	0.00		\$ 0.00

\$3,395

Acct. #	Amount
TOTAL:	\$ 0.00

EDUCATIONAL AUDIOLOGIST SERVICES Blank

SCOE DEPARTMENTS ONLY

The SCOE agrees to provide educational audiologist services to DEPARTMENT as shown in the following paragraph. For more information, please contact Kristy Mabee at 238-1784.

SCOE will pay all costs of educational audiologist, including salary, fringe benefits, testing supplies and materials, typing of audiological reports and travel costs, if any.

DEPARTMENT will provide accommodations for the educational audiologist to conduct client interview and perform other confidential duties.

Days per week	Rate	Total \$
	\$ 24,500.00	\$ 0.00

Acct. #	Amount
TOTAL:	\$ 0.00

BOARD CERTIFIED BEHAVIOR ANALYST

Blank

The SCOE agrees to provide board certified behavior analyst services to support student behavior plans per IEP, consult with staff and provide training as requested to DISTRICT or DEPARTMENT as shown in the following paragraph. For more information, please contact Krissy Zapien at 541-2215.

SCOE will pay all costs of board certified behavior analyst services, including salary, fringe benefits, testing supplies and materials, behavioral intervention plans as necessary and travel costs, if any.

DISTRICT or DEPARTMENT will provide adequate accommodations for the behavioral intervention care management services to conduct client interviews and perform other confidential duties.

2 days Modesto
1 day Salida >

Days per week	Rate	Total \$
3	\$ 24,500.00	\$ 0.00

\$ 73,500

Acct. #	Amount
TOTAL:	\$ 0.00

SUBSTITUTE PLACEMENT SERVICE Blank

The SCOE agrees to provide substitute placement services to DISTRICT or DEPARTMENT. DISTRICT or DEPARTMENT agrees to pay for the service based on the total number of faculty members employed by the DISTRICT or DEPARTMENT during the school year. Such number of faculty members shall be based on the CalPads 4.2 Staff County Unduplicated Total (less Administrators) or that maximum number employed by DISTRICT or DEPARTMENT during the school year under contract, whichever is greater.

The SCOE agrees to perform the following services:

1. Receive and record requests for substitute teachers and from contracted district schools and teachers.
2. Contact and assign appropriately qualified and available substitute teachers. The Substitute Placement Service will only confirm the initial date of needed service. Continuing assignments must be affirmed by district or school officials in accordance with local policies and procedures.
3. Report to assigned substitutes the information provided by the district staff.
4. Districts may access the Absence Management system to obtain information regarding their districts's absences, daily reports or supplementary assignments.
5. Verify and monitor credential, DOJ clearance and tuberculosis clearance requirements of qualified substitute teachers.
6. Maintain a current schedule of rates of pay for substitute teachers in subscriber districts.
7. Receive and record requests for supplementary assignments from SCOE and contracted campus users.

The DISTRICT or DEPARTMENT agrees to the following conditions:

1. Employ substitute teachers referred to the DISTRICT or the DEPARTMENT by the SCOE based on requests from DISTRICT or DEPARTMENT staff.
2. The DISTRICT or SCOE DEPARTMENT may record an absence on the Absence Management system at any time.

3. Instruct DISTRICT or DEPARTMENT teachers as to the procedures for requesting the services of the Substitute Placement Service.
 - a. Teachers and DISTRICT/DEPARTMENT/School Site Personnel call Absence Management at:
800-942-3767 to report an absence.
 - b. Staff and campus users having difficulties with the system may call the Substitute Service HELP line at **238-4265**.
 - c. **SCOE ONLY** para educator employees and substitute para educators may call the Substitute Service HELP line at **238-4266**.
 - d. **SCOE ONLY** other classified staff requiring a substitute may call the Substitute Service HELP line at **238-4275**.
 - e. **WHEN CALLING THE HELP LINE** Please give the following information:
 - i. State the date of the absence.
 - ii. First and Last name (Please use the name used by the district payroll office) and spelling of each.
 - iii. Name of district and name of school (site).
 - iv. Teaching assignment:
 1. Elementary: indicate grade level.
 2. Secondary: indicate grade(s) and subject(s) taught.
 - v. Reporting and ending time.
 - vi. Indicate name of preferred substitute teacher, if any:
 1. No change of preference will be accepted.
 2. Preference cannot be guaranteed.
 - vii. State reason for absence.
4. Contact the assigned substitute **before 3:00 p.m.** to indicate whether or not he/she should return on the following day and enter the assignment into the system.
5. Maintain records of attendance and reasons for absence of district teachers.
6. Maintain records of attendance and assessment of assigned substitutes.
7. Enforce local policies with regard to teachers' obligations to properly report absences.
8. Determine contact personnel at each site to receive, orient and assign substitute teachers.

9. Teachers and campus users are encouraged to call the Substitute Placement Service as early as possible if assistance is needed regarding details of assignments.
10. Supply the SCOE Substitute Service with the following information **at least ten (10) working days prior to the start of the school year**:
 - a. Updated site contact information.
 - b. School site calendar for current year.
 - c. List of teachers with current assignment information including reporting times.
 - d. Updated site exclusion lists.
11. DISTRICTS/DEPARTMENTS electing to discontinue Substitute Placement Services must notify the SCOE in writing by February 1 of each year.

	# Of Staff	Rate	Total \$
ALL: # of Teachers		\$ 110.00	\$ 0.00
SCOE Est # of Assistants		\$ 110.00	\$ 0.00
TOTAL:	0.00		\$ 0.00

Acct. #	Amount
TOTAL:	\$ 0.00

College Awareness Night (CAN) events

The SCOE agrees to the following services to DISTRICT / Site throughout the term of this agreement:

1. Coordinate with local CSU and UC Systems, as well as MJC and other public and private colleges, universities, trade and vocational schools
2. Promote the event and advertise with local newspaper and radio stations
3. Provide district with electronic flyers, posters, etc.
4. Coordinate with the site and/or district "leadership" students to work at the event
5. Provide "leadership" students with T shirts and incentives
6. Provide:
 - a. Setup materials
 - b. Printed materials (with district pre-approval) in English and Spanish
 - c. 3 – 5 administrator packets to all other middle and high schools in the county
 - d. 2 – 4 childcare workers with DOJ clearance and activities for the children,
7. Provide district w/ electronic copies of completed sign in sheets
8. Invoice the district / site at the conclusion of the event for the costs identified above

The DISTRICT agrees to:

1. Ensure that the date for the event is not in direct conflict with community events
2. Promote the event within the district
3. Provide facilities: large room, break out and child care rooms; seating and tables
4. Provide maintenance, security, and possibly additional lighting & floor covering
5. Provide refreshments
6. Identify 12-15 "leadership" students to work the event
7. Provide on-site technical support and equipment during the event
8. Reimburse SCOE for costs as estimated below

Costs are estimates and depend on DISTRICT enrollment and estimated attendance at the event.

Hosting site	999 students	1000+ students
Childcare	\$1,000	\$1,500
Custodial Services	\$ 250	\$ 500
Graphics	\$1,000	\$3,000
Refreshments	\$ 250	\$ 500
Rentals (chairs, tables, lights, sound equipment)	\$ 250	\$ 750
Student incentives (gift cards for Leadership students to work the event)	\$ 250	\$ 350
Totals	\$3,000	\$6,600

ARCHES

The SCOE agrees to provide the following services to DISTRICT / Site throughout the term of this agreement:

1. Facilitate quarterly Regional Collaborative meetings

2. Coordinate with and liaise between the district, site, and local colleges to ensure college student tutoring, analysis of student data, materials and supplies and a completion ceremony for summer programs

District / site agree to:

1. Attend quarterly Regional Collaborative meetings to share best practices and challenges
2. If participating in ARCHES Summer programs:
 - a. Coordinate regarding college student tutors
 - b. Provide student data to SCOE at designated times
 - c. Coordinate regarding completion ceremonies and college campus tours for students and parents

6 Cups to College – Mentor Program

The SCOE agrees to provide the following services to DISTRICT / Site throughout the term of this agreement:

1. Coordinate the program, provide trainings, and facilitate DOJ clearance process and TB Risk Assessment for mentors & invoice district for costs as needed
2. Promote and present information to students and staff interested in the program
3. Facilitate placement of Stanislaus State Counselor advising intern to assist mentors & invoice districts for costs
4. Facilitate the mentor mentee matching process
5. Provide mentor and mentee materials & invoice districts / sites
6. Send monthly electronic updates-reminders to mentors, mentees, and school site coordinators
7. Provide Stan Futures scholarship workshops for schools that are part of the Stanislaus Futures grant
8. Provide workshops: college search by major, college application, financial aid application, scholarship search and application, college/scholarship essay writing, career exploration

The District / site agrees to:

1. Promote the program, including recruiting mentors and eligible student participants
2. Identify students at the end of the school year to participate the following year
3. Work with SCOE staff regarding mentor mentee matches
4. Schedule SCOE workshops and trainings
5. Reimburse SCOE for DOJ clearance and TB Risk Assessment costs for all new mentors
6. Reimburse SCOE for materials for mentors and mentees related to the program
7. Reimburse SCOE for Counseling interns shared between all sites participating

Services listed below are available as follows:

Additional workshops and training:

College Planning

- College exploration
- College majors linked to career path
- College application process
- Financial aid advising
- FAFSA / Dream Act / Cal-Grant workshops for students and parents
- Staff training

Career Planning

- Career Assessment and exploration
- Education requirements linked to career path
- Resume building
- Interview skills
- Job search
- Staff training

	½ day or less per staff	Full day per staff
15 or fewer participants*	\$350	\$750
16 or more participants	\$350 + materials	\$750 + materials
For travel outside the county	\$500 + per diem and travel expenses	\$1000 + per diem and travel expenses

Acct. #	Amount
TOTAL:	\$ 0.00

LEARNING TO TEACH CONTINUUM PROGRAMS TEACHER INDUCTION

Districts utilizing the Stanislaus COE Learning to Teach Continuum Programs (GenEd Induction and SpEd Induction) are co-sponsors of the programs and, as such, have certain responsibilities in regards to the effective implementation of these programs and their ability to recommend candidates for the appropriate professional clear credential. Submission of the master agreement indicates that the district has agreed to the conditions below and will act as co-sponsors until such time as either the district or the programs terminate the agreement in writing.

District responsibilities include:

1. Designating a primary contact person from the district to the program to serve as a District Coordinator (DC) and designating a Lead Mentor according to specified program criteria. One person may hold both titles or a consortium of small districts may designate one District Coordinator and Lead Mentor to serve several small districts.
2. Pairing candidates with qualified mentors according to program-specified ratios (no more than three for a full-time teacher mentor, no more than twenty-three for a full-time released mentor with commensurate ratios for part-time teacher mentors) taking into consideration like credential, grade or content expertise, geographic proximity, and school schedules. **The pairing will be completed within 30 days of the start of the teaching contract.** Please see document titled *Mentor Responsibilities* for detailed mentor qualifications.
3. Identifying eligible candidates to the program leadership prior to their participation in induction.
4. Providing representation at **all** Advisory Council meetings to receive pertinent program information.
5. Communicating with eligible candidates at point of hire that they must enroll in an approved induction program within 30 days of the start of the teaching contract and that they must complete a two-year induction program to be recommended for a professional clear credential.
6. Informing candidate(s) of any financial responsibility at point of hire.
7. Informing eligible candidates in writing of the completion requirements of the SCOE Induction Program.
8. Providing eligible candidates with information regarding dates of induction events.
9. Selecting and providing stipends to suitable mentors from within or without of district for candidates according to specified criteria. Contact program staff for names of suitable out of district mentors if needed.

10. Ensuring candidates teach in a context using state adopted academic standards.
11. Sending site administrators (who have candidates on site) to attend one half day Administrators' Academy Breakfast.
12. Support candidates and mentors in scheduling and holding a TRIAD CONVERSATION with site administration BEFORE attending an Orientation.
13. Ensuring candidate attendance at an Orientation in order to develop the ILP **within 60 days** of the start of school. If a candidate is a late hire and cannot attend the last Orientation date, the district must provide "just in time" support for that teacher until enrollment in induction the following school year.
14. Providing substitute release time for:
 - Candidates to attend required events and ensure that they have the opportunity to complete the induction program's requirements for the recommendation for a professional clear credential.
 - Mentors to attend required events, complete observations and complete the plan, teach, reflect, apply cycle with candidates.
 - Both mentors and candidates to observe colleagues and peers.
15. Ensuring that every candidate in his or her first year, on site or in the district, is provided with an orientation for new teachers that includes policies, procedures, and site resources. Candidates must be provided information regarding:
 - Accident prevention strategies on site
 - School's crisis response plan (including procedures for responding to emergency health situations, procedures for contacting staff identified as first aid and CPR certified, and any conflict resolution strategies or techniques for defusing potentially violent situations)
 - School policies regarding accessing health and mental health resources
 - Adopted health curriculum
 - State and local policy regarding permitted health topics, family life and sex education, and procedures for notifying parents, and parents' rights regarding instruction in health
 - State and federal reporting requirements relating to child abuse and neglect
 - Guidelines for accessing and using outside speakers
 - Adopted instructional program for the teaching and support of English language learners
 - Referring students for special education services
 - District retention and promotion policies
16. Providing candidates with student data from various sources to be used for the plan, teach, reflect, apply cycle.

17. Recognizing that work done in induction, including the ILP and CGE, is for professional growth and development of the candidate and not for evaluation for employment purposes.
18. Providing support to mentors so that they may provide both “just in time” support and longer term analysis of teaching practice to help candidates develop enduring professional skills.
19. Ensuring dedicated time for regular mentor and candidate interactions; no less than one (1) hour per week on average of individualized support/mentoring as required by program standards.
20. Assessing or responding to information about the success of the pairing and having a plan for reassignment, if necessary. Candidates will have input regarding the pairing and the district will retain only those mentors who are successful. Districts will need to reassign candidates to a new mentor if requested by the program.
21. Ensuring district representation accreditation interviews (every seven years), and responding to surveys and questionnaires for the purpose of determining program effectiveness.
22. Ensuring district representation at the Read event:
 - Districts are responsible for providing one reader for every four candidates enrolled in the program.
 - Districts that have less than four candidates in the program must provide at least one reader.

The DISTRICT will choose one option below regarding the establishment of tuition protocols for SCOE's Induction Programs. Full annual tuition will be journaled in January of each year.

- a. ☒ Our district will be paying the SCOE Induction tuition for all candidates.
- b. ☐ Our district will be paying the SCOE Induction tuition for all candidates, and will be seeking full or partial reimbursement from the candidates.

Financial responsibilities for candidates who drop or withdraw will be handled on a case by case basis.

Acct. #	Cost Per Candidate	Est # Candidates	Amount
	\$ 3,000.00	10 0.00	\$ 0.00
	\$ 3,000.00	0.00	\$ 0.00
	\$ 3,000.00	0.00	\$ 0.00
	\$ 3,000.00	0.00	\$ 0.00
	\$ 3,000.00	0.00	\$ 0.00
TOTAL:		0.00	\$ 0.00

30,000

LEARNING TO LEAD CONTINUUM PROGRAMS

ADMINISTRATOR INDUCTION

Stanislaus County Office of Education, hereinafter called Program, is providing an Administrator Induction Program for its districts. Districts may utilize the Program by allowing their newly hired administrators to attend the Program and their administrative employees to serve as Lead Coaches. As such, the District has certain responsibilities in regard to the effective implementation of the Program and the Program's ability to recommend Candidates for a Clear Administrative Services Credential.

District Agrees to:

1. Designate a District Coordinator (DC) to serve as a liaison between the District and the Program and to serve as the district signatory in decision-making.
2. Identify and communicate with eligible administrative Candidates at the point of hire that an approved Administrator Induction Program is available to them and that the Candidates may complete the two-year Program to be recommended for the Clear Administrative Services Credential through SCOE.
3. Provide Program information and deadlines so that Candidates may apply for admission to the Program during the first months of their first academic year serving in an administrative position as per state guidelines.
4. Provide the Candidates access to Program events and support for completion of the Program requirements within two years.
5. Designate district option(s) for the Lead Coach assigned to its current Candidates:
 - ☒ a) a current, District-employed administrator as Lead Coach
 - ☐ b) a retired, previously district-employed administrator as Lead Coach
 - ☐ c) a Lead Coach from the Program's pool of Lead Coaches
6. If the District chooses options 1 or 2, then it must identify and verify eligibility of Lead Coach (as stated in the Lead Coach MOU) in a timely manner such that the Lead Coach can attend and successfully complete the two-day Coach training before the Candidate and Lead Coach are paired prior to the IIP Drafting event.
7. If the District chooses to use a currently-employed Lead Coach, the following will apply.
Lead Coaches will:
 - a. be limited to one (1) Candidate
 - b. not be in a position to formally evaluate or have direct influence over the hiring/firing of the Candidate
 - c. be available to attend Program events and spend time with the Candidate in order to complete Program requirements in a timely manner

8. If the District chooses to use currently-employed or previously district-employed Lead Coaches, then the following will apply.
Lead Coaches must:
 - a. have or had experience in an administrative position as similar as possible to that of the Candidate
 - b. have geographic proximity (reasonable and feasible) to the Candidate
 - c. have completed a minimum of 5 years of successful administrative work
 - d. hold a current Clear Administrative Services Credential
 - e. have served as an administrator during the Standards and Accountability era (post 1997)
 - f. had experience serving in a Coaching role either formally or informally
 - g. demonstrate 'ease of interaction' with Candidate in the working context and inter-personal relationship
9. That Lead Coaches are under contract with the Program to:
 - a. support the Candidate beginning and completing the Program within the 2 year timeframe
 - b. attend the required sessions structured within the Program
 - c. successfully complete the full day Lead Coach training (plus an additional ½ day follow-up later in the year)
 - d. submit Program-required documents in a timely manner
 - e. maintain a professional working relationship with the Candidate(s) during the two year Program
 - f. participate in the Program evaluation through (a) responding to Program and state requests for evaluation of the Program through the annual survey, and (b) ensuring representation at the Unit Accreditation visits (every seven years) and responding to surveys and questionnaires
10. That the Program assesses the quality of services provided by Lead Coaches using multiple sources including information from Candidates.
 - a. The Program provides formative feedback to Lead Coaches on their work and will retain only those that are successful
 - b. If a mismatch occurs between the Lead Coach and the Candidate, protocols within the Program will be followed that may lead to an assignment of a new Lead Coach to the Candidate
 - c. Removal of a Lead Coach from the pool of Lead Coaches may be an option and will be done at the Programs discretion
11. Understand that the district will be given an opportunity to evaluate, to give input, or request a change of Lead Coach assigned to the Candidate.

12. The district will choose one option below regarding the establishment of tuition protocols for SCOE's Induction Programs.

- ☒ Our district will be paying the SCOE Administrator Induction tuition for all participating candidates (\$3,500 per year or \$7,000 for the two year program).
- ☐ Our district will be paying the SCOE Administrator Induction tuition for all participating candidates, and will be seeking full or partial reimbursement from the participating candidates.
- ☐ Our district candidates are responsible for 100% of the SCOE Administrator Induction program tuition.
- ☐ Our district will be paying _____ % of the SCOE Administrator Induction tuition.
- ☐ Our district will be paying \$_____ of the SCOE Administrator Induction tuition.

Acct. #	Cost Per Candidate	Est # Candidates	Amount
	\$ 3,500.00		\$ 0.00
	\$ 3,500.00		\$ 0.00
	\$ 3,500.00		\$ 0.00
	\$ 3,500.00		\$ 0.00
	\$ 3,500.00		\$ 0.00
TOTAL:		0.00	\$ 0.00

COMMUNITY SCHOOL SERVICES Blank

The SCOE and DISTRICT are mutually interested in ensuring that educational opportunities are provided for all students in Stanislaus County. In order to avoid any disruption of services related to the transfer of students to SCOE’s Alternative, Community, and Correctional Education schools and Services, SCOE agrees to provide Community School services to DISTRICT under the provisions of the terms of this agreement:

1. DISTRICT students will have access to the SCOE community school programs upon referral from the DISTRICT.
2. DISTRICT agrees to provide a DISTRICT initiated “SCOE Referral Form” for each student the DISTRICT refers to the SCOE Community School program.
3. DISTRICT shall use the “SCOE Referral Form” when referring students to SCOE under sections 1981(a), (b), and (d) of the California Education Code even when not expressly required by said code.
4. SCOE is required to report ADA earned by E.C. 1981 (a), (b), (d) students under the district of residence of said student. In the case of homeless students, the district of residence is the last district to provide educational services to said student, if known. If not known, the school district with the largest average daily attendance in the county that serves the grade level in which the homeless child would be enrolled is the District of Residence.
5. SCOE, in accordance with the Local Control Funding Formula, shall calculate the LCFF Transfer Rate by grade span using the latest LCFF data elements and exhibits published by CDE. Elements include but are not limited to COLA, GAP %, DISTRICT Unduplicated Pupil Count, Supplemental and Concentration percentage figures. Initial rates will be calculated using the SCOE FCMAT Calculator Local Tab 1. Final rates will use official CDE posted calculations at each apportionment certification.
6. DISTRICT agrees to the automated fund transfer of this LCFF rate generated under paragraph 5 using the automated transfer mechanism as developed by CDE.
7. The SCOE shall provide the DISTRICT with attendance reports showing the average daily attendance (ADA) for all referred students at each attendance certification period and CalPads Unduplicated Figures at the CalPads Recertification period.

Acct. #

STUDENT WELLNESS AND SCHOOL SAFETY Blank

The SCOE will provide trainings to support student wellness and school safety efforts according to the paragraphs below.

SCOE can provide all necessary equipment, upon advance request, if room does not have a system that meets the needs of the training.

SCOE will pay for all costs of trainers, including salary, fringe benefits, and travel costs, if any.

SCOE will journal cost of training and materials upon completion of training.

DISTRICT will provide training location. Trainings can be held in school, community or workplace settings. SCOE can assist in holding location if space is available.

DISTRICT is responsible for participant recruitment and registration, facility reservation and room setup. Upon advance request, SCOE can assist in these areas.

Available Training: Below is a list of trainings and services that are available. See the official course descriptions for more comprehensive training descriptions. List subject to change and expansion. Contact Ken Fitzgerald, Director of Student Services and Support for more information at 238-1381 or kfitzgerald@stancoe.org

MENTAL HEALTH AND SUICIDE PREVENTION COURSES:

Mental Health First Aid Training: Mental Health First Aid is a public education program that introduces participants to risk factors and warning signs of mental illnesses, builds understanding of their impact, and overviews common supports. This 8 hour course uses role-playing and simulations to demonstrate how to offer initial help in a mental health crises situation. There are two versions of this course: one designed for the general population and the other for adults who work with youth.

QPR Gatekeeper Training: QPR stands for Question, Persuade and Refer-three simple steps that anyone can learn to help save a life from suicide. Learn how to recognize the warning signs of a suicide crisis and then question, persuade and refer someone to help

SCHOOL CLIMATE, SAFETY AND CRISIS RESPONSE COURSES:

Bullying Prevention and Intervention Strategies Workshop: This workshop will provide a thorough overview of bullying including working definitions and legal mandates, prevention and intervention strategies, and a variety of resources to help address the issue in schools.

School Crisis Response Training: This training will raise awareness and build participants' skills for developing effective crisis response or disaster preparedness plans that meet Federal and State requirements.

School Safety Planning Workshop: This workshop will help prepare participants to develop and maintain a comprehensive school safety plan.

Positive Behavior Intervention and Support (PBIS) Implementation Training: School wide leadership teams will be trained to implement PBIS according to the national implementation blueprint. School teams will participate in four days of training each year for three consecutive years for a full implementation of a multi-tiered system of supports through PBIS.

Acct. #

2018-19 MASTER AGREEMENT

SIGNATURE PAGE

TOTAL OF MASTER AGREEMENT

\$ 315,950 ~~0.00~~

District/Department

Stanislaus County Office of Education

Great Valley Academy
School District Name

Tom Changnon

Stanislaus County Superintendent of Schools

By:

M. Silvestre-Franklin

Superintendent

By:

Don Gatti, Deputy Superintendent,
Business Services

4.30.2018

Date

Date

Kelli Rupe

Contact Person

576.2283

Contact Phone

**GREAT VALLEY ACADEMY
FORMAL RECORD OF ACTION**

The following is a formal record of action taken by the governing body of GREAT VALLEY ACADEMY (the "Company").

With respect to the amendment of the GREAT VALLEY ACADEMY 401(K) PLAN AND TRUST (the "Plan"), the following resolutions are hereby adopted:

RESOLVED: That the Plan be amended in the form attached hereto, which amendment is hereby adopted and approved;

RESOLVED FURTHER: That the appropriate officers of the Company be, and they hereby are, authorized and directed to execute said amendment on behalf of the Company;

RESOLVED FURTHER: That the officers of the Company be, and they hereby are, authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to effect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports documents or other information as may be required under applicable law.

Dated this _____ day of _____, 2018.

**GREAT VALLEY ACADEMY
401(K) PLAN AND TRUST**

AMENDMENT

WHEREAS, GREAT VALLEY ACADEMY (the "Company") maintains the GREAT VALLEY ACADEMY 401(K) PLAN AND TRUST (the "Plan") for the benefit of certain of its employees; and

WHEREAS, Pursuant to Section 13.01 of the Plan, the Company desires to amend the Plan;

NOW, THEREFORE, the Plan is hereby amended as follows, effective April 30, 2018 as provided therein:

The Plan Trustee, Eldon Rosenow, is being removed as Trustee and replaced by the Governing Board of Great Valley Academy.

PLAN YEAR END: 06/30

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed this ____ day of _____, 2018.

GREAT VALLEY ACADEMY:

Signature: _____

Print Name: _____

Title/Position: _____

TRUSTEE:

Leah Franklin, CEO

Marisa Meeks, COO

Great Valley Academy School District
Classified Staff Salary Guide
Effective 2018-2019



Classified Hourly Position	Hourly Range	
Instructional Aides/Kids' Care Aides	\$12.00	\$18.01
GVS Aides	\$12.00	\$18.01
Attendance Secretary	\$12.85	\$19.28
Administrative Assistant	\$15.91	\$26.52
GVS Supervisor	\$15.91	\$26.52
Computer Technician	\$15.91	\$22.28
Technology Coordinator	\$18.54	\$28.84
Maintenance Technician	\$12.00	\$19.30
Clerical/Office Assistant/Parent Liaison	\$12.00	\$18.21
Food Services Worker	\$12.48	\$18.72
Food Services Aide	\$12.00	\$15.96
Accounting Technician	\$12.48	\$18.72
Kids' Care Assistant Director	\$12.85	\$19.28
Kids' Care Director	\$17.80	\$22.28
Office Manager I	\$19.50	\$25.20

Classified Salary Position	Salary Range	
Office Manager II	\$49,920	\$56,650
Kid's Care Lead Director	\$49,920	\$56,650
Maintenance Supervisor	\$49,920	\$61,268

Classified Confidential Administrative Position*	Salary Range	
Payroll/HR Technician	\$15.91	\$25.46
CALPADS/Data/Nutrition Administrator	\$49,920	\$56,521
Accounting Manager	\$49,920	\$74,518

*The confidential administrative positions will be placed on the salary schedule per its determination on an individual, case by case basis, based upon factors including but not limited to: years or experience in various business, industry, education, life experience, etc.

Changes in salary are contingent upon budget availability.

Board Approved: _____

Action Item a.

Approval of Additional Bank Account for Kids Care



Additional Bank Accounts

With the implementation of an electronic billing and collection system for all KidsCare processing, two additional bank accounts will need to be opened to maintain clear accounting and reconciliation of transactions. This includes one account with US Bank for all Modesto campus KidsCare transactions and one account with The Bank of Stockton for all Salida campus KidsCare transactions. These will be deposit accounts only.

Action Item b.

Approval of GVA Volunteer Policy #2018.040



RESOLUTION NO.: 2018.040

Classroom and School Volunteer, Visitation, and Removal Policy

While Great Valley Academy (“GVA”) encourages parents/guardians and interested members of the community to visit the charter school and view the educational program, GVA’s priority is creating a safe environment for students and staff. Parents volunteering in the classroom can be extremely helpful to our teachers and valuable to our students, and we are grateful to parents for their willingness to volunteer in this manner.

Volunteers are individuals who donate their time, without financial compensation, to benefit GVA. The volunteer’s participation may occur in a classroom setting during the school day or outside the school setting, as part of an extracurricular activity. School policy prohibits discrimination of volunteers on the basis of race, color, national origin, creed, marital status, sex, religion, age, disability, or any other protected status as defined by federal, state or local law.

Volunteer Opportunities include:

- Tutoring/Mentoring
- Athletics
- Performing Arts/Music programs
- Classroom assistance
- School/classroom events like career fairs and field trips
- Before/After-school programs
- Non-classroom (main office, library/media center, etc.) assistance
- Playground/Recess supervision
- Fundraising events

To ensure the safety of students and staff as well as to minimize interruption of the instructional program, GVA has established the following procedures, to facilitate volunteering and visitations during regular school days:

Volunteering

Parents or guardians who are interested in volunteering in the classroom must adhere to the following guidelines:

1. Volunteers shall be (1) fingerprinted and (2) receive Department of Justice background clearance prior to volunteering. GVA reserves the right to restrict certain activities performed by a volunteer based on their background report. Additionally, background reports with serious or felony convictions (pursuant to Ed Code 45122.1) or the requirement to register as a sex offender under California law (Penal Code 290) will be prohibited from volunteering.

2. A volunteer shall also have on file with GVA a certificate showing that, upon initial volunteer assignment, the person submitted to a tuberculosis risk assessment and, if tuberculosis risk factors were identified, was examined and found to be free of infectious tuberculosis within the last 60 days before volunteering. If no risk factors are identified, an examination is not required and only a certificate be provided. Volunteers who are found to be free of infectious TB shall thereafter be required to have a TB Risk Assessment every four years.
3. Volunteer hours must be arranged with the classroom teacher at least forty-eight (48) hours in advance.
4. Prior to volunteering in the classroom, the volunteer should communicate with the teacher to discuss the expectations for volunteering needs. Classroom volunteers are there to benefit the entire class and are not in class solely for the benefit of their own child. Classroom volunteers must follow the instructions provided by the classroom teacher or aide. Classroom rules also apply to volunteers to ensure minimal distraction to the teacher. If a volunteer is uncomfortable following the direction of the teacher or aide the volunteer may leave their volunteer position for that day.
5. **In accordance with federal law, all school volunteers are expected to maintain strict confidentiality while volunteering at the school.** All things that are seen and heard at school about employees or children and their families should be considered privileged/confidential information. Trust must be established and maintained in order for our volunteer program to be successful.
6. Volunteers shall follow and be governed by all other guidelines indicated elsewhere in this policy. This includes, but is not limited to, the process of registering and signing out of the campus at the main office as indicated below.
7. This policy does not authorize GVA to permit a parent/guardian to volunteer or visit the campus if doing so conflicts with a valid restraining order, protective order, or order for custody or visitation issued by a court of competent jurisdiction.
8. Volunteers understand that they will not receive any compensation or salary, or any other health or retirement benefits, or workers' compensation insurance coverage while volunteering. Volunteers agree to waive all claims against GVA and hold GVA, its officers, agents, employees, authorizer, and volunteers harmless from any and all liability or claims which may arise out of or in connection with their participation in volunteering at GVA.

Visitation

1. Visits during school hours should first be arranged with the teacher, at least forty-eight (48) hours in advance. If a conference is desired, an appointment should be set with the teacher during non-instructional time, at least forty-eight (48) hours in advance. Parents seeking to visit a classroom during school hours must first obtain the approval of the classroom teacher.

2. All volunteers and visitors shall register in the Visitors Log Book and affix a Visitor's Sticker in a visible location on their clothing in the main office immediately upon entering any school building or grounds when during regular school hours. When registering, the visitor is required to provide his/her name, address, his/her purpose for entering school grounds, and proof of identity. For purposes of school safety and security, the campus Principal or designee may design a visible means of identification for visitors while on school premises.
3. While on campus, visitors are to enter and leave classrooms as quietly as possible, not converse with any student, teacher, or other instructional assistant unless permitted, and not interfere with any school activity. No electronic listening or recording device may be used in a classroom without the teacher, Principal and Chief Executive Officer's written permission.
4. Before leaving campus, the visitor shall sign out of the Visitors Log Book in the main office.
5. The Principal, or designee, may refuse to allow a visitor or volunteer if it is believed that the presence of the visitor or volunteer would cause a threat of disruption or physical injury to teachers, other employees, or students.
6. The Principal or designee may withdraw consent to be on campus even if the visitor has a right to be on campus whenever there is reason to believe that the person has willfully disrupted or is likely to disrupt GVA's orderly operation. Consent can be withdrawn for up to fourteen (14) days.
7. The Principal or designee may request that a visitor who has failed to register, or whose registration privileges have been denied or withdrawn, promptly leave school grounds. When a visitor is directed to leave, the Principal or designee shall inform the visitor that if he/she reenters the school without following the posted requirements he/she will be guilty of a misdemeanor pursuant to California Penal Code 626.8.
8. Any visitor that is denied registration or has his/her registration revoked may request a conference with the Principal. The request shall be in writing, shall state why the denial or revocation was improper, shall give the address to which notice of conference is to be sent, and shall be delivered to the Principal within fourteen (14) school days of the denial or revocation of consent. The Principal shall promptly mail a written notice of the date, time, and place of the conference to the person who requested the conference. A conference with the Principal shall be held within seven (7) school days after the Principal receives the request. If no resolution can be agreed upon, the Principal shall forward notice of the complaint to GVA's Chief Executive Officer. The Chief Executive Officer shall address the complaint with the Principal and make a final determination.
9. The Principal or designee shall seek the assistance of the police in managing or reporting any visitor in violation of this policy.

Penalties

1. Pursuant to the California Penal Code 626.8, if a visitor does not leave after being asked or if the visitor returns without following the posted requirements after being directed to leave, he/she will be guilty of a crime as specified which is punishable by a fine of up to \$500.00 (five hundred dollars) or imprisonment in the County jail for a period of up to six (6) months or both.
2. Under California Education Code section 44811, disruption by a parent, guardian or other person at a school or school sponsored activity is punishable, upon the first conviction by a fine or no less than \$500.00 (five hundred dollars) and no more than \$1,000.00 (one thousand dollars) or by imprisonment in a County jail for no more than one (1) year, or both the fine and imprisonment.
3. Disruptive conduct may lead to GVA's pursuit of a restraining order against a visitor, which would prohibit him/her from coming onto school grounds or attending school activities for any purpose for a period of up to three (3) years.

Date Approved:

Signature, President or Secretary

Board Action:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Action Item c.

Approval of Cash Investment Policy Policy #2018.041



RESOLUTION NO.: 2018.041

Cash Investment Policy

WHEREAS, it is in the best interest of Great Valley Academy to obtain the maximum rate of return on cash balances be it:

RESOLVED, that the School Board of Great Valley Academy authorizes the Chief Executive Officer or designee to pursue approaches to the management of the organization's short-term investments. The board cash investment policy shall be to establish a portfolio of short term instruments that allow cash assets to be invested in a high quality portfolio which (in order of priority):

1. preserves principal
2. meets the organization's liquidity needs
3. delivers good yields in relationship to these guidelines and market conditions
4. avoids inappropriate investments or inappropriate risks, or concentrations on investments.

BE IT FURTHER RESOLVED, that safety shall always be a primary consideration in structuring the investment portfolio. Great Valley Academy is adverse to incurring market risk or credit risk, and will generally sacrifice yield in the interest of safety. Federal Deposit Insurance Corporation (FDIC) or National Credit Union Administration (NCUA) insurance should be tied to duration in order to combine safety, liquidity and acceptable market performance.

BE IT FURTHER RESOLVED, that the security types approved for the organization's investment (eligible investments) of this policy shall include:

- Certificate of Deposit (CD)
- Certificate of Deposit Account Registry Service (CDARS)

These investments will be made in U.S. dollars only to the maximum allowable FDIC limit per investment and shall have maturities no longer than five (5) years with average maturity of the portfolio maintained at twenty-four (24) months or less.

Date Approved:

Signature, President or Secretary

Board Action:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Rev. 4/2018

Action Item d.

Approval of Modesto Student/Parent Handbook

**Great Valley Academy - Modesto
2018-19 Student/Parent Handbook
Summary of Revisions**

Handbook Revision	Page #
1. Removed Staff List (moved to website)	N/A
2. Removed Principal Letter	N/A
3. Update Vision & Mission Statements	2
4. Update Calendar Dates	3
5. Include unexcused tardies in truancy letters	8
6. Corrected Kindergarten – AM tardy time	10
7. Updated Drop Off Map	12
8. Added “24 hour fever free” language	15
9. Updated Kids Care Closure Dates	17
10. Volunteering (To be updated upon board approval of policy)	19
11. Added Gun-Free School Zone Act language	22
12. Changed Suicide Prevention Policy language	22
13. Added Google Suite for Education language	37



2018-19 Student/Parent Handbook

Great Valley Academy (Modesto Campus)
3200 Tully Road
Modesto, CA 95350
Phone: 209-576-2283

www.greatvalleyacademy.com

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Mission and Core Philosophy

Vision

Great Valley Academies envision thriving communities strengthened by individuals who act with confidence, learn tenaciously, celebrate the differences of others, and positively impact the world around them.

Mission

Great Valley Academies create a safe, loved, learning environment where all students develop foundational thinking skills and positive character traits to achieve their greatest potential.

Philosophy

At Great Valley Academy, we believe:

- Every child is unique and can learn like a gifted learner – visually.
- Students deserve the opportunity to have instruction delivered in a way that is relevant and meaningful.
- School should be a non-threatening environment that emphasizes relationships.
- Character education should be taught, modeled, and assessed.
- Highly-trained, motivated teachers are essential.
- Parental involvement and support is an essential element of a quality educational experience.

Great Valley Academy's inquiry-based curriculum will help students become self-motivated, competent, lifelong learners who are critical thinkers; demonstrating confidence and creativity. We believe that all students can achieve high standards even though they may enter Great Valley Academy with different strengths, abilities, and life experiences.

5 Pillars

1. Great Valley Smart (GVS)

GVA trains the brain, unlocking gifted learning through the utilization of visual strategies and purposeful movement.

2. Character Development

GVA equips students to become caring and responsible citizens through choice theory, character reflection, and assessment.

3. Climate: Safe, Loved, Learning

GVA nurtures a community where all are safe, loved, and learning.

4. Mastery Learning

GVA empowers students to influence the pace and content of their academic experience through the demonstration of mastery.

5. Highly Qualified and Dedicated Staff

GVA develops a highly-dedicated team through extensive and interactive hiring practice and continuous professional growth.

2018-2019 Student Calendar – Subject to Change

August	6-13	Staff Training Days
August	9	Meet and Greet
August	14	First Day of School
September	3	Labor Day – No School
September	TBD	Kindergarten Extension Begins
October	15-19	Fall Break – No School
November	12	Veterans Day – No School
November	21-23	Thanksgiving Vacation – No School
December	24-31	Winter Vacation – No School
January	1-4	Winter Vacation – No School
January	21	Martin Luther King's Birthday – No School
February	18	Presidents' Day – No School
March	25-29	Spring Break – No School
May	27	Memorial Day – No School
June	7	Last Day of School

School Hours

Monday – Thursday (Morning Start Times)

<u>Grade Level</u>	<u>Start Time</u>
Kindergarten AM	8:05am
1 st – 8 th	8:15am
Kindergarten PM	11:50am

Monday – Thursday (Ending Times)

<u>Grade Level</u>	<u>End Time</u>
Kindergarten AM	11:30am
Kindergarten PM, 1 st – 3 rd	3:10pm
4 th – 8 th	3:20pm

Friday (Morning Start and Ending Times)

<u>Grade Level</u>	<u>Start and End Times</u>
Kindergarten	8:05am – 11:40am
1 st – 3 rd	8:15am – 11:40am
4 th – 8 th	8:15am – 11:50am

Student Wellness

We are committed to the optimal development for every student. The school wellness policy outlines GVA's approach to ensuring supportive environments and opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. The GVA wellness policy can be found in the main campus office or on the home page of our website at www.greatvalleyacademy.com.

Lunch

Students will eat in their classroom, family-style, with their teachers. Teachers use this time to chat with students, teach good table manners, conduct conferences with students, as well as eat. Parents are invited and encouraged to join their child for lunch.

Students may either bring a lunch from home, or they may purchase a lunch through our lunch program. GVA contracts with Revolution Foods for healthy options for your child. To enroll in our lunch program, please refer to the beginning year email, walk into the front office and speak with the office manager, or go to www.greatvalleyacademy.com.

Snacks

Students in grades 1st-8th will have a snack in the morning and afternoon. We ask **parents to provide** their child with **two healthy snacks each day**. AM/PM Kindergarten students need to also have a snack. If you have a PM Kindergarten please make sure they have lunch before coming to school.

Water Bottles

We encourage students to drink water throughout the day by keeping reusable water bottles with them at all times while they are in school. GVA has refilling stations on campus to reduce plastic waste.

Uniforms

Students and staff at Great Valley Academy will wear uniforms daily. We have chosen uniforms because they:

- Allow students and staff to focus on learning.
- Help eliminate student or staff judging each other because of brand names, etc.
- Improve the safety and security of the school.
- Improve behavior and discipline in the school.
- Help develop a sense of unity.
- Ensure that appropriate clothing will be worn to school.
- Emphasize the individuality of each child.

Required Uniform

K-6 Grades

- Khaki school uniform pants, capris, shorts, skorts, skirts, and jumpers for girls (*shorts, skorts, skirts, and jumpers must be mid-thigh or longer.*)
- Green polo shirt with Great Valley Academy logo
- White dress shirt/blouse with Great Valley Academy logo
- Athletic shoes (Students and staff will be involved in fitness/movement activities throughout the day.)
- No sandals, shoes with heels; or boots (rain boots are permitted on rainy days only)
- High socks & leggings must be solid white, black, navy, grey or green

Jr. High (7th & 8th Grades)

- Khaki school uniform pants, capris, shorts; skorts and jumpers for girls (*shorts, skorts, skirts, and jumpers must be mid-thigh or longer.*)
- Burgundy polo shirt with Great Valley Academy logo
- White dress shirt/blouse with burgundy Great Valley Academy logo
- Athletic shoes (Students and staff will be involved in fitness/movement activities throughout the day).
- No sandals, shoes with heels; or boots (rain boots are permitted on rainy days only)

- High socks & leggings must be solid white, black, grey, burgundy or navy

When the weather gets colder, please keep in mind that only navy blue sweaters and jackets with the GVA logo are allowed to be worn in the classroom. Non-approved jackets and sweaters will be removed as they enter the classroom.

Uniform Stores:

- Shirt World (store hours M-F 9:00am – 5:00pm) (does carry stock)
Store Location: 4620 Northstar Way, Modesto 209-578-1070
- French Toast (*school receives 5% cash back*) (full line available except sweatshirts)
www.frenchtoast.com school code (Great Valley Academy Modesto) **QS5JAIU**
- Double Stitch (store hours M-F 9:30 am-5 pm) (go in and place order, does not carry stock)
Store Location: 166 N Maple Ave, Manteca 209-239-9567

Accessories/Hair

Please keep in mind the intent of the uniform policy is for the students and staff to have a simple, professional and unified appearance – both in clothing and personal appearance, including hairstyles / hair color / jewelry / nail care / make-up / and general grooming. The focus at GVA is on learning. Our ultimate guide for clothing / appearance is to be sure it does not distract from learning. We are preparing students for professional careers and professional appearance is important:

- Undershirts that extend past the uniform shirt (sleeves and bottom of shirt) must be solid white, black, navy, grey, GVA green, or burgundy (Jr. High Only).
- Excessive / extreme jewelry, such as chains or spikes, is not allowed. No visible body piercing, other than earrings, is allowed.
- Extreme / excessive make-up is not allowed
- Visible tattoos are not allowed
- We do not have a hair length requirement, but it is important that students are able to make eye contact, so hair must not cover the eyes
- Only naturally occurring hair colors are permissible
- Pants need to be worn at the waist and not excessively baggy
- Hats may be worn in a practical manner in order to block eyes from the sun
- Head coverings worn for religious reasons will be allowed

Uniform policy enforced as follows:

1st incident: Classroom teacher informs parents that their child is out of uniform. Parent reviews the policy and agrees to correct uniform issue the next day.

2nd incident: Classroom teacher sends the child to the office. The office staff contacts parent to bring appropriate clothing right away. Student returns to class until their parent arrives.

3rd incident: Classroom teacher contacts administration. Administration contacts parents, reviews the policy and parents bring clothing immediately. Administration will offer any assistance necessary to ensure the student adheres to the school uniform policy.

GREAT VALLEY ACADEMY ATTENDANCE POLICY

POLICY NO. [Attend082015]

Please contact our office at (209) 576-2283 by 8:15am on the day of the absence, tardy or if the student will be leaving early.

It is the intent of the governing Board of the Great Valley Academy ("Charter School") to ensure that students attend school every day on time. Consistent school attendance is critical to school success. Being present for classroom instructional time is essential for students to reach their goals and achieve their dreams. Chronic absenteeism has been linked to an increased likelihood of poor academic performance, disengagement from school and behavior problems.

Excused Absences for Classroom Based Attendance

Absence from school shall be excused only for health reasons, family emergencies and justifiable personal reasons, as permitted by law or Board policy.

A student's absence shall be excused for the following reasons:

1. Personal illness
2. Quarantine under the direction of a county or city health officer
3. Medical, dental, optometric, or chiropractic appointments
4. Attendance at funeral services for a member of the immediate family
 - a. Excused absence in this instance shall be limited to one day if the service is conducted in California or three days if the service is conducted out of state.
 - b. "Immediate family" shall be defined as mother, father, grandmother, grandfather, spouse, son/son-in-law, daughter/daughter-in-law, brother, sister or any relative living in the student's immediate household.
5. Participation in religious instruction or exercises in accordance with Charter School policy:
 - a. The student shall be excused for this purpose on no more than four school days per month.

In addition, a student's absence shall be excused for justifiable personal reasons such as:

1. Appearance in court
2. Attendance at a naturalization ceremony
3. Attendance at a funeral
4. Observation of a holiday or ceremony of his/her religion
5. Attendance at religious retreats for no more than four hours during a trimester

Adopted/Ratified: [September 28, 2015] Revision Date: 2

Method of Verification

When students who have been absent return to school, they must present a satisfactory explanation verifying the reason for the absence. The following methods may be used to verify student absences:

1. Signed, written note from parent/guardian, parent representative;
2. Conversation, in person or by telephone, between the verifying employee and the student's parent/guardian or parent representative. The employee shall subsequently record the following:
 - a. Name of student
 - b. Name of parent/guardian or parent representative
 - c. Name of verifying employee
 - d. Date or dates of absence
 - e. Reason for absence
3. Visit to the student's home by the verifying employee, or any other reasonable method, which establishes the fact that the student was absent for the reasons stated. A written recording shall be made, including information outlined above.

4. Healthcare provider verification

- a. When excusing students for confidential medical services or verifying such appointments, Charter School staff shall not ask the purpose of such appointments but may contact a medical office to confirm the time of the appointment.
- b. A healthcare provider's note of illness will be accepted for any reported absence. When a student has had 14 absences in the school year for illness verified by methods listed in #1-#3 above without a healthcare provider's note, any further absences for illness must be verified by a healthcare provider.

Insofar as class participation is an integral part of students' learning experiences, parents/guardians and students shall be encouraged to schedule medical appointments during non-school hours.

Students should not be absent from school without their parents/guardians' knowledge or consent except in cases of medical emergency. Student absence for religious instruction or participation in religious exercises away from school property may be considered excused subject to administrative regulations and law.

Unexcused Absences/Truancy for Classroom Based Attendance

Students shall be classified as truant if the student is absent from school without a valid excuse three full days in one school year, or if the student is tardy or absent for more than any 30-minute period during the school day without a valid excuse on three occasions in one school year, or if the student is tardy or picked up early for any length of time during the school day without a valid excuse on five occasions in one school year, or any combination thereof. Such students shall be reported to the Principal or designee. Adopted/Ratified: [September 28, 2015] Revision Date: 3

In addition, students shall be classified as a chronic truant if the student is absent from school without a valid excuse for 10 percent or more of the school days in one school, from the date of enrollment to the current date.

The Principal, or designee, shall implement positive steps to reduce truancy, including working with the family in an attempt to resolve the attendance problem. A student's progress and learning may be affected by excessive unexcused absences. In addition, the Charter School is fiscally dependent on student attendance and is negatively impacted by excessive unexcused absences. If all attempts to resolve the student's attendance problem are unsuccessful, the Charter School will implement the processes described below.

Process for Upholding the Attendance Policy

First Day of School Process

When students are not in attendance on the first five (5) days of school, the Charter School will attempt to reach the parent/guardian on a daily basis for each of the first five days to determine whether the student has an excused absence, consistent with the process outlined in this policy. If the student has a basis for an excused absence, parents must notify the school of the absence and provide documentation consistent with this policy. However, consistent with process below, students who are not in attendance due to an unexcused absence by the fifth day of school will be dis-enrolled from the school roster, as it will be assumed that the student has chosen another school option.

1. Students who are not in attendance on the first day of school will be contacted by phone to ensure their intent to enroll.
2. Students who have indicated their intent to enroll, but have not attended by the third day will receive a letter indicating the student will be dis-enrolled after the fifth day of school if the student has not attended school without valid excuse.
3. Students who have indicated their intent to enroll, but have not attended by the fifth day will receive a phone call reiterating the content of the letter.
4. Students who have not attended by the sixth day, and do not have an excused absence as defined above for not being in attendance will be dis-enrolled from the roster.
5. The School will use the contact information provided by the parent/guardian in the registration packet.
6. The District of Residence will be notified of the student's failure to attend Charter School and the disenrollment.

Truancy Process

1. Each of the first two (2) unexcused absences will result in a call home to the parent/guardian by the Principal or designee. The student's classroom teacher may also call home. Adopted/Ratified: [September 28, 2015] Revision Date: 4
2. Each of the third (3rd) and fourth (4th) unexcused absences will result in a call home to the parent/guardian by Principal or designee. In addition, the student's classroom teacher may also call home and/or the School may send the parent an e-mail notification. In addition, upon reaching three (3) unexcused absences **or three (3) over 30 minute unexcused tardies in a school year**, the parent/guardian will receive "Truancy Letter #1" from the school. This letter must be signed by the parent/guardian and returned to the school. This letter shall also be accompanied by a copy of this Attendance Policy. This letter, and all subsequent letter(s) sent home, shall be sent by Certified Mail, return receipt requested, or some other form of mail that can be tracked.
3. Upon reaching seven (7) unexcused absences **including unexcused tardies**, the parent/guardian will receive "Truancy Letter #2 – Conference Request," and a parent/guardian conference will be scheduled to review the student's records and develop an intervention plan/contract.
4. Upon reaching ten (10) unexcused absences **including unexcused tardies**, the student will be referred to a Student Success Team (SST) and the School Attendance Review Team (SART). In addition, the parent/guardian will receive a "Habitual Truancy Re-classification Letter #3," and will be asked/invited to attend an evening assembly for parents/guardians of chronically absent students.
5. The SART panel will be composed of the Principal, Vice Principal, Classroom Teacher and other staff members as deemed necessary. The SART panel will discuss the absence problem with the Parent/Guardian to work on solutions, develop strategies, discuss appropriate support services for the student and his/her family, and establish a plan to resolve the attendance issue.
 - a. The SART panel shall direct the parent/guardian that no further unexcused absences or tardies can be tolerated.
 - b. The parent shall be required to sign a contract formalizing the agreement by the parents to improve the child's attendance or face additional administrative action. The contract will identify the corrective actions required in the future, and indicate that the SART panel shall have the authority to order one or more of the following consequences for non-compliance with the terms of the contract:
 - i. Student retention
 - ii. Required school counseling
 - iii. Loss of field trip privileges
 - iv. Loss of school event privileges
 - v. Required remediation plan as set by the SART
 - vi. Notification to the District Attorney
 - c. The SART panel may discuss other school placement options.
 - d. Notice of action recommended by the SART will be provided in writing to the parent/guardian.
6. If the conditions of the SART contract are not met, the student may incur additional administrative action up to and including disenrollment from the school and notification of the disenrollment sent to the student's district of residence. Adopted/Ratified: [September 28, 2015] Revision Date: 5
7. For all communications set forth in this process, the Charter School will use the contact information provided by the parent/guardian in the registration packet. It is the parent's or guardian's responsibility to update the Charter School with any new contact information.
8. If student is absent ten (10) or more consecutive school days without valid excuse and parent/guardian cannot be reached at the number or address provided in the registration packet and does not otherwise respond to the Charter School's communication attempts, as set forth above, the student will be in violation of the SART contract, and the SART panel will recommend that the student be deemed to have voluntarily dis-enrolled and notification of the disenrollment be sent to the student's district of residence.

Removal from Charter School

If, after the above procedures have been followed, the student continues to have unexcused absences, the parent/guardian may receive notice that the student is in violation of the SART contract. The student will then be required to appear before the SART panel again to discuss the unexcused absences. After such meeting,

or after reasonable attempts by the SART panel to schedule the meeting if the parent/guardian is nonresponsive, the SART panel may recommend that the student be deemed to have voluntarily dis-enrolled from the Charter School. The parent will receive written notice of the SART panel's recommendation.

The SART panel shall then forward its recommendation to the Governing Board for review of the matter and final decision. The parent/guardian will receive written notice of the date and time of the Governing Board review. Such notice shall be sent at least five (5) days prior to the Board review. The Board's decision shall be final as to that recommendation.

If there is a Board decision to dis-enroll, notice will be sent to the student's district of residence within thirty (30) days.

A Board decision not to dis-enroll the student does not prevent the SART panel from making a similar recommendation in the future.

Referral to Appropriate Agencies or County District Attorney

It is the Charter School's intent to identify and remove all barriers to the student's success, and the School will explore every possible option to address student attendance issues with the family. For any unexcused absence, the Charter School may refer the family to appropriate school-based and/or social service agencies.

If a child's attendance does not improve after a SART contract has been developed according to the procedures above, or if the parents fail to attend a required SART meeting, the Charter School shall notify the District's Attorney's office, which then may refer the matter for prosecution through the court system. Students 12 years of age and older may be referred to the juvenile court for adjudication.

These policies will be enforced fairly, uniformly, and consistently without regard to the characteristics listed in Education Code Section 220 (actual or perceived disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code or association with an individual who has any of the aforementioned characteristics).

Reports

The Principal, or designee, shall gather and report to the Board the number of absences both excused and unexcused as well as students who are truant, and the steps taken to remedy the problem.

Coming Late or Leaving School Early

When a child comes to school late or leaves early, it puts the child in a poor position to learn and sets a bad example for the entire class. It is important to arrive at school on time and stay until dismissal to maximize learning potential, develop positive work ethic, and show respect for all other students.

If your child arrives late to school, you must check in at the office to sign your student(s) in prior to your child going to his/her classroom in order to receive the appropriate pass. You will be issued a C.A.R.E. Package Pass (Child Admission for Road to Education) for your child to give to his/her teacher.

Because of our concern for the safety of our students, no student is to leave the school grounds at any time without permission from the office. **Parents must check in at the school office** when picking up their child before dismissal. You will be issued a B.Y.E. Pass (Bridge to Your Home Environment) to present to your child's teacher for early dismissal.

The following guidelines will apply:

- Leaving early will be determined excused or unexcused by the same criteria used for attendance.
- Children will be released only to the people listed on the emergency card.
- Written permission from parent/guardian will be required for children to be released to someone not on the emergency card.

- The person to whom the child is to be released will be required to sign a log in the school office indicating time of the release.
- Identification will be required if the person is not known to the office staff.
- Teachers may release a child to an adult only after receiving notification from the principal or secretary.
- No child will be permitted to leave school alone during school hours.
- A parent/guardian or authorized adult must pick up the child inside the school.

Students are transported to and from school by parents or carpool drivers.

Morning Drop-off Times

- **K-8 7:55 AM – 8:15 AM**

After 8:05 your Kindergarten AM child is tardy.

After 8:15 your 1st-8th grade child is tardy.

After 11:50 your Kindergarten PM child is tardy.

Please sign them in at the front office.

Kids Care is available as early as 7:00 AM for a fee for those that need to be dropped off prior to drop off times.

Independent Study

If you know your student is not going to be at school at least three days due to family vacation, religious instruction or extended illness, you may request an independent study packet from your teacher for your child.

All requests for independent study **MUST** go through the teacher and **need to be at least two weeks** (if possible) **in advance** of their absence. This allotted time is needed to collect work and make sure all paperwork is signed properly. Independent study is a way for your student to stay up to date with their classroom work while being absent from school. It also helps our school maintain our Average Daily Attendance.

Parking Lot Procedures

Tully Road Drop Off (Opens at 7:55 AM – Closes at 8:15 AM)

1. Please wait for Parking Lot Supervisors to safely open your car door and escort your child/children out of the car.
2. Please remember **ONLY RIGHT TURNS** allowed when exiting the Tully Road Parking Lot (for safety reasons – **NO LEFT TURNS**)
3. **NO Parking in ANY Red Tow Away Zones.** These are **Fire Lanes** and we would not want any of our GVA parents to get a **costly ticket**.

Woodrow Road Drop Off (Opens at 7:55 AM - Closes at 8:15 AM)

1. Cars will pull in through the Woodrow parking entrance all the way around the outside lane to the first cone near the back gate.
2. Please wait for Parking Lot Supervisors to safely open your car door and escort your child/children out of the car.
3. Please remember **ONLY RIGHT TURNS** allowed when exiting the Tully Road Parking Lot (for safety reasons – **NO LEFT TURNS**)
4. **NO Parking in ANY Red Tow Away Zones.** These are **Fire Lanes** and we would not want any of our GVA parents to get a **costly ticket**.
5. If you would like to park and walk your child to class you may use the far, east parking area of the parking lot. Children **must** be escorted by an adult while in the parking lot.

6. **No Parking** in the business parking lot across from GVA.
7. For safety reasons there is absolutely no entering the parking lot through the exit!

Afternoon Pick-up

Sibling Pick-up

Kindergarten students with older siblings will be picked up by a teacher and escorted to the foyer of the auditorium where Sibling Pick-Up is located. All other students in grades 1-8 that have older siblings will be released from their teacher a few minutes early to walk over to Sibling Pick-Up. Older siblings are responsible for picking up their younger siblings and taking them back to the oldest siblings' pick-up location.

Tully Road Parking Lot Pick-Up (Opens at 3:05 PM)

- Families with students in **4th, 5th, 6th, 7th and 8th** grade will use **both lanes** of the parking lot. They will drive all the way around and stop right before exiting the parking lot.
- **Please make sure to have your student's sign in the windshield of your car before you pull into the parking lot to pick up your child.** Student sign should say, teachers' last name, students first and last name.
- Students in **4th-8th Grade are picked up at 3:20 PM**
- **Siblings will be picked up** from their **older siblings designated position** and **at their older sibling's time**.
- Please remember **ONLY RIGHT TURNS** allowed when exiting the Tully Road Parking Lot (for safety reasons – **NO LEFT TURNS**)
- If you park outside the Tully Road parking lot, please **DO NOT enter** the parking lot through the exit (large open gate). For safety reasons, please use the little side gate and stay on the sidewalk.

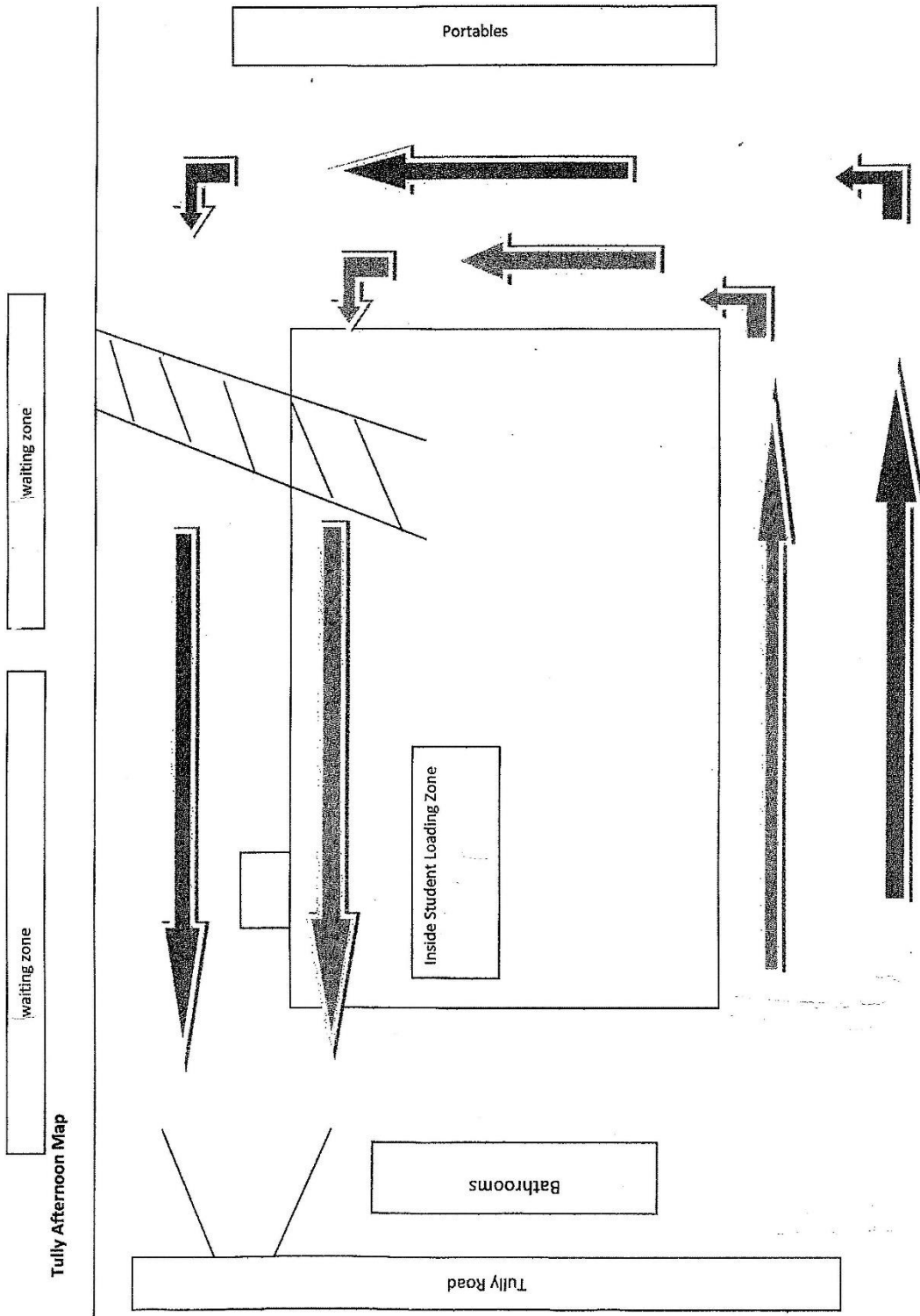
Woodrow Road Parking Lot Pick-Up

- Cars will pull in through the Woodrow parking entrance all the way around the outside lane to the first white cone near the back gate.
- Cars will wait while Parking Lot Supervisors collect their child/children and make sure they are safely placed into their vehicle before exiting the parking lot.
- Cars ready to exit the parking lot will merge to the left and follow the curve around to the exit. Please remember **ONLY RIGHT TURNS** allowed when exiting the Woodrow Road Parking Lot (for safety reasons – **NO LEFT TURNS**)
- Students in 1st, 2nd, and 3rd Grade will be picked up from their designated position along the back side of the round building where their teachers will be located.
- Students in **1st-3rd Grade are picked up at 3:10 PM**
- **No Parking** in the business parking lot across from GVA.
- If you would like to park and pick-up your child you may use the far, east parking area of the parking lot. Children **must** be escorted by an adult while in the parking lot.
- **No parking** in RED zones. These are tow away zones.

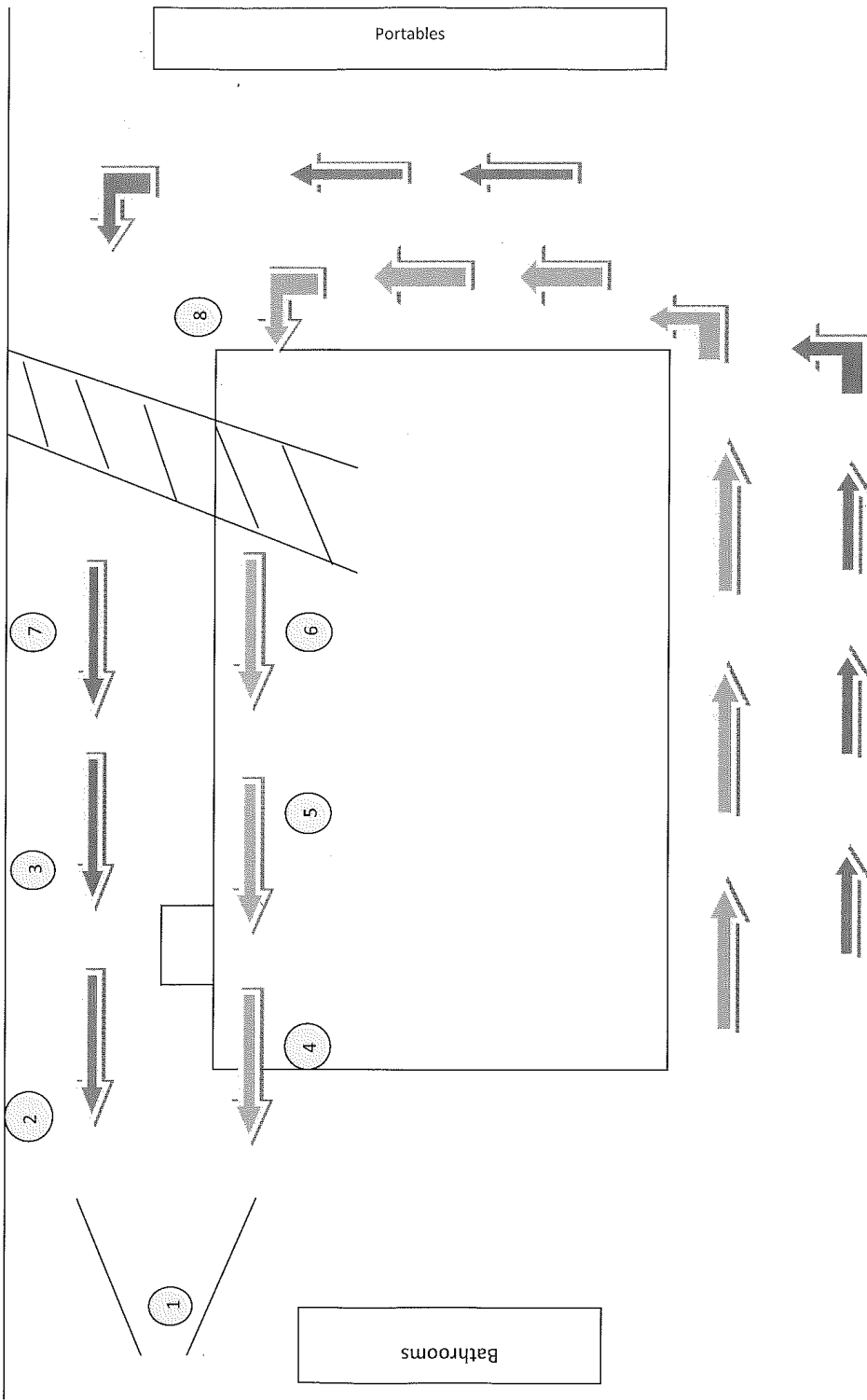
At any time, GVA can contact appropriate law enforcement agencies and/or child protective services for a child who is left unattended by a parent/guardian.

Inappropriate behavior or driving may lead to revocation of a parent's right to utilize school premises for drop off/pickup.

SEE MAPS FOR DETAIL

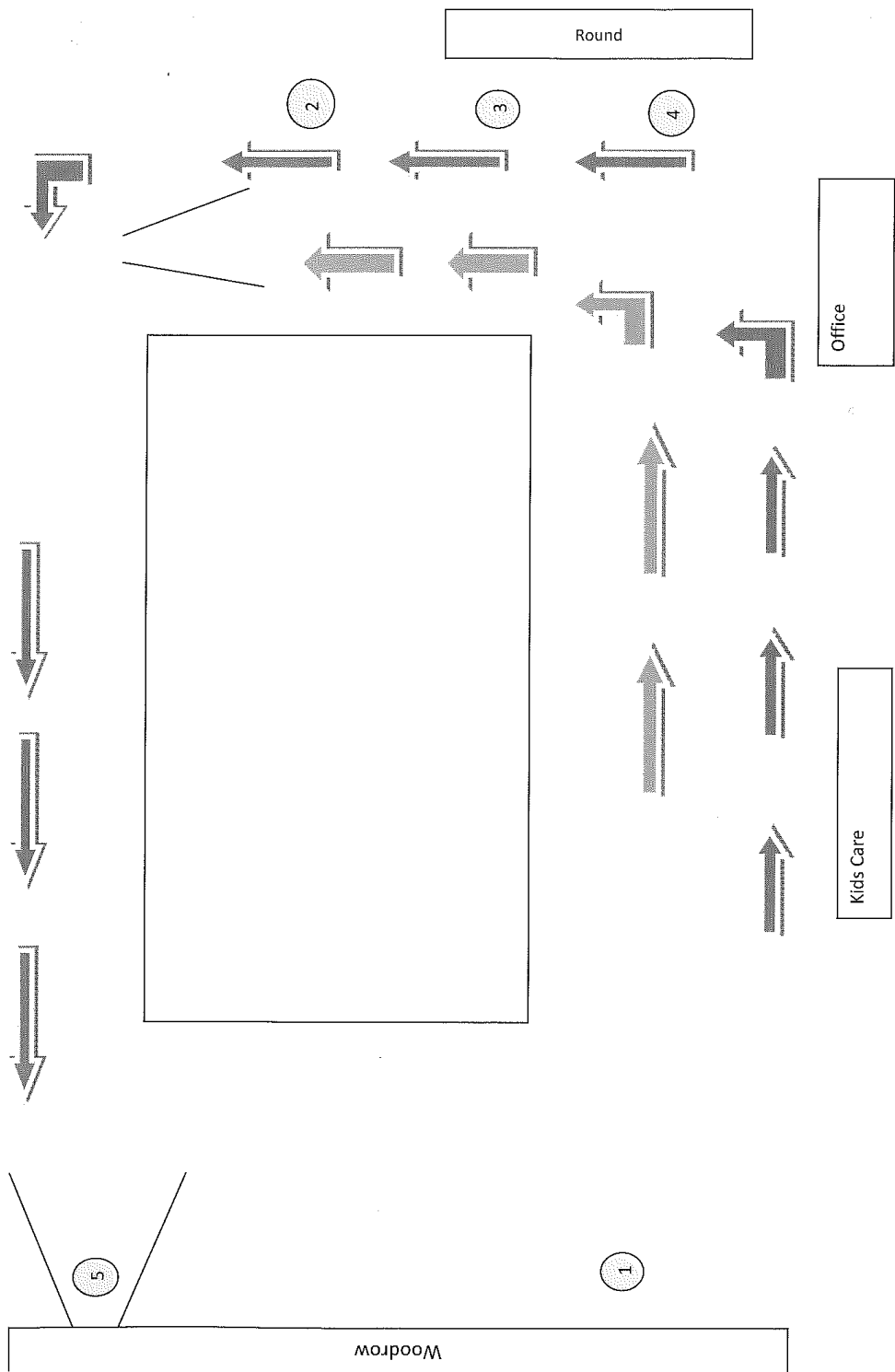


Tully Morning Map



Morning/ Afternoon Woodrow Lot

Garage



Celebrations and Activities

Celebrations will occur at various times and for various reasons throughout the year. Please check ParentSquare for information. When celebrating specific holidays, Great Valley Academy will attempt to respect the beliefs of all families. Please contact your child's classroom teacher if you would like to share information regarding your family's beliefs.

Birthdays - Please contact your child's teacher regarding birthday celebrations.

Emergency Contacts/Registration Card

If your child is injured or becomes ill at school, we will make every effort to contact you. Please be sure that your emergency contact information on your Student Registration Card is filled out completely and accurately. Also make sure that it is on file in the school office so we may reach you at home or work. The registration card should also list the names and numbers of at least two people we can call if we are unable to contact you. Please be sure that the people you list as emergency contacts are aware of this and are willing and able to take responsibility for your child. **Please update the information as any changes occur.**

Illness

To protect the health of your child and other students, we expect children to be picked up from school if they have a **fever of 100.6 or above, rash, head lice, or similar communicable symptoms**. Please notify the school if your child has been diagnosed with a communicable disease, and keep the student home until fully recovered. **A student should be fever free for 24 hours before returning to school.**

Immunizations

State law requires that student immunizations be kept up-to-date.

Medication

GVA staff is responsible for overseeing the administration of medication to students attending GVA during regular school hours, including before or after-school programs, field trips, extracurricular or co-curricular activities, and camps or other activities that typically involve at least one overnight stay from home. It is imperative that practices followed in the administration of medication be carefully delineated to ensure the safety of our students and the legal protection of our employees. Any pupil who is required to take, during the regular school day medication prescribed for him or her by a physician or surgeon, or ordered for him or her by a physician assistant practicing in compliance with Chapter 7/7 (commencing with Section 3500) of Division 2 of the Business and Professions Code, may be assisted by the school nurse or designated school personnel or may carry and self-administer prescription auto-injectable epinephrine if GVA receives the appropriate written statements as follows:

1. In order for a pupil to carry and self-administer prescription auto-injectable epinephrine, GVA shall obtain both a written statement from the physician or surgeon or physician assistant detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken, and confirming that the pupil is able to self-administer auto-injectable epinephrine and a written statement from the parent, foster parent or guardian of the pupil consenting to the self-administration, providing a release for the school nurse or designated school personnel to consult with the health care provider of the pupil regarding any questions that may arise with regard to the medication, and releasing GVA and school personnel from civil liability if the self-administering pupil suffers an adverse reaction as a result of self-administering medication.
2. Additionally, the school nurse or trained personnel who have volunteered may use epinephrine auto-injectors to provide emergency medical aid to persons suffering or reasonably believed to be suffering from an anaphylactic reaction. GVA will ensure it has the appropriate type of epinephrine auto-injector on site (i.e. regular or junior) to meet the needs of its pupils. GVA will ensure staff properly store, maintain, and restock the epinephrine auto-injectors as needed.
3. GVA will ensure any school personnel who volunteer are appropriately trained regarding the storage and emergency use of epinephrine auto-injectors based on the standards developed by the Superintendent of Public Instruction. GVA will distribute an annual notice to all staff describing the

request for volunteers who will be trained to administer an epinephrine auto-injector to person if that person is suffering or reasonably believed to be suffering from anaphylaxis. The annual notice shall also describe the training the volunteer will receive.

4. In order for a pupil to be assisted by the school nurse or other designated school personnel in administering medication other than emergency epinephrine auto-injectors, or inhaled asthma medications, GVA shall obtain both a written statement from the physician or surgeon or physician assistant detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken and a written statement from the parent, foster parent, or guardian of the pupil indicating the desire that GVA assist the pupil in the matters set forth in the statement of the physician or surgeon or physician assistant.

Guidelines:

- The primary responsibility for the administration of medication rests with the parent/guardian, student and medical professional.
- Medication shall be administered only during school hours if determined by a physician to be necessary.
- Designated staff shall keep records of medication administered at GVA.
- All medication will be kept in a secure and appropriate storage location and administered per physician's instructions by appropriately designated staff.
- Designated staff shall return all surplus medication to the parent/guardian upon completion of the regimen or prior to extended holidays.
- Designated staff shall establish emergency procedures for specific medical conditions that require an immediate response (i.e. allergies, asthma, diabetes).
- The written statements specified in this policy shall be provided at least annually and more frequently if the medication, dosage, frequency of administration or reason for administration changes.
- A pupil may be subject to disciplinary action if that pupil uses auto-injectable epinephrine in a manner other than as prescribed.
- Any pupil requiring insulin shots must establish a plan for administration of insulin shots with the Executive Director in consultation with the parent or guardian and the pupil's medical professional.

GREAT VALLEY ACADEMY HEAD LICE POLICY

American Academy Pediatrics states

"Head Lice are not a health hazard or a sign of poor hygiene.

No healthy child should be barred from school."

- As a preventative system when individualized exposure is noted, Great Valley Academy may conduct Head Lice checks of all students in the classroom of the exposed student. Siblings of individual student shall have Head Lice checks when exposure has been noted.
- Students identified with live lice or brown nits within ½ inch of scalp shall be sent home.
- Child may return to school after treatment with lice shampoo. Brown nits within ½ inch of scalp need to be removed. Nits beyond ½ inch of scalp and white indicate empty or dead nits and are not a concern. Parents are to attempt to remove nits on an ongoing basis.
- The Student Head Lice Notification form shall be completed at time of child pick-up and when child returns by designated office staff. A completed copy is to be provided to parent.
- Child shall be checked prior to morning admission and once more 2 weeks after treatment. Parent /Guardian shall bring child to secretary/designated staff for head lice checks prior to readmission.
- The Classroom Head Lice Notification form shall be given to parents for classroom of individualized exposure.

Lost and Found

Please **mark your child's name on all personal items** such as sweaters, hats, gloves, coats, lunch containers, and book bags. Check for lost items in our lost and found. Items not claimed are periodically donated to charity.

Kids' Care (Before/After School Child Care)

Great Valley Academy commits to serving families by providing high- quality before and after school care that provides a nurturing and enriched environment for children. Students will have the opportunity to participate in a range of age- appropriate activities. Please contact the school office for details in securing a space for your child. Depending on the program, a contract will need to be signed and payment arrangements made.

Kids Care – Days Closed for 2018-2019

September 3 rd	November 12 th	November 21 st – 23 rd	December 24 th , 25 th , 31 st
January 1 st	January 21 st	February 18 th	April 19 th
May 27 th	July 4 th		

Kindergarten Extension

Kindergarten Extension is a unique program offered to GVA Kindergartners. It is either an extension at the end of the day for morning kindergartners or prior to the day for afternoon kindergartners. The program offers GVS (Great Valley Smart) type activities that will help to make our kindergartners better learners in the classroom. This program starts in September each year.

Recess

Recesses are scheduled. Each grade level has a scheduled time that they will be out for recess. If you want to know your student's time, check with your child/children's teacher.

Electronic Devices

All personal electronic devices (including, but not limited to, cell phones, computers, music players, game systems, smart watches, recording devices, cameras, etc.) **must be** turned off and put away at all times while on the school campus. Additionally, the use of personal electronic devices are **prohibited** during school-sponsored events, such as field trips, sporting events, after school clubs, etc. For a variety of reasons, these devices are not conducive to a social school community atmosphere. Headphones of any kind are not to be worn unless they are plugged into a school device for education purposes.

Great Valley Academy may grant permission to use devices for special events or under certain circumstances. The school will communicate these opportunities to parents and students.

At no time may any person use an electronic listening or recording device (including but not limited to cell phones, smart watches, video cameras, cameras, remote applications, etc.) without the prior consent of the teacher and principal.

Great Valley Academy is not responsible for the **loss, theft, or damage** to personal electronic devices.

Great Valley Academy reserves the right to search content of personal electronic devices if there are reasonable grounds for suspecting that the search will turn up evidence that the student has violated or is violating either the law or GVA rules and regulations. Articulable facts at the inception of the search must support a school official's reasonable suspicion that a search of a personal electronic device is justified. The scope of the search shall be reasonably related to the objectives of the search and not excessively intrusive in light of the age and sex of the pupil and the nature of the infraction. In no case shall a GVA official search a personal electronic device based on curiosity, rumor, or hunch. GVA reserves the right to contact law enforcement at its discretion in order to preserve the safety of all students and staff at the school.

Suggestions and Complaints

All suggestions and complaints should be of a constructive nature and be in line with the values, mission, and philosophy of the school. Staff members are open to the opinions of students who would like to contribute in this positive way. Students may approach appropriate staff members directly and offer suggestions. If the suggestion cannot be dealt with at that level, the staff member will relay the suggestion to the school administration. A copy of the schools general complaint policy is available at the office.

Student Records and Directory Information

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that the School, with certain exceptions, obtain a parent/guardian written consent prior to the disclosure of personally identifiable information from your child's education records. However, GVA may disclose appropriately designated "directory information" without written consent, unless a parent/guardian has advised GVA to the contrary in accordance with this policy.

"Directory information" is information that is generally not considered harmful or an invasion of privacy if released. Directory information can be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. GVA has designated the following information as directory information:

- Student's name
- Student's address
- Parent's/Legal Guardian address
- Telephone listing
- Student's electronic mail address
- Photograph
- Date and place of birth
- Dates of attendance
- Grade level
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Degrees, honors, and awards received
- The most recent educational agency or institution attended
- Student ID number, user ID, or other unique personal identifier used to communicate in electronic systems that cannot be used to access education records without a PIN, password, etc. (A student's SSN, in whole or part cannot be used for this purpose.)

If you do not want GVA to disclose directory information from your child's education records without your prior written consent, you must notify GVA in writing at the time of enrollment or re-enrollment. Please notify GVA at:

Great Valley Academy
3200 Tully Road, Modesto 95355
Helen Stange
(209) 576-2283
h.stange@greatvalleyacademy.com

Pupil records maintained by GVA consist of any item of information directly related to an identifiable pupil, including but not limited to subjects taken, grades received, standardized test results, attendance record, and health record. Pupil records are maintained at each school where the pupil is attending. The School Principal or designee is responsible for maintaining each type of pupil record and the information contained therein. Additional records, such as psychological and special education reports, are maintained at those respective offices. Except for directory information, pupil records are accessible only to parents or legal guardians, a pupil 16 years or older or having completed the 10th grade, the personnel, including independent contractors, for the School who have a legitimate educational interest in the pupil and other specified persons under certain circumstances prescribed by law. Pupil records may be obtained within five (5) business days of request by

the parent/guardian. When a student moves to a new school/school district, records will be forwarded upon request of the new district within 10 school days. If you believe the School is not in compliance with federal regulations regarding privacy you may file a complaint with the Family Policy Compliance Office of the U.S. Department of Education at 400 Maryland Avenue, SW, Washington, DC 20202-4605.

Visiting/Volunteering

Parents are encouraged to visit GVA and their child's classroom at any time. Appointments are not necessary, but communication with the teacher beforehand is appreciated by the teacher and may be helpful in facilitating a productive visit. Parents must ensure that their presence is not disruptive to the learning environment. All visitors are required to sign in and out at the front office and obtain a visitor sticker prior to visiting their child's classroom or attending events during school hours. Any visitor that is disruptive to the learning environment may be asked to leave, temporarily prevented from entering the school, and subject to legal action against them, as the case warrants.

Volunteers

Research has shown that parent involvement is crucial to a child's success in school. We welcome, encourage, and appreciate the time and support of all the parents who give their time to our children. Volunteer opportunities at Great Valley Academy include, but are not limited to:

- Classrooms: This includes listening to students read, helping students with projects, or helping teachers prepare projects.
- Office work: Parents help in the office by making copies and performing other office- related tasks.
- Work at home: Many parents volunteer their time while at home, preparing materials needed in the classroom.
- Fingerprints are required for all volunteers that will be working in the classroom on a regularly scheduled basis. Please see the front office for the appropriate forms.

Field Trip Chaperones

Parent chaperones are often needed for field trips during the school year. **Parents must be fingerprinted before chaperoning a field trip.** When needed, teachers will notify parents of the opportunity to chaperone. If the number of parent volunteers is greater than the number of spots available for the field trip, a lottery will be held to determine the parents able to chaperone. **Siblings are NOT allowed to attend field trips.**

Assessment and Grading

Parents will be informed of their child's progress in school by an academic report card, a character education report card, or a conference. Parents receive academic and character report cards three times a year. Character building is an important part of our curriculum. GVA adheres to Common Core Standards.

Assessment of student progress will take several forms at GVA:

- NWEA
- CAASPP/CST - Standardized Testing and Reporting
- Curriculum/Local/Benchmark Assessments
- We report to students and parents by alternating academic report cards, character education report cards, and conferences. On our report cards we use a grading scale of:
 - **4** - Work that **exceeds** the standards for competence
 - **3** - Work that **demonstrates** the standards for competence.
 - **2** – Work that meets **partial** standards for competence
 - **1** – Work that meets **minimal** standards for competence

4: Above and beyond: A score of 4 is reserved for students who surpass mastery. "4" work requires exceptional accuracy (percentages), unique perspectives, rationales, applications, or effort that results in exemplary quality.

3: Mastery: A score of 3 indicates a student has achieved the learning outcome.

2: Nearing mastery: A score of 2 indicates that a student has not yet met the learning objective. Ideally, this would result in re-teaching or specific feedback that would support the student in earning at least a “3.”

1: Not there yet: A score of 1 indicates that a student lacks understanding of the specific content standard. As with a score of 2, support is required to help this student progress to mastery.

Note: “3” and “4” work may be defined by the teacher from the onset. “4” work may also be undefined and left to the student to determine. Either way, Above and Beyond is a central idea in the GVA classroom.

Character Education

We recognize that character is a developmental process. All GVA community members will be expected to understand the different stages of maturation and the behaviors that correlate to each stage. Training will be provided for all teachers, para’s, students, and parents. Teachers will assess throughout the day. Students will self-assess and set goals.

Getting Extra Help for Your Student

If you feel your child is in need of extra support, talk with your child’s teacher. We have an SST (Student Success Team) process for assessing needs and organizing more support.

Homework

Elementary: In order for children to grow and mature into competent young adults, they need to have time to spend with their families and participate in extra-curricular activities as well as have time to “just be kids” and play. To support our students with this, we will limit homework to reading 20 minutes a night, unfinished work, home projects, and math and spelling facts as needed. In an effort to prepare sixth graders for Junior High, sixth grade students will do math homework nightly.

Jr. High: Students should not be inundated by homework, but they need to have some on a regular basis in order to extend their learning and develop a good work habit. In general, Jr. High students will be given about one hour of homework each school night. Every assignment needs to be turned in on time. Turning in a late assignment means the child will not be prepared to fully

Achievement Testing

It is important that all schools regularly measure students’ progress in learning. This has been shown by the Effective Schools Research to be one of the most important things we can do to make sure we have high student achievement. Here are the ways that we measure student learning at Great Valley Academy:

- Teacher- developed or textbook chapter and unit tests – All teachers routinely give assessments to their students on various lessons and units that they are teaching. These assessments are graded and make up the report card grade that parents receive.
- Reading Tests – All students in grades 1-8 are tested several times per year with the Developmental Reading Assessment or Quantitative Reading Inventory. These are national standard tests of reading fluency and comprehension that indicate which grade level an individual student can successfully read and comprehend. These results are reported to parents on our report cards.
- State/Federal Tests – California requires testing each year
- Cooperative and Individual Projects – In various subjects, projects are frequently assigned and assessed by teachers. These are designed for students to demonstrate learning within our curriculum.
- NWEA – North West Evaluation Association is an organization that provides research based computerized assessments for teachers that help them hone in on their students’ needs and abilities.

Most of the parents with whom we have spoken are pleased that we do not spend all year preparing for one test. They’re also pleased their child is not experiencing a lot of pressure to perform satisfactorily on only one

test. GVA teachers and parents consider the reading tests and growth shown on the internal benchmarks to be the most important measures of achievement. We are happy to discuss with you the measurements of achievement that we have chosen and to show you samples at any time.

Special Education

GVA is dedicated to the belief that all students can learn and must be guaranteed equal opportunity to become contributing members of the academic environment and society. GVA provides special education instruction and related services in accordance with the Individuals with Disabilities in Education Improvement Act (IDEIA), Education Code requirements. These services are available for special education students enrolled at GVA.

GVA offers high quality educational program and services for all its students in accord with the assessed needs of each student. GVA collaborates with parents, the student, teachers and other agencies as may be indicated, in order to best serve the educational needs of each student. If you have any questions or concerns related to special education services for GVA students, please contact the principal, Mr. Ruehle at (209) 576-2283 or m.ruehle@greatvalleyacademy.com. Likewise, if you have any questions regarding Section 504 or would like a copy of our policies, please contact Mr. Ruehle.

Textbook Policy

Students in 1st – 8th grade will be issued textbooks from their classroom teacher. Students are responsible for the care of their textbook. Textbooks are assigned to students and the condition of the book is noted. **Any textbook** checked out to a student that is not returned or is returned in poor condition **will have to be replaced at the parents cost.**

Students are expected to meet financial obligations to the school for such items as lost textbooks, sports uniforms, fundraiser items, etc. Students **must** meet their current obligations as it may affect their ability to purchase yearbooks, purchase tickets to special events, participate in promotion ceremonies, etc.

Discipline Philosophy and Practice

At all times we will treat the students kindly and respectfully, and work to have warm relationships. At Great Valley Academy we have one school rule for all students and adults within the school. That rule is “**Do The Right Thing, Because It Is The Right Thing To Do.**” That is exactly what we want to teach our students.

We do the right thing as we go through our daily lives not because someone is going to give us a reward, or because we will be punished, but because it is the right thing to do. It will make us happier and those around us happier. Doing the right thing helps promote better learning.

At our school we believe that talking it through will solve many problems. Teachers engage the students in reflecting on their behavior. We teach our students a process for talking through problems that promotes self-evaluation for improved behavior. The prevention of all discipline problems by developing good relationships with our students and creating classrooms that are need-fulfilling for students is a primary goal at Great Valley Academy. If a student does disrupt learning, we will:

- Ask the student to please do his/her work in another area of the room.
- A student may be asked to go to another classroom (which has been arranged ahead of time) until he/she is ready to rejoin his/her regular classroom.

If the student is disruptive in the hosting classroom, or the student’s teacher believes the disruption is severe, then the student may go to the connecting room or alternate supervised location. During the time out of the classroom, the connector or an administrator will work with the child in order to help the student calm down and feel happier.

- If there is defiance, violence or threat of violence, administration will be contacted.

