



GVA Kids' Care Parent Contract

01. I, the undersigned, understand that I am responsible for payment in full by the 1st of each month for all days requested. Tuition accounts paid after the 1st of the month will be billed a \$20.00 late fee. Missed days are not refunded or credited. I will be billed on the hour in full hour increments. Accounts that receive payments from outside organizations are still the responsibility of the parent/guardian and accounts must be paid in full by the due date. Non-sufficient fund returns will be charged \$20 and future payments must be made by cash or credit card. Additionally, if the school must close for the day due to an unforeseen reason, I will not be refunded or credited. I understand that my Kids' Care tuition account must be paid in full before a new program can begin.

02. I, the undersigned, understand that if payment is not received by the 10th of the month, Kids' Care services will be suspended until the account is paid in full. I am responsible for the full monthly amount in which the suspension occurs regardless if my child attends Kids' Care. I must submit 14 days notice if I must withdraw or change care packages in order to provide ample time to adjust accounting records.

03. I, the undersigned, understand that there is no grace period after 6:00pm. Any child not picked up by 6:00pm will be charged \$5.00 for each minute past 6:00pm and fee is payable upon pick-up. If late pick-up occurs three times in the school year, the student will be dismissed from the Kid's Care program for the remainder of the school year. A child left after 6:00pm with no contact will first receive a phone call to the parent, then to the emergency contacts I have listed and finally to the local authorities if a contact cannot be reached to pick-up my child.

04. I, the undersigned, understand that I must check my child in and out of the Kids' Care Center using my electronic pin code. My child will only be released to those listed on the pick-up record and must provide proper documentation and electronic pin code.

05. I understand that GVA Kids' Care reserves the right to terminate child care services if it is determined that placement is unsatisfactory.

06. I, the undersigned, understand that I must pick-up my child if they become ill. If my child is absent due to a reportable disease, he/she may only return upon a doctor's release. I will make the Kids' Care Director aware if my child has a serious medical condition. The Kids' Care staff does not administer medication and it is my sole responsibility to administer my child's medication.

07. I, the undersigned, understand that Kids' Care does not provide snacks. I am responsible for sending my child to school with adequate food for snack periods and lunch. Kids' Care is not able to microwave or refrigerate food. Additionally, toys may not be brought from home.

08. I, the undersigned, understand that Kids' Care operates according to the GVA school calendar. Holiday Care is a separate service that is available during selected times when the school is closed at a rate of \$36 per day, per student. These times include: Fall Break, Winter Break, Spring Break, Summer Care, and most Teacher In-Service Days. During holiday care children may wear school appropriate play clothes and tennis shoes. Open toed sandals are not permitted. GVA uniform shirts and tennis shoes are required on Kids' Care off campus field trip days.

09. If it becomes necessary for my child to have medical care while participating in GVA Kids' Care. I hereby give school personnel permission to use their judgement in obtaining medical care for the child, and I give permission to the physician selected by school personnel to administer medical care deemed necessary and appropriate by the physician. I understand that school carries student accident insurance in an amount limited to \$50,000 and only applies in excess of the child's health insurance, if applicable.

10. I acknowledge that I have carefully read all terms and conditions and understand the information therein. I agree to all terms, policies and fee schedules outlined during registration and the GVA Student/Parent Handbook. I understand it is my responsibility to contact GVA with any questions I have about the information contained in the GVA Student/Parent Handbook or any document relating to enrollment policies, procedures, fees or fee schedules. I give my permission for my child to participate in all daily activities while attending Kids' Care. I believe that the necessary precautions and plans for the care and supervision of my child during the day will be taken. I will not hold GVA Kids' Care or those supervising responsible.

11. I accept the terms of the Behavior Contract.

_____ / /
Authorized Signature of Parent/Legal Guardian **Date**

_____ Relationship to Child
Print Name of Parent/Legal Guardian

Name of Child