If the incident is severe enough (violence, threats, or repeated disruption of learning), it may warrant a suspension. Progressive discipline may be used in order to help the child improve behavior.

For example progressive discipline may look like this:

1st Incident – The student goes home that day and also the next day.

2nd Incident – The student goes home, two-day suspension.

3rd Incident – The student goes home, three-day suspension.

State of California Law Regarding School Safety

It is the policies of the State Board of Education that all students enrolled in public schools in California have the right to safe schools. The State Board believes that students cannot benefit fully from an educational program unless they attend school regularly in an environment that is free from physical and psychological harm.

Drug and Alcohol Free School

Great Valley Academy will take a firm but compassionate approach toward students using drugs and/or alcohol. Our policy is aimed at taking a firm disciplinary stance for drug and alcohol related incidents at school. At the same time, we recognize that some students may require drug and/or alcohol treatment information and access to drug and/or alcohol treatment programs in order to truly become drug and alcohol free.

Gun-Free School Zone Act

Pursuant to Penal Code 626.9 known as the Gun-Free School Zone Act of 1995, any person who possess a firearm in a place that the person knows, or reasonably should know, is a school zone, shall be punished according to PC 626.9.f. A "school zone" means an area in, or on the grounds of, a public or private school providing instruction in kindergarten or grades 1 – 12, inclusive, or within a distant of 1,000 feet from the grounds of the public or private school. Great Valley Academy has zero tolerance for gun and weapon possessions on campus or GVA sponsored events. Local authorities will be contacted for any violation.

Tobacco Use

State of California law prevents anyone from using any form of tobacco on school premises. Please extinguish cigarettes, cigars, pipes and discard any other forms of tobacco before entering our parking lot/driveways and other school property.

Suicide Prevention Policy

In response to California State Assembly Bill 2246, Great Valley Academy has adopted a suicide prevention policy. If you would like to review the suicide prevention policy, please contact the campus office.

Non-Discrimination Statement

GVA shall not discriminate against any student or employee on the basis of (actual or perceived disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, religious affiliation, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in the California Penal Code or association with an individual who has any of the aforementioned characteristics).

The School adheres to all provision of federal law related to students with disabilities including, but not limited to, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990 (ADA) and the Individuals with Disabilities In Education Improvement Act of 2004 (IDEIA).

GVA is committed to providing a work and educational atmosphere that is free of unlawful harassment under Title IX of the Education Amendments of 1972 (sex); Title IV, VI, and VII of the Civil Rights Act of 1964 (race, color or national origin); The Age Discrimination in Employment Act of 1967; The Age of Discrimination Act of 1975; the IDEIA; and Section 504 and Title II of the ADA (mental and physical disability). GVA also prohibits sexual harassment, including cyber sexual bullying, and harassment based upon pregnancy, childbirth or related medical conditions, race, religion, religious affiliation, creed, color, gender, gender identity, gender expression, national origin or ancestry, physical or mental disability, medical condition, marital status, age, sexual orientation, or any other basis protected by federal, state, local law ordinance or regulation. GVA does not condone or tolerate harassment of any type, including discrimination, intimidation, or bullying, including cyber sexual bullying, by any employee, independent contractor or other person with which GVA does business, or any other individual, student, or volunteer. This applies to all employees, students, volunteers and relationships, regardless of position or gender. GVA will promptly and thoroughly investigate a complaint of harassment and take appropriate corrective action, if warranted. Inquiries, complaints, or grievances regarding harassment as described in this section, above, should be directed to the GVA Uniform Complaint Procedures (UCP) Compliance Officer:

Brianna deVisser, Vice-Principal (209) 576-2283

Suspected Child Abuse

All GVA staff members are mandated to report any and all known or suspected incidents of child abuse to Child Protective Services (CPS) as soon as practically possible. This mandate represents a legal and ethical responsibility to protect children and ensure that their physical, mental, and emotional needs are met and nurtured. This mandate also aligns with GVA's commitment to ensure that all students are safe, loved, and learning. As such, GVA staff accepts their responsibility as mandated reporters and will act in accordance to this mandate at all times and in all circumstances.

Homeless Students

The term "homeless children and youth" means individuals who lack a fixed, regular and adequate nighttime residence due to economic hardship. It includes children and youths who (42 USC 11434 (a)):

1. Are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement;
2. Have a primary nighttime residence that is a public or private place not designed for or ordinarily used as regular sleeping accommodations for human beings;
3. Are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings;
4. Runaway children or children who are abandoned; and
5. Migratory children and unaccompanied youth (youth not in the physical custody of a parent or guardian) may be considered homeless if they meet the above definition of "homeless."

Homeless status is determined in cooperation with the parent or guardian. In the case of unaccompanied youth, status is determined by the School Liaison.

School Liaison

The Chief Executive Officer or designee designates the following staff person, Vice Principal, Brianna deVisser as the School Liaison for homeless students (42 USC 11432(g)(1)(J) & (e)(3)(C).). The School Liaison shall ensure that (42 USC 11432(g)):

1. Homeless students are identified by school personnel and through coordination activities with other entities and agencies.
2. Homeless students enroll in, and have a full and equal opportunity to succeed at Charter School.
3. Homeless students and families receive educational services for which they are eligible, including Head Start and Even Start programs.
4. Parents/guardians are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children.
5. Public notice of the educational rights of homeless children is disseminated at places where children receive services, such as schools, shelter and soup kitchens.
6. Enrollment/admissions disputes are mediated in accordance with law, the Charter School charter and Board policy.
7. Parents/guardians are fully informed of all transportation services as applicable.
8. The School Liaison collaborates with State coordinators and community and school personnel responsible for the provision of education and related services to homeless children and youths.

For any homeless student who enrolls at GVA, a copy of the School's complete policy shall be provided at the time of enrollment and at least twice annually.

Bullying/Harassment

Harassment is a violation of state and federal law as well as Federal Charter School policy. It can take the form of verbal or physical threatening and conduct of a racial or sexual nature. Such behavior will not be tolerated at Great Valley Academy. Examples of harassment include, but are not limited to, vulgar or obscene comments and/or jokes, unwelcome hugging or touching, referring to someone in demeaning terms, starting or spreading demeaning rumors about the life of another individual.



Title IX, Harassment, Intimidation, Discrimination, and Bullying Policy

It is the policy of the State of California to afford all persons in public schools equal rights and opportunities in the educational opportunities of the state, regardless of their disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, association with a person or group with one or more of these actual or perceived characteristics, or any other characteristic that is contained in the definition of hate crimes set forth in Section 422.55 of Penal Code (and as amended).

Great Valley Academy Charter School believes that all students have a right to a safe and healthy school environment. Schools and their respective communities have an obligation to promote mutual respect, tolerance, and acceptance.

Great Valley Academy Charter School will not tolerate behavior that infringes on the safety or wellbeing of any student. As used in this policy, “discrimination, harassment, intimidation, and bullying” describe the intentional conduct, including verbal, physical, written communication, or cyberbullying, including cyber sexual bullying, that is based on the actual or perceived characteristics of disability, mental health condition, gender, gender identity, gender expression, nationality, race or ethnicity, religion, religious affiliation, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. In addition, bullying encompasses any conduct described in the definitions set forth in this policy. A student shall not intimidate, harass, discriminate against or bully another student through words or actions. Such behavior includes: direct physical contact, such as hitting or shoving; verbal assaults, such as teasing, threatening, or name-calling; and social isolation or manipulation.

To the extent possible, the Charter School will make reasonable efforts to prevent student from being discriminated against, harassed, intimidated and /or bullied, and will take action to investigate, respond and address any reports of such behaviors in a timely manner. Charter School staff who witness acts of discrimination, harassment, intimidation, and bullying will take immediate steps to intervene, so long as it is safe to do so.

Moreover, the Charter School will not condone or tolerate misconduct prohibited by this Policy by any employee, independent contractor or other person with which Charter School does business, or any other individual, student, or volunteer. This policy applies to all employee, student, or volunteer actions and relationships, regardless of position or gender. Charter School will promptly and thoroughly investigate any complaint of such misconduct prohibited by this Policy and take appropriate corrective action, if warranted.

Title IX, Harassment, Intimidation, Discrimination and Bullying Coordinator (“Coordinator”):

Michael Ruehle (Principal) or Brianna deVisser (Vice-Principal) – (209) 576-2283

Prohibited Unlawful Harassment

- Verbal conduct such as epithets, derogatory jokes or comments or slurs
- Physical conduct including assault, unwanted touching, intentionally blocking normal movement or interfering with work because of sex, race or any other protected basis
- Retaliation for reporting or threatening to report harassment
- Deferential or preferential treatment based on any of the protected classes above

Prohibited Unlawful Harassment under Title IX

Title IX (20 U.S.C. § 1681 et. seq; 34 C.F.R. § 106.1 et. seq) and California state law prohibit harassment on the basis of sex. In accordance with these existing laws, discrimination on the basis of sex education institutions is prohibited. All persons, regardless of sex, are afforded equal rights and opportunities and freedom from unlawful discrimination in education programs or activities conducted by the Charter School.

GVA is committed to provide a workplace and educational environment free of sexual harassment and considers such harassment to be a major offense, which may result in disciplinary action.

Sexual harassment consists of sexual advances, request for sexual favors and other verbal or physical conduct of a nature when: (a) submission to the conduct is explicitly or implicitly made a term or a condition of an individual's employment, academic status, or progress; (b) submission to, or rejection of, the conduct by the individual is used as the basis or employment or academic decisions affecting the individual; (c) the conduct has the purpose or effect of having a negative impact upon the individual's work or academic performance, or of creating an intimidation, hostile, or offensive work or educational environment; and/or (d) submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through the educational institution.

It is also unlawful to retaliate in any way against an individual who has articulated a good faith concern about sexual harassment against him/her or against another individual.

Sexual harassment may include, but is not limited to:

- Physical assaults of a sexual nature
- Unwanted sexual advances, propositions or other sexual comments
- Sexual or discriminatory displays or publications anywhere in the workplace or educational environment

The above list is not to be construed as an all-inclusive list of prohibited acts under this policy.

Prohibited Bullying

Bullying is defined as any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act. Bullying includes one or more acts committed by a student group or group of students that may constitute sexual harassment, hate violence, or creates an intimidating and/or hostile educational environment, directed toward one or more students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing a reasonable pupil* or pupils in fear or harm to that pupil's or those pupil's person or property.
2. Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.
3. Causing a reasonable pupil to experience a substantial interference with his or her academic performance.
4. Causing a reasonable pupil to experience a substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by GVA.

*"Reasonable pupil" is defined as a pupil, including, but not limited to, an exceptional needs pupil, who exercises care, skill and judgement in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.

Cyberbullying is an electronic act that includes the transmission of harassing communication, direct threats, or other harmful texts, sounds, or images on the Internet, social media, or other technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking another person's electronic account and assuming that person's identity in order to damage that person's reputation.

Electronic Act means the creation and transmission originated on or off the schoolsite, by means of an

electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, or a communication, including, but not limited to, any of the following:

1. A message, text, sound, video, or image.
2. A post on a social network Internet Web site including, but not limited to:
 - a. Posting to or creating a burn page. A “burn page” means an Internet Website created for the purpose of having one or more of the effects as listed in subparagraph (1) above.
 - b. Creating a credible impersonation of another actual pupil for the above. “Credible impersonation” means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated.
 - c. Creating a false profile for the purpose of having one or more of the effects listed in subparagraph (1) above. “False profile” means a profile of fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile.
3. An act of “Cyber sexual bullying” including, but not limited to”
 - a. The dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording by a pupil to another pupil or to school personnel by means of an electronic act that has or can be reasonably predicted to have one or more of the effects described in definition or “bullying,” above. A photograph or other visual recording, as described above, shall include the depiction of a nude, semi-nude, or sexually explicit photograph or other visual recording of a minor where the minor is identifiable for the photograph, visual recording, or other electronic act.
 - b. “Cyber sexual bullying” does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned activities.
4. Notwithstanding the definitions of “bullying” and “electronic act” above, an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet.

Grievance Procedures

Reporting

- GVA Charter School expects students and/or staff to provide appropriate supervision to enforce standards of conduct and, if they observe or become aware of misconduct prohibited by this policy, to immediately report such incidents to the Principal or Vice Principal (who will inform the Principal). For purposes of this policy, the Principal serves as the “Policy Coordinator” for implementation of this policy, and can be reached at (209) 576-2283. Staff members are required to intervene and report as indicated in this policy. This policy applies to students on school grounds, while traveling to and from school or a school-sponsored activity, during the lunch period, whether on or off campus, and during a school-sponsored activity.
- Staff members that witness alleged acts of misconduct prohibited by this policy shall take immediate steps to intervene when safe to do so and call for assistance, as needed. Other members of the school community, including students, parents/guardians, volunteers, and visitors witnessing or experiencing bullying are strongly encouraged to report the incident to the Policy Coordinator; such reporting will not reflect on the target/victim or witnesses in any way.
- Students are expected to immediately report alleged acts of misconduct prohibited by this policy, as well as any other form of teasing or other verbal or physical abuse to the campus Principal or Vice-Principal (within 60 days of occurrence). Any student who feels she/he is a target of such behavior should immediately contact a teacher, counselor, principal, or staff person so that she/he can get assistance in resolving the issue consistent with this policy.

- While submission of a written report is not required, the reporting party is encouraged to use the report form available in the Main Office. However, oral reports shall also be considered. Reports may be made anonymously, but formal disciplinary action cannot be based solely on anonymous information. Complaints regarding such misconduct may also be made to the U.S. Department of Education, Office of Civil Rights.
- GVA Charter School prohibits retaliatory behavior against any complainant or any participant in the complaint process.
- All supervisors of staff will receive sexual harassment training within six (6) months of their assumption of a supervisory position and will receive further training once every two (2) years thereafter. All staff will receive sexual harassment training and/or instruction concerning sexual harassment in the workplace as required by law. Great Valley Academy will also provide staff development training in bullying prevention and cultivate acceptance and understanding in all students and staff members to build each school's capacity to maintain a safe and healthy learning environment.

Investigation

- Each and every complaint of misconduct prohibited by this policy will be promptly and thoroughly investigated by the Policy Coordinator or designee, upon notification of the complaint. Students can rely on staff to investigate each complaint in the most confidential manner possible under the circumstances.
- At the conclusion of the investigation, the Policy Coordinator or designee will notify the complainant of the outcome of the investigation, including any actions necessary to resolve the incident/situation. However, in no case may the Policy Coordinator or designee reveal confidential student information related to other students, including the type and extent of discipline issued against such students.
- Complaints shall be investigated and resolved within (30) school days, unless circumstances reasonably require additional time.
- All records related to any investigation of misconduct prohibited by this policy will remain in a secure location in the District Office of Great Valley Academy.
- In those instances when the complaint filed under this policy also requires investigation under the Uniform Complaint Procedures, such investigation will be undertaken concurrently.
- The school will make reasonable efforts to keep a report of misconduct by this policy and the results of investigation confidential.

Consequences

- Students or employees who engage in misconduct prohibited by this policy will be subject to disciplinary action.

Uniform Complaint Procedures

- When harassment or bullying is based upon one of the protected characteristics set forth in this policy, a complainant may also fill out a Uniform Complaint procedures ("UCP") complaint form at any time during the process, consistent with the procedures laid out in this Handbook.

Appeal

- Should the complainant find the Policy Coordinator's unsatisfactory, he/she may, within five (5) school days, file an appeal with the Designated Appeals Committee. In such cases, at least three (3) certificated School employees who are unfamiliar with the case and who have been previously designated and trained for this purpose shall be assembled to conduct a confidential review of the Complainant's appeal and render a final decision.

*Teachers should discuss this policy with their students in age-appropriate ways and should assure them that they need not endure any form of bullying, harassment, intimidation, or sex-based misconduct. Students who violate this policy are subject to disciplinary action up to and including expulsion.

Additionally, all staff, students and their parents will receive a summary of this policy prohibiting discrimination, harassment, intimidation, bullying, and violations of Title IX: at the beginning of the school year, as part of the student handbook and/or information packet.

TITLE IX, HARASSMENT, INTIMIDATION, DISCRIMINATION & BULLYING

COMPLAINT FORM

Name: _____ Date: _____

Date of Alleged Incident(s): _____

Name of Person(s) you have a complaint against: _____

List any witnesses that were present: _____

Where did the incident(s) occur? _____

Please describe the events or conduct that are the basis of your complaint by providing as much factual detail as possible: (i.e. statements, what, if any, physical contact was involved; any verbal statements; what did you do to avoid the situation, etc.) Attach additional pages if needed.

I hereby authorize Great Valley Academy to disclose the information I have provide as it finds necessary in pursuing its investigation. I hereby certify that the information I have provided in this complaint is true and correct and complete to the best of my knowledge and belief. I further understand providing false information in this regard could result in disciplinary action up to and including termination.

Signature of Complainant

Date

Print Name

To be completed by Great Valley Academy:

Received by: _____

Date: _____

Follow up Meeting with Complainant held on: _____

Uniform Complaint Procedure (UCP) Annual Notice

GVA has the primary responsibility to insure compliance with applicable state and federal laws and regulations and has established procedures to address allegations of unlawful discrimination, harassment, intimidation, and bullying; complaints alleging violation of state or federal laws governing educational programs, including the charging of unlawful pupil fees and non-compliance with the Local Control Funding Formula.

GVA shall investigate and seek to resolve complaints using policies and procedures known as the Uniform Complaint Procedure ("UCP") adopted by our Governing Board. Unlawful discrimination, harassment, intimidation, or bullying complaints may be based on actual or perceived characteristics of age, ancestry, color, ethnic group identification, gender expression, gender identity, gender, genetic information, physical disability, mental disability, medical condition, marital status, nationality, national origin, race or ethnicity, religion, sex, sexual orientation, or on a person's association with a person or group with one or more of these actual or perceived characteristics, in any GVA program or activity that receives or benefits from state financial assistance.

The UCP shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in:

Foster and Homeless Students

Consolidated Categorical Aid Programs

Migrant Education

Child Care and Developmental Programs

*Child Nutrition Programs (Food service civil rights complaints will be forwarded to the CDE for investigation.)

Special Education Programs

Every Student Succeeds Act / No Child Left Behind Act (2001) Programs (Titles I-VII)

Bilingual Education

Economic Impact Aid

Tobacco-Use Prevention Education

Requirements governing the Local Control Funding Formula or Sections 47606.5 and 47607.3 of the Education Code, as applicable

A complaint of noncompliance with laws relating to pupil fees may be filed pursuant to the local UCP. A pupil enrolled in a public school shall not be required to pay a pupil fee for participation in an educational activity. A pupil fee includes, but is not limited to, all of the following:

A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory, or is for credit.

A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.

A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

A pupil fee complaint shall not be filed later than one (1) year from the date the alleged violation occurred.

Complaints of noncompliance with laws relating to pupil fees are filed with a Principal of a school. A complaint regarding pupil fees may be filed anonymously if the complaint provides evidence or information to support an allegation of noncompliance with laws relating to pupil fees. Complaints other than complaints relating to pupil fees must be filed in writing.

Complaints alleging discrimination, harassment, intimidation, or bullying, must be filed within six (6) months from the date the alleged discrimination, harassment, intimidation, or bullying, occurred or the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation, or bullying, unless the time for filing is extended by the Principal or his or her designee.

Complaints will be investigated and a written Decision or report will be sent to the complainant within sixty (60) days from the receipt of the complaint. This sixty (60) day time period may be extended by written agreement of the complainant. The compliance officer responsible for investigating the complaint shall conduct and complete the investigation in accordance with California regulations and in accordance with GVA's procedures.

The complainant has a right to appeal GVA's Decision to the California Department of Education (CDE) by filing a written appeal within fifteen (15) days of receiving the Decision. The appeal must include a copy of the complaint filed with the School and a copy of GVA's Decision.

Civil law remedies may be available under state or federal discrimination, harassment, intimidation, or bullying laws, if applicable. In appropriate cases, an appeal may be filed pursuant to Education Code Section 262.3. A complainant may pursue available civil law remedies outside of GVA's complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders.

A copy of the UCP policy and complaint procedures shall be posted in every classroom and available free of charge in the Main Office. For further information on any part of the complaint procedures, including filing a complaint or requesting a copy of the complaint procedures, please contact the Principal.

*To review the civil rights handbook for the child nutrition program, please visit <http://www.cde.ca.gov/ls/nu/cr/crfactsheet.asp>

Uniform Complaint Procedure Discrimination/Harassment Complaint Reporting Form



In accordance with the Great Valley Academy's Uniform Complaint Procedures (5 CCR 4620) each school shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination, harassment, intimidation and bullying against any protected group. Protected groups are enumerated by Education Code §§ 200 and 220, It is the policy of the State of California, pursuant to Section 200, that all individuals shall enjoy freedom from discrimination and/or harassment of any kind in the educational institutions of the state. This also includes sexual harassment, which is a form of sexual discrimination (EC § 231.5).

I. Contact Information:

Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Home Phone: _____ Work or Cell Phone: _____

II. Complainant

You are filing this complaint on behalf of: ☐ yourself ☐ your child or a (student) ☐ another student ☐ a group
 If filing for someone other than yourself, please provide name, grade and date of birth: _____

III. School Information

School Name: _____
 Principal's Name: _____
 Address: _____
 City: _____ State: _____ Zip: _____

IV. Basis of Complaint:

Please check the following box(es), based on the type(s) of discrimination, harassment, intimidation and bullying you experienced,

For allegation(s) of noncompliance, please check the program or activity referred to in your complaint, if applicable:

- | | | |
|---|---|--|
| <input type="checkbox"/> Foster/Homeless Youth | <input type="checkbox"/> Consolidated Categorical Aid | <input type="checkbox"/> Migrant Education |
| <input type="checkbox"/> Child Development Programs | <input type="checkbox"/> Child Nutrition | <input type="checkbox"/> Special Education |
| <input type="checkbox"/> Every Student Succeeds Act Prog. | <input type="checkbox"/> Bilingual Education | <input type="checkbox"/> Pupil Fees |
| <input type="checkbox"/> Tobacco-Use Prevention Education | <input type="checkbox"/> Economic Impact Aid | |
| <input type="checkbox"/> Local Control Funding Formula | | |

For allegation(s) of unlawful discrimination, harassment, intimidation or bullying, please check the basis or the unlawful discrimination, harassment, intimidation or bullying described in your complaint, if applicable:

- | | | | | |
|---|--|--|--|--|
| <input type="checkbox"/> Age | <input type="checkbox"/> Ancestry | <input type="checkbox"/> Color | <input type="checkbox"/> Disability (Mental or Physical) | <input type="checkbox"/> Ethnic Group Identification |
| <input type="checkbox"/> Medical Condition | <input type="checkbox"/> Gender/Gender Expression/Gender Identity | <input type="checkbox"/> Genetic Information | | |
| <input type="checkbox"/> National Origin | <input type="checkbox"/> Race or Ethnicity | <input type="checkbox"/> Religion | <input type="checkbox"/> Sex (Actual or Perceived) | <input type="checkbox"/> Marital Status |
| <input type="checkbox"/> Sexual Orientation (Actual or Perceived) | <input type="checkbox"/> Based on association with a person or group with one or more of these actual or perceived characteristics | | | |

V. Details of Complaint

Please answer the following questions to the best of your ability. Attach additional sheets of paper if you need more space.

Please **describe** the type of incident(s) you experienced that led to this complaint, including the events or actions, in as much detail as possible:

List the **individuals** involved in the incident(s) complaint of:

List any **witnesses** to the incident(s):

Describe the **location where** the incident(s) occurred:

Please list **all the date(s) and times** when the incident(s) occurred or when the alleged acts first came to your attention:

What steps, if any, have you taken to resolve this issue before filing a complaint? Have you spoken with GVA personnel, if so, who and when?

Please provide copies of any written documents that may be relevant and supportive of your complaint. I have attached supporting documents. ☐ Yes ☐ No

Signature of Person Filing Complaint

Date

Print Name

To be completed by Great Valley Academy:

Received by: _____

Date Filed: _____

Title: _____

Please provide a duplicate copy to the complainant.

Where to File a Complaint for Child Nutrition Program

To file a program or Civil Rights complaint, please contact one of the following agencies listed below:

Great Valley Academy
Civil Rights Coordinator
3200 Tully Road
Modesto CA 95350
209-576-2283

Child Nutrition Programs
Civil Rights and Program Complaint Coordinator
California Department of Education
Nutrition Services Division
1430 N Street, Room 4503
Sacramento, CA 95814-2342
916-323-8521 **or** 800-952-5609

or

USDA, Director, Office of Adjudication
1400 Independence Avenue, Southwest
Washington, D.C. 20250-9410
866-632-9992

Federal Relay Service 800-877-8339 (English) or 800-845-6136 (Spanish)

Note: The USDA will investigate and process all complaints of discrimination.

All program complaints filed with the NSD are resolved at the state level. The NSD Complaint Coordinator logs the complaint, refers it to the appropriate program or Field Services Unit, and tracks it through resolution. The NSD reserves the right to conduct unannounced site visits to determine the validity of all allegations.

Wheeled Items Policy

Use of bicycles, skateboards, scooters or other similar vehicles are prohibited on campus during the school year. At the perimeter fence students will dismount and walk.

Rational:

Safety of everyone on campus is a primary value of GVA. Current practice for movement on campus sidewalks are to walk or skip.



Great Valley Academy

Student Use of Technology and Acceptable Use Agreement

New technologies are modifying the way in which information may be accessed, communicated and transferred. Those changes also alter instruction and student learning. The Great Valley Academy Charter School ("Charter School") offers students access to technologies that may include Internet access, electronic mail, and equipment, such as computers, tablets, or other multimedia hardware. The Charter School Governing Board intends that technological resources provided by the school be used in a safe, responsible, and proper manner in support of the instructional program and for the advancement of student learning.

Educational Purpose

Use of Charter School equipment and access to the Internet via Charter School equipment and resource networks is intended to serve and pursue educational goals and purposes. Student use of the Internet is therefore limited to only those activities that further or enhance the delivery of education. Students and staff have a duty to use Charter School resources only in a manner specified in the Policy.

"Educational purpose" means classroom activities, research in academic subjects, career or professional development activities, Charter School approved personal research activities, or other purposes as defined by the Charter School from time to time.

"Inappropriate use" means a use that is inconsistent with an educational purpose or that is in clear violation of this policy and the Acceptable Use Agreement.

Notice and Use

The Charter School shall notify students and parents/guardians about authorized uses of school computers, user obligations and responsibilities, and consequences for unauthorized use and/or unlawful activities. Before a student is authorized to use the Charter School's technological resources, the student and his/her parent/guardian shall sign and return the Acceptable Use Agreement specifying user obligations and responsibilities. In that agreement, the student and his/her parent/guardian shall agree not to hold the Charter School or any Charter School staff responsible for the failure of any technology protection measures, violations of copyright restrictions, or user mistakes or negligence. They shall also agree to indemnify and hold harmless the Charter School and Charter School personnel for any damages or costs incurred.

Safety

The Charter School shall ensure that all Charter School computers with Internet access have a technology protection measure that blocks or filters Internet access to websites that have no educational purpose and/or contain visual depictions that are obscene, constitute child pornography, or that are harmful to minors. While the Charter School is able exercise reasonable control over content created and purchased by the Charter School, it has limited control over content accessed via the internet and no filtering system is 100% effective. Neither the Charter School nor its staff shall be responsible for the failure of any technology protection measures, violations of copyright restrictions, or user mistakes or negligence.

To reinforce these measures, the Director or designee shall implement rules and procedures designed to restrict students' access to harmful or inappropriate matter on the Internet and to ensure that students do not engage in unauthorized or unlawful online activities. Staff shall supervise students while they are using online services and may have teacher aides, student aides, and volunteers assist in this supervision.

The Director or designee also shall establish regulations to address the safety and security of students and student information when using email, chat rooms, and other forms of direct electronic communication.

The Director or designees shall provide age-appropriate instruction regarding safe and appropriate behavior on social networking sites, chat rooms, and other Internet services. Such instruction shall include, but not be limited to, maintaining the student's online reputation and ensuring their personal safety by keeping their personal information private, the dangers of posting personal information online, misrepresentation by online predators, how to report inappropriate or offensive content or threats, behaviors that constitute cyberbullying, and how to respond when subjected to cyberbullying. Students are expected to follow safe practices when using Charter School technology.

Students shall not use the Internet to perform any illegal act or to help others perform illegal acts. Illegal acts include, but are not limited to, any activities in violation of local, state, and federal law and/or accessing information designed to further criminal or dangerous activities. Such information includes, but is not limited to, information that if acted upon could cause damage, present a danger, or cause disruption to the Charter School, other students, or the community. Damaging, debilitating or disabling computers, computer networks or systems through the intentional or overuse of electronic distribution or the spreading of computer viruses or other harmful programs shall be prohibited. Any unauthorized online access to other computers by means of hacking into other computers, downloading hacker tools such as port scanners and password crackers designed to evade restrictions shall also be strictly prohibited.

Student use of Charter School computers to access social networking sites is not prohibited, but access is limited to educational purposes only. To the extent possible, the Director or designee shall block access to such sites on Charter School computers with Internet access. The Director or designee shall oversee the maintenance of the Charter School's technological resources and may establish guidelines and limits on their use.

All employees shall receive a copy of this policy and the accompanying Acceptable Use Agreement describing expectations for appropriate use of the system and shall also be provided with information about the role of staff in supervising student use of technological resources. All employees shall comply with this policy and the Acceptable Use Agreement, in addition to any separate policies governing employee use of technology.

Student use of school computers, networks, and Internet services is a privilege, not a right. Compliance with the Charter School's policies and rules concerning computer use is mandatory. Students who violate these policies and rules may have their computer privileges limited and may be subject to discipline, including but not limited to suspension or expulsion per school policy.

ACCEPTABLE USE

The Charter School believes that providing access to technology enhances the educational experience for students. However, student use of school computers, networks, and Internet services is a privilege, not a right. To make that experience successful for everyone, students must abide by the following terms and conditions:

1. **Security.** Students shall not impair the security of Charter School technology resources. Students are expected to:
 - a. Safeguard all personal passwords. Students should not share passwords with others and should change passwords frequently. Students are expected to notify an administrator immediately if they believe their student account has been compromised.
 - b. Access technology only with their account or with a shared account as directed by their teacher and not to allow others to use their account or to use the accounts of others, with or without the account owner's authorization.
2. **Authorized Use.** Students may use Charter School technology resources when directed by a teacher, when technology has been designated for open student use (e.g., computers in the library), and for other educational purposes.

3. Protection Measures. While the Charter School is able exercise reasonable control over content created and purchased by the Charter School, it has limited control over content accessed via the internet and no filtering system is 100% effective. Neither the Charter School nor its staff shall be responsible for the failure of any technology protection measures, violations of copyright restrictions, or user mistakes or negligence. The student and parent agree not to hold the Charter School or any Charter School staff responsible for the failure of any technology protection measures, violations of copyright restrictions, or user mistakes or negligence. They also agree to indemnify and hold harmless the Charter School and Charter School personnel for any damages or costs incurred.

4. Electronic Information Resources (Internet). The Charter School recognizes the importance of providing student's access to Electronic Information Resources (Internet) in order to enhance and support age and grade appropriate school adopted instructional goals and standards. It is the Charter School's intent to protect students from inappropriate information but school personnel cannot screen all materials available on the Internet. Willful access to inappropriate material is a violation of school policy and may result in the revocation of network privileges and other disciplinary action consistent with the law and designated school rules.

Guidelines for Use of Electronic Resources (Internet)

- a. Be Polite: Never send or encourage others to send messages that are not polite. Use electronic resources wisely. Log off when you are finished.
- b. Use Appropriate, Respectful Language: In your messages, always use language that you know is appropriate and respectful.
- c. Privacy: Don not send any message that includes personal information such as your name, home address or phone number of yourself or any other person.
- d. Misuse: Report any misuse on the Internet to your teacher/principal.
- e. Electronic Mail (E-mail): Use e-mail for educational purposes only.
- f. Vandalism: Never move, delete, or trash any applications or files that are not yours.
- g. Information: Some information accessed by the use of electronic services may or may not be accurate. The Charter School makes no guarantees of any kind concerning the accuracy of information obtained online

5. Inappropriate Use. Charter School technology, hardware, software and bandwidth are shared and limited resources and all users have an obligation to use those resources responsibly. Students are provided access to the Charter School technology primarily for educational purposes. Students shall not use Charter School technology or equipment for personal activities or for activities that violate school policy or local law. These include but are not limited to:

- a. Playing games or online gaming.
- b. Downloading software, music, movies or other content in violation of licensing requirements, copyright or other intellectual property rights.
- c. Installing software on Charter School equipment without the permission of a teacher or other authorized Charter School staff person.
- d. Downloading, viewing or sharing inappropriate content, including pornographic, defamatory or otherwise offensive material.
- e. Conducting any activity that is in violation of school policy, the student code of conduct or local, state or federal law.
- f. Engaging in any activity that is harmful to other student(s), including the use of technology to harass, intimidate, bully or otherwise disrupt the educational process.
- g. Participating in political activities.
- h. Conducting for-profit business.
- i. Using hacking tools on the network or intentionally introducing malicious code or viruses into the Charter School's network.
- j. Using any software or proxy service to obscure either the student's IP address or the sites that the student visits.
- k. Disabling, bypassing, or attempting to disable or bypass any system monitoring, filtering or other security measures.

I. Accessing or attempting to access material or systems on the network that the student is not authorized to access.

6. No Expectation of Privacy. Student acknowledges that computer equipment, Internet access networks, email accounts, and any other technology resources are owned by Charter School and provided to students for educational purposes. The Charter School may require staff to monitor and supervise all access to computer equipment, Internet access networks, and email accounts. To facilitate monitoring of activities, computer screens may be positioned so that they are visible to the staff member supervising the students. The Charter School reserves the right to access stored computer records and communications, files, and other data stored on Charter School equipment or sent over Charter School networks. Such communications, files, and data are not private and may be accessed during routine system maintenance; during inspection of Charter School equipment at the end of the school year/term or agree to use period; and review of individual files or monitoring of individual activity when there is a reasonable suspicion that the student is engaging in an inappropriate use.

7. Disruptive Activity. Students should not intentionally interfere with the performance of the Charter School's network or intentionally damage any Charter School technology resources.

8. Unauthorized Networks. Students may not create unauthorized wireless networks to access the Charter School's network. This includes establishing wireless access points, wireless routers and open networks on personal devices.

9. Technology Systems/Equipment Care. Students are not permitted to have food or drink near computers/other technology and must keep equipment and assigned areas free of vandalism.

10. Consequences of Inappropriate Use. Students who violate this Agreement will be subject to discipline which may include loss of access to Charter School technology resources and/or other appropriate disciplinary or legal action in accordance with the Student Code of Conduct and applicable laws.

11. Google Suite for Education. Students will have access to and use G Suite for Education. G Suite for Education is a set of education productivity tools from Google including Gmail, Calendar, Docs, Classroom, and more used by tens of millions students and teachers around the world. Great Valley Academy students will use their G Suite accounts to complete assignments, communicate with their teachers, sign in their Chromebooks, and learn 21st century digital citizenship skills. For information on privacy regarding G Suite for Education, please visit https://gsuite.google.com/terms/education_privacy.html. By agreeing to the Student Use of Technology and Acceptable Use Agreement, you are providing permission for your student to use a G Suite for Education account.

After reading the Student Use of Technology Policy and the Acceptable Use Agreement, please complete the acknowledgement form to indicate your agreement with the terms and conditions provided. The signatures of both the student and parent/guardian are required before access may be granted to the technologies available. This document, which incorporates the Use Procedure, reflects the entire agreement and understanding of all parties.

Great Valley Academy-Modesto 2018-2019 Academic School Calendar

- 6-13 Teacher Training
9 Family Night: Meet & Greet
14 1st Day of School
27-30 NWEA Testing

AUGUST 2018						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

14 days

FEBRUARY 2019						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

18 days

- 4-21 NWEA Testing
8 Teacher In-Service
13-15 Parent Conferences
18 Presidents' Day
-No School

- 3-20 NWEA Testing
3 Labor Day
-No School
6 Parent Meeting
26 Character Reports
Cards
21 Teacher In-Service

SEPTEMBER 2018						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

18 days

MARCH 2019						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

16 days

End of Trimester = March 1 (62 days)

- 6 Academic Report Cards
25-29 Spring Break

- 10-12 Parent Conferences
15-19 Fall Break
-No School

OCTOBER 2018						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

18 days

APRIL 2019						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

21 days

- 8-30 SBAC Testing
19 Spring Holiday

- 12 Veterans Day -No School
14 Academic Report
Cards
21-23 Thanksgiving Day
-No School

NOVEMBER 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

18 days

End of Trimester = Nov. 9 (57 days)

MAY 2019						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

21 days

- 1-3 Smarter Balanced
Character Report Cards
3 Teacher In-Service
27 Memorial Day
-No School

- 24-31 Winter Vacation
-No School

DECEMBER 2018						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

15 days

JUNE 2019						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

5 days

End of Trimester = June 7 (62 days)

- 5 Academic Report Cards
5 8th Grade Promotion
6 End of Year Party
7 Last day of school

181 days

- 1-4 Winter Break- No
School
7 Teacher In-Service
21 M.L. King Day
No School
24 Parent Meeting
14-31 NWEA Testing
23 Character Report
Cards

JANUARY 2019						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

17 days

JULY 2019						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NO SCHOOL

MINIMUM DAY

Action Item e.

Approval of Salida Student/Parent Handbook

Great Valley Academy - Salida
2018-19 Student/Parent Handbook
Summary of Revisions

Handbook Revision	Page #
1. Removed Staff List (moved to website)	N/A
2. Update Vision & Mission Statements	2
4. Update Calendar Dates	3
5. Include unexcused tardies in truancy letters	8
6. Added Attendance Awards language	10
7. Added Curbside Request language	10
8. Added "24 hour fever free" language	11
9. Updated Kids Care Closure Dates	13
10. Volunteering (To be updated upon board approval of policy)	15
11. Added Gun-Free School Zone Act language	18
12. Changed Suicide Prevention Policy language	18
13. Added Google Suite for Education language	33
14. Changed Office Parking Lot Language	34 & 35
15. Added Campus Map	36



2018-19 Student/Parent Handbook

Great Valley Academy (Salida Campus)
5901 Sisk Road
Modesto, CA 95356
Phone: 209-545-7500

www.greatvalleyacademy.com/salida

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Mission and Core Philosophy

Vision

Great Valley Academies envision thriving communities strengthened by individuals who act with confidence, learn tenaciously, celebrate the differences of others, and positively impact the world around them.

Mission

Great Valley Academies create a safe, loved, learning environment where all students develop foundational thinking skills and positive character traits to achieve their greatest potential.

Philosophy

At Great Valley Academy, we believe:

- Every child is unique and can learn like a gifted learner – visually.
- Students deserve the opportunity to have instruction delivered in a way that is relevant and meaningful.
- School should be a non-threatening environment that emphasizes relationships.
- Character education should be taught, modeled, and assessed.
- Highly-trained, motivated teachers are essential.
- Parental involvement and support is an essential element of a quality educational experience.

Great Valley Academy's inquiry-based curriculum will help students become self-motivated, competent, lifelong learners who are critical thinkers; demonstrating confidence and creativity. We believe that all students can achieve high standards even though they may enter Great Valley Academy with different strengths, abilities, and life experiences.

5 Pillars

1. Great Valley Smart (GVS)

GVA trains the brain, unlocking gifted learning through the utilization of visual strategies and purposeful movement.

2. Character Development

GVA equips students to become caring and responsible citizens through choice theory, character reflection, and assessment.

3. Climate: Safe, Loved, Learning

GVA nurtures a community where all are safe, loved, and learning.

4. Mastery Learning

GVA empowers students to influence the pace and content of their academic experience through the demonstration of mastery.

5. Highly Qualified and Dedicated Staff

GVA develops a highly-dedicated team through extensive and interactive hiring practice and continuous professional growth.

2018-2019 Student Calendar – Subject to Change

August	6-13	Staff Training Days
August	9	Meet and Greet
August	14	First Day of School
September	3	Labor Day – No School
September	TBD	Kindergarten Extension Begins
October	15-19	Fall Break – No School
November	12	Veterans Day – No School
November	21-23	Thanksgiving Vacation – No School
December	24-31	Winter Vacation – No School
January	1-4	Winter Vacation – No School
January	21	Martin Luther King's Birthday – No School
February	18	Presidents' Day – No School
March	18-22	Spring Break – No School
May	27	Memorial Day – No School
June	7	Last Day of School

School Hours

Monday – Thursday (Morning Start Times)

<u>Grade Level</u>	<u>Start Time</u>
Kindergarten AM	8:30am
1 st – 8 th	8:30am
Kindergarten PM	12:10pm

Monday – Thursday (Ending Times)

<u>Grade Level</u>	<u>End Time</u>
Kindergarten AM	11:50am
Kindergarten PM	3:30pm
1 st – 8 th	3:30pm

Friday (Morning Start and Ending Times)

<u>Grade Level</u>	<u>Start and End Times</u>
K – 8 th	8:30am – 12:00pm

Student Wellness

We are committed to the optimal development for every student. The school wellness policy outlines GVA's approach to ensuring supportive environments and opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. The GVA wellness policy can be found in the main campus office or on the home page of our website at www.greatvalleyacademy.com.

Lunch

Students will eat in designated campus locations, family-style, with their teachers. Teachers use this time to chat with students, teach good table manners, conduct conferences with students, as well as eat. Parents are invited and encouraged to join their child for lunch.

Students may either bring a cold lunch from home, or they may purchase a lunch through our lunch program. GVA contracts with Revolution Foods for healthy options for your child. To enroll in our lunch program, please refer to the beginning year email, walk into the front office and speak with the office manager, or go to www.greatvalleyacademy.com.

Snacks

Students in grades 1st-8th will have a snack in the morning and afternoon. We ask **parents to provide** their child with **two healthy snacks each day**. AM/PM Kindergarten students need to also have a snack. If you have a PM Kindergartner please make sure they have lunch before coming to school.

Water Bottles

We encourage students to drink water throughout the day by keeping reusable water bottles with them at all times while they are in school. GVA has refilling stations on campus to reduce plastic waste.

Uniforms

Students and staff at Great Valley Academy will wear uniforms daily. We have chosen uniforms because they:

- Allow students and staff to focus on learning.
- Help eliminate student or staff judging each other because of brand names, etc.
- Improve the safety and security of the school.
- Improve behavior and discipline in the school.
- Help develop a sense of unity.
- Ensure that appropriate clothing will be worn to school.
- Emphasize the individuality of each child.

Required Uniform

K-6 Grades

- Khaki school uniform pants, capris, shorts; skorts and jumpers for girls (*shorts, skorts, skirts, and jumpers must be mid-thigh or longer.*) **No** cargo style, tan jeans or corduroys allowed.
- Green polo shirt with Great Valley Academy logo
- White dress shirt/blouse with green Great Valley Academy logo
- Athletic shoes (Students and staff will be involved in fitness/movement activities throughout the day.)
- No sandals, boots or wedged tennis shoes, shoes with heels or wheels, slip-on shoes or boots (rain boots are permitted on rainy days only, but tennis shoes must be brought to put on once inside the classroom).
- High socks & leggings must be solid white, black, navy, grey or burgundy.

Jr. High (7th & 8th Grades)

- Khaki school uniform pants, capris, shorts; skorts and jumpers for girls (*shorts, skorts, skirts, and jumpers must be mid-thigh or longer.*) **No** cargo style, tan jeans or corduroys allowed.
- Maroon polo shirt with Great Valley Academy logo
- White dress shirt/blouse with maroon Great Valley Academy logo
- Athletic shoes (Students and staff will be involved in fitness/movement activities throughout the day).

- No sandals, boot or wedged tennis shoes, shoes with heels or wheels, slip-on shoes or boots (rain boots are permitted on rainy days only but tennis shoes must be brought to put on once inside the classroom).
- High socks & leggings must be solid white, black, navy, grey, or burgundy.



When the weather gets colder, please keep in mind that only school color approved sweaters and jackets with the GVA embroidered logo are allowed to be worn in the classroom. Non-approved jackets and sweaters will be removed as they enter the classroom.

Uniform Stores:

- Shirt World (store hours M-F 9:00am – 5:00pm) (does carry stock)
Store Location: 4620 Northstar Way, Modesto 209-578-1070
- French Toast (*school receives 5% cash back*) (full line available except sweatshirts)
www.frenchtoast.com school code (Great Valley Academy Salida) **QS5PRCE**
- Double Stitch (store hours M-F 9:30 am-5 pm) (go in and place order, does not carry stock)
Store Location: 166 N Maple Ave, Manteca 209-239-9567

Accessories/Hair

Please keep in mind the intent of the uniform policy is for the students and staff to have a simple, professional and unified appearance – both in clothing and personal appearance, including hairstyles / hair color / jewelry / nail care / make-up / and general grooming. The focus at GVA is on learning. Our ultimate guide for clothing / appearance is to be sure it does not distract from learning. We are preparing students for professional careers and professional appearance is important:

- Undershirts that extend past the uniform shirt (sleeves and bottom of shirt) must be solid white, black, navy, grey, GVA green, or GVA maroon (Jr. High Only).
- Excessive / extreme jewelry, such as chains or spikes, is not allowed. No visible body piercing, other than earrings, is allowed.
- Extreme / excessive make-up is not allowed.
- Visible tattoos are not allowed.
- We do not have a hair length requirement, but it is important that students are able to make eye contact, so hair must not cover the eyes.
- Only naturally occurring hair colors are permissible.
- Pants need to be worn at the waist and not excessively baggy.
- Only GVA hats may be worn outside only and in a practical manner in order to block eyes from the sun. During the winter months, head coverings, GVA or non-GVA, may be worn outside only.
- Head coverings worn for religious reasons will be allowed.

Uniform policy enforced as follows:

1st incident: Classroom teacher informs parents that their child is out of uniform. Parent reviews the policy and agrees to correct uniform issue the next day.

2nd incident: Classroom teacher sends the child to the office. The office staff contacts parent to bring appropriate clothing right away. Student returns to class until their parent arrives.

3rd incident: Classroom teacher contacts administration. Administration contacts parents, reviews the policy and parents bring clothing immediately. Administration will offer any assistance necessary to ensure the student adheres to the school uniform policy.

GREAT VALLEY ACADEMY ATTENDANCE POLICY

POLICY NO. [Attend082015]

Please contact our office at (209) 545-7500 or salida.attendance@greatvalleyacademy.com by 8:30am on the day of the absence, tardy or if the student will be leaving early. Please leave a voicemail if you call after school hours. Please provide us your child's name, teacher and reason for absence.

It is the intent of the governing Board of the Great Valley Academy ("Charter School") to ensure that students attend school every day on time. Consistent school attendance is critical to school success. Being present for classroom instructional time is essential for students to reach their goals and achieve their dreams. Chronic absenteeism has been linked to an increased likelihood of poor academic performance, disengagement from school and behavior problems.

Excused Absences for Classroom Based Attendance

Absence from school shall be excused only for health reasons, family emergencies and justifiable personal reasons, as permitted by law or Board policy.

A student's absence shall be excused for the following reasons:

1. Personal illness
2. Quarantine under the direction of a county or city health officer
3. Medical, dental, optometric, or chiropractic appointments
4. Attendance at funeral services for a member of the immediate family:
 - a. Excused absence in this instance shall be limited to one day if the service is conducted in California or three days if the service is conducted out of state.
 - b. "Immediate family" shall be defined as mother, father, grandmother, grandfather, spouse, son/son-in-law, daughter/daughter-in-law, brother, sister or any relative living in the student's immediate household.
5. Participation in religious instruction or exercises in accordance with Charter School policy:
 - a. The student shall be excused for this purpose on no more than four school days per month.

In addition, a student's absence shall be excused for justifiable personal reasons such as:

1. Appearance in court
2. Attendance at a naturalization ceremony
3. Attendance at a funeral
4. Observation of a holiday or ceremony of his/her religion
5. Attendance at religious retreats for no more than four hours during a trimester

Adopted/Ratified: [September 28, 2015] Revision Date: 2

Method of Verification

When students who have been absent return to school, they must present a satisfactory explanation verifying the reason for the absence. The following methods may be used to verify student absences:

1. Signed, written note from parent/guardian, parent representative;
2. Conversation, in person or by telephone, between the verifying employee and the student's parent/guardian or parent representative. The employee shall subsequently record the following:
 - a. Name of student
 - b. Name of parent/guardian or parent representative
 - c. Name of verifying employee
 - d. Date or dates of absence
 - e. Reason for absence
3. Visit to the student's home by the verifying employee, or any other reasonable method, which establishes the fact that the student was absent for the reasons stated. A written recording shall be made, including information outlined above.

4. Healthcare provider verification

- a. When excusing students for confidential medical services or verifying such appointments, Charter School staff shall not ask the purpose of such appointments but may contact a medical office to confirm the time of the appointment.
- b. A healthcare provider's note of illness will be accepted for any reported absence. When a student has had 14 absences in the school year for illness verified by methods listed in #1-#3 above without a healthcare provider's note, any further absences for illness must be verified by a healthcare provider.

Insofar as class participation is an integral part of students' learning experiences, parents/guardians and students shall be encouraged to schedule medical appointments during non-school hours.

Students should not be absent from school without their parents/guardians' knowledge or consent except in cases of medical emergency. Student absence for religious instruction or participation in religious exercises away from school property may be considered excused subject to administrative regulations and law.

Unexcused Absences/Tuancy for Classroom Based Attendance

Students shall be classified as truant if the student is absent from school without a valid excuse three full days in one school year, or if the student is tardy or absent for more than any 30-minute period during the school day without a valid excuse on three occasions in one school year, or if the student is tardy or picked up early for any length of time during the school day without a valid excuse on five occasions in one school year, or any combination thereof. Such students shall be reported to the Principal or designee. Adopted/Ratified: [September 28, 2015] Revision Date: 3

In addition, students shall be classified as a chronic truant if the student is absent from school without a valid excuse for 10 percent or more of the school days in one school, from the date of enrollment to the current date.

The Principal, or designee, shall implement positive steps to reduce truancy, including working with the family in an attempt to resolve the attendance problem. A student's progress and learning may be affected by excessive unexcused absences. In addition, the Charter School is fiscally dependent on student attendance and is negatively impacted by excessive unexcused absences. If all attempts to resolve the student's attendance problem are unsuccessful, the Charter School will implement the processes described below.

Process for Upholding the Attendance Policy

First Day of School Process

When students are not in attendance on the first five (5) days of school, the Charter School will attempt to reach the parent/guardian on a daily basis for each of the first five days to determine whether the student has an excused absence, consistent with the process outlined in this policy. If the student has a basis for an excused absence, parents must notify the school of the absence and provide documentation consistent with this policy. However, consistent with process below, students who are not in attendance due to an unexcused absence by the fifth day of school will be dis-enrolled from the school roster, as it will be assumed that the student has chosen another school option.

1. Students who are not in attendance on the first day of school will be contacted by phone to ensure their intent to enroll.
2. Students who have indicated their intent to enroll, but have not attended by the third day will receive a letter indicating the student will be dis-enrolled after the fifth day of school if the student has not attended school without valid excuse.
3. Students who have indicated their intent to enroll, but have not attended by the fifth day will receive a phone call reiterating the content of the letter.
4. Students who have not attended by the sixth day, and do not have an excused absence as defined above for not being in attendance will be dis-enrolled from the roster.
5. The School will use the contact information provided by the parent/guardian in the registration packet.
6. The District of Residence will be notified of the student's failure to attend Charter School and the disenrollment.

Truancy Process

1. Each of the first two (2) unexcused absences will result in a call home to the parent/guardian by the Principal or designee. The student's classroom teacher may also call home. Adopted/Ratified: [September 28, 2015] Revision Date: 4
2. Each of the third (3rd) and fourth (4th) unexcused absences will result in a call home to the parent/guardian by Principal or designee. In addition, the student's classroom teacher may also call home and/or the School may send the parent an e-mail notification. In addition, upon reaching three (3) unexcused absences **or three (3) over 30 minute unexcused tardies in a school year**, the parent/guardian will receive "Truancy Letter #1" from the school. This letter must be signed by the parent/guardian and returned to the school. This letter shall also be accompanied by a copy of this Attendance Policy. This letter, and all subsequent letter(s) sent home, shall be sent by Certified Mail, return receipt requested, or some other form of mail that can be tracked.
3. Upon reaching seven (7) unexcused absences **including unexcused tardies**, the parent/guardian will receive "Truancy Letter #2 – Conference Request," and a parent/guardian conference will be scheduled to review the student's records and develop an intervention plan/contract.
4. Upon reaching ten (10) unexcused absences **including unexcused tardies**, the student will be referred to a Student Success Team (SST) and the School Attendance Review Team (SART). In addition, the parent/guardian will receive a "Habitual Truancy Re-classification Letter #3," and will be asked/invited to attend an evening assembly for parents/guardians of chronically absent students.
5. The SART panel will be composed of the Principal, Vice Principal, Classroom Teacher and other staff members as deemed necessary. The SART panel will discuss the absence problem with the Parent/Guardian to work on solutions, develop strategies, discuss appropriate support services for the student and his/her family, and establish a plan to resolve the attendance issue.
 - a. The SART panel shall direct the parent/guardian that no further unexcused absences or tardies can be tolerated.
 - b. The parent shall be required to sign a contract formalizing the agreement by the parents to improve the child's attendance or face additional administrative action. The contract will identify the corrective actions required in the future, and indicate that the SART panel shall have the authority to order one or more of the following consequences for non-compliance with the terms of the contract:
 - i. Student retention
 - ii. Required school counseling
 - iii. Loss of field trip privileges
 - iv. Loss of school event privileges
 - v. Required remediation plan as set by the SART
 - vi. Notification to the District Attorney
 - c. The SART panel may discuss other school placement options.
 - d. Notice of action recommended by the SART will be provided in writing to the parent/guardian.
6. If the conditions of the SART contract are not met, the student may incur additional administrative action up to and including disenrollment from the school and notification of the disenrollment sent to the student's district of residence. Adopted/Ratified: [September 28, 2015] Revision Date: 5
7. For all communications set forth in this process, the Charter School will use the contact information provided by the parent/guardian in the registration packet. It is the parent's or guardian's responsibility to update the Charter School with any new contact information.
8. If student is absent ten (10) or more consecutive school days without valid excuse and parent/guardian cannot be reached at the number or address provided in the registration packet and does not otherwise respond to the Charter School's communication attempts, as set forth above, the student will be in violation of the SART contract, and the SART panel will recommend that the student be deemed to have voluntarily dis-enrolled and notification of the disenrollment be sent to the student's district of residence.

Removal from Charter School

If, after the above procedures have been followed, the student continues to have unexcused absences, the parent/guardian may receive notice that the student is in violation of the SART contract. The student will then be required to appear before the SART panel again to discuss the unexcused absences. After such meeting,

or after reasonable attempts by the SART panel to schedule the meeting if the parent/guardian is nonresponsive, the SART panel may recommend that the student be deemed to have voluntarily dis-enrolled from the Charter School. The parent will receive written notice of the SART panel's recommendation.

The SART panel shall then forward its recommendation to the Governing Board for review of the matter and final decision. The parent/guardian will receive written notice of the date and time of the Governing Board review. Such notice shall be sent at least five (5) days prior to the Board review. The Board's decision shall be final as to that recommendation.

If there is a Board decision to dis-enroll, notice will be sent to the student's district of residence within thirty (30) days.

A Board decision not to dis-enroll the student does not prevent the SART panel from making a similar recommendation in the future.

Referral to Appropriate Agencies or County District Attorney

It is the Charter School's intent to identify and remove all barriers to the student's success, and the School will explore every possible option to address student attendance issues with the family. For any unexcused absence, the Charter School may refer the family to appropriate school-based and/or social service agencies.

If a child's attendance does not improve after a SART contract has been developed according to the procedures above, or if the parents fail to attend a required SART meeting, the Charter School shall notify the District's Attorney's office, which then may refer the matter for prosecution through the court system. Students 12 years of age and older may be referred to the juvenile court for adjudication.

These policies will be enforced fairly, uniformly, and consistently without regard to the characteristics listed in Education Code Section 220 (actual or perceived disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code or association with an individual who has any of the aforementioned characteristics).

Reports

The Principal, or designee, shall gather and report to the Board the number of absences both excused and unexcused as well as students who are truant, and the steps taken to remedy the problem.

Coming Late or Leaving School Early

When a child comes to school late or leaves early, it puts the child in a poor position to learn and sets a bad example for the entire class. It is important to arrive at school on time and stay until dismissal to maximize learning potential, develop positive work ethic, and show respect for all other students.

If your child arrives late to school, you must check in at the office to sign your student(s) in prior to your child going to his/her classroom in order to receive the appropriate pass.

Because of our concern for the safety of our students, no student is to leave the school grounds at any time without permission from the office. **Parents must check in at the school office** when picking up their child before dismissal.

The following guidelines will apply:

- Leaving early will be determined excused or unexcused by the same criteria used for attendance.
- Children will be released only to the people listed on the emergency card.
- Written permission from parent/guardian will be required for children to be released to someone not on the emergency card.
- The person to whom the child is to be released will be required to sign a log in the school office indicating time of the release.
- Identification will be required if the person is not known to the office staff.

- Teachers may release a child to an adult only after receiving notification from the principal or secretary.
- No child will be permitted to leave school alone during school hours.
- A parent/guardian or authorized adult must pick up the child inside the school.

Independent Study

If you know your student is not going to be at school for more than three days due to family vacation, religious instruction or extended illness, you may request an independent study packet from your teacher for your child.

All requests for independent study **MUST** go through the teacher and **need to be at least two weeks** (if possible) **in advance** of their absence. This allotted time is needed to collect work and make sure all paperwork is signed properly. Independent study is a way for your student to stay up to date with their classroom work while being absent from school. It also helps our school maintain our Average Daily Attendance.

Attendance Awards

Perfect Attendance: No absences for any reason, no tardies, and no independent studies for the school year.

Quality Attendance: No more than 3 excused absences or 3 tardies (or combination of both not exceeding 3 total) and no more than 5 days of completed independent study for the school year.

GVA Parking Lot Procedures

Please see the Drop Off and Pick Up Procedures and Maps at the end of the handbook.

Morning Drop-off Times

We ask that as many parents as possible use the Drop Off Zone in the morning. Please see the detailed procedure at the end of the handbook.

❖ **AM K-8th 8:05 AM – 8:30 AM**

**All classrooms open at 8:05 AM to accept children.*

❖ **PM K 12:00 PM-12:10 PM**

***(parents needs to walk children to classroom, Drop Off Zone is closed at this time).**

We have a specific drop-off and pick-up plan that everyone must adhere to. Please follow the AM drop off procedure, attached to the back. If you choose not to make use of the Drop Off Zone for AM drop off, feel free to park and walk your child to class. The parking lot is not a place for children to walk by themselves; it is not safe.

PM Pick Up

K – 6th graders must be picked up by a parent, guardian, or someone on the emergency card at the classroom. 7th – 8th graders may leave the classroom without an adult picking them up. They may not pick up younger siblings.

Curbside pick up

If you have a daycare pick up, or will need assistance (carpool, disabled, pregnant, elderly, newborn or medical) on a daily basis, or have 3 or more GVA students, there is an option for you. Please see the email sent out about curbside to make a request. Curbside is meant to help those mentioned above, to keep cars moving in the parking lot, and help reduce the number of cars parking in the lot at the end of the day, special event days (Jog a thon, YE party, etc). Curbside may be canceled, and notifications will be made as such.

Requests for curbside will be distributed just before the school year starts and curbside will not begin until two weeks after the first day of school. If your student is enrolled after the first day of school, contact the office for a request form. There are a limited number of students who may participate in curbside. Kindergarteners may not participate in curbside.

Celebrations and Activities

Celebrations will occur at various times and for various reasons throughout the year. Please check ParentSquare for information. When celebrating specific holidays, Great Valley Academy will attempt to respect the beliefs of all families. Please contact your child's classroom teacher if you would like to share information regarding your family's beliefs.

Birthdays - Please contact your child's teacher regarding birthday celebrations.

Emergency Contacts/Registration Card

If your child is injured or becomes ill at school, we will make every effort to contact you. Please be sure that your emergency contact information on your Student Registration Card is filled out completely and accurately. Also make sure that it is on file in the school office so we may reach you at home or work. The registration card should also list the names and numbers of at least two people we can call if we are unable to contact you. Please be sure that the people you list as emergency contacts are aware of this and are willing and able to take responsibility for your child. **Please update the information as any changes occur.**

Illness

To protect the health of your child and other students, we expect children to be picked up from school if they have a **fever of 100.6 or above, rash, head lice, or similar communicable symptoms**. Please notify the school if your child has been diagnosed with a communicable disease, and keep the student home until fully recovered. **A student should be fever free for 24 hours before returning to school.**

Immunizations

State law requires that student immunizations be kept up-to-date.

Medication

GVA staff is responsible for overseeing the administration of medication to students attending GVA during regular school hours, including before or after-school programs, field trips, extracurricular or co-curricular activities, and camps or other activities that typically involve at least one overnight stay from home. It is imperative that practices followed in the administration of medication be carefully delineated to ensure the safety of our students and the legal protection of our employees. Any pupil who is required to take, during the regular school day medication prescribed for him or her by a physician or surgeon, or ordered for him or her by a physician assistant practicing in compliance with Chapter 7/7 (commencing with Section 3500) of Division 2 of the Business and Professions Code, may be assisted by the school nurse or designated school personnel or may carry and self-administer prescription auto-injectable epinephrine if GVA receives the appropriate written statements as follows:

1. In order for a pupil to carry and self-administer prescription auto-injectable epinephrine, GVA shall obtain both a written statement from the physician or surgeon or physician assistant detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken, and confirming that the pupil is able to self-administer auto-injectable epinephrine and a written statement from the parent, foster parent or guardian of the pupil consenting to the self-administration, providing a release for the school nurse or designated school personnel to consult with the health care provider of the pupil regarding any questions that may arise with regard to the medication, and releasing GVA and school personnel from civil liability if the self-administering pupil suffers an adverse reaction as a result of self-administering medication.
2. Additionally, the school nurse or trained personnel who have volunteered may use epinephrine auto-injectors to provide emergency medical aid to persons suffering or reasonably believed to be suffering from an anaphylactic reaction. GVA will ensure it has the appropriate type of epinephrine auto-injector on site (i.e. regular or junior) to meet the needs of its pupils. GVA will ensure staff properly store, maintain, and restock the epinephrine auto-injectors as needed.
3. GVA will ensure any school personnel who volunteer are appropriately trained regarding the storage and emergency use of epinephrine auto-injectors based on the standards developed by the Superintendent of Public Instruction. GVA will distribute an annual notice to all staff describing the

request for volunteers who will be trained to administer an epinephrine auto-injector to person if that person is suffering or reasonably believed to be suffering from anaphylaxis. The annual notice shall also describe the training the volunteer will receive.

4. In order for a pupil to be assisted by the school nurse or other designated school personnel in administering medication other than emergency epinephrine auto-injectors, or inhaled asthma medications, GVA shall obtain both a written statement from the physician or surgeon or physician assistant detailing the name of the medication, method, amount, and time schedules by which the medication is to be taken and a written statement from the parent, foster parent, or guardian of the pupil indicating the desire that GVA assist the pupil in the matters set forth in the statement of the physician or surgeon or physician assistant.

Guidelines:

- The primary responsibility for the administration of medication rests with the parent/guardian, student and medical professional.
- Medication shall be administered only during school hours if determined by a physician to be necessary.
- Designated staff shall keep records of medication administered at GVA.
- All medication will be kept in a secure and appropriate storage location and administered per physician's instructions by appropriately designated staff.
- Designated staff shall return all surplus medication to the parent/guardian upon completion of the regimen or prior to extended holidays.
- Designated staff shall establish emergency procedures for specific medical conditions that require an immediate response (i.e. allergies, asthma, diabetes).
- The written statements specified in this policy shall be provided at least annually and more frequently if the medication, dosage, frequency of administration or reason for administration changes.
- A pupil may be subject to disciplinary action if that pupil uses auto-injectable epinephrine in a manner other than as prescribed.
- Any pupil requiring insulin shots must establish a plan for administration of insulin shots with the Executive Director in consultation with the parent or guardian and the pupil's medical professional.

GREAT VALLEY ACADEMY HEAD LICE POLICY

American Academy Pediatrics states

"Head Lice are not a health hazard or a sign of poor hygiene.

No healthy child should be barred from school."

- As a preventative system when individualized exposure is noted, Great Valley Academy may conduct Head Lice checks of all students in the classroom of the exposed student. Siblings of individual student shall have Head Lice checks when exposure has been noted.
- Students identified with live lice or brown nits within ½ inch of scalp shall be sent home.
- Child may return to school after treatment with lice shampoo. Brown nits within ½ inch of scalp need to be removed. Nits beyond ½ inch of scalp and white indicate empty or dead nits and are not a concern. Parents are to attempt to remove nits on an ongoing basis.
- The Student Head Lice Notification form shall be completed at time of child pick-up and when child returns by designated office staff. A completed copy is to be provided to parent.
- Child shall be checked prior to morning admission and once more 2 weeks after treatment. Parent /Guardian shall bring child to secretary/designated staff for head lice checks prior to readmission.
- The Classroom Head Lice Notification form shall be given to parents for classroom of individualized exposure.

Lost and Found

Please **mark your child's name on all personal items** such as sweaters, hats, gloves, coats, lunch containers, and book bags. Check for lost items in our lost and found. Items not claimed are periodically donated to charity. Lost and Found is located outside Mr. Coss's classroom.

Kids' Care (Before/After School Child Care)

Great Valley Academy commits to serving families by providing high- quality before and after school care that provides a nurturing and enriched environment for children. Students will have the opportunity to participate in a range of age- appropriate activities. Please contact the school office for details in securing a space for your child. Depending on the program, a contract will need to be signed and payment arrangements made.

Kids Care – Days Closed for 2018-2019

September 3 rd	November 12 th	November 21 st – 23 rd	December 24 th , 25 th , 31 st
January 1 st	January 21 st	February 18 th	April 19 th
May 27 th	July 4 th		

Kindergarten Extension

Kindergarten Extension is a unique and free program offered to GVA Kindergartners to help ensure that they develop the learning systems to be successful in school. It is either an extension at the end of the day for morning kindergartners or prior to the day for afternoon kindergartners. The program offers GVS (Great Valley Smart) type activities that will help to make our kindergartners better learners in the classroom. This program starts in September each year. For more details, please see your kindergarten teacher.

Recess

Recesses are scheduled. Each class has a scheduled time that they will be out for recess. If you want to know your student's time, check with your child/children's teacher.

Electronic Devices

All personal electronic devices (including, but not limited to, cell phones, computers, music players, game systems, smart watches, recording devices, cameras, etc.) **must be** turned off and put away at all times while on the school campus. Additionally, the use of personal electronic devices are **prohibited** during school-sponsored events, such as field trips, sporting events, after school clubs, etc. For a variety of reasons, these devices are not conducive to a social school community atmosphere. Headphones of any kind are not to be worn unless they are plugged into a school device for education purposes.

Great Valley Academy may grant permission to use devices for special events or under certain circumstances. The school will communicate these opportunities to parents and students.

At no time may any person use an electronic listening or recording device (including but not limited to cell phones, smart watches, video cameras, cameras, remote applications, etc.) without the prior consent of the teacher and principal.

Great Valley Academy is not responsible for the **loss, theft, or damage** to personal electronic devices. Great Valley Academy reserves the right to search content of personal electronic devices if there are reasonable grounds for suspecting that the search will turn up evidence that the student has violated or is violating either the law or GVA rules and regulations. Articulable facts at the inception of the search must support a school official's reasonable suspicion that a search of a personal electronic device is justified. The scope of the search shall be reasonably related to the objectives of the search and not excessively intrusive in light of the age and sex of the pupil and the nature of the infraction. In no case shall a GVA official search a personal electronic device based on curiosity, rumor, or hunch. GVA reserves the right to contact law enforcement at its discretion in order to preserve the safety of all students and staff at the school.

Suggestions and Complaints

All suggestions and complaints should be of a constructive nature and be in line with the values, mission, and philosophy of the school. Staff members are open to the opinions of students who would like to contribute in this positive way. Students may approach appropriate staff members directly and offer suggestions. If the suggestion cannot be dealt with at that level, the staff member will relay the suggestion to the school administration. A copy of the school's general complaint policy is available in the office.

Student Records and Directory Information

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that the School, with certain exceptions, obtain a parent/guardian written consent prior to the disclosure of personally identifiable information from your child's education records. However, GVA may disclose appropriately designated "directory information" without written consent, unless a parent/guardian has advised GVA to the contrary in accordance with this policy.

"Directory information" is information that is generally not considered harmful or an invasion of privacy if released. Directory information can be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. GVA has designated the following information as directory information:

- Student's name
- Student's address
- Parent's/Legal Guardian address
- Telephone listing
- Student's electronic mail address
- Photograph
- Date and place of birth
- Dates of attendance
- Grade level
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Degrees, honors, and awards received
- The most recent educational agency or institution attended
- Student ID number, user ID, or other unique personal identifier used to communicate in electronic systems that cannot be used to access education records without a PIN, password, etc. (A student's SSN, in whole or part cannot be used for this purpose.)

If you do not want GVA to disclose directory information from your child's education records without your prior written consent, you must notify GVA in writing at the time of enrollment or re-enrollment. Please notify the Office Manager at:

Great Valley Academy
5901 Sisk Road, Modesto, CA 95356
Amber Barney
(209) 545-7500 or a.barney@greatvalleyacademy.com

Pupil records maintained by GVA consist of any item of information directly related to an identifiable pupil, including but not limited to subjects taken, grades received, standardized test results, attendance record, and health record. Pupil records are maintained at each school where the pupil is attending. The School Principal or designee is responsible for maintaining each type of pupil record and the information contained therein. Additional records, such as psychological and special education reports, are maintained at those respective offices. Except for directory information, pupil records are accessible only to parents or legal guardians, a pupil 16 years or older or having completed the 10th grade, the personnel, including independent contractors, for the School who have a legitimate educational interest in the pupil and other specified persons under certain circumstances prescribed by law. Pupil records may be obtained within five (5) business days of request by the parent/guardian. When a student moves to a new school/school district, records will be forwarded upon

request of the new district within 10 school days. If you believe the School is not in compliance with federal regulations regarding privacy you may file a complaint with the Family Policy Compliance Office of the U.S. Department of Education at 400 Maryland Avenue, SW, Washington, DC 20202-4605.

Visiting/Volunteering

Parents are encouraged to visit GVA and their child's classroom at any time. Appointments are not necessary, but communication with the teacher beforehand is appreciated by the teacher and may be helpful in facilitating a productive visit. Parents must ensure that their presence is not disruptive to the learning environment. All visitors are required to sign in and out at the front office and obtain a visitor sticker prior to visiting their child's classroom or attending events during school hours. To ensure that our students are safe and feel safe at all times, we respectfully ask that you keep your dogs at home. If you would like to bring a pet from home to visit the classroom, please request this first to your child's teacher. Any visitor that is disruptive to the learning environment may be asked to leave, temporarily prevented from entering the school, and subject to legal action against them, as the case warrants.

Volunteers

Research has shown that parent involvement is crucial to a child's success in school. We welcome, encourage, and appreciate the time and support of all the parents who give their time to our children. Volunteer opportunities at Great Valley Academy include, but are not limited to:

- Classrooms: This includes listening to students read, helping students with projects, or helping teachers prepare projects.
- Office work: Parents help in the office by making copies and performing other office-related tasks.
- Work at home: Many parents volunteer their time while at home, preparing materials needed in the classroom.
- Fingerprints are required for all volunteers that will be working in the classroom on a regularly scheduled basis. Please see the front office for the appropriate forms.

Field Trip Chaperones

Parent chaperones are often needed for field trips during the school year. **Parents must be fingerprinted before chaperoning a field trip.** When needed, teachers will notify parents of the opportunity to chaperone. If the number of parent volunteers is greater than the number of spots available for the field trip, a lottery will be held to determine the parents able to chaperone. **Siblings are NOT allowed to attend field trips.**

Assessment and Grading

Parents will be informed of their child's progress in school by an academic report card, a character education report card, or a conference. Parents receive academic and character report cards three times a year. Character building is an important part of our curriculum. GVA adheres to Common Core Standards.

Assessment of student progress will take several forms at GVA:

- NWEA
- CAASPP/CST - Standardized Testing and Reporting
- Curriculum/Local/Benchmark Assessments
- We report to students and parents by alternating academic report cards, character education report cards, and conferences. On our report cards we use a grading scale of:
 - **4** - Work that **exceeds** the standards for competence
 - **3** - Work that **demonstrates** the standards for competence.
 - **2** – Work that meets **partial** standards for competence
 - **1** – Work that meets **minimal** standards for competence

4: Above and beyond: A score of 4 is reserved for students who surpass mastery. "4" work requires exceptional accuracy (percentages), unique perspectives, rationales, applications, or effort that results in exemplary quality.

3: Mastery: A score of 3 indicates a student has achieved the learning outcome.

2: Nearing mastery: A score of 2 indicates that a student has not yet met the learning objective. Ideally, this would result in re-teaching or specific feedback that would support the student in earning at least a “3.”

1: Not there yet: A score of 1 indicates that a student lacks understanding of the specific content standard. As with a score of 2, support is required to help this student progress to mastery.

Note: “3” and “4” work may be defined by the teacher from the onset. “4” work may also be undefined and left to the student to determine. Either way, Above and Beyond is a central idea in the GVA classroom.

Character Education

We recognize that character is a developmental process. All GVA community members will be expected to understand the different stages of maturation and the behaviors that correlate to each stage. Training will be provided for all teachers, para’s, students, and parents. Teachers will assess throughout the day. Students will self-assess and set goals.

Getting Extra Help for Your Student

If you feel your child is in need of extra support, talk with your child’s teacher. We have an SST (Student Success Team) process for assessing needs and organizing more support.

Homework

Elementary: In order for children to grow and mature into competent young adults, they need to have time to spend with their families and participate in extra-curricular activities as well as have time to “just be kids” and play. To support our students with this, we will limit homework to reading 20 minutes a night, unfinished work, home projects, and math and spelling facts as needed. In an effort to prepare sixth graders for Junior High, sixth grade students will do math homework nightly.

Jr. High: Students should not be inundated by homework, but they need to have some on a regular basis in order to extend their learning and develop a good work habit. In general, Jr. High students will be given no more than one hour of homework each school night. Every assignment needs to be turned in on time. Turning in a late assignment means the child will not be prepared to fully

Achievement Testing

It is important that all schools regularly measure students’ progress in learning. This has been shown by the Effective Schools Research to be one of the most important things we can do to make sure we have high student achievement. Here are the ways that we measure student learning at Great Valley Academy:

- Teacher- developed or textbook chapter and unit tests – All teachers routinely give assessments to their students on various lessons and units that they are teaching. These assessments are graded and make up the report card grade that parents receive.
- Reading Tests – All students in grades 1-8 are tested several times per year with the Developmental Reading Assessment or Quantitative Reading Inventory. These are national standard tests of reading fluency and comprehension that indicate which grade level an individual student can successfully read and comprehend. These results are reported to parents on our report cards.
- State/Federal Tests – California requires testing each year
- Cooperative and Individual Projects – In various subjects, projects are frequently assigned and assessed by teachers. These are designed for students to demonstrate learning within our curriculum.
- NWEA – North West Evaluation Association is an organization that provides research based computerized assessments for teachers that help them hone in on their students needs and abilities.

Most of the parents with whom we have spoken are pleased that we do not spend all year preparing for one test. They're also pleased their child is not experiencing a lot of pressure to perform satisfactorily on only one test. GVA teachers and parents consider the reading tests and growth shown on the internal benchmarks to be the most important measures of achievement. We are happy to discuss with you the measurements of achievement that we have chosen and to show you samples at any time.

Special Education

GVA is dedicated to the belief that all students can learn and must be guaranteed equal opportunity to become contributing members of the academic environment and society. GVA provides special education instruction and related services in accordance with the Individuals with Disabilities in Education Improvement Act (IDEIA), Education Code requirements. These services are available for special education students enrolled at GVA.

GVA offers high quality educational program and services for all its students in accord with the assessed needs of each student. GVA collaborates with parents, the student, teachers and other agencies as may be indicated, in order to best serve the educational needs of each student. If you have any questions or concerns related to special education or 504 services for GVA students, please contact the main office at (209) 545-7500.

Textbook Policy

Students will be issued textbooks from their classroom teacher. Students are responsible for the care of their textbooks. Textbooks are assigned to students and the condition of the book is noted. **Any textbook** checked out to a student that is not returned or is returned in poor condition **will have to be replaced at the parents cost.**

Students are expected to meet financial obligations to the school for such items as lost textbooks, sports uniforms, fundraiser items, etc. Students **must** meet their current obligations as it may affect their ability to purchase yearbooks, purchase tickets to special events, participate in promotion ceremonies, etc.

Discipline Philosophy and Practice

At all times we will treat the students kindly and respectfully, and work to have warm relationships. At Great Valley Academy we have one school rule for all students and adults within the school. That rule is **“Do The Right Thing, Because It Is The Right Thing To Do.”** That is exactly what we want to teach our students.

We do the right thing as we go through our daily lives not because someone is going to give us a reward, or because we will be punished, but because it is the right thing to do. It will make us happier and those around us happier. Doing the right thing helps promote better learning.

At GVA we believe that talking it through will solve many problems. Teachers engage the students in reflecting on their behavior. We teach our students a process for talking through problems that promotes self-evaluation for improved behavior. The prevention of all discipline problems by developing good relationships with our students and creating classrooms that are need-fulfilling for students is a primary goal at Great Valley Academy. If a student does disrupt learning, we will:

- Ask the student to please do his/her work in another area of the room.
- A student may be asked to go to another classroom (which has been arranged ahead of time) until he/she is ready to rejoin his/her regular classroom.

If the student is disruptive in the hosting classroom, or the student's teacher believes the disruption is severe, then the student may go to the connecting room or alternate supervised location. During the time out of the classroom, the connector or an administrator will work with the child in order to help the student calm down and feel happier.

- If there is defiance, violence or threat of violence, administration will be contacted.

If the incident is severe enough (violence, threats, or repeated disruption of learning), it may warrant a suspension. Progressive discipline may be used in order to help the child improve behavior.

For example progressive discipline may look like this:

1st Incident – The student goes home that day and also the next day.

2nd Incident – The student goes home, two-day suspension.

3rd Incident – The student goes home, three-day suspension.

State of California Law Regarding School Safety

It is the policies of the State Board of Education that all students enrolled in public schools in California have the right to safe schools. The State Board believes that students cannot benefit fully from an educational program unless they attend school regularly in an environment that is free from physical and psychological harm.

Drug and Alcohol Free School

Great Valley Academy will take a firm but compassionate approach toward students using drugs and/or alcohol. Our policy is aimed at taking a firm disciplinary stance for drug and alcohol related incidents at school. At the same time, we recognize that some students may require drug and/or alcohol treatment information and access to drug and/or alcohol treatment programs in order to truly become drug and alcohol free.

Gun-Free School Zone Act

Pursuant to Penal Code 626.9 known as the Gun-Free School Zone Act of 1995, any person who possess a firearm in a place that the person knows, or reasonably should know, is a school zone, shall be punished according to PC 626.9.f. A “school zone” means an area in, or on the grounds of, a public or private school providing instruction in kindergarten or grades 1 – 12, inclusive, or within a distant of 1,000 feet from the grounds of the public or private school. Great Valley Academy has zero tolerance for gun and weapon possessions on campus or GVA sponsored events. Local authorities will be contacted for any violation.

Tobacco Use

State of California law prevents anyone from using any form of tobacco on school premises. Please extinguish cigarettes, cigars, pipes and discard any other forms of tobacco before entering our parking lot/driveways and other school property.

Suicide Prevention Policy

In response to California State Assembly Bill 2246, Great Valley Academy has adopted a suicide prevention policy. If you would like to review the suicide prevention policy, please contact the campus office.

Non-Discrimination Statement

GVA shall not discriminate against any student or employee on the basis of (actual or perceived disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, religious affiliation, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in the California Penal Code or association with an individual who has any of the aforementioned characteristics).

The School adheres to all provision of federal law related to students with disabilities including, but not limited to, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990 (ADA) and the Individuals with Disabilities In Education Improvement Act of 2004 (IDEIA).

GVA is committed to providing a work and educational atmosphere that is free of unlawful harassment under Title IX of the Education Amendments of 1972 (sex); Title IV, VI, and VII of the Civil Rights Act of 1964 (race, color or national origin); The Age Discrimination in Employment Act of 1967; The Age of Discrimination Act of 1975; the IDEIA; and Section 504 and Title II of the ADA (mental and physical disability). GVA also prohibits sexual harassment, including cyber sexual bullying, and harassment based upon pregnancy, childbirth or related medical conditions, race, religion, religious affiliation, creed, color, gender, gender identity, gender expression, national origin or ancestry, physical or mental disability, medical condition, marital status, age, sexual orientation, or any other basis protected by federal, state, local law ordinance or regulation. GVA does not condone or tolerate harassment of any type, including discrimination, intimidation, or bullying, including

cyber sexual bullying, by any employee, independent contractor or other person with which GVA does business, or any other individual, student, or volunteer. This applies to all employees, students, volunteers and relationships, regardless of position or gender. GVA will promptly and thoroughly investigate a complaint of harassment and take appropriate corrective action, if warranted. Inquiries, complaints, or grievances regarding harassment as described in this section, above, should be directed to the GVA Uniform Complaint Procedures (UCP) Compliance Officer:

Christine Frost, Vice-Principal (209) 545-7500

Suspected Child Abuse

All GVA staff members are mandated to report any and all known or suspected incidents of child abuse to Child Protective Services (CPS) as soon as practically possible. This mandate represents a legal and ethical responsibility to protect children and ensure that their physical, mental, and emotional needs are met and nurtured. This mandate also aligns with GVA's commitment to ensure that all students are safe, loved, and learning. As such, GVA staff accepts their responsibility as mandated reporters and will act in accordance to this mandate at all times and in all circumstances.

Homeless Students

The term "homeless children and youth" means individuals who lack a fixed, regular and adequate nighttime residence due to economic hardship. It includes children and youths who (42 USC 11434 (a)):

1. Are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement;
2. Have a primary nighttime residence that is a public or private place not designed for or ordinarily used as regular sleeping accommodations for human beings;
3. Are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings;
4. Runaway children or children who are abandoned; and
5. Migratory children and unaccompanied youth (youth not in the physical custody of a parent or guardian) may be considered homeless if they meet the above definition of "homeless."

Homeless status is determined in cooperation with the parent or guardian. In the case of unaccompanied youth, status is determined by the School Liaison.

School Liaison

The Chief Executive Officer or designee designates the following staff person, Vice Principal, Christine Frost as the School Liaison for homeless students (42 USC 11432(g)(1)(J) & (e)(3)(C).). The School Liaison shall ensure that (42 USC 11432(g)):

1. Homeless students are identified by school personnel and through coordination activities with other entities and agencies.
2. Homeless students enroll in, and have a full and equal opportunity to succeed at Charter School.
3. Homeless students and families receive educational services for which they are eligible, including Head Start and Even Start programs.
4. Parents/guardians are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in the education of their children.
5. Public notice of the educational rights of homeless children is disseminated at places where children receive services, such as schools, shelter and soup kitchens.
6. Enrollment/admissions disputes are mediated in accordance with law, the Charter School charter and Board policy.
7. Parents/guardians are fully informed of all transportation services as applicable.
8. The School Liaison collaborates with State coordinators and community and school personnel responsible for the provision of education and related services to homeless children and youths.

For any homeless student who enrolls at GVA, a copy of the School's complete policy shall be provided at the time of enrollment and at least twice annually.

Bullying/Harassment

Harassment is a violation of state and federal law as well as Federal Charter School policy. It can take the form of verbal or physical threatening and conduct of a racial or sexual nature. Such behavior will not be tolerated at Great Valley Academy. Examples of harassment include, but are not limited to, vulgar or obscene comments and/or jokes, unwelcome hugging or touching, referring to someone in demeaning terms, starting or spreading demeaning rumors about the life of another individual.



Title IX, Harassment, Intimidation, Discrimination, and Bullying Policy

It is the policy of the State of California to afford all persons in public schools equal rights and opportunities in the educational opportunities of the state, regardless of their disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, association with a person or group with one or more of these actual or perceived characteristics, or any other characteristic that is contained in the definition of hate crimes set forth in Section 422.55 of Penal Code (and as amended).

Great Valley Academy Charter School believes that all students have a right to a safe and healthy school environment. Schools and their respective communities have an obligation to promote mutual respect, tolerance, and acceptance.

Great Valley Academy Charter School will not tolerate behavior that infringes on the safety or wellbeing of any student. As used in this policy, “discrimination, harassment, intimidation, and bullying” describe the intentional conduct, including verbal, physical, written communication, or cyberbullying, including cyber sexual bullying, that is based on the actual or perceived characteristics of disability, mental health condition, gender, gender identity, gender expression, nationality, race or ethnicity, religion, religious affiliation, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. In addition, bullying encompasses any conduct described in the definitions set forth in this policy. A student shall not intimidate, harass, discriminate against or bully another student through words or actions. Such behavior includes: direct physical contact, such as hitting or shoving; verbal assaults, such as teasing, threatening, or name-calling; and social isolation or manipulation.

To the extent possible, the Charter School will make reasonable efforts to prevent student from being discriminated against, harassed, intimidated and /or bullied, and will take action to investigate, respond and address any reports of such behaviors in a timely manner. Charter School staff who witness acts of discrimination, harassment, intimidation, and bullying will take immediate steps to intervene, so long as it is safe to do so.

Moreover, the Charter School will not condone or tolerate misconduct prohibited by this Policy by any employee, independent contractor or other person with which Charter School does business, or any other individual, student, or volunteer. This policy applies to all employee, student, or volunteer actions and relationships, regardless of position or gender. Charter School will promptly and thoroughly investigate any complaint of such misconduct prohibited by this Policy and take appropriate corrective action, if warranted.

Title IX, Harassment, Intimidation, Discrimination and Bullying Coordinator (“Coordinator”):

Russell Howell (Principal) or Christine Frost (Vice-Principal) – (209) 545-7500

Prohibited Unlawful Harassment

- Verbal conduct such as epithets, derogatory jokes or comments or slurs
- Physical conduct including assault, unwanted touching, intentionally blocking normal movement or interfering with work because of sex, race or any other protected basis
- Retaliation for reporting or threatening to report harassment
- Deferential or preferential treatment based on any of the protected classes above

Prohibited Unlawful Harassment under Title IX

Title IX (20 U.S.C. § 1681 et. seq; 34 C.F.R. § 106.1 et. seq) and California state law prohibit harassment on the basis of sex. In accordance with these existing laws, discrimination on the basis of sex education institutions is prohibited. All persons, regardless of sex, are afforded equal rights and opportunities and freedom from unlawful discrimination in education programs or activities conducted by the Charter School. GVA is committed to provide a workplace and educational environment free of sexual harassment and considers such harassment to be a major offense, which may result in disciplinary action.

Sexual harassment consists of sexual advances, request for sexual favors and other verbal or physical conduct of a nature when: (a) submission to the conduct is explicitly or implicitly made a term or a condition of an individual's employment, academic status, or progress; (b) submission to, or rejection of, the conduct by the individual is used as the basis or employment or academic decisions affecting the individual; (c) the conduct has the purpose or effect of having a negative impact upon the individual's work or academic performance, or of creating an intimidation, hostile, or offensive work or educational environment; and/or (d) submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs, or activities available at or through the educational institution.

It is also unlawful to retaliate in any way against an individual who has articulated a good faith concern about sexual harassment against him/her or against another individual.

Sexual harassment may include, but is not limited to:

- Physical assaults of a sexual nature
- Unwanted sexual advances, propositions or other sexual comments
- Sexual or discriminatory displays or publications anywhere in the workplace or educational environment

The above list is not to be construed as an all-inclusive list of prohibited acts under this policy.

Prohibited Bullying

Bullying is defined as any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act. Bullying includes one or more acts committed by a student group or group of students that may constitute sexual harassment, hate violence, or creates an intimidating and/or hostile educational environment, directed toward one or more students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing a reasonable pupil* or pupils in fear or harm to that pupil's or those pupil's person or property.
2. Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health.
3. Causing a reasonable pupil to experience a substantial interference with his or her academic performance.
4. Causing a reasonable pupil to experience a substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by GVA.

*"Reasonable pupil" is defined as a pupil, including, but not limited to, an exceptional needs pupil, who exercises care, skill and judgement in conduct for a person of his or her age, or for a person of his or her age with his or her exceptional needs.

Cyberbullying is an electronic act that includes the transmission of harassing communication, direct threats, or other harmful texts, sounds, or images on the Internet, social media, or other technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking another person's electronic account and assuming that person's identity in order to damage that person's reputation.

Electronic Act means the creation and transmission originated on or off the school site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, or a communication, including, but not limited to, any of the following:

1. A message, text, sound, video, or image.
2. A post on a social network Internet Web site including, but not limited to:
 - a. Posting to or creating a burn page. A “burn page” means an Internet Website created for the purpose of having one or more of the effects as listed in subparagraph (1) above.
 - b. Creating a credible impersonation of another actual pupil for the above. “Credible impersonation” means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated.
 - c. Creating a false profile for the purpose of having one or more of the effects listed in subparagraph (1) above. “False profile” means a profile of fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile.
3. An act of “Cyber sexual bullying” including, but not limited to”
 - a. The dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording by a pupil to another pupil or to school personnel by means of an electronic act that has or can be reasonably predicted to have one or more of the effects described in definition or “bullying,” above. A photograph or other visual recording, as described above, shall include the depiction of a nude, semi-nude, or sexually explicit photograph or other visual recording of a minor where the minor is identifiable for the photograph, visual recording, or other electronic act.
 - b. “Cyber sexual bullying” does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned activities.
4. Notwithstanding the definitions of “bullying” and “electronic act” above, an electronic act shall not constitute pervasive conduct solely on the basis that it has been transmitted on the Internet or is currently posted on the Internet.

Grievance Procedures

Reporting

- GVA Charter School expects students and/or staff to provide appropriate supervision to enforce standards of conduct and, if they observe or become aware of misconduct prohibited by this policy, to immediately report such incidents to the Principal or Vice Principal (who will inform the Principal). For purposes of this policy, the Principal serves as the “Policy Coordinator” for implementation of this policy, and can be reached at (209) 545-7500. Staff members are required to intervene and report as indicated in this policy. This policy applies to students on school grounds, while traveling to and from school or a school-sponsored activity, during the lunch period, whether on or off campus, and during a school-sponsored activity.
- Staff members that witness alleged acts of misconduct prohibited by this policy shall take immediate steps to intervene when safe to do so and call for assistance, as needed. Other members of the school community, including students, parents/guardians, volunteers, and visitors witnessing or experiencing bullying are strongly encouraged to report the incident to the Policy Coordinator; such reporting will not reflect on the target/victim or witnesses in any way.
- Students are expected to immediately report alleged acts of misconduct prohibited by this policy, as well as any other form of teasing or other verbal or physical abuse to the campus Principal or Vice-Principal (within 60 days of occurrence). Any student who feels she/he is a target of such behavior should immediately contact a teacher, counselor, principal, or staff person so that she/he can get assistance in resolving the issue consistent with this policy.
- While submission of a written report is not required, the reporting party is encouraged to use the report form available in the Main Office. However, oral reports shall also be considered. Reports may be made anonymously, but formal disciplinary action cannot be based solely on anonymous information.

Complaints regarding such misconduct may also be made to the U.S. Department of Education, Office of Civil Rights.

- GVA Charter School prohibits retaliatory behavior against any complainant or any participant in the complaint process.
- All supervisors of staff will receive sexual harassment training within six (6) months of their assumption of a supervisory position and will receive further training once every two (2) years thereafter. All staff will receive sexual harassment training and/or instruction concerning sexual harassment in the workplace as required by law. Great Valley Academy will also provide staff development training in bullying prevention and cultivate acceptance and understanding in all students and staff members to build each school's capacity to maintain a safe and healthy learning environment.

Investigation

- Each and every complaint of misconduct prohibited by this policy will be promptly and thoroughly investigated by the Policy Coordinator or designee, upon notification of the complaint. Students can rely on staff to investigate each complaint in the most confidential manner possible under the circumstances.
- At the conclusion of the investigation, the Policy Coordinator or designee will notify the complainant of the outcome of the investigation, including any actions necessary to resolve the incident/situation. However, in no case may the Policy Coordinator or designee reveal confidential student information related to other students, including the type and extent of discipline issued against such students.
- Complaints shall be investigated and resolved within (30) school days, unless circumstances reasonably require additional time.
- All records related to any investigation of misconduct prohibited by this policy will remain in a secure location in the District Office of Great Valley Academy.
- In those instances when the complaint filed under this policy also requires investigation under the Uniform Complaint Procedures, such investigation will be undertaken concurrently.
- The school will make reasonable efforts to keep a report of misconduct by this policy and the results of investigation confidential.

Consequences

- Students or employees who engage in misconduct prohibited by this policy will be subject to disciplinary action.

Uniform Complaint Procedures

- When harassment or bullying is based upon one of the protected characteristics set forth in this policy, a complainant may also fill out a Uniform Complaint procedures ("UCP") complaint form at any time during the process, consistent with the procedures laid out in this Handbook.

Appeal

- Should the complainant find the Policy Coordinator's unsatisfactory, he/she may, within five (5) school days, file an appeal with the Designated Appeals Committee. In such cases, at least three (3) certificated School employees who are unfamiliar with the case and who have been previously designated and trained for this purpose shall be assembled to conduct a confidential review of the Complainant's appeal and render a final decision.

*Teachers should discuss this policy with their students in age-appropriate ways and should assure them that they need not endure any form of bullying, harassment, intimidation, or sex-based misconduct. Students who violate this policy are subject to disciplinary action up to and including expulsion.

Additionally, all staff, students and their parents will receive a summary of this policy prohibiting discrimination, harassment, intimidation, bullying, and violations of Title IX: at the beginning of the school year, as part of the student handbook and/or information packet.

TITLE IX, HARASSMENT, INTIMIDATION, DISCRIMINATION & BULLYING

COMPLAINT FORM

Name: _____ Date: _____

Date of Alleged Incident(s): _____

Name of Person(s) you have a complaint against: _____

List any witnesses that were present: _____

Where did the incident(s) occur? _____

Please describe the events or conduct that are the basis of your complaint by providing as much factual detail as possible: (i.e. statements, what, if any, physical contact was involved; any verbal statements; what did you do to avoid the situation, etc.) Attach additional pages if needed.

I hereby authorize Great Valley Academy to disclose the information I have provide as it finds necessary in pursuing its investigation. I hereby certify that the information I have provided in this complaint is true and correct and complete to the best of my knowledge and belief. I further understand providing false information in this regard could result in disciplinary action up to and including termination.

Signature of Complainant

Date

Print Name

To be completed by Great Valley Academy:

Received by: _____

Date: _____

Follow up Meeting with Complainant held on: _____

Uniform Complaint Procedure (UCP) Annual Notice

GVA has the primary responsibility to insure compliance with applicable state and federal laws and regulations and has established procedures to address allegations of unlawful discrimination, harassment, intimidation, and bullying; complaints alleging violation of state or federal laws governing educational programs, including the charging of unlawful pupil fees and non-compliance with the Local Control Funding Formula.

GVA shall investigate and seek to resolve complaints using policies and procedures known as the Uniform Complaint Procedure ("UCP") adopted by our Governing Board. Unlawful discrimination, harassment, intimidation, or bullying complaints may be based on actual or perceived characteristics of age, ancestry, color, ethnic group identification, gender expression, gender identity, gender, genetic information, physical disability, mental disability, medical condition, marital status, nationality, national origin, race or ethnicity, religion, sex, sexual orientation, or on a person's association with a person or group with one or more of these actual or perceived characteristics, in any GVA program or activity that receives or benefits from state financial assistance.

The UCP shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in:

Foster and Homeless Students

Consolidated Categorical Aid Programs

Migrant Education

Child Care and Developmental Programs

*Child Nutrition Programs (Food service civil rights complaints will be forwarded to the CDE for investigation.)

Special Education Programs

Every Student Succeeds Act / No Child Left Behind Act (2001) Programs (Titles I-VII)

Bilingual Education

Economic Impact Aid

Tobacco-Use Prevention Education

Requirements governing the Local Control Funding Formula or Sections 47606.5 and 47607.3 of the Education Code, as applicable

A complaint of noncompliance with laws relating to pupil fees may be filed pursuant to the local UCP. A pupil enrolled in a public school shall not be required to pay a pupil fee for participation in an educational activity. A pupil fee includes, but is not limited to, all of the following:

A fee charged to a pupil as a condition for registering for school or classes, or as a condition for participation in a class or an extracurricular activity, regardless of whether the class or activity is elective or compulsory, or is for credit.

A security deposit, or other payment, that a pupil is required to make to obtain a lock, locker, book, class apparatus, musical instrument, clothes, or other materials or equipment.

A purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

A pupil fee complaint shall not be filed later than one (1) year from the date the alleged violation occurred.

Complaints of noncompliance with laws relating to pupil fees are filed with a Principal of a school. A complaint regarding pupil fees may be filed anonymously if the complaint provides evidence or information to support an allegation of noncompliance with laws relating to pupil fees. Complaints other than complaints relating to pupil fees must be filed in writing.

Complaints alleging discrimination, harassment, intimidation, or bullying, must be filed within six (6) months from the date the alleged discrimination, harassment, intimidation, or bullying, occurred or the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation, or bullying, unless the time for filing is extended by the Principal or his or her designee.

Complaints will be investigated and a written Decision or report will be sent to the complainant within sixty (60) days from the receipt of the complaint. This sixty (60) day time period may be extended by written agreement of the complainant. The compliance officer responsible for investigating the complaint shall conduct and complete the investigation in accordance with California regulations and in accordance with GVA's procedures.

The complainant has a right to appeal GVA's Decision to the California Department of Education (CDE) by filing a written appeal within fifteen (15) days of receiving the Decision. The appeal must include a copy of the complaint filed with the School and a copy of GVA's Decision.

Civil law remedies may be available under state or federal discrimination, harassment, intimidation, or bullying laws, if applicable. In appropriate cases, an appeal may be filed pursuant to Education Code Section 262.3. A complainant may pursue available civil law remedies outside of GVA's complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders.

A copy of the UCP policy and complaint procedures shall be posted in every classroom and available free of charge in the Main Office. For further information on any part of the complaint procedures, including filing a complaint or requesting a copy of the complaint procedures, please contact the Principal.

*To review the civil rights handbook for the child nutrition program, please visit <http://www.cde.ca.gov/ls/nu/cr/crfactsheet.asp>

Uniform Complaint Procedure Discrimination/Harassment Complaint Reporting Form



In accordance with the Great Valley Academy's Uniform Complaint Procedures (5 CCR 4620) each school shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination, harassment, intimidation and bullying against any protected group. Protected groups are enumerated by Education Code §§ 200 and 220, It is the policy of the State of California, pursuant to Section 200, that all individuals shall enjoy freedom from discrimination and/or harassment of any kind in the educational institutions of the state. This also includes sexual harassment, which is a form of sexual discrimination (EC § 231.5).

I. Contact Information:

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Home Phone: _____ Work or Cell Phone: _____

II. Complainant

You are filing this complaint on behalf of: ☐ yourself ☐ your child or a (student) ☐ another student ☐ a group
If filing for someone other than yourself, please provide name, grade and date of birth: _____

III. School Information

School Name: _____
Principal's Name: _____
Address: _____
City: _____ State: _____ Zip: _____

IV. Basis of Complaint:

Please check the following box(es), based on the type(s) of discrimination, harassment, intimidation and bullying you experienced,

For allegation(s) of noncompliance, please check the program or activity referred to in your complaint, if applicable:

- | | | |
|---|---|--|
| <input type="checkbox"/> Foster/Homeless Youth | <input type="checkbox"/> Consolidated Categorical Aid | <input type="checkbox"/> Migrant Education |
| <input type="checkbox"/> Child Development Programs | <input type="checkbox"/> Child Nutrition | <input type="checkbox"/> Special Education |
| <input type="checkbox"/> Every Student Succeeds Act Prog. | <input type="checkbox"/> Bilingual Education | <input type="checkbox"/> Pupil Fees |
| <input type="checkbox"/> Tobacco-Use Prevention Education | <input type="checkbox"/> Economic Impact Aid | |
| <input type="checkbox"/> Local Control Funding Formula | | |

For allegation(s) of unlawful discrimination, harassment, intimidation or bullying, please check the basis or the unlawful discrimination, harassment, intimidation or bullying described in your complaint, if applicable:

- | | | | | |
|---|--|--|--|--|
| <input type="checkbox"/> Age | <input type="checkbox"/> Ancestry | <input type="checkbox"/> Color | <input type="checkbox"/> Disability (Mental or Physical) | <input type="checkbox"/> Ethnic Group Identification |
| <input type="checkbox"/> Medical Condition | <input type="checkbox"/> Gender/Gender Expression/Gender Identity | <input type="checkbox"/> Genetic Information | | |
| <input type="checkbox"/> National Origin | <input type="checkbox"/> Race or Ethnicity | <input type="checkbox"/> Religion | <input type="checkbox"/> Sex (Actual or Perceived) | <input type="checkbox"/> Marital Status |
| <input type="checkbox"/> Sexual Orientation (Actual or Perceived) | <input type="checkbox"/> Based on association with a person or group with one or more of these actual or perceived characteristics | | | |

V. Details of Complaint

Please answer the following questions to the best of your ability. Attach additional sheets of paper if you need more space.

Please **describe** the type of incident(s) you experienced that led to this complaint, including the events or actions, in as much detail as possible:

List the **individuals** involved in the incident(s) complaint of:

List any **witnesses** to the incident(s):

Describe the **location where** the incident(s) occurred:

Please list **all the date(s) and times** when the incident(s) occurred or when the alleged acts first came to your attention:

What steps, if any, have you taken to resolve this issue before filing a complaint? Have you spoken with GVA personnel, if so, who and when?

Please provide copies of any written documents that may be relevant and supportive of your complaint. I have attached supporting documents. ☐ Yes ☐ No

Signature of Person Filing Complaint

Date

Print Name

To be completed by Great Valley Academy:

Received by: _____

Date Filed: _____

Title: _____

Please provide a duplicate copy to the complainant.

Where to File a Complaint for Child Nutrition Program

To file a program or Civil Rights complaint, please contact one of the following agencies listed below:

Great Valley Academy
Civil Rights Coordinator
3200 Tully Road
Modesto CA 95350
209-576-2283

Child Nutrition Programs
Civil Rights and Program Complaint Coordinator
California Department of Education
Nutrition Services Division
1430 N Street, Room 4503
Sacramento, CA 95814-2342
916-323-8521 **or** 800-952-5609

or

USDA, Director, Office of Adjudication
1400 Independence Avenue, Southwest
Washington, D.C. 20250-9410
866-632-9992

Federal Relay Service 800-877-8339 (English) or 800-845-6136 (Spanish)

Note: The USDA will investigate and process all complaints of discrimination.

All program complaints filed with the NSD are resolved at the state level. The NSD Complaint Coordinator logs the complaint, refers it to the appropriate program or Field Services Unit, and tracks it through resolution. The NSD reserves the right to conduct unannounced site visits to determine the validity of all allegations.

Wheeled Items Policy

Use of bicycles, skateboards, scooters or other similar vehicles are prohibited on campus during the school year. At the perimeter fence students will dismount and walk.

Rational:

Safety of everyone on campus is a primary value of GVA. Current practice for movement on campus sidewalks are to walk or skip.



Great Valley Academy

Student Use of Technology and Acceptable Use Agreement

New technologies are modifying the way in which information may be accessed, communicated and transferred. Those changes also alter instruction and student learning. The Great Valley Academy Charter School ("Charter School") offers students access to technologies that may include Internet access, electronic mail, and equipment, such as computers, tablets, or other multimedia hardware. The Charter School Governing Board intends that technological resources provided by the school be used in a safe, responsible, and proper manner in support of the instructional program and for the advancement of student learning.

Educational Purpose

Use of Charter School equipment and access to the Internet via Charter School equipment and resource networks is intended to serve and pursue educational goals and purposes. Student use of the Internet is therefore limited to only those activities that further or enhance the delivery of education. Students and staff have a duty to use Charter School resources only in a manner specified in the Policy.

"Educational purpose" means classroom activities, research in academic subjects, career or professional development activities, Charter School approved personal research activities, or other purposes as defined by the Charter School from time to time.

"Inappropriate use" means a use that is inconsistent with an educational purpose or that is in clear violation of this policy and the Acceptable Use Agreement.

Notice and Use

The Charter School shall notify students and parents/guardians about authorized uses of school computers, user obligations and responsibilities, and consequences for unauthorized use and/or unlawful activities. Before a student is authorized to use the Charter School's technological resources, the student and his/her parent/guardian shall sign and return the Acceptable Use Agreement specifying user obligations and responsibilities. In that agreement, the student and his/her parent/guardian shall agree not to hold the Charter School or any Charter School staff responsible for the failure of any technology protection measures, violations of copyright restrictions, or user mistakes or negligence. They shall also agree to indemnify and hold harmless the Charter School and Charter School personnel for any damages or costs incurred.

Safety

The Charter School shall ensure that all Charter School computers with Internet access have a technology protection measure that blocks or filters Internet access to websites that have no educational purpose and/or contain visual depictions that are obscene, constitute child pornography, or that are harmful to minors. While the Charter School is able exercise reasonable control over content created and purchased by the Charter School, it has limited control over content accessed via the internet and no filtering system is 100% effective. Neither the Charter School nor its staff shall be responsible for the failure of any technology protection measures, violations of copyright restrictions, or user mistakes or negligence.

To reinforce these measures, the Director or designee shall implement rules and procedures designed to restrict students' access to harmful or inappropriate matter on the Internet and to ensure that students do not engage in unauthorized or unlawful online activities. Staff shall supervise students while they are using online services and may have teacher aides, student aides, and volunteers assist in this supervision.

The Director or designee also shall establish regulations to address the safety and security of students and student information when using email, chat rooms, and other forms of direct electronic communication.

The Director or designees shall provide age-appropriate instruction regarding safe and appropriate behavior on social networking sites, chat rooms, and other Internet services. Such instruction shall include, but not be limited to, maintaining the student's online reputation and ensuring their personal safety by keeping their personal information private, the dangers of posting personal information online, misrepresentation by online predators, how to report inappropriate or offensive content or threats, behaviors that constitute cyberbullying, and how to respond when subjected to cyberbullying. Students are expected to follow safe practices when using Charter School technology.

Students shall not use the Internet to perform any illegal act or to help others perform illegal acts. Illegal acts include, but are not limited to, any activities in violation of local, state, and federal law and/or accessing information designed to further criminal or dangerous activities. Such information includes, but is not limited to, information that if acted upon could cause damage, present a danger, or cause disruption to the Charter School, other students, or the community. Damaging, debilitating or disabling computers, computer networks or systems through the intentional or overuse of electronic distribution or the spreading of computer viruses or other harmful programs shall be prohibited. Any unauthorized online access to other computers by means of hacking into other computers, downloading hacker tools such as port scanners and password crackers designed to evade restrictions shall also be strictly prohibited.

Student use of Charter School computers to access social networking sites is not prohibited, but access is limited to educational purposes only. To the extent possible, the Director or designee shall block access to such sites on Charter School computers with Internet access. The Director or designee shall oversee the maintenance of the Charter School's technological resources and may establish guidelines and limits on their use.

All employees shall receive a copy of this policy and the accompanying Acceptable Use Agreement describing expectations for appropriate use of the system and shall also be provided with information about the role of staff in supervising student use of technological resources. All employees shall comply with this policy and the Acceptable Use Agreement, in addition to any separate policies governing employee use of technology.

Student use of school computers, networks, and Internet services is a privilege, not a right. Compliance with the Charter School's policies and rules concerning computer use is mandatory. Students who violate these policies and rules may have their computer privileges limited and may be subject to discipline, including but not limited to suspension or expulsion per school policy.

ACCEPTABLE USE

The Charter School believes that providing access to technology enhances the educational experience for students. However, student use of school computers, networks, and Internet services is a privilege, not a right. To make that experience successful for everyone, students must abide by the following terms and conditions:

1. **Security.** Students shall not impair the security of Charter School technology resources. Students are expected to:
 - a. Safeguard all personal passwords. Students should not share passwords with others and should change passwords frequently. Students are expected to notify an administrator immediately if they believe their student account has been compromised.
 - b. Access technology only with their account or with a shared account as directed by their teacher and not to allow others to use their account or to use the accounts of others, with or without the account owner's authorization.
2. **Authorized Use.** Students may use Charter School technology resources when directed by a teacher, when technology has been designated for open student use (e.g., computers in the library), and for other educational purposes.

3. Protection Measures. While the Charter School is able exercise reasonable control over content created and purchased by the Charter School, it has limited control over content accessed via the internet and no filtering system is 100% effective. Neither the Charter School nor its staff shall be responsible for the failure of any technology protection measures, violations of copyright restrictions, or user mistakes or negligence. The student and parent agree not to hold the Charter School or any Charter School staff responsible for the failure of any technology protection measures, violations of copyright restrictions, or user mistakes or negligence. They also agree to indemnify and hold harmless the Charter School and Charter School personnel for any damages or costs incurred.

4. Electronic Information Resources (Internet). The Charter School recognizes the importance of providing student's access to Electronic Information Resources (Internet) in order to enhance and support age and grade appropriate school adopted instructional goals and standards. It is the Charter School's intent to protect students from inappropriate information but school personnel cannot screen all materials available on the Internet. Willful access to inappropriate material is a violation of school policy and may result in the revocation of network privileges and other disciplinary action consistent with the law and designated school rules.

Guidelines for Use of Electronic Resources (Internet)

- a. Be Polite: Never send or encourage others to send messages that are not polite. Use electronic resources wisely. Log off when you are finished.
- b. Use Appropriate, Respectful Language: In your messages, always use language that you know is appropriate and respectful.
- c. Privacy: Don not send any message that includes personal information such as your name, home address or phone number of yourself or any other person.
- d. Misuse: Report any misuse on the Internet to your teacher/principal.
- e. Electronic Mail (E-mail): Use e-mail for educational purposes only.
- f. Vandalism: Never move, delete, or trash any applications or files that are not yours.
- g. Information: Some information accessed by the use of electronic services may or may not be accurate. The Charter School makes no guarantees of any kind concerning the accuracy of information obtained online

5. Inappropriate Use. Charter School technology, hardware, software and bandwidth are shared and limited resources and all users have an obligation to use those resources responsibly. Students are provided access to the Charter School technology primarily for educational purposes. Students shall not use Charter School technology or equipment for personal activities or for activities that violate school policy or local law. These include but are not limited to:

- a. Playing games or online gaming.
- b. Downloading software, music, movies or other content in violation of licensing requirements, copyright or other intellectual property rights.
- c. Installing software on Charter School equipment without the permission of a teacher or other authorized Charter School staff person.
- d. Downloading, viewing or sharing inappropriate content, including pornographic, defamatory or otherwise offensive material.
- e. Conducting any activity that is in violation of school policy, the student code of conduct or local, state or federal law.
- f. Engaging in any activity that is harmful to other student(s), including the use of technology to harass, intimidate, bully or otherwise disrupt the educational process.
- g. Participating in political activities.
- h. Conducting for-profit business.
- i. Using hacking tools on the network or intentionally introducing malicious code or viruses into the Charter School's network.
- j. Using any software or proxy service to obscure either the student's IP address or the sites that the student visits.
- k. Disabling, bypassing, or attempting to disable or bypass any system monitoring, filtering or other security measures.

I. Accessing or attempting to access material or systems on the network that the student is not authorized to access.

6. No Expectation of Privacy. Student acknowledges that computer equipment, Internet access networks, email accounts, and any other technology resources are owned by Charter School and provided to students for educational purposes. The Charter School may require staff to monitor and supervise all access to computer equipment, Internet access networks, and email accounts. To facilitate monitoring of activities, computer screens may be positioned so that they are visible to the staff member supervising the students. The Charter School reserves the right to access stored computer records and communications, files, and other data stored on Charter School equipment or sent over Charter School networks. Such communications, files, and data are not private and may be accessed during routine system maintenance; during inspection of Charter School equipment at the end of the school year/term or agree to use period; and review of individual files or monitoring of individual activity when there is a reasonable suspicion that the student is engaging in an inappropriate use.

7. Disruptive Activity. Students should not intentionally interfere with the performance of the Charter School's network or intentionally damage any Charter School technology resources.

8. Unauthorized Networks. Students may not create unauthorized wireless networks to access the Charter School's network. This includes establishing wireless access points, wireless routers and open networks on personal devices.

9. Technology Systems/Equipment Care. Students are not permitted to have food or drink near computers/other technology and must keep equipment and assigned areas free of vandalism.

10. Consequences of Inappropriate Use. Students who violate this Agreement will be subject to discipline which may include loss of access to Charter School technology resources and/or other appropriate disciplinary or legal action in accordance with the Student Code of Conduct and applicable laws.

11. Google Suite for Education. Students will have access to and use G Suite for Education. G Suite for Education is a set of education productivity tools from Google including Gmail, Calendar, Docs, Classroom, and more used by tens of millions students and teachers around the world. Great Valley Academy students will use their G Suite accounts to complete assignments, communicate with their teachers, sign in their Chromebooks, and learn 21st century digital citizenship skills. For information on privacy regarding G Suite for Education, please visit https://gsuite.google.com/terms/education_privacy.html. By agreeing to the Student Use of Technology and Acceptable Use Agreement, you are providing permission for your student to use a G Suite for Education account.

After reading the Student Use of Technology Policy and the Acceptable Use Agreement, please complete the acknowledgement form to indicate your agreement with the terms and conditions provided. The signatures of both the student and parent/guardian are required before access may be granted to the technologies available. This document, which incorporates the Use Procedure, reflects the entire agreement and understanding of all parties.

Morning Drop-off Procedures

Gates open at 8:00 am

Lot A: This lot is reserved for parents planning to park and walk their child to class. This is not a drop-off zone. **Only park in the area designated for GVA parking. Parking beyond this space is reserved for Modesto Christian parking ONLY at All TIMES.** This lot will not be accessible if it is full. There is handicap parking available nearby.

Office Parking Lot: This is not a drop-off/pick-up zone and please do not park at the red curb. There is handicap parking available. This area is for handicap and 10 minute office business only. You may not park in the office parking to park and pick up/drop off students. Please use Lot A if you are at the school for an extended period of time.

Lot B (basketball court): This lot is for short term parking and is open for afternoon drop-off. This lot is reserved for parents planning to park and walk their child to class. This is not a drop-off zone. This lot will not be accessible if it is full.

Street Parking: Parking is **NOT** allowed on Sisk Road. Please do not block entrances/exits/road ways. DO NOT park in front of Modesto Christian property.

Drop-off zone: Please utilize! We can accommodate more cars than ever in our new drop-off loop. The entrance is single lane. At the first turn, the road become two lane. The home stretch will accommodate three lanes of cars. Please follow the directions of any and all GVA staff members. Children must remain in cars until a GVA staff member opens their door and invites them out.

Lot C: This lot is reserved for parents planning to park and walk their child to class. This is not a drop-off zone. Lot C will utilize a separate entrance than that of the drop-off zone. Please follow the direction of lot attendants. **If attempting to exit prior to the end of drop-off time, you must do so as close to Sisk Road as possible.** Again, follow the direction of GVA staff stationed at the exit, as you must work in concert with the flow of traffic within drop-off. **Do NOT attempt to merge with drop-off traffic.**

Lot D: This lot is not currently open.

Lot E: If parking here in the a.m., you will not be allowed to exit until drop-off is complete at 8:30 am. This lot is reserved for parents planning to park and walk their child to class. This is not a drop-off zone. Please follow the direction of lot attendants. Entrance to Lot E is accessed at the end of Sisk Road. Exit from Lot E is accessed via the drop-off home stretch.

Afternoon Pick-up Procedures

Gates open at 3:25 pm or 11:55 am (Fridays)

GVA asks that all K-6 students be picked up at their classroom by a parent/guardian. If you wish to add individuals to your approved pick-up list, you may do so on the Contact Modification form found in the office.

Junior High students: Junior high students are released at the end of the day and do not require parental pick up. Until routines are better established, junior high students are invited to wait for parents in the junior high quad area. It may be difficult to tell these students where to meet you, so you may choose to have them wait for you there. If the junior high student has a younger sibling, they are encouraged to go to their sibling's classroom to meet parents there. Please stress to your junior high child how important safety is, particularly regarding parking areas.

Lot A: This lot will best serve parents of 5th – 8th grade students who do not have younger GVA siblings. **Only park in the area designated for GVA parking. Parking beyond this space is reserved for Modesto Christian parking ONLY at All TIMES.** This lot will not be accessible if it is full. There is handicap parking available nearby.

Office Parking Lot: This is not a drop-off/pick-up zone and please do not park at the red curb. There is handicap parking available. This area is for handicap and 10 minute office business only. You may not park in the office parking to park and pick up/drop off students. Please use Lot A if you are at the school for an extended period of time.

Lot B (basketball court): This lot is for short term parking and is open for afternoon pick-up. Do not stop on Sisk Road while waiting for Lot B to open. This stops all traffic. Do not do this. Keep moving. This lot will not be accessible if it is full.

Street Parking: Parking is **NOT** allowed on Sisk Road. Please do not block entrances/exits/road ways. DO NOT park in front of Modesto Christian property.

Drop-off: The drop-off loop will not be utilized after school for the first couple of weeks of school. This loop will be utilized for Curb Side Pick Up after families have been identified. Instructions for Curb Side Pick Up will be attached to your labeled tags.

Lot C: Lot C will utilize a separate entrance than that of the drop-off zone. Please follow the direction of lot attendants.

Lot D: This lot is not currently open.

Lot E: Lot E will not open until 3:30 pm. Please follow the direction of lot attendants. Entrance to Lot E is accessed at the end of Sisk Road. Exit from Lot E is accessed via the drop-off home stretch.

Kids Care: If your child is enrolled in after school Kids' Care, GVA staff will ensure that your child arrives promptly and safely.

Parking
Lot A

MCS FIELD

GVA FIELD

Parking Lot E

TO LOTE

Parking
Lot C

Parking
Lot E

TO LOT E

Office
Parking Lot

**Parking
Lot B**

SISK ROAD (NO PARKING ALLOWED)

TO LOTE

GVA SALIDA 2018/2019

6-13 Teacher in Service
14 First day of School
27-31 NWEA Testing

AUGUST 2018						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

14 days

Tri 1 starts 8/14

FEBRUARY 2019						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

18 days

Enrollment meetings for 2019/2020

1 Crazy Hair Day
8 Teacher in service
13-15 Parent Conf-Min Day (req)
18-Presidents Day

3 Labor Day
4-14 NWEA
14 Market Day/Classroom Spirit Day
21 Teacher in Service

SEPTEMBER 2018						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

18 days

MARCH 2019						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

16 days

Tri 2 end 3/1 Tri 3 starts 3/4

1 Market Day/Dr. Seuss Day
13 Academic/Character Report Card
18-22 Spring Break

10-12 Parent Conf-Min Days (req.)
15-19 Fall Break

OCTOBER 2018						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

18 days

APRIL 2019						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

21 days

8-30 SBAC Testing
12 Market Day/50's Day
19 Holiday

2 Jog-a-Thon
12 Veterans Day
16 Market Day/Crazy Sock Day
21-23 Thanksgiving Break
28 Academic/Character Report Cards

NOVEMBER 2018						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

18 days

Tri 1 ends 11/9 Tri 2 starts 11/13

MAY 2019						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

21 days

Tri 3 ends 5/31

3- Teacher in Service
9-10 Parent Conf (optional)
13-24 NWEA
17- Market Day/GVA Spirit Day
27- Memorial Day

24-31 Winter Break

DECEMBER 2018						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

15 days

JUNE 2019						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

5 days

Tri 3 ends 6/7

4 - 8th Grade Graduation
5 - Kinder promotion & 8th Grade Trip
6 Year end party
7 Last day of school, Academic & Character Report Cards

1-4 Winter Break
7 Teacher in Service
21 M.L. King Jr. Day
14-31 NWEA
18 Market Day/Sports Day

JANUARY 2019						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

17 days

JULY 2019						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NO SCHOOL

MINIMUM DAY

181 school days
Board Approved 3/26/18

Action Item f.

Approval of Employee Handbook



Employee Handbook
July 2018

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Introduction

This Handbook summarizes the Great Valley Academy Charter School's (hereinafter referred to as "School") personnel policies applicable to all employees. Please review these policies carefully. If you have any questions about the policies outlined in this Handbook, or if you have any other personnel related questions, whether related to policies specifically addressed in this Handbook, please consult Payroll/Human Resources Department.

This Handbook is intended only as a guide to the School's personnel policies, outlining and highlighting those policies and practices. It is not, therefore, intended to create any expectations of continued employment, or an employment contract, express or implied. This Handbook supersedes any previously issued handbooks, policies, benefit statements and/or memoranda, whether written or verbal, including those that are inconsistent with the policies described herein.

With the exception of the at-will employment status of its employees, the School reserves the right to alter, modify, amend, delete and/or supplement any employment policy or practice (including, but not limited to, areas involving hiring policies and procedures, general work place policies, hours of work, overtime and attendance, standards of conduct, employee benefits, employment evaluation and separation) with or without notice to you. Only the Chief Executive Officer may alter the at-will employment status of any of its employees.

Once you have reviewed this Handbook, please sign the employee acknowledgement form at the end of this Handbook, and provide to Payroll/Human Resources Department. This signed acknowledgement demonstrates to the School that you have read, understand and agree to comply with the policies outlined in the Handbook. Failure to sign acknowledgement may result in delay of your ability to begin work or termination.

I. Hiring Policies and Procedures

A. At Will Employment

The School is an at-will employer. This Handbook does not in any way reflect a modification to this policy and does not reflect a contract of employment, either express or implied, between you and the School. Accordingly, either you or the School may terminate this relationship at any time, for any reason, with or without cause, and with or without advanced notice.

Nothing contained in this Handbook, employment applications, School memoranda or other materials provided to any employee in connection with his/her employment shall require the School to have "cause" or reason to terminate an employee or otherwise restrict the School's right to terminate an employee at any time for any reason. No School representative is authorized to modify this policy for any employee, unless in writing, signed by the Chief Executive Officer.

This policy shall not be modified by any statements contained in this Handbook or employee applications, School memoranda, or any other materials provided to employees in connection with their employment. Further, none of those documents whether singly or combined, or any employment practices, shall create an express or implied contract of employment for a definite period, nor an express or implied contract concerning any terms or conditions of employment.

B. Equal Employment Opportunity Policy

GVA is an equal opportunity employer. It is the policy of the School to afford equal employment and advancement opportunity to all qualified individuals without regard to:

- Race;
- Color;
- Gender (including gender identity and gender expression);
- Sex (including pregnancy, childbirth, breastfeeding, and medical conditions related to such);
- Religious creed (including religious dress and grooming practices);
- Marital/registered domestic partner status;
- Age (forty (40) and over);
- National origin or ancestry (including native language spoken);
- Physical or mental disability (including HIV and AIDS);
- Medical condition (including cancer and genetic characteristics);
- Taking of a leave of absence pursuant to the Family Medical Leave Act (“FMLA”), Pregnancy Disability Leave (“PDL”) law, Americans with Disabilities Act (“ADA”), California Family Rights Act (“CFRA”), or the Fair Employment and Housing Act (“FEHA”);
- Genetic information;
- Sexual orientation;
- Military and veteran status; or
- Any other consideration made unlawful by federal, state, or local laws.

This policy extends to all employees and to all aspects of the employment relationship, including the hiring of new employees and the training, transfer, promotion, compensation and benefits of existing employees.

To comply with applicable laws ensuring equal employment opportunities to qualified individuals with a disability, the School will make reasonable accommodations for the known physical or mental limitations of an otherwise qualified individual with a disability who is an applicant or an employee unless undue hardship would result.

Any applicant or employee who requires an accommodation in order to perform the essential functions of the job should contact a School representative with day-to-day personnel responsibilities and request such an accommodation. The individual with the disability should specify what accommodation he or she needs to perform the job. GVA then will conduct an investigation to identify the GVA will identify possible accommodations, if any, that will help eliminate the limitation. If the accommodation is reasonable and will not impose an undue hardship, the School will make the accommodation.

If you believe prohibited discrimination has occurred, please contact your direct supervisor or Payroll/Human Resource Department immediately. Reports will be investigated and appropriate corrective action will be taken.

C. Immigration Compliance

GVA will comply with applicable immigration law, including the Immigration Reform and Control Act of 1986 and the Immigration Act of 1990. As a condition of employment, every individual must provide satisfactory evidence of his or her identity and legal authority to work in the United States. However, GVA will not check the employment authorization status of current employees or applicants who were not offered positions with the School unless required to do so by law.

The School shall not discharge an employee or in any manner discriminate, retaliate, or take any adverse action (e.g., threatening to report the suspected citizenship or immigration status of an employee or a member of the employee's family) against any employee or applicant for employment because the employee or applicant exercised a right protected under applicable law. Further, the School shall not discriminate against any individual because he or she holds or presents a driver's license issued per Vehicle Code § 12801.9 to persons who have not established their federally-authorized presence in the United States.

D. Employee Classification

The School's employees are classified in the following categories: Exempt, non-exempt, and full-time, part-time or temporary.

Exempt: Exempt employees are those employees with job assignments that meet exemption tests under state and federal law, making them exempt from overtime pay requirements. Exempt employees are compensated on a salary basis, not pursuant to overtime pay requirements.

Non-Exempt: Non-exempt employees are those employees with job assignments that do not meet exemption tests under state or federal law. Thus, these employees are paid overtime wages for overtime worked in accordance with the law.

Full Time: Full time employees are those employees who are scheduled to work at least 30 hours in a week.

Part Time: Part time employees are those employees who are scheduled to work less than 30 hours in a week.

Temporary/ On Call: Temporary employees are those employees who are hired for a limited time period, or for a specific project, and usually are not employed more than 1 month.

Part time or On Call employees are not entitled to health benefits provided by the School. Part time or On Call employees are entitled to the Sick Leave benefit plan as detailed in the Employee Benefits Section. Independent contractors, consultants and leased employees (i.e., those working for an employment agency) are not employees of the School and are not eligible for benefits provided by the School. If you have any questions about your classification, please consult with Payroll/Human Resource Department.

E. Relationships Between Employees

While the School's policies do not permit discrimination based on an individual's marital status, the individual's relations to another School employee or his or her lawful off duty conduct, some situations can create conflicts of interest requiring the School to take the employee's relationship with another employee into account.

An employee should not be in a supervisory role with another employee who is a relative (i.e., sibling, parent, spouse, domestic partner, etc.). Supervisors should avoid situations that result in actual or perceived conflicts of interest with supervised employees and situations of favoritism.

A supervisor should avoid forming special social relationships or dating employees under his or her direct supervision, or with other employees that would create actual or perceived conflicts of interest and situations of favoritism. Please note that such consensual relationships may be in violation of the School's Unlawful Harassment, Discrimination and retaliation policy. If such relationship arises, both employees shall notify the Chief Executive Officer (If CEO is a party; notification shall be made to the Board President or Vice President) so that appropriate measures can be taken to prevent conflicts of interest or favoritism.

The School reserves the right to take appropriate action if employee relationships interfere with the safety, morale or security of the School, or if the relationships create an actual or perceived conflict of interest or favoritism.

F. Certification and Licensure of Instructional Staff

Each of the School's core academic teachers will be required to hold a current California Commission on Teacher Credentialing certificate, permit or other document equivalent to that which a teacher in other public schools would be required to. It is the responsibility and a condition of continued employment of all instructional staff to maintain and keep current such certificates, permits or other documentation and provide to the Payroll/Human Resource Department no later than the close of business on the first day the employee reports for duty. If an instructional staff employee believes that he or she is assigned to teach in a subject in which he or she does not have subject matter competence, the employee should immediately report the same to the Campus Principal. Staff who are required to meet these state and federal certification, expertise, and related requirements must maintain such qualifications as a condition of employment at the School. Nothing in this section is intended to alter that at-will status of the employee's employment.

G. Tuberculosis Testing

All employees of the School must submit written proof from a physician of a risk assessment examination for tuberculosis (TB) within the last sixty (60) days. If TB risk factors are identified, a physician must conduct an examination to determine whether the employee is free of infectious TB. The examination for TB consists of an approved TB test, which, if positive, will be followed by an x-ray of the lungs, or in the absence of skin testing, an x-ray of the lungs. All employees will be required to undergo TB risk assessments and, if risk factors are found, the examination at least once every four (4) years. Volunteers may be required to undergo a TB examination as necessary. The TB risk assessment and, if indicated, the examination is a condition of initial employment with the School and the cost of the exam will be borne by the applicant.

Documentation of employee and volunteer compliance with TB risk assessments and examinations will be kept on file in the office. This requirement also includes contract food handlers, substitute teachers, and student teachers serving under the supervision of an educator. Any entity providing student services to the School will be contractually required to ensure that all contract workers have had TB testing that shows them to be free of active TB prior to conducting work with School students.

H. Criminal Background Checks

As a condition of employment, the School requires all applicants for employment to submit fingerprints to the Department of Justice for the purpose of obtaining criminal record summary information from the Department of Justice and Federal Bureau of Investigation. The School will not employ a person who has been convicted of a violent or serious felony or a person who would be prohibited from employment by a public school district because of his or her conviction for any crime, including for convictions of a controlled substance or sex offenses. Potential or current employees with adverse background information may be ineligible for employment with the School. The School will not employ any applicant until the Department of Justice completes its check of the state criminal history file as provided by law. The School shall also request subsequent arrest notification from the Department of Justice and take all necessary action based upon such further notification. Every new employee shall be required to provide fingerprint clearance through the Dept. of Justice/FBI (Live Scan) process. The results of the Live Scan must be received prior to the first day of work. Failure to receive the Live Scan results will result in a delay of your ability to begin work or termination. Employee will be required to use the GVA approved Live Scan Vendor.

I. Child Neglect and Abuse Reporting

California Penal Code section 11166 requires any child care custodian who has knowledge of, or observes, a child in his or her professional capacity or within the scope of his or her employment whom he or she knows or reasonably suspects has been the victim of child abuse to report the known or suspected instance of child abuse to a child protective agency immediately, or as soon as practically possible, by telephone and to prepare and send a written report thereof within thirty-six (36) hours of receiving the information concerning the incident.

GVA will provide annual training on the mandated reporting requirements, using an online training module to employees who are mandated reporters. Mandated reporter training will also be provided to employees hired during the course of the school year. This training will include information that failure to report an incident of known or reasonably suspected child abuse or neglect, as required by Penal Code section 11166, is a misdemeanor punishable by up to six (6) months confinement in a county jail, or by a fine of one-thousand dollars (\$1,000), or by both that imprisonment and fine.

All employees required to receive mandated reporter training must provide proof of completing the training within the first six (6) weeks of each school year or within the first six (6) weeks of that employee's employment.

By acknowledging receipt of this Handbook, employees acknowledge they are child care custodians and are certifying that they have knowledge of California Penal Code section 11166 and will comply with its provisions.

Reporting the information regarding a case of possible child abuse or neglect to your supervisor, the School principal, coworker or other person shall not be a substitute for making a mandated report to Child Protective Services.

II. General Workplace Policies

A. Prohibition of Unlawful Harassment, Discrimination, and Retaliation

1. Harassment Policy

GVA is committed to providing a work and educational atmosphere that is free of unlawful harassment, discrimination, and retaliation. GVA's policy prohibits unlawful harassment, discrimination, and retaliation based upon: race; color; gender (including gender identity and gender expression); sex (including pregnancy, childbirth, breastfeeding, and related medical conditions); religious creed (including religious dress and grooming practices); marital/registered domestic partner status; age (forty (40) and over); national origin or ancestry (including native language spoken); physical or mental disability (including HIV and AIDS); medical condition (including cancer and genetic characteristics); taking a leave of absence authorized by law; genetic information; sexual orientation; military and veteran status; or any other consideration made unlawful by federal, state, or local laws.

Employees, volunteers, unpaid interns, individuals in apprenticeship programs, and independent contractors shall not be harassed, or discriminated or retaliated against, based upon the characteristics noted above.

The School does not condone and will not tolerate unlawful harassment, discrimination, or retaliation on the part of any employee (including supervisors and managers) or third party (including independent contractors or other person with which the School does business). Supervisors and managers are to report any complaints of unlawful harassment to the Principal or designee.

When the School receives allegations of unlawful harassment, discrimination, or retaliation, the Board (if a complaint is about the CEO) or the CEO or designee will conduct a fair, timely and thorough investigation that provides all parties an appropriate process and reaches reasonable conclusions based on the evidence collected. The investigation will be handled in as confidential a manner as possible, although complete confidentiality cannot be guaranteed. Complainants and witnesses shall not be subject to retaliation for making complaints in good faith or participating in an investigation. GVA is committed to remediating any instances where investigation findings demonstrate unlawful harassment, discrimination, or retaliation has occurred.

2. Definition of Harassment

Harassment includes verbal, physical or visual conduct that creates an intimidating, offensive or hostile working or educational environment or that unreasonably interferes with job performance. Verbal harassment includes, but is not limited to, epithets, derogatory comments or slurs based on a protected category. Physical harassment includes, but is not limited to, assault, impeding or blocking movement or any physical interference with normal work or movement, when directed at a legally protected individual. Visual harassment includes, but is not limited to, derogatory posters, cartoons or drawings on a basis protected by law.

3. Definition of Sexual Harassment

Federal law defines sexual harassment as unwelcome sexual conduct that is a term or condition of employment. The Equal Employment Opportunity Commission's Guidelines define two types of sexual harassment: "quid pro quo" and "hostile environment." "Unwelcome" sexual conduct constitutes sexual harassment when "submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment," "Quid pro quo harassment" occurs when "submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual." A "hostile environment" claim for harassment occurs when discrimination based on sex has created a hostile or abusive work environment.

California law defines unlawful sexual harassment in largely the same ways. Sexual harassment occurs where a term of employment (i.e., compensation or in terms, conditions or privileges of employment), academic status or progress (i.e., a student's grades or promotion to the next grade) is explicitly or implicitly conditioned upon submission to unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature, regardless of whether or not the conduct is motivated by sexual desire, as more fully described below. Sexual harassment also occurs where the submission to, or rejection of, the conduct by the individual is used as the basis of academic or employment decisions affecting the individual. Additionally, sexual harassment occurs where harassment (unwanted sexual advances, visual, verbal or physical conduct of a sexual nature) is sufficiently severe, persistent, pervasive or objectively offensive so as to alter or interfere with the conditions of employment and create an abusive or hostile educational or working environment or to interfere with or limit the individual's ability to participate in or benefit from an educational program or activity. Sexual harassment occurs where the conduct has the purpose or effect of having a negative impact on the individual's academic performance, work or progress or has the purpose or effect of creating an intimidating, hostile, or offensive educational or working environment. Finally, sexual harassment occurs where submission to, or rejection of, the conduct by the individual is used as the basis for any decision affecting the individual regarding benefits and services, honors, programs or activities available at or through the School.

The educational environment includes, but is not limited to, the School's campus or grounds, the properties controlled or owned by the School and off-campus, if such activity is School sponsored or is conducted by organizations sponsored by or under the jurisdiction of the School.

The following are examples of offensive behavior:

- Unwanted sexual advances, flirtations, touching or requests for sexual favors;
 - Preferential treatment or promises of preferential treatment to an employee for submitting to sexual conduct, including soliciting or attempting to solicit any employee to engage in sexual activity for compensation or reward or disparate treatment for rejecting sexual conduct.
 - Subjecting or threats of subjecting an employee to unwelcome sexual attention or conduct or intentionally making performance of the employee's job more difficult because of the employee's sex.
- Verbal abuse of a sexual nature;
- Graphic or suggestive comments about dress or body and the sexual uses to which it could be put;
- Unwarranted graphic discussion of sexual acts;
- Sexually degrading words;
- Suggestive or obscene letters, notes or invitations;
- Verbal harassment including, but not limited to, unwelcome epithets, jokes, derogatory comments, or slurs of a sexual nature, sexually degrading words used to describe a person, sexuality, or their sexual experience;
- Physical harassment including, but not limited to, assault, impeding or blocking movement or any physical interference with normal work or school activities or movement, when done because of your sex;
 - Rape, sexual battery, molestation or attempts to commit these assaults and
 - Intentional physical conduct that is sexual in nature, such as touching, pinching, patting, grabbing, brushing against another's body, or poking another's body
- Making or threatening retaliatory action after receiving a negative response to sexual advances;
- Visual harassment including sexual or discriminatory displays or publications anywhere at the workplace by employees, such as:
 - Displaying pictures, cartoons, posters, calendars, graffiti, objections, promotional materials, reading materials, or other materials that are sexually suggestive, sexually demeaning or pornographic or bringing to work or possessing any such material to read, display or view at work;
 - Reading publicly or otherwise publicizing in the work environment materials that are in any way sexually revealing, sexually suggestive, sexually demeaning or pornographic; and
 - Displaying signs or other materials purporting to segregate an employee by sex in an area of the workplace (other than restrooms or similar rooms).

The illustrations of harassment and sexual harassment above are not to be construed as an all-inclusive list of prohibited acts under this policy.

4. What to do if Sexual and Other Unlawful Harassment Occurs

Internal Procedures:

School Level Investigation: Campus Administrators and employees alike have the responsibility to maintain a work place and educational environment free from any form of sexual or other unlawful harassment. Any employee who has experienced or is aware of a situation that is believed to be sexually or otherwise unlawfully harassing has a responsibility to report the situation immediately to the Campus Administrator contacts below. Should Campus Administrators become aware of any conduct that may constitute unlawful harassment, discrimination or other prohibited behavior, immediate action will be taken to address and remediate such conduct.

Suspected unlawful harassment should be reported immediately to:

Campus Principal or Vice Principal

(Modesto Campus: 3200 Tully Road, Modesto, CA 95350 – 209-576-2283)

(Salida Campus: 5901 Sisk Road Modesto, CA 95356 – 209-545-7500)

If the employee is not comfortable contacting Campus Principal or Vice Principal or if that individual is not available, the employee should contact:

Chief Executive Officer

(Modesto Campus: 3200 Tully Road, Modesto, CA 209-576-2283)

The Chief Executive Officer will conduct a prompt investigation and take appropriate corrective action where warranted. Complaints will be handled as discreetly as possible, consistent with the need to investigate effectively and promptly resolve the matter.

Any employee found to have participated in harassment or discrimination will be subject to disciplinary action, up to and including termination.

Training: All supervisors of staff will receive sexual harassment, discrimination, and retaliation training within six (6) months of their assumption of a supervisory position and will receive further training once every two (2) years thereafter. Such training will address all legally required topics, including information about the negative effects that abusive conduct has on both the victim of the conduct and others in the workplace, as well as methods to prevent abusive conduct undertaken with malice a reasonable person would find hostile, offensive, and unrelated to an employer's legitimate business interests. Abusive conduct includes but is not limited to repeated infliction of verbal abuse, such as the use of derogatory remarks, insults, and epithets, verbal or physical conduct that a reasonable person would find threatening, intimidating, or humiliating, or the gratuitous sabotage or undermining of a person's work performance. Supervisors shall also be trained on how to appropriately respond when the supervisor becomes aware that an employee is the target of unlawful harassment. Other staff will receive sexual harassment training and/or instruction concerning sexual harassment in the workplace as required by law.

B. Whistleblower Policy

Great Valley Academy (GVA) is committed to operating in furtherance of its tax-exempt purposes and in compliance with all applicable laws, rules and regulations, including those concerning accounting and auditing, and prohibits fraudulent practices by any of its board members, officers, employees, or volunteers. This policy outlines a procedure for employees to report actions that an employee reasonably believes violates a law, or regulation or that constitutes fraudulent accounting or other practices. This policy applies to any matter which is related to GVA's business and does not relate to private acts of an individual not connected to the business of GVA.

If an employee has a reasonable belief that an employee or GVA has engaged in any action that violates any applicable law, or regulation, including those concerning accounting and auditing, or constitutes a fraudulent practice, the employee is expected to immediately report such information to his or her supervisor. If the employee does not feel comfortable reporting the information to his or her supervisor, he or she is expected to report the information to the CEO.

All reports will be followed up promptly, and an investigation conducted. In conducting its investigations, GVA will strive to keep the identity of the complaining individual as confidential as possible, while conducting an adequate review and investigation.

GVA will not retaliate against an employee in the terms and conditions of employment because that employee: (a) reports to a supervisor, to the CEO, the Board of Directors or to a federal, state or local agency what the employee believes in good faith to be a violation of the law; or (b) participates in good faith in any resulting investigation or proceeding, or (c) exercises his or her rights under any state or federal law(s) or regulation(s) to pursue a claim or take legal action to protect the employee's rights.

GVA may take disciplinary action (up to and including termination) against an employee who in management's assessment has engaged in retaliatory conduct in violation of this policy.

In addition, GVA will not, with the intent to retaliate, take any action harmful to any employee who has provided to law enforcement personnel or a court truthful information relating to the commission or possible commission by GVA or any of its employees of a violation of any applicable law or regulation.

C. Lactation Accommodations

GVA accommodates lactating employees by providing a reasonable amount of break time to any employee who desires to express breast milk for an infant child. The break time shall, if possible, run concurrently with any break time already provided to the employee. Any break time provided to express breast milk that does not run concurrently with break time already provided to the non-exempt employee shall be unpaid.

GVA will make reasonable efforts to provide employees who need a lactation accommodation with the use of a room or other private location that is located close to the employee's work area. Employees with private offices will be required to use their offices to express breast milk. Employees who desire lactation accommodations should contact their supervisor to request accommodations.

D. Workplace Violence

The School takes the safety and security of its employees seriously. The School does not tolerate acts or threats of physical violence, including but not limited to intimidation, harassment and/or coercion, that involve or affect

the School or that occur, or are likely to occur, on School property. You should report any act or threat of violence immediately to Campus Principal or Vice Principal.

E. Open Door Policy

The School wishes to provide the most positive and productive work environment possible. To that end, it has an open door policy where it welcomes your questions, suggestions or complaints relating to your job, conditions of employment, the School or the treatment you are receiving. Other than in situations involving harassment (as outlined and described above), please contact your supervisor with your questions or concerns. If the situation is not resolved to your satisfaction, please contact Payroll/Human Resource Department in writing, who will further investigate the issue.

F. Drug and Alcohol Free Workplace

It is the School's policy to maintain a drug and alcohol-free workplace. GVA is committed to providing a drug and alcohol free workplace and to promoting safety in the workplace, employee health and well-being, customer confidence and a work environment that is conducive to attaining high work standards. The use of drugs and alcohol by employees, whether on or off the job, jeopardizes these goals, since it adversely affects health and safety, security, productivity, and public confidence and trust. Drug or alcohol use in the workplace or during the performance of job duties is extremely harmful to workers and to other GVA stakeholders.

The bringing to the workplace, possession or use of intoxicating beverages or drugs on any School premises or during the performance of work duties is prohibited and will result in disciplinary action up to and including termination.

G. Tobacco Free Workplace

All School buildings and facilities are tobacco-free facilities.

H. Gun Free Workplace

Pursuant to Penal Code 626.9 known as the Gun-Free School Zone Act of 1995, any person who possess a firearm in a place that the person knows, or reasonably should know, is a school zone, shall be punished according to PC 626.9.f. A "school zone" means an area in, or on the grounds of, a public or private school providing instruction in kindergarten or grades 1 – 12, inclusive, or within a distant of 1,000 feet from the grounds of the public or private school. Great Valley Academy has zero tolerance for gun and weapon possessions on campus or GVA sponsored events. Local authorities will be contacted for any violation.

I. Health, Safety and Security Policies

GVA recognizes that students and staff have the right to a safe and secure campus where they are free from physical and psychological harm. The Board is fully committed to maximizing school safety and creating a positive learning environment that teaches strategies for violence prevention and emphasizes high expectations for student conduct, responsible behavior, and respect for others. Accordingly, GVA has developed a safety plan in order to have specific procedures in place in case of an emergency.

The Board shall review the comprehensive district wide and/or school safety plan(s) as part of its review process. Approval of the plan shall occur at a regularly scheduled meeting.

A copy of the comprehensive school safety plan shall be available for review at the Great Valley Academy and school administration offices.

- General Safety and Security Protocols

GVA has developed guidelines to help maintain a secure workplace. Be aware of unknown persons loitering in parking areas, walkways, entrances and exits and service areas. Report any suspicious persons or activities to the Principal. Employee desk or office should be secured at the end of the day. When an employee is called away from his or her work area for an extended length of time, valuable or personal articles should not be left around a work station that may be accessible. The security of facilities as well as the welfare of employees depends upon the alertness and sensitivity of every individual to potential security risks. Employees should immediately notify the Principal when keys are missing or if security access codes or passes have been breached.

- Occupational Safety

GVA is committed to the safety of its employees, vendors, contractors and the public and to providing a clear safety goal for management.

The prevention of accidents is the responsibility of every School supervisor. It is also the duty of all employees to accept and promote the established safety regulations and procedures. Every effort will be made to provide adequate safety training. If an employee is ever in doubt how to perform a job or task safely, assistance should be requested. Unsafe conditions must be reported immediately.

It is the policy of the School that accident prevention shall be considered of primary importance in all phases of operation and administration. GVA is required to provide safe and healthy working conditions for all employees and to establish and require the use of safe practices at all times.

Failure to comply with or enforce School safety and health rules, practices and procedures could result in disciplinary action up to and including possible termination.

- Accident/Incident Reporting

It is the duty of every employee to immediately or as soon as is practical report any accident or injury occurring during work or on School premises so that arrangements can be made for medical or first aid treatment, as well as for investigation and follow-up purposes. For all severe and head injuries, incident must be reported to administration immediately and an incident report completed.

- Reporting Fires and Emergencies

It is the duty of every employee to know how to report fires and other emergencies quickly and accurately. Employees should report any such emergency by calling management. In addition, all employees should know the local emergency numbers such as 911.

J. Company Property Inspections

The School is committed to providing a work environment that is safe and free of illegal drugs, alcohol, firearms, explosives and other improper materials. Additionally, the School provides property and facilities to its employees to carry out business on behalf of the School. Accordingly, employees do not have a reasonable expectation of privacy when using any School property or facilities. In accordance with these policies, all School

facilities and property, including all items contained therein, may be inspected by the School at any time, with or without prior notice to the employee. School property includes but is not limited to all desks, storage areas, work stations, lockers, file cabinets, computers, telephone systems, email systems and other school provided storage devices.

The School also reserves the right to inspect any vehicle, its trunk, glove compartment or any container therein that is parked on the School property or premises, as necessary. The School reserves the right to deny entry to any person who refuses to cooperate with any inspections by the School. Any employee who fails to cooperate with inspections may be subject to disciplinary action, up to and including termination.

K. Soliciting/Conducting Personal Business While on Duty

Employees are not permitted to conduct personal business or solicit personal business for any cause or organization while on-duty, or when the employee being solicited is supposed to be working. This prohibition includes distributing literature and other material. Distribution of materials is also against the School's policy if it interferes with access to facility premises, if it results in undue litter or is conducted in a manner that is unduly disruptive to employees during their work hours. Solicitation during non-work time, e.g., paid breaks, lunch periods or other such non-work periods, is permissible. Entry on the School premises by non-employees is not permitted, unless related to official School business. Solicitation or distribution of written materials by non-employees is strictly prohibited.

L. Use of Company Communication Equipment and Technology

All School owned communications equipment and technology, including but not limited to computers, electronic mail systems, voicemail systems, internet access, software, telephone systems, document transmission systems and handheld data processing systems remain the property of the School and are provided to the employee to carry out business on behalf of the School, unless previously authorized for non-business use. Employees have no expectation of privacy in any communications made using School owned equipment and technology. Communications (including any attached message or data) made using School owned communications equipment and technology are subject to review, inspection and monitoring by the School.

Additionally, the School uses technology protection measures that protect against Internet access (by both minors and adults) of visual depictions that are obscene, child pornography and/or with respect to use by minors, internet access harmful to minors. These measures may include, but are not limited to, installing a blocking system to block specific internet sites, setting Internet browsers to block access to adult sites, using a filtering system that will filter all Internet traffic and report potential instances of misuse and using a spam filter.

All employees are required to safeguard their passwords to limit unauthorized use of computers by minors in accordance with the Student Internet Use Policy and Agreement. Employees that do not safeguard their passwords from unauthorized student use, or that allow a student to access computers in violation of the Student Internet Use Policy and Agreement, will be subject to discipline, up to and including termination.

Internet use is for business, as well as reasonable and limited personal use. All employees using the internet through the School's communications equipment and technology must respect all copyright laws. Employees are not permitted to copy, retrieve, modify or forward copyrighted materials unless authorized by law or with express written permission of the owner of the copyright. Employees are not permitted to use the School's communications equipment and technology to view visual images that are obscene, child pornography and/or images harmful to minors.

The e-mail system and internet access is not to be used in any way that may be disruptive, harassing or offensive to others, illegal or harmful to morale. For example, sexually explicit images, ethnic slurs, racial epithets or anything else that may be construed as harassment or disparagement of others based on their race, national origin, gender, sexual orientation, age, religious beliefs or political beliefs may not be displayed or transmitted. The e-mail system and internet access is not to be used in any manner that is against the policies of the School, contrary to the best interest of the School or for personal gain or profit of the employee against the interests of the School. Employees must not use the School's communications equipment and technology for the unauthorized disclosure, use and dissemination of personal information regarding students.

Employees should not attempt to gain access to another employee's email files or voicemail messages without the latter's express permission. Each employee is responsible for the content of the messages sent out using his/her School issued equipment. It is strictly prohibited to use another employee's computer to send messages to create the appearance that they are from that employee, unless that employee expressly authorizes such use.

M. Employee Blogs and Social Media

If an employee decides to keep a personal blog or posting, or use other social media, that discusses any aspect of his/her workplace activities, the following restrictions apply:

- School equipment, including its computers and electronics systems, may not be used for these purposes;
- Student and employee confidentiality policies must be adhered to;
- Employees must make clear that the views expressed in their blogs are their own and not those of the School;
- Employees may not use the School's logos, trademarks and/or copyrighted material and are not authorized to speak on the School's behalf, unless authorized in writing by the CEO or COO;
- Employees are not authorized to publish any confidential information maintained by the School;
- Employees are prohibited from making discriminatory, defamatory, libelous or slanderous comments when discussing the School, the employee's supervisors, co-workers and competitors;
- Employees must comply with all School policies, including, but not limited to, rules against sexual harassment and retaliation

The School reserves the right to take disciplinary action against any employee whose blog or posting violates this or other School policies.

N. Participation in Recreational or Social Activities

Employees may participate in activities sponsored by or supported by the School. Participation in such activities is strictly voluntary. As such, employees have no obligation to participate in recreational or social activities and no employee has work-related duties requiring such participation. An employee's participation in social and recreational activities is at the employee's own risk and the School disclaims any and all liability arising out of the employee's participation in these activities.

O. Personnel Files and Record Keeping Protocols

At the time of your employment, a personnel file is established for you. Please keep Payroll/Human Resource Department advised of changes that should be reflected in your personnel file. Such changes include: change in name, address, telephone number, marital status, number of dependents and person(s) to notify in case of emergency. Prompt notification of these changes is essential and will enable the School to contact you should the change affect your other records.

An employee or former employee (or designee) has the right to inspect or receive a copy of his or her personnel records in writing, at reasonable times, at a reasonable place, and on reasonable advance notice to the Payroll/Human Resource Department. You also have the right to obtain a copy of your personnel file as provided by law. You may add your comments to any disputed item in the file. The School will restrict disclosure of your personnel file to authorized individuals within the School. Employer will respond to such a request within 30 days of receipt of the written request. Only Human Resources is authorized to release information about current or former employees. Disclosure of information to outside sources will be limited. However, the School will cooperate with requests from authorized law enforcement or local, state or federal agencies conducting official investigations or as otherwise legally required.

Credible complaints of substantiated investigations into or discipline for egregious misconduct will not be expunged from an employee's personnel file unless the complaint is heard by an arbitrator, administrative law judge, or the Board and the complaint is deemed to be false, not credible, unsubstantiated or a determination was made that discipline was not warranted.

P. Use of Personal Vehicles for Company Purposes

Occasionally GVA employees may use personal vehicles for school business purposes. It is understood by all employees that should an accident or damage occur to the vehicle while being used for business purposes, the employee personal automobile insurance policy is always the primary insurance.

Q. Personal Property on School Grounds

GVA is not responsible for the loss, theft or damage of personal property that is used or stored on school grounds. This includes cars parked on GVA property and parking lots.

III. Hours of Work, Overtime and Attendance

A. Work Hours and Schedules

The School's normal work days are Monday through Friday. The School's workweek begins on Sunday at 12:00 AM and ends the following Saturday at 11:59 PM. Modesto Campus Hours:

Modesto Campus Hours:

Mon. – Thurs.			Friday	
Students K-3	7:55 – 3:10		Students K-3	7:55 – 11:40
Student 4-8	7:55 – 3:20		Students 4-8	7:55 – 11:50
Teachers	7:50 – 3:30		Teachers	7:50 – 3:30
Instructional Aides	7:50 – 3:45		Instructional Aides	7:50 – 12:15

Salida Campus Hours:

Mon. – Thurs.			Friday	
Students K-8	8:05 – 3:30		Students K-8	8:05 – 12:00
Teachers	8:00 – 3:45		Teachers	8:00 – 3:45
Instructional Aides	8:00 – 3:45		Instructional Aides	8:00 – 12:15

The work schedule for full-time non-exempt employees is normally 40 hours per week. Your supervisor will assign your specific work schedule.

B. Overtime

The School follows all federal and state laws regarding the payment of overtime wages by compensating all non-exempt employees for overtime hours worked. For purposes of overtime calculations for nonexempt employees, the School's workweek begins on Sunday and ends the following Saturday. The workday begins at midnight and ends the following day at 11:59 p.m. You will be informed when you are required to work overtime hours. All overtime hours worked must be preauthorized in writing by your immediate supervisor.

Only those hours that are actually worked are counted to determine an employee's overtime pay. Compensated holidays, for example, are not hours worked and are therefore not counted in overtime calculations.

C. Work Breaks/M meal Periods

Non-exempt employees working at least five (5) hours are provided with a thirty (30) minute meal period, to be taken approximately in the middle of the workday but by no later than the end of the 5th hour of work. An employee may waive this meal period if the day's work will be completed in no more than six (6) hours, provided the employee and GVA mutually consent to the waiver in writing.

Non-exempt employees are also provided with a ten (10) minute rest period for every four (4) hours worked which should be scheduled towards the middle of the four (4) hour work period as practicable. Employees are prohibited from combining meal and rest period time.

An employee's supervisor must be aware of and approve scheduled meal and rest periods. Employees must immediately inform their supervisor if they are prevented from taking their meal and/or rest periods. Employees are expected to observe assigned working hours and the time allowed for meal and rest periods.

D. Pay Days

For all hourly non-exempt employees paydays are scheduled on the 10th and 26th day of each month. Each paycheck will include earnings for all reported work performed through the end of the payroll period.

For certificated/teaching staff exempt employees, paydays are scheduled on the 26th day of each month 11 months a year. Each paycheck reflects an amount equal to your salary, divided by 11 as GVA pays in 11 equal monthly payments from August - June.

For salary professional exempt employees, paydays are scheduled on the 26th day of each month 12 months a year. Each paycheck reflects an amount equal to your salary, divided by 12 as GVA pays in 12 equal monthly payments.

In the event that a regularly scheduled payday falls on a weekend or holiday, employees will receive their pay on the business day prior to the day(s) off.

You should promptly notify Payroll/Human Resource Department if you have a question regarding the calculations of your paycheck; any corrections will be adjusted and appear in the following payroll.

E. Payroll Withholdings

The School is required by law to withhold Federal Income Tax, State Income Tax, Social Security (FICA) and State Disability Insurance from each employee's pay as follows:

Federal Income Tax Withholding: The amount varies with the number of exemptions the employee claims and the gross pay amount.

State Income Tax Withholding: The amount varies with the number of exemptions the employee claims and the gross pay amount.

Social Security (FICA): The Federal Insurance Contribution Act requires that a certain percentage of employee earnings be deducted and forwarded to the federal government, together with an equal amount contributed by the School.

State Disability Insurance (SDI): This state fund is used to provide benefits to those out of work because of illness or disability.

State Teachers Retirement System (STRS): This credentialed employee deduction is for member teachers retirement system.

Every deduction from your paycheck is explained on your check voucher. If you do not understand the deductions, ask the Payroll/Human Resource Department to explain them to you.

You may change the number of withholding allowances you wish to claim for Federal Income Tax purposes at any time by filling out a new W-4 form and submitting it to Payroll/Human Resource Department. The School's business office maintains a supply of these forms.

All Federal, State and Social Security taxes will be automatically deducted from paychecks. The Federal Withholding Tax deduction is determined by the employee's W-4 form, which should be completed upon hire. It is the employee's responsibility to report any changes in filing status to the Payroll/Human Resource Department. It is also the employee's responsibility to fill out a new W-4 form if his/her filing status changes.

At the end of the calendar year, a "withholding statement" (W-2) will be prepared and forwarded to each employee for use in connection with preparation of income tax returns. The W-2 shows Social Security information, taxes withheld and total wages.

The School offers programs and benefits beyond those required by law. Employees who wish to participate in these programs may voluntarily authorize deductions from their paychecks.

F. Deferred Net Pay

Certificated/teaching staff employees who receive pay in the 11 month cycle may opt-in to deferred net pay plan. It allows certificated employees to receive 12 equal paychecks during the year. Eleven regular payroll checks and one summer deferred net pay check. (The July check is not a payroll check but money that is withheld from your net pay from August – June.)

All regular deductions (such as taxes and retirement) and voluntary deductions (such as insurance premium, annuities, savings) will be taken from your eleven regular monthly paychecks. The check you receive in July will be NET. There will be no deductions taken from your July check.

Please see Human Resources if you would like to enroll in the Deferred Net Pay plan.

G. Wage Attachments and Garnishments

Under normal circumstances, the School will not assist creditors in the collection of personal debts from its employees. However, creditors may resort to certain legal procedures such as garnishments, levies or judgments that require the School, by law, to withhold part of an employee's earnings in their favor.

Employees are strongly encouraged to avoid such wage attachments and garnishments. If the School is presented a second garnishment request concerning an employee, the Principal will discuss the situation with the employee.

H. Attendance Policy

Employees are expected to adhere to regular attendance and to be punctual. Absenteeism and tardiness negatively affects the School's ability to implement its educational program and disrupts consistency in students' learning. Excessive absenteeism and tardiness will not be tolerated and will lead to disciplinary action, up to and including termination.

If you are a classified employee and find it necessary to be absent or late, you are expected to arrange it in advance with your immediate supervisor. If it is not possible to arrange your absence or tardiness in advance, you must notify your immediate supervisor no later than one (1) hour before the start of your workday. An absence or tardiness without notification to your immediate supervisor will lead to disciplinary action, up to and including termination.

If you are a teacher or a teacher's aide on the MODESTO CAMPUS, you are responsible to contact the Administrative Assistant who will arrange for a qualified substitute. If you are absent from work longer than one (1) day, you are expected to keep the Administrative Assistant sufficiently informed of your situation. Any absence or tardiness without notification to the Administrative Assistant will lead to disciplinary action, up to and including termination.

If you are a teacher or a teacher's aide on the SALIDA CAMPUS, you are responsible to call for a qualified substitute and contact the Administrative Assistant to keep her apprised of all details. If you are absent from work longer than one (1) day, you are expected to continue to call for a qualified substitute and to keep the Administrative Assistant sufficiently informed of your situation. Any absence or tardiness without notification to the Administrative Assistant will lead to disciplinary action, up to and including termination.

A Personal Time Off (PTO) request within Paychex must be completed by the employee for each absence taken.

If you fail to come to work for three (3) consecutive work days without authorization, the School will presume that you have voluntarily terminated your position with the School. All absences of three (3) or more consecutive days must be documented by a written doctor's note.

I. Time Records

By law, GVA is obligated to keep accurate records of the time worked by non-exempt employees. Such employees shall be required to utilize the Paychex system.

Non-exempt employees must accurately clock in and out of their shifts as this is the only way the payroll department knows how many hours each employee has worked and how much each employee is owed. The time card indicates when the employee arrived and when the employee departed. All non-exempt employees must clock in and out for arrival and departure, along with all absences, including doctor or dentist appointments or tardies from work. All employees are required to keep the office advised of their departures from and returns to the school premises during the workday and verifying and attest to the truth of the information contained in their time records. Employees must provide electronic approval through the Paychex system.

Non-exempt employees are solely responsible for ensuring accurate information on their time cards and remembering to record time worked. If an employee forgets to clock-in/out, the employee must make the necessary change in their online Paychex account.

Non-exempt employees are prohibited from performing off-the-clock work, including but not limited to checking emails before/after work hours, performing work in the morning before logging in, and running School errands after logging out.

No one may clock-in or out for another employee. Any employee who violates any aspect of this policy may be subject to disciplinary action, up to and including release from at-will employment with the School.

J. Mandatory Training and Meetings

The School will pay non-exempt employees for attendance at mandatory trainings, lectures and meetings.

All mandatory trainings, lectures and meetings will be identified as such. Mandatory trainings are required to be completed once a year by current employees or within 6 months of new employment. The School will not pay non-exempt employees for attendance at voluntary trainings. If you are unsure about the characterization of an offered training, lecture or meeting, please contact your immediate supervisor before attending.

All non-exempt employees must accurately reflect attendance at all mandatory trainings, lectures and meetings outside of regular working hours on their time records.

K. Reasonable Assurance

Less than 12 month employees will be notified of reasonable assurance status for the upcoming school year at least 30 days prior to the conclusion of the previous school year.

IV. Standards of Conduct

A. Personal Appearance

At Great Valley Academy, we promote responsibility and good citizenship. To that end, we believe it is important to set an example of professionalism by the way we act and dress.

Employees are required to wear a Great Valley Academy uniform during school hours. The GVA uniform consists of khaki pants, capris, shorts or skirts (no jeans or cargo pants/shorts), a Navy Blue polo shirt embroidered with the GVA logo and athletic shoes. Skirt and shorts must be an appropriate length, and the hem may be no more than five inches above the kneecap when an employee is standing.

For female staff, a white collard button down blouse with short or long sleeves with embroidered GVA logo is also acceptable. For male staff, a white collard button down dress shirt with short or long sleeves with embroidered GVA logo is also acceptable.

Navy blue outerwear (jacket, sweater, sweatshirt) embroidered with the GVA logo may also be worn. GVA employees are role models and should therefore maintain a professional, appropriate, neat and clean appearance.

Fridays: One of the many GVA spirit t-shirts may be worn on Fridays (i.e. Jog-a-thon, Summer KidsCare, Performing Arts, 8th grade, Athletics, etc.)

Employees working 30 hours or more per week will be given a \$200 annual clothing allowance starting July 1st. Employees working less than 30 hours per week will be given a \$150 annual clothing allowance starting July 1st.

Only approved GVA clothing and athletic shoes will be reimbursed as outlined above. If you would like to request an exception because of “job assignment specific” requirements, you must receive approval of your administrator before making the purchase and then reimbursements will still only be made up to the allowable annual clothing allowance.

Undergarments, belts, and non-athletic shoes (except facilities staff) will not be reimbursed.

Employees may not display tattoos or piercings (other than ears) on their bodies. If an employee has a tattoo or piercing (other than ears) that is visible, it is the employee’s responsibility to ensure that it is not visible during working hours.

Employees’ hair and jewelry must be worn in a manner that is safe around students and equipment and must be a naturally occurring color (i.e.; no purple, blue etc.). Please refer to the Uniform Policies in the Student and Parent Handbook for further details.

B. Student Safety

In accordance with the School’s policies providing student safety, including those covering anti-harassment, anti-discrimination, anti-intimidation and anti-bullying, each employee is expected to assist in maintaining a student safe environment. Thus, each employee is required to take immediate steps to intervene when it is safe to do so if the employee witnesses an act of discrimination, harassment, intimidation or bullying of a student. The employee is also required to report such actions to the Campus Principal or Vice Principal as soon as practicable.

C. Professional Boundaries: Staff/Student Interaction Policy

The safety of Great Valley Academy children is the highest priority of the School. Any form of physical or mental abuse or harm of any kind (including without limitation, any form of sexual abuse) to any GVA or non GVA child caused by or permitted by our teachers and staff will absolutely not be tolerated in the slightest degree. All employees and staff at GVA shall themselves refrain from any and all inappropriate contact or behavior with any child at GVA, and shall protect to the best of their ability, GVA children from any inappropriate contact or behavior by other children or adults. Teachers and staff shall conduct themselves at all times in a manner that respects and protects the children at GVA. Employees and staff shall act appropriately and use reasonable judgment in connection with all interactions with children at GVA, on or off the campus, keeping in mind at all times, the best interests of the child or children. The School will promptly investigate and document the investigation of any allegation of misconduct of teachers and/or staff and, using such support staff or outside assistance, as he or she deems necessary and appropriate under the circumstances. Throughout this fact-finding process, the investigating administrator, and all other privy to the investigation, shall protect the privacy interests of any affected student(s) and/or staff member(s) including any potential witnesses, as much as possible. The investigating administrator shall promptly notify the Governing Board in closed session of the existence and status of any investigations. Upon completion of any such investigations, the Chief Executive Officer shall report to the Board any conclusions reached. The investigating administrator shall consult with legal counsel, as appropriate, prior to, during, and after conducting any investigation.

The School expects that all employees will conduct themselves in a professional and courteous manner while on duty. Employees engaging in misconduct will be subject to disciplinary action up to and including termination of employment.

D. Confidential Information and Intellectual Property

Employees of the School may come into contact with confidential information, including but not limited to information about the School's staff, students, parents, suppliers, and finances. Employees are required to keep any such matters that may be disclosed to them or learned by them confidential. All information relating to students, including schools attended, addresses, contact numbers and progress information is confidential in nature, and may not be shared with or distributed to unauthorized parties. All records concerning special education pupils shall be kept strictly confidential and maintained in separate files.

Furthermore, any such confidential information, obtained through employment with the School, must not be used by an employee for personal gain or to further an outside enterprise.

Any intellectual property, such as trademarks, copyrights and patents, and any work created by an employee in the course of employment at the School shall be the property of the School and the employee is deemed to have waived all rights in favor of the School. Work, for the purpose of this policy refers to written, creative or media work. All source material used in presentation or written documents must be acknowledged.

E. Conflict of Interest

All employees must avoid situations involving actual or potential conflict of interest. An employee involved in any relationships or situation that he or she believes may constitute a conflict of interest, should immediately and fully disclose the relevant circumstances to his or her **immediate supervisor**, or any other appropriate supervisor, for a determination about whether a potential or actual conflict exists. If an actual or potential conflict is

determined, the School may take whatever corrective action appears appropriate according to the circumstances. Failure to disclose facts related to a potential or actual conflict of interest shall constitute grounds for disciplinary action.

F. Outside Employment

Employees should not accept any employment or consulting relationship with another person or entity while employed by the School that would interfere with their ability to satisfactorily perform their job duties. The School will hold all employees to the same standards of performance and scheduling demands and will not make any exceptions for employees who also hold outside jobs.

G. Expense Reimbursements

In order to be eligible for reimbursement, employees must use the appropriate expenditure reimbursement form, a copy of which may be obtained from the Accounting Department. In general, all expenses must be budgeted and been previously approved in writing by your immediate supervisor. All reimbursement forms must be complete, signed and submitted to Accounting Department. Receipts must be provided in detailed, original format.

V. Employee Benefits

A. Sick Leave, Personal Time Off (PTO), and Calendar Reduction Days

The School provides Sick Leave to all Temporary or On Call employees whom are eligible based on the guidelines pursuant to California's Paid Sick Leave Law (AB 1522).

The School provides Personal Time Off (PTO) benefits to eligible employees to enable them to take paid time off for rest, illness, and recreation. The School believes that this time is valuable for employees in order to enhance their productivity and to make their work experience with the School personally satisfying.

Regular Part-time and, Full-time employees accrue PTO benefits on a pro rata basis. Temporary or On Call Employees, do not accrue PTO benefits.

PTO accruals may not exceed twice an employee's current annual entitlement. Once this maximum is reached, all further accruals will cease until such time as PTO accrual falls below the maximum accrual. PTO accruals will recommence after the employee has taken PTO and his or her accrued hours have dropped below the maximum.

No employee will receive pay in lieu of vacation, except as required by law. Employees may not borrow against unearned PTO time.

No PTO accrues during any unpaid leave of absence or while on disability salary continuation. PTO accruals recommence when the employee returns to work.

Upon termination of employment, the employee is paid all accrued, unused PTO at the employee's base rate of pay at the time of his or her termination.

All PTO (when used for recreation) and Calendar Reduction Day usage must be approved in advance by your immediate supervisor.

Sick Leave, PTO, and Calendar Reduction Day accrual schedules are assigned based on the job specific categories defined in the following table.

Classification	Job definitions
Temporary or On Call Staff	Credentialed Substitutes, Classified On Call and Temporary Staff
Instructional Staff	Credentialed and Non Credentialed Teachers
Instructional Support Staff	Instructional Aides, GVS Aides, all other hourly positions that follow the academic calendar.
Kids Care Classified	Kids Care Staff, Kids Care Director
Year Round Classified	Office, Administrative Support, Maintenance and District Staff

All **Temporary or On Call Staff** accrue Sick Leave based on the following schedule:

Temporary or On Call Staff	
30 days after date of hire	24 hours annually available first day following 90 days of employment.

Temporary or On Call Staff are responsible to report usage of Sick Leave through the Paychex system.

Sick Leave balances do not rollover into new school years.

All **Instructional Staff** (excluding Temporary or On Call) accrue PTO based on the following schedule:

Instructional Staff PTO Schedule	
Date of hire to end of School Year	80 hours annually available first day of employment. Prorated if less than 1 FTE status.

Teachers are responsible to report usage of PTO within the Paychex system. PTO may be used in increments no less than 2 hours.

Credentialed and Non Credentialed Teachers will be paid for unused amounts in the last pay period of the school year. Teacher PTO balances do not rollover into new school years.

Teachers who take time off above the 80 hour PTO limit will be docked at their Annual Daily Pay Rate in the pay period that the absence occurs.

GVA will provide a substitute for full or half days only.

All **Instructional Support Staff** (excluding Temporary or On Call) accrue PTO based on the following schedule.

Instructional Support Staff PTO Accrual Schedule	
Date of hire and thereafter	80 hours annually accrued at .036861 per hour worked

PTO requests are required to be submitted through the Paychex system.

Instructional aides and GVS Aides and all other hourly positions that follow the academic calendar, have the option to request PTO hours available to be paid in months that include school breaks (i.e. spring, fall, winter and summer breaks). These requests shall be submitted through the Paychex system. Request must indicate month in which to include the hours.

All **Kids Care Classified Staff** (excluding Temporary or On Call) accrue PTO based on the following schedule:

Kids Care Classified PTO Accrual Schedule	
<u>Years of Continuous Service</u>	<u>PTO Accrual</u>
Date of hire through fifth year	80 hours annually, accrued at 6.67 hours per month for Salary Employees and at .036861 per hour worked for Hourly Employees.
Sixth year through Tenth year	120 hours annually, accrued at 10 hours per month for Salary Employees and at .057692 per hour worked for Hourly Employees.
Eleventh year and thereafter	160 hours annually, accrued at 13.33 hours per month for Salary Employees and at .07692 per hour worked for Hourly Employees.

PTO requests are required to be submitted through the Paychex system.

All **Year Round Classified Staff** accrue PTO and Calendar Reduction Days based on the following schedule:

Year Round Classified PTO Accrual Schedule	
Date of hire and thereafter	80 hours annually, accrued at 6.67 hours per month for Salary Employees and at .036861 per hour worked for Hourly Employees.
Year Round Calendar Reduction Accrual Schedule	
<u>Years of Continuous Service</u>	<u>Calendar Reduction Days</u>

Date of hire through two years of service	5 days of reduction in annual work days. Prorated on two year anniversary date for time remaining in current school year.
Three years through five years of service	10 days of reduction in annual work days. Prorated on five year anniversary date for time remaining in current school year.
Six years plus of service	15 days of reduction in annual work days. Prorated on six year anniversary date for time remaining in current school year.

Reduction Days are to be taken during school breaks, and should not result in office closure. Adequate department coverage is required. Unless otherwise approved by the **Chief Executive Officer or Chief Operating Officer**. Reduction requests are required to be submitted through the Paychex system. Reduction Days do not rollover to new school year. All Reduction day requests must be approved in advance by your immediate supervisor.

PTO and Calendar Reduction Day requests are required to be submitted through the Paychex system.

B. Insurance and Retirement Benefits

1. Health Insurance

All employees who consistently work 30 hours or more per week are eligible for health insurance benefits in accordance with the School's health insurance plan as set forth in the Summary Plan Description ("SPD"). There are various plans available and each plan has its own premium component. The employee's portion of monthly premiums will be deducted from the employee's paycheck.

As mandated by federal and state law, employees on a leave of absence retain existing health coverage and are responsible for paying their portion of premiums for such coverage. Failure to timely request and pay for such coverage will result in the loss of coverage.

2. Disability Insurance

All employees are enrolled in California State Disability Insurance (SDI), which is a partial wage replacement insurance plan for California workers. Employees may be eligible for SDI when they are ill or have non-work related injuries, or may be eligible for work related injuries if they are receiving workers' compensation at a weekly rate less than the SDI rate. Specific rules and regulations relating to SDI eligibility are available from the Payroll/Human Resource Department.

3. Family Leave Insurance

Employees covered by the California Disability Insurance program are also covered by the California Paid Family Leave Insurance program. Eligible employees are entitled to receive up to six weeks of wage replacement benefits when they suffer a wage loss for taking time off to care for a seriously ill child, spouse, parent or domestic partner or to bond with a new child within one year of birth or placement of the child in connection with foster care or adoption. Specific rules and regulations relating to the Family Leave Insurance are available from the California's Employment Development Department.

4. Workers' Compensation Insurance

Eligible employees are entitled to Workers' Compensation Insurance benefits when suffering from an occupational illness or injury. This benefit is provided at no cost to the employee. See below for a further description of making a claim for Workers' Compensation Insurance benefits.

5. Retirement Plan

All eligible classified employees may participate in an employer sponsored 401K plan. Eligible employees may participate in elective deferral contributions and receive plan stated matching contributions after the age of 21 and upon completing one year of eligible employment (at least 1,000 hours across 12 consecutive months of employment) with the School. Plan entry dates are January 1st and July 1st of each calendar year following the work anniversary date, i.e. an employee who completed one year of eligible employment in September may enroll in the 401k plan effective January 1st.

6. COBRA Benefits

When coverage under the School's medical and/or dental plans (as applicable) ends, employees or their dependents can continue coverage for eighteen (18) or thirty-six (36) months, depending upon the reason benefits ended. To continue coverage, an employee must pay the full cost of coverage – the employee contribution and the School's previous contribution plus a possible administrative charge.

Medical coverage for an employee, his/her spouse, and eligible dependent children can continue for up to eighteen (18) months if coverage ends because:

- Employment ends, voluntarily or involuntarily, for any reason other than gross misconduct; or
- Hours of employment are reduced below the amount required to be considered a full-time employee or part-time, making an employee ineligible for the plan.

This eighteen (18) month period may be extended an additional eleven (11) months in cases of disability subject to certain requirements. This eighteen (18) month period may also be extended an additional eighteen (18) months if other events (such as a divorce or death) occur subject to certain requirements.

An employee's spouse and eligible dependents can continue their health coverage for up to thirty-six (36) months if coverage ends because:

- The employee dies while covered by the plan;
- The employee and his/her spouse become divorced or legally separated;
- The employee becomes eligible for Medicare coverage, but his/her spouse has not yet reach age sixty-five (65); or
- The employee's dependent child reaches an age which makes him or her ineligible for coverage under the plan.

Rights similar to those described above may apply to retirees, spouses and dependents if the employer commences a bankruptcy proceeding and those individuals lose coverage.

GVA will notify employees or their dependents if coverage ends due to termination or a reduction in work hours. If an employee becomes eligible for Medicare, divorced or legally separated, die, or when a dependent child no longer meets the eligibility requirements, the employee or a family member are responsible for notifying the

School within thirty (30) days of the event. GVA will then notify the employee or his/her dependents of the employee's rights.

Health coverage continuation must be elected within sixty (60) days after receiving notice of the end of coverage, or within sixty (60) days after the event causing the loss, whichever is later.

There are certain circumstances under which coverage will end automatically. This happens if:

- Premiums for continued coverage are not paid within thirty (30) days of the due date;
- The employee (or his/her spouse or child) become covered under another group health plan which does not contain any exclusion or limitation with respect to any pre-existing condition the employee (or the employee's spouse or child, as applicable) may have;
- GVA stops providing group health benefits;
- The employee (or the employee's spouse or child) become entitled to Medicare; or
- The employee extended coverage for up to twenty-nine (29) months due to disability and there has been a final determination that the employee is no longer disabled.

C. Leaves of Absence

Under certain circumstances, the School may grant leaves of absence to employees. Employees must submit requests for leaves of absence in writing to Payroll/Human Resource Department as far in advance as is practicable. While on leave, employees should keep in contact with Payroll/Human Resource Department and must notify Payroll/Human Resource Department as soon as possible if the employee intends to return to work earlier than planned. If an employee's leave expires and fails to return to work without contacting Payroll/Human Resource Department, it will be presumed that the employee abandoned his/her position with the School and employment may be terminated. If an employee is unable or unwilling to return to work at the expiration of his/her leave of absence, his/her employment may be terminated.

This Handbook summarizes leave that may be available to employees. Most leave policies have differing requirements for eligibility, duration, benefits, etc. Therefore, employees should contact Payroll/Human Resource Department to request specific information relating to a particular leave policy.

While out on a leave of absence, employees may not accept employment with another company or person unless agreed to in advance in writing by the School's Payroll/Human Resource Department. Acceptance of employment in violation of this policy will be considered an abandonment of the employee's position with the School, and employment may be terminated. Employees shall not apply for unemployment compensation insurance while out on leave.

1. Family Care and Medical Leave/California Family Rights Act

The School complies with the federal Family and Medical Leave Act (FMLA) and the California Family Rights Act (CFRA), both of which require the School to permit each eligible employee to take up to 12 work weeks (or twenty-six (26) workweeks where indicated) of leave in any twelve (12) month period for the purposes enumerated below.

In a single 12-month period, FMLA also provides for a family member of a person on covered active duty in the Armed Forces or Reserves to take up to 12 work weeks of leave for any qualifying emergency arising out of the fact that a spouse, son, daughter or parent is on active duty in the Armed Forces or Reserves or up to 26 work

weeks, less other FMLA leave taken, to care for an injured service member during rehabilitation as described below.

For ease of reference in this policy, all leave taken under both FMLA and CFRA will be referred to as “FMLA leave,” except to the extent that leave under FMLA and CFRA do not overlap. It is also the policy of the School that it will not interfere with, restrain or deny any employee’s rights provided by FMLA and CFRA. FMLA leave runs concurrently with Pregnancy Disability Leave, while CFRA leave does not.

Eligible Employees

Employees may be eligible for FMLA leave if they have:

- Been employed by the School for at least 12 months; and
- Worked at least 1,250 hours during the 12-month period immediately preceding commencement of the FMLA leave; and
- Work at a location in which the employer has at least 50 employees within 75 miles radius of the employee’s work site

Reasons for Taking Leave

The 12 workweeks (or twenty-six (26) workweeks where indicated) FMLA leave allowance includes any time taken (with or without pay) for any of the following reasons:

- Care for the employee’s newborn child or a child placed with the employee for adoption or foster care. Leaves for this purpose must conclude twelve (12) months after the birth, adoption, or placement. If both parents are employed by the School, they will be entitled to a combined total of twelve (12) weeks of leave for this purpose.
- For your own serious health condition (including a serious health condition resulting from an on-the-job illness or injury) that makes the employee unable to perform any one or more of the essential functions of his or her job (other than a disability caused by pregnancy, childbirth, or related medical conditions, which is covered by the School’s separate pregnancy disability policy).
 - A “serious health condition” is an illness, injury (including, but not limited to, on-the-job injuries), impairment, or physical or mental condition of the employee or a child, parent, or spouse of the employee that involves either inpatient care or continuing treatment, including, but not limited to, treatment for substance abuse.
 - “Inpatient care” means a stay in a hospital, hospice, or residential health care facility, any subsequent treatment in connection with such inpatient care, or any period of incapacity. A person is considered an “inpatient” when a health care facility formally admits him/her to the facility with the expectation that he/she will remain at least overnight and occupy a bed, even if it later develops that such person can be discharged or transferred to another facility and does not actually remain overnight.
 - “Incapacity” means the inability to work, attend school, or perform other regular daily activities due to a serious health condition, its treatment, or the recovery that it requires.

- “Continuing treatment” means ongoing medical treatment or supervision by a health care provider.
- Care for a spouse, domestic partner, child or parent with a serious health condition or military service related injury. When an employee is providing care to a spouse, son, daughter, parent, or next of kin who is a covered Armed Forces service member with a serious injury or illness, the employee may take a maximum of twenty-six (26) weeks of FMLA leave in a single twelve (12) month period to provide said care.
- For a qualifying exigency arising out of the fact that your spouse, son, daughter or parent is on covered active duty status (or has been notified of an impending call or order to covered active duty) in the Regular Armed Forces or Reserves deployed, or for deployment, to a foreign country.

A “serious injury or illness” for a covered veteran means an injury or illness that was incurred or aggravated by the member in the line of duty on active duty in the Armed Forces and manifested itself before or after the member became a veteran, and is: 1) a continuation of a serious injury or illness that was incurred or aggravated when the covered veteran was a member of the Armed Forces and rendered the service member unable to perform the duties of the service member’s office, grade, rank or rating; or 2) a physical or mental condition for which the covered veteran has received a VA Service Related Disability Rating (VASRD) of 50 percent or greater and such VASRD rating is based, in whole or in part, on the condition precipitating the need for caregiver leave; or 3) a physical or mental condition that substantially impairs the veteran’s ability to secure or follow a substantially gainful occupation by reason of a disability or disabilities related to military service or would do so absent treatment; or 4) an injury, including a psychological injury, on the basis of which the covered veteran has been enrolled in the Department of Veterans Affairs Program of Comprehensive Assistance for Family Caregivers.

A “qualifying exigency” is one or more of the following, as further defined in regulation: 1) short notice deployment; 2) military events and related activities; 3) childcare and school activities; 4) financial and legal arrangements; 5) counseling; 6) rest and recuperation; 7) post-deployment activities; 8) parental care; 9) additional activities. The maximum amount of time an eligible employee may take for rest and recuperation qualifying exigency leave is a maximum of 15 calendar days.

An employee that takes leave may elect, or the School may require the employee, to substitute any of the employee’s accrued PTO during this period or any other paid or unpaid time off negotiated with the School. If an employee takes leave because of the employee’s own serious health condition, the employee may elect, or the School may require the employee, to substitute accrued PTO during the period of the leave.

Length of FMLA Leave

FMLA leave can be taken in one (1) or more periods, but may not exceed twelve (12) workweeks total for any purpose in any twelve (12) month period, as described below, for any one, or combination of the above-described situations. “Twelve workweeks” means the equivalent of twelve (12) of the employee’s normally scheduled workweeks. For a full-time employee who works five (5) eight-hour days per week, “twelve workweeks” means sixty (60) working and/or paid eight (8) hour days.

In addition to the twelve (12) workweeks of FMLA leave that may be taken, an employee who is the spouse, son, daughter, parent, or next of kin of a covered Armed Forces servicemember shall also be entitled to a total of twenty-six (26) workweeks of FMLA leave during a twelve (12) month period to care for the servicemember.

The “twelve month period” in which twelve (12) weeks of FMLA leave may be taken is the twelve (12) month period immediately preceding the commencement of any FMLA leave.

If a holiday falls within a week taken as FMLA leave, the week is nevertheless counted as a week of FMLA leave. If, however, the School’s business activity has temporarily ceased for some reason and employees are generally not expected to report for work for one or more weeks, such as the Winter Break, Spring Break, or Summer Vacation, the days the School’s activities have ceased do not count against the employee’s FMLA leave entitlement. Similarly, if an employee uses FMLA leave in increments of less than one (1) week, the fact that a holiday may occur within a week in which an employee partially takes leave does not count against the employee’s leave entitlement unless the employee was otherwise scheduled and expected to work during the holiday.

Pay during FMLA Leave

- An employee on FMLA leave because of his/her own serious health condition must use all accrued paid sick leave at the beginning of any otherwise unpaid FMLA leave period. If an employee is receiving a partial wage replacement benefit during the FMLA leave, the School and the employee may agree to have School-provided paid leave, such as vacation, PTO, or sick time, supplement the partial wage replacement benefit unless otherwise prohibited by law.
- An employee on FMLA leave for child care or to care for a spouse, domestic partner, parent, or child with a serious health condition may use any or all accrued sick leave at the beginning of any otherwise unpaid FMLA leave.
- If an employee has exhausted his/her sick leave, leave taken under FMLA shall be unpaid leave.
- The receipt of sick leave pay or State Disability Insurance benefits will not extend the length of the FMLA leave. Sick pay accrues during any period of unpaid FMLA leave only until the end of the month in which unpaid leave began.

Health Benefits

Payment of premiums while on FMLA leave remains the same as if the employee were not on leave. Thus, the employee is required to pay any premium payments for him/herself and dependents during leave that would have been made if he/she were not on leave, while the School continues to pay the benefits at the same level as if the employee were not on leave. When a request for FMLA leave is granted, the School will give the employee written confirmation of the arrangements made for the payment of insurance premiums during the leave period.

If the employee out on leave chooses not to return to work from a leave allowed by this policy after the expiry of the leave, the employee will be required to repay the School the premium amounts it paid during leave, unless the employee does not return to work because of circumstances beyond his/her control or because of recurrence, continuation or onset of a serious health condition. An employee is deemed to have “failed to return from leave” if he/she works less than thirty (30) days after returning from FMLA leave.

Medical Certifications

An employee requesting FMLA leave because of his/her own or a relative’s serious health condition must provide medical certification from the appropriate health care provider on a form supplied by the School. Absent exigent

circumstances, failure to provide the required certification in a timely manner (within 15 days of the School's request for certification) may result in denial of the leave request until such certification is provided.

The School will notify the employee in writing if the certification is incomplete or insufficient, and will advise the employee what additional information is necessary in order to make the certification complete and sufficient. The School may contact the employee's health care provider to authenticate a certification as needed.

If the School has reason to doubt the medical certification supporting a leave because of the employee's own serious health condition, the School may request a second opinion by a health care provider of its choice (paid for by the School). If the second opinion differs from the first one, the School will pay for a third, mutually agreeable, health care provider to provide a final and binding opinion.

Recertifications are required if leave is sought after expiration of the time estimated by the health care provider. Failure to submit recertifications can result in termination of the leave.

Certification for Qualifying Exigency

The first time an employee requests leave because of a qualifying exigency arising out of the covered active duty or call to covered active duty status (or notification of an impending call or order to covered active duty) of a covered service member, an employer may require the employee to provide a copy of the military member's active duty orders or other documentation issued by the military which indicates that the military member is on covered active duty or call to covered active duty service. This information need only be provided to the employer once.

The School may require that leave for any qualifying exigency be supported by a certification from the employee that sets forth the following information: 1) a statement or description, signed by the employee, of appropriate facts regarding the qualifying exigency for which FMLA leave is requested; 2) the approximate date on which the qualifying exigency commenced or will commence; 3) if the request is for a single, continuous period of time, the beginning and end dates for such absence; 4) if the request is for an intermittent or reduced schedule basis, an estimate of the frequency and duration of the qualifying exigency; 5) if the request involves meeting with a third party, appropriate contact information for the individual or entity with whom the employee is meeting (such as name, title, organization, address, telephone number, fax number and email address) and a brief description of the purpose of the meeting; and 6) if the request involves rest and recuperation leave, a copy of the military member's rest and recuperation orders, or other documentation issued by the military which indicates that the military member has been granted rest and recuperation leave, and the dates of the military member's rest and recuperation leave. The School may provide the employee with a form that will meet these certification requirements.

Procedures for Requesting and Scheduling FMLA Leave

An employee should request FMLA leave by completing a Request for Leave form (available from Payroll/Human Resource Department) and submitting it to Payroll/Human Resource Department. An employee asking for a Request for Leave form will receive a copy of the School's then-current FMLA leave policy.

Employees should provide not less than thirty (30) days notice for foreseeable childbirth, placement or any planned medical treatment for the employee or his/her spouse, child or parent. Failure to provide such notice is grounds for denial of a leave request, except in situations where the need for FMLA leave is an emergency or otherwise unforeseeable.

Where possible, employees must make a reasonable effort to schedule foreseeable planned medical treatments so as not to unduly disrupt the School's operations.

If FMLA leave is taken because of the employee's own serious health condition or the serious health condition of the employee's spouse, domestic partner, parent or child, the leave may be taken intermittently or on a reduced leave schedule when medically necessary, as determined by the health care provider of the person with the serious health condition.

If FMLA leave is taken because of the birth of the employee's child or the placement of a child with the employee for adoption or foster care, the minimum duration of leave is two (2) weeks, except that the School will grant a request for FMLA leave for this purpose of at least one day but less than two (2) weeks' duration on any two (2) occasions.

If an employee needs intermittent leave or leave on a reduced leave schedule that is foreseeable based on planned medical treatment for the employee or a family member, the employee may be transferred temporarily to an available alternative position for which he/she is qualified that has equivalent pay and benefits and that better accommodates recurring periods of leave than the employee's regular position. The School will respond to a FMLA leave request no later than five (5) business days of receiving the request. If an FMLA leave request is granted, the School will notify the employee in writing that the leave will be counted against the employee's FMLA leave entitlement. This notice will explain the employee's obligations and the consequences of failing to satisfy them.

Return to Work

Upon timely return at the expiration of the FMLA leave period, an employee (other than a "key" employee whose reinstatement would cause serious and grievous injury to School operations) is entitled to the same or comparable position that is virtually identical to the employee's original position in terms of pay, benefits and working conditions, including privileges, perquisites and status, unless the same position and any comparable position(s) have ceased to exist because of legitimate business reasons unrelated to the employee's FMLA leave.

When a request for FMLA leave is granted to an employee (other than a "key" employee), the School will give the employee a written guarantee of reinstatement at the termination of the leave (with the limitations explained above).

Before an employee will be permitted to return from FMLA leave taken because of his/her own serious health condition, the employee must obtain a certification from his/her health care provider that he/she is able to resume work.

If an employee can return to work with limitations, the School will evaluate those limitations and, if possible, will accommodate the employee as required by law. If accommodation cannot be made, the employee will be medically separated from the School.

Limitations on Reinstatement

GVA may refuse to reinstate a "key" employee if the refusal is necessary to prevent substantial and grievous injury to the School's operations. A "key" employee is an exempt salaried employee who is among the highest paid 10% of the School's employees within seventy-five (75) miles of the employee's worksite.

A “key” employee will be advised in writing at the time of a request for, or if earlier, at the time of commencement of, FMLA leave, that he/she qualifies as a “key” employee and the potential consequences with respect to reinstatement and maintenance of health benefits if the School determines that substantial and grievous injury to the School’s operations will result if the employee is reinstated from FMLA leave. At the time it determines that refusal is necessary, the School will notify the “key” employee in writing (by certified mail) of its intent to refuse reinstatement and will explain the basis for finding that the employee’s reinstatement would cause the School to suffer substantial and grievous injury. If the School realizes after the leave has commenced that refusal of reinstatement is necessary, it will give the employee at least ten (10) days to return to work following the notice of its intent to refuse reinstatement.

Employment during Leave

No employee, including employees on FMLA leave, may accept employment with any other employer without the School’s written permission. An employee who accepts such employment without the School’s written permission will be deemed to have resigned from employment at the School.

Pregnancy Disability Leave

This policy explains how the School complies with the California Pregnancy Disability Act, which requires the School to give each female employee an unpaid leave of absence of up to four (4) months per pregnancy, as needed, for the period(s) of time a woman is actually disabled by pregnancy, childbirth, or related medical conditions.

- Employee Eligibility Criteria

To be eligible for pregnancy disability leave, the employee must be disabled by pregnancy, childbirth, or a related medical condition and must provide appropriate medical certification concerning the disability.

- Events That May Entitle an Employee to Pregnancy Disability Leave

The four (4)-month pregnancy disability leave allowance includes any time taken (with or without pay) for any of the following reasons:

- a. The employee is unable to work at all or is unable to perform any one or more of the essential functions of her job without undue risk to herself, the successful completion of her pregnancy, or to other persons because of pregnancy or childbirth, or because of any medically recognized physical or mental condition that is related to pregnancy or childbirth (including severe morning sickness); or
- b. The employee needs to take time off for prenatal care.

Duration of Pregnancy Disability Leave

Pregnancy disability leave may be taken in one or more periods, but not to exceed four months total. “Four months” means the number of days the employee would normally work within four months. For a full-time employee who works five (5) eight (8) hour days per week, four (4) months means 693 hours of leave (40 hours per week times 17 ¹/₃ weeks).

For employees who work more or less than forty (40) hours per week, or who work on variable work schedules, the number of working days that constitutes four (4) months is calculated on a pro rata or

proportional basis. For example, for an employee who works twenty (20) hours per week, “four months” means 346.5 hours of leave entitlement (20 hours per week times 17 1/3 weeks). For an employee who normally works forty-eight (48) hours per week, “four months” means 832 hours of leave entitlement (48 hours per week times 17 1/3 weeks).

At the end or depletion of an employee’s pregnancy disability leave, an employee who has a physical or mental disability (which may or may not be due to pregnancy, childbirth, or related medical conditions) may be entitled to reasonable accommodation. Entitlement to additional leave must be determined on a case-by case basis, taking into account a number of considerations such as whether an extended leave is likely to be effective in allowing the employee to return to work at the end of the leave, with or without further reasonable accommodation, and whether or not additional leave would create an undue hardship for the School. The School is not required to provide an indefinite leave of absence as a reasonable accommodation.

Pay during Pregnancy Disability Leave

- An employee on pregnancy disability leave must use all accrued paid sick leave and may use any or all accrued vacation or PTO time at the beginning of any otherwise unpaid leave period.
- The receipt of vacation pay, PTO, or sick leave pay, or state disability insurance benefits, will not extend the length of pregnancy disability leave.
- Vacation, PTO, and sick pay accrues during any period of unpaid pregnancy disability leave only until the end of the month in which the unpaid leave began.

Health Benefits

GVA shall provide continued health insurance coverage while an employee is on pregnancy disability leave consistent with applicable law. The continuation of health benefits is for a maximum of four (4) months in a twelve (12)-month period. GVA can recover premiums that it already paid on behalf of an employee if both of the following conditions are met:

- a. The employee fails to return from leave after the designated leave period expires.
- b. The employee’s failure to return from leave is for a reason other than the following:
 - The employee is taking leave under the California Family Rights Act.
 - There is a continuation, recurrence or onset of a health condition that entitles the employee to pregnancy disability leave.
 - There is a non-pregnancy related medical condition requiring further leave.
 - Any other circumstance beyond the control of the employee.

Seniority

An employee on pregnancy disability leave remains an employee of the School and a leave will not constitute a break in service. When an employee returns from pregnancy disability leave, she will return with the same seniority she had when the leave commenced.

Medical Certifications

- a. An employee requesting a pregnancy disability leave must provide medical certification from her healthcare provider on a form supplied by the School. Failure to provide the required certification in a timely manner (within fifteen (15) days of the leave request) may result in a denial of the leave request until such certification is provided.
- b. Recertifications are required if leave is sought after expiration of the time estimated by the healthcare provider. Failure to submit required recertifications can result in termination of the leave.

Requesting and Scheduling Pregnancy Disability Leave

- An employee should request pregnancy disability leave by completing a Request for Leave form and submitting it to the Principal. An employee asking for a Request for Leave form will be referred to the School's then current pregnancy disability leave policy.
- Employee should provide not less than thirty (30) days' notice or as soon as is practicable, if the need for the leave is foreseeable. Failure to provide such notice is grounds for denial of the leave request, except if the need for pregnancy disability leave was an emergency and was otherwise unforeseeable.
- Where possible, employees must make a reasonable effort to schedule foreseeable planned medical treatments so as not to unduly disrupt the School's operations.
- Pregnancy disability leave may be taken intermittently or on a reduced leave schedule when medically advisable, as determined by the employee's healthcare provider.
- If an employee needs intermittent leave or leave on a reduced leave schedule that is foreseeable based on planned medical treatment, the employee may be transferred temporarily to an available alternative position for which he or she is qualified that has equivalent pay and benefits that better accommodates recurring periods of leave than the employee's regular position.
- The School will respond to a pregnancy disability leave request within ten (10) days of receiving the request. If a pregnancy disability leave request is granted, the School will notify the employee in writing and leave will be counted against the employee's pregnancy disability leave entitlement. This notice will explain the employee's obligations and the consequences of failing to satisfy them.

Return to Work

- a. Upon timely return at the expiration of the pregnancy disability leave period, an employee is entitled to the same position unless the employee would not otherwise have been employed in the same position at the time reinstatement is requested. If the employee is not reinstated to the same position, she must be reinstated to a comparable position unless one of the following is applicable:
 - i. The employer would not have offered a comparable position to the employee if she would have been continuously at work during the pregnancy disability leave.
 - ii. There is no comparable position available, to which the employee is either qualified or entitled, on the employee's scheduled date of reinstatement or within sixty (60) calendar days thereafter. The School will take reasonable steps to provide notice to the employee if and when comparable positions become available during the sixty (60) day period.

A “comparable” position is a position that involves the same or similar duties and responsibilities and is virtually identical to the employee’s original position in terms of pay, benefits, and working conditions.

- b. When a request for pregnancy disability leave is granted to an employee, the School will give the employee a written guarantee of reinstatement at the end of the leave (with the limitations explained above).
- c. In accordance with GVA policy, before an employee will be permitted to return from a pregnancy disability leave of three (3) days or more, the employee must obtain a certification from her healthcare provider that she is able to resume work.
- d. If the employee can return to work with limitations, the School will evaluate those limitations and, if possible, will accommodate the employee as required by law. If accommodation cannot be made, the employee will be medically separated from the School.

Employment during Leave

No employee, including employees on pregnancy disability leave, may accept employment with any other employer without the School’s written permission. An employee who accepts such employment without written permission will be deemed to have resigned from employment.

2. Medical Leave of Absence

At the discretion of Payroll/Human Resource Department, an unpaid medical leave of absence may be granted to employees who are not eligible for other leaves. Ask Payroll/Human Resource Department for information on medical leaves of absence, and any implications unpaid medical leave may have on your eligibility for employee benefits, including medical benefit plan coverage.

3. Catastrophic Injury or Illness Leave Policy

The purpose of this policy is to permit an employee of Great Valley Academy (“GVA”) to contribute a portion of his or her accrued paid time off (PTO) to other employees (via a pooling (“bank”) of donated PTO) when another employee has suffered a catastrophic illness or injury requiring absence from work for a prolonged period of time.

“Catastrophic injury or illness” is defined as a life-threatening injury or illness of an employee which totally incapacitates the employee from work, as verified by a licensed physician, and forces the employee to exhaust all leave time earned by that employee, resulting in the loss of compensation for the employee. Acute chronic illnesses or injuries, such as cancer or major surgery, which result in intermittent absences from work and which are long-term in nature and require long recuperation periods, may be considered catastrophic. Conditions that are short-term in nature, including but not limited to common illnesses (influenza, measles, etc.) and common injuries (back pain, broken limb, sprained ankle, etc.) are generally not catastrophic.

An employee who requests catastrophic leave donations must personally be suffering from a catastrophic illness or injury that has resulted in, or is anticipated to result in, the exhaustion of all of his/her accrued paid leave, including but not limited to paid time off and vacation time. Employees are not eligible to receive leave donations in order to care for others.

Participation in this program is voluntary. Recipient employees shall not offer anything of value to another employee in exchange for donating leave. Likewise, donating employees shall not receive anything of value from another employee in exchange for donating leave.

Recipient Eligibility

An employee is only eligible to receive leave donations under this policy if he/she is a regular, full-time employee (30 or more hours per week) who has been in an active work status for GVA for at least 18 months (1.5) consecutive years. Legally protected leaves of absence pursuant to the Family Medical Leave Act (“FMLA”), Americans with Disabilities Act (“ADA”), Fair Employment and Housing Act (“FEHA”), Pregnancy Disability Leave (“PDL”), California Family Rights Act (“CFRA”), or similar federal, state, or local law shall not be considered a break in service for the purposes of determining whether the employee has been in an active work status for the requisite amount of time.

No employee may request to receive catastrophic leave more than one (1) time within a thirty-six (36) month period.

Donor Eligibility

An employee is only eligible to donate leave under this policy if he/she is a regular, full-time employee (30 or more hours per week) who has been in an active work status for GVA for at least 18 months (1.5) consecutive years. Legally protected leaves of absence pursuant to the Family Medical Leave Act (“FMLA”), Americans with Disabilities Act (“ADA”), Fair Employment and Housing Act (“FEHA”), Pregnancy Disability Leave (“PDL”), California Family Rights Act (“CFRA”), or similar federal, state, or local law shall not be considered a break in service for the purposes of determining whether the employee has been in an active work status for the requisite amount of time.

Donating employees may contribute five (5) paid time off days per fiscal year to a paid time off bank for employees suffering a catastrophic illness or injury; however, each donating employee must retain at least five (5) paid time off days for his/her own account. Only accrued, unused paid time off may be donated.

Process of Requesting Catastrophic Leave

1. Catastrophic leave requests must be submitted in writing to GVA and include a medical certification of the catastrophic injury or illness.
2. Upon receiving the catastrophic leave request, the Chief Executive Officer (“CEO”) or designee shall determine:
 - That the employee is unable to work due to the employee’s catastrophic illness or injury; and
 - That the employee has exhausted all accrued paid leave credits.
3. When the above verification and determinations are made, the CEO or designee may approve the transfer of paid time off credits. There is no right to receive catastrophic leave. The CEO or designee may in his/her unreviewable discretion decline an employee’s request for catastrophic leave benefits for any reason.

4. If the recipient employee's request is granted, the CEO or designee shall inform employees of the means by which donations may be made in response to the employee's request. Eligible employees may donate accrued paid time off credits to the requesting employee at a minimum of one (1) day, prorated per donating employee work day, and in hour increments thereafter. All transfers of eligible leave credit shall be irrevocable.
5. Donating employees shall remain anonymous. GVA will not identify the donor publically or to the recipient employee, but some employees may need to be made aware of the donation in order to process and administer the donation.
6. An employee who receives paid leave pursuant to this program shall use any leave credits that he/she continues to accrue on a monthly basis before receiving paid leave pursuant to this program. No employee shall receive more than forty (40) donated paid time off days.
7. If the employee is also receiving State Disability Insurance ("SDI") or Paid Family Leave ("PFL") benefits, which is paid on a weekly basis, the total amount of catastrophic leave pay the employee may receive on a weekly basis, when added to the amount of SDI or PFL benefits the employee is receiving, shall not exceed the employee's total weekly salary.

The employee who is recipient of the donated leave credits shall use those credits in compliance with their approved application for catastrophic leave

4. Time Off for Organ/Bone Marrow Donation Leave

Employees are given up to 30 business days paid leave of absence in any one year period for the purpose of donating an organ to another person and a 5 business day paid leave of absence in any one year period for the purpose of donating bone marrow to another person. The year period is calculated from the date the employee's leave begins and consists of 12 consecutive months. The leave may be taken in one or more periods. These leaves will not run concurrently with CFRA or FMLA leave.

If the donating employee has any accrued, unused sick or personal days, the employee is required to use up to five of these days for bone marrow donations and up to 10 of these days for organ donations. The School will maintain and pay for health care coverage for the full duration of the leave as if the employee were still at work; the employee will be required to pay their share of premiums, as if they were still at work.

An employee shall not have any greater rights during this leave than if he or she had been actively working during this time, but will be reinstated to their same or equivalent job prior to the leave. No employee shall be discriminated or retaliated against for taking an organ or bone marrow donation leave.

The employee shall provide verification to the School that he or she is an organ or bone marrow donor and that there is a medical necessity for the leave. The employee shall notify Human Resources as far in advance of the leave as is practicable.

5. Funeral/Bereavement Leave

Employees will be allowed up to three (3) paid consecutive working days off to arrange and attend the funeral of an immediate family member. For purposes of this policy, an employee's immediate family member includes a current spouse, parent, legal guardian, sibling, child, current parent-, sister-, or brother-in-law, grandparent, grandchild, or domestic partner.

If any employee requires more than three (3) days off for bereavement leave, the employee may request additional unpaid leave or may request the opportunity to use any accrued PTO time, which may be granted in the discretion of the School.

6. Military Leave of Absence

The school provides unpaid military leaves of absence to employees who serve in the uniformed services as required by the Uniformed Services Employment and Reemployment Rights Act of 1994 and applicable state laws. Leave is available for active duty, active duty for training, initial active duty for training, inactive duty training, full-time National Guard duty and for examinations to determine fitness for any such duty. Total military leave time taken may not exceed five years during employment, except in special circumstances.

Advance notice of leave is required. Please inform your immediate supervisor of anticipated military leave time as far in advance as possible. While the use of PTO time to cover the leave is not required, accrued PTO will be paid during military leave, unless otherwise requested by the employee to be unpaid. Health plan coverage continuance can be arranged for up to twenty-four (24) months during military leave if required premium payments are made by employee. As with other leaves of absence, failure to return to work or to reapply within applicable time limits may result in termination of employment. For salary exempt employees, military leave time taken as a partial week will be compensated the employee's regular salary less any pay received from the military for the partial time off requested. Documentation outlining the military pay received must be provided by the employee no later than one week upon return from service.

Upon a return from military leave up to five years, an employee is entitled to reemployment within two weeks after the employee submits his/her reemployment application.

Eligible employees may be entitled to other leave rights related to military leave. Please contact Payroll/Human Resource Department to understand all leave rights that may be available to you.

Except for employees serving in the National Guard, GVA will reinstate those employees returning from military leave to their same position or one of comparable seniority, status, and pay if they have a certificate of satisfactory completion of service and apply within ninety (90) days after release from active duty or within such extended period, if any, as required by law. For those employees serving in the National Guard, if he or she left a full-time position, the employee must apply for reemployment within forty (40) days of being released from active duty, and if he or she left part-time employment, the employee must apply for reemployment within five (5) days of being released from active duty.

An employee who was absent from work while fulfilling his or her covered service obligation under the USERRA or California law shall be credited, upon his or her return to the School, with the hours of service that would have been performed but for the period of absence from work due to or necessitated by USERRA-covered service. Exceptions to this policy will occur wherever necessary to comply with applicable laws.

GVA shall grant up to ten (10) days of unpaid leave to employees who work more than twenty (20) hours per week and who are spouses of deployed military servicemen and servicewomen. The leave may be taken when the military spouse is on leave from deployment during a time of military conflict. To be eligible for leave, an employee must provide the School with (1) notice of intention to take military spousal leave within two (2) business days of receiving official notice that the employee's military spouse will be on leave from deployment, and (2) documentation certifying that the employee's military spouse will be on leave from deployment during the time that the employee requests leave.

7. Drug and Alcohol Rehabilitation Leave

The school will reasonably accommodate an employee who voluntarily enters and participates in an alcohol or drug rehabilitation program, including potentially providing unpaid leave to participate in the program. The School will not pay for the costs incurred in attending a rehabilitation program. An employee who wishes to identify him or herself as an individual in need of the assistance of an alcohol or drug rehabilitation program may contact Payroll/Human Resource Department. The School will take all reasonable steps necessary to maintain the employee's privacy in this situation. The employee may use PTO time, if any, during requested leave.

Nothing in this policy shall prohibit the School from refusing to hire or discharge an employee who, because of his or her current use of alcohol or drugs, is unable to perform his/her duties or cannot perform the duties in a manner that would not endanger his/her health or safety or the health or safety of others.

8. Time Off for Adult Literacy Programs

The School will reasonably accommodate and assist any employee who reveals a problem of illiteracy and requests employer assistance in enrolling in an adult literacy education program. Employees will be unpaid for time off and required to bear the cost associated with enrollment in an adult literacy education program, but the School will assist the employee by providing the locations of local literacy education programs. The School may also arrange for a literacy education provider to visit the School.

An employee who wishes to reveal a problem of illiteracy and request School assistance should contact Payroll/Human Resource Department. The School will take all reasonable steps to safeguard the employee's privacy. Nonexempt employees may use accrued PTO if available to make up for the work that is missed to attend literacy classes.

9. School Appearance and Child's School Activities

As required by law, GVA will permit an employee who is a parent or guardian (including a stepparent, foster parent, or grandparent) of school children, from kindergarten through grade twelve (12), or a child enrolled with a licensed child care provider, up to forty (40) hours of unpaid time off per child per school year (up to eight (8) hours in any calendar month of the school year) to participate in activities of a child's school or child care. If more than one (1) parent or guardian is an employee of GVA, the employee that first provides the leave request will be given the requested time off. Where necessary, additional time off will also be permitted where the school requires the employee(s) appearance.

The employee requesting school leave must provide reasonable advanced notice of the planned absence. The employee may use accrued but unused paid leave (e.g., PTO) to be paid during the absence.

When requesting time off for school activities, the employee must provide verification of participation in an activity as soon as practicable. When requesting time off for a required appearance, the employee(s) must provide a copy of the notice from the child's school requesting the presence of the employee.

10. Time Off to Serve as Election Official

Any employee who serves as an election official is eligible for unpaid leave on election day for purposes of service. Please notify your immediate supervisor of your commitment to act as election official as far in advance as possible.

11. Time Off for Jury and Witness Duty

For all exempt employees, the School will pay for time off if an employee is called to serve on a jury provided the employee continues to perform work duties as assigned. For all non-exempt employees, the School will pay for up to three (3) days if you are called to serve on a jury or grand jury if the employee provides reasonable advance notice. Submission of a copy of Jury Summons is required. The School will also provide employees unpaid leave to appear in court or other judicial proceeding as a witness, as permitted by law, to comply with a valid subpoena or other court order. Please notify your immediate supervisor and Payroll/Human Resource Department of your commitment to serve on a jury or as a witness as far in advance as possible.

12. Victims of Abuse Leave

GVA provides reasonable and necessary unpaid leave and other reasonable accommodations to employees who are victims of domestic violence, sexual assault, or stalking. Such leave may be taken to attend legal proceedings or to obtain or attempt to obtain any relief necessary, including a restraining order, to ensure the employee's own health, safety or welfare, or that of the employee's child or children. Employees may also request unpaid leave for the following purposes:

- Seek medical attention for injuries caused by domestic violence, sexual assault, or stalking.
- Obtain services from a domestic violence shelter, program, or rape crisis center.
- Obtain psychological counseling for the domestic violence, sexual assault, or stalking.
- Participate in safety planning, such as relocation, to protect against future domestic violence, sexual assault, or stalking.

To request leave under this policy, an employee should provide GVA with as much advance notice as practicable under the circumstances. If advance notice is not possible, the employee requesting leave under this policy should GVA one (1) of the following certifications upon returning back to work:

1. A police report indicating that the employee was a victim of domestic violence, sexual assault, or stalking.
2. A court order protecting the employee from the perpetrator or other evidence from the court or prosecuting attorney that the employee appeared in court.
3. Documentation from a licensed medical professional, domestic violence or sexual assault counselor, licensed health care provider, or counselor showing that the employee's absence was due to treatment for injuries or abuse from domestic violence, sexual assault, or stalking.

Employees requesting leave under this policy may choose to use accrued paid leave. In addition, GVA will provide reasonable accommodations to employees who are victims of domestic violence, sexual assault or stalking for the employees' safety while at work. To request an accommodation under this policy, an employee should contact the CEO or designee.

13. Time Off for Victims of Crime

An Employee who is a victim of certain crimes (violent felonies, felony thefts and serious felonies as defined by law) or is an immediate family member of a victim, is a registered domestic partner of a victim or the child of a registered domestic partner of a victim will be given unpaid time off as necessary in accordance with the law. Employees may be required to provide reasonable advanced notice of the need for time off if feasible and documentation establishing the right to such time off may be requested. The School will take all reasonable steps to maintain the confidentiality of any employee requesting crime victim leave. Please notify your immediate

supervisor and Payroll/Human Resource Department of your need for time off as far in advance as possible. As applicable, an employee may use accrued paid leave for crime victim leave purposes.

14. Time Off for Volunteer Firefighters

Employees who perform duties as a volunteer firefighter are entitled to an unpaid temporary leave of absence not to exceed an aggregate of 14 days per calendar year for the purpose of engaging in fire or law enforcement training. Employees must provide their immediate supervisor and Payroll/Human Resource Department with advanced notice of any training.

15. Time Off for Voting

Employees who do not have sufficient time outside of their regular working hours to vote in a statewide election may request time off to vote. If possible, employees should make their request at least two days in advance of the election. Up to two hours of paid time off will be provided, at the beginning or the end of the employee's regular shift, whichever will allow the most free time for voting and the least time off work. Please contact your immediate supervisor to request and schedule time off to vote.

16. Workers' Compensation Leave

GVA, in accordance with State law, provides insurance coverage for employees in case of work-related injuries. The workers' compensation benefits provided to injured employees may include:

- Medical care;
- Cash benefits, tax-free to replace lost wages; and
- Vocational rehabilitation to help qualified injured employees return to suitable employment.

To ensure you receive any worker's compensation benefits to which you may be entitled, you will need to:

- Immediately report any work-related injury to the Office Manager;
- Seek medical treatment and follow-up care if required;
- Complete a written Employee's Claim Form (DWC Form 1) and return it to the Office Manager; and
- Provide the School with a certification from your health care provider regarding the need for workers' compensation disability leave as well as your eventual ability to return to work from the leave.

It is the School's policy that when there is a job-related injury, the first priority is to ensure that the injured employee receives appropriate medical attention. GVA, with the help of its insurance carrier has selected medical centers to meet this need. Each medical center was selected for its ability to meet anticipated needs with high quality medical service and a location that is convenient to the School's operation.

- If an employee is injured on the job, he/she is to go or be taken to the approved medical center for treatment. If injuries are such that they require the use of emergency medical systems ("EMS") such as an ambulance, the choice by the EMS personnel for the most appropriate medical center or hospital for treatment will be recognized as an approved center.
- All accidents and injuries must be reported to the Principal and to the individual responsible for reporting to the School's insurance carrier. Failure by an employee to report a work-related injury by the end of his/her shift could result in loss of insurance coverage for the employee. An employee may choose to be treated by his/her personal physician at his/her own expense, but he/she is still required

to go to the School's approved medical center for evaluation. All job-related injuries must be reported to the appropriate State Workers' Compensation Bureau and the insurance carrier.

- When there is a job-related injury that results in lost time, the employee must have a medical release from the School's approved medical facility before returning to work.
- Any time there is a job-related injury, the School's policy requires drug/alcohol testing along with any medical treatment provided to the employee.

17. Returning from Leave of Absence

Employees cannot return from a medical leave of absence without first providing a sufficient doctor's return to work authorization.

When business considerations require, the job of an employee on leave may be filled by a temporary or regular replacement. An employee should give the Payroll/Human Resources Department thirty (30) days' notice before returning from leave. Whenever the School is notified of an employee's intent to return from a leave, the School will attempt to place the employee in his former position or in a comparable position with regard to salary and other terms and conditions for which the employee is qualified. However, re-employment cannot always be guaranteed. If you need further information regarding Leaves of Absence, be sure to consult with the Payroll/Human Resources Department.

VI. Employment Evaluation and Separation

A. Employee Reviews and Evaluations

Each employee will receive periodic performance reviews conducted by their immediate supervisor. Performance evaluations will be conducted bi-annually at a minimum. The frequency of performance evaluations may vary depending upon length of service, job position, past performance, changes in job duties or recurring performance problems.

Your performance evaluations may review factors such as the quality and quantity of the work you perform, your knowledge of the job, your initiative, your work attitude, and your attitude toward others. The performance evaluations are intended to make you aware of your progress, areas for improvement and objectives or goals for future work performance. Favorable performance evaluations do not guarantee increases in salary or promotions or retention of your job. Salary increases, promotions and job retention are solely within the discretion of the School and depend upon factors in addition to performance and budgetary constraints. After the review, you will be required to sign the evaluation report simply to acknowledge that it has been presented to you, that you have discussed it with your immediate supervisor and that you are aware of its contents. The evaluation system in no way alters the employment at-will relationship.

B. Discipline and Involuntary Termination

Violation of the School's policies and rules may warrant disciplinary action, which may take multiple forms, including verbal warnings, written warnings, suspensions or termination. The School's disciplinary system is informal and the School may, in its sole discretion, utilize any form of discipline it deems appropriate under the circumstances, up to and including termination of employment upon the first offense.

C. Voluntary Termination

Either the employee or the School may terminate the employment relationship at any time, with or without prior notice and with or without cause. While it is not required, the School requests that employees electing to resign to give as much advance notice as possible (preferably two weeks) to allow the School to plan for your departure.

An exit interview will normally be scheduled on the last day of work with Payroll/Human Resource Department. The purposes of the exit interview is to review eligibility for benefit conversion, to ensure that all necessary forms are completed, to collect any company property (including keys, equipment, documents and records) that may be in the employee's possession, to review the employee's obligations regarding confidential information, and to provide the employee with the opportunity to make any constructive comments and suggestions on improving the working environment at the School. The School appreciates receiving candid opinions of the employee's employment. Final pay, including pay for any earned but unused PTO time, will be provided in accordance with state law.

D. References

All requests for references and employment verifications must be promptly directed to Payroll/Human Resource Department. When contacted for employment verification, the School will only provide information concerning dates of employment and the title of the last position held. Other employees may not provide any employment verifications for any other employees. Principals and Vice Principals may provide reference information only when using the GVA standard reference template.

VII. Acknowledgement of Handbook and At Will Employment

I acknowledge that I have received Great Valley Academy's Employee Handbook. I have read the Handbook and understand the contents of the Handbook. I agree to abide by all of the School's policies.

I understand and agree to my at-will employment status as described in the Handbook, summarized as follows:

- ☐ This Handbook does not in any way reflect a contract of employment, either express or implied between me and the School.
- ☐ The School is an at-will employer. I am free to terminate the employment relationship with the School at any time; the School, in its sole discretion, also reserves the right to modify or terminate the employment relationship with me for any or no reason at any time. Specifically, the School may modify all terms of employment including any policy or practice and/or my hours, wages, working conditions, job assignments, position title, compensation rates and benefits in its sole discretion.
- ☐ Nothing in this Handbook creates, or is intended to create, a promise or representation of continued employment or guaranteed terms and conditions of employment for me. Further, there is no agreement, express or implied, written or verbal, between the employee and the School for any specific period of employment, for continuing or long-term employment, or for guaranteed terms and conditions of employment.

I understand that other than the Chief Executive Officer, no supervisor or representative of the School has the authority to enter into any agreement, express or implied, for employment for any specific period of time, or to make any agreement for employment other than at-will. I understand that only the Chief Executive Officer or Chief Operating Officer has the authority to make any such agreement and then only in writing signed by the Chief Executive Officer.

ACKNOWLEDGEMENT OF 2018/19 EMPLOYEE HANDBOOK AND AT WILL EMPLOYMENT

Please sign and return to Human Resources.

I acknowledge that I have received Great Valley Academy's Employee Handbook. I have read the Handbook and understand the contents of the Handbook. I agree to abide by all of the School's policies.

I understand and agree to my at-will employment status as described in the Handbook, summarized as follows:

- This Handbook does not in any way reflect a contract of employment, either express or implied between me and the School.
- The School is an at-will employer. I am free to terminate the employment relationship with the School at any time; the School, in its sole discretion, also reserves the right to modify or terminate the employment relationship with me for any or no reason at any time. Specifically, the School may modify all terms of employment including any policy or practice and/or my hours, wages, working conditions, job assignments, position title, compensation rates and benefits in its sole discretion.
- Nothing in this Handbook creates, or is intended to create, a promise or representation of continued employment or guaranteed terms and conditions of employment for me. Further, there is no agreement, express or implied, written or verbal, between the employee and the School for any specific period of employment, for continuing or long-term employment, or for guaranteed terms and conditions of employment.

I understand that other than the Chief Executive Officer, no supervisor or representative of the School has the authority to enter into any agreement, express or implied, for employment for any specific period of time, or to make any agreement for employment other than at-will. I understand that only the Chief Executive Officer or Chief Operating Officer has the authority to make any such agreement and then only in writing signed by the Chief Executive Officer.

Employee's Name: _____

Employee's Signature: _____

Date: _____

Action Item g.

Acceptance of Form 990

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

- ▶ Do not enter social security numbers on this form as it may be made public.
 ▶ Information about Form 990 and its instructions is at www.irs.gov/form990.

2016**Open to Public Inspection**Department of the Treasury
Internal Revenue Service

A For the 2016 calendar year, or tax year beginning <u>7/01</u> , 2016, and ending <u>6/30</u> , 2017													
B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:70%; vertical-align: top;"> C GREAT VALLEY ACADEMY, INC. 3200 TULLY ROAD MODESTO, CA 95350 </td> <td style="width:30%; vertical-align: top;"> D Employer identification number 61-1506412 E Telephone number (209) 576-2283 G Gross receipts \$ <u>15,132,706.</u> </td> </tr> <tr> <td colspan="2"> F Name and address of principal officer: SAME AS C ABOVE </td> </tr> <tr> <td colspan="2"> H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No <small>If 'No,' attach a list. (see instructions)</small> </td> </tr> <tr> <td colspan="2"> I Tax-exempt status <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () ◀ (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527 </td> </tr> <tr> <td colspan="2"> J Website: ▶ <u>WWW.GREATVALLEYACADEMY.COM</u> </td> </tr> <tr> <td colspan="2"> K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶ L Year of formation: <u>2008</u> M State of legal domicile: <u>CA</u> </td> </tr> </table>	C GREAT VALLEY ACADEMY, INC. 3200 TULLY ROAD MODESTO, CA 95350	D Employer identification number 61-1506412 E Telephone number (209) 576-2283 G Gross receipts \$ <u>15,132,706.</u>	F Name and address of principal officer: SAME AS C ABOVE		H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No <small>If 'No,' attach a list. (see instructions)</small>		I Tax-exempt status <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () ◀ (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527		J Website: ▶ <u>WWW.GREATVALLEYACADEMY.COM</u>		K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶ L Year of formation: <u>2008</u> M State of legal domicile: <u>CA</u>	
C GREAT VALLEY ACADEMY, INC. 3200 TULLY ROAD MODESTO, CA 95350	D Employer identification number 61-1506412 E Telephone number (209) 576-2283 G Gross receipts \$ <u>15,132,706.</u>												
F Name and address of principal officer: SAME AS C ABOVE													
H(a) Is this a group return for subordinates? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H(b) Are all subordinates included? <input type="checkbox"/> Yes <input type="checkbox"/> No <small>If 'No,' attach a list. (see instructions)</small>													
I Tax-exempt status <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () ◀ (insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527													
J Website: ▶ <u>WWW.GREATVALLEYACADEMY.COM</u>													
K Form of organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other ▶ L Year of formation: <u>2008</u> M State of legal domicile: <u>CA</u>													

Part I Summary

Activities & Governance	1	Briefly describe the organization's mission or most significant activities: <u>SEE SCHEDULE O</u>		
	2	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3	Number of voting members of the governing body (Part VI, line 1a)	3	7
	4	Number of independent voting members of the governing body (Part VI, line 1b)	4	7
	5	Total number of individuals employed in calendar year 2016 (Part V, line 2a)	5	299
	6	Total number of volunteers (estimate if necessary)	6	150
	7a	Total unrelated business revenue from Part VIII, column (C), line 12	7a	63,250.
	b Net unrelated business taxable income from Form 990-T, line 34	7b	-31,553.	
Revenue	8	Contributions and grants (Part VIII, line 1h)	Prior Year	Current Year
	9	Program service revenue (Part VIII, line 2g)	14,432,560.	14,415,394.
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)	597,583.	575,396.
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)	2,371.	2,339.
	12	Total revenue — add lines 8 through 11 (must equal Part VIII, column (A), line 12)	104,482.	126,897.
Expenses	13	Grants and similar amounts paid (Part IX, column (A), lines 1-3)	15,136,996.	15,120,026.
	14	Benefits paid to or for members (Part IX, column (A), line 4)		
	15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10)	8,911,036.	10,439,703.
	16a	Professional fundraising fees (Part IX, column (A), line 11e)		
	b	Total fundraising expenses (Part IX, column (D), line 25) ▶		
	17	Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e)	4,749,739.	3,866,075.
	18	Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25)	13,660,775.	14,305,778.
Net Assets or Fund Balances	19	Revenue less expenses. Subtract line 18 from line 12	1,476,221.	814,248.
	20	Total assets (Part X, line 16)	Beginning of Current Year	End of Year
	21	Total liabilities (Part X, line 26)	17,321,768.	17,671,542.
	22	Net assets or fund balances. Subtract line 21 from line 20	7,855,384.	7,408,642.
			9,466,384.	10,262,900.

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here	Signature of officer <u>STEVE PAYNE</u>	Date <u>PRESIDENT</u>			
	Type or print name and title				
Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	PTIN
	MICHAEL KLEIN, CPA, EA	MICHAEL KLEIN, CPA, EA			P01084572
	Firm's name ▶	Firm's EIN ▶			
	Firm's address ▶			Phone no.	
	NIGRO & NIGRO PC			30-0636241	
	25220 HANCOCK AVE STE 400			(951) 698-8783	
	MURRIETA, CA 92562-9739				

May the IRS discuss this return with the preparer shown above? (see instructions) ☒ Yes ☐ No

Part III Statement of Program Service AccomplishmentsCheck if Schedule O contains a response or note to any line in this Part III ☒ **X**

- 1**
- Briefly describe the organization's mission:

SEE SCHEDULE O

- 2**
- Did the organization undertake any significant program services during the year which were not listed on the prior Form 990 or 990-EZ?
- ☐
- Yes
- ☒
- No

If 'Yes,' describe these new services on Schedule O.

- 3**
- Did the organization cease conducting, or make significant changes in how it conducts, any program services?
- ☐
- Yes
- ☒
- No

If 'Yes,' describe these changes on Schedule O.

- 4**
- Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. Section 501(c)(3) and 501(c)(4) organizations are required to report the amount of grants and allocations to others, the total expenses, and revenue, if any, for each program service reported.

4a (Code:) (Expenses \$ 11,156,002. including grants of \$) (Revenue \$)THE ORGANIZATION PROVIDES CLASSROOM BASED INSTRUCTION TO STUDENTS IN GRADES
KINDERGARTEN THROUGH 8TH GRADE. THE ORGANIZATION'S INQUIRY-BASED CURRICULUM WILL HELP
STUDENTS BECOME SELF-MOTIVATED AND COMPETENT LIFE-LONG LEARNERS WHO ARE CRITICAL
THINKERS, DEMONSTRATING CONFIDENCE AND CREATIVITY.**4b** (Code:) (Expenses \$ including grants of \$) (Revenue \$)**4c** (Code:) (Expenses \$ including grants of \$) (Revenue \$)

- 4d**
- Other program services (Describe in Schedule O.)

(Expenses \$ including grants of \$) (Revenue \$)

4e Total program service expenses **▶** 11,156,002.

Part IV Checklist of Required Schedules

	Yes	No
1 Is the organization described in section 501(c)(3) or 4947(a)(1) (other than a private foundation)? <i>If 'Yes,' complete Schedule A.</i>	X	
2 Is the organization required to complete <i>Schedule B, Schedule of Contributors</i> (see instructions)?		X
3 Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office? <i>If 'Yes,' complete Schedule C, Part I.</i>		X
4 Section 501(c)(3) organizations. Did the organization engage in lobbying activities, or have a section 501(h) election in effect during the tax year? <i>If 'Yes,' complete Schedule C, Part II.</i>		X
5 Is the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization that receives membership dues, assessments, or similar amounts as defined in Revenue Procedure 98-19? <i>If 'Yes,' complete Schedule C, Part III.</i>		X
6 Did the organization maintain any donor advised funds or any similar funds or accounts for which donors have the right to provide advice on the distribution or investment of amounts in such funds or accounts? <i>If 'Yes,' complete Schedule D, Part I.</i>		X
7 Did the organization receive or hold a conservation easement, including easements to preserve open space, the environment, historic land areas, or historic structures? <i>If 'Yes,' complete Schedule D, Part II.</i>		X
8 Did the organization maintain collections of works of art, historical treasures, or other similar assets? <i>If 'Yes,' complete Schedule D, Part III.</i>		X
9 Did the organization report an amount in Part X, line 21, for escrow or custodial account liability, serve as a custodian for amounts not listed in Part X; or provide credit counseling, debt management, credit repair, or debt negotiation services? <i>If 'Yes,' complete Schedule D, Part IV.</i>		X
10 Did the organization, directly or through a related organization, hold assets in temporarily restricted endowments, permanent endowments, or quasi-endowments? <i>If 'Yes,' complete Schedule D, Part V.</i>		X
11 If the organization's answer to any of the following questions is 'Yes,' then complete Schedule D, Parts VI, VII, VIII, IX, or X as applicable.		
a Did the organization report an amount for land, buildings, and equipment in Part X, line 10? <i>If 'Yes,' complete Schedule D, Part VI.</i>	X	
b Did the organization report an amount for investments — other securities in Part X, line 12 that is 5% or more of its total assets reported in Part X, line 16? <i>If 'Yes,' complete Schedule D, Part VII.</i>		X
c Did the organization report an amount for investments — program related in Part X, line 13 that is 5% or more of its total assets reported in Part X, line 16? <i>If 'Yes,' complete Schedule D, Part VIII.</i>		X
d Did the organization report an amount for other assets in Part X, line 15 that is 5% or more of its total assets reported in Part X, line 16? <i>If 'Yes,' complete Schedule D, Part IX.</i>		X
e Did the organization report an amount for other liabilities in Part X, line 25? <i>If 'Yes,' complete Schedule D, Part X.</i>		X
f Did the organization's separate or consolidated financial statements for the tax year include a footnote that addresses the organization's liability for uncertain tax positions under FIN 48 (ASC 740)? <i>If 'Yes,' complete Schedule D, Part X.</i>		X
12a Did the organization obtain separate, independent audited financial statements for the tax year? <i>If 'Yes,' complete Schedule D, Parts XI and XII.</i>	X	
b Was the organization included in consolidated, independent audited financial statements for the tax year? <i>If 'Yes,' and if the organization answered 'No' to line 12a, then completing Schedule D, Parts XI and XII is optional.</i>		X
13 Is the organization a school described in section 170(b)(1)(A)(ii)? <i>If 'Yes,' complete Schedule E.</i>	X	
14a Did the organization maintain an office, employees, or agents outside of the United States?		X
b Did the organization have aggregate revenues or expenses of more than \$10,000 from grantmaking, fundraising, business, investment, and program service activities outside the United States, or aggregate foreign investments valued at \$100,000 or more? <i>If 'Yes,' complete Schedule F, Parts I and IV.</i>		X
15 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of grants or other assistance to or for any foreign organization? <i>If 'Yes,' complete Schedule F, Parts II and IV.</i>		X
16 Did the organization report on Part IX, column (A), line 3, more than \$5,000 of aggregate grants or other assistance to or for foreign individuals? <i>If 'Yes,' complete Schedule F, Parts III and IV.</i>		X
17 Did the organization report a total of more than \$15,000 of expenses for professional fundraising services on Part IX, column (A), lines 6 and 11e? <i>If 'Yes,' complete Schedule G, Part I (see instructions).</i>		X
18 Did the organization report more than \$15,000 total of fundraising event gross income and contributions on Part VIII, lines 1c and 8a? <i>If 'Yes,' complete Schedule G, Part II.</i>	X	
19 Did the organization report more than \$15,000 of gross income from gaming activities on Part VIII, line 9a? <i>If 'Yes,' complete Schedule G, Part III.</i>		X

Part IV Checklist of Required Schedules (continued)

	Yes	No
20a Did the organization operate one or more hospital facilities? <i>If 'Yes,' complete Schedule H.</i>		X
b If 'Yes' to line 20a, did the organization attach a copy of its audited financial statements to this return?		
21 Did the organization report more than \$5,000 of grants or other assistance to any domestic organization or domestic government on Part IX, column (A), line 1? <i>If 'Yes,' complete Schedule I, Parts I and II.</i>		X
22 Did the organization report more than \$5,000 of grants or other assistance to or for domestic individuals on Part IX, column (A), line 2? <i>If 'Yes,' complete Schedule I, Parts I and III.</i>		X
23 Did the organization answer 'Yes' to Part VII, Section A, line 3, 4, or 5 about compensation of the organization's current and former officers, directors, trustees, key employees, and highest compensated employees? <i>If 'Yes,' complete Schedule J.</i>	X	
24a Did the organization have a tax-exempt bond issue with an outstanding principal amount of more than \$100,000 as of the last day of the year, that was issued after December 31, 2002? <i>If 'Yes,' answer lines 24b through 24d and complete Schedule K. If 'No,' go to line 25a.</i>		X
b Did the organization invest any proceeds of tax-exempt bonds beyond a temporary period exception?		
c Did the organization maintain an escrow account other than a refunding escrow at any time during the year to defease any tax-exempt bonds?		
d Did the organization act as an 'on behalf of' issuer for bonds outstanding at any time during the year?		
25a Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in an excess benefit transaction with a disqualified person during the year? <i>If 'Yes,' complete Schedule L, Part I.</i>		X
b Is the organization aware that it engaged in an excess benefit transaction with a disqualified person in a prior year, and that the transaction has not been reported on any of the organization's prior Forms 990 or 990-EZ? <i>If 'Yes,' complete Schedule L, Part I.</i>		X
26 Did the organization report any amount on Part X, line 5, 6, or 22 for receivables from or payables to any current or former officers, directors, trustees, key employees, highest compensated employees, or disqualified persons? <i>If 'Yes,' complete Schedule L, Part II.</i>		X
27 Did the organization provide a grant or other assistance to an officer, director, trustee, key employee, substantial contributor or employee thereof, a grant selection committee member, or to a 35% controlled entity or family member of any of these persons? <i>If 'Yes,' complete Schedule L, Part III.</i>		X
28 Was the organization a party to a business transaction with one of the following parties (see Schedule L, Part IV instructions for applicable filing thresholds, conditions, and exceptions):		
a A current or former officer, director, trustee, or key employee? <i>If 'Yes,' complete Schedule L, Part IV.</i>		X
b A family member of a current or former officer, director, trustee, or key employee? <i>If 'Yes,' complete Schedule L, Part IV.</i>		X
c An entity of which a current or former officer, director, trustee, or key employee (or a family member thereof) was an officer, director, trustee, or direct or indirect owner? <i>If 'Yes,' complete Schedule L, Part IV.</i>		X
29 Did the organization receive more than \$25,000 in non-cash contributions? <i>If 'Yes,' complete Schedule M.</i>		X
30 Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions? <i>If 'Yes,' complete Schedule M.</i>		X
31 Did the organization liquidate, terminate, or dissolve and cease operations? <i>If 'Yes,' complete Schedule N, Part I.</i>		X
32 Did the organization sell, exchange, dispose of, or transfer more than 25% of its net assets? <i>If 'Yes,' complete Schedule N, Part II.</i>		X
33 Did the organization own 100% of an entity disregarded as separate from the organization under Regulations sections 301.7701-2 and 301.7701-3? <i>If 'Yes,' complete Schedule R, Part I.</i>		X
34 Was the organization related to any tax-exempt or taxable entity? <i>If 'Yes,' complete Schedule R, Part II, III, or IV, and Part V, line 1.</i>		X
35a Did the organization have a controlled entity within the meaning of section 512(b)(13)?		X
b If 'Yes' to line 35a, did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? <i>If 'Yes,' complete Schedule R, Part V, line 2.</i>		
36 Section 501(c)(3) organizations. Did the organization make any transfers to an exempt non-charitable related organization? <i>If 'Yes,' complete Schedule R, Part V, line 2.</i>		X
37 Did the organization conduct more than 5% of its activities through an entity that is not a related organization and that is treated as a partnership for federal income tax purposes? <i>If 'Yes,' complete Schedule R, Part VI.</i>		X
38 Did the organization complete Schedule O and provide explanations in Schedule O for Part VI, lines 11b and 19? Note. All Form 990 filers are required to complete Schedule O.	X	

BAA

Form 990 (2016)

Part V Statements Regarding Other IRS Filings and Tax ComplianceCheck if Schedule O contains a response or note to any line in this Part V. ☐

	Yes	No
1 a Enter the number reported in Box 3 of Form 1096. Enter -0- if not applicable. 1 a 33		
b Enter the number of Forms W-2G included in line 1a. Enter -0- if not applicable. 1 b 0		
c Did the organization comply with backup withholding rules for reportable payments to vendors and reportable gaming (gambling) winnings to prize winners? 1 c X	X	
2 a Enter the number of employees reported on Form W-3, Transmittal of Wage and Tax Statements, filed for the calendar year ending with or within the year covered by this return. 2 a 299		
b If at least one is reported on line 2a, did the organization file all required federal employment tax returns? 2 b X	X	
Note. If the sum of lines 1a and 2a is greater than 250, you may be required to e-file (see instructions)		
3 a Did the organization have unrelated business gross income of \$1,000 or more during the year? 3 a X	X	
b If 'Yes,' has it filed a Form 990-T for this year? If 'No' to line 3b, provide an explanation in Schedule O. 3 b X	X	
4 a At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)? 4 a		X
b If 'Yes,' enter the name of the foreign country: See instructions for filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
5 a Was the organization a party to a prohibited tax shelter transaction at any time during the tax year? 5 a		X
b Did any taxable party notify the organization that it was or is a party to a prohibited tax shelter transaction? 5 b		X
c If 'Yes,' to line 5a or 5b, did the organization file Form 8886-T? 5 c		
6 a Does the organization have annual gross receipts that are normally greater than \$100,000, and did the organization solicit any contributions that were not tax deductible as charitable contributions? 6 a		X
b If 'Yes,' did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible? 6 b		
7 Organizations that may receive deductible contributions under section 170(c).		
a Did the organization receive a payment in excess of \$75 made partly as a contribution and partly for goods and services provided to the payor? 7 a		X
b If 'Yes,' did the organization notify the donor of the value of the goods or services provided? 7 b		
c Did the organization sell, exchange, or otherwise dispose of tangible personal property for which it was required to file Form 8282? 7 c		X
d If 'Yes,' indicate the number of Forms 8282 filed during the year. 7 d		
e Did the organization receive any funds, directly or indirectly, to pay premiums on a personal benefit contract? 7 e		X
f Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract? 7 f		X
g If the organization received a contribution of qualified intellectual property, did the organization file Form 8899 as required? 7 g		
h If the organization received a contribution of cars, boats, airplanes, or other vehicles, did the organization file a Form 1098-C? 7 h		
8 Sponsoring organizations maintaining donor advised funds. Did a donor advised fund maintained by the sponsoring organization have excess business holdings at any time during the year? 8		
9 Sponsoring organizations maintaining donor advised funds.		
a Did the sponsoring organization make any taxable distributions under section 4966? 9 a		
b Did the sponsoring organization make a distribution to a donor, donor advisor, or related person? 9 b		
10 Section 501(c)(7) organizations. Enter:		
a Initiation fees and capital contributions included on Part VIII, line 12. 10 a		
b Gross receipts, included on Form 990, Part VIII, line 12, for public use of club facilities. 10 b		
11 Section 501(c)(12) organizations. Enter:		
a Gross income from members or shareholders. 11 a		
b Gross income from other sources (Do not net amounts due or paid to other sources against amounts due or received from them.). 11 b		
12 a Section 4947(a)(1) non-exempt charitable trusts. Is the organization filing Form 990 in lieu of Form 1041? 12 a		
b If 'Yes,' enter the amount of tax-exempt interest received or accrued during the year. 12 b		
13 Section 501(c)(29) qualified nonprofit health insurance issuers.		
a Is the organization licensed to issue qualified health plans in more than one state? 13 a		
Note. See the instructions for additional information the organization must report on Schedule O.		
b Enter the amount of reserves the organization is required to maintain by the states in which the organization is licensed to issue qualified health plans. 13 b		
c Enter the amount of reserves on hand. 13 c		
14 a Did the organization receive any payments for indoor tanning services during the tax year? 14 a		X
b If 'Yes,' has it filed a Form 720 to report these payments? If 'No,' provide an explanation in Schedule O. 14 b		

Part VI Governance, Management, and Disclosure For each 'Yes' response to lines 2 through 7b below, and for a 'No' response to line 8a, 8b, or 10b below, describe the circumstances, processes, or changes in Schedule O. See instructions.Check if Schedule O contains a response or note to any line in this Part VI. ☒ **X****Section A. Governing Body and Management**

	Yes	No
1 a Enter the number of voting members of the governing body at the end of the tax year. 1 a 7		
If there are material differences in voting rights among members of the governing body, or if the governing body delegated broad authority to an executive committee or similar committee, explain in Schedule O.		
b Enter the number of voting members included in line 1a, above, who are independent 1 b 7		
2 Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee? 2		X
3 Did the organization delegate control over management duties customarily performed by or under the direct supervision of officers, directors, or trustees, or key employees to a management company or other person? 3		X
4 Did the organization make any significant changes to its governing documents since the prior Form 990 was filed? 4		X
5 Did the organization become aware during the year of a significant diversion of the organization's assets? 5		X
6 Did the organization have members or stockholders? 6		X
7 a Did the organization have members, stockholders, or other persons who had the power to elect or appoint one or more members of the governing body? 7 a		X
b Are any governance decisions of the organization reserved to (or subject to approval by) members, stockholders, or persons other than the governing body? 7 b		X
8 Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following:		
a The governing body? 8 a	X	
b Each committee with authority to act on behalf of the governing body? 8 b	X	
9 Is there any officer, director, trustee, or key employee listed in Part VII, Section A, who cannot be reached at the organization's mailing address? If 'Yes,' provide the names and addresses in Schedule O. 9		X

Section B. Policies (This Section B requests information about policies not required by the Internal Revenue Code.)

	Yes	No
10 a Did the organization have local chapters, branches, or affiliates? 10 a		X
b If 'Yes,' did the organization have written policies and procedures governing the activities of such chapters, affiliates, and branches to ensure their operations are consistent with the organization's exempt purposes? 10 b		
11 a Has the organization provided a complete copy of this Form 990 to all members of its governing body before filing the form? 11 a	X	
b Describe in Schedule O the process, if any, used by the organization to review this Form 990. SEE SCHEDULE O		
12 a Did the organization have a written conflict of interest policy? If 'No,' go to line 13. 12 a	X	
b Were officers, directors, or trustees, and key employees required to disclose annually interests that could give rise to conflicts? 12 b	X	
c Did the organization regularly and consistently monitor and enforce compliance with the policy? If 'Yes,' describe in Schedule O how this was done. SEE SCHEDULE O 12 c	X	
13 Did the organization have a written whistleblower policy? 13	X	
14 Did the organization have a written document retention and destruction policy? 14	X	
15 Did the process for determining compensation of the following persons include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision?		
a The organization's CEO, Executive Director, or top management official. 15 a		X
b Other officers or key employees of the organization. 15 b		X
If 'Yes' to line 15a or 15b, describe the process in Schedule O (see instructions).		
16 a Did the organization invest in, contribute assets to, or participate in a joint venture or similar arrangement with a taxable entity during the year? 16 a		X
b If 'Yes,' did the organization follow a written policy or procedure requiring the organization to evaluate its participation in joint venture arrangements under applicable federal tax law, and take steps to safeguard the organization's exempt status with respect to such arrangements? 16 b		

Section C. Disclosure

17 List the states with which a copy of this Form 990 is required to be filed ▶ NONE

18 Section 6104 requires an organization to make its Forms 1023 (or 1024 if applicable), 990, and 990-T (Section 501(c)(3)s only) available for public inspection. Indicate how you made these available. Check all that apply.

☐ Own website ☐ Another's website ☒ Upon request ☐ Other (explain in Schedule O)

19 Describe in Schedule O whether (and if so, how) the organization made its governing documents, conflict of interest policy, and financial statements available to the public during the tax year. SEE SCHEDULE O

20 State the name, address, and telephone number of the person who possesses the organization's books and records: ▶
SUSAN COOPER 3200 TULLY ROAD MODESTO CA 95350 (209) 576-2283

Part VII Compensation of Officers, Directors, Trustees, Key Employees, Highest Compensated Employees, and Independent ContractorsCheck if Schedule O contains a response or note to any line in this Part VII. ☐**Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees****1 a** Complete this table for all persons required to be listed. Report compensation for the calendar year ending with or within the organization's tax year.

- List all of the organization's **current** officers, directors, trustees (whether individuals or organizations), regardless of amount of compensation. Enter -0- in columns (D), (E), and (F) if no compensation was paid.
- List all of the organization's **current** key employees, if any. See instructions for definition of 'key employee.'
- List the organization's five **current** highest compensated employees (other than an officer, director, trustee, or key employee) who received reportable compensation (Box 5 of Form W-2 and/or Box 7 of Form 1099-MISC) of more than \$100,000 from the organization and any related organizations.
- List all of the organization's **former** officers, key employees, and highest compensated employees who received more than \$100,000 of reportable compensation from the organization and any related organizations.
- List all of the organization's **former directors or trustees** that received, in the capacity as a former director or trustee of the organization, more than \$10,000 of reportable compensation from the organization and any related organizations.

List persons in the following order: individual trustees or directors; institutional trustees; officers; key employees; highest compensated employees; and former such persons.

☐ Check this box if neither the organization nor any related organization compensated any current officer, director, or trustee.

(A) Name and Title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)						(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee	Former			
(1) RYAN SWEHLA PRESIDENT	1 0	X		X				0.	0.	0.
(2) CHAD WOLF SECRETARY	1 0	X		X				0.	0.	0.
(3) TWILA TOSH MEMBER	1 0	X						0.	0.	0.
(4) MICHAEL GIANELLI VICE PRESIDENT	1 0	X		X				0.	0.	0.
(5) JOHN KRAMER TREASURER	1 0	X		X				0.	0.	0.
(6) SUSAN NISAN DESIGNEE	1 0	X						0.	0.	0.
(7) STEVE PAYNE DESIGNEE	1 0	X						0.	0.	0.
(8) LEAH SILVESTRE FRANKLIN CEO	40 0			X				147,200.	0.	5,888.
(9) MARISA JACOBSON-MEEKS COO	40 0			X				26,154.	0.	0.
(10) DR. ELDON ROSENOW FOUNDER	40 0				X			169,000.	0.	6,760.
(11)										
(12)										
(13)										
(14)										

Part VII Section A. Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees (continued)

(A) Name and title	(B) Average hours per week (list any hours for related organizations below dotted line)	(C) Position (do not check more than one box, unless person is both an officer and a director/trustee)					(D) Reportable compensation from the organization (W-2/1099-MISC)	(E) Reportable compensation from related organizations (W-2/1099-MISC)	(F) Estimated amount of other compensation from the organization and related organizations
		Individual trustee or director	Institutional trustee	Officer	Key employee	Highest compensated employee			
(15) _____	_____								
(16) _____	_____								
(17) _____	_____								
(18) _____	_____								
(19) _____	_____								
(20) _____	_____								
(21) _____	_____								
(22) _____	_____								
(23) _____	_____								
(24) _____	_____								
(25) _____	_____								

1 b Sub-total 342,354. 0. 12,648.
c Total from continuation sheets to Part VII, Section A 0. 0. 0.
d Total (add lines 1b and 1c) 342,354. 0. 12,648.

2 Total number of individuals (including but not limited to those listed above) who received more than \$100,000 of reportable compensation from the organization ► 2

3 Did the organization list any **former** officer, director, or trustee, key employee, or highest compensated employee on line 1a? *If 'Yes,' complete Schedule J for such individual.*

	Yes	No
3		X
4	X	
5		X

4 For any individual listed on line 1a, is the sum of reportable compensation and other compensation from the organization and related organizations greater than \$150,000? *If 'Yes,' complete Schedule J for such individual.*

5 Did any person listed on line 1a receive or accrue compensation from any unrelated organization or individual for services rendered to the organization? *If 'Yes,' complete Schedule J for such person.*

Section B. Independent Contractors

1 Complete this table for your five highest compensated independent contractors that received more than \$100,000 of compensation from the organization. Report compensation for the calendar year ending with or within the organization's tax year.

(A) Name and business address	(B) Description of services	(C) Compensation

2 Total number of independent contractors (including but not limited to those listed above) who received more than \$100,000 of compensation from the organization ► 0

Part VIII Statement of RevenueCheck if Schedule O contains a response or note to any line in this Part VIII ☐

			(A) Total revenue	(B) Related or exempt function revenue	(C) Unrelated business revenue	(D) Revenue excluded from tax under sections 512-514	
Contributions, Gifts, Grants and Other Similar Amounts	1 a Federated campaigns	1 a					
	b Membership dues	1 b					
	c Fundraising events	1 c					
	d Related organizations	1 d					
	e Government grants (contributions)	1 e 14,396,612.					
	f All other contributions, gifts, grants, and similar amounts not included above ...	1 f 18,782.					
	g Noncash contributions included in lines 1a-1f: \$						
	h Total. Add lines 1a-1f		14,415,394.				
Program Service Revenue	Business Code						
	2 a <u>CHILDCARE FEES</u>		362,408.			362,408.	
	b <u>FIELD TRIP</u>		72,699.	72,699.			
	c <u>CONSULTING FEES</u>		63,250.		63,250.		
	d <u>CHILD NUTRITION</u>		51,341.			51,341.	
	e <u>CLOTHING</u>		13,261.			13,261.	
	f All other program service revenue ...	WKS	12,437.	6,702.		5,735.	
	g Total. Add lines 2a-2f		575,396.				
Other Revenue	3 Investment income (including dividends, interest and other similar amounts)		2,339.			2,339.	
	4 Income from investment of tax-exempt bond proceeds..						
	5 Royalties						
	6 a Gross rents	(i) Real	(ii) Personal				
		b Less: rental expenses					
		c Rental income or (loss) ...					
		d Net rental income or (loss)					
	7 a Gross amount from sales of assets other than inventory	(i) Securities	(ii) Other				
		b Less: cost or other basis and sales expenses					
		c Gain or (loss)					
		d Net gain or (loss)					
	8 a Gross income from fundraising events (not including.. \$ of contributions reported on line 1c). See Part IV, line 18	a 139,577.					
		b Less: direct expenses	b 12,680.				
		c Net income or (loss) from fundraising events		126,897.			126,897.
	9 a Gross income from gaming activities. See Part IV, line 19	a					
		b Less: direct expenses	b				
		c Net income or (loss) from gaming activities					
	10 a Gross sales of inventory, less returns and allowances	a					
		b Less: cost of goods sold	b				
		c Net income or (loss) from sales of inventory					
Miscellaneous Revenue		Business Code					
11 a							
b							
c							
d All other revenue							
e Total. Add lines 11a-11d							
12 Total revenue. See instructions			15,120,026.	79,401.	63,250.	561,981.	

Part IX Statement of Functional Expenses

Section 501(c)(3) and 501(c)(4) organizations must complete all columns. All other organizations must complete column (A).

Check if Schedule O contains a response or note to any line in this Part IX. ☐

Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.	(A) Total expenses	(B) Program service expenses	(C) Management and general expenses	(D) Fundraising expenses
1 Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21.				
2 Grants and other assistance to domestic individuals. See Part IV, line 22.				
3 Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16.				
4 Benefits paid to or for members.				
5 Compensation of current officers, directors, trustees, and key employees.	404,007.	0.	404,007.	0.
6 Compensation not included above, to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B).	0.	0.	0.	0.
7 Other salaries and wages.	7,711,471.	7,056,652.	654,819.	
8 Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions).	903,870.	903,870.		
9 Other employee benefits.	1,063,898.	879,210.	184,688.	
10 Payroll taxes.	356,457.	277,110.	79,347.	
11 Fees for services (non-employees):				
a Management.				
b Legal.	36,012.		36,012.	
c Accounting.	29,895.		29,895.	
d Lobbying.				
e Professional fundraising services. See Part IV, line 17.				
f Investment management fees.				
g Other. (If line 11g amount exceeds 10% of line 25, column (A) amount, list line 11g expenses on Schedule O.)	867,181.	657,654.	209,527.	
12 Advertising and promotion.	12,419.	1,048.	11,371.	
13 Office expenses.				
14 Information technology.	30,810.		30,810.	
15 Royalties.				
16 Occupancy.	155,467.	4,461.	151,006.	
17 Travel.	132,101.	115,537.	16,564.	
18 Payments of travel or entertainment expenses for any federal, state, or local public officials.				
19 Conferences, conventions, and meetings.				
20 Interest.	292,639.		292,639.	
21 Payments to affiliates.				
22 Depreciation, depletion, and amortization.	309,392.	34,578.	274,814.	
23 Insurance.	183,801.		183,801.	
24 Other expenses. Itemize expenses not covered above. (List miscellaneous expenses in line 24e. If line 24e amount exceeds 10% of line 25, column (A) amount, list line 24e expenses on Schedule O.)				
a BOOKS AND SUPPLIES	895,684.	736,890.	158,794.	
b UTILITIES	215,697.		215,697.	
c FOOD PROGRAM	181,715.	181,715.		
d FIELD TRIPS	132,987.	132,987.		
e All other expenses.	390,275.	174,290.	215,985.	
25 Total functional expenses. Add lines 1 through 24e.	14,305,778.	11,156,002.	3,149,776.	0.
26 Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720).				

Part X Balance SheetCheck if Schedule O contains a response or note to any line in this Part X. ☐

		(A) Beginning of year		(B) End of year
Assets	1 Cash — non-interest-bearing	6,141,328.	1	2,838,932.
	2 Savings and temporary cash investments	924,948.	2	1,943,469.
	3 Pledges and grants receivable, net		3	
	4 Accounts receivable, net	515,254.	4	547,392.
	5 Loans and other receivables from current and former officers, directors, trustees, key employees, and highest compensated employees. Complete Part II of Schedule L		5	
	6 Loans and other receivables from other disqualified persons (as defined under section 4958(f)(1)), persons described in section 4958(c)(3)(B), and contributing employers and sponsoring organizations of section 501(c)(9) voluntary employees' beneficiary organizations (see instructions). Complete Part II of Schedule L		6	
	7 Notes and loans receivable, net		7	
	8 Inventories for sale or use		8	
	9 Prepaid expenses and deferred charges	12,005.	9	27,080.
	10a Land, buildings, and equipment: cost or other basis. Complete Part VI of Schedule D	10a 13,406,681.		
	b Less: accumulated depreciation	10b 1,092,012.	10c	12,314,669.
	11 Investments — publicly traded securities		11	
	12 Investments — other securities. See Part IV, line 11		12	
	13 Investments — program-related. See Part IV, line 11		13	
	14 Intangible assets		14	
	15 Other assets. See Part IV, line 11		15	
16 Total assets. Add lines 1 through 15 (must equal line 34)	17,321,768.	16	17,671,542.	
Liabilities	17 Accounts payable and accrued expenses	811,319.	17	614,279.
	18 Grants payable		18	
	19 Deferred revenue	11,105.	19	13,911.
	20 Tax-exempt bond liabilities		20	
	21 Escrow or custodial account liability. Complete Part IV of Schedule D		21	
	22 Loans and other payables to current and former officers, directors, trustees, key employees, highest compensated employees, and disqualified persons. Complete Part II of Schedule L		22	
	23 Secured mortgages and notes payable to unrelated third parties	6,924,368.	23	6,764,500.
	24 Unsecured notes and loans payable to unrelated third parties	108,592.	24	15,952.
	25 Other liabilities (including federal income tax, payables to related third parties, and other liabilities not included on lines 17-24). Complete Part X of Schedule D		25	
	26 Total liabilities. Add lines 17 through 25	7,855,384.	26	7,408,642.
Net Assets or Fund Balances	Organizations that follow SFAS 117 (ASC 958), check here <input checked="" type="checkbox"/> and complete lines 27 through 29, and lines 33 and 34.			
	27 Unrestricted net assets	9,240,050.	27	10,194,684.
	28 Temporarily restricted net assets	226,334.	28	68,216.
	29 Permanently restricted net assets		29	
	Organizations that do not follow SFAS 117 (ASC 958), check here <input type="checkbox"/> and complete lines 30 through 34.			
	30 Capital stock or trust principal, or current funds		30	
	31 Paid-in or capital surplus, or land, building, or equipment fund		31	
	32 Retained earnings, endowment, accumulated income, or other funds		32	
	33 Total net assets or fund balances	9,466,384.	33	10,262,900.
	34 Total liabilities and net assets/fund balances	17,321,768.	34	17,671,542.

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Form 990 (2016)

Part XI Reconciliation of Net AssetsCheck if Schedule O contains a response or note to any line in this Part XI. ☒

1	Total revenue (must equal Part VIII, column (A), line 12)	1	15,120,026.
2	Total expenses (must equal Part IX, column (A), line 25)	2	14,305,778.
3	Revenue less expenses. Subtract line 2 from line 1	3	814,248.
4	Net assets or fund balances at beginning of year (must equal Part X, line 33, column (A))	4	9,466,384.
5	Net unrealized gains (losses) on investments	5	
6	Donated services and use of facilities	6	
7	Investment expenses	7	
8	Prior period adjustments	8	
9	Other changes in net assets or fund balances (explain in Schedule O) SEE SCHEDULE O	9	-17,732.
10	Net assets or fund balances at end of year. Combine lines 3 through 9 (must equal Part X, line 33, column (B))	10	10,262,900.

Part XII Financial Statements and ReportingCheck if Schedule O contains a response or note to any line in this Part XII. ☐

	Yes	No
1 Accounting method used to prepare the Form 990: <input type="checkbox"/> Cash <input checked="" type="checkbox"/> Accrual <input type="checkbox"/> Other _____		
If the organization changed its method of accounting from a prior year or checked 'Other,' explain in Schedule O.		
2a Were the organization's financial statements compiled or reviewed by an independent accountant?		X
If 'Yes,' check a box below to indicate whether the financial statements for the year were compiled or reviewed on a separate basis, consolidated basis, or both:		
<input type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		
b Were the organization's financial statements audited by an independent accountant?	X	
If 'Yes,' check a box below to indicate whether the financial statements for the year were audited on a separate basis, consolidated basis, or both:		
<input checked="" type="checkbox"/> Separate basis <input type="checkbox"/> Consolidated basis <input type="checkbox"/> Both consolidated and separate basis		
c If 'Yes' to line 2a or 2b, does the organization have a committee that assumes responsibility for oversight of the audit, review, or compilation of its financial statements and selection of an independent accountant?		X
If the organization changed either its oversight process or selection process during the tax year, explain in Schedule O.		
3a As a result of a federal award, was the organization required to undergo an audit or audits as set forth in the Single Audit Act and OMB Circular A-133?		X
b If 'Yes,' did the organization undergo the required audit or audits? If the organization did not undergo the required audit or audits, explain why in Schedule O and describe any steps taken to undergo such audits.		

BAA

Form 990 (2016)

SCHEDULE A
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

▶ Attach to Form 990 or Form 990-EZ.

▶ Information about Schedule A (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2016

**Open to Public
Inspection**

Name of the organization

GREAT VALLEY ACADEMY, INC.

Employer identification number

61-1506412

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 12, check only one box.)

- 1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2 ☒ A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E (Form 990 or 990-EZ).)
- 3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
- 4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state: _____
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7 ☐ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 8 ☐ A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 9 ☐ An agricultural research organization described in **section 170(b)(1)(A)(ix)** operated in conjunction with a land-grant college or university or a non-land-grant college of agriculture (see instructions). Enter the name, city, and state of the college or university: _____
- 10 ☐ An organization that normally receives: (1) more than 33-1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions—subject to certain exceptions, and (2) no more than 33-1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
- 11 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**.
- 12 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**. See **section 509(a)(3)**. Check the box in lines 12a through 12d that describes the type of supporting organization and complete lines 12e, 12f, and 12g.
- a ☐ **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
- b ☐ **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
- c ☐ **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
- d ☐ **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
- e ☐ Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
- f Enter the number of supported organizations: _____
- g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-10 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
(A)						
(B)						
(C)						
(D)						
(E)						
Total						

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any 'unusual grants'.)						
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf.						
3 The value of services or facilities furnished by a governmental unit to the organization without charge						
4 Total. Add lines 1 through 3						
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						
6 Public support. Subtract line 5 from line 4						

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
7 Amounts from line 4						
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources						
9 Net income from unrelated business activities, whether or not the business is regularly carried on						
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
11 Total support. Add lines 7 through 10						
12 Gross receipts from related activities, etc. (see instructions)					12	
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

14 Public support percentage for 2016 (line 6, column (f) divided by line 11, column (f)).	14	%
15 Public support percentage from 2015 Schedule A, Part II, line 14	15	%
16a 33-1/3% support test—2016. If the organization did not check the box on line 13, and line 14 is 33-1/3% or more, check this box and stop here . The organization qualifies as a publicly supported organization. ▶ <input type="checkbox"/>		
b 33-1/3% support test—2015. If the organization did not check a box on line 13 or 16a, and line 15 is 33-1/3% or more, check this box and stop here . The organization qualifies as a publicly supported organization ▶ <input type="checkbox"/>		
17a 10%-facts-and-circumstances test—2016. If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the 'facts-and-circumstances' test, check this box and stop here . Explain in Part VI how the organization meets the 'facts-and-circumstances' test. The organization qualifies as a publicly supported organization. ▶ <input type="checkbox"/>		
b 10%-facts-and-circumstances test—2015. If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the 'facts-and-circumstances' test, check this box and stop here . Explain in Part VI how the organization meets the 'facts-and-circumstances' test. The organization qualifies as a publicly supported organization. ▶ <input type="checkbox"/>		
18 Private foundation. If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions ▶ <input type="checkbox"/>		

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 10 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ►	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any 'unusual grants'.)						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose.						
3 Gross receipts from activities that are not an unrelated trade or business under section 513.						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf.						
5 The value of services or facilities furnished by a governmental unit to the organization without charge.						
6 Total. Add lines 1 through 5.						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons.						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year.						
c Add lines 7a and 7b.						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ►	(a) 2012	(b) 2013	(c) 2014	(d) 2015	(e) 2016	(f) Total
9 Amounts from line 6.						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources.						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975.						
c Add lines 10a and 10b.						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on.						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						

14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here**. ☐ ►**Section C. Computation of Public Support Percentage**

15 Public support percentage for 2016 (line 8, column (f) divided by line 13, column (f)).	15	%
16 Public support percentage from 2015 Schedule A, Part III, line 15.	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2016 (line 10c, column (f) divided by line 13, column (f)).	17	%
18 Investment income percentage from 2015 Schedule A, Part III, line 17.	18	%

19a 33-1/3% support tests—2016. If the organization did not check the box on line 14, and line 15 is more than 33-1/3%, and line 17 is not more than 33-1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization. ☐ ►**b 33-1/3% support tests—2015.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33-1/3%, and line 18 is not more than 33-1/3%, check this box and **stop here**. The organization qualifies as a publicly supported organization. ☐ ►**20 Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions. ☐ ►

Part IV Supporting Organizations

(Complete only if you checked a box in line 12 on Part I. If you checked 12a of Part I, complete Sections A and B. If you checked 12b of Part I, complete Sections A and C. If you checked 12c of Part I, complete Sections A, D, and E. If you checked 12d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? If 'No,' describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.		
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? If 'Yes,' explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2).		
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? If 'Yes,' answer (b) and (c) below.		
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? If 'Yes,' describe in Part VI when and how the organization made the determination.		
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? If 'Yes,' explain in Part VI what controls the organization put in place to ensure such use.		
4a Was any supported organization not organized in the United States ('foreign supported organization')? If 'Yes' and if you checked 12a or 12b in Part I, answer (b) and (c) below.		
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? If 'Yes,' describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations.		
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? If 'Yes,' explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes.		
5a Did the organization add, substitute, or remove any supported organizations during the tax year? If 'Yes,' answer (b) and (c) below (if applicable). Also, provide detail in Part VI , including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document).		
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?		
c Substitutions only. Was the substitution the result of an event beyond the organization's control?		
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? If 'Yes,' provide detail in Part VI .		
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? If 'Yes,' complete Part I of Schedule L (Form 990 or 990-EZ).		
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? If 'Yes,' complete Part I of Schedule L (Form 990 or 990-EZ).		
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? If 'Yes,' provide detail in Part VI .		
b Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? If 'Yes,' provide detail in Part VI .		
c Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? If 'Yes,' provide detail in Part VI .		
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? If 'Yes,' answer 10b below.		
b Did the organization have any excess business holdings in the tax year? (Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)		

Part IV Supporting Organizations (continued)

	Yes	No
11 Has the organization accepted a gift or contribution from any of the following persons?		
a A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?	11a	
b A family member of a person described in (a) above?	11b	
c A 35% controlled entity of a person described in (a) or (b) above? If 'Yes' to a, b, or c, provide detail in Part VI .	11c	

Section B. Type I Supporting Organizations

	Yes	No
1 Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? If 'No,' describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.	1	
2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If 'Yes,' explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization.	2	

Section C. Type II Supporting Organizations

	Yes	No
1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If 'No,' describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s).	1	

Section D. All Type III Supporting Organizations

	Yes	No
1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?	1	
2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If 'No,' explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s).	2	
3 By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If 'Yes,' describe in Part VI the role the organization's supported organizations played in this regard.	3	

Section E. Type III Functionally Integrated Supporting Organizations

1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions).			
a <input type="checkbox"/> The organization satisfied the Activities Test. Complete line 2 below.			
b <input type="checkbox"/> The organization is the parent of each of its supported organizations. Complete line 3 below.			
c <input type="checkbox"/> The organization supported a governmental entity. Describe in Part VI how you supported a government entity (see instructions).			
2 Activities Test. Answer (a) and (b) below.		Yes	No
a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If 'Yes,' then in Part VI identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.	2a		
b Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If 'Yes,' explain in Part VI the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.	2b		
3 Parent of Supported Organizations. Answer (a) and (b) below.			
a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? Provide details in Part VI .	3a		
b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If 'Yes,' describe in Part VI the role played by the organization in this regard.	3b		

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

- 1 ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on Nov. 20, 1970 (explain in Part VI). **See instructions.** All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A – Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3.	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6, and 7 from line 4).	8	

Section B – Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (explain in detail in Part VI):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d.	3	
4	Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions).	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by .035.	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C – Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, Column A)	1	
2	Enter 85% of line 1.	2	
3	Minimum asset amount for prior year (from Section B, line 8, Column A)	3	
4	Enter greater of line 2 or line 3.	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions).	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally integrated Type III supporting organization (see instructions).		

BAA

Schedule A (Form 990 or 990-EZ) 2016

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)**Section D – Distributions**

	Current Year
1 Amounts paid to supported organizations to accomplish exempt purposes	
2 Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity	
3 Administrative expenses paid to accomplish exempt purposes of supported organizations	
4 Amounts paid to acquire exempt-use assets	
5 Qualified set-aside amounts (prior IRS approval required)	
6 Other distributions (describe in Part VI). See instructions.	
7 Total annual distributions. Add lines 1 through 6.	
8 Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.	
9 Distributable amount for 2016 from Section C, line 6	
10 Line 8 amount divided by Line 9 amount	

Section E – Distribution Allocations (see instructions)

	(i) Excess Distributions	(ii) Underdistributions Pre-2016	(iii) Distributable Amount for 2016
1 Distributable amount for 2016 from Section C, line 6			
2 Underdistributions, if any, for years prior to 2016 (reasonable cause required – explain in Part VI). See instructions.			
3 Excess distributions carryover, if any, to 2016:			
a			
b			
c From 2013			
d From 2014			
e From 2015			
f Total of lines 3a through e			
g Applied to underdistributions of prior years			
h Applied to 2016 distributable amount			
i Carryover from 2011 not applied (see instructions)			
j Remainder. Subtract lines 3g, 3h, and 3i from 3f.			
4 Distributions for 2016 from Section D, line 7: \$			
a Applied to underdistributions of prior years			
b Applied to 2016 distributable amount			
c Remainder. Subtract lines 4a and 4b from 4.			
5 Remaining underdistributions for years prior to 2016, if any. Subtract lines 3g and 4a from line 2. For result greater than zero, explain in Part VI. See instructions.			
6 Remaining underdistributions for 2016. Subtract lines 3h and 4b from line 1. For result greater than zero, explain in Part VI. See instructions.			
7 Excess distributions carryover to 2017. Add lines 3j and 4c.			
8 Breakdown of line 7:			
a			
b Excess from 2013			
c Excess from 2014			
d Excess from 2015			
e Excess from 2016			

BAA

Schedule A (Form 990 or 990-EZ) 2016

Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a, and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information. (See instructions.)

COPY

**SCHEDULE D
(Form 990)**Department of the Treasury
Internal Revenue Service

Name of the organization

Supplemental Financial Statements

► Complete if the organization answered 'Yes' on Form 990,
Part IV, line 6, 7, 8, 9, 10, 11a, 11b, 11c, 11d, 11e, 11f, 12a, or 12b.
► Attach to Form 990.

► Information about Schedule D (Form 990) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2016**Open to Public
Inspection**

Employer identification number

GREAT VALLEY ACADEMY, INC.

61-1506412

Part I Organizations Maintaining Donor Advised Funds or Other Similar Funds or Accounts.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 6.

	(a) Donor advised funds	(b) Funds and other accounts
1 Total number at end of year		
2 Aggregate value of contributions to (during year)		
3 Aggregate value of grants from (during year)		
4 Aggregate value at end of year		

5 Did the organization inform all donors and donor advisors in writing that the assets held in donor advised funds are the organization's property, subject to the organization's exclusive legal control? ☐ Yes ☐ No

6 Did the organization inform all grantees, donors, and donor advisors in writing that grant funds can be used only for charitable purposes and not for the benefit of the donor or donor advisor, or for any other purpose conferring impermissible private benefit? ☐ Yes ☐ No

Part II Conservation Easements.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 7.

1 Purpose(s) of conservation easements held by the organization (check all that apply).

<input type="checkbox"/> Preservation of land for public use (e.g., recreation or education)	<input type="checkbox"/> Preservation of a historically important land area
<input type="checkbox"/> Protection of natural habitat	<input type="checkbox"/> Preservation of a certified historic structure
<input type="checkbox"/> Preservation of open space	

2 Complete lines 2a through 2d if the organization held a qualified conservation contribution in the form of a conservation easement on the last day of the tax year.

	Held at the End of the Tax Year
a Total number of conservation easements	2 a
b Total acreage restricted by conservation easements	2 b
c Number of conservation easements on a certified historic structure included in (a)	2 c
d Number of conservation easements included in (c) acquired after 8/17/06, and not on a historic structure listed in the National Register	2 d

3 Number of conservation easements modified, transferred, released, extinguished, or terminated by the organization during the tax year ►

4 Number of states where property subject to conservation easement is located ►

5 Does the organization have a written policy regarding the periodic monitoring, inspection, handling of violations, and enforcement of the conservation easements it holds? ☐ Yes ☐ No

6 Staff and volunteer hours devoted to monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ►

7 Amount of expenses incurred in monitoring, inspecting, handling of violations, and enforcing conservation easements during the year ► \$

8 Does each conservation easement reported on line 2(d) above satisfy the requirements of section 170(h)(4)(B)(i) and section 170(h)(4)(B)(ii)? ☐ Yes ☐ No

9 In Part XIII, describe how the organization reports conservation easements in its revenue and expense statement, and balance sheet, and include, if applicable, the text of the footnote to the organization's financial statements that describes the organization's accounting for conservation easements.

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 8.

1 a If the organization elected, as permitted under SFAS 116 (ASC 958), not to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide, in Part XIII, the text of the footnote to its financial statements that describes these items.

b If the organization elected, as permitted under SFAS 116 (ASC 958), to report in its revenue statement and balance sheet works of art, historical treasures, or other similar assets held for public exhibition, education, or research in furtherance of public service, provide the following amounts relating to these items:

(i) Revenue included on Form 990, Part VIII, line 1. ► \$

(ii) Assets included in Form 990, Part X. ► \$

2 If the organization received or held works of art, historical treasures, or other similar assets for financial gain, provide the following amounts required to be reported under SFAS 116 (ASC 958) relating to these items:

a Revenue included on Form 990, Part VIII, line 1. ► \$

b Assets included in Form 990, Part X. ► \$

Part III Organizations Maintaining Collections of Art, Historical Treasures, or Other Similar Assets (continued)

3 Using the organization's acquisition, accession, and other records, check any of the following that are a significant use of its collection items (check all that apply):

a ☐ Public exhibition

b ☐ Scholarly research

c ☐ Preservation for future generations

d ☐ Loan or exchange programs

e ☐ Other _____

4 Provide a description of the organization's collections and explain how they further the organization's exempt purpose in Part XIII.

5 During the year, did the organization solicit or receive donations of art, historical treasures, or other similar assets to be sold to raise funds rather than to be maintained as part of the organization's collection? ☐ Yes ☐ No

Part IV Escrow and Custodial Arrangements. Complete if the organization answered 'Yes' on Form 990, Part IV, line 9, or reported an amount on Form 990, Part X, line 21.

1 a Is the organization an agent, trustee, custodian or other intermediary for contributions or other assets not included on Form 990, Part X? ☐ Yes ☐ No

b If 'Yes,' explain the arrangement in Part XIII and complete the following table:

	Amount
c Beginning balance.....	1 c
d Additions during the year.....	1 d
e Distributions during the year.....	1 e
f Ending balance.....	1 f

2 a Did the organization include an amount on Form 990, Part X, line 21, for escrow or custodial account liability? ☐ Yes ☐ No

b If 'Yes,' explain the arrangement in Part XIII. Check here if the explanation has been provided on Part XIII. ☐

Part V Endowment Funds. Complete if the organization answered 'Yes' on Form 990, Part IV, line 10.

	(a) Current year	(b) Prior year	(c) Two years back	(d) Three years back	(e) Four years back
1 a Beginning of year balance.....					
b Contributions.....					
c Net investment earnings, gains, and losses.....					
d Grants or scholarships.....					
e Other expenditures for facilities and programs.....					
f Administrative expenses.....					
g End of year balance.....					

2 Provide the estimated percentage of the current year end balance (line 1g, column (a)) held as:

a Board designated or quasi-endowment ▶ _____ %

b Permanent endowment ▶ _____ %

c Temporarily restricted endowment ▶ _____ %

The percentages on lines 2a, 2b, and 2c should equal 100%.

3 a Are there endowment funds not in the possession of the organization that are held and administered for the organization by:

(i) unrelated organizations.....

(ii) related organizations.....

	Yes	No
3a(i)		
3a(ii)		
3b		

b If 'Yes' on line 3a(ii), are the related organizations listed as required on Schedule R? ☐

4 Describe in Part XIII the intended uses of the organization's endowment funds.

Part VI Land, Buildings, and Equipment.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 11a. See Form 990, Part X, line 10.

Description of property	(a) Cost or other basis (investment)	(b) Cost or other basis (other)	(c) Accumulated depreciation	(d) Book value
1 a Land.....		2,070,000.		2,070,000.
b Buildings.....		5,951,428.	588,571.	5,362,857.
c Leasehold improvements.....		5,004,461.	423,719.	4,580,742.
d Equipment.....		380,792.	79,722.	301,070.
e Other.....				
Total. Add lines 1a through 1e. (Column (d) must equal Form 990, Part X, column (B), line 10c.).....				12,314,669.

BAA

Schedule D (Form 990) 2016

Part VII Investments – Other Securities.

N/A

Complete if the organization answered 'Yes' on Form 990, Part IV, line 11b. See Form 990, Part X, line 12.

(a) Description of security or category (including name of security)	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1) Financial derivatives.....		
(2) Closely-held equity interests.....		
(3) Other		
(A) -----		
(B) -----		
(C) -----		
(D) -----		
(E) -----		
(F) -----		
(G) -----		
(H) -----		
(I) -----		
Total. (Column (b) must equal Form 990, Part X, column (B) line 12.) .. ▶		

Part VIII Investments – Program Related.

N/A

Complete if the organization answered 'Yes' on Form 990, Part IV, line 11c. See Form 990, Part X, line 13.

(a) Description of investment	(b) Book value	(c) Method of valuation: Cost or end-of-year market value
(1)		
(2)		
(3)		
(4)		
(5)		
(6)		
(7)		
(8)		
(9)		
(10)		
Total. (Column (b) must equal Form 990, Part X, column (B) line 13.) .. ▶		

Part IX Other Assets.

N/A

Complete if the organization answered 'Yes' on Form 990, Part IV, line 11d. See Form 990, Part X, line 15.

(a) Description	(b) Book value
(1)	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
(10)	
Total. (Column (b) must equal Form 990, Part X, column (B) line 15.) .. ▶	

Part X Other Liabilities.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 11e or 11f. See Form 990, Part X, line 25

(a) Description of liability	(b) Book value
(1) Federal income taxes	
(2)	
(3)	
(4)	
(5)	
(6)	
(7)	
(8)	
(9)	
(10)	
(11)	
Total. (Column (b) must equal Form 990, Part X, column (B) line 25.) .. ▶	

2. Liability for uncertain tax positions. In Part XIII, provide the text of the footnote to the organization's financial statements that reports the organization's liability for uncertain tax positions under FIN 48 (ASC 740). Check here if the text of the footnote has been provided in Part XIII. ☐

Part XI Reconciliation of Revenue per Audited Financial Statements With Revenue per Return.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 12a.

1	Total revenue, gains, and other support per audited financial statements	1	15,132,706.
2	Amounts included on line 1 but not on Form 990, Part VIII, line 12:		
a	Net unrealized gains (losses) on investments	2a	
b	Donated services and use of facilities	2b	
c	Recoveries of prior year grants	2c	
d	Other (Describe in Part XIII.) SEE PART XIII	2d	12,680.
e	Add lines 2a through 2d	2e	12,680.
3	Subtract line 2e from line 1	3	15,120,026.
4	Amounts included on Form 990, Part VIII, line 12, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII.)	4b	
c	Add lines 4a and 4b	4c	
5	Total revenue. Add lines 3 and 4c . (This must equal Form 990, Part I, line 12.)	5	15,120,026.

Part XII Reconciliation of Expenses per Audited Financial Statements With Expenses per Return.

Complete if the organization answered 'Yes' on Form 990, Part IV, line 12a.

1	Total expenses and losses per audited financial statements	1	14,283,988.
2	Amounts included on line 1 but not on Form 990, Part IX, line 25:		
a	Donated services and use of facilities	2a	
b	Prior year adjustments	2b	
c	Other losses	2c	
d	Other (Describe in Part XIII.) SEE PART XIII	2d	30,412.
e	Add lines 2a through 2d	2e	30,412.
3	Subtract line 2e from line 1	3	14,253,576.
4	Amounts included on Form 990, Part IX, line 25, but not on line 1:		
a	Investment expenses not included on Form 990, Part VIII, line 7b	4a	
b	Other (Describe in Part XIII.) SEE PART XIII	4b	52,202.
c	Add lines 4a and 4b	4c	52,202.
5	Total expenses. Add lines 3 and 4c . (This must equal Form 990, Part I, line 18.)	5	14,305,778.

Part XIII Supplemental Information.

Provide the descriptions required for Part II, lines 3, 5, and 9; Part III, lines 1a and 4; Part IV, lines 1b and 2b; Part V, line 4; Part X, line 2; Part XI, lines 2d and 4b; and Part XII, lines 2d and 4b. Also complete this part to provide any additional information.

SCHEDULE D, PART XI, LINE 2D**OTHER REVENUE INCLUDED IN F/S BUT NOT INCLUDED ON FORM 990**

DIRECT FUNDRAISING EXPENSE	\$ 12,680.
TOTAL	\$ 12,680.

SCHEDULE D, PART XII, LINE 2D**OTHER EXPENSES AND LOSSES PER AUDITED F/S**

DIRECT FUNDRAISING EXPENSE	\$ 12,680.
FEDERAL TAXES	17,732.
TOTAL	\$ 30,412.

Part XIII Supplemental Information *(continued)***SCHEDULE D, PART XII, LINE 4B****OTHER EXPENSES INCLUDED ON FORM 990 BUT NOT INCLUDED IN F/S**

REPAYMENT OF STATE AWARD.....	\$	52,202.
TOTAL	\$	<u>52,202.</u>

COPY

SCHEDULE E
(Form 990 or 990-EZ)Department of the Treasury
Internal Revenue Service**Schools**

- **Complete if the organization answered 'Yes' on Form 990, Part IV, line 13, or Form 990-EZ, Part VI, line 48.**
► **Attach to Form 990 or Form 990-EZ.**

► **Information about Schedule E (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.**

OMB No. 1545-0047

2016**Open to Public Inspection**

Name of the organization

GREAT VALLEY ACADEMY, INC.

Employer identification number

61-1506412

Part I

	YES	NO
1 Does the organization have a racially nondiscriminatory policy toward students by statement in its charter, bylaws, other governing instrument, or in a resolution of its governing body?	X	
2 Does the organization include a statement of its racially nondiscriminatory policy toward students in all its brochures, catalogues, and other written communications with the public dealing with student admissions, programs, and scholarships?	X	
3 Has the organization publicized its racially nondiscriminatory policy through newspaper or broadcast media during the period of solicitation for students, or during the registration period if it has no solicitation program, in a way that makes the policy known to all parts of the general community it serves? If 'Yes,' please describe. If 'No,' please explain. If you need more space, use Part II.	X	
<u>ALL MATERIALS FOR PROMOTION AND ENROLLMENT CONTAIN NON-DISCRIMINATION STATEMENTS.</u>		

4 Does the organization maintain the following?		
a Records indicating the racial composition of the student body, faculty, and administrative staff?	X	
b Records documenting that scholarships and other financial assistance are awarded on a racially nondiscriminatory basis?		X
c Copies of all catalogues, brochures, announcements, and other written communications to the public dealing with student admissions, programs, and scholarships?	X	
d Copies of all material used by the organization or on its behalf to solicit contributions?	X	
If you answered 'No' to any of the above, please explain. If you need more space, use Part II.		
<u>THE SCHOOL IS A PUBLIC CHARTER SCHOOL. THERE IS NO TUITION SO SCHOLARSHIPS AND FINANCIAL ASSISTANCE ARE NOT APPLICABLE.</u>		

5 Does the organization discriminate by race in any way with respect to:		
a Students' rights or privileges?		X
b Admissions policies?		X
c Employment of faculty or administrative staff?		X
d Scholarships or other financial assistance?		X
e Educational policies?		X
f Use of facilities?		X
g Athletic programs?		X
h Other extracurricular activities?		X
If you answered 'Yes' to any of the above, please explain. If you need more space, use Part II.		

6 a Does the organization receive any financial aid or assistance from a governmental agency?	X	
b Has the organization's right to such aid ever been revoked or suspended?		X
If you answered 'Yes' on either line 6a or line 6b, explain on Part II.		
7 Does the organization certify that it has complied with the applicable requirements of sections 4.01 through 4.05 of Rev. Proc. 75-50, 1975-2 C.B. 587, covering racial nondiscrimination? If 'No,' explain on Part II.	X	

Part II **Supplemental Information.** Provide the explanations required by Part I, lines 3, 4d, 5h, 6b, and 7, as applicable. Also provide any other additional information (see instructions).

COPY

SCHEDULE G
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Supplemental Information Regarding Fundraising or Gaming Activities

Complete if the organization answered 'Yes' on Form 990, Part IV, line 17, 18, or 19, or if the organization entered more than \$15,000 on Form 990-EZ, line 6a.

▶ Attach to Form 990 or Form 990-EZ.

▶ Information about Schedule G (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2016

**Open to Public
Inspection**

Name of the organization

GREAT VALLEY ACADEMY, INC.

Employer identification number

61-1506412

Part I

Fundraising Activities. Complete if the organization answered 'Yes' on Form 990, Part IV, line 17. Form 990-EZ filers are not required to complete this part.

1 Indicate whether the organization raised funds through any of the following activities. Check all that apply.

- | | |
|---|--|
| a <input checked="" type="checkbox"/> Mail solicitations | e <input checked="" type="checkbox"/> Solicitation of non-government grants |
| b <input checked="" type="checkbox"/> Internet and email solicitations | f <input checked="" type="checkbox"/> Solicitation of government grants |
| c <input type="checkbox"/> Phone solicitations | g <input checked="" type="checkbox"/> Special fundraising events |
| d <input checked="" type="checkbox"/> In-person solicitations | |

2a Did the organization have a written or oral agreement with any individual (including officers, directors, trustees, or key employees listed in Form 990, Part VII) or entity in connection with professional fundraising services? ☐ Yes ☒ No

b If 'Yes,' list the 10 highest paid individuals or entities (fundraisers) pursuant to agreements under which the fundraiser is to be compensated at least \$5,000 by the organization.

(i) Name and address of individual or entity (fundraiser)	(ii) Activity	(iii) Did fundraiser have custody or control of contributions?		(iv) Gross receipts from activity	(v) Amount paid to (or retained by) fundraiser listed in column (i)	(vi) Amount paid to (or retained by) organization
		Yes	No			
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
Total						0.

3 List all states in which the organization is registered or licensed to solicit contributions or has been notified it is exempt from registration or licensing.

CA _____

Part II Fundraising Events. Complete if the organization answered 'Yes' on Form 990, Part IV, line 18, or reported more than \$15,000 of fundraising event contributions and gross income on Form 990-EZ, lines 1 and 6b. List events with gross receipts greater than \$5,000.

		(a) Event #1 JOG-A-THON (event type)	(b) Event #2 OTHER (SMALL E (event type)	(c) Other events 1 (total number)	(d) Total events (add column (a) through column (c))
REVENUE	1 Gross receipts	66,950.	61,450.	8,344.	136,744.
	2 Less: Contributions				
	3 Gross income (line 1 minus line 2)	66,950.	61,450.	8,344.	136,744.
DIRECT EXPENSES	4 Cash prizes				
	5 Noncash prizes	2,819.			2,819.
	6 Rent/facility costs				
	7 Food and beverages				
	8 Entertainment				
	9 Other direct expenses	9,182.		652.	9,834.
	10 Direct expense summary. Add lines 4 through 9 in column (d)	12,653.			
	11 Net income summary. Subtract line 10 from line 3, column (d)	124,091.			

Part III Gaming. Complete if the organization answered 'Yes' on Form 990, Part IV, line 19, or reported more than \$15,000 on Form 990-EZ, line 6a.

		(a) Bingo	(b) Pull tabs/instant bingo/progressive bingo	(c) Other gaming	(d) Total gaming (add column (a) through column (c))
REVENUE	1 Gross revenue				
	2 Cash prizes				
DIRECT EXPENSES	3 Noncash prizes				
	4 Rent/facility costs				
	5 Other direct expenses				
	6 Volunteer labor	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	<input type="checkbox"/> Yes _____ % <input type="checkbox"/> No	
	7 Direct expense summary. Add lines 2 through 5 in column (d)				
	8 Net gaming income summary. Subtract line 7 from line 1, column (d)				

9 Enter the state(s) in which the organization conducts gaming activities: _____

a Is the organization licensed to conduct gaming activities in each of these states? ☐ Yes ☐ No

b If 'No,' explain: _____

10 a Were any of the organization's gaming licenses revoked, suspended or terminated during the tax year? ☐ Yes ☐ No

b If 'Yes,' explain: _____

- 11 Does the organization conduct gaming activities with nonmembers? ☐ Yes ☐ No
- 12 Is the organization a grantor, beneficiary or trustee of a trust, or a member of a partnership or other entity formed to administer charitable gaming? ☐ Yes ☐ No
- 13 Indicate the percentage of gaming activity conducted in:
- | | | |
|-------------------------------|------|---|
| a The organization's facility | 13 a | % |
| b An outside facility | 13 b | % |
- 14 Enter the name and address of the person who prepares the organization's gaming/special events books and records:

Name ▶ _____

Address ▶ _____

- 15 a Does the organization have a contract with a third party from whom the organization receives gaming revenue? ☐ Yes ☐ No
- b If 'Yes,' enter the amount of gaming revenue received by the organization ▶ \$ _____ and the amount of gaming revenue retained by the third party ▶ \$ _____.
- c If 'Yes,' enter name and address of the third party:

Name ▶ _____

Address ▶ _____

16 Gaming manager information:

Name ▶ _____

Gaming manager compensation ▶ \$ _____.

Description of services provided ▶ _____

☐ Director/officer

☐ Employee

☐ Independent contractor

17 Mandatory distributions

- a Is the organization required under state law to make charitable distributions from the gaming proceeds to retain the state gaming license? ☐ Yes ☐ No
- b Enter the amount of distributions required under state law to be distributed to other exempt organizations or spent in the organization's own exempt activities during the tax year ▶ \$ _____

Part IV Supplemental Information. Provide the explanations required by Part I, line 2b, columns (iii) and (v); and Part III, lines 9, 9b, 10b, 15b, 15c, 16, and 17b, as applicable. Also provide any additional information. See instructions

**SCHEDULE J
(Form 990)**

Department of the Treasury
Internal Revenue Service

Name of the organization

Compensation Information

For certain Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees

► Complete if the organization answered 'Yes' on Form 990, Part IV, line 23.

► Attach to Form 990.

► Information about Schedule J (Form 990) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2016

**Open to Public
Inspection**

GREAT VALLEY ACADEMY, INC.

Employer identification number

61-1506412

Part I Questions Regarding Compensation

1 a Check the appropriate box(es) if the organization provided any of the following to or for a person listed on Form 990, Part VII, Section A, line 1a. Complete Part III to provide any relevant information regarding these items.

- | | |
|--|---|
| <input type="checkbox"/> First-class or charter travel | <input type="checkbox"/> Housing allowance or residence for personal use |
| <input type="checkbox"/> Travel for companions | <input type="checkbox"/> Payments for business use of personal residence |
| <input type="checkbox"/> Tax indemnification and gross-up payments | <input type="checkbox"/> Health or social club dues or initiation fees |
| <input type="checkbox"/> Discretionary spending account | <input type="checkbox"/> Personal services (such as, maid, chauffeur, chef) |

b If any of the boxes on line 1a are checked, did the organization follow a written policy regarding payment or reimbursement or provision of all of the expenses described above? If 'No,' complete Part III to explain.

2 Did the organization require substantiation prior to reimbursing or allowing expenses incurred by all directors, trustees, and officers, including the CEO/Executive Director, regarding the items checked in line 1a?

3 Indicate which, if any, of the following the filing organization used to establish the compensation of the organization's CEO/Executive Director. Check all that apply. Do not check any boxes for methods used by a related organization to establish compensation of the CEO/Executive Director, but explain in Part III.

- | | |
|--|---|
| <input type="checkbox"/> Compensation committee | <input checked="" type="checkbox"/> Written employment contract |
| <input type="checkbox"/> Independent compensation consultant | <input checked="" type="checkbox"/> Compensation survey or study |
| <input type="checkbox"/> Form 990 of other organizations | <input checked="" type="checkbox"/> Approval by the board or compensation committee |

PART II

4 During the year, did any person listed on Form 990, Part VII, Section A, line 1a, with respect to the filing organization or a related organization:

- a** Receive a severance payment or change-of-control payment? **4a**
- b** Participate in, or receive payment from, a supplemental nonqualified retirement plan? **4b**
- c** Participate in, or receive payment from, an equity-based compensation arrangement? **4c**
- If 'Yes' to any of lines 4a-c, list the persons and provide the applicable amounts for each item in Part III.

Only section 501(c)(3), 501(c)(4), and 501(c)(29) organizations must complete lines 5-9.

5 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the revenues of:

- a** The organization? **5a**
- b** Any related organization? **5b**
- If 'Yes' on line 5a or 5b, describe in Part III.

6 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization pay or accrue any compensation contingent on the net earnings of:

- a** The organization? **6a**
- b** Any related organization? **6b**
- If 'Yes' on line 6a or 6b, describe in Part III.

7 For persons listed on Form 990, Part VII, Section A, line 1a, did the organization provide any nonfixed payments not described on lines 5 and 6? If 'Yes,' describe in Part III.

8 Were any amounts reported on Form 990, Part VII, paid or accrued pursuant to a contract that was subject to the initial contract exception described in Regulations section 53.4958-4(a)(3)?
If 'Yes,' describe in Part III.

9 If 'Yes' on line 8, did the organization also follow the rebuttable presumption procedure described in Regulations section 53.4958-6(c)?

Yes No

1 b

2

4 a

4 b

4 c

5 a

5 b

6 a

6 b

7

8

9

BAA For Paperwork Reduction Act Notice, see the Instructions for Form 990.

Schedule J (Form 990) 2016

Part II Officers, Directors, Trustees, Key Employees, and Highest Compensated Employees. Use duplicate copies if additional space is needed.

For each individual whose compensation must be reported on Schedule J, report compensation from the organization on row (i) and from related organizations, described in the instructions, on row (ii). Do not list any individuals that are not listed on Form 990, Part VII.

Note: The sum of columns (B)(i)-(iii) for each listed individual must equal the total amount of Form 990, Part VII, Section A, line 1a, applicable column (D) and (E) amounts for that individual.

(A) Name and Title		(B) Breakdown of W-2 and/or 1099-MISC compensation			(C) Retirement and other deferred compensation	(D) Nontaxable benefits	(E) Total of columns (B)(i)-(D)	(F) Compensation in column (B) reported as deferred on prior Form 990
		(i) Base compensation	(ii) Bonus & incentive compensation	(iii) Other reportable compensation				
1	LEAH SILVESTRE FRANKLIN CEO	(i) 147,200.	(ii) 0.	(iii) 0.	5,888.	0.	153,088.	0.
		(ii) 0.	0.	0.	0.	0.	0.	0.
2	DR. ELDON ROSENOW FOUNDER	(i) 169,000.	(ii) 0.	(iii) 0.	6,760.	0.	175,760.	0.
		(ii) 0.	0.	0.	0.	0.	0.	0.
3		(i)						
		(ii)						
4		(i)						
		(ii)						
5		(i)						
		(ii)						
6		(i)						
		(ii)						
7		(i)						
		(ii)						
8		(i)						
		(ii)						
9		(i)						
		(ii)						
10		(i)						
		(ii)						
11		(i)						
		(ii)						
12		(i)						
		(ii)						
13		(i)						
		(ii)						
14		(i)						
		(ii)						
15		(i)						
		(ii)						
16		(i)						
		(ii)						

Part III Supplemental Information

Provide the information, explanation, or descriptions required for Part I, lines 1a, 1b, 3, 4a, 4b, 4c, 5a, 5b, 6a, 6b, 7, and 8, and for Part II. Also complete this part for any additional information.

PART I, LINE 3 - METHODS USED BY RELATED ORG. TO ESTABLISH CEO/EXEC. DIR. COMPENSATION

EXECUTIVE COMPENSATION IS DETERMINED BY ANNUAL INDUSTRY REVIEW OF COMPARABLE
POSITIONS AND AVERAGE COMPENSATION.

COPY

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Name of the organization

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

► Attach to Form 990 or 990-EZ.

► Information about Schedule O (Form 990 or 990-EZ) and its instructions is
at www.irs.gov/form990.

OMB No. 1545-0047

2016

**Open to Public
Inspection**

Employer identification number

GREAT VALLEY ACADEMY, INC.

61-1506412

FORM 990, PART I, LINE 1 - ORGANIZATION MISSION OR SIGNIFICANT ACTIVITIES

THE ORGANIZATION'S MISSION IS TO ADD QUALITY TO LIFE THROUGH LEARNING. THE ORGANIZATION STRIVES TO INSPIRE STUDENTS TO LEARN AND TO GROW TO THEIR POTENTIAL BY PROVIDING A QUALITY EDUCATION THROUGH A POSITIVE LEARNING EXPERIENCE, WORKING IN PARTNERSHIP WITH THE HOME AND COMMUNITY TO MEET THE INDIVIDUAL NEEDS OF STUDENTS AND DEVELOPING THE LEARNING AND SOCIAL SKILLS NECESSARY FOR MAXIMIZING LIFELONG LEARNING POTENTIAL.

FORM 990, PART III, LINE 1 - ORGANIZATION MISSION

THE ORGANIZATION'S MISSION IS TO ADD QUALITY TO LIFE THROUGH LEARNING. THE ORGANIZATION STRIVES TO INSPIRE STUDENTS TO LEARN AND TO GROW TO THEIR POTENTIAL BY PROVIDING A QUALITY EDUCATION THROUGH A POSITIVE LEARNING EXPERIENCE, WORKING IN PARTNERSHIP WITH THE HOME AND COMMUNITY TO MEET THE INDIVIDUAL NEEDS OF STUDENTS AND DEVELOPING THE LEARNING AND SOCIAL SKILLS NECESSARY FOR MAXIMIZING LIFELONG LEARNING POTENTIAL.

FORM 990, PART VI, LINE 11B - FORM 990 REVIEW PROCESS

A CPA FIRM WILL PREPARE THE TAX RETURN FOR THE ORGANIZATION AND SEND A DRAFT COPY TO LEAH SILVESTRE FRANKLIN, CEO, WHO WILL FORWARD THE DRAFT COPY TO THE SCHOOL BOARD FOR APPROVAL PRIOR TO FILING. ONCE APPROVED, THE CEO WILL NOTIFY THE FIRM TO FINALIZE AND PREPARE THE RETURN FOR MAILING.

FORM 990, PART VI, LINE 12C - EXPLANATION OF MONITORING AND ENFORCEMENT OF CONFLICTS

ALL MEMBERS OF THE GOVERNING BOARD AND KEY EMPLOYEES ARE REQUIRED TO SUBMIT ANNUAL STATEMENTS DISCLOSING ANY REPORTABLE INVESTMENTS, INTERESTS IN REAL PROPERTY AND BUSINESS POSITIONS HELD.

FORM 990, PART VI, LINE 19 - OTHER ORGANIZATION DOCUMENTS PUBLICLY AVAILABLE

REQUESTS FOR PUBLIC RECORDS SHALL BE MADE TO THE CEO OF THE ORGANIZATION. THE CEO OR DESIGNEE MAY DETERMINE THE MOST APPROPRIATE SCHOOL EMPLOYEE TO ASSIST IN ASSEMBLING

Name of the organization

GREAT VALLEY ACADEMY, INC.

Employer identification number

61-1506412

FORM 990, PART VI, LINE 19 - OTHER ORGANIZATION DOCUMENTS PUBLICLY AVAILABLE (CONTINUED)

ANY PUBLIC RECORDS FOR PRODUCTION. ANY PERSON MAY REQUEST A COPY OF ANY SCHOOL RECORD OPEN TO THE PUBLIC AND NOT EXEMPT FROM DISCLOSURE. PUBLIC ACCESS SHALL NOT BE GIVEN TO RECORDS LISTED AS EXEMPT FROM PUBLIC DISCLOSURE IN THE CALIFORNIA PUBLIC RECORDS ACT OR OTHER STATUTES.

**FORM 990, PART XI, LINE 9
OTHER CHANGES IN NET ASSETS OR FUND BALANCES**

FEDERAL TAXES.....	\$	-17,732.
TOTAL	\$	<u>-17,732.</u>

COPY

Form **990-T****Exempt Organization Business Income Tax Return**
(and proxy tax under section 6033(e))

OMB No. 1545-0687

2016For calendar year 2016 or other tax year beginning 7/01, 2016, and ending 6/30, 2017▶ Information about Form 990-T and its instructions is available at www.irs.gov/form990t.

▶ Do not enter SSN numbers on this form as it may be made public if your organization is a 501(c)(3).

Open to Public Inspection for
501(c)(3) Organizations OnlyDepartment of the Treasury
Internal Revenue Service

A <input type="checkbox"/> Check box if address changed	Print or Type GREAT VALLEY ACADEMY, INC. 3200 TULLY ROAD MODESTO, CA 95350	<input type="checkbox"/> Check box if name changed and see instructions.	D Employer identification number (Employees' trust, see instructions.) 61-1506412
B Exempt under section <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 408(e) <input type="checkbox"/> 220(e) <input type="checkbox"/> 408A <input type="checkbox"/> 530(a) <input type="checkbox"/> 529(a)		E Unrelated business activity codes (See instructions.) 611710	
C Book value of all assets at end of year 17,671,542.	F Group exemption number (See instructions.) ▶		
G Check organization type: <input checked="" type="checkbox"/> 501(c) corporation <input type="checkbox"/> 501(c) trust <input type="checkbox"/> 401(a) trust <input type="checkbox"/> Other trust			

H Describe the organization's primary unrelated business activity.

▶ EDUCATIONAL CONSULTING

I During the tax year, was the corporation a subsidiary in an affiliated group or a parent-subsidary controlled group? ... ☐ Yes ☒ No
If 'Yes,' enter the name and identifying number of the parent corporation ... ▶**J** The books are in care of ▶ SUSAN COOPER Telephone number ▶ (209) 576-2283

Part I Unrelated Trade or Business Income		(A) Income	(B) Expenses	(C) Net
1 a Gross receipts or sales ...				
b Less returns and allowances ... c Balance ▶	1 c			
2 Cost of goods sold (Schedule A, line 7)	2			
3 Gross profit. Subtract line 2 from line 1c	3			
4 a Capital gain net income (attach Schedule D)	4 a			
b Net gain (loss) (Form 4797, Part II, line 17) (attach Form 4797)	4 b			
c Capital loss deduction for trusts	4 c			
5 Income (loss) from partnerships and S corporations (attach statement)	5			
6 Rent income (Schedule C)	6			
7 Unrelated debt-financed income (Schedule E)	7			
8 Interest, annuities, royalties, and rents from controlled organizations (Schedule F)	8			
9 Investment income of a section 501(c)(7), (9), or (17) organization (Schedule G)	9			
10 Exploited exempt activity income (Schedule I)	10			
11 Advertising income (Schedule J)	11			
12 Other income (See instructions; attach schedule)				
SEE STATEMENT 1	12	63,250.		63,250.
13 Total. Combine lines 3 through 12	13	63,250.	0.	63,250.

Part II Deductions Not Taken Elsewhere (See instructions for limitations on deductions.) (Except for contributions, deductions must be directly connected with the unrelated business income.)

14 Compensation of officers, directors, and trustees (Schedule K)	14	55,000.
15 Salaries and wages	15	19,092.
16 Repairs and maintenance	16	
17 Bad debts	17	
18 Interest (attach schedule)	18	
19 Taxes and licenses	19	9,903.
20 Charitable contributions (See instructions for limitation rules)	20	
21 Depreciation (attach Form 4562)	21	
22 Less depreciation claimed on Schedule A and elsewhere on return	22 a	22 b
23 Depletion	23	
24 Contributions to deferred compensation plans	24	
25 Employee benefit programs	25	10,013.
26 Excess exempt expenses (Schedule I)	26	
27 Excess readership costs (Schedule J)	27	
28 Other deductions (attach schedule)	28	795.
29 Total deductions. Add lines 14 through 28	29	94,803.
30 Unrelated business taxable income before net operating loss deduction. Subtract line 29 from line 13	30	-31,553.
31 Net operating loss deduction (limited to the amount on line 30)	31	
32 Unrelated business taxable income before specific deduction. Subtract line 31 from line 30	32	-31,553.
33 Specific deduction (Generally \$1,000, but see line 33 instructions for exceptions)	33	
34 Unrelated business taxable income. Subtract line 33 from line 32. If line 33 is greater than line 32, enter the smaller of zero or line 32	34	-31,553.

Part III Tax Computation**35 Organizations Taxable as Corporations.** See instructions for tax computation.Controlled group members (sections 1561 and 1563) check here ☐ See instructions and:**a** Enter your share of the \$50,000, \$25,000, and \$9,925,000 taxable income brackets (in that order):

(1) \$ (2) \$ (3) \$

b Enter organization's share of: (1) Additional 5% tax (not more than \$11,750)..... \$

(2) Additional 3% tax (not more than \$100,000)..... \$

c Income tax on the amount on line 34..... **35 c** 0.**36 Trusts Taxable at Trust Rates.** See instructions for tax computation. Income tax on the amounton line 34 from: ☐ Tax rate schedule or ☐ Schedule D (Form 1041)..... **36****37 Proxy tax.** See instructions..... **37****38 Alternative minimum tax**..... **38****39 Tax on Non-Compliant Facility Income.** See instructions..... **39****40 Total.** Add lines 37, 38 and 39 to line 35c or 36, whichever applies..... **40** 0.**Part IV Tax and Payments****41 a** Foreign tax credit (corporations attach Form 1118; trusts attach Form 1116)..... **41 a****b** Other credits (see instructions)..... **41 b****c** General business credit. Attach Form 3800 (see instructions)..... **41 c****d** Credit for prior year minimum tax (attach Form 8801 or 8827)..... **41 d****e Total credits.** Add lines 41a through 41d..... **41 e** 0.**42** Subtract line 41e from line 40..... **42** 0.**43** Other taxes. Check if from: ☐ Form 4255 ☐ Form 8611 ☐ Form 8697 ☐ Form 8866☐ Other (attach schedule)..... **43****44 Total tax.** Add lines 42 and 43..... **44** 0.**45 a** Payments: A 2015 overpayment credited to 2016..... **45 a****b** 2016 estimated tax payments..... **45 b** 8,864.**c** Tax deposited with Form 8868..... **45 c****d** Foreign organizations: Tax paid or withheld at source (see instructions)..... **45 d****e** Backup withholding (see instructions)..... **45 e****f** Credit for small employer health insurance premiums (Attach Form 8941)..... **45 f****g** Other credits and payments: ☐ Form 2439 ☐ Form 4136 ☐ Other Total..... **45 g****46 Total payments.** Add lines 45a through 45g..... **46** 8,864.**47** Estimated tax penalty (see instructions). Check if Form 2220 is attached ☐ **47****48 Tax due.** If line 46 is less than the total of lines 44 and 47, enter amount owed..... **48****49 Overpayment.** If line 46 is larger than the total of lines 44 and 47, enter amount overpaid..... **49** 8,864.**50** Enter the amount of line 49 you want: **Credited to 2017 estimated tax** ☐ **Refunded** ☐ **50** 8,864.**Part V Statements Regarding Certain Activities and Other Information** (see instructions)**51** At any time during the 2016 calendar year, did the organization have an interest in or a signature or other authority over a financial account (bank, securities, or other) in a foreign country? If YES, the organization may have to file FinCEN Form 114, Report of Foreign Bank and Financial Accounts. If YES, enter the name of the foreign country here ☐ **Yes** ☒ **No****52** During the tax year, did the organization receive a distribution from, or was it the grantor of, or transferor to, a foreign trust? If YES, see instructions for other forms the organization may have to file. ☐ **Yes** ☒ **No****53** Enter the amount of tax-exempt interest received or accrued during the tax year ☐ \$ 0.**Sign Here** Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.
Signature of officer _____ Date _____ Title **PRESIDENT** May the IRS discuss this return with the preparer shown below (see instructions)? ☒ **Yes** ☐ **No****Paid Preparer Use Only**
Print/Type preparer's name: **MICHAEL KLEIN, CPA, EA** Preparer's signature: **MICHAEL KLEIN, CPA, EA** Date: _____ Check ☐ if self-employed PTIN: **P01084572**
Firm's name: **NIGRO & NIGRO PC** Firm's EIN: **30-0636241**
Firm's address: **25220 HANCOCK AVE STE 400 MURRIETA, CA 92562-9739** Phone no.: **(951) 698-8783**

BAA

TEEA0202L 09/19/16

Form 990-T (2016)

Schedule A – Cost of Goods Sold. Enter method of inventory valuation ►

1 Inventory at beginning of year.....	1		6 Inventory at end of year.....	6	
2 Purchases.....	2		7 Cost of goods sold. Subtract line 6 from line 5. Enter here and in Part I, line 2.....	7	
3 Cost of labor.....	3				
4a Additional section 263A costs (attach schedule)	4a				
b Other costs (attach sch).....	4b		8 Do the rules of section 263A (with respect to property produced or acquired for resale) apply to the organization?.....	Yes	No
5 Total. Add lines 1 through 4b.....	5				X

Schedule C – Rent Income (From Real Property and Personal Property Leased With Real Property) (see instructions)

1 Description of property		
(1)		
(2)		
(3)		
(4)		
2 Rent received or accrued		
(a) From personal property (if the percentage of rent for personal property is more than 10% but not more than 50%)	(b) From real and personal property (if the percentage of rent for personal property exceeds 50% or if the rent is based on profit or income)	3(a) Deductions directly connected with the income in columns 2(a) and 2(b) (attach schedule)
(1)		
(2)		
(3)		
(4)		
Total	Total	
(c) Total income. Add totals of columns 2(a) and 2(b). Enter here and on page 1, Part I, line 6, column (A)..... ►		(b) Total deductions. Enter here and on page 1, Part I, line 6, column (B)..... ►

Schedule E – Unrelated Debt-Financed Income (see instructions)

1 Description of debt-financed property		2 Gross income from or allocable to debt-financed property	3 Deductions directly connected with or allocable to debt-financed property	
			(a) Straight line depreciation (attach sch)	(b) Other deductions (attach schedule)
(1)				
(2)				
(3)				
(4)				
4 Amount of average acquisition debt on or allocable to debt-financed property (attach schedule)	5 Average adjusted basis of or allocable to debt-financed property (attach schedule)	6 Column 4 divided by column 5	7 Gross income reportable (column 2 x column 6)	8 Allocable deductions (column 6 x total of columns 3(a) and 3(b))
(1)		%		
(2)		%		
(3)		%		
(4)		%		
Totals..... ►			Enter here and on page 1, Part I, line 7, column (A).	Enter here and on page 1, Part I, line 7, column (B).
Total dividends-received deductions included in column 8..... ►				

BAA

TEEA0203L 09/19/16

Form 990-T (2016)

Schedule F – Interest, Annuities, Royalties, and Rents From Controlled Organizations (see instructions)

1 Name of controlled organization	2 Employer identification number	Exempt Controlled Organizations			
		3 Net unrelated income (loss) (see instructions)	4 Total of specified payments made	5 Part of column 4 that is included in the controlling organization's gross income	6 Deductions directly connected with income in column 5
(1)					
(2)					
(3)					
(4)					

Nonexempt Controlled Organizations

7 Taxable Income	8 Net unrelated income (loss) (see instructions)	9 Total of specified payments made	10 Part of column 9 that is included in the controlling organization's gross income	11 Deductions directly connected with income in column 10
(1)				
(2)				
(3)				
(4)				
			Add columns 5 and 10. Enter here and on page 1, Part I, line 8, column (A).	Add columns 6 and 11. Enter here and on page 1, Part I, line 8, column (B).
Totals				

Schedule G – Investment Income of a Section 501(c)(7), (9), or (17) Organization (see instructions)

1 Description of income	2 Amount of income	3 Deductions directly connected (attach schedule)	4 Set-asides (attach schedule)	5 Total deductions and set-asides (column 3 plus column 4)
(1)				
(2)				
(3)				
(4)				
	Enter here and on page 1, Part I, line 9, column (A).			Enter here and on page 1, Part I, line 9, column (B).
Totals				

Schedule I – Exploited Exempt Activity Income, Other Than Advertising Income (see instructions)

1 Description of exploited activity	2 Gross unrelated business income from trade or business	3 Expenses directly connected with production of unrelated business income	4 Net income (loss) from unrelated trade or business (column 2 minus column 3). If a gain, compute columns 5 through 7.	5 Gross income from activity that is not unrelated business income	6 Expenses attributable to column 5	7 Excess exempt expenses (column 6 minus column 5, but not more than column 4).
(1)						
(2)						
(3)						
(4)						
	Enter here and on page 1, Part I, line 10, column (A).	Enter here and on page 1, Part I, line 10, column (B).				Enter here and on page 1, Part II, line 26.
Totals						

Schedule J – Advertising Income (See instructions)**Part I Income From Periodicals Reported on a Consolidated Basis**

1 Name of periodical	2 Gross advertising income	3 Direct advertising costs	4 Advertising gain or (loss) (col. 2 minus col. 3). If a gain, compute cols. 5 through 7.	5 Circulation income	6 Readership costs	7 Excess readership costs (col. 6 minus col. 5, but not more than col. 4).
(1)						
(2)						
(3)						
(4)						
Totals (carry to Part II, line (5))						

Part II **Income From Periodicals Reported on a Separate Basis** (For each periodical listed in Part II, fill in columns 2 through 7 on a line-by-line basis.)

1 Name of periodical	2 Gross advertising income	3 Direct advertising costs	4 Advertising gain or (loss) (col. 2 minus col. 3). If a gain, compute cols. 5 through 7.	5 Circulation income	6 Readership costs	7 Excess readership costs (col. 6 minus col. 5, but not more than col. 4).
(1)						
(2)						
(3)						
(4)						
Totals from Part I ▶						
Totals, Part II (lines 1-5) ▶	Enter here and on page 1, Part I, line 11, column (A).	Enter here and on page 1, Part I, line 11, column (B).				Enter here and on page 1, Part II, line 27.

Schedule K – Compensation of Officers, Directors, and Trustees (see instructions)

1 Name	2 Title	3 Percent of time devoted to business	4 Compensation attributable to unrelated business
		%	
		%	
		%	
		%	
Total. Enter here and on page 1, Part II, line 14. ▶			55,000.

BAA

TEEA0204 L 09/19/16

Form 990-T (2016)

COPY

2016

FEDERAL STATEMENTS

PAGE 1

GREAT VALLEY ACADEMY, INC.

61-1506412

STATEMENT 1
FORM 990-T, PART I, LINE 12
OTHER INCOME

PROGRAM SERVICE REVENUE.....	\$	63,250.
TOTAL	\$	<u>63,250.</u>

STATEMENT 2
FORM 990-T, PART II, LINE 28
OTHER DEDUCTIONS

SUPPLIES.....	\$	742.
TRAVEL.....		53.
TOTAL	\$	<u>795.</u>

COPY

ELECTION TO WAIVE NET OPERATING LOSS CARRYBACK

PURSUANT TO IRC SECTION 172(B)(3), THE ORGANIZATION HEREBY ELECTS TO RELINQUISH THE ENTIRE CARRYBACK PERIOD WITH RESPECT TO THE NET OPERATING LOSS INCURRED FOR THE TAX YEAR ENDED 6/30/17.

COPY

2016

California Exempt Organization
Annual Information Return

199

Calendar Year 2016 or fiscal year beginning (mm/dd/yyyy) 7/01/2016 , and ending (mm/dd/yyyy) 6/30/2017	
Corporation/Organization name GREAT VALLEY ACADEMY, INC.	California corporation number 2892498
Additional information. See instructions.	FEIN 61-1506412
Street address (suite or room) 3200 TULLY ROAD	PMB no.
City MODESTO	State CA
Foreign country name	Zip code 95350
	Foreign province/state/county
	Foreign postal code

A First Return <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No B Amended Return <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No C IRC Section 4947(a)(1) trust <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No D Final Information Return? <input type="checkbox"/> Dissolved <input type="checkbox"/> Surrendered (Withdrawn) <input type="checkbox"/> Merged/Reorganized Enter date (mm/dd/yyyy) E Check accounting method: 1 <input type="checkbox"/> Cash 2 <input checked="" type="checkbox"/> Accrual 3 <input type="checkbox"/> Other F Federal return filed? 1 <input checked="" type="checkbox"/> 990T 2 <input type="checkbox"/> 990-PF 3 <input type="checkbox"/> Sch H (990) 4 <input type="checkbox"/> Other 990 series G Is this a group filing? See instructions <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No H Is this organization in a group exemption? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If 'Yes,' what is the parent's name? I Did the organization have any changes to its guidelines not reported to the FTB? See instructions <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	J If exempt under R&TC Section 23701d, has the organization engaged in political activities? See instructions <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No K Is the organization exempt under R&TC Section 23701g? ... <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If 'Yes,' enter the gross receipts from nonmember sources \$ L If organization is exempt under R&TC Section 23701d and meets the filing fee exception, check box. No filing fee is required <input checked="" type="checkbox"/> M Is the organization a Limited Liability Company? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No N Did the organization file Form 100 or Form 109 to report taxable income? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No O Is the organization under audit by the IRS or has the IRS audited in a prior year? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No P Is federal Form 1023/1024 pending? <input type="checkbox"/> Yes <input type="checkbox"/> No Date filed with IRS CACA1112L 11/30/16
--	--

Part I Complete Part I unless not required to file this form. See General Instructions B and C.

Receipts and Revenues	1	Gross sales or receipts from other sources. From Side 2, Part II, line 8.	1	717,312.
	2	Gross dues and assessments from members and affiliates.	2	
	3	Gross contributions, gifts, grants, and similar amounts received.	3	14,415,394.
	4	Total gross receipts for filing requirement test. Add line 1 through line 3. This line must be completed. If the result is less than \$50,000, see General Instruction B...	4	15,132,706.
	5	Cost of goods sold.	5	
	6	Cost or other basis, and sales expenses of assets sold.	6	
	7	Total costs. Add line 5 and line 6.	7	
	8	Total gross income. Subtract line 7 from line 4.	8	15,132,706.
Expenses	9	Total expenses and disbursements. From Side 2, Part II, line 18.	9	14,318,458.
	10	Excess of receipts over expenses and disbursements. Subtract line 9 from line 8.	10	814,248.
Filing Fee	11	Total payments.	11	
	12	Use tax. See General Instruction K.	12	
	13	Payments balance. If line 11 is more than line 12, subtract line 12 from line 11.	13	
	14	Use tax balance. If line 12 is more than line 11, subtract line 11 from line 12.	14	
	15	Filing fee \$10 or \$25. See General Instruction F.	15	
	16	Penalties and Interest. See General Instruction J.	16	
	17	Balance due. Add line 12, line 15, and line 16. Then subtract line 11 from the result.	17	0.
Sign Here	Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.			
Paid Preparer's Use Only	Signature of officer	Title PRESIDENT	Date	Telephone (209) 576-2283
	Preparer's signature	MICHAEL KLEIN, CPA, EA	Date	PTIN P01084572
	Firm's name (or yours, if self-employed) and address	NIGRO & NIGRO PC	Check if self-employed <input type="checkbox"/>	FEIN 30-0636241
		25220 HANCOCK AVE STE 400		Telephone (951) 698-8783
		MURRIETA, CA 92562-9739		
May the FTB discuss this return with the preparer shown above? See instructions. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				

Part II Organizations with gross receipts of more than \$50,000 and private foundations
regardless of amount of gross receipts – complete Part II or furnish substitute information.

Receipts from Other Sources	1	Gross sales or receipts from all business activities. See instructions.	•	1	
	2	Interest	•	2	
	3	Dividends	•	3	
	4	Gross rents	•	4	
	5	Gross royalties	•	5	
	6	Gross amount received from sale of assets (See instructions)	•	6	
	7	Other income. Attach schedule. SEE STATEMENT 1	•	7	717,312.
Expenses and Disbursements	8	Total gross sales or receipts from other sources. Add line 1 through line 7. Enter here and on Side 1, Part I, line 1.		8	717,312.
	9	Contributions, gifts, grants, and similar amounts paid. Attach schedule.	•	9	
	10	Disbursements to or for members.	•	10	
	11	Compensation of officers, directors, and trustees. Attach schedule.	•	11	404,007.
	12	Other salaries and wages.	•	12	7,711,471.
	13	Interest	•	13	292,639.
	14	Taxes	•	14	356,457.
	15	Rents	•	15	155,467.
	16	Depreciation and depletion (See instructions)	•	16	309,392.
	17	Other Expenses and Disbursements. Attach schedule. SEE STATEMENT 2	•	17	5,089,025.
	18	Total expenses and disbursements. Add line 9 through line 17. Enter here and on Side 1, Part I, line 9.		18	14,318,458.

Schedule L Balance Sheet**Beginning of taxable year****End of taxable year**

		(a)	(b)	(c)	(d)
Assets					
1	Cash		7,066,276.	•	4,782,401.
2	Net accounts receivable		515,254.	•	547,392.
3	Net notes receivable			•	
4	Inventories			•	
5	Federal and state government obligations			•	
6	Investments in other bonds			•	
7	Investments in stock			•	
8	Mortgage loans			•	
9	Other investments. Attach schedule.			•	
10 a	Depreciable assets.	8,440,852.		11,336,681.	
b	Less accumulated depreciation.	782,619.	7,658,233.	1,092,012.	10,244,669.
11	Land.		2,070,000.	•	2,070,000.
12	Other assets. Attach schedule. STM 3		12,005.	•	27,080.
13	Total assets		17,321,768.		17,671,542.
Liabilities and net worth					
14	Accounts payable.		811,319.	•	614,279.
15	Contributions, gifts, or grants payable.			•	
16	Bonds and notes payable. ST 4		108,592.	•	15,952.
17	Mortgages payable.		6,924,368.	•	6,764,500.
18	Other liabilities. Attach schedule. STM 5		11,105.		13,911.
19	Capital stock or principal fund		9,466,384.	•	10,262,900.
20	Paid-in or capital surplus. Attach reconciliation.			•	
21	Retained earnings or income fund.			•	
22	Total liabilities and net worth		17,321,768.		17,671,542.

Schedule M-1 Reconciliation of income per books with income per return

Do not complete this schedule if the amount on Schedule L, line 13, column (d), is less than \$50,000.

1	Net income per books	•	796,516.	7	Income recorded on books this year not included in this return. Attach schedule	•	
2	Federal income tax	•	17,732.	8	Deductions in this return not charged against book income this year. Attach schedule.	•	
3	Excess of capital losses over capital gains	•		9	Total. Add line 7 and line 8		
4	Income not recorded on books this year. Attach schedule.	•		10	Net income per return. Subtract line 9 from line 6.		814,248.
5	Expenses recorded on books this year not deducted in this return. Attach schedule	•					
6	Total. Add line 1 through line 5.		814,248.				

2016 Corporation Depreciation and Amortization**3885**Attach to Form 100 or Form 100W. **FORM 3885 ONLY**

Corporation name

California corporation number

GREAT VALLEY ACADEMY, INC.**2892498****Part I Election To Expense Certain Property Under IRC Section 179**

1	Maximum deduction under IRC Section 179 for California.....	1	\$25,000
2	Total cost of IRC Section 179 property placed in service.....	2	
3	Threshold cost of IRC Section 179 property before reduction in limitation.....	3	\$200,000
4	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-.....	4	
5	Dollar limitation for taxable year. Subtract line 4 from line 1. If zero or less, enter -0-.....	5	
6	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
7	Listed property (elected IRC Section 179 cost).....	7	
8	Total elected cost of IRC Section 179 property. Add amounts in column (c), line 6 and line 7.....	8	
9	Tentative deduction. Enter the smaller of line 5 or line 8.....	9	
10	Carryover of disallowed deduction from prior taxable years.....	10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5.....	11	
12	IRC Section 179 expense deduction. Add line 9 and line 10, but do not enter more than line 11.....	12	
13	Carryover of disallowed deduction to 2017. Add line 9 and line 10, less line 12.....	13	

Part II Depreciation and Election of Additional First Year Depreciation Deduction Under R&TC Section 24356

14	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Depreciation allowed or allowable in earlier years	(e) Depreciation method	(f) Life or rate	(g) Depreciation for this year	(h) Additional first year depreciation
	08/09 SITE IMPR	6/30/2009	60,961.	48,768.	S/L	15	4,064.	
	09/10 SITE IMPR	6/30/2010	220,543.	97,926.	S/L	15	14,703.	
	10/11 SITE IMPR	6/30/2011	222,282.	74,095.	S/L	15	14,819.	
	11/12 SITE IMPR	6/30/2012	19,091.	3,820.	S/L	25	764.	
	12/13 SITE IMPR	6/30/2013	24,648.	4,929.	S/L	15	1,643.	
15	Add the amounts in column (g) and column (h). The total of column (h) may not exceed \$2,000. See instructions for line 14, column (h).....					15	268,290.	

Part III Summary

16	Total: If the corporation is electing: IRC Section 179 expense, add the amount on line 12 and line 15, column (g) or Additional first year depreciation under R&TC Section 24356, add the amounts on line 15, columns (g) and (h) or Depreciation (if no election is made), enter the amount from line 15, column (g).....	16	
17	Total depreciation claimed for federal purposes from federal Form 4562, line 22.....	17	
18	Depreciation adjustment. If line 17 is greater than line 16, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 17 is less than line 16, enter the difference here and on Form 100 or Form 100W, Side 2, line 12. (If California depreciation amounts are used to determine net income before state adjustments on Form 100 or Form 100W, no adjustment is necessary.).....	18	

Part IV Amortization

19	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Amortization allowed or allowable in earlier years	(e) R&TC section (see instr)	(f) Period or percentage	(g) Amortization for this year
20	Total. Add the amounts in column (g).....						20
21	Total amortization claimed for federal purposes from federal Form 4562, line 44.....						21
22	Amortization adjustment. If line 21 is greater than line 20, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 21 is less than line 20, enter the difference here and on Form 100 or Form 100W, Side 2, line 12.....						22

2016**Corporation Depreciation and Amortization****3885**

Attach to Form 100 or Form 100W.

FORM 3885 ONLY

Corporation name

California corporation number

GREAT VALLEY ACADEMY, INC.**2892498****Part I Election To Expense Certain Property Under IRC Section 179**

1	Maximum deduction under IRC Section 179 for California.....	1	\$25,000
2	Total cost of IRC Section 179 property placed in service.....	2	
3	Threshold cost of IRC Section 179 property before reduction in limitation.....	3	\$200,000
4	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-.....	4	
5	Dollar limitation for taxable year. Subtract line 4 from line 1. If zero or less, enter -0-.....	5	
6	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
7	Listed property (elected IRC Section 179 cost).....	7	
8	Total elected cost of IRC Section 179 property. Add amounts in column (c), line 6 and line 7.....	8	
9	Tentative deduction. Enter the smaller of line 5 or line 8.....	9	
10	Carryover of disallowed deduction from prior taxable years.....	10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5.....	11	
12	IRC Section 179 expense deduction. Add line 9 and line 10, but do not enter more than line 11.....	12	
13	Carryover of disallowed deduction to 2017. Add line 9 and line 10, less line 12.....	13	

Part II Depreciation and Election of Additional First Year Depreciation Deduction Under R&TC Section 24356

14	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Depreciation allowed or allowable in earlier years	(e) Depreciation method	(f) Life or rate	(g) Depreciation for this year	(h) Additional first year depreciation
	09/10 BUILDINGS	6/30/2010	2,130,000.	372,979.	S/L	35	60,857.	
	10/11 BUILDINGS	6/30/2011	131,833.	26,365.	S/L	25	5,273.	
	11/12 BUILDINGS	7/01/2011	121,663.	24,335.	S/L	25	4,867.	
	12/13 BUILDINGS	6/30/2013	17,931.	2,151.	S/L	25	717.	
	09/10 EQUIPMENT	9/21/2009	8,676.	5,878.	S/L	10	868.	
15	Add the amounts in column (g) and column (h). The total of column (h) may not exceed \$2,000. See instructions for line 14, column (h).....						15	

Part III Summary

16	Total: If the corporation is electing: IRC Section 179 expense, add the amount on line 12 and line 15, column (g) or Additional first year depreciation under R&TC Section 24356, add the amounts on line 15, columns (g) and (h) or Depreciation (if no election is made), enter the amount from line 15, column (g).....	16	
17	Total depreciation claimed for federal purposes from federal Form 4562, line 22.....	17	
18	Depreciation adjustment. If line 17 is greater than line 16, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 17 is less than line 16, enter the difference here and on Form 100 or Form 100W, Side 2, line 12. (If California depreciation amounts are used to determine net income before state adjustments on Form 100 or Form 100W, no adjustment is necessary.).....	18	

Part IV Amortization

19	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Amortization allowed or allowable in earlier years	(e) R&TC section (see instr)	(f) Period or percentage	(g) Amortization for this year
20	Total. Add the amounts in column (g).....						20
21	Total amortization claimed for federal purposes from federal Form 4562, line 44.....						21
22	Amortization adjustment. If line 21 is greater than line 20, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 21 is less than line 20, enter the difference here and on Form 100 or Form 100W, Side 2, line 12.....						22

2016**Corporation Depreciation and Amortization****3885**

Attach to Form 100 or Form 100W.

FORM 3885 ONLY

Corporation name

California corporation number

GREAT VALLEY ACADEMY, INC.**2892498****Part I Election To Expense Certain Property Under IRC Section 179**

1	Maximum deduction under IRC Section 179 for California.....	1	\$25,000
2	Total cost of IRC Section 179 property placed in service.....	2	
3	Threshold cost of IRC Section 179 property before reduction in limitation.....	3	\$200,000
4	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-.....	4	
5	Dollar limitation for taxable year. Subtract line 4 from line 1. If zero or less, enter -0-.....	5	
6	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
7	Listed property (elected IRC Section 179 cost).....	7	
8	Total elected cost of IRC Section 179 property. Add amounts in column (c), line 6 and line 7.....	8	
9	Tentative deduction. Enter the smaller of line 5 or line 8.....	9	
10	Carryover of disallowed deduction from prior taxable years.....	10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5.....	11	
12	IRC Section 179 expense deduction. Add line 9 and line 10, but do not enter more than line 11.....	12	
13	Carryover of disallowed deduction to 2017. Add line 9 and line 10, less line 12.....	13	

Part II Depreciation and Election of Additional First Year Depreciation Deduction Under R&TC Section 24356

14	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Depreciation allowed or allowable in earlier years	(e) Depreciation method	(f) Life or rate	(g) Depreciation for this year	(h) Additional first year depreciation
12/13	EQUIPMENT	10/31/2012	9,775.	3,586.	S/L	10	978.	
11/12	SITE IMPR	6/30/2012	97,316.	25,952.	S/L	15	6,488.	
12/13	SITE IMPR	6/30/2013	184,245.	36,849.	S/L	15	12,283.	
12/13	EQUIPMENT	6/30/2013	22,559.	6,768.	S/L	10	2,256.	
11/12	EQUIPMENT	6/30/2012	5,157.	2,064.	S/L	10	516.	
15	Add the amounts in column (g) and column (h). The total of column (h) may not exceed \$2,000. See instructions for line 14, column (h).....						15	

Part III Summary

16	Total: If the corporation is electing: IRC Section 179 expense, add the amount on line 12 and line 15, column (g) or Additional first year depreciation under R&TC Section 24356, add the amounts on line 15, columns (g) and (h) or Depreciation (if no election is made), enter the amount from line 15, column (g).....	16	
17	Total depreciation claimed for federal purposes from federal Form 4562, line 22.....	17	
18	Depreciation adjustment. If line 17 is greater than line 16, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 17 is less than line 16, enter the difference here and on Form 100 or Form 100W, Side 2, line 12. (If California depreciation amounts are used to determine net income before state adjustments on Form 100 or Form 100W, no adjustment is necessary.).....	18	

Part IV Amortization

19	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Amortization allowed or allowable in earlier years	(e) R&TC section (see instr)	(f) Period or percentage	(g) Amortization for this year
20	Total. Add the amounts in column (g).....						20
21	Total amortization claimed for federal purposes from federal Form 4562, line 44.....						21
22	Amortization adjustment. If line 21 is greater than line 20, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 21 is less than line 20, enter the difference here and on Form 100 or Form 100W, Side 2, line 12.....						22

2016 Corporation Depreciation and Amortization**3885**Attach to Form 100 or Form 100W. **FORM 3885 ONLY**

Corporation name

California corporation number

GREAT VALLEY ACADEMY, INC.**2892498****Part I Election To Expense Certain Property Under IRC Section 179**

1	Maximum deduction under IRC Section 179 for California.....	1	\$25,000
2	Total cost of IRC Section 179 property placed in service.....	2	
3	Threshold cost of IRC Section 179 property before reduction in limitation.....	3	\$200,000
4	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-.....	4	
5	Dollar limitation for taxable year. Subtract line 4 from line 1. If zero or less, enter -0-.....	5	
6	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
7	Listed property (elected IRC Section 179 cost).....	7	
8	Total elected cost of IRC Section 179 property. Add amounts in column (c), line 6 and line 7.....	8	
9	Tentative deduction. Enter the smaller of line 5 or line 8.....	9	
10	Carryover of disallowed deduction from prior taxable years.....	10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5.....	11	
12	IRC Section 179 expense deduction. Add line 9 and line 10, but do not enter more than line 11.....	12	
13	Carryover of disallowed deduction to 2017. Add line 9 and line 10, less line 12.....	13	

Part II Depreciation and Election of Additional First Year Depreciation Deduction Under R&TC Section 24356

14	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Depreciation allowed or allowable in earlier years	(e) Depreciation method	(f) Life or rate	(g) Depreciation for this year	(h) Additional first year depreciation
	13/14 SITE IMPR	6/30/2014	357,199.	47,626.	S/L	15	23,813.	
	13/14 EQUIPMENT	6/30/2014	67,218.	13,444.	S/L	10	6,722.	
	13/14 SITE IMPR	6/30/2014	642,841.	85,712.	S/L	15	42,856.	
	13/14 EQUIPMENT	6/30/2014	41,185.	8,238.	S/L	10	4,119.	
	14/15 SITE IMPR	6/30/2015	355,612.	23,707.	S/L	15	23,707.	
15	Add the amounts in column (g) and column (h). The total of column (h) may not exceed \$2,000. See instructions for line 14, column (h).....						15	

Part III Summary

16	Total: If the corporation is electing: IRC Section 179 expense, add the amount on line 12 and line 15, column (g) or Additional first year depreciation under R&TC Section 24356, add the amounts on line 15, columns (g) and (h) or Depreciation (if no election is made), enter the amount from line 15, column (g).....	16	
17	Total depreciation claimed for federal purposes from federal Form 4562, line 22.....	17	
18	Depreciation adjustment. If line 17 is greater than line 16, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 17 is less than line 16, enter the difference here and on Form 100 or Form 100W, Side 2, line 12. (If California depreciation amounts are used to determine net income before state adjustments on Form 100 or Form 100W, no adjustment is necessary.).....	18	

Part IV Amortization

19	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Amortization allowed or allowable in earlier years	(e) R&TC section (see instr)	(f) Period or percentage	(g) Amortization for this year
20	Total. Add the amounts in column (g).....						20
21	Total amortization claimed for federal purposes from federal Form 4562, line 44.....						21
22	Amortization adjustment. If line 21 is greater than line 20, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 21 is less than line 20, enter the difference here and on Form 100 or Form 100W, Side 2, line 12.....						22

2016 Corporation Depreciation and Amortization**3885**Attach to Form 100 or Form 100W. **FORM 3885 ONLY**

Corporation name

California corporation number

GREAT VALLEY ACADEMY, INC.**2892498****Part I Election To Expense Certain Property Under IRC Section 179**

1	Maximum deduction under IRC Section 179 for California.....	1	\$25,000
2	Total cost of IRC Section 179 property placed in service.....	2	
3	Threshold cost of IRC Section 179 property before reduction in limitation.....	3	\$200,000
4	Reduction in limitation. Subtract line 3 from line 2. If zero or less, enter -0-.....	4	
5	Dollar limitation for taxable year. Subtract line 4 from line 1. If zero or less, enter -0-.....	5	
6	(a) Description of property	(b) Cost (business use only)	(c) Elected cost
7	Listed property (elected IRC Section 179 cost).....	7	
8	Total elected cost of IRC Section 179 property. Add amounts in column (c), line 6 and line 7.....	8	
9	Tentative deduction. Enter the smaller of line 5 or line 8.....	9	
10	Carryover of disallowed deduction from prior taxable years.....	10	
11	Business income limitation. Enter the smaller of business income (not less than zero) or line 5.....	11	
12	IRC Section 179 expense deduction. Add line 9 and line 10, but do not enter more than line 11.....	12	
13	Carryover of disallowed deduction to 2017. Add line 9 and line 10, less line 12.....	13	

Part II Depreciation and Election of Additional First Year Depreciation Deduction Under R&TC Section 24356

14	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Depreciation allowed or allowable in earlier years	(e) Depreciation method	(f) Life or rate	(g) Depreciation for this year	(h) Additional first year depreciation
14/15	EQUIPMENT	6/30/2015	51,094.	5,109.	S/L	10	5,109.	
14/15	SITE IMPR	6/30/2015	51,706.	3,447.	S/L	15	3,447.	
14/15	EQUIPMENT	6/30/2015	274,210.	27,421.	S/L	10	27,421.	
15	Add the amounts in column (g) and column (h). The total of column (h) may not exceed \$2,000. See instructions for line 14, column (h).....						15	

Part III Summary

16	Total: If the corporation is electing: IRC Section 179 expense, add the amount on line 12 and line 15, column (g) or Additional first year depreciation under R&TC Section 24356, add the amounts on line 15, columns (g) and (h) or Depreciation (if no election is made), enter the amount from line 15, column (g).....	16	
17	Total depreciation claimed for federal purposes from federal Form 4562, line 22.....	17	
18	Depreciation adjustment. If line 17 is greater than line 16, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 17 is less than line 16, enter the difference here and on Form 100 or Form 100W, Side 2, line 12. (If California depreciation amounts are used to determine net income before state adjustments on Form 100 or Form 100W, no adjustment is necessary.).....	18	

Part IV Amortization

19	(a) Description of property	(b) Date acquired (mm/dd/yyyy)	(c) Cost or other basis	(d) Amortization allowed or allowable in earlier years	(e) R&TC section (see instr)	(f) Period or percentage	(g) Amortization for this year
20	Total. Add the amounts in column (g).....						20
21	Total amortization claimed for federal purposes from federal Form 4562, line 44.....						21
22	Amortization adjustment. If line 21 is greater than line 20, enter the difference here and on Form 100 or Form 100W, Side 1, line 6. If line 21 is less than line 20, enter the difference here and on Form 100 or Form 100W, Side 2, line 12.....						22

STATEMENT 1
FORM 199, PART II, LINE 7
OTHER INCOME

INCOME FROM SPECIAL EVENTS.....	\$	139,577.
OTHER INVESTMENT INCOME.....		2,339.
PROGRAM SERVICE REVENUE.....		575,396.
TOTAL	\$	<u>717,312.</u>

STATEMENT 2
FORM 199, PART II, LINE 17
OTHER EXPENSES

ACCOUNTING FEES.....	\$	29,895.
ADVERTISING AND PROMOTION.....		12,419.
BOOKS AND SUPPLIES.....		895,684.
EQUIPMENT RENTAL.....		94,164.
FIELD TRIPS.....		132,987.
FOOD PROGRAM.....		181,715.
INFORMATION TECHNOLOGY.....		30,810.
INSURANCE.....		183,801.
LEGAL FEES.....		36,012.
MISCELLANEOUS.....		20,448.
NONCAPITALIZED EQUIPMENT.....		89,335.
OTHER EMPLOYEE BENEFIT.....		1,063,898.
OTHER FEES.....		867,181.
PENSION PLAN CONTRIBUTIONS.....		903,870.
POSTAGE AND SHIPPING.....		10,523.
REPAIRS & MAINT.....		113,700.
REPAYMENT OF STATE AWARD.....		52,202.
SPECIAL EVENT EXPENSES.....		12,680.
TAXES.....		9,903.
TRAVEL.....		132,101.
UTILITIES.....		215,697.
TOTAL	\$	<u>5,089,025.</u>

STATEMENT 3
FORM 199, SCHEDULE L, LINE 12
OTHER ASSETS

PREPAID EXPENSES AND DEFERRED CHARGES.....		27,080.
TOTAL	\$	<u>27,080.</u>

STATEMENT 4
FORM 199, SCHEDULE L, LINE 16
BONDS AND NOTES PAYABLE

LENDER'S NAME:	STATE OF CALIFORNIA
LENDER'S TITLE:	CHARTER SCHOOL CONSTRUCTION
DATE OF NOTE:	9/20/2012
MATURITY DATE:	8/20/2017
REPAYMENT TERMS:	5 YEARS
INTEREST RATE:	5.5
PURPOSE OF LOAN:	MANTECA CAMPUS BUILDOUT

2016

CALIFORNIA STATEMENTS

PAGE 2

GREAT VALLEY ACADEMY, INC.

61-1506412

STATEMENT 4 (CONTINUED)
FORM 199, SCHEDULE L, LINE 16
BONDS AND NOTES PAYABLE

BALANCE DUE: 15,952.

TOTAL NOTES AND BONDS PAYABLE \$ 15,952.

STATEMENT 5
FORM 199, SCHEDULE L, LINE 18
OTHER LIABILITIES

DEFERRED REVENUE..... 13,911.
TOTAL \$ 13,911.

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2016

California Exempt Organization
Business Income Tax Return

109

Calendar Year 2016 or fiscal year beginning (mm/dd/yyyy) 7/01/2016, and ending (mm/dd/yyyy) 6/30/2017.

Corporation/Organization name

GREAT VALLEY ACADEMY, INC.

California corporation number

2892498

Additional information. See instructions.

FEIN

61-1506412

Street address (suite/room no.)

3200 TULLY ROAD

PMB no.

City (If the corporation has a foreign address, see instructions.)

MODESTO

State

CA

ZIP code

95350

Foreign country name

Foreign province/state/county

Foreign postal code

A First Return Filed? ☐ Yes ☒ NoB Is this an education IRA within the meaning of R&TC Section 23712? ☐ Yes ☒ NoC Is the organization under audit by the IRS or has the IRS audited in a prior year? ☐ Yes ☒ No

D Final Return?

☐ Dissolved ☐ Surrendered (Withdrawn) ☐ Merged/ReorganizedEnter date (mm/dd/yyyy) ☐E Amended Return ☐ Yes ☒ NoF Accounting Method Used: (1) ☐ Cash (2) ☒ Accrual (3) ☐ OtherG Nature of trade or business EDUCATIONAL CONSULTINH Is the organization a non-exempt charitable trust as described in IRC Section 4947(a)(1)? ☐ Yes ☒ NoI Is this organization claiming any former; Enterprise Zone (EZ), Los Angeles Revitalization Zone (LARZ), Local Agency Military Base Recovery Area (LAMBRA), Targeted Tax Area (TTA), or Manufacturing Enhancement Area (MEA) tax benefits? ☐ Yes ☒ NoJ Is this organization a qualified pension, profit-sharing, or stock bonus plan as described in IRC Section 401(a)? ☐ Yes ☒ NoK Unrelated Business Activity (UBA) Code 611710L Is this a Hospital? ☐ Yes ☒ No
If "Yes," attach federal Schedule H (Form 990)

Taxable Corporation	1	Unrelated business taxable income from Side 2, Part II, line 30.	1	-21,650.
	2	Multiply line 1 by the average apportionment percentage _____ % from the Schedule R, Apportionment Formula Worksheet, Part A, line 2 or Part B, line 5. See instructions.	2	
	3	Enter the lesser amount from line 1 or line 2. If the unrelated business activity is wholly in California and Schedule R was not completed, enter the amount from line 1.	3	-21,650.
Taxable Trust	4	Unrelated business taxable income from Side 2, Part II, line 30.	4	
Tax Computation	5	Unrelated business taxable income from line 3 or line 4.	5	
	6	Pierce's disease, EZ, LARZ, LAMBRA, or TTA NOL carryover deduction.	6	
	7	Net Operating Loss deduction. See General Information N.	7	
	8	Add line 6 and line 7.	8	
	9	Net unrelated business taxable income. Subtract line 8 from line 5.	9	
	10	Tax _____ % x line 9. See General Information J.	10	
	11	Tax credits from Schedule B. See instructions.	11	
Total Tax	12	Balance. Subtract line 11 from line 10. If line 11 is greater than line 10, enter -0-.	12	0.
	13	Alternative minimum tax. See General Information O.	13	
	14	Total tax. Add line 12 and line 13.	14	
Payments	15	Overpayment from a prior year allowed as a credit.	15	
	16	2016 estimated tax payments. See instructions.	16	4,910.
	17	Withholding (Form 592-B and/or 593.) See instructions.	17	
	18	Amount paid with extension (form FTB 3539).	18	
	19	Total payments and credits. Add line 15 through line 18.	19	4,910.
Use Tax/ Tax Due/ Overpayment	20	Use tax. See instructions.	20	
	21	Payments balance. If line 19 is more than line 20, subtract line 20 from line 19.	21	4,910.
	22	Use tax balance. If line 20 is more than line 19, subtract line 19 from line 20.	22	
	23	Tax due. Subtract line 21 from line 14. Pay entire amount with return. See instructions.	23	
	24	Overpayment. Subtract line 14 from line 21. See instructions.	24	4,910.
	25	Enter amount of line 24 to be applied to 2017 estimated tax.	25	

Refund or Amount Due	26 Refund. If line 25 is less than line 24, then subtract line 25 from line 24.....	26	4,910.
	a Fill in the account information to have the refund directly deposited. Routing number.....	26a	
	b Type: Checking <input type="checkbox"/> Savings <input type="checkbox"/> c Account Number.....	26c	
	27 Penalties and interest. See General Information M.....	27	
	28 <input type="checkbox"/> Check if estimate penalty computed using Exception B or C and attach form FTB 5806.		
	29 Total amount due. Add line 22, line 23, line 25, and line 27, then subtract line 24.....	29	

Unrelated Business Taxable Income**Part I Unrelated Trade or Business Income**

1 a Gross receipts or gross sales.....	b Less returns and allowances.....	c Balance.....	1 c	
2 Cost of goods sold and/or operations (Schedule A, line 7).....			2	
3 Gross profit. Subtract line 2 from line 1c.....			3	
4 a Capital gain net income. See Specific Line Instructions – Trusts attach Schedule D (541).....			4 a	
b Net gain (loss) from Part II, Schedule D-1.....			4 b	
c Capital loss deduction for trusts.....			4 c	
5 Income (or loss) from partnerships, limited liability companies, or S corporations. See specific line instructions. Attach Schedule K-1 (565, 568, or 100S) or similar schedule.....			5	
6 Rental income (Schedule C).....			6	
7 Unrelated debt-financed income (Schedule D).....			7	
8 Investment income of an R&TC Section 23701g, 23701i, or 23701n organization (Schedule E).....			8	
9 Interest, Annuities, Royalties and Rents from controlled organizations (Schedule F).....			9	
10 Exploited exempt activity income (Schedule G).....			10	
11 Advertising income (Schedule H, Part III, Column A).....			11	
12 Other income. Attach schedule.....	SEE STATEMENT 1		12	63,250.
13 Total unrelated trade or business income. Add line 3 through line 12.....			13	63,250.

Part II Deductions Not Taken Elsewhere (Except for contributions, deductions must be directly connected with the unrelated business income.)

14 Compensation of officers, directors, and trustees from Schedule I.....	14	55,000.
15 Salaries and wages.....	15	19,092.
16 Repairs.....	16	
17 Bad debts.....	17	
18 Interest. Attach schedule.....	18	
19 Taxes. Attach schedule.....	19	
20 Contributions. See instructions and attach schedule.....	20	
21 a Depreciation (Corporations and Associations – Schedule J) (Trusts – form FTB 3885F).....	21 a	
b Less: depreciation claimed on Schedule A. See instructions.....	21 b	
22 Depletion. Attach schedule.....	22	
23 a Contributions to deferred compensation plans.....	23 a	
b Employee benefit programs. See instructions.....	23 b	10,013.
24 Other deductions. Attach schedule.....	24	795.
25 Total deductions. Add line 14 through line 24.....	25	84,900.
26 Unrelated business taxable income before allowable excess advertising costs. Subtract line 25 from line 13.....	26	-21,650.
27 Excess advertising costs (Schedule H, Part III, Column B).....	27	
28 Unrelated business taxable income before specific deduction. Subtract line 27 from line 26.....	28	-21,650.
29 Specific deduction. See instructions.....	29	
30 Unrelated business taxable income. Subtract line 29 from line 28. If line 28 is a loss, enter line 28.....	30	-21,650.

Sign Here	To learn about your privacy rights, how we may use your information, and the consequences for not providing the requested information, go to ftb.ca.gov and search for privacy notice . To request this notice by mail, call 800.852.5711.		
	Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.		
Paid Preparer's Use Only	Signature of officer.....	Title PRESIDENT	Date.....
	Preparer's signature.....	Signature MICHAEL KLEIN, CPA, EA	Date.....
	Firm's name (or yours, if self-employed) and address.....	Check if self-employed <input type="checkbox"/>	
	NIGRO & NIGRO PC 25220 HANCOCK AVE STE 400 MURRIETA, CA 92562-9739		Telephone (951) 698-8783
	May the FTB discuss this return with the preparer shown above? See instructions.....		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Schedule A Cost of Goods Sold and/or Operations.

Method of inventory valuation (specify) _____

1	Inventory at beginning of year	1	
2	Purchases	2	
3	Cost of labor	3	
4a	Additional IRC Section 263A costs. Attach schedule	4a	
b	Other costs. Attach schedule	4b	
5	Total. Add line 1 through line 4b	5	
6	Inventory at end of year	6	
7	Cost of goods sold and/or operations. Subtract line 6 from line 5. Enter here and on Side 2, Part I, line 2 ...	7	

Do the rules of IRC Section 263A (with respect to property produced or acquired for resale) apply to this organization? ☐ Yes ☒ No

Schedule B Tax Credits.

1	Enter credit name _____ code no.	1	
2	Enter credit name _____ code no.	2	
3	Enter credit name _____ code no.	3	
4	Total. Add line 1 through line 3. If claiming more than 3 credits, enter the total of all claimed credits, on line 4. Enter here and on Side 1, line 11.	4	

Schedule K Add-On Taxes or Recapture of Tax. See instructions.

1	Interest computation under the look-back method for completed long-term contracts. Attach form FTB 3834	1	
2	Interest on tax attributable to installment: a Sales of certain timeshares or residential lots	2a	
	b Method for non-dealer installment obligations	2b	
3	IRC Section 197(f)(9)(B)(ii) election to recognize gain on the disposition of intangibles	3	
4	Credit recapture. Credit name	4	
5	Total. Combine the amounts on line 1 through line 4. See instructions	5	

Schedule R Apportionment Formula Worksheet. Use only for unrelated trade or business amounts.**Part A. Standard Method – Single-Sales Factor Formula.** Complete this part only if the corporation uses the single-sales factor formula.

	(a) Total within and outside California	(b) Total within California	(c) Percent within California [(b) ÷ (a)] x 100
1 Total Sales			
2 Apportionment percentage. Divide total sales column (b) by total sales column (a) and multiply the result by 100. Enter the result here and on Form 109, Side 1, line 2.			

Part B. Three Factor Formula. Complete this part only if the corporation uses the three-factor formula.

	(a) Total within and outside California	(b) Total within California	(c) Percent within California [(b) ÷ (a)] x 100
1 Property factor: See instructions			
2 Payroll factor: Wages and other compensation of employees			
3 Sales factor: Gross sales and/or receipts less returns and allowances			
4 Total percentage: Add the percentages in column (c)			
5 Average apportionment percentage: Divide the factor on line 4 by 3 and enter the result here and on Form 109, Side 1, line 2. See instructions for exceptions.			

Schedule C Rental Income from Real Property and Personal Property Leased with Real Property

For rental income from debt-financed property, use Schedule D, R&TC Section 23701g, Section 23701i, and Section 23701n organizations. See instructions for exceptions.

1	Description of property	2	Rent received or accrued	3	Percentage of rent attributable to personal property
					%
					%
					%
4	Complete if any item in column 3 is more than 50%, or for any item if the rent is determined on the basis of profit or income	5 Complete if any item in column 3 is more than 10%, but not more than 50%			
(a)	Deductions directly connected (attach schedule)	(a)	Gross income reportable, column 2 x column 3	(b)	Deductions directly connected with personal property (att sch)
				(c)	Net income includible, column 5(a) less column 5(b)

Add columns 4(b) and column 5(c). Enter here and on Side 2, Part I, line 6.

Schedule D Unrelated Debt-Financed Income

1 Description of debt-financed property			2 Gross income from or allocable to debt-financed property	3 Deductions directly connected with or allocable to debt-financed property	
				(a) Straight-line depreciation (attach schedule)	(b) Other deductions (attach schedule)
4 Amount of average acquisition indebtedness on or allocable to debt-financed property (attach schedule)	5 Average adjusted basis of or allocable to debt-financed property (attach schedule)	6 Debt basis percentage, column 4 ÷ column 5	7 Gross income reportable, column 2 x column 6	8 Allocable deductions, total of columns 3(a) and 3(b) x column 6	9 Net income (or loss) includible, column 7 less column 8
		0%			
		0%			
		0%			
		0%			
Total. Enter here and on Side 2, Part I, line 7.					

Schedule E Investment Income of an R&TC Section 23701g, Section 23701i, or Section 23701n Organization

1 Description	2 Amount	3 Deductions directly connected (attach schedule)	4 Net investment income, column 2 less column 3	5 Set-asides (attach schedule)	6 Balance of investment income, column 4 less column 5
Total. Enter here and on Side 2, Part I, line 8.					
Enter gross income from members (dues, fees, charges, or similar amounts)					

Schedule F Interest, Annuities, Royalties and Rents from Controlled Organizations

		Exempt Controlled Organizations			
1 Name of controlled organizations	2 Employer Identification Number	3 Net unrelated income (loss)	4 Total of specified payments made	5 Part of column (4) that is included in the controlling organization's gross income	6 Deductions directly connected with income in column (5)
1					
2					
3					
Nonexempt Controlled Organizations					
7 Taxable Income		8 Net unrelated income (loss)	9 Total of specified payments made	10 Part of column (9) that is included in the controlling organization's gross income	11 Deductions directly connected with income in column (10)
1					
2					
3					
4 Add columns 5 and 10					
5 Add columns 6 and 11					
6 Subtract line 5 from line 4. Enter here and on Side 2, Part 1, line 9.					

Schedule G Exploited Exempt Activity Income, other than Advertising Income

1 Description of exploited activity (attach schedule if more than one unrelated activity is exploiting the same exempt activity)	2 Gross unrelated business income from trade or business	3 Expenses directly connected with production of unrelated business income	4 Net income from unrelated trade or business, column 2 less column 3	5 Gross income from activity that is not unrelated business income	6 Expenses attributable to column 5	7 Excess exempt expense, column 6 less column 5 but not more than column 4	8 Net income includible, column 4 less column 7 but not less than zero
Total. Enter here and on Side 2, Part I, line 10.							

Part II Income from Periodicals Reported on a Separate Basis

Part III Column A – Net Advertising Income**Schedule I Compensation of Officers, Directors, and Trustees****Schedule J** Depreciation (Corporations and Associations only. Trusts use form FTB 3885F.)059

2016**Net Operating Loss (NOL) Computation and
NOL and Disaster Loss Limitations – Corporations****3805Q**

Attach to Form 100, Form 100W, Form 100S, or Form 109.

Corporation name

California corporation number

GREAT VALLEY ACADEMY, INC.**2892498**During the taxable year the corporation incurred the NOL, the corporation was a(n): ☒ C corporation☒ S corporation ☒ Exempt organization ☐ Limited liability company (electing to be taxed as a corporation)

FEIN

61-1506412

If the corporation previously filed California tax returns under another corporate name, enter the corporation name and California corporation number:

☐

If the corporation is included in a combined report of a unitary group, see instructions, General Information C, Combined Reporting.

Part I Current year NOL. If the corporation does not have a current year NOL, go to Part II.**1** Net loss from Form 100, line 18; Form 100W, line 18; Form 100S, line 15; or Form 109, line 2.Enter as a positive number. **1** 21,650.**2** 2016 disaster loss included in line 1. Enter as a positive number. **2** _____**3** Subtract line 2 from line 1. If zero or less, enter -0- and see instructions. **3** 21,650.**4a** Enter the amount of the loss incurred by a new business included in line 3. **4a** _____**b** Enter the amount of the loss incurred by an eligible small business included in line 3. **4b** 21,650.**c** Add line 4a and line 4b. **4c** 21,650.**5** General NOL. Subtract line 4c from line 3. **5** _____**6** Current year NOL. Add line 2, line 4c, and line 5. See instructions. ☒ **6** 21,650.If the corporation is using the current year NOL to carryback to offset net income for taxable years 2014 and/or 2015, complete Part III, NOL carryback, on Side 2 **before** completing Part I, lines 7-9 below.**7** 2016 NOL carryback used to offset 2014 net income. Enter the amount from Part III, line 3, column (e). ☒ **7** _____**8** 2016 NOL carryback used to offset 2015 net income. Enter the amount from Part III, line 3, column (g). ☒ **8** _____**9** 2016 NOL carryover to 2017. Add line 7 and line 8, then subtract the result from line 6. See instructions. ☒ **9** 21,650.**Election to waive carryback**☒ ☒ Check the box if the corporation elects to relinquish the entire carryback period with respect to 2016 NOL under Internal Revenue Code (IRC) Section 172(b)(3).By making the election, the corporation is electing to carry an NOL forward instead of carrying it back in the previous two years. Once the election is made, it's **irrevocable**. See instructions.Continue with Part II, NOL carryover and disaster loss carryover limitations. **Do not** complete Part III, NOL carryback.**Part II NOL carryover and disaster loss carryover limitations.** See Instructions.**1** Net income — Enter the amount from Form 100, line 18; Form 100W, line 18; Form 100S, line 15 less line 16; or Form 109, line 2; (but not less than -0-). ☒**(g)**
Available balance**Prior Year NOLs**

	(a) Year of loss	(b) Code — See instructions	(c) Type of NOL — See below*	(d) Initial loss	(e) Carryover from 2015	(f) Amount used in 2016	(h) Carryover to 2017 col. (e) minus col. (f)
2	<input checked="" type="radio"/>				<input checked="" type="radio"/>		<input checked="" type="radio"/>
	<input checked="" type="radio"/>				<input checked="" type="radio"/>		<input checked="" type="radio"/>
	<input checked="" type="radio"/>				<input checked="" type="radio"/>		<input checked="" type="radio"/>
	<input checked="" type="radio"/>				<input checked="" type="radio"/>		<input checked="" type="radio"/>

Current Year NOLs

							col. (d) minus col. (f) See instructions.
3	2016	DIS					
4	2016	ESB	21,650.				21,650.
	2016						
	2016						
	2016						

*Type of NOL: General (GEN), New Business (NB), Eligible Small Business (ESB), or Disaster (DIS).

Part III NOL carryback

1 2014 Net income — Enter the amount from 2014 Form 100, line 22; Form 100W, line 22; Form 100S, line 20; or taxable income from Form 109, line 9; (but not less than -0-)								
2 2015 Net income — Enter the amount from 2015 Form 100, line 22; Form 100W, line 22; Form 100S, line 20; or taxable income from Form 109, line 9; (but not less than -0-)								
(a) Year of loss	(b) Code — See instructions	(c) Type of NOL — See below*	(d) Initial Loss	2014		2015		(i) Carryover to 2017 col. (d) minus [col. (e) plus col. (g)]
				(e) Carryback used — See instructions	(f) After carryback col. (d) minus col. (e)	(g) Carryback used — See instructions	(h) After carryback col. (f) minus col. (g)	
3 2016								
2016								
2016								
2016								
2016								

*Type of NOL: General (GEN), New Business (NB), Eligible Small Business (ESB), or NOL attributable to a qualified disaster loss (DIS).

Part IV 2016 NOL deduction

- 1 Total the amounts in Part II, line 2, column (f). ☒ 1 _____ 0.
- 2 Enter the total amount from line 1 that represents disaster loss carryover deduction here and on Form 100, line 21; Form 100W, line 21; or Form 100S, line 19. Form 109 filers enter -0-. ☐ 2 _____ 0.
- 3 Subtract line 2 from line 1. Enter the result here and on Form 100, line 19; Form 100W, line 19; Form 100S, line 17; or Form 109, line 7. ☒ 3 _____ 0.

2016

CALIFORNIA STATEMENTS

PAGE 1

GREAT VALLEY ACADEMY, INC.

61-1506412

STATEMENT 1
FORM 109, PART I, LINE 12
OTHER INCOME

PROGRAM SERVICE REVENUE.....	\$	63,250.
TOTAL	\$	<u>63,250.</u>

STATEMENT 2
FORM 109, PART II, LINE 24
OTHER EXPENSES

SUPPLIES.....	\$	742.
TRAVEL.....		53.
TOTAL	\$	<u>795.</u>

COPY

Action Item h.

**Approval of Student Teaching and School Administration Field Experience
with CSU, Stanislaus**

**CALIFORNIA STATE UNIVERSITY, STANISLAUS
STUDENT TEACHING AND SCHOOL ADMINISTRATION FIELD EXPERIENCE AGREEMENT**

THIS AGREEMENT entered into by and between the State of California through the Trustees of The California State University on behalf of the State University, noted below, all of which are hereinafter called State or State University, and the Charter School, noted below, hereinafter called the Charter School

WITNESSETH

WHEREAS, the Charter School is authorized to enter into agreements with the State, to provide teaching experience through practice teaching to students enrolled in teacher training curricula of the State University; and practice in school administration for students enrolled in administrator training.

WHEREAS, it is to the mutual benefit of the parties hereto that one or more students of the University's Teacher Training Program and school administrator training program use the facilities of the Charter School for their student teaching experience or school administration experience;

NOW, THEREFORE, it is mutually agreed between the State and the Charter School as follows:

SPECIAL PROVISIONS

PARTIES:

Trustees of the California State University California State University, Stanislaus One University Circle Turlock, California 95382	Great Valley Academy 3200 Tully Road Modesto, CA 95350
--	--

TERM: August 1, 2018 through July 31, 2019 with additional four (4) one-year renewals

GENERAL TERMS

1. The Charter School shall provide to State University students teaching experience and/or school administration experience through practice teaching and practice in school administration in schools and classes of the Charter School. Such practice teaching and/or practice in school administration shall be provided in such schools or classes of the Charter School and under the direct supervision and instruction of such employees of the Charter School as the Charter School and the State through their duly authorized representatives may agree upon.

The Charter School may, for good cause, refuse to accept for practice teaching or practice in school administration any student of the State University assigned to practice teaching or practice in school administration in the Charter School and upon request of the Charter School made for good cause, the State shall terminate the assignment of any student of the State University to practice teaching or practice in school administration in the Charter School.

"Practice teaching" as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of the Charter School holding valid life diplomas or credentials issued by the State Board of Education, other than emergency or provisional credentials, authorizing them to serve as classroom teachers in the schools or classes in which the practice teaching is provided.

2. An assignment of a student of the State University to practice teaching or practice school administration in schools or classes of the Charter School shall be, at the discretion of the University, for approximately sixteen (16) weeks for the Multiple Subject and Education Specialist programs, and full public school academic year for the Single Subject program, and school administration program but a student may be given more than one assignment by the State University to practice teaching or school administration in such schools or classes.

The assignment of a student of the State University to practice teaching in the Charter School shall be deemed to be effective for purposes of this agreement as of the date communicated by the University to the proper authorities of the Charter School but not earlier than the date of such assignment.

3. The parties agree that Charter School is not to assume nor shall it assume by this agreement any liability under the California Worker's Compensation Insurance and Safety Act for, by or on behalf of any University students while students are on the premises of the Charter School or while performing any duty whatsoever under the terms of this agreement or while going to or from any of Charter School's facilities.

The University shall inform each student regarding the lack of coverage for Worker's Compensation Insurance by either party.

4. The term of this agreement shall be for a period one (1) year and shall be renewed automatically for additional periods of one (1) year up to a total of four (4) additional years; provided however, it may be terminated by either party after giving the other party thirty days advance written notice of its intention to so terminate; provided further, however, that any such termination by the Charter School shall not be effective at the election of the University, as to any who at the date of mailing of said notice by the Charter School was participating in said program until such student has completed the program for the then current academic year.
5. The Charter School shall not employ discriminatory practices in its selection of students and in its Performance hereunder on the basis of sex, sexual orientation, race, color, ancestry, ethnicity, religious creed, national origin, disability (including HIV and AIDS), medical condition, age marital status, and denial of family care leave.
6. The Charter School agrees to indemnify, defend, and save harmless the State of California, the Trustees of The California State University, the Chancellor, California State University, Stanislaus and their Auxiliaries, employees, officers, directors, volunteers, representatives, and agents of each of them (collectively "University") from any and all loss, damage, or liability that may be suffered or incurred by University, caused by, arising out of, or in any way connected with the performance of this Agreement.

The University agrees to indemnify, defend, and save harmless the employees, officers, directors, volunteers, representatives, and agents of them (collectively "Charter School") from any and all loss, damage, or liability that may be suffered or incurred by Charter School caused by, arising out of, or in any way connected with the performance of this Agreement.

This agreement may at any time be altered, changed, or amended by mutual agreement of the parties in writing.

IN WITNESS WHEREOF, this agreement has been executed by the parties hereto as of the written date.

Trustees of the California State University
California State University, Stanislaus

By: _____
Darrell Haydon
Vice President for Business & Finance

Date: _____

Great Valley Academy

By: _____
Print Name: _____
Title: _____

Date: _____

CERTIFICATION

I, the duly appointed and acting Clerk or Secretary of the Great Valley Academy School Board listed below, do hereby certify that the following is a true and exact copy of a portion of the Minutes of the regular meeting of said Board held on

Month Day Year

"It was moved, seconded and carried that the attached contract with the Trustees of the California State University, whereby the University may assign students to the schools in the School District for practice teaching and practice in school administration, be approved; and the _____ is hereby authorized to execute the same."

Great Valley Academy

By: _____
(Clerk/Secretary of the Board of Trustees)

Action Item i.

Approval of additional Stipend positions



2018 Approved Stipends

Resource	\$1,500.00 annually
Athletic Coach	\$500.00/sport
Athletic Director	\$800.00 annually
Leadership Team	\$500.00 annually
Tech Lead	\$500.00 annually
K Teacher (2 classes)	\$1,000.00 annually

Academic & Art:

Science Team	\$500.00	}	Board Approved 6/6/16
Math Team	\$500.00		
Above and Beyond Music	\$500.00/trimester		

Teacher Leader Stipends:

Character Education Lead	\$500.00/trimester	}	Board Approved 3/28/16
Culture Cultivator Lead	\$500.00/trimester		
Mastery Learning Lead	\$500.00/trimester		
Professional Development Facilitator	\$500.00/trimester		
Site Administrator Intern	\$1,500.00/trimester	}	Board Approved 12/5/16
GVS- Smart Reading System Lead	\$500.00/trimester (as applicable)		
New Teacher Support Lead	\$500.00/trimester		

Overnight Field Trips

Camp Sea Lab & Sutters Fort	\$150.00/night	Board Approved 11/7/16
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**Multi Campus Teacher Leader Stipends

Conscious Discipline (CD) Lead	\$4,000.00 annually	}	Board Approved _____
English Learner (EL) Lead	\$4,000.00 annually		

****New for 2018**

Information & Discussion Items

Monthly Financials

Great Valley Academy Modesto
March 2018

	A Actual YTD	B Revised Budget YTD	C Estimated Balance of year	D Revised Budget Balance of year	F Original Annual Operating Budget	G Revised Annual Operating Budget	E Estimated Annual Spending
	Jul 17-Mar 18	Jul 17-Mar 18	Apr 18 - Jun 18	Apr 18 - Jun 18			A + C
Ordinary Income/Expense							
Income							
8000 · Revenue Limit Sources	5,155,951	5,089,803	2,034,912	2,101,060	7,187,084	7,190,863	7,190,863
8100 · Federal Revenue	53,623	55,061	110,390	108,952	164,013	164,013	164,013
8300 · Other State Revenues	383,825	391,261	225,507	218,071	184,763	609,332	609,332
8600 · Other Local Revenue	276,934	266,028	65,724	76,630	325,000	342,658	342,657
8700 · Selpa	233,469	232,692	106,887	107,664	340,356	340,356	340,356
Total Income	6,103,802	6,034,846	2,543,420	2,612,376	8,201,216	8,647,222	8,647,222
Gross Profit	6,103,802	6,034,846	2,543,420	2,612,376	8,201,216	8,647,222	8,647,222
Expense							
1000 · Certificated Salaries	2,209,064	2,189,512	795,294	814,846	2,975,722	3,004,358	3,004,358
2000 · Classified Salaries	1,083,917	1,092,327	512,140	503,730	1,822,996	1,596,057	1,596,057
3000 · Employee Benefits	925,421	929,867	351,590	347,144	1,317,926	1,277,011	1,277,011
4000 · Books & Supplies	384,514	409,185	291,920	267,249	567,615	676,434	676,434
5000 · Services & Other Operating Exp	832,036	878,206	366,183	320,013	1,054,227	1,198,219	1,198,219
6000 · Capital Outlay	120,428	120,428	252,339	252,339	121,389	372,767	372,767
7430 · All Other Financing Uses	159,046	159,046	118,038	118,038	277,084	277,084	277,084
Total Expense	5,714,426	5,778,571	2,687,504	2,623,359	8,136,959	8,401,930	8,401,930
Net Ordinary Income	389,376	256,275	-144,084	-10,983	64,257	245,292	245,292

2017-2018
General Fund - Cash Flow
Great Valley Academy
Modesto

Description	Object Codes	July	August	September	October	November	December	January	February	March	April	May	June	Accrued	Total
									P1						
BEGINNING CASH FUND BALANCE	9110	3,530,596.94	3,651,206.09	3,169,888.95	3,426,865.66	3,505,832.13	2,797,606.76	3,835,304.03	3,782,505.81	3,717,979.62	4,152,055.12	4,076,759.01	4,027,434.06		
LCFF Revenue	8011	224,739.00	224,739.00	404,402.56	404,530.00	0.00	809,060.00	404,530.00	407,896.00	407,896.00	445,104.89	445,104.89	482,313.77	37,208.89	4,697,525.00
EPA Funding	8012			264,394.00		0.00	264,394.00			303,480.00			274,965.25	(35,562.25)	1,071,671.00
In-Lieu of Taxes Charter Funding	8096	0.00	74,114.00	148,227.00	98,818.00	98,818.00	98,818.00	98,818.00	98,818.00	251,254.00	125,627.00	125,627.00	125,627.00	(34,143.00)	1,310,423.00
Selpa Prop Tax	8097						68,205.00							43,039.00	111,244.00
Federal IDEA	8181												34,506.50	34,506.50	69,013.00
Federal Food	8220	0.00	0.00	0.00	7,256.21	9,510.93	9,684.71	0.00	19,109.63	8,061.84	9,500.00	9,500.00	9,500.00	12,876.68	95,000.00
State Food Revenue	8520	0.00	0.00	0.00	0.00	741.00	676.12	0.00	1,333.09	563.13	677.00	677.00	684.00	1,425.66	6,777.00
Educator Effectiveness	8550													0.00	0.00
Mandated Cost Reimb	8550						13,597.00							0.00	13,597.00
One Time Funds	8590						41,994.00							83,713.05	125,707.05
Lottery	8560							49,314.61			36,689.76			38,847.53	124,851.90
Lottery, prop 20	8561													41,047.20	41,047.20
Other	8590		355.00				220,256.00							(355.00)	220,256.00
Prior Year Payments	prior year	19,526.06	11,336.82	4,323.39	10,124.53		31,076.00	(4,002.07)	(10,067.00)	(7,323.00)				22,101.27	77,096.00
Other Local (Kids Care)	8689	9,083.64	27,668.27	11,795.54	21,040.45	15,297.10	16,801.80	14,263.60	19,144.97	22,398.77	20,000.00	20,000.00	27,505.86	0.00	225,000.00
Other Local (Fundraiser +)	8600-8699	6,654.08	5,141.12	30,240.49	28,860.95	25,121.37	5,154.21	2,427.19	4,333.39	11,506.76				(1,782.15)	117,657.41
Selpa	8792	15,810.00	15,810.00	28,459.00	28,459.00	0.00	56,918.00	28,459.00	29,777.00	29,777.00	29,777.00	29,777.00	29,777.00	17,556.00	340,356.00
TOTAL REVENUES		275,812.78	359,164.21	891,841.98	599,089.14	149,488.40	1,568,429.84	662,015.33	570,345.08	1,027,614.50	667,375.65	630,685.89	984,879.38	260,479.38	8,647,221.56
EXPENDITURES															
Certificated Salaries	1000-1999	25,485.90	267,603.56	271,993.84	271,471.72	280,123.83	267,128.02	269,036.08	276,669.28	279,551.67	260,000.00	260,000.00	275,294.10	0.00	3,004,358.00
Classified Salaries	2000-2999	89,740.66	101,399.58	135,949.07	113,989.83	138,240.07	131,073.17	113,694.83	138,240.11	121,589.76	130,000.00	130,000.00	252,139.92	0.00	1,596,057.00
Employee Benefits	3000-3999	36,625.46	130,746.90	103,698.75	98,503.10	112,917.72	99,493.07	116,981.09	115,900.68	110,553.99	115,000.00	100,000.00	136,590.24	0.00	1,277,011.00
Books & Supplies	4000-4999	20,875.85	48,220.29	55,379.82	46,137.57	38,328.98	60,984.09	59,623.97	24,634.63	30,328.74	100,000.00	55,000.00	136,920.06	0.00	676,434.00
Services & Other Operating Expenses	5000-5999	31,283.95	35,230.71	84,167.31	99,229.57	167,978.84	120,841.24	157,661.90	81,812.07	53,830.49	100,000.00	100,000.00	166,182.92	0.00	1,198,219.00
Capital Outlay	6000-6999	11,954.00	70,196.64	20,338.69	0.00	17,938.59	0.00	0.00	0.00	0.00	20,000.00	17,339.08	215,000.00	0.00	372,767.00
Other Outgo	7100-7499	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	82,694.64	0.00	277,084.00
TOTAL EXPENDITURES		233,637.58	671,069.44	689,199.24	647,003.55	773,199.79	697,191.35	734,669.63	654,928.53	613,526.41	742,671.76	680,010.84	1,264,821.88		8,401,930.00
NET INCREASE/DECREASE		42,175.20	(311,905.23)	202,642.74	(47,914.41)	(623,711.39)	871,238.49	(72,654.30)	(84,583.45)	414,088.09	(75,296.11)	(49,324.95)	(279,942.50)	260,479.38	245,291.56
Accruals Received		186,299.71	0.00	38,771.24	35,899.18	(84,513.98)	96,837.00								329,946.60
Liabilities		(107,865.76)	(169,411.91)	15,562.73	90,981.70		69,621.78	19,856.08	20,057.26	19,987.41					(41,210.71)
Line of Credit (1,000,000)															0.00
Loan From Manteca (to Manteca)	-750,000														(750,000.00)
ENDING CASH BALANCE		3,651,206.09	3,169,888.95	3,426,865.66	3,505,832.13	2,797,606.76	3,835,304.03	3,782,505.81	3,717,979.62	4,152,055.12	4,076,759.01	4,027,434.06	3,747,491.56		

Great Valley Academy Salida
March 2018

	A Actual YTD	B Revised Budget YTD	C Estimated Balance of year	D Revised Budget Balance of year	F Original Annual Operating Budget	G Revised Annual Operating Budget	E Estimated Annual Spending
	Jul 17 - Mar 18	Jul 17 - Mar 18	Apr 18 - Jun 18	Apr 18 - Jun 18			A + C
Ordinary Income/Expense							
Income							
8000 · Revenue Limit Sources	4,628,178	4,980,888	1,961,369	1,608,659	6,601,917	6,589,547	6,589,547
8100 · Federal Revenue	34,164	35,616	98,410	96,958	132,574	132,574	132,574
8300 · Other State Revenues	113,463	118,976	190,567	185,054	157,728	304,030	304,030
8600 · Other Local Revenue	302,244	291,498	27,756	38,502	285,000	330,000	330,000
8700 · SELPA	206,612	206,612	72,847	72,847	279,459	279,459	279,459
Total Income	5,284,661	5,633,590	2,350,949	2,002,020	7,456,678	7,635,610	7,635,610
Gross Profit	5,284,661	5,633,590	2,350,949	2,002,020	7,456,678	7,635,610	7,635,610
Expense							
1000 · Certificated Salaries	1,684,896	1,683,707	763,924	765,113	2,560,124	2,448,820	2,448,820
2000 · Classified Salaries	1,104,271	1,104,734	434,380	433,917	1,492,238	1,538,651	1,538,651
3000 · Employee Benefits	797,365	796,940	315,873	316,298	1,123,607	1,113,238	1,113,238
4000 · Books & Supplies	333,867	363,934	262,151	232,084	620,900	596,018	596,018
5000 · Services & Other Operating Exp	818,352	845,031	307,823	281,144	1,002,062	1,126,175	1,126,175
6000 · Capital Outlay	21,955	26,955	159,045	154,045	200,700	181,000	181,000
7430 · All Other Financing Uses	284,898	284,898	145,050	145,050	414,948	429,948	429,948
Total Expense	5,045,604	5,106,199	2,388,246	2,327,652	7,414,579	7,433,850	7,433,850
Net Ordinary Income	239,057	527,391	-37,297	-325,631	42,099	201,760	201,760

2017 -2018
General Fund - Cash Flow
Great Valley Academy
Salida

Description	Object Codes	July	August	September	October	November	December	January	February	March	April	May	June	Accrued	Total
BEGINNING CASH FUND BALANCE	9110	1,251,804.94	1,031,233.13	733,768.68	1,098,579.87	892,792.15	300,206.32	834,324.32	1,056,619.87	1,048,855.63	1,294,027.42	1,068,966.43	816,429.94		
LCFF Revenue	8011	251,768.00	251,768.00	453,182.00	453,182.00	0.00	906,364.00	453,182.00	515,946.00	515,946.00	180,000.00	180,000.00	194,084.00	(335,946.00)	4,019,476.00
EPA Funding	8012		48,359.00	37,825.00		0.00	37,825.00			45,207.00			728,640.54	693,878.46	1,591,735.00
In-Lieu of Taxes Charter Funding	8096		0.00	390,898.00	(229,700.00)	64,479.00	64,479.00	64,479.00	64,479.00	178,173.00	89,087.00	89,087.00		15,330.00	879,878.00
Selpa Prop Tax	8097							60,337.00						38,121.00	98,458.00
Federal IDEA	8100-8299												33,787.00	33,787.00	67,574.00
Federal Food	8220				4,313.25	6,713.72	5,575.03	0.00	11,514.05	6,048.31	7,500.00	7,500.00	7,500.00	8,335.64	65,000.00
State Food Revenue	8520					494.73	372.65		766.28	411.85	460.00	460.00	460.00	574.49	4,000.00
Other St Revenue	8434													0.00	0.00
Mandated Cost Reimb	8550							12,028.00						0.35	12,028.35
One Time Funds	8590						37,149.00				37,149.00	36,907.50		242.50	111,448.00
Lottery	8560							43,571.36			27,234.00			39,643.64	110,449.00
Lottery, prop 20	8561													36,312.00	36,312.00
Other	8590			265.00										0.00	265.00
Prior Year Payments	prior year	65.00					17,014.00	12,448.72	(5,659.00)	(5,464.00)				11,123.00	29,527.72
Other Local (Kids Care)	8689	10,597.00	23,456.50	12,726.00	16,793.55	19,486.50	14,508.00	14,495.35	19,858.70	18,275.75	12,000.00	12,000.00	2,078.40	(6,275.75)	170,000.00
Other Local (Fundraiser +)	8600-8699	948.33	3,328.28	11,037.66	60,258.86	24,575.16	26,801.77	7,938.54	7,687.80	9,470.00	5,000.00	5,000.00	2,423.60	(4,470.00)	160,000.00
Selpa	8792	13,987.00	13,987.00	25,176.00	25,176.00	0.00	50,352.00	25,176.00	26,379.00	26,379.00	26,379.00	26,379.00	20,089.00	0.00	279,459.00
TOTAL REVENUES		277,365.33	340,898.78	931,109.66	330,023.66	115,749.11	1,172,468.45	681,627.97	640,971.83	794,446.91	384,809.00	357,333.50	1,078,149.54	530,656.33	7,635,610.07
EXPENDITURES															
Certificated Salaries	1000-1999	17,401.70	197,102.51	206,402.48	209,351.71	216,665.60	212,295.60	205,999.57	208,488.29	211,188.77	210,000.00	210,000.00	343,923.77	0.00	2,448,820.00
Classified Salaries	2000-2999	70,730.48	110,375.36	138,613.67	119,717.93	138,229.05	135,298.88	120,968.94	140,799.74	129,537.09	130,000.00	130,000.00	174,379.86	0.00	1,538,651.00
Employee Benefits	3000-3999	29,111.58	110,875.18	85,290.34	84,996.72	99,700.17	88,501.11	103,559.30	99,905.13	95,425.12	95,000.00	95,000.00	125,873.35	0.00	1,113,238.00
Books & Supplies	4000-4999	14,072.49	89,605.75	38,237.45	38,114.10	38,625.36	22,182.50	38,870.39	34,225.48	19,933.00	50,000.00	50,000.00	162,151.48	0.00	596,018.00
Services & Other Operating Expense	5000-5999	38,803.94	57,030.59	71,151.08	82,270.52	184,356.55	100,553.94	101,858.92	119,005.31	63,321.15	90,000.00	90,000.00	127,823.00	0.00	1,126,175.00
Capital Outlay	6000-6999	-	1,000.00	685.00	200.00	3,366.62	-	440.00	16,263.00	-	5,000.00	5,000.00	149,045.38	0.00	181,000.00
Other Outgo	7100-7499	37,903.86	37,904.68	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	85,309.55	0.00	429,948.00
TOTAL EXPENDITURES		208,024.05	603,894.07	570,250.01	564,520.97	710,813.34	588,702.02	601,567.11	648,556.94	549,275.12	609,869.99	609,869.99	1,168,506.39		7,433,850.00
NET INCREASE/DECREASE		69,341.28	(262,995.29)	360,859.65	(234,497.31)	(595,064.23)	583,766.43	80,060.86	(7,585.11)	245,171.79	(225,060.99)	(252,536.49)	(90,356.85)	530,656.33	201,760.07
Accruals Received				443.64				142,055.56							142,499.20
Liabilities Accrued (Paid)		(289,913.09)	(26,343.72)	8,544.58	34,381.76	2,478.40	(49,648.43)	179.13	(179.13)						(320,500.50)
Note Payable for Curriculum															0.00
From Modesto (to Modesto)	\$ 750,000														750,000.00
Const costs from loan to BS			8,125.44	5,036.68	5,672.17	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
Cash held by BofSt	\$ 223,669	223,669.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
Cash reserved for construction			89,556.44	84,519.76	78,847.59	78,847.59	78,847.59	78,847.59	27,495.71						0.00
Cash in hand		807,563.70	644,212.24	1,014,060.11	813,944.56	221,358.73	755,476.73	977,772.28	1,021,359.92	1,294,027.42	1,068,966.43	816,429.94	726,073.09		
ENDING CASH BALANCE		1,031,233.13	733,768.68	1,098,579.87	892,792.15	300,206.32	834,324.32	1,056,619.87	1,048,855.63	1,294,027.42	1,068,966.43	816,429.94	726,073.09		

Implementation of academic standards - self reflection

Information & Discussion

Item c.

Great Valley Academy Modesto (2017-2018)

Recently Adopted Academic Standards and/or Curriculum Frameworks

1. **Rate the LEA's progress in providing professional learning for teaching to the recently adopted academic standards and/or curriculum frameworks identified below.**

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

	1	2	3	4	5
ELA – Common Core State Standards for ELA		X			
ELD (Aligned to ELA Standards)		X			
Mathematics – Common Core State Standards for Mathematics				X	
Next Generation Science Standards			X		
History-Social Science		X			

2. **Rate the LEA's progress in making instructional materials that are aligned to the recently adopted academic standards and/or curriculum frameworks identified below available in all classrooms where the subject is taught.**

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

	1	2	3	4	5
ELA – Common Core State Standards for ELA			X		
ELD (Aligned to ELA Standards)		X			
Mathematics – Common Core State Standards for Mathematics			X		
Next Generation Science Standards		X			
History-Social Science		X			

3. **Rate the LEA's progress in implementing policies or programs to support staff in identifying areas where they can improve in delivering instruction aligned to the recently adopted academic standards and/or curriculum frameworks identified below (e.g., collaborative time, focused classroom walkthroughs, teacher pairing).**

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

	1	2	3	4	5
ELA – Common Core State Standards for ELA			X		
ELD (Aligned to ELA Standards)		X			
Mathematics – Common Core State Standards for Mathematics			X		
Next Generation Science Standards			X		
History-Social Science		X			

Other Adopted Academic Standards

4. Rate the LEA's progress implementing each of the following academic standards adopted by the state board for all students.

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

	1	2	3	4	5
Career Technical Education N/A					
Health Education Content Standards		X			
Physical Education Model Content Standards			X		
Visual and Performing Arts N/A					
World Language N/A					

Support for Teachers and Administrators

5. During the 2016-17 school year (including summer 2017), rate the LEA's success at engaging in the following activities with teachers and school administrators?

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

	1	2	3	4	5
Identifying the professional learning needs of groups of teachers or staff as a whole		X			
Identifying the professional learning needs of individual teachers			X		
Providing support for teachers on the standards they have not yet mastered			X		

Optional Narrative

Provide any additional information in the text box provided in the Dashboard that the LEA believes is relevant to understanding its progress implementing the academic standards adopted by the state board.

Great Valley Academy Salida (2017-2018)

Recently Adopted Academic Standards and/or Curriculum Frameworks

- Rate the LEA's progress in providing professional learning for teaching to the recently adopted academic standards and/or curriculum frameworks identified below.**
Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

	1	2	3	4	5
ELA – Common Core State Standards for ELA				x	
ELD (Aligned to ELA Standards)		x			
Mathematics – Common Core State Standards for Mathematics			x		
Next Generation Science Standards			x		
History-Social Science		x			

- Rate the LEA's progress in making instructional materials that are aligned to the recently adopted academic standards and/or curriculum frameworks identified below available in all classrooms where the subject is taught.**
Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

	1	2	3	4	5
ELA – Common Core State Standards for ELA				x	
ELD (Aligned to ELA Standards)		X			
Mathematics – Common Core State Standards for Mathematics		X			
Next Generation Science Standards		X			
History-Social Science		X			

- Rate the LEA's progress in implementing policies or programs to support staff in identifying areas where they can improve in delivering instruction aligned to the recently adopted academic standards and/or curriculum frameworks identified below (e.g., collaborative time, focused classroom walkthroughs, teacher pairing).**
Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

	1	2	3	4	5
ELA – Common Core State Standards for ELA			X		
ELD (Aligned to ELA Standards)		X			
Mathematics – Common Core State Standards for Mathematics			X		
Next Generation Science Standards		X			
History-Social Science		x			

Other Adopted Academic Standards

4. Rate the LEA's progress implementing each of the following academic standards adopted by the state board for all students.

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

	1	2	3	4	5
Career Technical Education N/A					
Health Education Content Standards			x		
Physical Education Model Content Standards				x	
Visual and Performing Arts N/A					
World Language N/A					

Support for Teachers and Administrators

5. During the 2016-17 school year (including summer 2017), rate the LEA's success at engaging in the following activities with teachers and school administrators?

Rating Scale (lowest to highest): 1 – Exploration and Research Phase; 2 – Beginning Development; 3 – Initial Implementation; 4 – Full Implementation; 5 – Full Implementation and Sustainability

	1	2	3	4	5
Identifying the professional learning needs of groups of teachers or staff as a whole		X			
Identifying the professional learning needs of individual teachers			X		
Providing support for teachers on the standards they have not yet mastered		x			

Optional Narrative

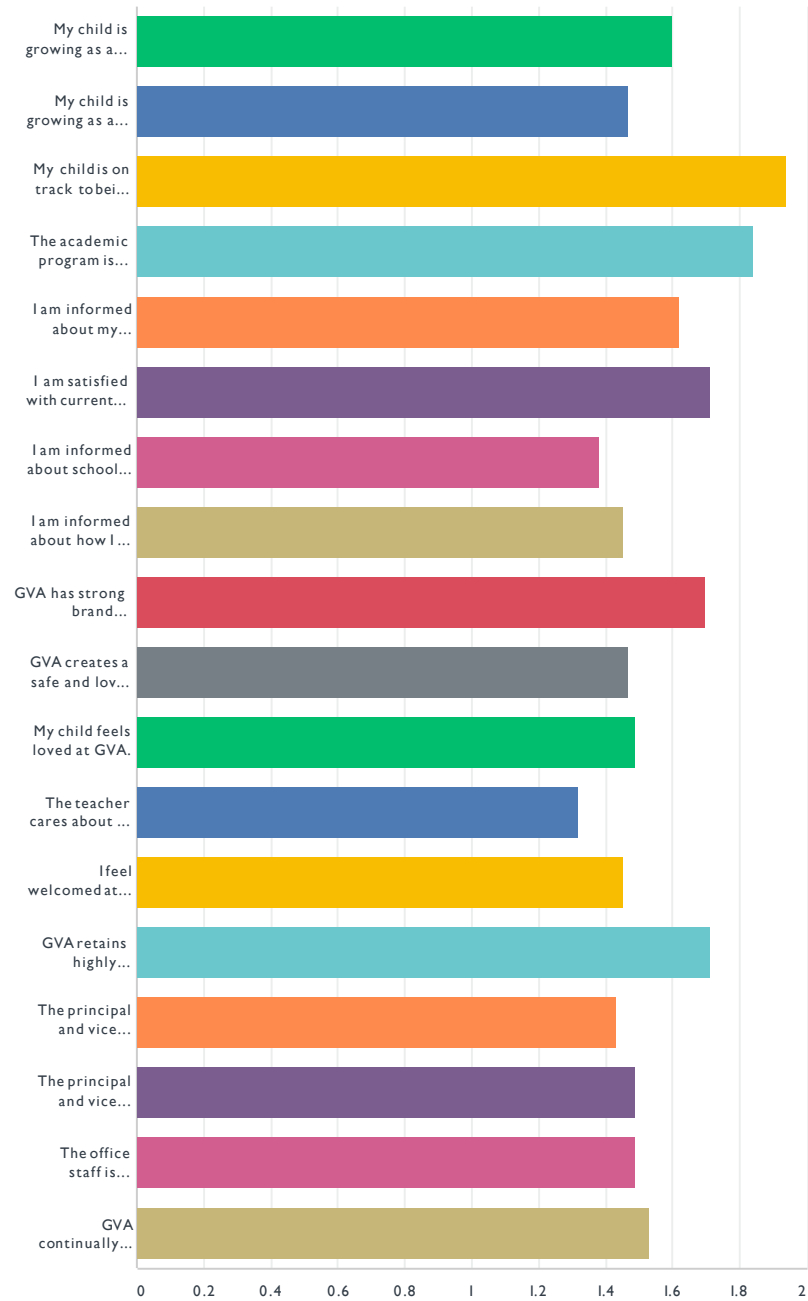
Provide any additional information in the text box provided in the Dashboard that the LEA believes is relevant to understanding its progress implementing the academic standards adopted by the state board.

Parent Survey Results



Modesto
2017-2018
LCAP Survey Results

2017-2018 Parent Stakeholder Survey - Modesto

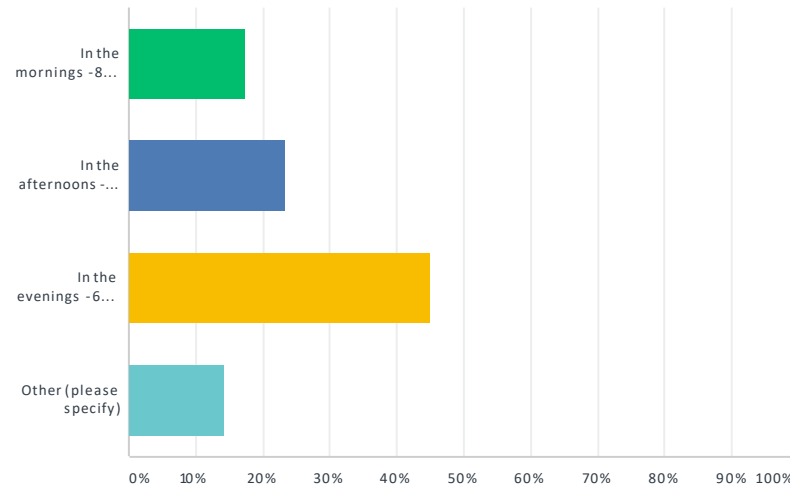


2017-2018 Parent Stakeholder Survey - Modesto

	STRONGLY AGREE	AGREE	DISAGREE	STRONGLY DISAGREE	TOTAL	WEIGHTED AVERAGE
My child is growing as a learner as a result of attending GVA.	50.43% 59	41.88% 49	5.13% 6	2.56% 3	117	1.60
My child is growing as a person as a result of attending GVA.	57.26% 67	39.32% 46	2.56% 3	0.85% 1	117	1.47
My child is on track to being college and career ready.	30.17% 35	50.00% 58	15.52% 18	4.31% 5	116	1.94
The academic program is meeting my child's needs.	37.61% 44	44.44% 52	14.53% 17	3.42% 4	117	1.84
I am informed about my child's learning, needs and successes.	52.14% 61	36.75% 43	7.69% 9	3.42% 4	117	1.62
I am satisfied with current levels of parent engagement at GVA.	46.15% 54	41.88% 49	6.84% 8	5.13% 6	117	1.71
I am informed about school events and functions.	66.67% 80	30.00% 36	2.50% 3	0.83% 1	120	1.38
I am informed about how I can be involved and support GVA.	60.83% 73	33.33% 40	5.83% 7	0.00% 0	120	1.45
GVA has strong brand recognition in the local community.	42.37% 50	47.46% 56	7.63% 9	2.54% 3	118	1.70
GVA creates a safe and loved learning environment.	60.50% 72	32.77% 39	5.88% 7	0.84% 1	119	1.47
My child feels loved at GVA.	59.83% 70	32.48% 38	6.84% 8	0.85% 1	117	1.49
The teacher cares about my child.	73.50% 86	22.22% 26	2.56% 3	1.71% 2	117	1.32
I feel welcomed at GVA.	65.83% 79	27.50% 33	2.50% 3	4.17% 5	120	1.45
GVA retains highly qualified teachers and staff.	42.02% 50	47.06% 56	8.40% 10	2.52% 3	119	1.71
The principal and vice principal are open and accessible.	65.29% 79	28.10% 34	4.96% 6	1.65% 2	121	1.43
The principal and vice principal are responsive to student and parent needs.	59.17% 71	33.33% 40	6.67% 8	0.83% 1	120	1.49
The office staff is courteous and helpful.	60.33% 73	32.23% 39	5.79% 7	1.65% 2	121	1.49
GVA continually seeks improvement.	52.94% 63	42.02% 50	4.20% 5	0.84% 1	119	1.53

I would attend parent meetings more frequently if they were

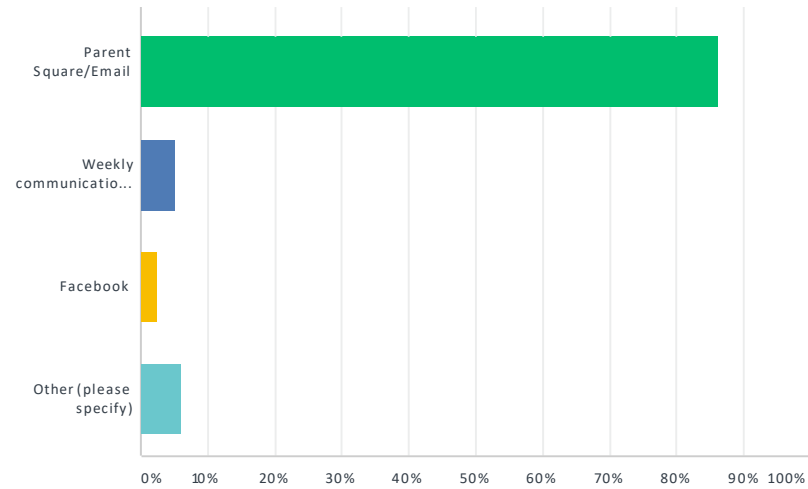
Answered: 98 Skipped: 24



ANSWER CHOICES	RESPONSES	
In the mornings - 8:30 (Collaborative Coffee)	17.35%	17
In the afternoons - 3:30 (just after school)	23.47%	23
In the evenings - 6:00 (or later)	44.90%	44
Other (please specify)	14.29%	14
TOTAL		98

How can GVA best communicate with parents and community members?

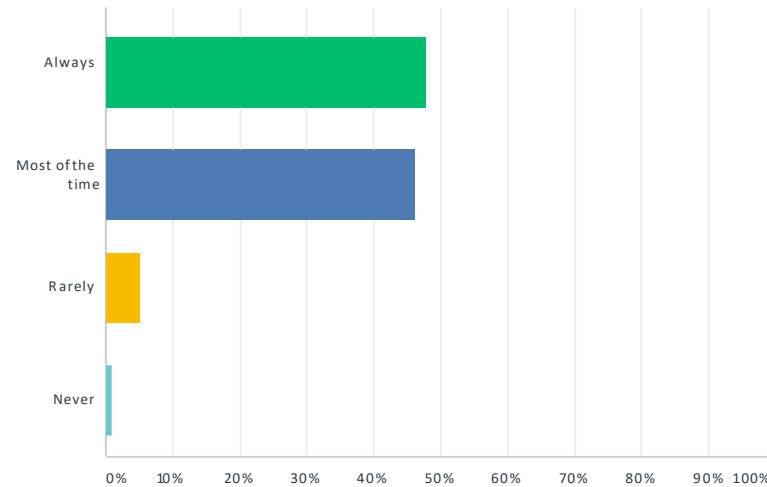
Answered: 116 Skipped: 6



ANSWER CHOICES	RESPONSES	
Parent Square/Email	86.21%	100
Weekly communication folders	5.17%	6
Facebook	2.59%	3
Other (please specify)	6.03%	7
TOTAL		116

My child(ren) are happy to come to school

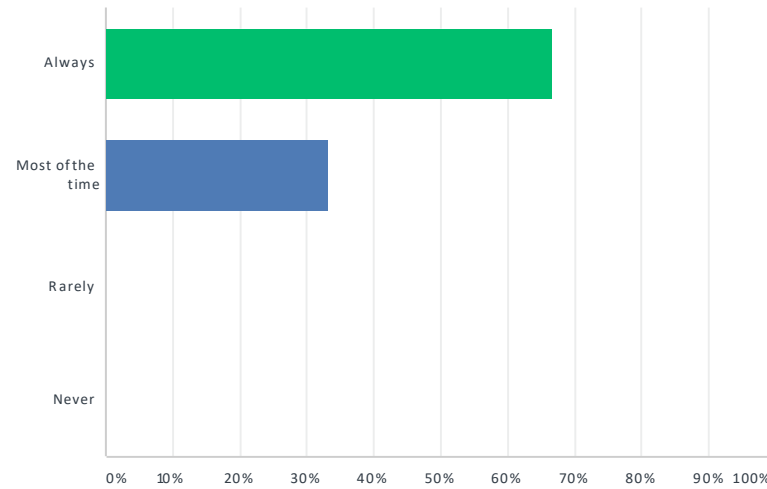
Answered: 117 Skipped: 5



ANSWER CHOICES	RESPONSES	
Always	47.86%	56
Most of the time	46.15%	54
Rarely	5.13%	6
Never	0.85%	1
TOTAL		117

My child(ren) feel safe at school

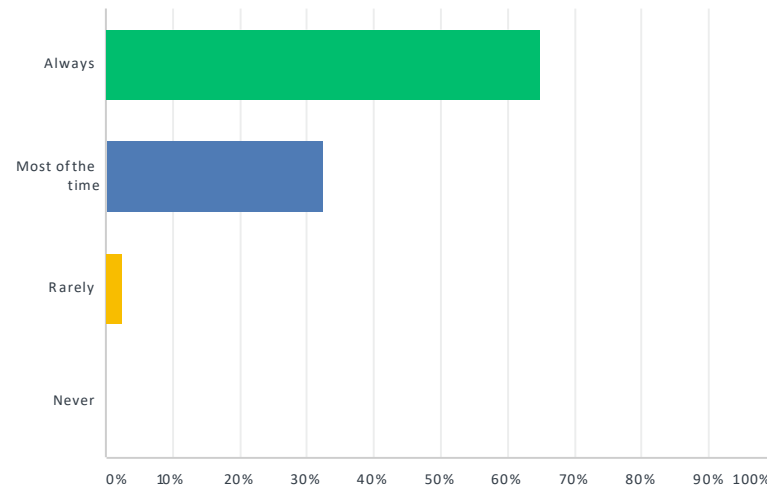
Answered: 117 Skipped: 5



ANSWER CHOICES	RESPONSES	
Always	66.67%	78
Most of the time	33.33%	39
Rarely	0.00%	0
Never	0.00%	0
TOTAL		117

My child(ren) have access to quality instructional materials.

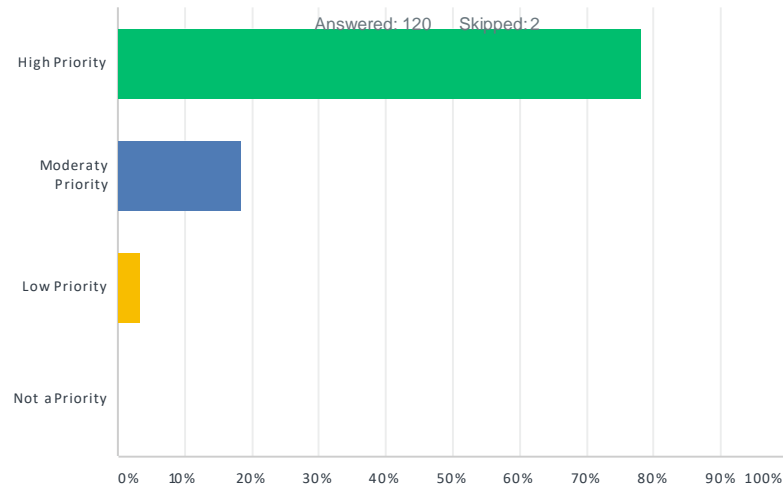
Answered: 117 Skipped: 5



ANSWER CHOICES	RESPONSES	
Always	64.96%	76
Most of the time	32.48%	38
Rarely	2.56%	3
Never	0.00%	0
TOTAL		117

Please select the responses that best reflect your priorities:

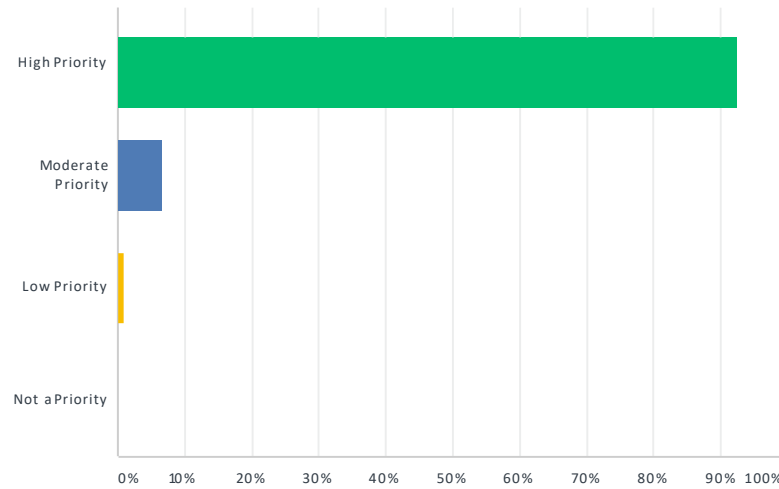
. Maintain a positive school climate (sense of safety, connection to school, reduce suspensions/expulsions)



ANSWER CHOICES		RESPONSES	
High Priority		78.33%	94
Moderately Priority		18.33%	22
Low Priority		3.33%	4
Not a Priority		0.00%	0
TOTAL			120

Ensure highly qualified teachers

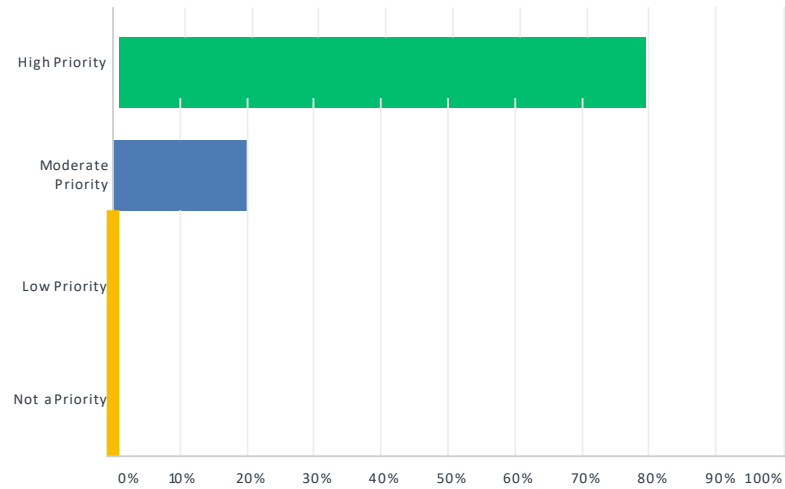
Answered: 120 Skipped: 2



ANSWER CHOICES	RESPONSES	
High Priority	92.50%	111
Moderate Priority	6.67%	8
Low Priority	0.83%	1
Not a Priority	0.00%	0
TOTAL		120

Ensure student access to instructional materials

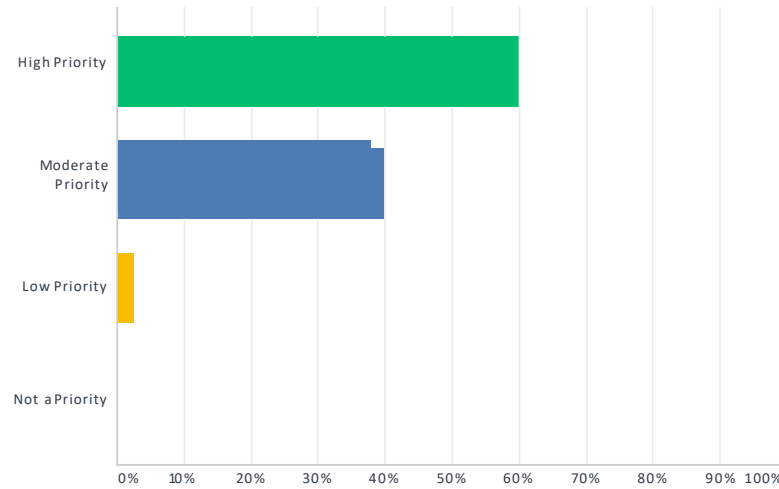
Answered: 118 Skipped: 4



ANSWER CHOICES	RESPONSES	
High Priority	78.81%	93
Moderate Priority	19.49%	23
Low Priority	1.69%	2
Not a Priority	0.00%	0
TOTAL		118

Ensure facilities are in good repair

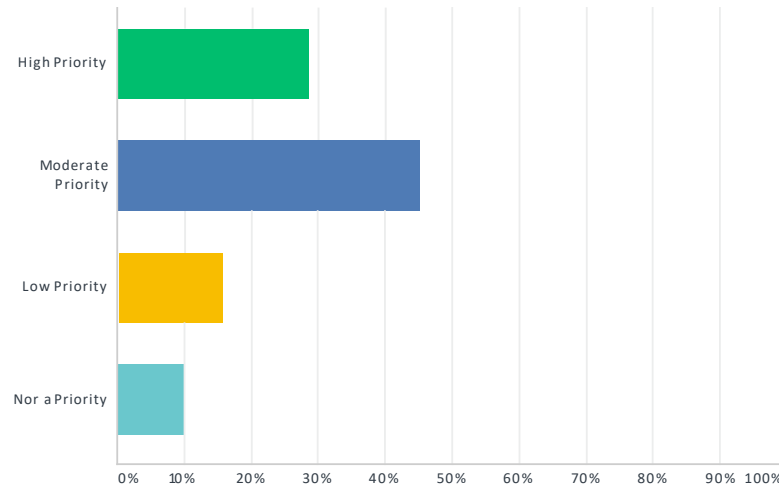
Answered: 119 Skipped: 3



ANSWER CHOICES	RESPONSES	
High Priority	59.66%	71
Moderate Priority	37.82%	45
Low Priority	2.52%	3
Not a Priority	0.00%	0
TOTAL		119

Implement Common Core State Standards

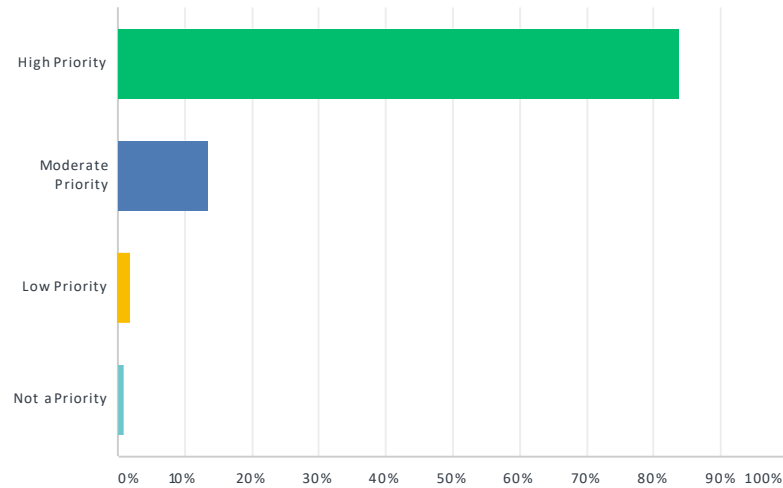
Answered: 115 Skipped: 7



ANSWER CHOICES	RESPONSES	
High Priority	28.70%	33
Moderate Priority	45.22%	52
Low Priority	15.65%	18
Nor a Priority	10.43%	12
TOTAL		115

Ensure student access to core subjects that prepare them for High School (i.e. English, Math, Social Science, Science, Visual & Performing Arts, PE, Health, Career/Technical Education)

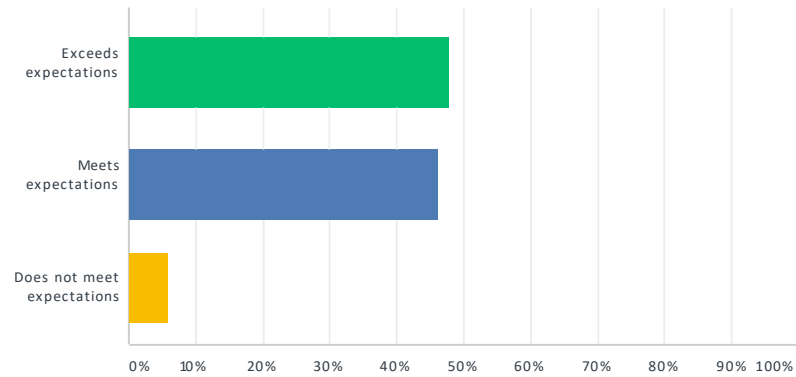
Answered: 118 Skipped: 4



ANSWER CHOICES		RESPONSES	
High Priority		83.90%	99
Moderate Priority		13.56%	16
Low Priority		1.69%	2
Not a Priority		0.85%	1
TOTAL			118

Overall grade I would give GVA.

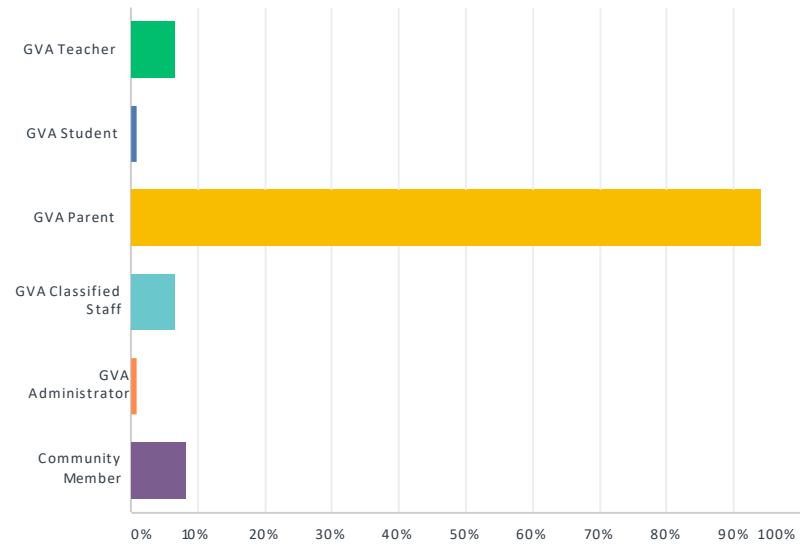
Answered: 119 Skipped: 3



ANSWER CHOICES	RESPONSES	
Exceeds expectations	47.90%	57
Meets expectations	46.22%	55
Does not meet expectations	5.88%	7
TOTAL		119

Please tell us about yourself, check all that apply (select at least 1)

Answered: 121 Skipped: 1



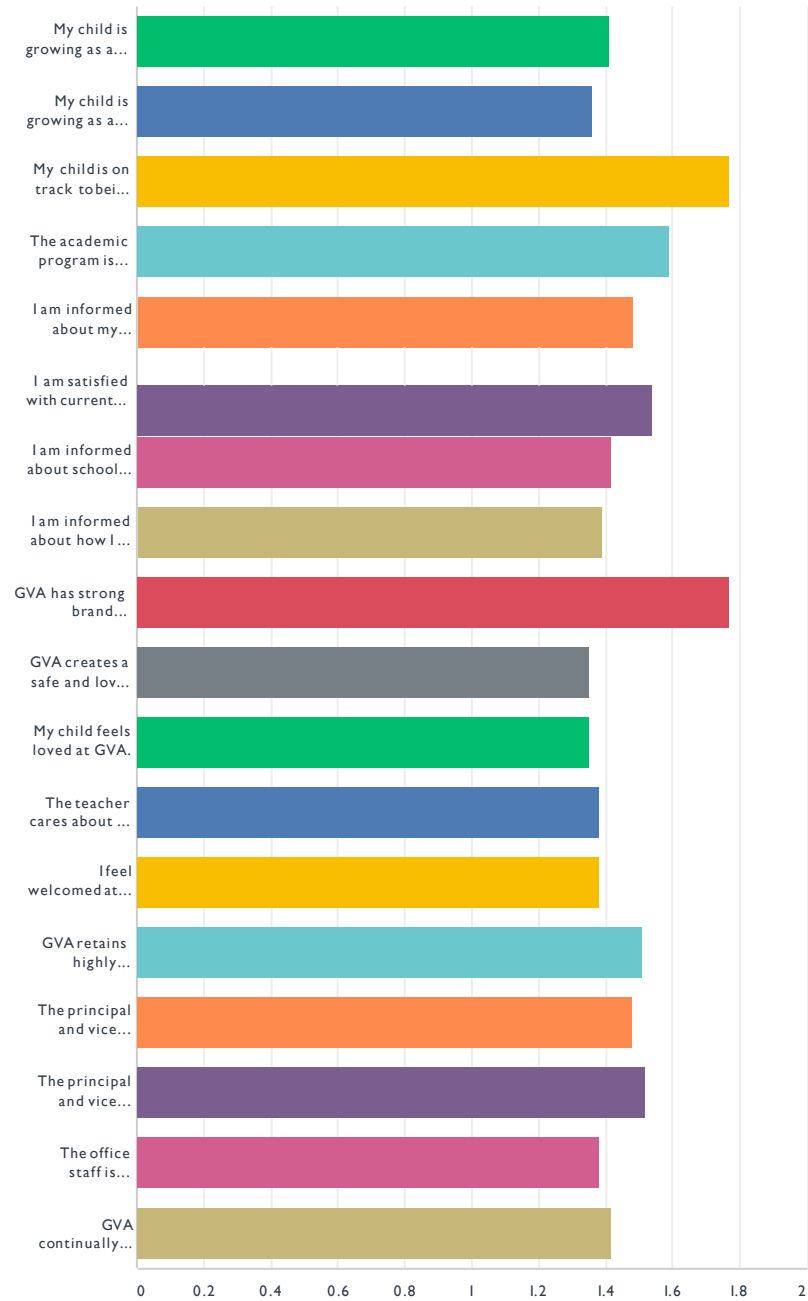
ANSWER CHOICES	RESPONSES	
GVA Teacher	6.61%	8
GVA Student	0.83%	1
GVA Parent	94.21%	114
GVA Classified Staff	6.61%	8
GVA Administrator	0.83%	1
Community Member	8.26%	10
Total Respondents: 121		





Salida
2017-2018
LCAP Survey

2017-2018 Parent Stakeholder Survey -Salida

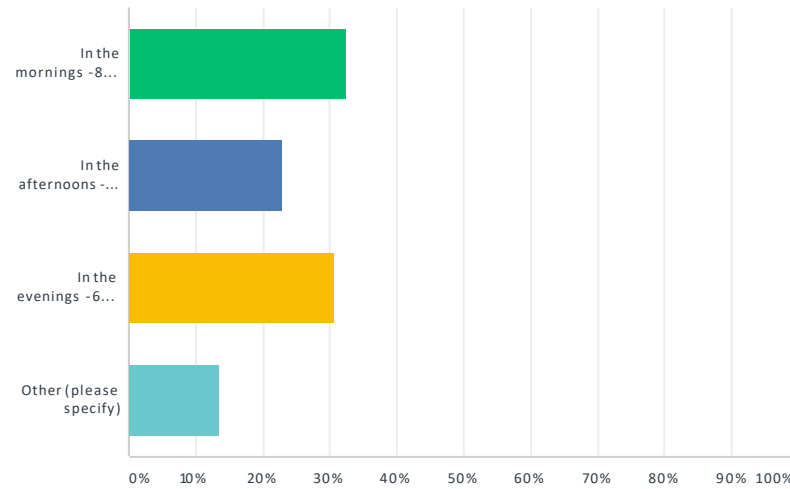


2017-2018 Parent Stakeholder Survey -Salida

	STRONGLY AGREE	AGREE	DISAGREE	STRONGLY DISAGREE	TOTAL	WEIGHTED AVERAGE
My child is growing as a learner as a result of attending GVA.	61.42% 78	36.22% 46	2.36% 3	0.00% 0	127	1.41
My child is growing as a person as a result of attending GVA.	66.14% 84	32.28% 41	0.79% 1	0.79% 1	127	1.36
My child is on track to being college and career ready.	34.65% 44	54.33% 69	10.24% 13	0.79% 1	127	1.77
The academic program is meeting my child's needs.	50.39% 64	40.94% 52	7.87% 10	0.79% 1	127	1.59
I am informed about my child's learning, needs and successes.	57.48% 73	37.01% 47	5.51% 7	0.00% 0	127	1.48
I am satisfied with current levels of parent engagement at GVA.	51.97% 66	42.52% 54	4.72% 6	0.79% 1	127	1.54
I am informed about school events and functions.	60.63% 77	37.01% 47	2.36% 3	0.00% 0	127	1.42
I am informed about how I can be involved and support GVA.	61.42% 78	38.58% 49	0.00% 0	0.00% 0	127	1.39
GVA has strong brand recognition in the local community.	31.25% 40	60.94% 78	7.03% 9	0.78% 1	128	1.77
GVA creates a safe and loved learning environment.	67.19% 86	31.25% 40	0.78% 1	0.78% 1	128	1.35
My child feels loved at GVA.	67.72% 86	30.71% 39	0.79% 1	0.79% 1	127	1.35
The teacher cares about my child.	63.78% 81	34.65% 44	1.57% 2	0.00% 0	127	1.38
I feel welcomed at GVA.	64.06% 82	33.59% 43	2.34% 3	0.00% 0	128	1.38
GVA retains highly qualified teachers and staff.	56.25% 72	37.50% 48	5.47% 7	0.78% 1	128	1.51
The principal and vice principal are open and accessible.	57.03% 73	37.50% 48	5.47% 7	0.00% 0	128	1.48
The principal and vice principal are responsive to student and parent needs.	53.13% 68	41.41% 53	5.47% 7	0.00% 0	128	1.52
The office staff is courteous and helpful.	64.84% 83	32.03% 41	3.13% 4	0.00% 0	128	1.38
GVA continually seeks improvement.	61.42% 78	35.43% 45	3.15% 4	0.00% 0	127	1.42

I would attend parent meetings more frequently if they were

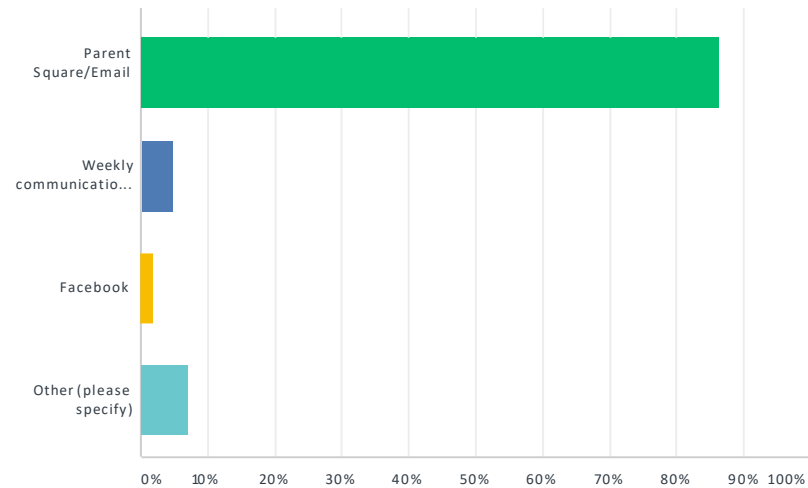
Answered: 117 Skipped: 12



ANSWER CHOICES	RESPONSES	
In the mornings - 8:30 (Collaborative Coffee)	32.48%	38
In the afternoons - 3:30 (just after school)	23.08%	27
In the evenings - 6:00 (or later)	30.77%	36
Other (please specify)	13.68%	16
TOTAL		117

How can GVA best communicate with parents and community members?

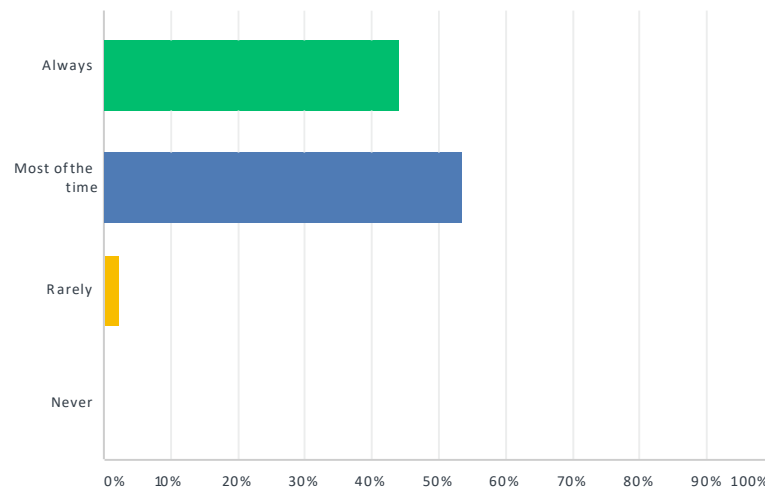
Answered: 125 Skipped: 4



ANSWER CHOICES	RESPONSES	
Parent Square/Email	86.40%	108
Weekly communication folders	4.80%	6
Facebook	1.60%	2
Other (please specify)	7.20%	9
TOTAL		125

My child(ren) are happy to come to school

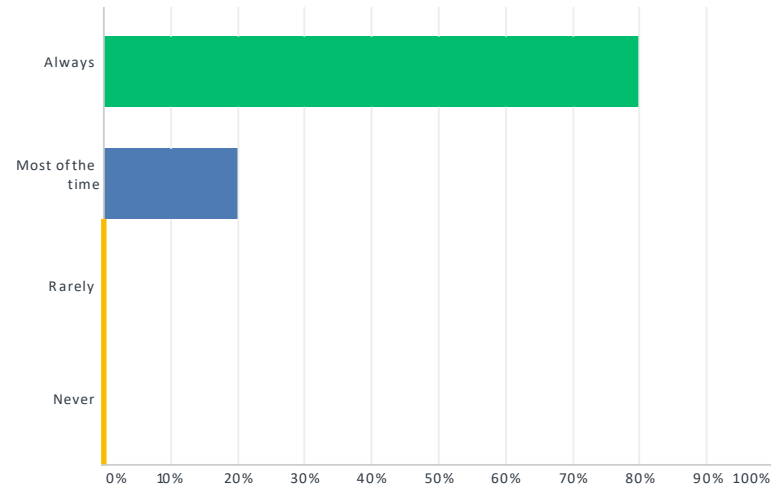
Answered: 127 Skipped: 2



ANSWER CHOICES	RESPONSES	
Always	44.09%	56
Most of the time	53.54%	68
Rarely	2.36%	3
Never	0.00%	0
TOTAL		127

My child(ren) feel safe at school

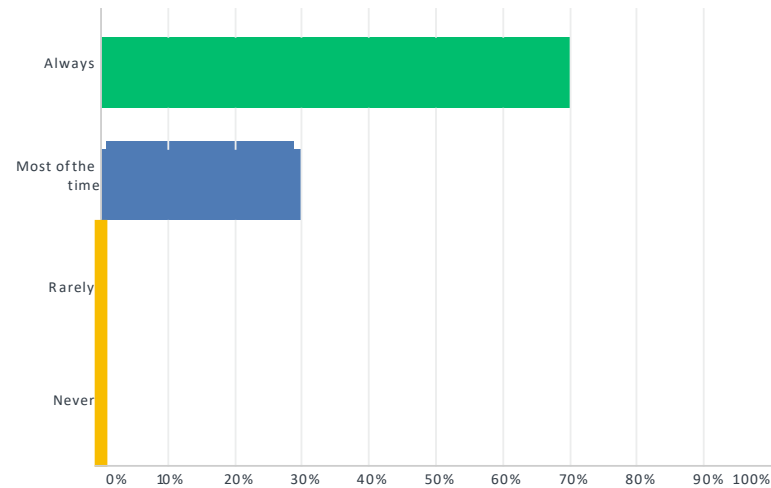
Answered: 127 Skipped: 2



ANSWER CHOICES	RESPONSES	
Always	79.53%	101
Most of the time	19.69%	25
Rarely	0.79%	1
Never	0.00%	0
TOTAL		127

My child(ren) have access to quality instructional materials.

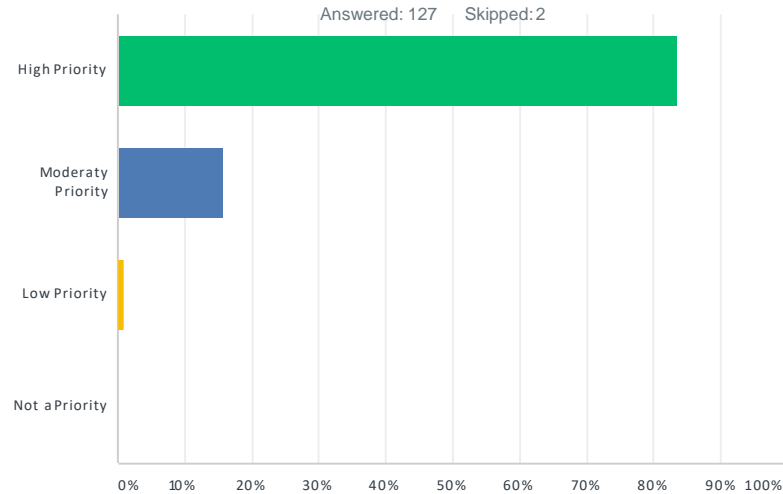
Answered: 127 Skipped: 2



ANSWER CHOICES	RESPONSES	
Always	70.08%	89
Most of the time	28.35%	36
Rarely	1.57%	2
Never	0.00%	0
TOTAL		127

Please select the responses that best reflect your priorities:

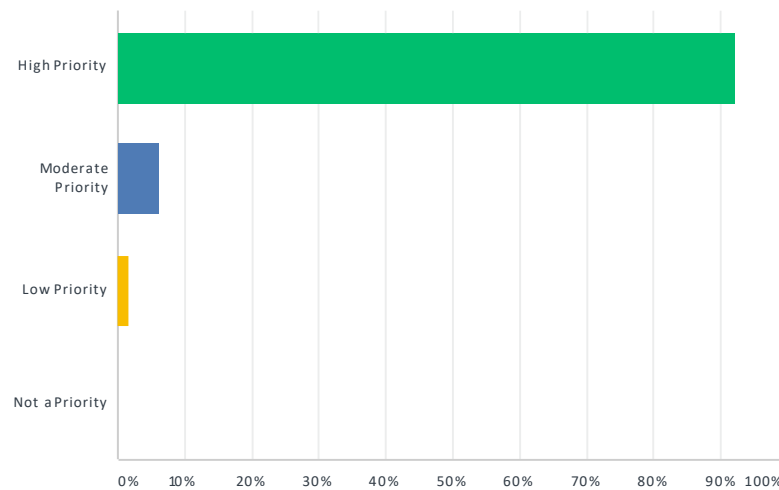
Maintain a positive school climate (sense of safety, connection to school, reduce suspensions/expulsions)



ANSWER CHOICES		RESPONSES	
High Priority		83.46%	106
Moderately Priority		15.75%	20
Low Priority		0.79%	1
Not a Priority		0.00%	0
TOTAL			127

Ensure highly qualified teachers

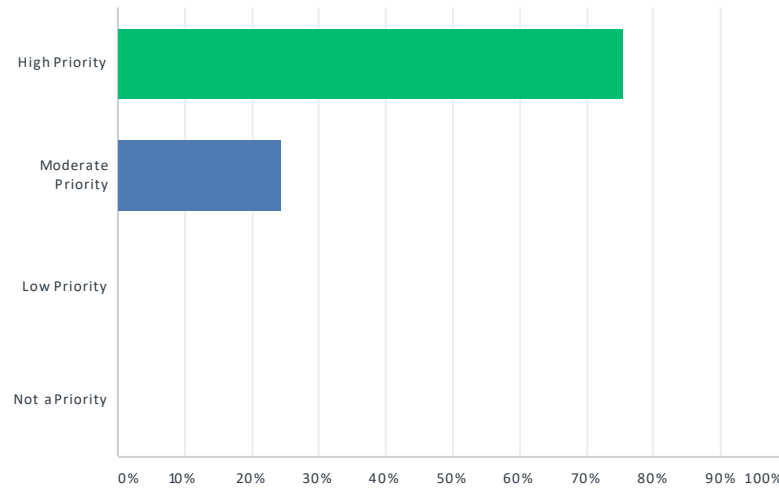
Answered: 128 Skipped: 1



ANSWER CHOICES	RESPONSES	
High Priority	92.19%	118
Moderate Priority	6.25%	8
Low Priority	1.56%	2
Not a Priority	0.00%	0
TOTAL		128

Ensure student access to instructional materials

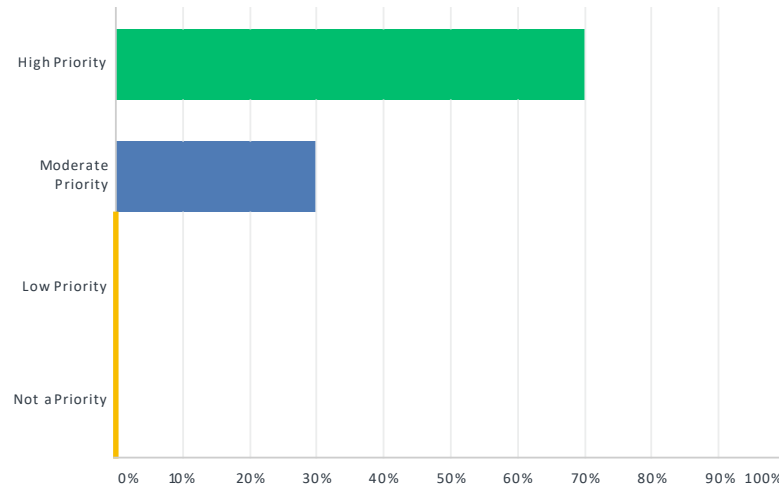
Answered: 127 Skipped: 2



ANSWER CHOICES	RESPONSES	
High Priority	75.59%	96
Moderate Priority	24.41%	31
Low Priority	0.00%	0
Not a Priority	0.00%	0
TOTAL		127

Ensure facilities are in good repair

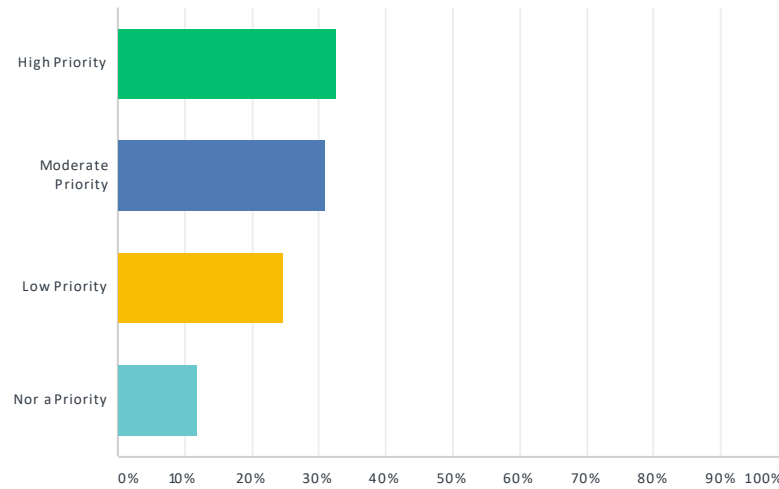
Answered: 128 Skipped: 1



ANSWER CHOICES	RESPONSES	
High Priority	69.53%	89
Moderate Priority	29.69%	38
Low Priority	0.78%	1
Not a Priority	0.00%	0
TOTAL		128

Implement Common Core State Standards

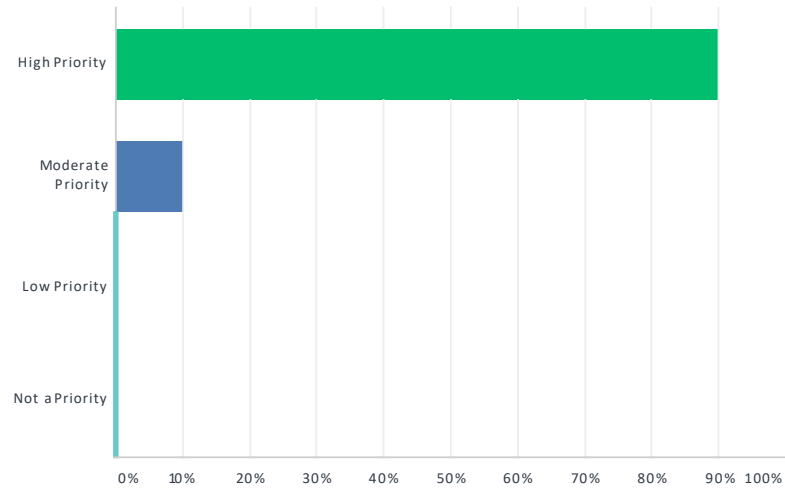
Answered: 126 Skipped: 3



ANSWER CHOICES	RESPONSES	
High Priority	32.54%	41
Moderate Priority	30.95%	39
Low Priority	24.60%	31
Not a Priority	11.90%	15
TOTAL		126

Ensure student access to core subjects that prepare them for High School (i.e. English, Math, Social Science, Science, Visual & Performing Arts, PE, Health, Career/Technical Education)

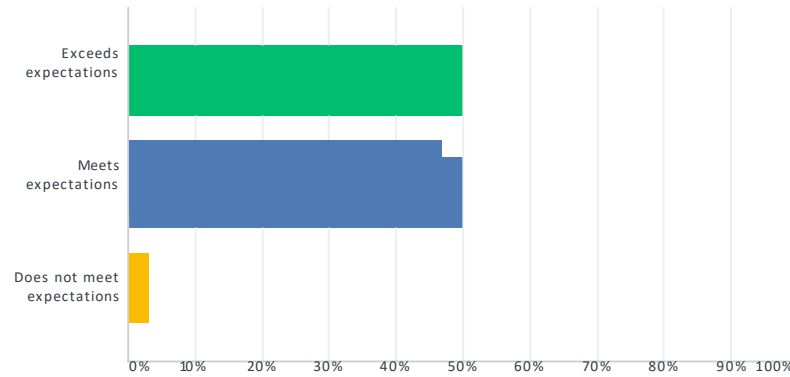
Answered: 126 Skipped: 3



ANSWER CHOICES	RESPONSES	
High Priority	89.68%	113
Moderate Priority	9.52%	12
Low Priority	0.00%	0
Not a Priority	0.79%	1
TOTAL		126

Overall grade I would give GVA.

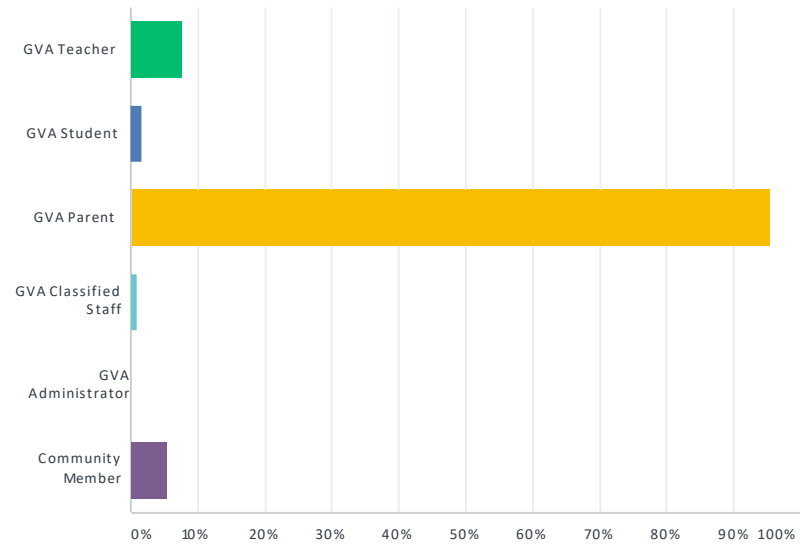
Answered: 128 Skipped: 1



ANSWER CHOICES	RESPONSES	
Exceeds expectations	50.00%	64
Meets expectations	46.88%	60
Does not meet expectations	3.13%	4
TOTAL		128

Please tell us about yourself, check all that apply (select at least 1)

Answered: 129 Skipped: 0



ANSWER CHOICES	RESPONSES	
GVA Teacher	7.75%	10
GVA Student	1.55%	2
GVA Parent	95.35%	123
GVA Classified Staff	0.78%	1
GVA Administrator	0.00%	0
Community Member	5.43%	7
Total Respondents: 129		





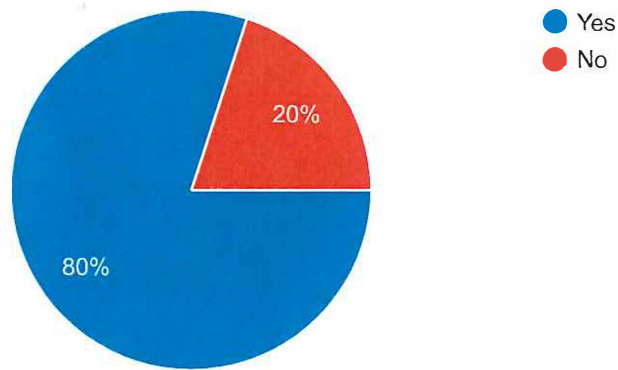
Spring 2018
GVA Homeschool
Parent Survey Results

GVACH Spring 2018 Parent Survey

25 responses

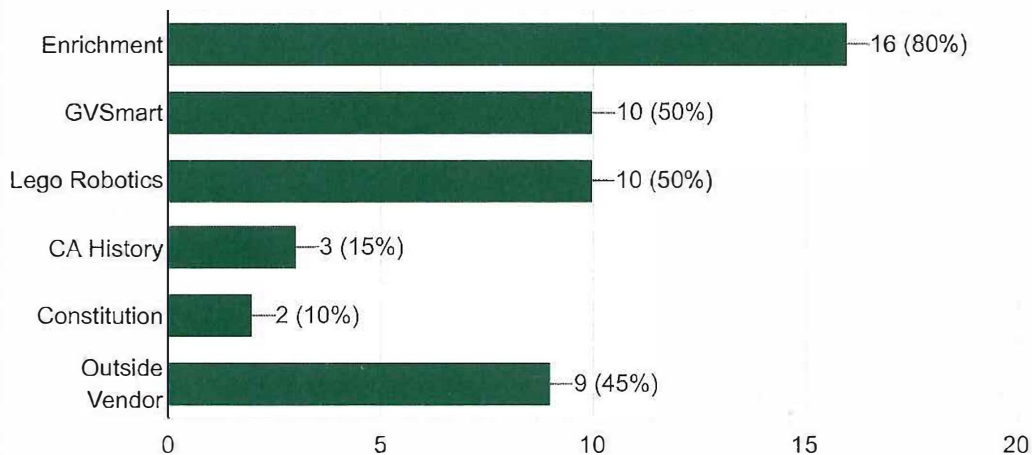
Did your child participate in any classes this year?

25 responses



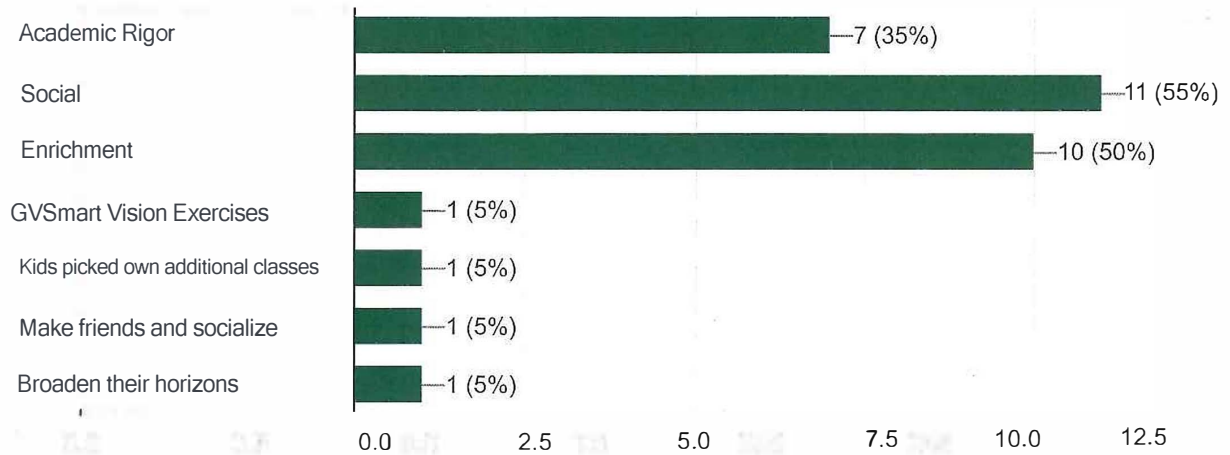
What classes did your child participate in? (Please check all that apply)

20 responses



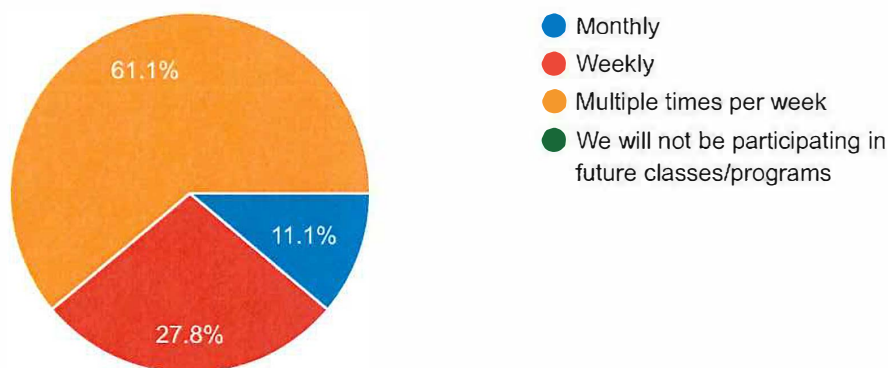
What was the main reason your child participated in classes?

20 responses



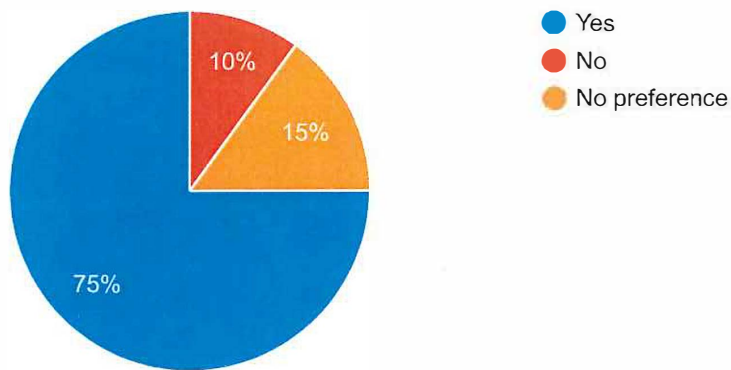
How often would you like your child to attend classes/programs?

18 responses



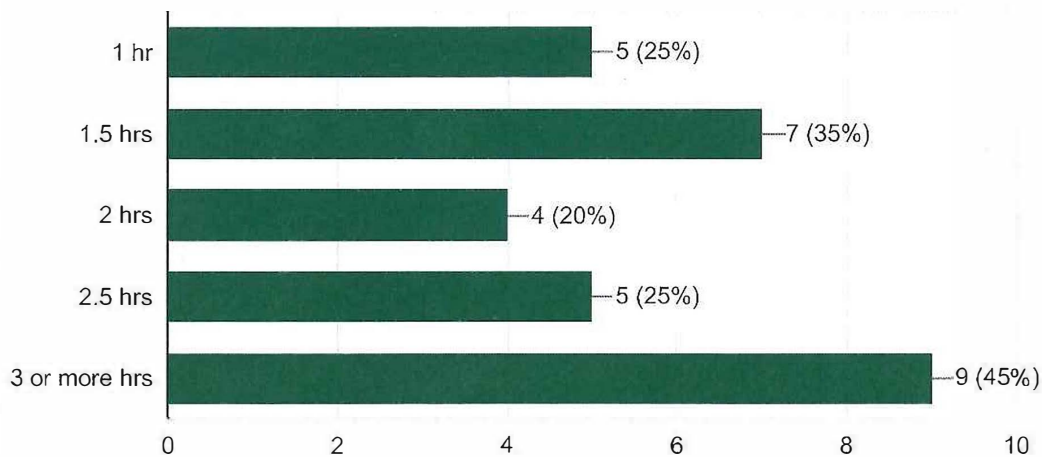
Did morning classes work well for your family?

20 responses



When attending classes which length of time works best for your student?

20 responses



Untitled Section

What class, if any, would you like to see added for your student?

10 responses

None. The current options are excellent.

creative writing, math, art, drama, choir

Art

STEM, science

Stem

Music

Robotics

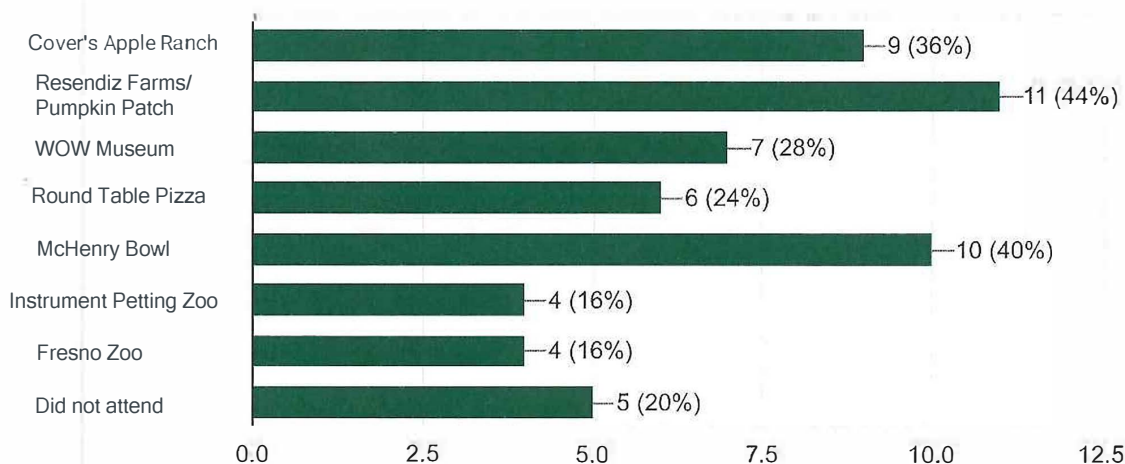
Art

black history

Sports

What field trips did your family enjoy this school year? (Check all that apply)

25 responses



What one field trip, if any, would you like to see us add?

11 responses

Ponies or horse ranch

Sacramento train museum

snow skiing

Monterey Bay Aquarium

San Francisco Academy of Science, anywhere interactive for kids

Academy of Science

More science

Yosemite or California Academy of Sciences SF

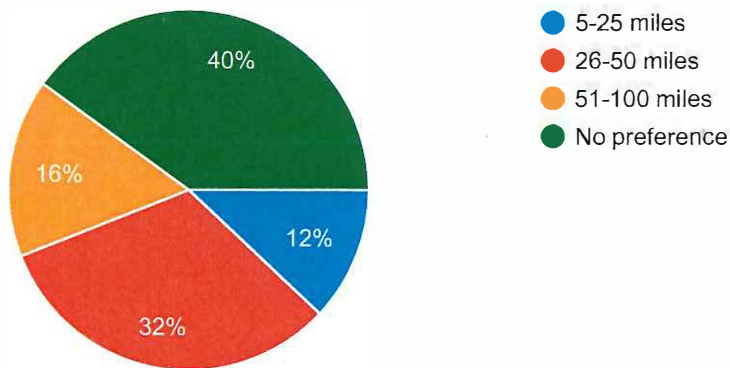
horse back riding

Art Museums (MOMA, De Young, etc.)

Rock n Jump

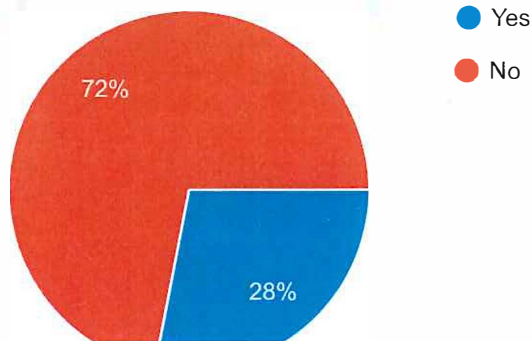
How many miles are you willing to travel for a field trip?

25 responses



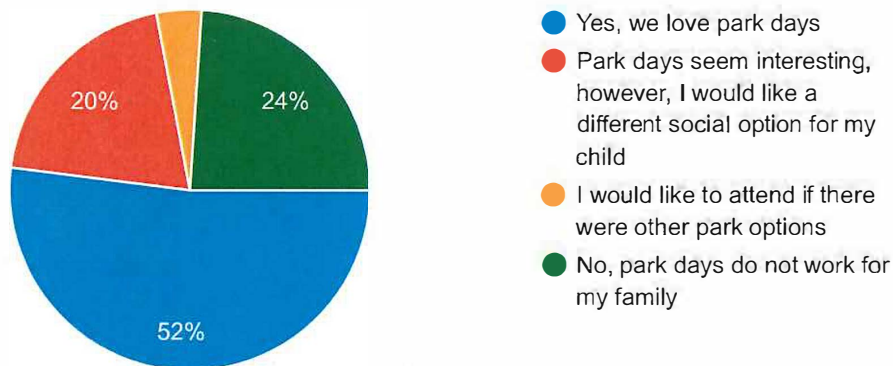
Did you attend any monthly park days?

25 responses



Would monthly park days be something you would like to attend for the 2018- 2019 school year?

25 responses



The academic program at GVA Charter Homeschool is meeting my child's needs.

25 responses

On a scale of 1-5, with 1 being the least and 5 being the most:

3 people rated a 3

3 people rated a 4

19 people rated a 5



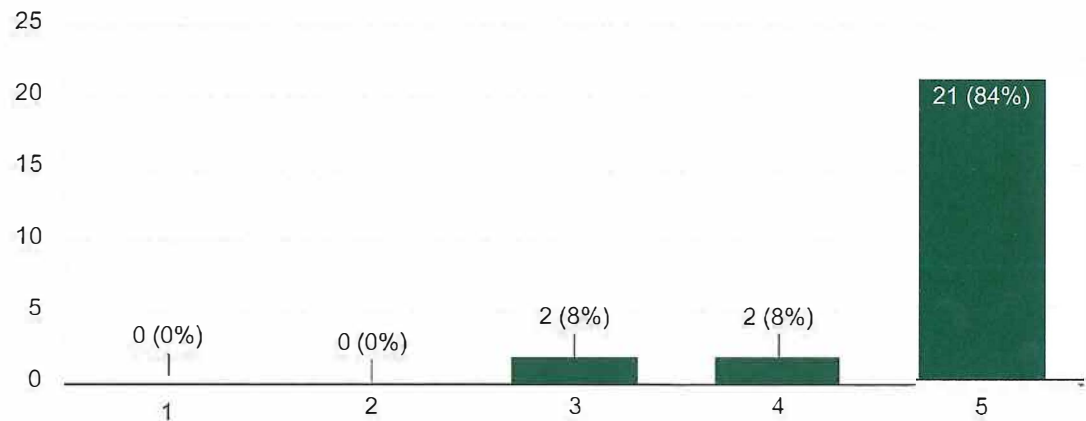
If you disagree, what would you like to see changed?

1 response

More assistance with struggling areas in academics.

How satisfied are you with your curriculum options?

25 responses



Please explain your selection

12 responses

All the education needs are covered and the extra- curriculum classes offered are very beneficial to any child.

No complaints-I get what I need

We use our own curriculum and it is working very well

easy tear out pages & teacher information book is very helpful

IEW would be great along with art curriculum.

the curriculum is great, we were offered a lot of websites. If we found other learning websites or options Miss Stella was very supportive and excited to share with other parents.

I like the way i can tailor things to best benefit his needs.

The variety of options for curriculum allows my child's needs to be met!

I am quite content with the academic program and the curriculum my daughter is provided with.

You always accommodate my curriculum needs. Thank you.

I did a lot of research and planning over summer to find what would work well for my kids.

I love that I can get all the help I need homeschooling Makenna.

What curriculum choice, if any, would you like to see added for your student?

7 responses

A foreign language.

Story of the World-CD's

More science, STEM

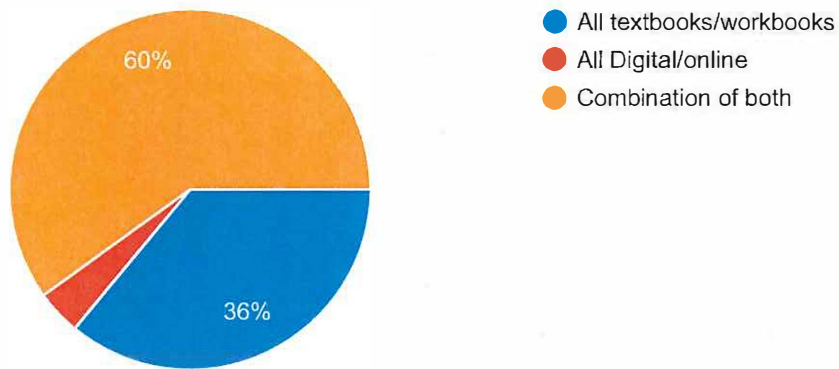
Not curriculum persay, but I would like to see a grade guideline for each grade. To know at a particular grade level what concepts a student should know going into the grade and what concepts they should know by the end of the school year.

None but I do special order Daily Reading Practice and I highly recommend it to others.

Book Shark

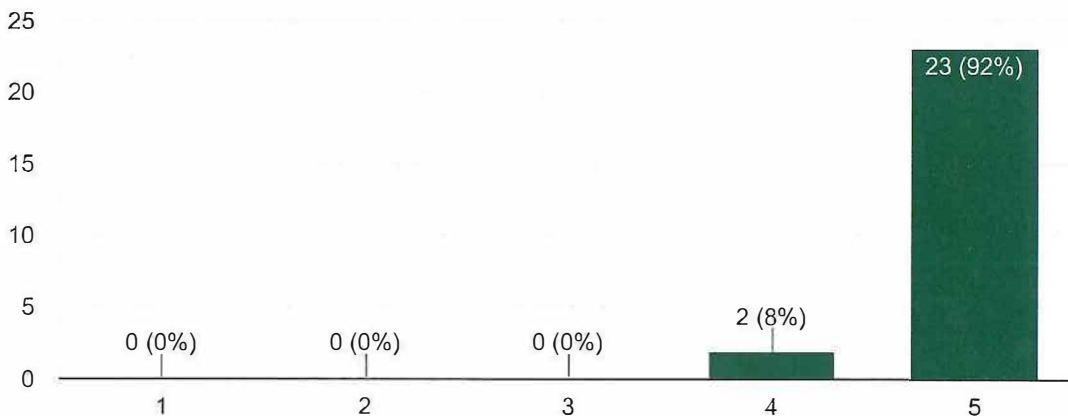
As we are planning new curriculum, do you prefer...

25 responses



I receive the right amount of communication from my Advisory Teacher in a prompt and effective manner.

25 responses



If not, how can your Advisory Teacher improve?

5 responses

She's amazing

no improvement: awesome communication!!

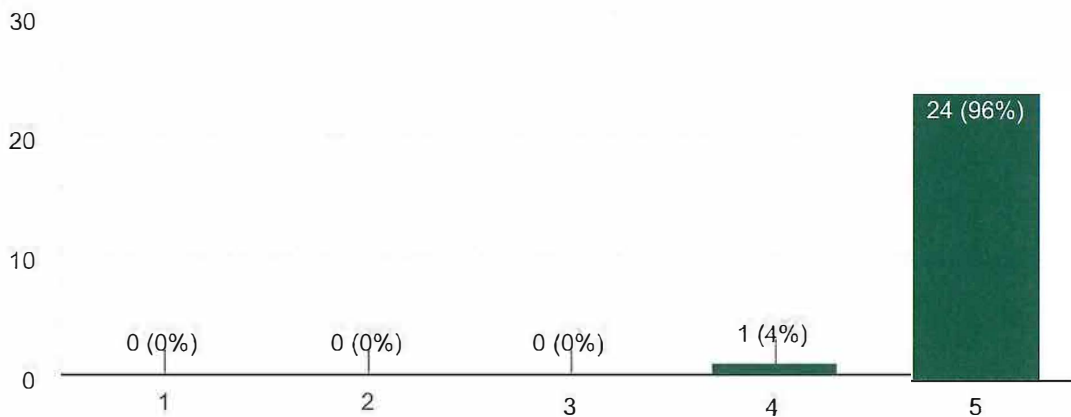
I think some info is passed down later to

her. We love Stella!

We LOVE Debbie! We LOVE all of you!

My Advisory Teacher is open and accessible and responsive to students and parents.

25 responses

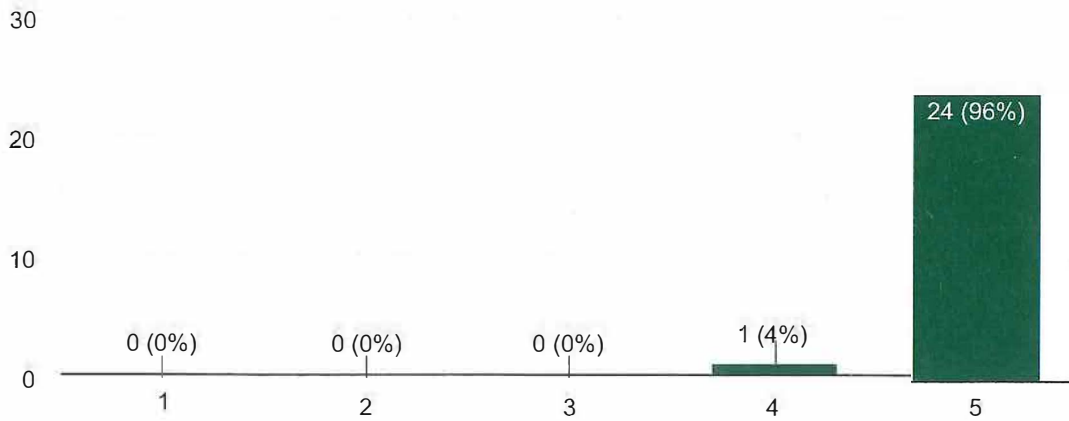


If not, how can your Advisory Teacher improve?

1 response

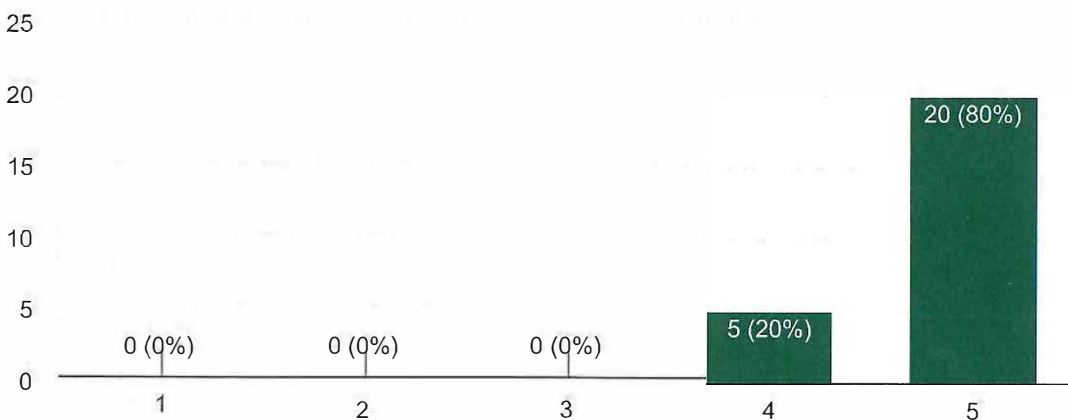
Parents yes student doesn't feel heard often. Maybe listen with being on students side.

The office staff is courteous and helpful. 25 responses



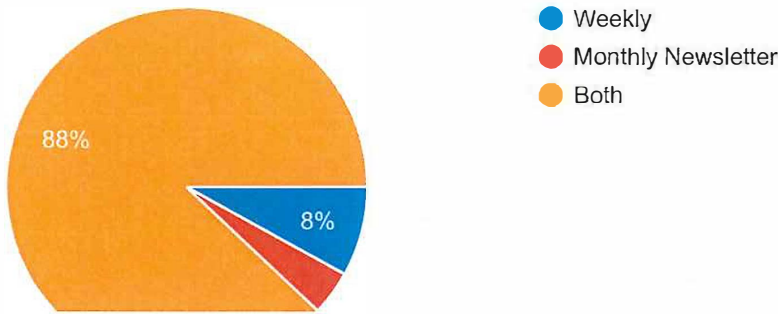
I am well informed about school events and functions.

25 responses



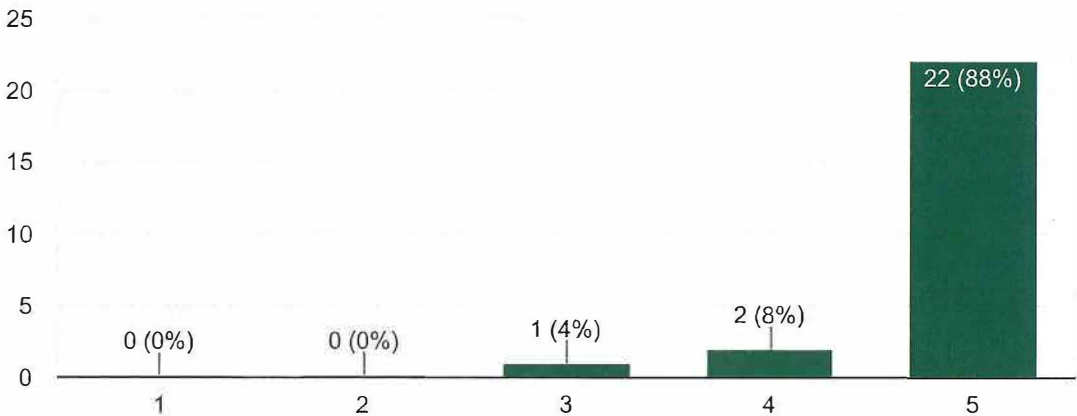
How was GVA Homeschool information best communicated with you as a parent this year?

25 responses



My child feels safe and loved at GVA Charter Homeschool.

25 responses



My child feels safe and loved on the GVA campus.

25 responses

On a scale of 1-5, with 1 being the least and 5 being the most:

1 person rated a 3

3 people rated a 4

21 people rated a 5

What are the two greatest strengths of GVA Charter Homeschool?

25 responses

The teachers abilities to teach students and parents in their homeschool studies and extra-curricular activities; the curriculum itself is more challenging than what is taught at general public school. Individualized, family atmosphere

small enrollment numbers; attentive, responsive, NON-JUDGEMENTAL staff

Enrichment, field trips & other events

You meet your child's needs/ and the flexibility.

Awesome principle & teachers

Family atmosphere, great teachers

Flexible, I think students and parents are loved and cared for.

Open communication, support from staff to all parents and kids.

The ability to help the parent to educate their child in a specialized way, and to give confidence to both. Caring and GVA has a great staff

friendly and caring for the my childs needs

Family Oriented, Continuous Communication

Informative, variety of academics, courteous and supportive

Flexibility, content

Customization of Curriculum and Technology Options

Teachers and involved parents

Flexibility and Support

Friendly and willing to help with things

Going out of your way to meet the needs of students/parents and helping to find an enjoyable approach to learning (thinking outside the box.)

Positive and Balanced

Communication & Respect

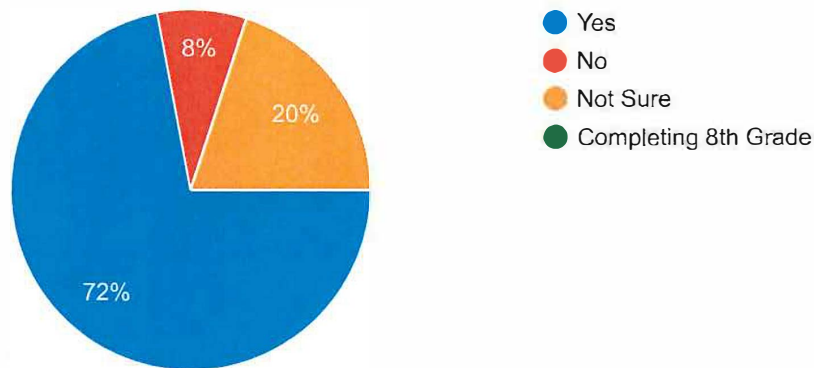
Allowing kids to work at their own pace and offering all the extra things like on campus class and field trips

Flexibility and loving staff

Very loving families, and very helpful when we need the extra help.

Do you plan to continue Homeschooling your children through GVA Charter Homeschool for the 2018-2019 school year?

25 responses



If no, please explain why you are leaving GVACH.

5 responses

We will not continue HS if she is accepted into GVA site campus.

I'm not sure it is meeting our academic needs.

Going to GVA school

We are on the waitlist for GVA but will still enroll for 18/19 school year.

Getting ready for high school transitions

If you are not planning to enroll your child at GVACH for the 2018-2019 school year, where do you plan to enroll him or her?

7 responses

GVA Modesto

the survey is limiting in some of the responses: it would be helpful if all questions had a comment section

Connects waters

big valley christian school

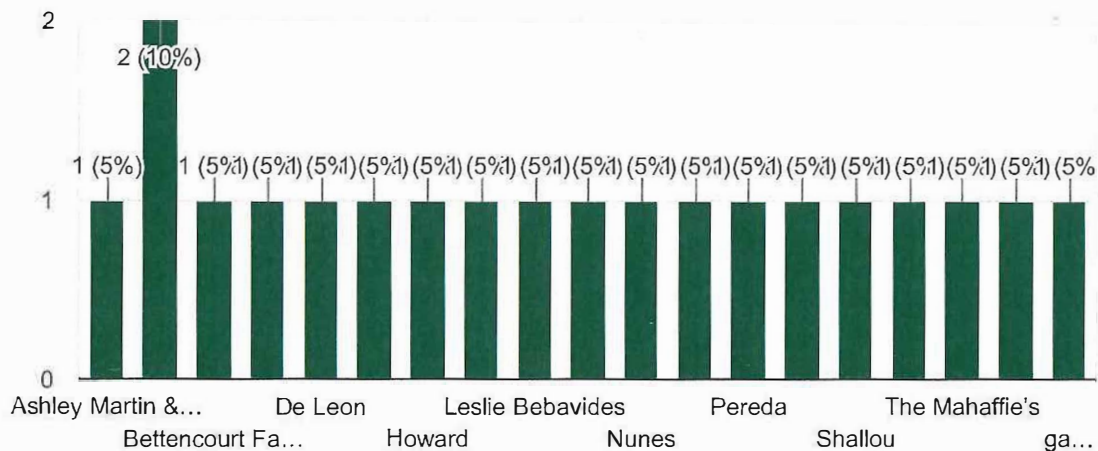
Across the street

We are on the waitlist for GVA but will still enroll for 18/19 school year.

Gateway

(Optional) To better serve you and respond to your concerns, please include your family name below. You will be entered in a drawing to win a prize!

20 responses



Student Survey Results

GVA Modesto Student Survey Results
2018/2017

Category	2018 Student Responses (551)	2017 Student Responses (482)
My teacher cares about me.	91.30%	89.20%
I feel safe at GVA.	82.00%	85.70%
I am able to focus and learn in my classroom	78.60%	73.10%
I am excited to learn.	71.40%	67.40%
I feel loved at GVA.	71.50%	70.70%

GVA Salida Student Survey Results
2018/2017
Scale of 1 to 4, Never to Always
Percentage of Student Responses of 3 and 4

Category	2018 Results: 463 responses	2017 Results: 429 responses
My teacher cares about me.	94.6%	91.8%
I feel safe at GVA.	85.1%	90.2%
I am able to focus and learn in my classroom.	71.4%	73.4%
I am excited to learn.	73.3%	69.5%
I feel loved at GVA.	83.3%	82.5%

Regular Meeting of the Board of Trustees

June 25th, 2018
Monday, 5:30 PM
Great Valley Academy
3200 Tully Rd.
Modesto, CA 95350

a. CALL TO ORDER

b. PLEDGE OF ALLEGIANCE

c. RECOGNITION

d. COMMUNICATIONS

a. WRITTEN COMMUNICATION

- MC Campus Security and Parking

b. PUBLIC PARTICIPATION

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, board members will not respond to presentations and no action can be taken. However, the board may give direction to staff following a presentation.

In compliance with the Americans with Disabilities Act (ADA) and upon request, Great Valley Academy ("GVA") may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order participate in Board meetings are invited to contact the GVA main office in person or by calling 209-576-2283.

c. CHIEF OPERATING OFFICER'S REPORT

d. CHIEF EXECUTIVE OFFICER'S REPORT

e. FOUNDER'S REPORT

e. APPROVAL OF AGENDA AND ORDER OF AGENDA

e. CONSENT AGENDA

Consent Agenda information has been forwarded to each Board Member prior to this meeting for study and is on file at the Great Valley Academy office, 3200 Tully Road, Modesto. Copies of the complete agenda are available at the Board meeting. The Board in one motion acts on items listed on the Consent Agenda. There is no discussion of these items prior to the Board vote unless a member of the Board, staff or the public requests special items be discussed or removed from the Consent Agenda

- a.** Adoption of the Minutes of the Regular Board Meeting of April 30th, 2018

f. ACTION ITEMS

- a. Approval of Yolanda Meraz, Michelle Barton and Vince Jamison as members of the Board Governance Committee.
- b. Approval of Road Deed for the required dedication of Sisk Road right-of-way to Stanislaus County
- c. Approval of 2018-2019 Modesto LCAP
- d. Approval of 2018-2019 Salida LCAP
- e. Approval of 2018-2019 Modesto preliminary budget
- f. Approval of 2018-2019 Salida preliminary budget

g. INFORMATION AND DISCUSSION

- a. Monthly Financials
- b. Committee Update

h. FUTURE AGENDA ITEMS

- a. **NEXT REGULAR BOARD MEETING** – August 27th, 2018
~Modesto Campus

i. FINAL ADJOURNMENT

Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 3200 Tully Rd., Modesto CA 95350.



MODESTO CHRISTIAN SCHOOL

5755 Sisk Road - Modesto, CA 95356

Great Valley Academy
3200 Tully Road
Modesto, CA 95350

June 18, 2018

Attn: Leah Franklin

Dear Ms. Franklin,

After review of a parent survey and as a result of a specific request from our *Crusader Parents Club*, the Board and Administration of Modesto Christian School has undertaken a project to develop a more robust campus security plan that will provide our students, staff, and families with a more secure campus. In light of the tragic school shootings that have continued to plague school campuses throughout the country we have come to the realization that we must take action to provide this additional security. As a private school that operates primarily on the basis of paid tuition by families it is also critical from a purely business perspective that we respond to our paying customers' requests to provide the security improvements they are asking for.

A key requirement for a security plan to be effective is to secure the physical perimeter of the campus which at a minimum means fences and gates. I believe that GVA agrees with this and we have seen similar activities taking place to secure your campus as well. However in order to complete our perimeter security, we also need to secure our parking lots and therefore we need to move forward to remove the 92-spot Temporary Parking Easement on our property.

Earlier this year on February 1st (prior to our parent survey or our parent club's request for a more secure campus), I emailed you requesting a status update asking where GVA was in the process of constructing a parking lot on the north side of the GVA property. You responded that GVA had no project plan or timeline for the parking lot and had no plans to do so in the near term. As you will recall, the stated intention of the May 2016 agreement with the County was for GVA to construct the parking lot as expeditiously as feasible so that the use of the 92 parking spaces on our property would no longer be necessary. We believe that a sufficient parking lot has been constructed on your property and that there are more than 92 spots available to you in that lot. Therefore we believe that the temporary parking easement is no longer a necessity based on the requirements given to us by the County in 2016.

It has now been 2 full years since we signed the temporary easement to allow GVA temporary parking on our property and since you have sufficient parking already established it is time to remove the easement so the two campuses can be physically separated and secured. We do need to get written confirmation from the County of Stanislaus before the removal of the easement can be recorded and we look forward to your cooperation in getting this accomplished.

If you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Kevin Bidlack
Vice President,
Modesto Christian School, Inc.

Chief Operating Officer's Report
June 25, 2018
Board Meeting



Process and Policy Updates

- ❖ KidsCare billing and check-in system – Go Live Scheduled for July 17th
- ❖ Website content management training for key staff members – July 18th
- ❖ Fiscal and Human Resource policy manuals
- ❖ Verify and/or create duty statements/job descriptions for all positions
- ❖ Facilities/Maintenance planning, budgeting and organization

District Responsibilities

- ❖ 2018/19 Budgets – Preliminary for Board Approval
- ❖ New Website Intranet – Design Complete – Begin Data Management
 - ❑ Background & TB Clearance Database for Volunteers
- ❖ Health Benefit Review and Analysis for 18/19
- ❖ All-Staff Multi-Campus Support Annual Meeting – August 9th
- ❖ Year End Website Updates – Staff, Calendars, Handbooks, etc.
- ❖ Paychex – continue to train staff and make improvements

Website Analytics

- ❖ May 2018
 - ❑ 2,091 Users Visited (78.5% New/21.5% Returning)
 - ❑ 7,799 Page Views
 - ❑ Users Averaged 1:44 Minutes on the Site
 - ❑ 56.47% Mobile – 38.7% Desktop – 4.83% Tablet
 - ❑ Search Type: Organic 61.9% - Direct 24.4% - Referral 12.1% - Social 1.6%

Training

- ❖ SCOE District Business Support Meetings – Ongoing
- ❖ SCOE CalSTRS meetings – Bi-monthly
- ❖ LCAP training – TBD

Upcoming

- ❖ Video Surveillance Policy
- ❖ Final Budget Submission for 18/19
- ❖ Audit – October 2018

Chief Executive Officer's Report
June 25, 2018
Board Meeting



Strategic Plan

- Action items in process
- Status report in August

Board Governance

- New board member lunch and learn, June 11, 2018
- Recommendations for new members to be voted on 6/25/18

State Accountability

- Local indicator related survey results, presented 4.30.2018
- Reflection on implementation of state standards, presented 4.30.2018
- LCAP complete, to be presented 6/25

External impact, linkages

- Advocating in Sacramento, spent the day meeting with legislators (April 17, 2018)
 - SB1362 pulled due to lack of support (CCSA and charter school leaders, actively involved)
- Actively involved in both California level charter school organizations
 - Legislative impact review, assessment
 - Providing advisory capacity as requested
- Regular meetings with SCOE Superintendent, Cabinet members
- Stanislaus Partners in Education (SPIE)
- Hosted all 3 SCOE superintendent of schools candidates
- ACSA monthly breakfast meeting
- ACSA Every Student Succeeding recognition
- SCOE Spring Trustee Dinner
- Multiple community connection meetings, corporate and nonprofit leaders
- Steering Committee Member, Learning to Teach and Lead Continuum
- Ongoing participation in Central Valley Accelerator Cadre
- Ongoing participation in Central Valley Leadership Program
 - Presentations at various leadership sessions
 - Communicating input for pilot year (continuous quality improvement)
 - Graduation June 5, 2018

Other

- Homeschool Principal recruitment/hire
 - Hired Christine Frost!
 - Transition began with team, parents
 - Further 1-1 time with Sherry by end of June

Salida Campus

- Stanislaus County required Sisk Road improvements
 - Work scheduled to begin week of 6/25/18
 - Finalizing requirements for landscaping component
 - Road easement to be approved 6/25/18

Modesto Facilities

- Prop 39 Energy Effectiveness funding
 - Auditorium HVAC completion
 - Engaged with architect, per board approval
 - Architectural revisions complete
 - Solicitation of project bids- May-June
 - Balance of funding received
 - Highlands contract approved, installation in process

Campus Safety

- Reflecting on safety, site specific
 - Ongoing conversation and fine tuning of process

Professional Development

- Webinars
 - State Accountability: CA Dashboard/LCAP
 - Superintendent series: ACSA/Brandman University
 - Data and Evaluation
 - Improved/Increased services (LCAP)
- Conferences
 - CSDC Conference
 - ACSA Every Child Counts Symposium
- Programs
 - Yearlong coaching mastery (start date 5/30/2018)

California Budget 2018-2019

- On governor's desk awaiting signature



Legislative update (per CCSA)

Sponsor/Support: AB 2635 (Weber) – LCFF: Lowest Performing Subgroup: AB 2635 would create an additional subgroup within the Local Control Funding Formula (LCFF) for the lowest academically performing subgroup, currently African American students. AB 2635 was approved on the Assembly Floor with a 76-0 vote with 2 abstentions. The bill will now move to the Senate. This issue is also active in the budget, and is being discussed at the budget conference committee hearings that are taking place next week.

Support: AB 1871 (Bonta) – Charter School Meal Service Programs: AB 1871 would require all classroom-based charter school programs to provide at least one meal to free or reduced-price meal eligible students daily. AB 1871 passed the Assembly Floor with a 56-16 vote with 6 abstentions. CCSA has moved to a support position following a compromise with the author and sponsors of this measure. The amendments provide all new charter schools an additional year to implement meal programs, encourage school districts to provide assistance to charter schools, and only applies this legislation to nonclassroom-based programs when students are scheduled to attend an on-site program for 2 hours or more.

Oppose: AB 3222 (O'Donnell) – Prevailing Wage for Charter School Conduit Bonds: AB 3222 would require charter schools to pay prevailing wage for projects paid for via conduit bonds. CCSA is opposed to this legislation as it could increase costs on these programs by as much as 20 percent. AB 3222 passed the Assembly Floor with a 54-19 vote with 5 abstentions.

Oppose unless Amended: AB 3228 (Burke) – Surplus Property: Emergency Loans: AB 3228 would allow specified school districts with emergency state loans to sell surplus property to private developers in order to pay off their emergency loan balance. CCSA is concerned because this could potentially allow these districts to sell off property that is currently occupied by charter schools.



Great Valley Academy

3200 Tully Road
Modesto, CA 95350

Phone: (209) 576 – 2283 **Fax:** (209) 576 - 2838

June 25, 2018

Founders Report to the Great Valley Academy School Board

- June 5 attended Michael Ruehle's and Russel Howell's graduation from the first Central Valley Learning Project in Fresno
- June 7 attended the meeting of the California Collaborative on Educational Excellence in Sacramento

I talked with Suji Shin who is helping us coordinate our research efforts. She had done some background checking on Dr. Fumiko Hoeft at UCSF and found her credentials very impressive. She will be contacting us on what types of projects would be valuable to the Collaborative in disseminating to other California public schools

- Great Valley Smart staff trainings-We are adding a lot of new activities to our training program to improve student outcomes
- Working with Naomi Stewart (GVS director) and Lindsey Duran (Salida SRS lead) to improve teacher training in GVS and SRS.
- I have been putting together data that we have collected over the past 2 years on SRS to provide Dr. Hoeft.
- I have been working with Dr. Remick on completing her two research projects on Left Eye Dominance and Eye Convergence and how they relate to reading achievement.

Respectfully Submitted,

Eldon Rosenow, OD, FCOVD.

GREAT VALLEY ACADEMY
REGULAR MEETING OF THE BOARD OF TRUSTEES
April 30, 2018

MINUTES

Members Present: Chad Wolf, Susan Nisan, Vince Jamison, Michelle Barton, Steve Payne, Ryan Swehla, John Kramer, Yolanda Meraz

Members Absent: Twila Tosh, Mike Gianelli

Great Valley Academy Staff Present: Sherry Smith, Russ Howell, Christine Frost, Mike Ruehle, Roop Pannu, Marisa Meeks, Leah Silvestre, Dr. Rosenow, Mrs. Poole, Kelli Rupe

Audience Present: Parents, students (3) for Sutters Fort presentation, Sue Rich

Call to Order: The meeting was called to order at 5:32 PM.

Pledge of Allegiance: Mr. Payne welcomed everyone and led the Pledge of Allegiance.

Student Presentation: Students from Mrs. Poole's class presented on their time at Sutters Fort and the things that they studied there.

Communications: **COMMUNICATIONS**

Written Communications: None

Public Participation: None

Modesto Principal's Report: Mr. Ruehle presented the results of the Student Survey to the Board.

Salida Principal's Report: Mr. Howell presented the results of the Student Survey to the Board.

MINUTES

Regular Meeting of the Board

April 30, 2018

Page | 2

Homeschool

Principal's Report:

Mrs. Smith presented results of the Home School Survey to the Board.

Chief Operating

Officer's Report:

Mrs. Meeks presented her report to the Board. She reported that she has been working on updating handbooks and the kids care billing system which will go live for the next school year.

Chief Executive

Officer's Report:

Mrs. Silvestre Franklin spoke about the SB 1362 being pulled and the overwhelmingly positive teacher comments on the surveys.

Founder's Report:

Dr. Rosenow presented his report to the board.

Approval of Agenda/

Order of Agenda:

The motion was made by Mr. Kramer, seconded by Mr. Jamison approving the Agenda/Order of Agenda. A roll call vote was taken.

AYES: Wolf, Nisan, Jamison, Barton, Payne, Swehla, Kramer, Meraz

NOES: None

ABSENT: Tosh, Gianelli

ABSTENTIONS: None

Consent Agenda:

CONSENT AGENDA

The motion was made by Mr. Kramer, seconded by Mr. Swehla approving the consent agenda items. A roll call vote was taken.

AYES: Wolf, Nisan, Jamison, Barton, Payne, Swehla, Kramer, Meraz

NOES: None

ABSENT: Tosh, Gianelli

ABSTENTIONS: None

MINUTES

Regular Meeting of the Board

April 30, 2018

Page | 3

Action Items:

ACTION ITEMS

- a. The motion was made by Mr. Jamison, seconded by Mrs. Barton approving the additional bank account for Kids Care. A roll call vote was taken.

AYES: Wolf, Nisan, Jamison, Barton, Payne, Swehla, Kramer, Meraz

NOES: None

ABSENT: Tosh, Gianelli

ABSTENTIONS: None

- b. The motion was made by Mr. Swehla, seconded by Mrs. Meraz approving GVA Volunteer Policy #2018.040. A roll call vote was taken.

AYES: Wolf, Nisan, Jamison, Barton, Payne, Swehla, Kramer, Meraz

NOES: None

ABSENT: Tosh, Gianelli

ABSTENTIONS: None

- c. The motion was made by Mrs. Barton, seconded by Mr. Swehla approving the Cash Investment Policy #2018.041. A roll call vote was taken.

AYES: Wolf, Nisan, Jamison, Barton, Payne, Swehla, Kramer, Meraz

NOES: None

ABSENT: Tosh, Gianelli

ABSTENTIONS: None

- d. The motion was made by Mr. Jamison, seconded by Mr. Kramer approving the Modesto Student/Parent Handbook. A roll call vote was taken.

AYES: Wolf, Nisan, Jamison, Barton, Payne, Swehla, Kramer, Meraz

NOES: None

ABSENT: Tosh, Gianelli

ABSTENTIONS: None

MINUTES

Regular Meeting of the Board

April 30, 2018

Page | 4

- e. The motion was made by Mr. Kramer, seconded by Mrs. Meraz approving the Salida Student/Parent Handbook. A roll call vote was taken.

AYES: Wolf, Nisan, Jamison, Barton, Payne, Swehla, Kramer, Meraz

NOES: None

ABSENT: Tosh, Gianelli

ABSTENTIONS: None

- f. The motion was made by Mrs. Barton, seconded by Mr. Jamison approving the Employee Handbook. A roll call vote was taken.

AYES: Wolf, Nisan, Jamison, Barton, Payne, Swehla, Kramer, Meraz

NOES: None

ABSENT: Tosh, Gianelli

ABSTENTIONS: None

- g. The motion was made by Mr. Wolf, seconded by Mr. Jamison accepting the Form 990. A roll call vote was taken.

AYES: Wolf, Nisan, Jamison, Barton, Payne, Swehla, Kramer, Meraz

NOES: None

ABSENT: Tosh, Gianelli

ABSTENTIONS: None

- h. The motion was made by Mr. Swehla, seconded by Mrs. Barton approving the CSU, Stanislaus Agreement. A roll call vote was taken.

AYES: Wolf, Nisan, Jamison, Barton, Payne, Swehla, Kramer, Meraz

NOES: None

ABSENT: Tosh, Gianelli

ABSTENTIONS: None

- i. The motion was by Mrs. Barton, seconded by Mr. Kramer approving the additional stipend positions. A roll call vote was taken.

AYES: Wolf, Nisan, Jamison, Barton, Payne, Swehla, Kramer, Meraz

NOES: None

ABSENT: Tosh, Gianelli

ABSTENTIONS: None

MINUTES

Regular Meeting of the Board

April 30, 2018

P a g e | 5

Information and

Discussion:

Monthly Financials

Modesto cash at end of year is at 3% with a 4 million cash balance and Salida is at 2.7% with a 1.3 million cash balance.

Survey Results:

Sue Rich with SCOE presented results from the teacher surveys from each campus.

Future Agenda

Items:

FUTURE AGENDA ITEMS

Next Regular Board Meeting – June 25th, 2018 – Modesto Campus

Adjournment:

The meeting was adjourned at 7:22 p.m.



Action Item a.

Approval of Yolanda Meraz, Michelle Barton and Vince Jamison as members of the Board Governance Committee

NO FEE (GC 6103)
RECORDING REQUESTED BY:
BOARD OF SUPERVISORS

When Recorded Mail To:

STANISLAUS COUNTY
DEPARTMENT OF PUBLIC WORKS
1716 MORGAN ROAD
MODESTO, CA 95358

Road Name: SISK ROAD

APN: 136-032-037

ROAD DEED

The undersigned grantor(s) declare(s):

Documentary transfer tax is \$ 0.00.

Exemption: R&T Code 11922

() computed on full value of property conveyed, or

GC 27388.1 (a) (2)

() computed on full value less value of liens and encumbrances remaining at the time of sale

(x) Unincorporated area: () City of _____

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, the undersigned does hereby grant to the COUNTY OF STANISLAUS, a political subdivision of the State of California an easement for road and public utility purposes in the real property in the County of Stanislaus, State of California described as:

SEE EXHIBIT "A" AND "B"

Undersigned : Great Valley Academy, a California nonprofit public benefit corporation

BY: _____
(sign)

BY: _____
(sign)

(print) (title)

(print) (title)

Dated: _____

Dated: _____

APPROVED as to description: _____ Dated: _____

CERTIFICATE OF ACCEPTANCE AND CONSENT TO RECORDATION

This is to certify that the interest in real property conveyed by the deed or grant dated _____

from Great Valley Academy, a California nonprofit public benefit corporation to County of Stanislaus a political corporation and/or governmental agency, is hereby accepted by the undersigned officer or agent on behalf of the Board of Supervisors of the County of Stanislaus, pursuant to authority conferred by resolution of the Board of Supervisors of the County of Stanislaus adopted on May 12, 1998 in accordance with the provisions of Government Code Section 27281, and the grantee consents to recordation thereof by its duly authorized officer.

Larry S. Fontana, L.S. 8504, County Surveyor
of Stanislaus County, State of California

By _____ Dated: _____

EXHIBIT "A"
LEGAL DESCRIPTION
EASEMENT FOR ROADWAY AND PUBLIC UTILITIES
SISK ROAD

ALL that certain piece or parcel of land situate in the County of Stanislaus, State of California, lying within the Southwest quarter of Section 27 and the Northwest quarter of Section 34, Township 2 South, Range 8 East, Mount Diablo Meridian, described as follows:

All that portion of that certain real property as conveyed to Great Valley Academy, a California nonprofit public benefit corporation by Grant Deed filed in the Office of the Recorder of the County of Stanislaus on June 30, 2016 as Document number 2016-0049259, being more particularly described as follows:

BEGINNING at the quarter corner common to said Sections 27 and 34, said corner also lying on the existing center line of Sisk Road and being the Northerly terminus of that certain 50 foot wide County Road known as Sisk Road pursuant to Documents filed in the Office of the Recorder of the County of Stanislaus on February 17, 1933 in Volume 490 of Official Records at Page 20 and February 1, 1978 in Volume 3136 of Official Records at Page 240, Instrument no. 39416; thence South 88°49'34" West along the Section line common to said Sections 27 and 34, also being the Northerly line of present Sisk Road right of way, a distance of 30.00 feet to an angle point in last said right of way; thence South 00°57'58" East along last said right of way line, a distance of 647.55 feet more or less to the Northerly terminus of that Easement Deed for public road and utility purposes to Stanislaus County filed in the Office of the recorder of the County of Stanislaus on August 14, 2007 as Document No. 2007-0104637; thence South 89°02'02" West along the Northerly line of last said Easement Deed, a distance of 14.00 feet to an angle point in last said Easement Deed also being a point which lies 44.00 feet, measured perpendicular to, the North-South quarter line of said Section 34 and the center line of Sisk Road; thence North 00°57'58" West, 44.00 feet West of and parallel with said North-South quarter section line and center line of Sisk Road, a distance of 647.50 feet to a point on the Section line common to said Sections 27 and 34; thence continuing North 00°57'58" West along a line which lies 44.00 feet West of and parallel with the North-South quarter line through said Section 34, a distance of 0.23 feet to an angle point; thence North 00°46'24" West along a line lying 44.00 feet West of and parallel with the North-South Quarter line through said Section 27, a distance of 157.41 feet; thence North 89°13'36" East, a distance of 44.00 feet to a point on last said North-South quarter line through Section 27; thence South 00°46'24" East along last said line, a distance of 157.34 feet to the point of beginning.

CONTAINING 15,995 Square feet more or less

SUBJECT to all easements and/or rights-of-way of record



A handwritten signature in blue ink that reads "Dave Skidmore".

Dave Skidmore, P.L.S. 7126
05/24/18

M.I.D. MAIN CANAL

20' ACCESS EASEMENT

APN: 136-032-037
GREAT VALLEY ACADEMY
DOC. NO. 2016-0049259

LINE TABLE		
LINE	BEARING	LENGTH
L1	S88°49'34"W	30.00'
L2	S00°57'58"E	647.55'
L3	S89°02'02"W	14.00'
L4	N89°13'36"E	44.00'

SECTION LINE SEC. 27

N00°46'24"W
157.41'

N00°57'58"W
0.23'

ROAD DEED BY
THIS DOCUMENT
15,995 SQ.FT.

S00°46'24"E
157.34'

1/4 COR. SEC. 27 & 34, 2/8
(P.O.B.)

SEC. 34

APN: 136-032-030

40' ROAD DEED
VOL. 490 O.R. PG. 20

10' ROAD DEED
BK. 3136 O.R. PG. 240

14' ROAD DEED
DOC. NO. 2007-0104637

10' P.U.E.
DOC. NO. 2007-0104638

APN: 136-032-038

38-M-08 / 55

ROAD
SISK

DRAWN: DLS
DATE: 5/24/18
SCALE: 1" = 200'
JOB #: 1122-17
DWG: RW_XB

PLAT TO ACCOMPANY LEGAL DESCRIPTION

GREAT VALLEY ACADEMY
ROAD DEED

STANISLAUS COUNTY CALIFORNIA



**ASSOCIATED
ENGINEERING
GROUP**

4206 TECHNOLOGY DRIVE, SUITE 4, MODESTO, CA 95356
PHONE: (209) 545-3390 FAX: (209) 545-3875 www.assoceng.com

Local Control Accountability Plan and Annual Update (LCAP) Template

[Addendum](#): General instructions & regulatory requirements.

[Appendix A](#): Priorities 5 and 6 Rate Calculations

[Appendix B](#): Guiding Questions: Use as prompts (not limits)

[LCFF Evaluation Rubrics](#): Essential data to support completion of this LCAP. Please analyze the LEA's full data set; specific links to the rubrics are also provided within the template.

LEA Name	Contact Name and Title	Email and Phone
Great Valley Academy- Modesto	Leah Silvestre Franklin, Chief Executive Officer	l.silvestre@greatvalleyacademy.com 209-576-2283

2017-20 Plan Summary

The Story

Describe the students and community and how the LEA serves them.

Great Valley Academy Modesto (GVA) campus serves approximately 900 K-8 students. We are located in Modesto, Stanislaus County and are authorized by the Stanislaus County Office of Education. This year, we are celebrating our 10 year anniversary of serving families in our community. We have steadily grown our enrollment, with wait lists each and every year. For the upcoming 2018-2019 school year, we have full enrollment and more than 200 students on the waitlist.

GVA's student population 2017-2018 consisted of approximately 8% English Learners, 0 foster youth and 42% Socioeconomically Disadvantaged students.

Our parents, students and staff continue to rate us highly on our annual surveys. We use the data received from the surveys for reflection, and continuous improvement.

Vision Statement

Great Valley Academies envision thriving communities strengthened by individuals who act with confidence, learn tenaciously, celebrate the differences of others, and positively impact the world around them.

Mission Statement

Great Valley Academies create a safe, loved, learning environment where all students develop foundational thinking skills, and positive character traits to achieve their greatest potential.

Five Foundational Pillars

1. Great Valley Smart (GVS®)

GVA trains the brain to unlock gifted learning through visual and movement skills.

2. Character Development

GVA equips students to become caring and responsible through choice theory, character reflection and assessment.

3. Climate: Safe/Loved/Learning

GVA nurtures a sense of community where everyone is safe, loved and learning.

4. Mastery Learning

GVA empowers students to influence the pace and content of their academic experience by demonstrating mastery.

5. Highly Qualified and Dedicated Staff

GVA develops a highly qualified team through extensive and interactive hiring practices and continuous professional growth.

GVA's program uses our Vision, Mission and Pillars to facilitate our solid character development, positive school climate and positive academic progress.

LCAP Highlights

Identify and briefly summarize the key features of this year's LCAP.

In this year's LCAP, GVA has maintained consistency in retaining the goals as currently being addressed.

The actions and services have remained mostly the same; we have included an increased investment in support of our English Learners by moving forward with a series of intensive professional development and coaching offerings in Specially Designed Academic Instruction in English (SDAIE) and Blueprint for Effective Leadership & Instruction for our EL's Future (B.E.L.I.E.F). that, combined with the provision of an EL lead on the campus, provides us with solid strategies to facilitate growth in our English Learner students.

Review of Performance

Based on a review of performance on the state indicators and local performance indicators included in the LCFF Evaluation Rubrics, progress toward LCAP goals, local self-assessment tools, stakeholder input, or other information, what progress is the LEA most proud of and how does the LEA plan to maintain or build upon that success? This may include identifying any specific examples of how past increases or improvements in services for low-income students, English learners, and foster youth have led to improved performance for these students.

Greatest Progress

Our local indicator items that we are most proud of:

Based on 2017-2018 Student survey data

- 82% of students often or always report feeling safe
- 91% of students often or always report feeling that their teacher cares about them.

Based on 2017-2018 Parent survey data

- 94% of parents report that their student always or most of the time is happy to come to school
- 100% of parents report that their student always or most of the time feel safe at school
- 93% of parents report feeling welcome on campus
- 94% of parents report that GVA meets or exceeds their expectations

There were a total of 34,762 lunches served in 2017-2018 with 87% of those served to students qualifying for free/reduced lunch.

Our state indicator items that we are most proud of:

2016-2017 CAASP Results:

- 45% of students met or exceeded standards in English/Language Arts (+8% from baseline)
- 37% of students met or exceeded standards in Math (+13% from baseline)

2016-2017 NWEA-MAP Results (Local Assessment):

- 74% of students showed growth from Fall to Winter in Math
- 75% showed growth from Fall to Winter in Reading
- 70% showed growth from Fall to Winter in Language Arts

Referring to the LCFF Evaluation Rubrics, identify any state indicator or local performance indicator for which overall performance was in the “Red” or “Orange” performance category or where the LEA received a “Not Met” or “Not Met for Two or More Years” rating. Additionally, identify any areas that the LEA has determined need significant improvement based on review of local performance indicators or other local indicators. What steps is the LEA planning to take to address these areas with the greatest need for improvement?

Greatest Needs

The areas in which we need to focus on, and gain progress are:

- English Learner progress
- ELA (all students)
- Suspension rate (all students)

In order to make progress in these areas we are continuing to engage in professional development, site admin completing walkthroughs (providing feedback), maximizing our school climate resources and providing our EL teacher lead with resources, and opportunities to provide support to teachers.

Referring to the LCFF Evaluation Rubrics, identify any state indicator for which performance for any student group was two or more performance levels below the “all student” performance. What steps is the LEA planning to take to address these performance gaps?

Performance Gaps

Though we didn’t have groups 2 levels below all students, our Students with Disabilities-ELA was red.

We are working on strategies to direct more targeted interventions with our SWD students. Additionally, we will be providing ongoing development opportunities and new curriculum (& training) as needed to continue development of support for our SWD.

If not previously addressed, identify the two to three most significant ways that the LEA will increase or improve services for low-income students, English learners, and foster youth.

Increased or Improved services

GVA’s investment in creating and maintaining an onsite lunch program benefits all students, yet in 2017-2018, 87% (up from 84%) (34,762) of the lunches served, went to our socioeconomically disadvantaged students.

GVA will continue to invest in our teacher leader to focus on developing strategies for EL’s and to work with teachers so they have access to the strategies that best support the EL’s in the classroom.

We have no foster youth.

Budget Summary

Complete the table below. LEAs may include additional information or more detail, including graphics.

DESCRIPTION	AMOUNT
Total General Fund Budget Expenditures For LCAP Year	\$ 7,701,610
Total Funds Budgeted for Planned Actions/Services to Meet The Goals in the LCAP for LCAP Year	\$ 725,500

The LCAP is intended to be a comprehensive planning tool but may not describe all General Fund Budget Expenditures. Briefly describe any of the General Fund Budget Expenditures specified above for the LCAP year not included in the LCAP.

The majority of our budget dollars are excluded from this document, only the budgeted expenses related to the LCAP planned actions/services are included.

The remaining budget dollars are allocated to:

- Certificated salaries
- Classified salaries
- Employee benefits
- Books and supplies
- Services and other operating expenses
- Capital expenses
- Facilities costs

DESCRIPTION	AMOUNT
Total Projected LCFF Revenues for LCAP Year	\$ 7,701,610

Annual Update

LCAP Year Reviewed: 2017-18

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed.

Goal 1

Great Valley Academy will create an environment that provides quality education through a positive learning experience, facilitated by highly qualified personnel.

State and/or Local Priorities addressed by this goal:

State Priorities: 1,2,4,5,7,8

Local Priorities:

Annual Measureable Outcomes

Expected

Actual

Increased/improved student academic results will be measured by:

- CAASPP test performance
- Local assessment performance
- API (no longer applicable)
- Percentage of students who have made progress toward English Proficiency
- Rate of students Reclassified as Fluent English Proficient(RFEP)

Great Valley Academy is not a high school, so high school metrics for priority 4 are not applicable.

Great Valley Academy is not a high school, so high school metrics for priority 4 are not applicable.

Teachers will be appropriately assigned and credentialed, or licensed as applicable to charter schools.

100% of all teachers are appropriately assigned and credentialed, or licensed as applicable to charter schools.

Expected

Actual

Teachers and classified staff will be supported by offsite professional development opportunities, as well as regular onsite sessions. Offerings will continue to focus on CCSS, technology and other topics. Opportunities for specific EL strategies and ELD standards will be provided to campus EL leads.	Teachers and classified staff received ongoing professional development opportunities, areas of focus included: Next Generation Science Standards (NGSS), Common Core aligned Math, Common Core aligned English Language Arts, B.E.L.I.E.F English learners, Education Technology Conference, Conscious Discipline, site safety (active shooter), and social media awareness.
English Learners (EL) will be assessed annually until they are reclassified as Fluent English Proficient (RFEP)	Continued annual assessment.
Access to Broad Course of Study and Instructional Materials will be provided.	Access to Broad Course of Study and Instructional Materials were provided.
The area of technology, curriculum and instructional resources will continue to be examined and expanded, with changes being implemented based on identified need.	Annual review and assessment
<p>Metric Baselines:</p> <p>CAASP baseline:</p> <ul style="list-style-type: none"> • 37% meet/exceed standards in English/Language Arts • 24% meets/exceed standards in Math <p>Local assessment:</p> <ul style="list-style-type: none"> • 52% reached projected growth in math • 52% in Reading • 45% in English/Language Arts 	<p>2016-2017 CAASP Results:</p> <ul style="list-style-type: none"> • 45% of students met or exceeded standards in English/Language Arts (+8% from baseline) • 37% of students met or exceeded standards in Math (+13% from baseline) <p>2016-2017 NWEA-MAP Results (Local Assessment):</p> <ul style="list-style-type: none"> • 52% of students met or exceeded the projected growth in Math • 61% in Reading (+9%) • 54% in Language Arts (+9%) • 74% of students showed growth from Fall to Winter in Math • 75% showed growth from Fall to Winter in Reading • 70% showed growth from Fall to Winter in Language Arts.

Expected

CELDT is used to calculate baseline data on EL's and RFEP's;

- 7.3% of students qualified as EL's
- 27.3% RFEP

CELDT is being replaced by ELPAC. An ELPAC 2018-2019 Baseline will be provided in the 2019-2020 LCAP.

2014-2015 Stakeholder feedback showed to 3 priorities as

- 1) Retaining highly qualified teachers
- 2) Access to core subjects
- 3) Positive school climate

Facilities rated good on 2014-2015 SARC

API baseline no longer applicable

Metric data will include:

- CAASPP test results
- Local assessments
- CELDT test results
- stakeholder feedback
- SARC data.

Actual

2016-2017

- 7.9% of total students qualified as EL's
- 9% of EL's RFEP'd.

2017-2018 Results as shown by Stakeholder survey:

- Priority 1- Ensure highly qualified teachers
- Priority 2- Ensure student access to core subjects that prepare them for High School (i.e. English, Math, Social Science, Science, PE)
- Priority 3- Maintain a positive school climate (sense of safety, connection to school, reduce suspensions/expulsions)

Facilities rated good on 2016-2017 SARC

California State Accountability System has replaced API

Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

Action 1.1

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Provide access to Beginning Teacher Support and Assessment. Provide site specific, direct oversight to first and second year teachers. Compensate County Office of Education for annual fees related to induction. Provide substitutes to allow for protected time.	Provided Induction services/support for 3 teachers, through the Stanislaus County Office of Education. Provide site specific lead teacher support for new teachers, focused on induction requirements.	\$12,000 LCFF Induction program cost	\$ 10,500 LCFF BTSA Support Induction program

Action 1.2

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Provide teacher/staff support and growth opportunities by offering professional development opportunities focused on Common Core State Standards, technology, ELL/ELD, and other applicable topics.	Stanislaus County Office of Education staff was brought onsite to provide NGSS, and Math (including Math walks) integrated lessons to all teachers. All teachers received onsite SDAIE training, follow up sessions. Offsite professional development topics included Science & Engineering practices, Eureka Math, CCSS specific math topics, Guided Reading, and Physical Education. (92% of teachers received off site professional development)	\$50,000 LCFF Professional development courses, consultants, materials and substitute costs.	\$51,153 LCFF Provided teacher/staff support and growth opportunities by offering professional development opportunities.

Action 1.3

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Provide teacher support by supplying mentors and peer observation time (protected time).	28% of teachers participated in onsite mentor program. Substitutes were provided to allow for protected mentoring and observation time.	\$10,000 LCFF Provide substitutes to allow for protected mentoring and observation time.	\$10,360 LCFF Substitutes provided to allow for protected mentoring and observation time.

Action 1.4

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Continue to integrate Common Core State Standards based instructional resources. This includes curriculum, online and other relevant resources.	Purchased Common Core instructional resources: Ten Marks, Eureka Math, Open up Resources (ELA), and American Reading. Continued investment in Mastery Connect software which identifies levels of understanding, targets students for intervention in order to improve learning and instruction (based on Common Core State Standards)	\$70,000 LCFF Purchase Common Core aligned instructional resources.	\$134,081 LCFF Purchased Common Core aligned instructional resources.

Action 1.5

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Provide students with intervention/enrichment opportunities in reading and math. Incorporate strategies providing additional support for EL's.	Provided 105 students with intervention/enrichment opportunities in Reading (28% SED, 14% EL's) and 131 students in Math (46% SED, 14% EL's). 40 K-2 students were provided with SRS/Social Group intervention which helps students with learning social skills and helping them to interact with their peers successfully.	\$145,000 LCFF 1.20 FTE Reading Intervention Teacher 1 FTE Math Intervention Teacher 1 FTE Teacher's Aide	\$185,565 LCFF 1.0 FTE Reading Intervention Teacher 1.0 FTE Math Intervention Teacher 1.9 FTE Teacher's Aide

Action 1.6

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Maintain wireless internet infrastructure and security	Maintained wireless internet infrastructure and security.	\$32,000 LCFF .50 FTE Computer Technician Ongoing professional development/consulting and resources.	\$31,687 LCFF .50 FTE Computer Technician Ongoing professional development/consulting and resources.

Action 1.7

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Maintain oversight of ongoing technology plan and supporting devices. Assess, monitor, support and grow school technological resources.	Purchased additional Chromebooks, computer equipment, Chromebook cart & charger and SLED Watchdog.	\$20,000 LCFF Purchase of computers, Chromebooks, storage/charging solutions, warranties and related software.	\$20,876 LCFF Purchased Chromebooks. Increased/improved firewall, upgraded back-up server and increased storage capacity.

Action 1.8

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Increase staff understanding of ELD/ELL strategies to facilitate instruction for English Learners. Appoint campus EL lead staff members.	EL lead staff attended ELPAC academy, and B.E.L.I.E.F professional development. Lead teacher continued to present regular "Quick Classroom Tips" at all staff meetings. Substitute provided, allowing lead & support staff to attend Professional Development.	\$2,500 LCFF Professional Development. Provide substitutes for coverage.	\$2,590 LCFF Professional Development Provided substitutes for coverage

Action 1.9

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Facilities will be maintained to provide a safe and healthy learning environment.	General ongoing facilities maintenance & repair including: fence and gate repairs, rewiring & electrical upgrade, HVAC repairs, lighting repairs, painting, plumbing repairs, security system & phone line upgrades, rubber base installation and general maintenance. Campus landscaping improvements were also completed.	\$150,000 LCFF Facilities repair and maintenance 1 FTE Maintenance staff, Classified Salaries and Benefits.	\$170,259 LCFF Facilities were repaired and maintained.

Action EL 1.1

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Provide students with intervention/enrichment opportunities in reading and math. Incorporate strategies providing additional support for EL's	See Action 1.5 above	See Action 1.5 above	See Action 1.5 above

Action EL 1.2

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Provide teacher/staff support and growth opportunities by offering professional development opportunities focused on Common Core State Standards, ELL/ELD, and other applicable topics.	See Action 1.2 above	See Action 1.2 above	See Action 1.2 above

Action EL 1.3

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Continue to integrate Common Core State Standards based instructional resources specific to EL's. This includes curriculum, online and other relevant resources.	Integrated in ELA curriculum purchased Purchased read naturally software for targeted EL support.	\$1,000 LCFF Purchase Common Core aligned instructional resources specific to EL's.	\$2,515 LCFF Purchased Common Core aligned instructional resources specific to EL's

Action EL 1.4

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Increase staff understanding of ELD/ELL strategies to facilitate instruction for English Learners. Appoint campus EL lead staff members. Expand instructional resources focusing on English Learners.	See Action 1.8 above	See Action 1.8 above	See Action 1.8 above

Analysis

Complete a copy of the following table for each of the LEA’s goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable

Describe the overall implementation of the actions/services to achieve the articulated goal.

Actions 1.1-1.3 relate specifically to teacher support and development in our effort to attract and retain highly qualified personnel. As we continue to implement these actions, our staff is provided with opportunities to learn and grow from experts in various subject matters, their peers, and mentor teachers.

Actions 1.4-1.7 relate to supporting an atmosphere that provides quality education, and provides a positive learning experience. As we continue to support the growth & development of CCSS resources, student academic support and onsite technology & infrastructure, we make progress towards our goal.

Actions 1.8, EL 1.1-1.4, specifically relate to supporting our English Learners in their opportunity to receive a quality education, and experience a positive learning environment. As we invest in staff, instructional resources, and professional development in this area, we provide an improved environment and opportunity for our students to make progress towards proficiency.

Action 1.9 specifically relates to facilities maintenance as a contributing element of creating a safe reliable environment in which students can learn.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

As a result of continued implementation GVA's commitment to a safe, loved, learning environment and the implementation of the above actions, we have made the following progress:

CAASPP 2016-2017

2% increase in students meeting/exceeding standards in English/Language Arts (8% over the past 2 years)

6% increase in students meeting/exceeding standards in Math (13% over the past 2 years)

NWEA-MAP (Local Assessment) 2017-2018

82% of students showed growth from Fall to Winter in Math (8% increase over the past 2 years)

77% showed growth from Fall to Winter in Reading (2% increase over the past 2 years)

81% showed growth from Fall to Winter in Language Arts (11% increase over the past 2 years)

English Learner-Reclassification (RFEP) 10% (1% annual increase) (while a much smaller percent than in base year, our number of EL students has more than doubled, the actual number of students being RFEP'd is about the same)

Facilities overall rating-Good

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

Action1.1~Actual expense less than budgeted expense due to fewer teachers participated in induction program than estimated

Action1.4~Actual expenses more than budgeted amount due to more CCSS aligned instructional resources being purchased than estimated

Action1.5~Actual expenses more than budgeted amount due to assignment of additional aide to support students receiving intervention services

Action1.9~Actual expenses more than budgeted amount due to more facility repairs and upgrades being completed than estimated

ActionEL1.3~Actual expenses more than budgeted amount due to purchase of additional instructional resources

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

In continued support of our teachers, and students (with a focus on our EL and SED students) we approached teacher development with a both broad and focused lenses. We provided all teaching staff with professional development in Specially designed academic instruction in English (SDAIE), and we sent teachers to BER training in “breakthroughs for struggling readers”, ‘power of guided reading” and “Blueprint for effective leadership & instruction for our EL’s future” (B.E.L.I.E.F.) (action 1.2).

As a result of one time funding, we were able to expedite our implementation of state standards, by expanding access to CCSS aligned instructional resources. This allows us to implement more comprehensive access to supportive student resources (action 1.4).

We added an additional .9 FTE instructional aide to our intervention program, which has allowed teachers additional classroom support, and opportunity to serve students specific needs in a deeper way (action 1.5).

We continue our investment in technology, infrastructure and support. This allows students’ access to web based curriculum, resources and assessments. This also provides our students with ‘at home’ access to extend learning opportunities (actions 1.6-7).

As a result of one time funding, we were able to provide additional investment in facilities. Specifically, with contributions from local businesses, we added a ‘sensory garden’ targeting kindergartners with an outdoor, hands on, developmentally based, area to learn (action 1.9).

As we continue to invest in supporting our EL students, we purchased access to an online reading program (Read Naturally) (action EL 1.3).

Annual Update

LCAP Year Reviewed: 2017-18

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed.

Goal 2

Great Valley academy will create a family friendly environment where ongoing communication is facilitated: character education and the quality school philosophy are fundamental pillars in the educational model and services and supports for strong emotional health are provided.

State and/or Local Priorities addressed by this goal:

State Priorities: 3,5,6

Local Priorities:

Annual Measureable Outcomes

Expected

Actual

Increased/improved parent/student/community engagement will be measured by:

- Increased parent participation/involvement levels
- Increased student attendance rates
- Decreased chronic absenteeism
- Decreased suspension rates
- Maintain 0 expulsions
- Maintain 0 Jr. High dropouts

Great Valley Academy is not a high school, so high school metrics for priority 5 is not applicable.

Great Valley Academy is not a high school, so high school metrics for priority 5 is not applicable.

Expected

Continued provision of parent volunteer program, stakeholder meetings, family centered events, professional development focused on character and Quality Schools, campus based student support services. Begin provision of campus based lunch services.

Actual

Family Centered events including the following:

- Meet and Greet to celebrate the new schoolyear
- Texas Road House Drive thru
- Norman Foote Concert (featuring GVA students at the GalloCenter)
- Family Fitness Night
- Jog-A-Thon
- Fall Boutique
- Pizza Night with Round Table
- Talent Show
- Jump for Heart
- Family Movie Night
- Book Fair
- Offspring Swing "Son Edition"
- Spring Concert
- Volunteer Appreciation
- Yogurt Mill Day
- Drama Production "OZ"
- 8th Grade Promotion
- End of Year Party
- Fireworks Booth

Get Involved Group Parent Meetings were held on:

- 9/11/17
- 10/30/17
- 2/5/18
- 3/5/18
- 4/2/18
- 5/7/18

Expected

Actual

Parent Communication Meetings were held on:

- 8/24/17
- 9/28/17
- 1/25/18
- 2/22/18
- 5/3/18

Coffee with the Principal Parent Meetings were held on:

- 8/29/17
- 9/29/17
- 10/31/17
- 11/28/17
- 1/3/18
- 2/27/18
- 4/3/18
- 5/22/18

LCAP specific meetings were held on:

- 4/3/18
- 6/25/18

2017-2018 Campus based student support services:

- 89 students were served by Student Assistant Specialist-
 - 483 individual sessions
 - 25 group sessions

Expected

Actual

	<p>2017-2018 Student survey data:</p> <ul style="list-style-type: none"> • 72% of students often or always report feeling loved • 82% of students often or always report feeling safe • 91% of students often or always report feeling that their teacher cares about them. <p>2017-2018 Parent survey data:</p> <ul style="list-style-type: none"> • 93% of parents report feeling welcome on campus • 94% of parents report that their student always or most of the time is happy to come to school • 100% of parents report that their student always or most of the time feel safe at school • 94% of parents report that GVA meets or exceeds their expectations
<p>Metric Baselines:</p> <ul style="list-style-type: none"> • Parent participation – 270 parent volunteers for school events in 2015-2016 • End of year attendance rate 2014-2015-94.96% • End of year suspension rate 2014-2015 –4.4% • End of year expulsion rate 2014-2015 –0% • End of year Jr. High dropout rate 2014-2015-0%. <p>Metric date will include: Stakeholder feedback, enrollment and attendance data.</p>	<p>There were a total of 215 Parent volunteers in 2017-2018.</p> <p>End of year attendance rate 2016-2017 – 95.83%</p> <p>End of year suspension rate 2016-2017 – 4.0%</p> <p>End of year expulsion rate 2016-2017 - 0%</p> <p>End of year Jr. High dropout rate 2016-2017 - 0%</p> <p>End of year chronic absenteeism rate 2016-2017 – 7.3%</p> <p>There were a total of 34,762 lunches served in 2017-2018 with 87% of those served to students qualifying for free/reduced lunch.</p>

Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

Action 2.1

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Parent volunteer program structure and process. Continue to support growth of parent volunteer program	Continued supporting growth of the parent volunteer program.	\$15,000 LCFF Supplies, communication meetings, .50 FTE Parent Liaison	\$15,435 LCFF Supplies, communication meetings, .50 FTE Parent Liaison

Action 2.2

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Host regular meetings for parents and other stakeholders. Provide access and opportunities to engage in discussions regarding campus based needs.	Hosted regular meetings for parents and other stakeholders. Provided access and opportunities to engage in discussions regarding campus based needs.	\$1,000 LCFF Supplies and onsite childcare	\$1,144 LCFF Supplies and onsite childcare

Action 2.3

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Host family centered social activities. Encourage family engagement and interest in campus/student activities.	Hosted several family centered activities including :Family Fitness Night, Family Movie Night, Offspring Swing “Son Edition”, and the End of the Year Party in an effort to encourage family engagement and interest in campus/student activities.	\$5,000 LCFF Supplies and equipment	\$5,000 LCFF Supplies and equipment

Action 2.4

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Provide students with access to onsite support services (Student Assistance Specialist). Clarify student needs to ensure appropriate access and alignment of services.	89 students were served by Student Assistant Specialist: <ul style="list-style-type: none"> 483 Individual sessions 25 Group sessions 	\$35,000 LCFF Contracted Student Assistance Specialist services	\$35,578 LCFF Student Assistance Specialist through Center for Human Services

Action 2.5

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Provide character education to teachers, students and parents. Focus on character development for students (bullying prevention).	Character Education was provided to staff through professional development training. Character education for students was provided on a weekly basis through family meetings, and as needed through connecting room services. Trainings also included both on and offsite Conscious Discipline, Dealing with Difficult Students, and professional development through SCOE. Students were provided opportunities to attend bullying prevention presentations.	\$45,000 LCFF Training, materials and supplies 1.5 FTE Classified staff & benefits	\$42,876 LCFF Training, materials & supplies

Action 2.6

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Quality Schools Philosophy integrated in school culture. Assess needs, create plan and follow through with implementation.	Book study on topic was made available to all staff, and staff made a presentation to parents.	\$4,000 LCFF Training materials and supplies	\$0 LCFF Training materials and supplies

Action 2.7

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Maintain an onsite school lunch program benefitting all students, providing focused opportunity for qualifying students to have access to free or reduced price lunch.	Continued school lunch program. Added food service staff to keep up with growing demands.	\$30,000 LCFF Ongoing staff costs, meal costs and equipment supplies	\$64,744 LCFF Purchase of equipment and ongoing staff an meals costs

Action LI 2.1

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Host family centered social activities. Encourage family engagement and interest in campus/student activities.	See 2.3 above	See 2.3 above	See 2.3 above

Action LI 2.2

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Provide students with access to onsite support services (Student Assistance Specialist). Clarify student needs to ensure appropriate success and alignment of services	See 2.4 above	See 2.4 above	See 2.4 above

Action LI 2.3

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Create, implement and staff an onsite school lunch program benefitting all students, providing focused opportunity for qualifying students to have access to free or reduced price lunch.	See 2.7 above	See 2.7 above	See 2.7 above

Analysis

Complete a copy of the following table for each of the LEA’s goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

Actions 2.1-2.3, LI2.1 relate specifically to parent communication, support and engagement in our effort to create and maintain a family friendly environment in support of all families, creating an intentionally focused, reassuring environment to affect deeper reach to our socioeconomically disadvantaged students.

Action 2.4, LI2.2 relates to the provision of student support services, which aligns with our effort to provide supports for strong emotional support and development, with a focus on socioeconomically disadvantaged students.

Actions 2.5-2.6 relate specifically to support our fundamental pillars of character education and quality schools philosophy which create a foundation for safe and positive school climate.

Action 2.7, LI2.3 are foundational components in support of the entirety of goal 2, and primarily serves our socioeconomically disadvantaged students.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

As a result of continued implementation of GVA's commitment to the creation of a family friendly environment where ongoing communication is facilitated; character education and the quality school philosophy are fundamental pillars in the educational model and services and supports for strong emotional health are provided, we report the following impact:

19 family centered activities (increase of 9 over last year)
20+ meetings, opportunities to share feedback

Student survey data-

72% of students often or always report feeling loved
82% of students often or always report feeling safe
91% of students often or always report feeling that their teacher cares about them

Parent survey data-

93% of parents report feeling welcome on campus
94% of parents report that their student always or most of the time is happy to come to school
100% of parents report that their student always or most of the time feel safe at school
94% of parents report that GVA meets or exceeds their expectations

Maintained 0 expulsions, and 0 Jr. High dropout
.48% increase in attendance rate (.09% increase over last year)

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

Action2.6~ Actual expenses less than budgeted amount due to reassessment of program needs, and most appropriate resources prior to further development

Action2.7~ Actual expenses more than budgeted amount due to increase in staff to meet increasing demands

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

We are looking at the way we receive and provide development in the area of Quality Schools (a GVA climate component), we are going to be using different resources and processes and will update accordingly (action 2.6)

We will continue to use additional resources to meet growing lunch program needs (action 2.7)

Stakeholder Engagement

LCAP Year: 2018-2019

Involvement Process for LCAP and Annual Update

How, when, and with whom did the LEA consult as part of the planning process for this LCAP/Annual Review and Analysis?

Great Valley Academy has meetings with parents, staff and community members on a continual basis. The goal of these meetings is continuous quality improvement, and to provide an open forum for communication. Various meetings offer a presentation of information, participant questions, and opportunities for stakeholder input. Stakeholders present at meetings include; staff, parents, and board of directors.

This year, we facilitated parent, student and teacher surveys. The data collected from these surveys was communicated to the various stakeholder groups and is being used for reporting, planning and decision making. All of this information drives this year's LCAP and supports our strategic plan.

Our meeting dates are communicated via email, Parent Square (bilingual communication tool), weekly folders home and Facebook. This year's face to face communication opportunities occurred as follows:

Parent Communication Meetings were held on: 8/24/17, 9/28/17, 1/25/18, 2/22/18, 5/3/18

Coffee with the principal meetings were held on: 8/29/17, 9/29/17, 10/31/17, 11/28/17, 1/3/18, 2/27/18, 4/3/18, 5/22/18

Get Involved Group (Parent volunteers) Meetings were held on: 9/11/17, 10/30/17, 2/5/18, 3/5/18, 4/2/18, 5/7/18

LCAP specific meetings (including board meeting) were held on: 4/3/18, 6/25/18

All of these meetings consisted of information presentation, and time for input as well as time for questions to be answered.

Impact on LCAP and Annual Update

How did these consultations impact the LCAP for the upcoming year?

Stakeholder groups participated in online, anonymous surveys which allowed them to prioritize needs in areas based on the 8 state priority areas. They were also invited to provide input through open ended text response areas and to provide feedback on topics including; school climate, meeting time preference, communication method preference as well as specific information related to serving our unduplicated pupils.

The resulting data was analyzed and provided a big picture of stake holder perspective on their desires for parents, staff and board at GVA. The trends in survey data correlated with last year's overall trends. According to survey results, the top 3 priority areas are 1) ensure highly qualified teachers, 2) ensure access to core subjects, and 3) maintain positive school climate.

The combined resulting information drove the development of the goals and actions/services in our Local Control Accountability Plan. Since the trends were aligned with last year's data, we maintained the goals and activities as documented last year.

GVA meets regularly, throughout the year with stakeholders, as well as solicit input on progress towards LCAP goals.

Goals, Actions, & Services

Strategic Planning Details and Accountability
Complete a copy of the following table for each of the LEA's goals. Duplicate the table as needed.

(Select from New Goal, Modified Goal, or Unchanged Goal)

Unchanged Goal

Goal 1

Great Valley academy will create an environment that provides quality education through a positive learning experience, facilitated by highly qualified personnel.

State and/or Local Priorities addressed by this goal:

State Priorities: 1,2,4,5,7,8

Local Priorities:

Identified Need:

High quality personnel, professional development, access to technology, and instructional resources.

Expected Annual Measureable Outcomes

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
CAASPP	37% meet/exceed standards in English/Language Arts 24% meet/exceed standards in Math	Increase of 1% in ELA Increase of 1% in Math	Increase of 1% in ELA Increase of 1% in Math	N/A CHARTER SCHOOL 1 YEAR BUDGET
Local assessment	52% reached projected growth in math 52% reached projected growth in Reading 45% reached projected growth in English/Language Arts	Increase of 1% in students meeting projected growth in Math Increase of 1% in students meeting projected growth in Reading Increase of 1% in students meeting projected growth in ELA	Increase of 1% in students meeting projected growth in Math Increase of 1% in students meeting projected growth in Reading Increase of 1% in students meeting projected growth in ELA	
CELDT ELPAC to replace CELDT as of 2019- 2020 LCAP	7.3% qualified as EL's 27.3% RFEP'd	Increase of 1% in students being REFP'd Increase of 1% in students making progress towards English proficiency	Increase of 1% in students being REFP'd Increase of 1% in students making progress towards English proficiency	
Good Facilities Rating on SARC	Facilities were rated good on SARC	Maintain	Maintain	
Teachers are appropriately assigned and credentialed to charter schools	All	Maintain	Maintain	

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
Students (including English Learners) have access to state standards aligned instructional materials and performance standards as applicable to charter schools.	Provided	Maintain	Maintain	N/A CHARTER SCHOOL 1 YEAR BUDGET
Students have access to a broad course of study as applicable to GVA charter.	Provided	Maintain	Maintain	
API	Not Applicable	Not Applicable	Not Applicable	
Students successfully completing courses satisfying college or career educational standards.	K-8 School Not applicable	K-8 School Not applicable	K-8 School Not applicable	
Students passing AP exam with 3 or higher.	K-8 School Not applicable	K-8 School Not applicable	K-8 School Not applicable	

Students demonstrating college preparedness pursuant to, the Early Assessment Program, or subsequent assessment of college preparedness	K-8 School Not applicable	K-8 School Not applicable	K-8 School Not applicable	N/A CHARTER SCHOOL 1 YEAR BUDGET
Programs and services for unduplicated pupils and students with disabilities are developed and provided	Provided	Maintain	Maintain	
State science test	Baseline determined 2018	Baseline determined 2018	Baseline determined 2018	
Physical Fitness – Healthy Fitness Zone (HFZ)	5 th grade; average of 6 areas 79.7% in HFZ 7 th grade; average of 6 areas 74.8% in HFZ	5 th grade Increase .5% 7 th grade Increase .5%	5 th grade Increase 1% 7 th grade Increase 1%	

Planned Actions / Services

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

Action 1.1

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:	Location(s):
(Select from All, Students with Disabilities, or Specific Student Groups)	(Select from All Schools, Specific Schools, and/or Specific Grade Spans):
All Students	All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:	Scope of Services:	Location(s):
(Select from English Learners, Foster Youth, and/or Low Income)	(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))	(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18	Select from New, Modified, or Unchanged for 2018-19	Select from New, Modified, or Unchanged for 2019-20
Unchanged	Unchanged	

2017-18 Actions/Services

2018-19 Actions/Services

2019-20 Actions/Services

Action 1.1 Provide access to Beginning Teacher Support and Assessment. Provide site specific, direct oversight to first and second year teachers. Compensate County Office of Education for annual fees related to induction. Provide substitutes to allow for protected time.	Action 1.1 Provide access to Beginning Teacher Support and Assessment. Provide site specific, direct oversight to first and second year teachers. Compensate County Office of Education for annual fees related to induction. Provide substitutes to allow for protected time.	N/A CHARTER SCHOOL 1 YEAR BUDGET
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Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$12,000	\$12,000	N/A CHARTER SCHOOL 1 YEAR BUDGET
Source	LCFF	LCFF	
Budget Reference	Induction program cost	Induction program cost, cost of substitutes and stipend for teacher lead.	

Action 1.2

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Students

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Unchanged

Unchanged

2017-18 Actions/Services

Action 1.2 Provide teacher/staff support and growth opportunities by offering professional development opportunities focused on Common Core State Standards, technology, ELL/ELD, and other applicable topics.

2018-19 Actions/Services

Action 1.2 Provide teacher/staff support and growth opportunities by offering professional development opportunities focused on Common Core State Standards, technology, ELL/ELD, and other applicable topics.

2019-20 Actions/Services

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$50,000	\$50,000	N/A CHARTER SCHOOL 1 YR BUDGET
Source	LCFF	LCFF	
Budget Reference	Professional development courses, consultants, materials and substitute costs.	Professional development courses, consultants, materials and substitute costs.	

Action 1.3

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Students

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Unchanged

Unchanged

2017-18 Actions/Services

2018-19 Actions/Services

2019-20 Actions/Services

Action 1.3 Provide teacher support by supplying mentors and peer observation time (protected time).

Action 1.3 Provide teacher support by supplying mentors and peer observation time (protected time).

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$10,000	\$10,000	N/A CHARTER SCHOOL 1 YR BUDGET
Source	LCFF	LCFF	
Budget Reference	Provide substitutes to allow for protected mentoring and observation time.	Provide substitutes to allow for protected mentoring and observation time.	

Action 1.4

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Students

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Unchanged

Unchanged

2017-18 Actions/Services

2018-19 Actions/Services

2019-20 Actions/Services

Action 1.4 Continue to integrate Common Core State Standards based instructional resources. This includes curriculum, online and other relevant resources.

Action 1.4 Continue to integrate Common Core State Standards based instructional resources. This includes curriculum, online and other relevant resources.

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$70,000	\$100,000	N/A CHARTER SCHOOL 1 YR BUDGET
Source	LCFF	LCFF	
Budget Reference	Purchase Common Core aligned instructional resources.	Purchase Common Core aligned instructional resources.	

Action 1.5

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Students

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Unchanged

Unchanged

2017-18 Actions/Services

2018-19 Actions/Services

2019-20 Actions/Services

Action 1.5 Provide students with intervention/enrichment opportunities in reading and math. Incorporate strategies providing additional support for EL's.

Action 1.5 Provide students with intervention/enrichment opportunities in reading and math. Incorporate strategies providing additional support for EL's.

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$145,000	\$185,000	N/A CHARTER SCHOOL 1 YR BUDGET
Source	LCFF	LCFF	
Budget Reference	1.20 FTE Reading Intervention Teacher 1 FTE Math Intervention Teacher 1 FTE Teacher's Aide	1.0 FTE Reading Intervention Teacher 1 FTE Math Intervention Teacher 1.9 FTE Teacher's Aide	

Action 1.6

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Students

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Unchanged

Unchanged

2017-18 Actions/Services

2018-19 Actions/Services

2019-20 Actions/Services

Action 1.6 Maintain wireless internet infrastructure and security

Action 1.6 Maintain wireless internet infrastructure and security

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$32,000	\$32,000	N/A CHARTER SCHOOL 1 YR BUDGET
Source	LCFF	LCFF	
Budget Reference	.50 FTE Computer Technician, Ongoing professional development/consulting and resources.	.50 FTE Computer Technician, Ongoing professional development/consulting and resources.	

Action 1.7

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Students

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Unchanged

Unchanged

2017-18 Actions/Services

2018-19 Actions/Services

2019-20 Actions/Services

Action 1.7 Maintain oversight of ongoing technology plan and supporting devices. Assess, monitor, support and grow school technological resources.

Action 1.7 Maintain oversight of ongoing technology plan and supporting devices. Assess, monitor, support and grow school technological resources.

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$20,000	\$20,000	N/A CHARTER SCHOOL 1 YR BUDGET
Source	LCFF	LCFF	
Budget Reference	Purchase of computers, Chromebooks, storage/charging solutions, warranties and related software.	Purchase of computers, Chromebooks, storage/charging solutions, warranties and related software.	

Action 1.8

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Students

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Unchanged

Unchanged

2017-18 Actions/Services

2018-19 Actions/Services

2019-20 Actions/Services

Action 1.8 Increase staff understanding of ELD/ELL strategies to facilitate instruction for English Learners. Appoint campus EL lead staff members.

Action 1.8 Increase staff understanding of ELD/ELL strategies to facilitate instruction for English Learners. Appoint campus EL lead staff members.

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$2,500	\$4,500	N/A CHARTER SCHOOL 1 YR BUDGET
Source	LCFF	LCFF	
Budget Reference	Professional Development, Provide substitutes for coverage	Professional Development, Provide substitutes for coverage Stipend amount for teacher lead	

Action 1.9

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Students

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Unchanged

Unchanged

2017-18 Actions/Services

2018-19 Actions/Services

2019-20 Actions/Services

Action 1.9 Facilities will be maintained to provide a safe and healthy learning environment.

Action 1.9 Facilities will be maintained to provide a safe and healthy learning environment.

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$150,000	\$150,000	N/A CHARTER SCHOOL 1 YR BUDGET
Source	LCFF	LCFF	
Budget Reference	Facilities repair and maintenance 1 FTE Maintenance staff, Classified Salaries and Benefits	Facilities repair and maintenance 1 FTE Maintenance staff, Classified Salaries and Benefits	

Action EL 1.1

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

English Learners

LEA-wide

All Schools

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Unchanged

Unchanged

2017-18 Actions/Services

2018-19 Actions/Services

2019-20 Actions/Services

Action EL 1.1 Provide students with intervention/enrichment opportunities in reading and math. Incorporate strategies providing additional support for EL's

Action EL 1.1 Provide students with intervention/enrichment opportunities in reading and math. Incorporate strategies providing additional support for EL's

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	See 1.5 above	See 1.5 above	N/A CHARTER SCHOOL 1 YR BUDGET
Source	See 1.5 above	See 1.5 above	
Budget Reference	See 1.5 above	See 1.5 above	

Action EL 1.2

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

English Learners

LEA-wide

All Schools

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Unchanged

Unchanged

2017-18 Actions/Services

Action EL 1.2 Provide teacher/staff support and growth opportunities by offering professional development opportunities focused on Common Core State Standards, ELL/ELD, and other applicable topics.

2018-19 Actions/Services

Action EL 1.2 Provide teacher/staff support and growth opportunities by offering professional development opportunities focused on Common Core State Standards, ELL/ELD, and other applicable topics.

2019-20 Actions/Services

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	See 1.2 above	See 1.2 above	N/A CHARTER SCHOOL 1 YR BUDGET
Source	See 1.2 above	See 1.2 above	
Budget Reference	See 1.2 above	See 1.2 above	

Action EL 1.3

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

English Learners

LEA-wide

All Schools

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Unchanged

Unchanged

2017-18 Actions/Services

Action EL 1.3 Continue to integrate Common Core State Standards based instructional resources specific to EL's. This includes curriculum, online and other relevant resources.

2018-19 Actions/Services

Action EL 1.3 Continue to integrate Common Core State Standards based instructional resources specific to EL's. This includes curriculum, online and other relevant resources.

2019-20 Actions/Services

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$1,000	\$1,000	N/A CHARTER SCHOOL 1 YR BUDGET
Source	LCFF	LCFF	
Budget Reference	Purchase Common Core aligned instructional resources specific to EL's	Purchase Common Core aligned instructional resources specific to EL's	

Action EL 1.4

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

English Learners

LEA-wide

All Schools

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Unchanged

Unchanged

2017-18 Actions/Services

2018-19 Actions/Services

2019-20 Actions/Services

Action EL 1.4 Increase staff understanding of ELD/ELL strategies to facilitate instruction for English Learners. Appoint campus EL lead staff members

Action EL 1.4 Increase staff understanding of ELD/ELL strategies to facilitate instruction for English Learners. Appoint campus EL lead staff members

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	See 1.8 above	See 1.8 above	N/A CHARTER SCHOOL 1 YR BUDGET
Source	See 1.8 above	See 1.8 above	
Budget Reference	See 1.8 above	See 1.8 above	

Goals, Actions, & Services

Strategic Planning Details and Accountability
Complete a copy of the following table for each of the LEA's goals. Duplicate the table as needed.

(Select from New Goal, Modified Goal, or Unchanged Goal)

Unchanged Goal

Goal 2

Great Valley Academy will create a family friendly environment where ongoing communication is facilitated: character education and the quality school philosophy are fundamental pillars in the educational model and services and supports for strong emotional health are provided.

State and/or Local Priorities addressed by this goal:

State Priorities: 3,5,6
Local Priorities:

Identified Need:

High quality personnel, professional development, access to technology, and instructional resources.

Expected Annual Measureable Outcomes

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
End of year attendance rate	2014-2015- 94.96%	Maintain 95% attendance rate	Maintain 95% attendance rate	N/A CHARTER SCHOOL 1 YR BUDGET
End of year suspension rate	2014-2015 – 4.4%	Decrease suspension rate by 1.2%	Decrease suspension rate by .25%	
End of year expulsion rate	2014-2015 - 0	Maintain 0 expulsions	Maintain 0 expulsions	
End of year Jr. High dropout rate	2014-2015 - 0	Maintain 0 drop outs	Maintain 0 drop outs	
End of year chronic absenteeism rate	2014-2015 – 17.52%	Decrease chronic absenteeism rate by .10%	Decrease chronic absenteeism rate by .10%	
High School graduation and dropout rates	K-8 School Not applicable	K-8 School Not applicable	K-8 School Not applicable	
End of year parent participation (number)	2014-2015- 270	Maintain 270 parent participants	Maintain 270 parent participants	
Parent Survey (includes parents of unduplicated pupils and students with disabilities)	2014-2015 97% of responding parents feel welcomed at GVA 97% of responding parents have children that feel safe at school 96% of responding parents have children that always or most times are happy to come to school.	Maintain baseline levels	Maintain baseline levels	

Planned Actions / Services

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

Action 2.1

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Students

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Unchanged

Unchanged

2017-18 Actions/Services

2018-19 Actions/Services

2019-20 Actions/Services

Action 2.1 Parent volunteer program structure and process. Continue to support growth of parent volunteer program

Action 2.1 Parent volunteer program structure and process. Continue to support growth of parent volunteer program

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$15,000	\$15,000	N/A CHARTER SCHOOL 1 YR BUDGET
Source	LCFF	LCFF	
Budget Reference	Supplies, communication meetings, .50 FTE Parent Liaison	Supplies, communication meetings, .50 FTE Parent Liaison	

Action 2.2

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Students

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Unchanged

Unchanged

2017-18 Actions/Services

Action 2.2 Host regular meetings for parents and other stakeholders. Provide access and opportunities to engage in discussions regarding campus based needs.

2018-19 Actions/Services

Action 2.2 Host regular meetings for parents and other stakeholders. Provide access and opportunities to engage in discussions regarding campus based needs.

2019-20 Actions/Services

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$1,000	\$1,000	N/A CHARTER SCHOOL 1 YR BUDGET
Source	LCFF	LCFF	
Budget Reference	Supplies and onsite childcare	Supplies and onsite childcare	

Action 2.3

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Students

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Unchanged

Unchanged

2017-18 Actions/Services

2018-19 Actions/Services

2019-20 Actions/Services

Action 2.3 Host family centered social activities. Encourage family engagement and interest in campus/student activities.

Action 2.3 Host family centered social activities. Encourage family engagement and interest in campus/student activities.

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$5,000	\$5,000	N/A CHARTER SCHOOL 1 YR BUDGET
Source	LCFF	LCFF	
Budget Reference	Supplies and equipment	Supplies and equipment	

Action 2.4

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Students

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Unchanged

Unchanged

2017-18 Actions/Services

2018-19 Actions/Services

2019-20 Actions/Services

Action 2.4 Provide students with access to onsite support services (Student Assistance Specialist). Clarify student needs to ensure appropriate access and alignment of services.

Action 2.4 Provide students with access to onsite support services (Student Assistance Specialist). Clarify student needs to ensure appropriate access and alignment of services.

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$35,000	\$45,000	N/A CHARTER SCHOOL 1 YR BUDGET
Source	LCFF	LCFF	
Budget Reference	Contracted Student Assistance Specialist services	Contracted Student Assistance Specialist services	

Action 2.5

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Students

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Modified

Unchanged

2017-18 Actions/Services

2018-19 Actions/Services

2019-20 Actions/Services

Action 2.5 Provide character education to teachers, students and parents. Focus on character development for students (including bullying prevention).

Action 2.5 Provide character education to teachers, students and parents. Focus on character development for students (including bullying prevention).

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$45,000	\$35,000	N/A CHARTER SCHOOL 1 YR BUDGET
Source	LCFF	LCFF	
Budget Reference	Training materials and supplies 1.5 FTE Classified staff & benefits	Training materials and supplies 1.5 FTE Classified staff & benefits	

Action 2.6

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Students

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Unchanged

Unchanged

2017-18 Actions/Services

2018-19 Actions/Services

2019-20 Actions/Services

Action 2.6 Quality Schools Philosophy integrated in school culture. Assess needs, create plan and follow through with implementation

Action 2.6 Quality Schools Philosophy integrated in school culture. Assess needs, create plan and follow through with implementation

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$4,000	\$1,000	N/A CHARTER SCHOOL 1 YEAR BUDGET
Source	LCFF	LCFF	
Budget Reference	Training materials and supplies	Training materials and supplies	

Action 2.7

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Students

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Unchanged

Unchanged

2017-18 Actions/Services

2018-19 Actions/Services

2019-20 Actions/Services

Action 2.7 Maintain an onsite school lunch program benefitting all students, providing focused opportunity for qualifying students to have access to free or reduced price lunch.

Action 2.7 Maintain an onsite school lunch program benefitting all students, providing focused opportunity for qualifying students to have access to free or reduced price lunch.

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$30,000	\$60,000	N/A CHARTER SCHOOL 1 YEAR BUDGET
Source	LCFF	LCFF	
Budget Reference	Ongoing staff costs, meal costs and equipment supplies	Ongoing staff costs, meal costs and equipment supplies	

Action LI 2.1

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Low Income

LEA-wide

All Schools

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Unchanged

Unchanged

2017-18 Actions/Services

2018-19 Actions/Services

2019-20 Actions/Services

Action LI 2.1 Host family centered social activities. Encourage family engagement and interest in campus/student activities.

Action LI 2.1 Host family centered social activities. Encourage family engagement and interest in campus/student activities.

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	See 2.3 above	See 2.3 above	N/A CHARTER SCHOOL 1 YEAR BUDGET
Source	See 2.3 above	See 2.3 above	
Budget Reference	See 2.3 above	See 2.3 above	

Action LI 2.2

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Low Income

LEA-wide

All Schools

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Unchanged

Unchanged

2017-18 Actions/Services

2018-19 Actions/Services

2019-20 Actions/Services

Action LI 2.2 Provide students with access to onsite support services (Student Assistance Specialist). Clarify student needs to ensure appropriate success and alignment of services.

Action LI 2.2 Provide students with access to onsite support services (Student Assistance Specialist). Clarify student needs to ensure appropriate success and alignment of services.

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	See 2.4 above	See 2.4 above	N/A CHARTER SCHOOL 1 YEAR BUDGET
Source	See 2.4 above	See 2.4 above	
Budget Reference	See 2.4 above	See 2.4 above	

Action LI 2.3

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Low Income

LEA-wide

All schools

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Select from New, Modified, or Unchanged for 2018-19

Select from New, Modified, or Unchanged for 2019-20

Unchanged

Unchanged

2017-18 Actions/Services

Action LI 2.3 Create, implement and staff an onsite school lunch program benefitting all students, providing focused opportunity for qualifying students to have access to free or reduced price lunch.

2018-19 Actions/Services

Action LI 2.3 Create, implement and staff an onsite school lunch program benefitting all students, providing focused opportunity for qualifying students to have access to free or reduced price lunch.

2019-20 Actions/Services

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	See 2.7 above	See 2.7 above	N/A CHARTER SCHOOL 1 YEAR BUDGET
Source	See 2.7 above	See 2.7 above	
Budget Reference	See 2.7 above	See 2.7 above	

Demonstration of Increased or Improved Services for Unduplicated Pupils

LCAP Year: **2018-2019**

Estimated Supplemental and Concentration Grant Funds	Percentage to Increase or Improve Services
\$ 587,353	8.26 %

Describe how services provided for unduplicated pupils are increased or improved by at least the percentage identified above, either qualitatively or quantitatively, as compared to services provided for all students in the LCAP year.

Identify each action/service being funded and provided on a schoolwide or LEA-wide basis. Include the required descriptions supporting each schoolwide or LEA-wide use of funds (see instructions).

Great Valley Academy will receive an estimated \$587,353 in LCFF grant funds. GVA is expending the LCFF grant funds as determined by the schools goals, in support of California's 8 priority areas.

As of census day 2017-2018, 34% of GVA students are identified as socioeconomically disadvantaged and 8% English learners, all of the actions and services contained in this LCAP are being implemented on a LEA/School wide basis. Those principally directed towards our English learners and socioeconomically disadvantaged students are as follows:

Action EL 1.1 Provide students with intervention/enrichment opportunities in reading and math. Incorporate strategies providing additional support for EL's.

Action EL 1.2 Provide teacher/staff support and growth opportunities by offering professional development opportunities focused on Common Core State Standards, ELL/ELD, and other applicable topics.

Action EL 1.3 Continue to integrate Common Core State Standards based instructional resources specific to EL's. This includes curriculum, online and other relevant resources.

Action EL 1.4 Increase staff understanding of ELD/ELL strategies to facilitate instruction for English Learners. Appoint campus EL lead staff members.

Action LI 2.1 Host family centered social activities. Encourage family engagement and interest in campus/student activities.

Action LI 2.2 Provide students with access to onsite support services (Student Assistance Specialist). Clarify student needs to ensure appropriate success and alignment of services.

Action LI 2.3 Create, implement and staff an onsite school lunch program benefitting all students, providing focused opportunity for qualifying students to have access to free or reduced price lunch.

The use of LCFF grant fund dollars in supporting basic school operations, building school/staff capacity, improvement and expansion of instructional/technological resources, targeted parent outreach, provision of intervention services, student support services and free/reduced price lunches, effectively meet the needs of our unduplicated pupil count. Specifically, these services have a direct impact on our unduplicated pupils; we provide students with a quality educational program in a supportive environment, so they are able to make academic improvement. Based on our annual update, analysis of metrics and stakeholder feedback, expending funds on these services is the most effective use of the funds.

Local Control Accountability Plan and Annual Update (LCAP) Template

[Addendum](#): General instructions & regulatory requirements.

[Appendix A](#): Priorities 5 and 6 Rate Calculations

[Appendix B](#): Guiding Questions: Use as prompts (not limits)

[LCFF Evaluation Rubrics](#): Essential data to support completion of this LCAP. Please analyze the LEA's full data set; specific links to the rubrics are also provided within the template.

LEA Name	Contact Name and Title	Email and Phone
Great Valley Academy-Salida	Leah Silvestre Franklin, Chief Executive Officer	l.silvestre@greatvalleyacademy.com 209-576-2283

2017-20 Plan Summary

The Story

Describe the students and community and how the LEA serves them.

Great Valley Academy Salida (GVA) campus serves approximately 800 K-8 students. We are located in Modesto, Stanislaus County and are authorized by the Salida Union School District. This year, we are in our second year of serving families at our Salida campus. We have steadily grown our enrollment, with wait lists each and every year. For the upcoming 2018-2019 school year, we have full enrollment and more than 100 students on the waitlist.

GVA's student population 2017-2018 consisted of approximately 9% English Learners, 0 foster youth and 28% Socioeconomically Disadvantaged students.

Our parents, students and staff continue to rate us highly on our annual surveys. We use the data received from the surveys for reflection, and continuous improvement.

Vision Statement

Great Valley Academies envision thriving communities strengthened by individuals who act with confidence, learn tenaciously, celebrate the differences of others, and positively impact the world around them.

Mission Statement

Great Valley Academies create a safe, loved, learning environment where all students develop foundational thinking skills, and positive character traits to achieve their greatest potential

Five Foundational Pillars

1. Great Valley Smart (GVS®) GVA trains the brain to unlock gifted learning through visual and movement skills.
2. Character Development

GVA equips students to become caring and responsible through choice theory, character reflection and assessment.

3. Climate: Safe/Loved/Learning

GVA nurtures a sense of community where everyone is safe, loved and learning.

4. Mastery Learning

GVA empowers students to influence the pace and content of their academic experience by demonstrating mastery.

5. Highly Qualified and Dedicated Staff

GVA develops a highly qualified team through extensive and interactive hiring practices and continuous professional growth.

GVA's program uses our Vision, Mission and Pillars to facilitate our solid character development, positive school climate and positive academic progress.

LCAP Highlights

Identify and briefly summarize the key features of this year's LCAP.

This is our baseline year, will be able to report next year. (the dashboard incorrectly compares this year's results to our prior Manteca campus)

Review of Performance

Based on a review of performance on the state indicators and local performance indicators included in the LCFF Evaluation Rubrics, progress toward LCAP goals, local self-assessment tools, stakeholder input, or other information, what progress is the LEA most proud of and how does the LEA plan to maintain or build upon that success? This may include identifying any specific examples of how past increases or improvements in services for low-income students, English learners, and foster youth have led to improved performance for these students.

Greatest Progress

This is our baseline year, will be able to report next year. (the dashboard incorrectly compares this year's results to our prior Manteca campus)

Referring to the LCFF Evaluation Rubrics, identify any state indicator or local performance indicator for which overall performance was in the "Red" or "Orange" performance category or where the LEA received a "Not Met" or "Not Met for Two or More Years" rating. Additionally, identify any areas that the LEA has determined need significant improvement based on review of local performance indicators or other local indicators. What steps is the LEA planning to take to address these areas with the greatest need for improvement?

Greatest Needs

This is our baseline year, will be able to report next year. (the dashboard incorrectly compares this year's results to our prior Manteca campus)

Referring to the LCFF Evaluation Rubrics, identify any state indicator for which performance for any student group was two or more performance levels below the “all student” performance. What steps is the LEA planning to take to address these performance gaps?

Performance Gaps

This is our baseline year, will be able to report next year. (the dashboard incorrectly compares this year's results to our prior Manteca campus)

If not previously addressed, identify the two to three most significant ways that the LEA will increase or improve services for low-income students, English learners, and foster youth.

Increased or Improved services

This is our baseline year, will be able to report next year. (the dashboard incorrectly compares this year's results to our prior Manteca campus)

Budget Summary

Complete the table below. LEAs may include additional information or more detail, including graphics.

DESCRIPTION	AMOUNT
Total General Fund Budget Expenditures For LCAP Year	\$ 6,894,138
Total Funds Budgeted for Planned Actions/Services to Meet The Goals in the LCAP for LCAP Year	\$ 386,182

The LCAP is intended to be a comprehensive planning tool but may not describe all General Fund Budget Expenditures. Briefly describe any of the General Fund Budget Expenditures specified above for the LCAP year not included in the LCAP.

The majority of our budget dollars are excluded from this document, only the budgeted expenses related to the LCAP planned actions/services are included.

The remaining budget dollars are allocated to:

- Certificated salaries
- Classified salaries
- Employee benefits
- Books and supplies
- Services and other operating expenses
- Capital expenses
- Facilities costs

DESCRIPTION	AMOUNT
Total Projected LCFF Revenues for LCAP Year	\$6,894,138

Annual Update

LCAP Year Reviewed: 2017-18

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed.

Goal 1

Great Valley Academy- Salida will create an environment that provides quality education through a positive learning experience, facilitated by highly qualified personnel.

State and/or Local Priorities addressed by this goal:

State Priorities: 1,2,4,5,7,8

Local Priorities:

Annual Measureable Outcomes

Expected

Actual

Increased/improved student academic results will be measured by:

- CAASPP test performance
- Local assessment performance
- CELDT test results (ELPAC as of 2019-2020)
- Rate of students Reclassified as Fluent English Proficient (RFEP)
- Facilities rating good

Great Valley Academy is not a high school, so high school metrics for priority 4 are not applicable.

Teachers will be appropriately assigned and credentialed, or licensed as applicable to charter schools.

Great Valley Academy is not a high school, so high school metrics for priority 4 are not applicable.

100% of all teachers are appropriately assigned and credentialed, or licensed as applicable to charter schools.

Expected

Actual

Teachers and classified staff will be supported by offsite professional development opportunities, for specific EL strategies and ELD standards will be provided to campus EL leads.

Teachers and classified staff will be supported by offsite professional development opportunities, for specific EL strategies and ELD standards will be provided to campus EL leads.

English Learners (EL) will be assessed annually until they are reclassified as Fluent English Proficient (RFEP)

Continued annual assessment.

Access to Broad Course of Study and Instructional Materials will be provided.

Access To Broad Course of Study and Instructional Materials were provided.

The area of technology, curriculum and instructional resources will continue to be examined and expanded, with changes being implemented based on identified need.

Annual review and assessment

Metric Baselines:

CAASP baseline 2016-2017:

- 43% meet/exceed standards in English/Language Arts
- 36% meets/exceed standards in Math

Expected is actual, as this is our baseline year for this campus.

Local assessment baseline 2016-2017:

- 40% reached projected growth in math
- 44% in Reading
- 38% in English/Language Arts

Expected is actual, as this is our baseline year for this campus.

CELDT is used to calculate baseline data on EL's and RFEP's; Baseline 2016-2017

- 6.8% of students qualified as EL's
- 22.6% RFEP

Expected is actual, as this is our baseline year for this campus.

CELDT is being replaced by ELPAC. An ELPAC 2018-2019 Baseline will be provided in the 2019-2020 LCAP.

Expected

2016-2017 Stakeholder feedback showed top 3 priorities as

- 1) Ensure highly qualified teachers
- 2) Access to core subjects
- 3) Positive school climate

Facilities rated good on 2016-2017 SARC

API baseline no longer applicable

Metric data will include:

- CAASPP test results
- Local assessments
- CELDT test results (ELPAC as of 2019-2020)
- Stakeholder feedback
- SARC data

Actual

2017-2018 Stakeholder feedback showed top 3 priorities as

- Student access to instructional materials
- Ensure facilities are in good repair
- Positive school climate

Expected is actual, as this is our baseline year for this campus

California State Accountability System has replaced API

Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

Action 1.1

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Provide access to Beginning Teacher Support and Assessment. Provide site specific, direct oversight to first and second year teachers. Compensate County Office of Education for annual fees related to induction. Provide related to induction. Provide substitutes to allow for protected time.	Provided induction services/support for 7 teachers. Provided direct staff oversight.	\$15,000 LCFF Certificated salaries & benefits induction program costs	\$29,400 LCFF Certificated salaries & benefits induction program costs

Action 1.2

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Provide teacher/staff support and growth opportunities by offering professional development opportunities focused on Common Core State Standards, technology, ELL/ELD, and other applicable topics.	70% of teachers received off site professional development. Topics included Number Talks, Implementing Writing in Wonders, BELIEF, Coaching Network, Read Naturally, Health Connected, School Based Assessment & Treatment of Dyslexia, The Neuropsychology of Reading Disorders: An Introduction to the FAR, CAHPERD, and Super Science.	\$30,000 LCFF Professional development courses, consultants, materials and substitute costs	\$34,287 LCFF Professional development courses, consultants, materials and substitute costs

Action 1.3

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Provide teacher support by supplying mentors and peer observation time (protected time).	One third of teachers participated in peer observations and mentoring opportunities. Substitutes were provided to allow for protected mentoring and observation time.	\$2,500 LCFF Provide substitutes to allow for protected mentoring and observation time.	\$3,750 LCFF Provided substitutes to allow for protected mentoring and observation time

Action 1.4

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Integrate Common Core State Standards based instructional resource. This includes curriculum, online and other relevant resources.	Adopted CCSS aligned curriculum including; Wonders ELA Curriculum K-6, Collections for Jr High and Studies Weekly supplemental resources. Purchase 4d Mastery Connect Software which identifies levels of understanding, targets students for intervention and improves learning and instruction (based on Common Core State Standards), renewed Learning A-Z, an online interactive personalized level reading resource and Moby Max, an online tool featuring individualized education plans for each student.	\$100,000 LCFF Purchase Common Core aligned instructional resources	\$43,816 LCFF Purchased Common Core aligned instructional resources

Action 1.5

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Provide students with intervention/enrichment opportunities in reading and math. Incorporate strategies providing additional support for EL's.	Provided 30 students in grades 2-8 with intervention/enrichment opportunities in Math and 65 students in Reading Intervention	\$100,000 LCFF 1.20 FTE Reading Intervention Teacher 1 FTE Math Intervention Teacher 1 FTE Teacher's Aide	\$118,257 LCFF 1.20 FTE Reading Intervention Teacher 1 FTE Math Intervention Teacher 1 FTE Teacher's Aide

Action 1.6

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Maintain wireless internet infrastructure and security	Maintained wireless internet infrastructure and security.	\$25,000 LCFF .50 FTE Computer Technician, Ongoing professional development/consulting and resources.	\$31,687 LCFF .50 FTE Computer Technician, Ongoing professional development/consulting and resources.

Action 1.7

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Maintain oversight of ongoing technology plan and supporting devices. Assess, monitor, support and grow school technological resources.	Increased/improved firewall and internet security	\$25,000 LCFF Purchase of computers, Chromebooks, storage/charging solutions, warranties and related software.	\$28,779 LCFF

Action 1.8

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Increase staff understanding of ELD/ELL strategies to facilitate instruction for English Learners. Appoint campus EL lead staff members.	EL lead staff attended ELD Professional Development. Substitutes provided, allowing lead & support staff to attend Professional Development.	\$1,500 LCFF Professional Development. Provide substitutes for coverage.	\$930 LCFF Professional development

Action 1.9

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Facilities will be maintained to provide a safe and healthy learning environment.	General ongoing facilities maintenance & repair, install upgraded fencing, HVAC repair, and onsite security.	\$75,000 LCFF Facilities repair and maintenance 1 FTE Maintenance staff, Classified Salaries and Benefits.	\$137,835 LCFF Facilities repair and maintenance

Action EL 1.1

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Provide students with enrichment opportunities in reading and math. Incorporate strategies providing additional support for EL's	See Action 1.5 above	See Action 1.5 above	See Action 1.5 above

Action EL 1.2

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Provide teacher/staff support and growth opportunities by offering professional development opportunities focused on Common Core State Standards, ELL/ELD, and other applicable topics.	See Action 1.2 above	See Action 1.2 above	See Action 1.2 above

Action EL 1.3

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Continue to integrate Common Core State Standards based instructional resources specific to EL's. This includes curriculum, online and other relevant resources.	Integrated in Wonders & Collections ELA curriculum. Purchased read naturally software for targeted EL support.	\$1,000 LCFF Purchase Common Core aligned instructional resources specific to EL's.	\$1,185 LCFF Purchased Common Core aligned instructional resources specific to EL's

Action EL 1.4

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Increase staff understanding of ELD/ELL strategies to facilitate instruction for English Learners. Appoint campus EL lead staff members. Expand instructional resources focusing on English Learners.	See Action 1.8 above	See Action 1.8 above	See Action 1.8 above

Analysis

Complete a copy of the following table for each of the LEA’s goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable

Describe the overall implementation of the actions/services to achieve the articulated goal.

Actions 1.1-1.3 relate specifically to teacher support and development in our effort to attract and retain highly qualified personnel. As we continue to implement these actions, our staff is provided with opportunities to learn and grow from experts in various subject matters, their peers, and mentor teachers.

Actions 1.4-1.7 relate to supporting an atmosphere that provides quality education, and provides a positive learning experience. As we continue to support the growth & development of CCSS resources, student academic support and onsite technology & infrastructure, we make progress towards our goal.

Actions 1.8, EL 1.1-1.4, specifically relate to supporting our English Learners in their opportunity to receive a quality education, and experience a positive learning environment. As we invest in staff, instructional resources, and professional development in this area, we provide an improved environment and opportunity for our students to make progress towards proficiency.

Action 1.9 specifically relates to facilities maintenance as a contributing element of creating a safe reliable environment in which students can learn.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

As a result of continued implementation GVA's commitment to a safe, loved, learning environment and the implementation of the above actions, we have established the following baseline results:

CAASP baseline 2016-2017:

- 43% meet/exceed standards in English/Language Arts
- 36% meets/exceed standards in Math

Local assessment (NWEA MAP) baseline 2016-2017:

- 40% reached projected growth in math
- 44% in Reading
- 38% in English/Language Arts

CELDT is used to calculate baseline data on EL's and RFEP's; Baseline 2016-2017

- 6.8% of students qualified as EL's
- 22.6% RFEP

Facilities overall rating-Good

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

Action1.1~Actual expense more than budgeted expense due to more teachers participated in induction program than estimated

Action1.2~Actual expense more than budgeted expense due to more professional development opportunities than estimated

Action1.4~Actual expenses less than budgeted amount due to more time being taken to adopt CCSS aligned math curriculum, than anticipated (purchase moved to 2018-2019)

Action1.5~Actual expenses more than budgeted amount due to assignment of additional support for students receiving intervention services

Action1.6~Actual expense more than budgeted expense due to higher than anticipated staff expense

Action1.7~Actual expense more than budgeted expense due to more funds allocated to teacher replacement/upgraded computers than estimated

Action1.9~Actual expenses more than budgeted amount due to more facility repairs and upgrades being completed than estimated

ActionEL1.3~Actual expenses more than budgeted amount due to purchase of additional instructional resources

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

In continued support of our teachers, and students (with a focus on our EL and SED students) we approached teacher development with a both broad and focused lenses. We provided all teaching staff with professional development in Trauma informed practices, SELPA presentation on serving students with special needs and we sent teachers to training in NGSS, CCSS Math and Read Naturally (action 1.2).

We continue to grow our investment in teacher development by increasing access to classroom observations, and mentor support. (action 1.3).

We continue to invest in supporting our struggling students by increasing access to intervention services, and ensuring that intervention staff have ongoing access to professional development (action 1.5).

We continue our investment in technology, infrastructure and support. This allows students' access to web based curriculum, resources and assessments. This also provides our students with 'at home' access to extend learning opportunities (actions 1.6-7).

As a result of one time funding, we were able to provide additional investment in facilities. Specifically, upgrades in fencing, repairs to HVAC and donated landscaping/installation. (action 1.9).

As we continue to invest in supporting our EL students, we purchased access to an online reading program (Read Naturally) (action EL 1.3).

Annual Update

LCAP Year Reviewed: 2017-18

Complete a copy of the following table for each of the LEA's goals from the prior year LCAP. Duplicate the table as needed.

Goal 2

Great Valley- Salida academy will create a family friendly environment where ongoing communication is facilitated: character education and the quality school philosophy are fundamental pillars in the educational model and services and supports for strong emotional health are provided.

State and/or Local Priorities addressed by this goal:

State Priorities: 3,5,6

Local Priorities:

Annual Measureable Outcomes

Expected

Increased/improved parent/student/community engagement will be measured by:

- Increased parent participation/involvement levels
- Increased student attendance rates
- Decreased chronic absenteeism
- Decreased suspension rates
- Maintain 0 expulsions
- Maintain 0 Jr. High dropouts

Great Valley Academy is not a high school, so high school metrics for priority 5 is not applicable.

Actual

Great Valley Academy is not a high school, so high school metrics for priority 5 is not applicable.

Expected

2016-2017 Parent Survey Data:

- 97% of parents report feeling welcome on campus\
- 94% of parents report that their student are always or most of the time happy to come to school.
- 98% of parents report that their student always or most of the time feel safe at school.
- 95% of parents report that GVA meets or exceeds their expectations.

2016-2017 Student Survey Data

- 83% of students often or always report feeling loved
- 88% of students often or always report feeling safe
- 96% of students often or always report feeling that their teacher cares about them

Provision of parent volunteer program, stakeholder meetings, family centered events, professional development focused on character and Quality Schools, campus based counseling.

Actual

2017-2018 Parent Survey Data:

- 98% of parents report feeling welcome on campus
- 98% of parents report that their student are always or most of the time happy to come to school.
- 99% of parents report that their student always or most of the time feel safe at school.
- 97% of parents report that GVA meets or exceeds their expectations.

2017-2018 Student Survey Data

- 83% of students often or always report feeling loved
- 85% of students often or always report feeling safe
- 95% of students often or always report feeling that their teacher cares about them

Family Centered events including the following:

- 50's BBQ
- Talent show
- Hockey night
- Winter concert
- Spring concert
- Salida baseball opening day music
- Love Salida
- Pancake breakfast
- Spaghetti dinner
- End of year party
- Jog a thon
- Book fair
- 8th grade promotion

Expected

2016-2017 Campus based student support services:

- 60 students were served by Student Assistant Specialist-
 - 388 individual sessions
 - 64 group sessions

Provision of campus based lunch services.

Actual

Collaborative Coffee Parent meetings were held on:

- 9/6/17
- 10/3/17
- 11/8/17
- 12/12/17
- 1/24/18
- 2/27/18
- 4/4/18
- 5/8/18

State of GVA Meetings were held on:

- 2/21/18
- 4/11/18

LCAP specific meetings were held on:

- 4/11/18
- 6/25/18

2017-2018 Campus based student support services:

- 91 students were served by Student Assistant Specialist-
 - 352 individual sessions
 - 72 group sessions

2017-2018

There were a total of 29,425 lunches served annually with 67% of those served to students qualifying for free/reduced lunch.

Expected

Metric Baselines:

- Parent participation – 100 parent volunteers for school events in 2016-2017
- End of year attendance rate 2016-2017- 94.86%
- End of year suspension rate 2016-2017 – 4.4%
- End of year expulsion rate 2016-2017 – 0%
- End of year Jr. High dropout rate 2016-2017- 0%.
- End of year Chronic absenteeism rate 2016-2017 – 9.7%

Metric data will include: Stakeholder feedback, enrollment and attendance data.

Actual

There were a total of 154 Parent volunteers in 2017-2018.

End of year attendance rate 2017-2018 – 95.01%

Actions / Services

Duplicate the Actions/Services from the prior year LCAP and complete a copy of the following table for each. Duplicate the table as needed.

Action 2.1

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Parent volunteer program structure and process. Support growth of parent volunteer program	Supported growth of the parent volunteer program	\$800 LCFF Supplies, communication meetings	\$829 LCFF Supplies, communication meetings

Action 2.2

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Host regular meetings for parents and other stakeholders. Provide access and opportunities to engage in discussions regarding campus based needs.	Hosted regular meetings for parents and other stakeholders. Provided access and opportunities to engage in discussions regarding campus based needs.	\$500 LCFF Supplies, space rental	\$528 LCFF Supplies, child care

Action 2.3

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Host family centered social activities. Encourage family engagement and interest in campus/student activities.	Hosted and supported several family centered activities including 50's BBQ, Hockey night, Winter/Spring Concert, Pancake breakfast, Talent Show and Love Salida.	\$2,000 LCFF Supplies	\$3,314 LCFF Supplies

Action 2.4

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Provide students with access to onsite support services (Student Assistance Specialist). Clarify student needs to ensure appropriate access and alignment of services.	<p>91 students were served by Student Assistant Specialist:</p> <ul style="list-style-type: none"> • 352 individual sessions • 72 group sessions • 41 students impacted by trauma • 7 students impacted by crisis 	\$35,000 LCFF Contracted Counseling services	\$37,615 LCFF Contracted Counseling services

Action 2.5

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Provide character education to teachers, students and parents. Focus on character development for students (bullying prevention).	<p>Character Education was provided to staff through professional development training. Trainings included: Conscious Discipline book studies, Friday training on Conscious Discipline and Break out by Mr. Miller. Character education for students was provided through ARC nights, Family Meetings, Feeling Buddies which helps students who struggle with working with their feelings, daily lessons on Conscious Discipline and classroom lessons across grade levels utilizing Conscious Discipline. Jr. High Mentor class did a Conscious Discipline Book study, and worked in CR to assist students struggling with behaviors and emotions. Parents were offered a 9 week course on Conscious Discipline as well as a Conscious Discipline Book Study and one on one consultations regarding Conscious Discipline.</p>	\$29,000 LCFF Training, materials and supplies 1 FTE Classified staff & benefits	\$33,912 LCFF Training and supplies

Action 2.6

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Quality Schools Philosophy integrated in school culture. Assess needs, create plan and follow through with implementation.	All staff participated in a full day of onsite Quality Schools professional development focusing on the 5 basic needs & question process.	\$3,000 LCFF Training materials and supplies	\$0 LCFF

Action 2.7

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Maintain an onsite school lunch program benefitting all students, providing focused opportunity for qualifying students to have access to free or reduced price lunch.	Purchased snacks for students, kitchen equipment, kitchen supplies, upgrade/replacement of kitchen floors, and kitchen permit & inspection	\$25,000 LCFF Ongoing staff costs	\$35,065 LCFF Staff salaries, equipment and meal costs

Action LI 2.1

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Host family centered social activities. Encourage family engagement and interest in campus/student activities.	See 2.3 above	See 2.3 above	See 2.3 above

Action LI 2.2

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Provide students with access to onsite support services (Student Assistance Specialist). Clarify student needs to ensure appropriate success and alignment of services	See 2.4 above	See 2.4 above	See 2.4 above

Action LI 2.3

Planned Actions/Services	Actual Actions/Services	Budgeted Expenditures	Estimated Actual Expenditures
Create, implement and staff an onsite school lunch program benefitting all students, providing focused opportunity for qualifying students to have access to free or reduced price lunch.	See 2.7 above	See 2.7 above	See 2.7 above

Analysis

Complete a copy of the following table for each of the LEA’s goals from the prior year LCAP. Duplicate the table as needed. Use actual annual measurable outcome data, including performance data from the LCFF Evaluation Rubrics, as applicable.

Describe the overall implementation of the actions/services to achieve the articulated goal.

Actions 2.1-2.3, LI2.1 relate specifically to parent communication, support and engagement in our effort to create and maintain a family friendly environment in support of all families, creating an intentionally focused, reassuring environment to affect deeper reach to our socioeconomically disadvantaged students.

Action 2.4, LI2.2 relate to the provision of student support services, which aligns with our effort to provide supports for strong emotional support and development, with a focus on socioeconomically disadvantaged students.

Actions 2.5-2.6 relate specifically to support our fundamental pillars of character education and quality schools philosophy which create a foundation for safe and positive school climate.

Actions 2.7, LI2.3 are foundational components in support of the entirety of goal 2, and primarily serves our socioeconomically disadvantaged students.

Describe the overall effectiveness of the actions/services to achieve the articulated goal as measured by the LEA.

As a result of implementation of GVA's commitment to the creation of a family friendly environment where ongoing communication is facilitated; character education and the quality school philosophy are fundamental pillars in the educational model and services and supports for strong emotional health are provided, we report the following impact:

13 family centered activities

12+ meetings, opportunities to share feedback

Student survey data-

83% of students often or always report feeling loved

85% of students often or always report feeling safe

95% of students often or always report feeling that their teacher cares about them

Parent survey data-

98% of parents report feeling welcome on campus

98% of parents report that their student always or most of the time is happy to come to school

99% of parents report that their student always or most of the time feel safe at school

97% of parents report that GVA meets or exceeds their expectations

Baseline year for attendance, expulsions and chronic absenteeism

Explain material differences between Budgeted Expenditures and Estimated Actual Expenditures.

Action 2.4~ Actual expenses more than budgeted amount due to higher than budgeted cost of service provision

Action 2.5~ Actual expenses more than budgeted amount due to higher than budgeted cost of service provision

Action 2.6~ Actual expenses less than budgeted amount due to reassessment of program needs, and most appropriate resources prior to further development

Action 2.7~ Actual expenses more than budgeted amount due to increase in staff to meet increasing demands

Describe any changes made to this goal, expected outcomes, metrics, or actions and services to achieve this goal as a result of this analysis and analysis of the LCFF Evaluation Rubrics, as applicable. Identify where those changes can be found in the LCAP.

We continue to invest in Student Assistance Specialist services to meet the needs of our students (action 2.4)

We continue to invest resources in alignment with our character development

We are looking at the way we receive and provide development in the area of Quality Schools (a GVA climate component), we are going to be using different resources and processes and will update accordingly (action 2.6)

We will continue to use additional resources to meet growing lunch program needs (action 2.7)

Stakeholder Engagement

LCAP Year: 2018-2019

Involvement Process for LCAP and Annual Update

How, when, and with whom did the LEA consult as part of the planning process for this LCAP/Annual Review and Analysis?

Great Valley Academy has meetings with parents, staff and community members on a continual basis. The goal of these meetings is continuous quality improvement, and to provide an open forum for communication. Various meetings offer a presentation of information, participant questions, and opportunities for stakeholder input. Stakeholders present at meetings include; staff, parents, and board of directors.

This year, we facilitated parent, student and teacher surveys. The data collected from these surveys was communicated to the various stakeholder groups and is being used for reporting, planning and decision making. All of this information drives this year's LCAP and supports our strategic plan.

Our meeting dates are communicated via email, Parent Square (bilingual communication tool), weekly folders home and Facebook. This year's face to face communication opportunities occurred as follows:

Parent Communication Meetings were held on: 2/21/18, 4/11/18

Coffee with the principal meetings were held on: 9/6/17, 10/3/17, 11/8/17, 12/12/17, 1/24/18, 2/24/18, 4/4/18, 5/8/18

LCAP specific meetings (including board meeting) were held on: 4/11/18, 6/25/18

All of these meetings consisted of information presentation, and time for input as well as time for questions to be answered.

Impact on LCAP and Annual Update

How did these consultations impact the LCAP for the upcoming year?

Stakeholder groups participated in online, anonymous surveys which allowed them to prioritize needs in areas based on the 8 state priority areas. They were also invited to provide input through open ended text response areas and to provide feedback on topics including; school climate, meeting time preference, communication method preference as well as specific information related to serving our unduplicated pupils.

The resulting data was analyzed and provided a big picture of stake holder perspective on their desires for parents, staff and board at GVA. The trends in survey data correlated with last year's overall trends. According to survey results, the top 3 priority areas are student access to instructional materials, ensure facilities are in good repair, and positive school climate.

The combined resulting information drove the development of the goals and actions/services in our Local Control Accountability Plan. Since the trends were aligned with last year's data, we maintained the goals and activities as documented last year. GVA meets regularly, throughout the year, with stakeholders, as well as solicit input on progress towards LCAP goals.

Goals, Actions, & Services

Strategic Planning Details and Accountability
Complete a copy of the following table for each of the LEA's goals. Duplicate the table as needed.

(Select from New Goal, Modified Goal, or Unchanged Goal)

Unchanged Goal

Goal 1

Great Valley academy will create an environment that provides quality education through a positive learning experience, facilitated by highly qualified personnel.

State and/or Local Priorities addressed by this goal:

State Priorities: 1,2,4,5,7,8
Local Priorities:

Identified Need:

High quality personnel, professional development, access to technology, and instructional resources.

Expected Annual Measureable Outcomes

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
CAASPP	2016-2017 43% meet/exceed standards in English/Language Arts 36% meet/exceed standards in Math	2% increase in students meeting/exceeding standards	Increase of 1% in ELA Increase of 1% in Math	N/A CHARTER SCHOOL 1 YEAR BUDGET
Local assessment	2016-2017 40% reached projected growth in math 44% reached projected growth in Reading 38% reached projected growth in English/Language Arts	2% increase in students meeting/exceeding standards	Increase of 1% in students meeting projected growth in Math Increase of 1% in students meeting projected growth in Reading Increase of 1% in students meeting projected growth in ELA	
CELDT	2016-2017 6.8% qualified as EL's 22.6% RFEP'd	3% of EL's will be reclassified	Increase of 1% in students being REFP'd Increase of 1% in students making progress towards English proficiency	
Good Facilities Rating on SARC	2016-2017 Facilities were rated good on SARC	Maintain	Maintain	

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
Teachers are appropriately assigned and credentialed to charter schools	All	Maintain	Maintain	N/A CHARTER SCHOOL 1 YEAR BUDGET
Students (including English Learners) have access to state standards aligned instructional materials and performance standards as applicable to charter schools.	Provided	Maintain	Maintain	
Students have access to a broad course of study as applicable to GVA charter.	Provided	Maintain	Maintain	
API	Not Applicable	Not Applicable	Not Applicable	
Students successfully completing courses satisfying college or career educational standards.	K-8 School Not applicable	K-8 School Not applicable	K-8 School Not applicable	
Students passing AP exam with 3 or higher.	K-8 School Not applicable	K-8 School Not applicable	K-8 School Not applicable	

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
Students demonstrating college preparedness pursuant to, the Early Assessment Program, or subsequent assessment of college preparedness	K-8 School Not applicable	K-8 School Not applicable	K-8 School Not applicable	N/A CHARTER SCHOOL 1 YEAR BUDGET
Programs and services for unduplicated pupils and students with disabilities are developed and provided	Provided	Maintain	Maintain	
State science test	Baseline determined 2018	Baseline determined 2018	Baseline determined 2018	
Physical Fitness – Healthy Fitness Zone (HFZ)	2016-2017 5 th grade; average of 6 areas 76.95% in HFZ 7 th grade; average of 6 areas 80.86% in HFZ	5 th grade Increase .5% 7 th grade Increase .5%	5 th grade Increase .5% 7 th grade Increase .5%	

Action 1.1

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

All Students

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

2017-18 Actions/Services

Select from New, Modified, or Unchanged for 2018-19

Unchanged

2018-19 Actions/Services

Select from New, Modified, or Unchanged for 2019-20

2019-20 Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Action 1.1 Provide access to Beginning Teacher Support and Assessment. Provide site specific, direct oversight to first and second year teachers. Compensate County Office of Education for annual fees related to induction. Provide substitutes to allow for protected time.

Select from New, Modified, or Unchanged for 2018-19

Action 1.1 Provide access to Beginning Teacher Support and Assessment. Provide site specific, direct oversight to first and second year teachers. Compensate County Office of Education for annual fees related to induction. Provide substitutes to allow for protected time.

Select from New, Modified, or Unchanged for 2019-20

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$15,000	\$15,000	N/A CHARTER SCHOOL 1 YEAR BUDGET
Source	LCFF	LCFF	
Budget Reference	Induction program cost	Induction program cost, cost of substitutes and stipend for teacher lead.	

Action 1.2

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

All Students

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

2017-18 Actions/Services

Action 1.2 Provide teacher/staff support and growth opportunities by offering professional development opportunities focused on Common Core State Standards, technology, ELL/ELD, and other applicable topics.

2018-19 Actions/Services

Action 1.2 Provide teacher/staff support and growth opportunities by offering professional development opportunities focused on Common Core State Standards, technology, ELL/ELD, and other applicable topics.

2019-20 Actions/Services

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$30,000	\$30,000	N/A CHARTER SCHOOL 1 YR BUDGET
Source	LCFF	LCFF	
Budget Reference	Professional development courses, consultants, materials and substitute costs.	Professional development courses, consultants, materials and substitute costs.	

Action 1.3

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

All Students

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

2017-18 Actions/Services

Action 1.3 Provide teacher support by supplying mentors and peer observation time (protected time).

2018-19 Actions/Services

Action 1.3 Provide teacher support by supplying mentors and peer observation time (protected time).

2019-20 Actions/Services

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$2,500	\$2,500	N/A CHARTER SCHOOL 1 YR BUDGET
Source	LCFF	LCFF	
Budget Reference	Provide substitutes to allow for protected mentoring and observation time.	Provide substitutes to allow for protected mentoring and observation time.	

Action 1.4

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

All Students

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

2017-18 Actions/Services

Action 1.4 Continue to integrate Common Core State Standards based instructional resources. This includes curriculum, online and other relevant resources.

2018-19 Actions/Services

Action 1.4 Continue to integrate Common Core State Standards based instructional resources. This includes curriculum, online and other relevant resources.

2019-20 Actions/Services

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$100,000	\$100,000	N/A CHARTER SCHOOL 1 YR BUDGET
Source	LCFF	LCFF	
Budget Reference	Purchase Common Core aligned instructional resources.	Purchase Common Core aligned instructional resources.	

Action 1.5

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

All Students

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

2017-18 Actions/Services

Action 1.5 Provide students with intervention/enrichment opportunities in reading and math. Incorporate strategies providing additional support for EL's.

2018-19 Actions/Services

Action 1.5 Provide students with intervention/enrichment opportunities in reading and math. Incorporate strategies providing additional support for EL's.

2019-20 Actions/Services

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$100,000	\$100,000	N/A CHARTER SCHOOL 1 YR BUDGET
Source	LCFF	LCFF	
Budget Reference	1.20 FTE Reading Intervention Teacher 1 FTE Math Intervention Teacher 1 FTE Teacher's Aide	1.20 FTE Reading Intervention Teacher 1 FTE Math Intervention Teacher 1 FTE Teacher's Aide	

Action 1.6

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

All Students

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

2017-18 Actions/Services

Action 1.6 Maintain wireless internet infrastructure and security

2018-19 Actions/Services

Action 1.6 Maintain wireless internet infrastructure and security

2019-20 Actions/Services

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$25,000	\$25,000	N/A CHARTER SCHOOL 1 YR BUDGET
Source	LCFF	LCFF	
Budget Reference	.50 FTE Computer Technician, Ongoing professional development/consulting and resources.	.50 FTE Computer Technician, Ongoing professional development/consulting and resources.	

Action 1.7

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

All Students

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

2017-18 Actions/Services

Action 1.7 Maintain oversight of ongoing technology plan and supporting devices. Assess, monitor, support and grow school technological resources.

2018-19 Actions/Services

Action 1.7 Maintain oversight of ongoing technology plan and supporting devices. Assess, monitor, support and grow school technological resources.

2019-20 Actions/Services

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$25,000	\$25,000	N/A CHARTER SCHOOL 1 YR BUDGET
Source	LCFF	LCFF	
Budget Reference	Purchase of computers, Chromebooks, storage/charging solutions, warranties and related software.	Purchase of computers, Chromebooks, storage/charging solutions, warranties and related software.	

Action 1.8

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

All Students

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

2017-18 Actions/Services

Action 1.8 Increase staff understanding of ELD/ELL strategies to facilitate instruction for English Learners. Appoint campus EL lead staff members.

2018-19 Actions/Services

Action 1.8 Increase staff understanding of ELD/ELL strategies to facilitate instruction for English Learners. Appoint campus EL lead staff members.

2019-20 Actions/Services

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$1,000	\$1,000	N/A CHARTER SCHOOL 1 YR BUDGET
Source	LCFF	LCFF	
Budget Reference	Professional Development, Provide substitutes for coverage	Professional Development, Provide substitutes for coverage	

Action 1.9

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

All Students

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

2017-18 Actions/Services

Action 1.9 Facilities will be maintained to provide a safe and healthy learning environment.

2018-19 Actions/Services

Action 1.9 Facilities will be maintained to provide a safe and healthy learning environment.

2019-20 Actions/Services

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$75,000	\$75,000	N/A CHARTER SCHOOL 1 YR BUDGET
Source	LCFF	LCFF	
Budget Reference	Facilities repair and maintenance 1 FTE Maintenance staff, Classified Salaries and Benefits	Facilities repair and maintenance 1 FTE Maintenance staff, Classified Salaries and Benefits	

Action EL 1.1

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

English Learners

LEA-wide

All Schools

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

2017-18 Actions/Services

Action EL 1.1 Provide students with intervention/enrichment opportunities in reading and math. Incorporate strategies providing additional support for EL's

2018-19 Actions/Services

Action EL 1.1 Provide students with intervention/enrichment opportunities in reading and math. Incorporate strategies providing additional support for EL's

2019-20 Actions/Services

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	See 1.5 above	See 1.5 above	N/A CHARTER SCHOOL 1 YR BUDGET
Source	See 1.5 above	See 1.5 above	
Budget Reference	See 1.5 above	See 1.5 above	

Action EL 1.2

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

English Learners

LEA-wide

All Schools

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

2017-18 Actions/Services

Action EL 1.2 Provide teacher/staff support and growth opportunities by offering professional development opportunities focused on Common Core State Standards, ELL/ELD, and other applicable topics.

2018-19 Actions/Services

Action EL 1.2 Provide teacher/staff support and growth opportunities by offering professional development opportunities focused on Common Core State Standards, ELL/ELD, and other applicable topics.

2019-20 Actions/Services

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	See 1.2 above	See 1.2 above	N/A CHARTER SCHOOL 1 YR BUDGET
Source	See 1.2 above	See 1.2 above	
Budget Reference	See 1.2 above	See 1.2 above	

Action EL 1.3

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

English Learners

LEA-wide

All Schools

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

2017-18 Actions/Services

Action EL 1.3 Continue to integrate Common Core State Standards based instructional resources specific to EL's. This includes curriculum, online and other relevant resources.

2018-19 Actions/Services

Action EL 1.3 Continue to integrate Common Core State Standards based instructional resources specific to EL's. This includes curriculum, online and other relevant resources.

2019-20 Actions/Services

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$1,000	\$1,000	N/A CHARTER SCHOOL 1 YR BUDGET
Source	LCFF	LCFF	
Budget Reference	Purchase Common Core aligned instructional resources specific to EL's	Purchase Common Core aligned instructional resources specific to EL's	

Action EL 1.4

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

English Learners

LEA-wide

All Schools

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

2017-18 Actions/Services

Action EL 1.4 Increase staff understanding of ELD/ELL strategies to facilitate instruction for English Learners. Appoint campus EL lead staff members

2018-19 Actions/Services

Action EL 1.4 Increase staff understanding of ELD/ELL strategies to facilitate instruction for English Learners. Appoint campus EL lead staff members

2019-20 Actions/Services

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	See 1.8 above	See 1.8 above	N/A CHARTER SCHOOL 1 YR BUDGET
Source	See 1.8 above	See 1.8 above	
Budget Reference	See 1.8 above	See 1.8 above	

Goals, Actions, & Services

Strategic Planning Details and Accountability
Complete a copy of the following table for each of the LEA's goals. Duplicate the table as needed.

(Select from New Goal, Modified Goal, or Unchanged Goal)

Unchanged Goal

Goal 2

Great Valley Academy will create a family friendly environment where ongoing communication is facilitated: character education and the quality school philosophy are fundamental pillars in the educational model and services and supports for strong emotional health are provided.

State and/or Local Priorities addressed by this goal:

State Priorities: 3,5,6
Local Priorities:

Identified Need:

High quality personnel, professional development, access to technology, and instructional resources.

Expected Annual Measureable Outcomes

Metrics/Indicators	Baseline	2017-18	2018-19	2019-20
End of year attendance rate	2016-2017- 94.86%	.25% increase in attendance rates	Maintain 95% attendance rate	N/A CHARTER SCHOOL 1 YR BUDGET
End of year suspension rate	2016-2017 – 4.4%	2% decrease in suspension rates	Decrease suspension rate by 1.2%	
End of year expulsion rate	2016-2017 - 0	2% decrease in expulsion rates	Maintain 0 expulsions	
End of year Jr. High dropout rate	2016-2017 - 0	2% decrease in Jr. High dropout rates	Maintain 0 drop outs	
End of year chronic absenteeism rate	2016-2017 – 9.7%	2% decrease in chronic absenteeism	Decrease chronic absenteeism rate by .10%	
High School graduation and dropout rates	K-8 School Not applicable	K-8 School Not applicable	K-8 School Not applicable	
End of year parent participation (number)	2016-2017- 100 parents	5% increase in number of parents participating	Maintain 150 parent participants	
Parent Survey (includes parents of unduplicated pupils and students with disabilities)	2016-2017 97% of parents report feeling welcome on campus 94% of parents report that their student is always or most of the time excited about coming to school 98% of parents report that their student always or most of the time feel safe at school	Maintain baseline levels	Maintain baseline levels	

Planned Actions / Services

Complete a copy of the following table for each of the LEA's Actions/Services. Duplicate the table, including Budgeted Expenditures, as needed.

Action 2.1

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

All Students

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

2017-18 Actions/Services

Action 2.1 Parent volunteer program structure and process. Continue to support growth of parent volunteer program

Select from New, Modified, or Unchanged for 2018-19

Unchanged

2018-19 Actions/Services

Action 2.1 Parent volunteer program structure and process. Continue to support growth of parent volunteer program

Select from New, Modified, or Unchanged for 2019-20

2019-20 Actions/Services

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$800	\$800	N/A CHARTER SCHOOL 1 YR BUDGET
Source	LCFF	LCFF	
Budget Reference	Supplies, communication meetings, .50 FTE Parent Liaison	Supplies, communication meetings, .50 FTE Parent Liaison	

Action 2.2

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

All Students

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

2017-18 Actions/Services

Action 2.2 Host regular meetings for parents and other stakeholders. Provide access and opportunities to engage in discussions regarding campus based needs.

2018-19 Actions/Services

Action 2.2 Host regular meetings for parents and other stakeholders. Provide access and opportunities to engage in discussions regarding campus based needs.

2019-20 Actions/Services

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$500	\$500	N/A CHARTER SCHOOL 1 YR BUDGET
Source	LCFF	LCFF	
Budget Reference	Supplies and onsite childcare	Supplies and onsite childcare	

Action 2.3

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

All Students

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

2017-18 Actions/Services

Action 2.3 Host family centered social activities. Encourage family engagement and interest in campus/student activities.

2018-19 Actions/Services

Action 2.3 Host family centered social activities. Encourage family engagement and interest in campus/student activities.

2019-20 Actions/Services

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$2,000	\$2,000	N/A CHARTER SCHOOL 1 YR BUDGET
Source	LCFF	LCFF	
Budget Reference	Supplies and equipment	Supplies and equipment	

Action 2.4

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

All Students

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

2017-18 Actions/Services

Action 2.4 Provide students with access to onsite support services (Student Assistance Specialist). Clarify student needs to ensure appropriate access and alignment of services.

2018-19 Actions/Services

Action 2.4 Provide students with access to onsite support services (Student Assistance Specialist). Clarify student needs to ensure appropriate access and alignment of services.

2019-20 Actions/Services

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$35,000	\$35,000	N/A CHARTER SCHOOL 1 YR BUDGET
Source	LCFF	LCFF	
Budget Reference	Contracted Student Assistance Specialist services	Contracted Student Assistance Specialist services	

Action 2.5

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

All Students

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Modified

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

2017-18 Actions/Services

Action 2.5 Provide character education to teachers, students and parents. Focus on character development for students (including bullying prevention).

2018-19 Actions/Services

Action 2.5 Provide character education to teachers, students and parents. Focus on character development for students (including bullying prevention).

2019-20 Actions/Services

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$29,000	\$29,000	N/A CHARTER SCHOOL 1 YR BUDGET
Source	LCFF	LCFF	
Budget Reference	Training materials and supplies 1 FTE Classified staff & benefits	Training materials and supplies 1 FTE Classified staff & benefits	

Action 2.6

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

All Students

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

2017-18 Actions/Services

Action 2.6 Quality Schools Philosophy integrated in school culture. Assess needs, create plan and follow through with implementation

2018-19 Actions/Services

Action 2.6 Quality Schools Philosophy integrated in school culture. Assess needs, create plan and follow through with implementation

2019-20 Actions/Services

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$4,000	\$1,000	N/A CHARTER SCHOOL 1 YEAR BUDGET
Source	LCFF	LCFF	
Budget Reference	Training materials and supplies	Training materials and supplies	

Action 2.7

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

All Students

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

All Schools

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

2017-18 Actions/Services

Action 2.7 Maintain an onsite school lunch program benefitting all students, providing focused opportunity for qualifying students to have access to free or reduced price lunch.

2018-19 Actions/Services

Action 2.7 Maintain an onsite school lunch program benefitting all students, providing focused opportunity for qualifying students to have access to free or reduced price lunch.

2019-20 Actions/Services

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	\$25,000	\$30,000	N/A CHARTER SCHOOL 1 YEAR BUDGET
Source	LCFF	LCFF	
Budget Reference	Ongoing staff costs, meal costs and equipment supplies	Ongoing staff costs, meal costs and equipment supplies	

Action LI 2.1

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Low Income

LEA-wide

All Schools

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

2017-18 Actions/Services

Action LI 2.1 Host family centered social activities. Encourage family engagement and interest in campus/student activities.

2018-19 Actions/Services

Action LI 2.1 Host family centered social activities. Encourage family engagement and interest in campus/student activities.

2019-20 Actions/Services

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	See 2.3 above	See 2.3 above	N/A CHARTER SCHOOL 1 YEAR BUDGET
Source	See 2.3 above	See 2.3 above	
Budget Reference	See 2.3 above	See 2.3 above	

Action LI 2.2

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Low Income

LEA-wide

All Schools

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

2017-18 Actions/Services

Action LI 2.2 Provide students with access to onsite support services (Student Assistance Specialist). Clarify student needs to ensure appropriate success and alignment of services.

2018-19 Actions/Services

Action LI 2.2 Provide students with access to onsite support services (Student Assistance Specialist). Clarify student needs to ensure appropriate success and alignment of services.

2019-20 Actions/Services

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	See 2.4 above	See 2.4 above	N/A CHARTER SCHOOL 1 YEAR BUDGET
Source	See 2.4 above	See 2.4 above	
Budget Reference	See 2.4 above	See 2.4 above	

Action LI 2.3

For Actions/Services not included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from All, Students with Disabilities, or Specific Student Groups)

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans):

OR

For Actions/Services included as contributing to meeting the Increased or Improved Services Requirement:

Students to be Served:

(Select from English Learners, Foster Youth, and/or Low Income)

Scope of Services:

(Select from LEA-wide, Schoolwide, or Limited to Unduplicated Student Group(s))

Location(s):

(Select from All Schools, Specific Schools, and/or Specific Grade Spans)

Low Income

LEA-wide

All schools

Actions/Services

Select from New, Modified, or Unchanged for 2017-18

Unchanged

Select from New, Modified, or Unchanged for 2018-19

Unchanged

Select from New, Modified, or Unchanged for 2019-20

2017-18 Actions/Services

Action LI 2.3 Create, implement and staff an onsite school lunch program benefitting all students, providing focused opportunity for qualifying students to have access to free or reduced price lunch.

2018-19 Actions/Services

Action LI 2.3 Create, implement and staff an onsite school lunch program benefitting all students, providing focused opportunity for qualifying students to have access to free or reduced price lunch.

2019-20 Actions/Services

N/A CHARTER SCHOOL 1 YEAR BUDGET

Budgeted Expenditures

Year	2017-18	2018-19	2019-20
Amount	See 2.7 above	See 2.7 above	N/A CHARTER SCHOOL 1 YEAR BUDGET
Source	See 2.7 above	See 2.7 above	
Budget Reference	See 2.7 above	See 2.7 above	

Demonstration of Increased or Improved Services for Unduplicated Pupils

LCAP Year: **2018-19**

Estimated Supplemental and Concentration Grant Funds

Percentage to Increase or Improve Services

\$ 386,182

5.93%

Describe how services provided for unduplicated pupils are increased or improved by at least the percentage identified above, either qualitatively or quantitatively, as compared to services provided for all students in the LCAP year.

Identify each action/service being funded and provided on a schoolwide or LEA-wide basis. Include the required descriptions supporting each schoolwide or LEA-wide use of funds (see instructions).

Great Valley Academy will receive an estimated \$386,182 in LCFF grant funds. GVA is expending the LCFF grant funds as determined by the schools goals, in support of California's 8 priority areas.

As of census day 2017-2018, 28% of GVA students are identified as socioeconomically disadvantaged, 0 foster youth and 9% English learners, all of the actions and services contained in this LCAP are being implemented on a LEA/School wide basis. Those principally directed towards our English learners and socioeconomically disadvantaged students are as follows:

Action EL 1.1 Provide students with intervention/enrichment opportunities in reading and math. Incorporate strategies providing additional support for EL's.

Action EL 1.2 Provide teacher/staff support and growth opportunities by offering professional development opportunities focused on Common Core State Standards, ELL/ELD, and other applicable topics.

Action EL 1.3 Continue to integrate Common Core State Standards based instructional resources specific to EL's. This includes curriculum, online and other relevant resources.

Action EL 1.4 Increase staff understanding of ELD/ELL strategies to facilitate instruction for English Learners. Appoint campus EL lead staff members.

Action LI 2.1 Host family centered social activities. Encourage family engagement and interest in campus/student activities.

Action LI 2.2 Provide students with access to onsite support services (Student Assistance Specialist). Clarify student needs to ensure appropriate success and alignment of services.

Action LI 2.3 Create, implement and staff an onsite school lunch program benefitting all students, providing focused opportunity for qualifying students to have access to free or reduced price lunch.

The use of LCFF grant fund dollars in supporting basic school operations, building school/staff capacity, improvement and expansion of instructional/technological resources, targeted parent outreach, provision of intervention services, student support services and free/reduced price lunches, effectively meet the needs of our unduplicated pupil count. Specifically, these services have a direct impact on our unduplicated pupils; we provide students with a quality educational program in a supportive environment, so they are able to make academic improvement. Based on our annual update, analysis of metrics and stakeholder feedback, expending funds on these services is the most effective use of the funds.

Modesto
Budget Comparison
2017-2018 Revised Budget
2018-2019 Proposed Budget

	2017-2018 Approved Operating Budget Feb-18	2018-2019 Proposed Operating Budget Jun-18	\$ Variance	% Variance
Ordinary Income/Expense				
Income				
8000 - LCFF, EPA, In Lieu, Prop tax	7,190,863	7,821,679	630,816	8.8%
8100 - Federal Revenue (Grant)	164,013	223,102	59,089	36.0%
8300 - Other State Revenues	483,625	193,319	-290,306	-60.0%
8590 - One Time funding	125,707	0	-125,707	100.0%
8600 - Other Local Revenue	683,013	724,964	41,951	6.1%
Total Income	8,647,221	8,963,064	315,843	3.7%
Gross Profit	8,647,221	8,963,064	315,843	3.7%
Expense				
1000 - Certificated Salaries	3,004,358	3,114,323	109,965	3.7%
2000 - Classified Salaries	1,596,057	1,908,574	312,517	19.6%
3000 - Employee Benefits	1,277,011	1,510,404	233,393	18.3%
4000 - Books & Supplies	676,434	626,875	-49,559	-7.3%
5000 - Services & Other Operating Exp	1,198,219	1,248,746	50,527	4.2%
6000 - Capital Outlay	372,767	140,000	-232,767	-62.4%
7430 - All Other Financing Uses	277,084	273,349	-3,735	-1.3%
Total Expense	8,401,930	8,822,271	420,341	5.0%
Net Ordinary Income	245,291	140,793	-104,498	-42.6%
	2.84%	1.57%		

Great Valley Academy-Modesto Campus

Budget Comparison-Narrative

Jun-18

Revenue

8000 - Revenue figures updated with most LCFF 19.1a calculations

8100 - Increase of Federal Revenue per SELPA

8300 - No Prop 39 funds after 2017/18

8590 - One time funding not yet established for 2018/19

8600 - Price increase to KidsCare rates and increase to SpEd apportionment per SELPA

Net increase in revenue \$315K (3.7%)

Expenses

Salaries and benefit expenses include:

56 (51FT/5PT) teachers, 19 (18FT/2PT) aides, 23 (15/8) classified staff, 6 GVS, 3 Admin
and all allocations for multi-campus staff salaries/benefits

Employee benefits include STRS increase & includes a 12.5% increase in health benefits

Salaries and benefits represent 75% of total expenses

Books and Supplies expenses include:

curriculum

teacher/classroom/office/medical/custodial/maintenance supplies

furniture/computers/equipment

Services and other expense estimates include:

professional development

new teacher induction

audit/legal/insurance/SpEd subcontracts/field trips/nursing

authorizer oversight fees

Capital Outlay

Reduced by Prop 39 funds for 2018/19

\$60K for sun shade structure/\$50K for HVAC upgrades above Prop 39 funds

** at yeard end, capital outlay amounts will be reclassified as a construction/fixed asset

thereby providing an increase to "income/increase in fund reserve

Othr Tuition, Exc csts, Deficit

18/19 represents actual SELPA calculation from section C.2.d

All other financing uses

Includes mortgage payment including principal and interest

** at year end, principal amounts will be reclassified as a reduction to liabilities

thereby providing an increase to "income"/increase in fund reserve

"Income"/increase in fund reserve amount

\$140,793 1.57% of expenses

2018-2019
General Fund - Cash Flow
Great Valley Academy
MODESTO

Description	Object Codes	p1										p2			Total
		July	August	September	October	November	December	January	February	March	April	May	June	Accrued	
BEGINNING CASH FUND BALANCE	9110	3,273,687.64	3,325,885.98	3,101,995.90	3,440,259.24	3,357,369.10	3,253,530.52	3,349,369.14	3,310,235.63	3,207,868.56	3,495,418.75	3,412,048.80	3,350,181.73		
LCFF Revenue	8011	255,370.10	255,370.10	459,666.18	459,666.18	459,666.18	459,666.18	459,666.18	459,666.17	459,666.17	459,666.17	459,666.17	459,666.17	0.00	5,107,401.96
EPA Funding	8012			281,003.76			281,003.76			281,003.76			281,003.76	0.00	1,124,015.04
In-Lieu of Taxes Charter Funding	8096	0.00	88,211.58	176,423.16	117,615.44	117,615.44	117,615.44	117,615.44	102,913.51	205,827.02	102,913.51	102,913.51	102,913.51	117,615.44	1,470,193.00
Selpa Prop Tax	8097							60,034.50						60,034.50	120,069.00
Federal IDEA	8181												66,551.00	66,551.00	133,102.00
Federal Food	8220	0.00	0.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	0.00	90,000.00
State Food Revenue	8520	0.00	0.00	0.00	0.00	725.00	725.00	725.00	725.00	725.00	725.00	725.00	705.00	0.00	5,780.00
Other St Revenue	8550													0.00	0.00
Mandated Cost Reimb	8550					14,326.56								0.00	14,326.56
One Time Funds	8590													0.00	0.00
Lottery	8560							38,497.13			38,497.13			51,329.51	128,323.78
Lottery, prop 20	8561													42,188.00	42,188.00
Other	8590		2,700.00											0.00	2,700.00
Prior Year Payments	prior year													0.00	0.00
Other Local (Kids Care)	8689	15,000.00	20,000.00	20,500.00	20,500.00	20,500.00	20,500.00	20,500.00	20,500.00	20,500.00	20,000.00	20,000.00	20,000.00	0.00	238,500.00
Other Local (Fundraiser +)	8600-8699	0.00	5,000.00	28,000.00	28,000.00	22,000.00	5,000.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	0.00	103,000.00
Selpa	8792	17,500.00	17,500.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	30,000.00	31,000.00	31,000.00	31,000.00	55,356.00	20,108.00	383,464.00
TOTAL REVENUES		287,870.10	388,781.68	1,004,593.10	664,781.62	673,833.18	923,510.38	738,538.25	625,304.68	1,010,221.95	664,301.82	625,804.68	997,695.44	357,826.45	8,963,063.34
EXPENDITURES															
Certificated Salaries	1000-1999	30,000.00	275,000.00	275,000.00	275,000.00	275,000.00	275,000.00	275,000.00	275,000.00	275,000.00	275,000.00	275,000.00	334,322.67	0.00	3,114,322.67
Classified Salaries	2000-2999	93,000.00	110,000.00	155,000.00	155,000.00	155,000.00	155,000.00	155,000.00	155,000.00	155,000.00	155,000.00	155,000.00	310,574.45	0.00	1,908,574.45
Employee Benefits	3000-3999	35,000.00	125,000.00	125,000.00	140,000.00	140,000.00	140,000.00	140,000.00	140,000.00	140,000.00	140,000.00	140,000.00	105,403.97	0.00	1,510,403.97
Books & Supplies	4000-4999	50,000.00	50,000.00	75,000.00	75,000.00	40,000.00	40,000.00	40,000.00	40,000.00	40,000.00	100,000.00	40,000.00	36,875.00	0.00	626,875.00
Services & Other Operating Expen	5000-5999	50,000.00	85,000.00	60,000.00	75,000.00	150,000.00	200,000.00	150,000.00	100,000.00	85,000.00	60,000.00	60,000.00	173,746.10	0.00	1,248,746.10
Capital Outlay	6000-6999	60,000.00	50,000.00	10,000.00	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00	0.00	0.00	0.00	140,000.00
Other Outgo	7100-7499	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	78,959.64	0.00	273,349.00
TOTAL EXPENDITURES		335,671.76	712,671.76	717,671.76	747,671.76	777,671.76	827,671.76	777,671.76	727,671.76	722,671.76	747,671.76	687,671.76	1,039,881.83		8,822,271.19
NET INCREASE/DECREASE		(47,801.66)	(323,890.08)	286,921.34	(82,890.14)	(103,838.58)	95,838.62	(39,133.51)	(102,367.08)	287,550.19	(83,369.94)	(61,867.08)	(42,186.39)	357,826.45	140,792.15
Accruals Received		100,000.00	100,000.00	51,342.00											251,342.00
Liabilities															0.00
Line of Credit (1,000,000)															(1,248,675.92)
Loan From Manteca (to Manteca)	\$ (1,248,675.92)														
ENDING CASH BALANCE		3,325,885.98	3,101,995.90	3,440,259.24	3,357,369.10	3,253,530.52	3,349,369.14	3,310,235.63	3,207,868.56	3,495,418.75	3,412,048.80	3,350,181.73	3,307,995.34		

Salida
Budget Comparison
2017-2018 Revised Budget
2018-2019 Proposed Budget

	2017-2018 Approved Operating Budget Feb-18	2018-2019 Proposed Operating Budget Jun-18	\$ Variance	% Variance
Ordinary Income/Expense				
Income				
8000 - LCFF, EPA, In Lieu, Prop tax	6,589,547	7,003,819	414,272	6.3%
8100 - Federal Revenue (Grant)	132,574	149,699	17,125	12.9%
8300 - Other State Revenues	192,582	171,819	-20,762	-10.8%
8590 - One Time funding	111,448	0	-111,448	100.0%
8600 - Other Local Revenue	609,459	621,296	11,837	1.9%
Total Income	7,635,610	7,946,633	311,024	4.1%
Gross Profit	7,635,610	7,946,633	311,024	4.1%
Expense				
1000 - Certificated Salaries	2,448,820	2,748,607	299,786	12.2%
2000 - Classified Salaries	1,538,651	1,512,811	-25,840	-1.7%
3000 - Employee Benefits	1,113,238	1,310,482	197,244	17.7%
4000 - Books & Supplies	596,018	488,950	-107,068	-18.0%
5000 - Services & Other Operating Exp	1,126,175	1,203,345	77,170	6.9%
6000 - Capital Outlay	181,000	200,200	19,200	10.6%
7430 - All Other Financing Uses	429,948	415,993	-13,955	-3.2%
Total Expense	7,433,850	7,880,388	446,537	6.0%
Net Ordinary Income	201,759	66,246	-135,514	-67.2%
	2.64%	0.83%		

Great Valley Academy-Salida Campus
Budget Comparison-Narrative
Jun-18

Revenue

8000 - Revenue figures updated with most LCFF 19.1a calculations
8100 - Increase of Federal Revenue per SELPA
8590 - One time funding not yet established for 2018/19
8600 - Price increase to KidsCare rates and increase to SpEd apportionment per SELPA

Net increase in revenue \$311K (4.1%)

Expenses

Salaries and benefit expenses include:

53 (46FT/7PT) teachers, 13 (12FT/1PT) aides, 20 (15FT/5PT) classified staff, 2 Admin
and all allocations for multi-campus staff salaries/benefits
Employee benefits include STRS increase & includes a 12.5% increase in health benefits
Salaries and benefits represent 71% of total expenses

Books and Supplies expenses include:

curriculum
teacher/classroom/office/medical/custodial/maintenance supplies
furniture/computers/equipment

Services and other expense estimates include:

professional development
new teacher induction
audit/legal/insurance/SpEd subcontracts/field trips/nursing
authorizer oversight fees

Capital Outlay

\$150K for county road improvements/\$25K for server & backup drive upgrades/\$10K for AC
** at yeard end, capital outlay amounts will be reclassified as a construction/fixed asset
thereby providing an increase to "income/increase in fund reserve

Othr Tuition, Exc csts, Deficit

18/19 represents actual SELPA calculation from section C.2.d

All other financing uses

Includes mortgage payment including principal and interest
** at year end, principal amounts will be reclassified as a reduction to liabilities
thereby providing an increase to "income"/increase in fund reserve

"Income"/increase in fund reserve amount

\$66,246 0.83% of expenses

2018-2019
General Fund - Cash Flow
Great Valley Academy
SALIDA

Description	Object Codes	p1										p2			Total
		July	August	September	October	November	December	January	February	March	April	May	June	Accrued	
BEGINNING CASH FUND BALANCE	9110	1,090,011.04	1,076,484.15	750,076.78	877,175.51	899,104.06	793,540.01	784,341.06	819,062.51	854,821.94	1,047,093.31	1,127,805.14	1,213,564.57		
LCFF Revenue	8011	255,370.10	255,370.10	459,666.18	459,666.18	459,666.18	459,666.18	459,666.18	583,516.98	583,516.98	583,516.98	583,516.98	583,516.98	0.00	5,726,656.00
EPA Funding	8012			41,372.50			41,372.50			41,372.50			41,372.50	0.00	165,490.00
In-Lieu of Taxes Charter Funding	8096	0.00	60,119.52	120,239.04	80,159.36	80,159.36	80,159.36	80,159.36	70,139.44	140,278.88	70,139.44	70,139.44	70,139.44	80,159.36	1,001,992.00
Selma Prop Tax	8097							54,840.50						54,840.50	109,681.00
Federal IDEA	8181												44,849.50	44,849.50	89,699.00
Federal Food	8220	0.00	0.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	6,000.00	0.00	60,000.00
State Food Revenue	8520	0.00	0.00	0.00	0.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	0.00	4,000.00
Other St Revenue	8550													0.00	0.00
Mandated Cost Reimb	8550					13,007.40								0.00	13,007.40
One Time Funds	8590													0.00	0.00
Lottery	8560							34,952.40			34,952.40			46,603.20	116,508.00
Lottery, prop 20	8561													38,304.00	38,304.00
Other	8590													0.00	0.00
Prior Year Payments	prior year													0.00	0.00
Other Local (Kids Care)	8689	10,000.00	17,000.00	17,000.00	17,000.00	17,000.00	17,000.00	15,000.00	17,000.00	17,000.00	17,000.00	17,000.00	17,000.00	0.00	195,000.00
Other Local (Fundraiser +)	8600-8699	0.00	5,000.00	25,000.00	58,000.00	22,000.00	5,000.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	0.00	130,000.00
Selma	8792	16,000.00	16,000.00	26,000.00	26,000.00	26,000.00	26,000.00	26,000.00	26,000.00	26,000.00	26,000.00	26,000.00	26,000.00	4,296.00	296,296.00
TOTAL REVENUES		281,370.10	353,489.62	695,277.72	646,825.54	624,332.94	635,698.04	679,618.44	705,656.42	817,168.36	740,608.82	705,656.42	791,878.42	269,052.56	7,946,633.40
EXPENDITURES															
Certificated Salaries	1000-1999	30,000.00	235,000.00	235,000.00	235,000.00	235,000.00	235,000.00	235,000.00	235,000.00	235,000.00	235,000.00	235,000.00	368,606.54	0.00	2,748,606.54
Classified Salaries	2000-2999	75,000.00	130,000.00	130,000.00	130,000.00	130,000.00	130,000.00	130,000.00	130,000.00	130,000.00	130,000.00	130,000.00	137,811.23	0.00	1,512,811.23
Employee Benefits	3000-3999	25,000.00	115,000.00	115,000.00	115,000.00	115,000.00	115,000.00	115,000.00	115,000.00	115,000.00	115,000.00	115,000.00	135,481.55	0.00	1,310,481.55
Books & Supplies	4000-4999	50,000.00	45,000.00	45,000.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	35,000.00	75,000.00	35,000.00	28,950.00	0.00	488,950.00
Services & Other Operating Expen	5000-5999	60,000.00	75,000.00	75,000.00	75,000.00	185,000.00	100,000.00	100,000.00	125,000.00	75,000.00	75,000.00	75,000.00	183,345.30	0.00	1,203,345.30
Capital Outlay	6000-6999	25,000.00	150,000.00	5,000.00	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00	0.00	10,200.00	0.00	200,200.00
Other Outgo	7100-7499	29,896.99	29,896.99	29,896.99	29,896.99	29,896.99	29,896.99	29,896.99	29,896.99	29,896.99	29,896.99	29,896.99	87,126.11	0.00	415,993.00
TOTAL EXPENDITURES		294,896.99	779,896.99	634,896.99	624,896.99	729,896.99	644,896.99	644,896.99	669,896.99	624,896.99	659,896.99	619,896.99	951,520.73		7,880,387.62
NET INCREASE/DECREASE		(13,526.89)	(426,407.37)	60,380.73	21,928.55	(105,564.05)	(9,198.95)	34,721.45	35,759.43	192,271.37	80,711.83	85,759.43	(159,642.31)	269,052.56	66,245.78
Accruals Received															
Liabilities			100,000.00	66,718.00											166,718.38
From Modesto (Loan)	\$ 1,248,675.92														1,248,675.92
ENDING CASH BALANCE		1,076,484.15	750,076.78	877,175.51	899,104.06	793,540.01	784,341.06	819,062.51	854,821.94	1,047,093.31	1,127,805.14	1,213,564.57	1,053,922.26		

Great Valley Academy Modesto
April 2018

	A Actual YTD	B Revised Budget YTD	C Estimated Balance of year	D Revised Budget Balance of year	F Original Annual Operating Budget	G Revised Annual Operating Budget	E Estimated Annual Spending
	Jul 17-Apr 18	Jul 17-Apr 18	May 18 - Jun 18	May 18 - Jun 18			A + C
Ordinary Income/Expense							
Income							
8000 · Revenue Limit Sources	5,689,474	5,633,725	1,501,389	1,557,138	7,187,084	7,190,863	7,190,863
8100 · Federal Revenue	64,741	64,561	99,272	99,452	164,013	164,013	164,013
8300 · Other State Revenues	462,305	428,628	147,027	180,704	184,763	609,332	609,332
8600 · Other Local Revenue	300,549	289,028	42,108	53,630	325,000	342,658	342,657
8700 · Selpa	263,246	261,692	77,110	78,664	340,356	340,356	340,356
Total Income	6,780,315	6,677,635	1,866,907	1,969,587	8,201,216	8,647,222	8,647,222
Gross Profit	6,780,315	6,677,635	1,866,907	1,969,587	8,201,216	8,647,222	8,647,222
Expense							
1000 · Certificated Salaries	2,474,452	2,449,512	529,906	554,846	2,975,722	3,004,358	3,004,358
2000 · Classified Salaries	1,201,440	1,222,327	394,617	373,730	1,822,996	1,596,057	1,596,057
3000 · Employee Benefits	1,027,668	1,044,867	249,343	232,144	1,317,926	1,277,011	1,277,011
4000 · Books & Supplies	421,875	509,185	254,559	167,249	567,615	676,434	676,434
5000 · Services & Other Operating Exp	881,570	978,206	316,649	220,013	1,054,227	1,198,219	1,198,219
6000 · Capital Outlay	120,428	140,428	252,339	232,339	121,389	372,767	372,767
7430 · All Other Financing Uses	176,718	176,718	100,366	100,366	277,084	277,084	277,084
Total Expense	6,304,151	6,521,243	2,097,779	1,880,687	8,136,959	8,401,930	8,401,930
Net Ordinary Income	476,164	156,393	-230,872	88,899	64,257	245,292	245,292

2017-2018
General Fund - Cash Flow
Great Valley Academy
Modesto

Description	Object Codes	July	August	September	October	November	December	January	February	March	April	May	June	Accrued	Total
									P1						
BEGINNING CASH FUND BALANCE	9110	3,530,596.94	3,651,206.09	3,169,888.95	3,426,865.66	3,505,832.13	2,797,606.76	3,835,304.03	3,782,505.81	3,717,979.62	4,152,055.12	3,755,902.90	3,706,577.95		
LCFF Revenue	8011	224,739.00	224,739.00	404,402.56	404,530.00	0.00	809,060.00	404,530.00	407,896.00	407,896.00	407,896.00	445,104.89	482,313.77	74,417.78	4,697,525.00
EPA Funding	8012			264,394.00		0.00	264,394.00			303,480.00			274,965.25	(35,562.25)	1,071,671.00
In-Lieu of Taxes Charter Funding	8096	0.00	74,114.00	148,227.00	98,818.00	98,818.00	98,818.00	98,818.00	98,818.00	251,254.00	125,627.00	125,627.00	125,627.00	(34,143.00)	1,310,423.00
Selpa Prop Tax	8097						68,205.00							43,039.00	111,244.00
Federal IDEA	8181												34,506.50	34,506.50	69,013.00
Federal Food	8220	0.00	0.00	0.00	7,256.21	9,510.93	9,684.71	0.00	19,109.63	8,061.84	11,117.66	9,500.00	9,500.00	11,259.02	95,000.00
State Food Revenue	8520	0.00	0.00	0.00	0.00	741.00	676.12	0.00	1,333.09	563.13	775.97	677.00	684.00	1,326.69	6,777.00
Educator Effectiveness	8550													0.00	0.00
Mandated Cost Reimb	8550						13,597.00							0.00	13,597.00
One Time Funds	8590						41,994.00				41,994.00			41,719.05	125,707.05
Lottery	8560							49,314.61			44,387.16			31,150.13	124,851.90
Lottery, prop 20	8561													41,047.20	41,047.20
Other	8590		355.00				220,256.00							(355.00)	220,256.00
Prior Year Payments	prior year	19,526.06	11,336.82	4,323.39	10,124.53		31,076.00	(4,002.07)	(10,067.00)	(7,323.00)	(8,677.22)			30,778.49	77,096.00
Other Local (Kids Care)	8689	9,083.64	27,668.27	11,795.54	21,040.45	15,297.10	16,801.80	14,263.60	19,144.97	22,398.77	19,955.60	20,000.00	27,505.86	44.40	225,000.00
Other Local (Fundraiser +)	8600-8699	6,654.08	5,141.12	30,240.49	28,860.95	25,121.37	5,154.21	2,427.19	4,333.39	11,506.76	3,659.83			(5,441.98)	117,657.41
Selpa	8792	15,810.00	15,810.00	28,459.00	28,459.00	0.00	56,918.00	28,459.00	29,777.00	29,777.00	29,777.00	29,777.00	29,777.00	17,556.00	340,356.00
TOTAL REVENUES		275,812.78	359,164.21	891,841.98	599,089.14	149,488.40	1,568,429.84	662,015.33	570,345.08	1,027,614.50	676,513.00	630,685.89	984,879.38	251,342.03	8,647,221.56
EXPENDITURES															
Certificated Salaries	1000-1999	25,485.90	267,603.56	271,993.84	271,471.72	280,123.83	267,128.02	269,036.08	276,669.28	279,551.67	265,387.95	260,000.00	269,906.15	0.00	3,004,358.00
Classified Salaries	2000-2999	89,740.66	101,399.58	135,949.07	113,989.83	138,240.07	131,073.17	113,694.83	138,240.11	121,589.76	117,522.73	130,000.00	264,617.19	0.00	1,596,057.00
Employee Benefits	3000-3999	36,625.46	130,746.90	103,698.75	98,503.10	112,917.72	99,493.07	116,981.09	115,900.68	110,553.99	102,246.70	100,000.00	149,343.54	0.00	1,277,011.00
Books & Supplies	4000-4999	20,875.85	48,220.29	55,379.82	46,137.57	38,328.98	60,984.09	59,623.97	24,634.63	30,328.74	37,361.37	55,000.00	199,558.69	0.00	676,434.00
Services & Other Operating Expenses	5000-5999	31,283.95	35,230.71	84,167.31	99,229.57	167,978.84	120,841.24	157,661.90	81,812.07	53,830.49	49,533.44	100,000.00	216,649.48	0.00	1,198,219.00
Capital Outlay	6000-6999	11,954.00	70,196.64	20,338.69	0.00	17,938.59	0.00	0.00	0.00	0.00	0.00	17,339.08	235,000.00	0.00	372,767.00
Other Outgo	7100-7499	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	17,671.76	82,694.64	0.00	277,084.00
TOTAL EXPENDITURES		233,637.58	671,069.44	689,199.24	647,003.55	773,199.79	697,191.35	734,669.63	654,928.53	613,526.41	589,723.95	680,010.84	1,417,769.69		8,401,930.00
NET INCREASE/DECREASE		42,175.20	(311,905.23)	202,642.74	(47,914.41)	(623,711.39)	871,238.49	(72,654.30)	(84,583.45)	414,088.09	86,789.05	(49,324.95)	(432,890.31)	251,342.03	245,291.56
Accruals Received		186,299.71	0.00	38,771.24	35,899.18	(84,513.98)	96,837.00								329,946.60
Liabilities		(107,865.76)	(169,411.91)	15,562.73	90,981.70		69,621.78	19,856.08	20,057.26	19,987.41	15,734.65				(25,476.06)
Line of Credit (1,000,000)															0.00
Loan From Manteca (to Manteca)	-750,000										(498,675.92)				(1,248,675.92)
ENDING CASH BALANCE		3,651,206.09	3,169,888.95	3,426,865.66	3,505,832.13	2,797,606.76	3,835,304.03	3,782,505.81	3,717,979.62	4,152,055.12	3,755,902.90	3,706,577.95	3,273,687.64		

Great Valley Academy Salida
April 2018

	A Actual YTD	B Revised Budget YTD	C Estimated Balance of year	D Revised Budget Balance of year	F Original Annual Operating Budget	G Revised Annual Operating Budget	E Estimated Annual Spending
	Jul 17 - Apr 18	Jul 17 - Apr 18	May 18 - Jun 18	May 18 - Jun 18			A + C
Ordinary Income/Expense							
Income							
8000 · Revenue Limit Sources	5,233,211	5,249,975	1,356,336	1,339,572	6,601,917	6,589,547	6,589,547
8100 · Federal Revenue	40,834	43,116	91,740	89,458	132,574	132,574	132,574
8300 · Other State Revenues	184,629	183,819	119,401	120,211	157,728	304,030	304,030
8600 · Other Local Revenue	341,743	308,498	-11,743	21,502	285,000	330,000	330,000
8700 · SELPA	232,991	232,991	46,468	46,468	279,459	279,459	279,459
Total Income	6,033,408	6,018,399	1,602,202	1,617,211	7,456,678	7,635,610	7,635,610
Gross Profit	6,033,408	6,018,399	1,602,202	1,617,211	7,456,678	7,635,610	7,635,610
Expense							
1000 · Certificated Salaries	1,889,969	1,893,707	558,851	555,113	2,560,124	2,448,820	2,448,820
2000 · Classified Salaries	1,230,260	1,234,734	308,391	303,917	1,492,238	1,538,651	1,538,651
3000 · Employee Benefits	885,659	891,940	227,579	221,298	1,123,607	1,113,238	1,113,238
4000 · Books & Supplies	358,565	413,934	237,453	182,084	620,900	596,018	596,018
5000 · Services & Other Operating Exp	877,335	935,031	248,840	191,144	1,002,062	1,126,175	1,126,175
6000 · Capital Outlay	21,955	31,955	159,045	149,045	200,700	181,000	181,000
7430 · All Other Financing Uses	314,768	314,768	115,180	115,180	414,948	429,948	429,948
Total Expense	5,578,511	5,716,068	1,855,339	1,717,782	7,414,579	7,433,850	7,433,850
Net Ordinary Income	454,897	302,330	-253,137	-100,570	42,099	201,760	201,760

2017 -2018
General Fund - Cash Flow
Great Valley Academy
Salida

Description	Object Codes	July	August	September	October	November	December	January	February	March	April	May	June	Accrued	Total
BEGINNING CASH FUND BALANCE	9110	1,251,804.94	1,031,233.13	733,768.68	1,098,579.87	892,792.15	300,206.32	834,324.32	1,056,619.87	1,048,855.63	1,294,027.42	1,509,866.20	1,257,329.71		
LCFF Revenue	8011	251,768.00	251,768.00	453,182.00	453,182.00	0.00	906,364.00	453,182.00	515,946.00	515,946.00	515,946.00	180,000.00	194,084.00	(671,892.00)	4,019,476.00
EPA Funding	8012		48,359.00	37,825.00		0.00	37,825.00			45,207.00			728,640.54	693,878.46	1,591,735.00
In-Lieu of Taxes Charter Funding	8096		0.00	390,898.00	(229,700.00)	64,479.00	64,479.00	64,479.00	64,479.00	178,173.00	89,087.00	89,087.00		15,330.00	879,878.00
Selpa Prop Tax	8097							60,337.00						38,121.00	98,458.00
Federal IDEA	8100-8299												33,787.00	33,787.00	67,574.00
Federal Food	8220				4,313.25	6,713.72	5,575.03	0.00	11,514.05	6,048.31	6,670.13	7,500.00	7,500.00	9,165.51	65,000.00
State Food Revenue	8520					494.73	372.65		766.28	411.85	454.28	460.00	460.00	580.21	4,000.00
Other St Revenue	8434													0.00	0.00
Mandated Cost Reimb	8550								12,028.00					0.35	12,028.35
One Time Funds	8590						37,149.00				37,149.00	36,907.50		242.50	111,448.00
Lottery	8560										39,217.78			27,659.86	110,449.00
Lottery, prop 20	8561							43,571.36						36,312.00	36,312.00
Other	8590			265.00										0.00	265.00
Prior Year Payments	prior year	65.00					17,014.00	12,448.72	(5,659.00)	(5,464.00)	(5,655.46)			16,778.46	29,527.72
Other Local (Kids Care)	8689	10,597.00	23,456.50	12,726.00	16,793.55	19,486.50	14,508.00	14,495.35	19,858.70	18,275.75	21,683.30	12,000.00	2,078.40	(15,959.05)	170,000.00
Other Local (Fundraiser +)	8600-8699	948.33	3,328.28	11,037.66	60,258.86	24,575.16	26,801.77	7,938.54	7,687.80	9,470.00	17,815.92	5,000.00	2,423.60	(17,285.92)	160,000.00
Selpa	8792	13,987.00	13,987.00	25,176.00	25,176.00	0.00	50,352.00	25,176.00	26,379.00	26,379.00	26,379.00	26,379.00	20,089.00	0.00	279,459.00
TOTAL REVENUES		277,365.33	340,898.78	931,109.66	330,023.66	115,749.11	1,172,468.45	681,627.97	640,971.83	794,446.91	748,746.95	357,333.50	1,078,149.54	166,718.38	7,635,610.07
EXPENDITURES															
Certificated Salaries	1000-1999	17,401.70	197,102.51	206,402.48	209,351.71	216,665.60	212,295.60	205,999.57	208,488.29	211,188.77	205,072.40	210,000.00	348,851.37	0.00	2,448,820.00
Classified Salaries	2000-2999	70,730.48	110,375.36	138,613.67	119,717.93	138,229.05	135,298.88	120,968.94	140,799.74	129,537.09	125,988.89	130,000.00	178,390.97	0.00	1,538,651.00
Employee Benefits	3000-3999	29,111.58	110,875.18	85,290.34	84,996.72	99,700.17	88,501.11	103,559.30	99,905.13	95,425.12	88,294.56	95,000.00	132,578.79	0.00	1,113,238.00
Books & Supplies	4000-4999	14,072.49	89,605.75	38,237.45	38,114.10	38,625.36	22,182.50	38,870.39	34,225.48	19,933.00	24,698.84	50,000.00	187,452.64	0.00	596,018.00
Services & Other Operating Expense	5000-5999	38,803.94	57,030.59	71,151.08	82,270.52	184,356.55	100,553.94	101,858.92	119,005.31	63,321.15	58,983.49	90,000.00	158,839.51	0.00	1,126,175.00
Capital Outlay	6000-6999	-	1,000.00	685.00	200.00	3,366.62	-	440.00	16,263.00	-	-	5,000.00	154,045.38	0.00	181,000.00
Other Outgo	7100-7499	37,903.86	37,904.68	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	29,869.99	85,309.55	0.00	429,948.00
TOTAL EXPENDITURES		208,024.05	603,894.07	570,250.01	564,520.97	710,813.34	588,702.02	601,567.11	648,556.94	549,275.12	532,908.17	609,869.99	1,245,468.21		7,433,850.00
NET INCREASE/DECREASE		69,341.28	(262,995.29)	360,859.65	(234,497.31)	(595,064.23)	583,766.43	80,060.86	(7,585.11)	245,171.79	215,838.78	(252,536.49)	(167,318.67)	166,718.38	201,760.07
Accruals Received				443.64				142,055.56							142,499.20
Liabilities Accrued (Paid)		(289,913.09)	(26,343.72)	8,544.58	34,381.76	2,478.40	(49,648.43)	179.13	(179.13)						(320,500.50)
Note Payable for Curriculum															0.00
From Modesto (to Modesto)	\$ 750,000										498,675.92				1,248,675.92
Portables purchased											(498,675.92)				
Const costs from loan to BS			(8,125.44)	(5,036.68)	(5,672.17)	0.00	0.00	0.00	0.00	0.00		0.00	0.00		0.00
Cash held by BofSt	\$ 223,669	223,669.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
Cash reserved for construction			105,807.32	110,844.00	116,516.17	116,516.17	78,847.59	78,847.59	27,495.71						
Cash in hand		807,563.70	627,961.36	987,735.87	776,275.98	183,690.15	755,476.73	977,772.28	1,021,359.92	1,294,027.42	1,509,866.20	1,257,329.71	1,090,011.04		
ENDING CASH BALANCE		1,031,233.13	733,768.68	1,098,579.87	892,792.15	300,206.32	834,324.32	1,056,619.87	1,048,855.63	1,294,027.42	1,509,866.20	1,257,329.71	1,090,011.04		